



City Council and Successor Agency to the Brea Redevelopment Agency Agenda

Tuesday, July 21, 2020

5:30 p.m. - Closed Session

5:45 p.m. - Study Session

7:00 p.m. - General Session

Marty Simonoff, Mayor

Steven Vargas, Mayor Pro Tem

Cecilia Hupp, Council Member

Christine Marick, Council Member

Glenn Parker, Council Member

This agenda contains a brief general description of each item Council will consider. The City Clerk has on file copies of written documentation relating to each item of business on this Agenda available for public inspection. Contact the City Clerk's Office at (714) 990-7756 or view the Agenda and related materials on the City's website at www.cityofbrea.net. Materials related to an item on this agenda submitted to the Council after distribution of the agenda packet are available for public inspection in the City Clerk's Office at 1 Civic Center Circle, Brea, CA during normal business hours. Such documents may also be available on the City's website subject to staff's ability to post documents before the meeting.

Procedures for Addressing the Council

This meeting is being conducted consistent with Governor Newsom's Executive Order N-29-20 dated March 17, 2020, regarding the COVID-19 pandemic.

Written comments may be sent to the City Clerk's Office at cityclerksgroup@cityofbrea.net no later than 12:00 p.m. on Tuesday, July 21, 2020. Any comments received via email will be summarized aloud into the record at the meeting. To provide comments in person, the Council Chambers will be open to a limited number of members from the public in observance of social distancing guidelines. Masks are required. Overflow will be available in the Plaza directly outside of the Council Chambers. Based on capacity, the public may be required to cycle in and out of the Chambers as to provide everyone in attendance an opportunity to address the Council. To provide comments by teleconference (zoom), members of the public must contact City Staff at (714) 990-7756 or cityclerksgroup@cityofbrea.net no later than 12:00 p.m. on Tuesday, July 21, 2020 to obtain the Zoom Meeting ID number and password. Teleconference participants will be muted until recognized at the appropriate time by the Council. The meeting will also be broadcast live at www.cityofbrea.net.

The Council encourages free expression of all points of view. To allow all persons the opportunity to speak, please keep your remarks brief. If others have already expressed your position, you may simply indicate that you agree with a previous speaker. If appropriate, a spokesperson may present the views of your entire group. Council rules prohibit clapping, booing or shouts of approval or disagreement from the audience. PLEASE SILENCE ALL PAGERS, CELL PHONES AND OTHER ELECTRONIC EQUIPMENT WHILE COUNCIL IS IN SESSION. Thank you.

Special Accommodations

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk's Office at (714) 990-7757. Notification 48 hours prior to the meeting will enable City staff to make reasonable arrangements to ensure accessibility. (28 CFR 35.102.35.104 ADA Title II)

Important Notice

The City of Brea shows both live broadcasts and replays of City Council Meetings on Brea Cable Channel 3 and over the Internet at www.cityofbrea.net. Your attendance at this public meeting may result in the recording and broadcast of your image and/or voice as previously described.

CLOSED SESSION
5:30 p.m. - Council Chamber
Plaza Level

CALL TO ORDER / ROLL CALL - COUNCIL

1. Public Comment

Closed Session may convene to consider matters of purchase / sale of real property (G. C. §54956.8), pending litigation [G.C. §54956.9(d)(1)], potential litigation [G.C. §54956.9(d)(2)(3) or (4)], liability claims (G. C. §54961) or personnel items (G.C. §54957.6). Records not available for public inspection.

2. Conference with City's Labor Negotiator Pursuant to Government Code §54957.6 Regarding the Brea Management Association (Non-Safety); Brea City Employees' Association (BCEA); Administrative and Professional Employees' Association (APEA); Brea Fire Association (BFA); Brea Fire Management Association (BFMA); Brea Police Association (BPA); and the Brea Police Management Association (BPMA) - Chris Emeterio, Negotiator, Cindy Russell, Negotiator, and Mario E. Maldonado, Negotiator.

STUDY SESSION
5:45 p.m. - Council Chamber
Plaza Level

CALL TO ORDER / ROLL CALL - COUNCIL

3. Public Comment

4. Clarify Regular Meeting Topics

DISCUSSION ITEMS

5. Discuss and Define a Policy Statement for the Use of Affordable Housing Funds

6. Designate Voting Delegate and Alternate for League of California Cities Annual Conference & Expo October 7-9, 2020 in Long Beach

7. Brea Golf Update (Brea Creek and Birch Hills)

8. Traffic Safety Improvements at the Intersection of Puente Street and Whittier Avenue

9. Single-Family Development Standards and Neighborhood Compatibility

REPORT

10. Council Member Report/Requests

GENERAL SESSION
7:00 p.m. - Council Chamber
Plaza Level

CALL TO ORDER/ ROLL CALL - COUNCIL

11. Pledge of Allegiance

12. Invocation: Brendan Kragel, The Lighthouse Church

13. Report - Prior Study Session

14. Matters from the Audience

Written comments may be sent to the City Clerk's Office at cityclerksgroup@cityofbrea.net no later than 12:00 p.m. on Tuesday, July 21, 2020. Any comments received via email will be summarized aloud into the record at the meeting. To provide comments in person, the Council Chambers will be open to a limited number of members from the public in observance of social distancing guidelines. The public will be able to address the Council directly, while maintaining proper social distancing. Masks are required. Overflow will be available in the Plaza directly outside of the Council Chambers. Based on capacity, the public may be required to cycle in and out of the Chambers as to provide everyone in attendance an opportunity to address the Council. To provide comments by teleconference, members of the public must contact City Staff at (714) 990-7756 or cityclerksgroup@cityofbrea.net no later than 12:00 p.m. on Tuesday, July 21, 2020 to obtain the Zoom Meeting ID number and password. Teleconference participants will be muted until recognized at the appropriate time by the Council.

15. Response to Public Inquiries - Mayor / City Manager

CONSENT CALENDAR - *The City Council/Successor Agency approves all Consent Calendar matters with one motion unless Council/Agency or Staff requests further discussion of a particular item. Items of concern regarding Consent Calendar matters should be presented during "Matters from the Audience."*

CITY COUNCIL - CONSENT

16. July 7, 2020 City Council Regular Meeting Minutes - Approve.

17. Traffic Improvements at the Intersection of Puente Street and Whittier Avenue - Approve Conceptual Striping Plan for the intersection of Puente Street and Whittier Avenue; and Direct the City Engineer to implement said improvements. Sufficient funds are available within the Department of Public Works operational budget for the installation of the traffic improvements.

18. Contract Addendum with Western Golf Properties LLC at Brea Creek Golf Course - Approve addendum to extend interim contract with Western Golf Properties LLC (WGP) for maintenance and operations at Brea Creek Golf Course for a not-to-exceed monthly amount of \$51,350 for a maximum of six (6) months. Funds are available in 465-51-5149-4249.

19. Annual Development Impact Fee Report for the Fiscal Year Ended June 30, 2019 - Receive and file.

20. Outgoing Payment Log and City Disbursement Registers for July 10 and 17, 2020 - Receive and file.

CITY/ SUCCESSOR AGENCY - CONSENT

- 21. Successor Agency June Outgoing Payment Log - Receive and file.**

ADMINISTRATIVE ANNOUNCEMENTS

- 22. City Manager**

- 23. City Attorney**

- 24. Council Requests**

COUNCIL ANNOUNCEMENTS

ADJOURNMENT

City of Brea

COUNCIL COMMUNICATION

TO: Honorable Mayor and City Council Members

FROM: Bill Gallardo, City Manager

DATE: 07/21/2020

SUBJECT: Discuss and Define a Policy Statement for the Use of Affordable Housing Funds

RECOMMENDATION

Consider options for the Senior Rental Subsidy Program and provide policy direction.

BACKGROUND/DISCUSSION

In 1989, the City of Brea received grant funding to begin a rental subsidy program to assist with rent for very low income senior citizens residing in Brea. When the grant funding ended, the City decided to continue the program with Redevelopment Agency 20% housing funds.

Over the years, hundreds of seniors have been helped by this unique program. Rental subsidies are paid directly to the landlord on behalf of the participant. The subsidy amount gradually increased over the years from \$100 to \$254 per month, per qualified participant.

When the State dissolved Redevelopment in 2012, staff stopped filling vacancies and accepting new applications in anticipation of the loss of redevelopment funding. Fortunately, staff was able to negotiate with the Department of Finance (DOF) to fund the program through tax increment revenues until the end of 2019. Subsequently, it was decided to wind down the program through attrition using the Affordable Housing Trust Fund (Fund 270).

At the time of the redevelopment dissolution in 2012, there were 116 participants in the program. Currently, there are 14 participants remaining. At this level, the annual cost of the program is \$42,672 in direct subsidies.

The Affordable Housing Trust Fund has a balance of over \$2,500,000. The main purpose of Fund 270 is to construct and/or acquire new affordable units.

The following are two options for Council's consideration:

1. Maintain the program as is, using Fund 270 to wind down through attrition until all participants have left the program.
2. Allocate more funding to the program, establish an appropriate funding source (if not Fund 270), and begin accepting new participants. (Due to the age of the program, new policies and procedures would need to be established to replace the outdated program currently in place.)

FISCAL IMPACT/SUMMARY

The current balance of Fund 270 is over \$2,500.000. The current annual cost for the remaining 14 participants is \$42,672. There is no impact to the General Fund.

Council is asked to provide staff policy direction on the future of the Senior Rental Subsidy Program.

RESPECTFULLY SUBMITTED:

William Gallardo, City Manager

Prepared by: Marie Dao, Management Analyst I

Concurrence: Tracy Steinkruger, Community Development Director

City of Brea

COUNCIL COMMUNICATION

TO: Honorable Mayor and City Council Members

FROM: Bill Gallardo, City Manager

DATE: 07/21/2020

SUBJECT: Designate Voting Delegate and Alternate for League of California Cities Annual Conference & Expo October 7-9, 2020 in Long Beach

RESPECTFULLY SUBMITTED:

William Gallardo, City Manager

Concurrence: Lillian Harris-Neal, City Clerk

Attachments

Attachment



Council Action Advised by August 31, 2020

June 30, 2020

TO: Mayors, City Managers and City Clerks

**RE: DESIGNATION OF VOTING DELEGATES AND ALTERNATES
League of California Cities Annual Conference & Expo – October 7 – 9, 2020**

The League's 2020 Annual Conference & Expo is scheduled for October 7 – 9. An important part of the Annual Conference is the Annual Business Meeting (during General Assembly) on Friday, October 9. At this meeting, the League membership considers and takes action on resolutions that establish League policy.

In order to vote at the Annual Business Meeting, your city council must designate a voting delegate. Your city may also appoint up to two alternate voting delegates, one of whom may vote in the event that the designated voting delegate is unable to serve in that capacity.

Please complete the attached Voting Delegate form and return it to the League's office no later than Wednesday, September 30. This will allow us time to establish voting delegate/alternate records prior to the conference.

Please note the following procedures are intended to ensure the integrity of the voting process at the Annual Business Meeting. These procedures assume that the conference will be held in-person at the Long Beach Convention Center as planned. Should COVID-19 conditions and restrictions prohibit the League from holding an in-person conference, new procedures will be provided.

- **Action by Council Required.** Consistent with League bylaws, a city's voting delegate and up to two alternates must be designated by the city council. When completing the attached Voting Delegate form, please attach either a copy of the council resolution that reflects the council action taken, or have your city clerk or mayor sign the form affirming that the names provided are those selected by the city council. Please note that designating the voting delegate and alternates **must** be done by city council action and cannot be accomplished by individual action of the mayor or city manager alone.
- **Conference Registration Required.** The voting delegate and alternates must be registered to attend the conference. They need not register for the entire conference; they may register for Friday only. Conference registration will open by the end of July at www.cacities.org. In order to cast a vote, at least one voter must be present at the Business Meeting and in possession of the voting delegate card. Voting delegates and alternates need to pick up their conference badges before signing in and picking up the voting delegate card at the Voting Delegate Desk. This will enable them to receive the

special sticker on their name badges that will admit them into the voting area during the Business Meeting.

- **Transferring Voting Card to Non-Designated Individuals Not Allowed.** The voting delegate card may be transferred freely between the voting delegate and alternates, but *only* between the voting delegate and alternates. If the voting delegate and alternates find themselves unable to attend the Business Meeting, they may *not* transfer the voting card to another city official.
- **Seating Protocol during General Assembly.** At the Business Meeting, individuals with the voting card will sit in a separate area. Admission to this area will be limited to those individuals with a special sticker on their name badge identifying them as a voting delegate or alternate. If the voting delegate and alternates wish to sit together, they must sign in at the Voting Delegate Desk and obtain the special sticker on their badges.

The Voting Delegate Desk, located in the conference registration area of the Long Beach Convention Center, will be open at the following times: Wednesday, October 7, 8:00 a.m. – 6:00 p.m.; Thursday, October 8, 7:00 a.m. – 4:00 p.m.; and Friday, October 9, 7:30 a.m.–11:30 a.m.. The Voting Delegate Desk will also be open at the Business Meeting on Friday, but will be closed during roll calls and voting.

The voting procedures that will be used at the conference are attached to this memo. Please share these procedures and this memo with your council and especially with the individuals that your council designates as your city's voting delegate and alternates.

Once again, thank you for completing the voting delegate and alternate form and returning it to the League's office by Wednesday, September 30. If you have questions, please call Darla Yacub at (916) 658-8254.

Attachments:

- Annual Conference Voting Procedures
- Voting Delegate/Alternate Form



Annual Conference Voting Procedures

1. **One City One Vote.** Each member city has a right to cast one vote on matters pertaining to League policy.
2. **Designating a City Voting Representative.** Prior to the Annual Conference, each city council may designate a voting delegate and up to two alternates; these individuals are identified on the Voting Delegate Form provided to the League Credentials Committee.
3. **Registering with the Credentials Committee.** The voting delegate, or alternates, may pick up the city's voting card at the Voting Delegate Desk in the conference registration area. Voting delegates and alternates must sign in at the Voting Delegate Desk. Here they will receive a special sticker on their name badge and thus be admitted to the voting area at the Business Meeting.
4. **Signing Initiated Resolution Petitions.** Only those individuals who are voting delegates (or alternates), and who have picked up their city's voting card by providing a signature to the Credentials Committee at the Voting Delegate Desk, may sign petitions to initiate a resolution.
5. **Voting.** To cast the city's vote, a city official must have in his or her possession the city's voting card and be registered with the Credentials Committee. The voting card may be transferred freely between the voting delegate and alternates, but may not be transferred to another city official who is neither a voting delegate or alternate.
6. **Voting Area at Business Meeting.** At the Business Meeting, individuals with a voting card will sit in a designated area. Admission will be limited to those individuals with a special sticker on their name badge identifying them as a voting delegate or alternate.
7. **Resolving Disputes.** In case of dispute, the Credentials Committee will determine the validity of signatures on petitioned resolutions and the right of a city official to vote at the Business Meeting.

City of Brea

COUNCIL COMMUNICATION

TO: Honorable Mayor and City Council Members
FROM: Bill Gallardo, City Manager
DATE: 07/21/2020
SUBJECT: Single-Family Development Standards & Neighborhood Compatibility

RECOMMENDATION

Staff recommends that the City Council provide direction regarding next steps to address the potential for mansionization and compatibility issues in single-family residential neighborhoods.

BACKGROUND/DISCUSSION

Mansionization is the practice of demolishing small, older homes in a neighborhood and replacing them with larger homes that occupy the maximum amount of lot space resulting in boxy, out-of-scale homes that dwarf the surrounding dwellings. This report responds to a request for additional information regarding the potential for mansionization and compatibility issues in single-family residential neighborhoods.

SINGLE-FAMILY DEVELOPMENT STANDARDS

Single-family construction is required to comply with several objective development standards. These standards do not cover every aspect of single-family development. For example, they are not so specific as to mandate a certain design aesthetic, limit the height of entryways, specify certain paint colors or paving stone types, or require articulation at certain intervals of the exterior façade. Rather, these standards are viewed as typically having the greatest impact on the character of the home and its neighborhood, while still allowing for flexibility with regard to design.

- Lot Coverage
- Maximum Height
- Front Setbacks
- Side Setbacks
- Rear Setbacks
- Off-Street Parking

Additionally, there are areas of the community where single-family residential development is subject to more specific and/or stringent requirements because of their unique zoning designation as, for example, a “hillside” or “equestrian” area.

CERTIFICATE OF COMPATIBILITY

In addition to complying with the development standards described above, Brea Municipal Code (BMC) Section 20.408.050 additionally requires issuance of a Certificate of Compatibility prior to

submittal of an application for a building permit for the construction of a new single-family home. This review process, which is a Director-level decision, considers the compatibility and/or cohesiveness of proposed residential structure(s) in relation to the community character, architecture, and aesthetics of the existing neighborhood. The review does not require compliance with objective or subjective design guidelines in lieu of relying on the underlying zoning development standards.

In issuing a Certificate of Compatibility, the Community Development Director has the authority to require conditions of development that are necessary to further the objectives of the General Plan and/or where conditions of approval are deemed essential to protect the public safety and general welfare of the community.

RECENT CERTIFICATE OF COMPATIBILITY APPROVAL

In November 2019, the Community Development Director approved Certificate of Compatibility No. 19-02, allowing for:

- Demolition of an existing 2,168 square foot (SF) single-story residence and 1,313 SF garage/accessory dwelling unit
- Construction of a 9,464 SF two-story residence and 3,891 SF two-car garage/recreation room/accessory dwelling unit
- Approximately 20,500 SF lot.
- 407 South Maple Avenue.

In January 2020, this decision was appealed to the Planning Commission, who upheld the Director approval. On May 5, 2020, the City Council considered an appeal of the Planning Commission's decision. At the public hearing, the City Council ultimately denied the appeal and approved the project. However, some Council Members expressed concern about the large size of the home, accessory structures, accessory dwelling unit and the potential for this to happen elsewhere in the city.

The above-project is one of two more recent applications for construction of a new single-family residence in excess of 5,000 SF. Furthermore, in this case the lot size associated with the project was over a half-acre in size, nearly three times the minimum lot size for R-1 neighborhoods. Staff does not believe that these cases are normal, but rather the exception, especially in their low number.

SINGLE-FAMILY ADDITIONS

What is more common in Brea are small and modest additions and/or renovations to single-family homes. According to data supplied by the Building & Safety Division, in calendar year 2019, a half-dozen building permits were issued for single-family additions ranging from 9 SF to approximately 650 SF. In calendar year 2020 to date, ten building permits were issued for single-family additions ranging from 49 SF to approximately 600 SF.

ACCESSORY DWELLING UNITS

An issue often raised in tandem with mansionization are ADUs and the ability of local jurisdictions to regulate ADUs.

In January 2020, several new bills took effect impacting local regulation of accessory dwelling

units (ADUs) and junior accessory dwelling units (JADUs). Consistent with the trend over the last several years, the aim of these bills was to remove barriers to the construction of ADUs and JADUs. The legislation further limited the ability of local jurisdictions to impose restrictions on the types of development standards, use restrictions, and fees that cities may apply. Additionally, applications for ADUs and JADUs are further streamlined and precluded from most discretionary review. City staff is currently preparing an update to the Zoning Code so as to be consistent with the updated state ADU and JADU law.

According to data supplied by the Building & Safety Division, in calendar year 2019, only six ADUs were approved with an average size of approximately 820 SF. In 2020 to date, only four ADUs have been approved with an average size of approximately 460 SF. In contrast to neighboring jurisdictions elsewhere in Orange County and/or to the north in the San Gabriel Valley, these numbers (both the number of applications and the size of the ADU or JADU) are very small.

SURVEY OF NEIGHBORING COMMUNITIES

Staff surveyed neighboring communities to determine if and/or how new single-family homes are evaluated. In some communities, the need for review stemmed from concerns about mansionization and/or over-building of the single-family lot. In other cases, the concern was more related to design aesthetic, quality of materials used, desire for view or privacy protection, etc. The results are summarized below:

City of Yorba Linda

- Second story additions require a Conditional Use Permit considered by the Planning Commission (public hearing).
- Design criteria incorporated into the Zoning Code for all two-story additions relating to privacy, design cohesiveness, architectural compatibility, etc.
- No maximum Floor Area Ratio (FAR) standard.

City of Fullerton

- All new construction of single-family homes and second-story additions are reviewed by the Community Development Director (no public hearing).
- Design criteria adopted that address both design and neighborhood compatibility issues.
- Maximum FAR or other objective design standards.

City of Tustin

- New single-family homes are reviewed by the Community Development Director (no public hearing).
- No design guidelines.
- No maximum FAR standard.

City of San Gabriel

- All new single-family homes and second-story additions are reviewed by City Architect and Design Review Commission (public hearing). Prior to adoption of this process, City had adopted two-year prohibition (termed Interim Development Control Ordinance) on single-family demolitions to allow City time to craft new standards and process.
- Maximum FAR standard. Development standards incorporated into the Zoning Code to address floor area on second-story, setbacks for second-stories, architectural standards,

etc.

City of Pasadena

- No design review for new single-family homes.
- Majority of new single-family construction must follow underlying development standards as part of staff plan check approval.
- Some single-family areas have unique requirements for construction of second-stories.
- Some single-family areas subject to hillside-specific standards and/or review.
- Some single-family homes are subject to specific review requirements because of historic status.

Some of the communities surveyed above do have an FAR standard that applies to development on a single-family lot. The FAR concept is very similar to lot coverage, in that it is a ratio of the square footage of structures on a lot to the square footage of the lot itself. The key difference is that for FAR, the total square footage of all floors is included in the calculation. Non-enclosed areas such as patios, porte-cocheres, and stables are typically not included. Similarly, enclosed structures not primarily used for human occupancy, such as garages, are not always included in FAR calculations.

FISCAL IMPACT/SUMMARY

At this time, staff does not believe there is a growing movement in mansionization or an increased interest in overdeveloping single-family lots in Brea. It has been over ten years since the City has last processed an application(s) for these more sizable homes (on more sizable lots). There has been little interest in overbuilding existing lots or purchasing and consolidating several lots in order to construct a larger single-family residence. To that end, the City Council may wish to consider the following options:

1. Direct staff to take a “watch and wait” approach. Staff would continue to track both the number of applications and nature of the request. Should there be evidence, either quantitatively or qualitatively, that the potential for mansionization may exist, the item can be brought back to the City Council for additional consideration;
2. Direct staff to explore the creation of objective development and/or design standards that speak to FAR, second story massing, etc. This option may also explore the creation of design guidelines that speak to specific architectural styles found in the City. This would likely result in a future need to retain consultant services and/or require considerable staff resources to develop and execute.
3. Direct staff to explore the creation of a new discretionary process, such as the creation of a Design Review Commission or the retention of a City Architect for staff-level design review. This option would also likely result in the future need to retain consultant services and/or require considerable staff resources to develop and execute.

Alternatively, staff can be directed to return at a later date with more specific information regarding items highlighted in this report.

RESPECTFULLY SUBMITTED:

William Gallardo, City Manager

Prepared by: Tracy Steinkruger, Community Development Director

City of Brea

COUNCIL COMMUNICATION

TO: Honorable Mayor and City Council Members
FROM: Bill Gallardo, City Manager
DATE: 07/21/2020
SUBJECT: July 7, 2020 City Council Regular Meeting Minutes

RECOMMENDATION

Approve.

RESPECTFULLY SUBMITTED:

William Gallardo, City Manager
Prepared by: Victoria Popescu, Deputy City Clerk
Concurrence: Lillian Harris-Neal, City Clerk

Attachments

Draft Minutes

DRAFT

BREA CITY COUNCIL SUCCESSOR AGENCY TO THE BREA REDEVELOPMENT AGENCY MEETING

MINUTES July 7, 2020

CLOSED SESSION 5:45 p.m. - Council Chambers Plaza Level

CALL TO ORDER / ROLL CALL - COUNCIL

Mayor Simonoff called the Closed Session to order at 5:45 p.m. Mayor Simonoff and Councilmembers Hupp and Marick were present in the Council Chambers; and Mayor Pro Tem Vargas and Councilmember Parker were present via teleconference.

Present: Marick, Simonoff, Hupp, Parker, Vargas

1. Public Comment

Closed Session may convene to consider matters of purchase / sale of real property (G. C. §54956.8), pending litigation [G.C. §54956.9(d)(1)], potential litigation [G.C. §54956.9(d)(2)(3) or (4)], liability claims (G. C. §54961) or personnel items (G.C. §54957.6). Records not available for public inspection.

2. Conference with Legal Counsel Pursuant to Government Code Section 54956.9(d)(4) - Anticipated Litigation. Initiation of Litigation: 2 potential cases.

Mayor Simonoff adjourned Closed Session at 6:10 p.m.

STUDY SESSION 6:15 p.m. - Council Chambers Plaza Level

CALL TO ORDER / ROLL CALL - COUNCIL

Mayor Simonoff called the Study Session to order at 6:15 p.m. Mayor Simonoff and Councilmembers Hupp and Marick were present in the Council Chambers; and Mayor Pro Tem Vargas and Councilmember Parker were present via teleconference.

3. Public Comment None.

4. Clarify Regular Meeting Topics

City Clerk Harris-Neal clarified an amendment to Item 17, June 16, 2020 City Council Regular Meeting Minutes, to reflect the correct motion and second on Item 21.

Councilmember Parker requested continuing Item 23, Traffic Safety Improvements at the Intersection of Puente Street and Whittier Avenue, to a later meeting. He also requested clarification on Item 25, Extension of the Lateral Police Officer Bonus Incentive Pilot Program.

Acting Police Chief Hawley indicated the recommendation for extension of the program is a result of a growing number of expected vacancies. He also indicated that this is a cost effective and expedient way to hire experienced police officers.

Mayor Pro Tem Vargas requested clarification on costs related to Item 25, Extension of the Lateral Police Officer Bonus Incentive Pilot Program.

Acting Police Chief Hawley clarified numbers for past and current recruits; cost of living adjustments; and variation in compensation for lateral officers.

DISCUSSION ITEMS

5. Tesla Charging Station Layout Options

Public Works Director Olmos introduced the item and spoke about the recent City Council actions.

Trevor Wilson, Tesla, spoke about the different layout options, noting that Option 1 was most favorable to Tesla; the pros and cons to each option; accessibility; considerations and recommendation.

City Manager Gallardo indicated that he discussed the proposed options with the Brea Downtown Owners Association (BDOA), and they indicated that they prefer Option 2. He also noted the BDOA indicated that they are planning to enhance security on level B1.

Mayor Pro Tem Vargas inquired as to the cost difference between each option.

Trevor Wilson, Tesla, indicated that the cost for Option 2 is greater, however, Tesla will be paying for the construction of any option selected, less the \$96,000 from other funding sources.

The Council came to a consensus to select Option 2 as the layout for the Tesla Charging Stations.

6. Overnight Parking at City Facilities

Deputy Director of Community Development Linares provided a presentation and spoke about City parking space inventory; establishment of time limits; City posted parking hours; and provided a recap of city owned and managed parking stalls.

Councilmember Marick indicated that there is no current enforcement at Wildcatters Dog Park and commented on the variation of signage in the City regarding posted parking hours. She expressed interest in standardizing parking requirements and ultimately working towards not subsidizing overnight parking for those who do not want to get a parking permit.

Councilmember Hupp concurred with Councilmember Marick and expressed concern with overnight parking in the parks. She also indicated that overnight parking in the City-owned structures should be by permit only.

Councilmember Parker agreed with Councilmembers Marick and Hupp, and indicated that the structures were intended to be used for visiting facilities and shopping Downtown, but not parking overnight. He also expressed support for a blanket no overnight parking policy, except where determined and spoke about other implications with regards to safety and maintenance.

Mayor Pro Tem Vargas requested staff follow up with parking at the old Kentucky Fried Chicken location.

Mayor Simonoff requested staff bring back the item with proposed standardized parking hours.

Councilmember Hupp suggested that specialized permits be provided for those that are allowed to park overnight.

Mayor Pro Tem Vargas expressed concern for cars left in Downtown parking structures overnight due to intoxicated drivers not wanting to move their cars.

Councilmember Marick suggested coming up with a system to not issue citations for cars left overnight by intoxicated patrons.

7. 2020-2021 City Council Priorities and Projects Updates

City Manager Gallardo presented the item and spoke about the background; spoke about priorities and projects identified and related action plans; and suggested amending Item 2 to further clarify elements of legislation to work towards reform.

Councilmember Parker commented on Item 3, Continue Next Steps for Downtown/Central Brea Proactive Planning, noting previous Council preferences for affordable housing dollars for long term covenants for housing, and requested that it be memorialized as policy. He also spoke about policy related to use of the Senior Center, as capacity nears.

Mayor Pro Tem Vargas expressed interest in spreading affordable housing dollars towards different projects and spoke about the Senior Subsidy Program.

REPORT

None.

8. Council Member Report/Requests

None.

Mayor Simonoff adjourned the Study Session at 6:59 p.m.

**GENERAL SESSION
7:00 p.m. - Council Chamber
Plaza Level**

CALL TO ORDER/ ROLL CALL - COUNCIL

Mayor Simonoff called the General Session to order at 7:01 p.m. Mayor Simonoff and Councilmembers Hupp and Marick were present in the Council Chambers; and Mayor Pro Tem Vargas and Councilmember Parker were present via teleconference.

9. Pledge of Allegiance

Councilmember Marick led the Pledge of Allegiance.

10. Invocation

Dan Cook, The Lighthouse Church, delivered the Invocation.

11. Presentations: Mayor's Youth Awards

Mayor Simonoff displayed a video presentation commending the Mayor's Youth Awards recipients for their hard work and service to the community.

12. Report - Prior Study Session

City Manager Gallardo provided the prior Study Session report.

13. Matters from the Audience

Written comments were accepted via email at cityclerksgroup@cityofbrea.net in advance of the meeting.

The following comments were received via email and read aloud by City Clerk Harris-Neal:

Ugochi Anaebere-Nicholson, Dianne Prado, and Kate Marr, Community Legal Aid SoCal, urged the Council to protect vulnerable residents and request that the County Board of Supervisors ask the Orange County Sheriff's Department to suspend the pending evictions relating to the COVID-19 pandemic. They also indicated that their organization provides critical legal services to low-income communities.

Rick Clark, Brea resident, expressed concerns over the City's paramedic tax, as it relates to its legitimacy and uses. He also expressed concern with the item related to the paramedic tax being placed on the Consent Calendar, and requested Council pull the item for separate discussion.

The following comments were delivered in the Council Chambers:

Lee Squire spoke in support of the Brea Police Department.

Dwight Manley spoke about Item 4, Tesla Charging Station Layout Options, and spoke about the location in Option 2 and maintenance of the structure and related security improvements planned for the structure. He also spoke about overnight parking in the Downtown and suggested that the BDOA work with the City to find a solution to overnight parking for intoxicated guests. He also spoke about Item 25, Extension of the Lateral Police Officer Bonus Incentive Pilot Program, and suggested that Council put things in context and allow the Police Department leeway and discretion for hiring police officers. He also spoke about the paramedic tax program.

14. Response to Public Inquiries - Mayor / City Manager

City Manager Gallardo responded to public inquiries.

ADMINISTRATIVE ITEMS - *This agenda category is for City Council consideration of a wide variety of topics related to the City's operations. Public comments regarding items in this section should be presented during "Matters from the Audience."*

15. Updated Americans with Disabilities Act (ADA), Title II, Self-Evaluation and Transition Plan

Deputy Director of Community Development Linares provided a presentation on the ADA Transition Plan and spoke about: the History of ADA; impact on local jurisdictions; Brea's previous ADA Transition Plans; ADA Transition Plan update process; public survey results; barrier removal prioritization; barriers and cost based on facility types; City Council Chambers; Brea Lions Scout Center improvements; Brea Senior Center improvements; Lagos De Moreno Improvements; and next steps.

Councilmember Parker suggested staff explore the requirement for the number of handicap parking spaces at City facilities as well as at private shopping centers. He also indicated that there is room for improvement for increased accessibility for local access channel broadcasting for those who are vision and hearing impaired and suggested improving access to information.

Councilmember Hupp clarified that Birch Hills is a 18-hole golf course and inquired as to the inclusion of the school properties in the studies.

Deputy Director of Community Development Linares indicated that only the joint use school properties were included in the studies.

Mayor Pro Tem Vargas suggested that it is the Council's responsibility at the local level to push back on laws and requirements that do not make sense.

Mayor Simonoff concurred with Councilmember Parker in addressing the needs of seniors in the near future.

The City Council received and filed the report.

16. Emergency Resolution to temporarily allow Outdoor Dining on the Public Right-of-Way and Private Property

Community Development Director Steinkreuger presented the details of the report and spoke about the background of emergency proclamations in the State, County and City; Temporary Use Permit (TUP) for outdoor dining exceptions and proposed conditions; and what the proposed action will do.

Mayor Simonoff inquired as to the fee charged for Temporary Use Permits and he indicated he is interested in waiving fees in light of the climate.

Councilmember Marick indicated that she supports outdoor dining with the assurance that proper safety measures are in place. She also inquired as to what the TUP fee encompasses from the City's perspective.

Community Development Director Steinkruger indicated that the Planning Division has taken an exhaustive look at what other cities were doing and what was and wasn't working. She also indicated that the TUP requires businesses to submit a site plan for seating and barriers, which is then routed to all applicable departments, including Police, Fire and Public Works. She also indicated that each department may assess unique Conditions of Approval based on the nature of each individual application.

Councilmember Hupp indicated that she feels this approval must be a priority and encouraged a partnership with local businesses. She also expressed interest in waiving the fees for businesses.

Councilmember Parker expressed concern with safety, and concurred with Councilmember Hupp with regards to making this action happen promptly and waiving or minimizing fees, unless there is an unusual situation that would require a large amount of staff time.

Mayor Pro Tem Vargas expressed support for waiving TUP fees for outdoor dining until the end of the pandemic.

Mayor Simonoff inquired as to circumstances which would only allow businesses to utilize public structures for outdoor dining purposes.

Community Development Director Steinkruger indicated that staff can look at that approach if Council expresses support. She also indicated that each application is looked at on an individual basis and staff ensures that they are conditioned appropriately so that there is adequate public parking and that public safety concerns are being met.

Council concurred to authorize staff to look at TUP applications on a case-by-case basis.

Discussion ensued related to collecting fees for outdoor dining TUP applications.

City Manager Gallardo indicated that the City may be able to be reimbursed through the CARES Act for COVID-19 related efforts.

Motion was made by Council Member Hupp, seconded by Council Member Marick to adopt Resolution No. 2020-050, ratifying the Emergency Executive Order of the Emergency Services Director which establishes procedures for the temporary authorization of restaurants to provide outdoor dining services.

AYES: Council Member Marick, Mayor Simonoff, Council Member Hupp, Council Member Parker,
Mayor Pro Tem Vargas

Passed

CONSENT CALENDAR - *The City Council/Successor Agency approves all Consent Calendar matters with one motion unless Council/Agency or Staff requests further discussion of a particular item. Items of concern regarding Consent Calendar matters should be presented during "Matters from the Audience."*

CITY COUNCIL - CONSENT

17. June 16, 2020 City Council Regular Meeting Minutes

The City Council approved the June 16, 2020 City Council Regular Meeting Minutes, as amended.

18. Acceptance of Contract and Notice of Completion for Contract with Big Ben, Inc. for 375-395 Central Avenue Sewer Improvements, CIP No. 7627

The City Council accepted project as complete; authorized the City Clerk to record Notice of Completion; and authorized the City Clerk to release the Payment and Performance Bond upon notification from the Public Works Department.

19. Approve Plans and Specifications, Receive Bids, and Award Contract with Big Ben, Inc. in the amount of \$5,138,722.64 for the North Hills Tract Water and Sewer Improvements, Project Nos. 7459 7460, 7431 and 7628

The City Council approved the Plans and Specifications; received bids, awarded contract to the lowest responsive and responsible bidder, Big Ben, Inc., in the amount of \$5,138,722.64; and, authorized the City Engineer to issue Change Orders up to a "not to exceed" amount of 10% of the Contract Price.

20. Approve Plans and Specifications, Receive Bids and Award Contract with R.J. Noble Company in the amount of \$458,507.50 for the Alley Rehabilitation Projects CIP 7319, 7320, 7321

The City Council approved the Plans and Specifications, received bids, and awarded the contract to the lowest responsive and responsible bidder, RJ Noble Company, in the amount of \$458,507.50; and, authorized the City Engineer to issue Change Orders up to a "not to exceed" amount of 10% of the Contract Price, however, limited to the amount of funding available in the approved project budget.

21. Approval of Fiscal Year 2020-21 Property Tax Rate to Fund the City's Paramedic Program

The City Council adopted Resolution No. 2020-051, fixing the rate of tax upon the taxable property within the City of Brea for the Fiscal Year 2020-21 necessary to maintain a mobile intensive care program known as paramedics within the area of the City of Brea and certifying said rate of taxation to the Orange County Auditor Controller.

22. Maintenance Agreement for Slurry Seal Program

The City Council accepted the proposal and approved the agreement with Doug Martin Contracting Company, Inc. for the citywide street slurry seal program for an annual amount not-to-exceed \$200,000; and authorized the City Manager to approve up to four (4) - one (1) year extensions at an annual amount not-to-exceed \$200,000.

23. Traffic Safety Improvements at the Intersection of Puente Street and Whittier Avenue

This item was continued to a future meeting.

24. Amendment No. 1 to Professional Services Agreement with LPA, Inc. for Parks, Recreation and Human Services Planning Services

The City Council approved Amendment No. 1 with LPA, Inc. in a not-to-exceed amount of \$6,646.24 resulting in a total contract amount not-to-exceed \$56,646.24 and appropriate \$6,646.24 from Park Development Reserves (Fund 250).

25. Extension of the Lateral Police Officer Bonus Incentive Pilot Program

Mayor Pro Tem Vargas inquired as to cost comparisons for new versus lateral police officers, specifically salary during academies and field training. He also requested clarification on the employment status of students in the academy.

Acting Police Chief Hawley indicated that total compensation costs were provided by the payroll department.

City Manager Gallardo indicated that during the academy, students are considered miscellaneous employees and not safety employees, as such, CALPERS costs are lower. He indicated that once they become sworn officers, their status change and CALPERS costs increase.

Mayor Pro Tem Vargas inquired as to the equipment costs for new and lateral officers.

Mayor Simonoff clarified that officers who utilize their own weapons are still required to be fitted, by the Police Department, with the necessary safety equipment to do their job.

Acting Police Chief Hawley confirmed that the Police Department still equips new officers with necessary safety equipment, even if they choose to utilize their own weapons.

Mayor Pro Tem Vargas requested updated data.

The City Council continued the Lateral Police Officer Recruitment Incentive Bonus Pilot Program for one (1) additional year for up to four (4) officers for FY 2020-21 at \$12,000 per officer to include an initial payment of \$6,000 upon hire per lateral police officer, and the second \$6,000 would be paid upon successful completion of the required one-year probationary employment period.

26. Monthly Report of Investments for the City of Brea for Period Ending May 31, 2020

The City Council received and filed the Monthly Report of Investments for the City of Brea for Period Ending May 31, 2020.

27. City Disbursement Registers for June 19, 26 & 30, 2020 and July 3, 2020

The City Council received and filed the City Disbursement Registers for June 19, 26 & 30, 2020 and July 3, 2020.

Motion was made by Council Member Parker, seconded by Council Member Hupp to approve City Council Consent Items 17-27, excluding Item 23 (continued).

AYES: Council Member Marick, Mayor Simonoff, Council Member Hupp, Council Member Parker,
Mayor Pro Tem Vargas

Passed

CITY/ SUCCESSOR AGENCY - CONSENT

28. Successor Agency Disbursement Register for June 26, 2020

The City Council, as the Successor Agency, received and filed the Successor Agency Distribution Registers for June 26, 2020.

29. Monthly Report of Investments for the Successor Agency to the Brea Redevelopment Agency for Period Ending May 31, 2020

The City Council, as the Successor Agency, received and filed the Monthly Report of Investments for the Successor Agency to the Brea Redevelopment Agency for Period Ending May 31, 2020.

Motion was made by Council Member Hupp, seconded by Council Member Marick to approve City/Successor Agency Consent Items 28-29.

AYES: Council Member Marick, Mayor Simonoff, Council Member Hupp, Council Member Parker,
Mayor Pro Tem Vargas

Passed

ADMINISTRATIVE ANNOUNCEMENTS

30. City Manager

None.

31. City Attorney

None.

32. Council Requests

None.

COUNCIL ANNOUNCEMENTS

Councilmember Marick wished her father a Happy Birthday.

ADJOURNMENT

Mayor Simonoff adjourned the General Session at 7:56 p.m.

Respectfully submitted,

The foregoing minutes are hereby
approved this 21st day of July, 2020.

Lillian Harris-Neal, City Clerk

Marty Simonoff, Mayor

City of Brea

COUNCIL COMMUNICATION

TO: Honorable Mayor and City Council Members

FROM: Bill Gallardo, City Manager

DATE: 07/21/2020

SUBJECT: Traffic Improvements at the Intersection of Puente Street and Whittier Avenue

RECOMMENDATION

1. Approve Conceptual Striping Plan for the intersection of Puente Street and Whittier Avenue; and
2. Direct the City Engineer to implement said improvements

BACKGROUND/DISCUSSION

The intersection of Puente Street and Whittier Avenue is an all-way stopped intersection of two two-lane residential streets located in the northwestern part of the City. Whittier Avenue to the west turns into Whittier Boulevard, which is a major arterial in the City of La Habra. Puente Street to the south of Central Avenue widens and becomes an arterial street in Brea serving both residential and commercial properties. Although the two streets are residential where they meet, some motorists use the two streets as a neighborhood cut-through connection between destinations within La Habra and Brea. The cut-through motorists typically either make a northbound left-turn or eastbound right-turn at the intersection of Puente Street and Whittier Avenue.

A little more than ten years ago the City installed three small landscaped median islands at the intersection as a traffic calming measure. The intent of the islands was to reduce speeds and discourage cut-through traffic within the neighborhood. Over the last five years, there have been eleven single party crashes involving motorists making turns at the intersection and colliding with the medians or other fixed objects in the vicinity of the intersection.

In late January of this year, after a motorist traveling northbound making a left-turn to go westbound on Whittier ran over the west leg median and got stuck atop a decorative rock, the Police Department requested that an engineering investigation be conducted by the Engineering Division to determine if there were traffic control measures that could be implemented to reduce the incidences of such crashes. In addition, a Traffic Committee member having heard of the January crash also made a similar request at the February Traffic Committee meeting.

As a result of the investigation, the City Traffic Engineer concluded that that some motorists can misjudge the size of the intersection and the turning radius required to clear the medians. To address the situation, the City Traffic Engineer developed the attached Conceptual Striping Plan as a possible traffic safety enhancement. The Conceptual Striping Plan calls for a further

narrowing of this large intersection through the installation of crosswalks and better motorist guidance by extending the yellow median striping around the medians.

COMMISSION/COMMITTEE RECOMMENDATION

At the May 21, 2020 Traffic Committee meeting, the City Traffic Engineer provided an oral report regarding the findings of the traffic investigation and presented the Conceptual Striping Plan. During the Committee discussion, an alternative comprised of installing a single dashed yellow centerline through the intersection guiding motorists making northbound left-turns to westbound was also considered. The Committee decided to hold the matter over until the next meeting to allow staff time to obtain implementation costs for the two alternatives. At the June 18, 2020, meeting the Committee reconsidered the two alternatives and estimated implementation costs and then voted 4-1 to recommend the installation of the Conceptual Striping Plan recommended by the City Traffic Engineer to City Council for implementation.

FISCAL IMPACT/SUMMARY

Implementation of the traffic improvements outlined in the Conceptual Striping Plan are estimated to cost \$3,500. Sufficient funds are available within the Department of Public Works operational budget for the installation of the traffic improvements.

RESPECTFULLY SUBMITTED:

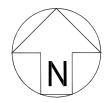
William Gallardo, City Manager

Prepared by: Michael Ho, P.E., Deputy Public Works Director / City Engineer

Concurrence: Tony Olmos, P.E., Public Works Director

Attachments

Conceptual Striping Plan



SCALE 1" = 30'

CONCEPTUAL STRIPING PLAN PUENTE STREET/WHITTIER AVENUE CITY OF BREA

City of Brea

COUNCIL COMMUNICATION

TO: Honorable Mayor and City Council Members

FROM: Bill Gallardo, City Manager

DATE: 07/21/2020

SUBJECT: Contract Addendum with Western Golf Properties LLC at Brea Creek Golf Course

RECOMMENDATION

Approve addendum to extend interim contract with Western Golf Properties LLC (WGP) for maintenance and operations at Brea Creek Golf Course for a not-to-exceed monthly amount of \$51,350 for a maximum of six months.

BACKGROUND/DISCUSSION

In 2007, City Council approved a lease agreement with Imperial Golf to operate and maintain the 9-hole Brea Creek Golf Course. Per allowable provisions in the lease agreement, Imperial Golf decided to opt-out of the agreement and concluded their operation and maintenance responsibilities as of August 31, 2019. On August 20, 2019, the City Council approved an interim agreement with WGP to operate and maintain the course from September 1, 2019 through June 30, 2020 with a provision to go to a month-to-month term should their services were needed beyond June 30, 2020.

Since the City will now issue a Request for Proposals (RFP) for permanent operations and maintenance of both City courses (Brea Creek and Birch Hills) and will need more time, the interim contract with WGP has now gone to a month-to-month term. However, since the August 20, 2019 staff report and agreement did not have adequate provisions for continuing the month-to-month extension past June 30, 2020, staff is seeking approval of the attached addendum to formalize and ratify the action. Golf course operations and maintenance have not been affected by this technicality.

Funds were budgeted in FUND 465 for the ongoing operation and maintenance during the budget process.

COMMISSION/COMMITTEE RECOMMENDATION

This item was not reviewed by the Finance Committee since the July 14, 2020 did not take place.

FISCAL IMPACT/SUMMARY

This action approves an addendum for the month-to-month contract extension for maintenance and operations at the Brea Creek Golf Course for a maximum of six months until a permanent operator is selected. The monthly not-to-exceed amount for this amendment is \$51,350 with a potential total maximum not-to-exceed amount of \$308,100 if the full six months are needed.

Funds are available in 465-51-5149-4249.

RESPECTFULLY SUBMITTED:

William Gallardo, City Manager

Prepared by: Bill Bowlus, Public Works Superintendent

Concurrence: Tony Olmos, Director of Public Works

Attachments

Addendum No. 1

ADDENDUM NO. 1 TO MAINTENANCE SERVICES AGREEMENT

This Addendum to the Maintenance Services Agreement dated August 20, 2019, is made and entered into this 21st day of July, by and between Western Golf Properties LLC ("Contractor") and the City of Brea ("City").

A. Recitals.

(i) On or about August 20, 2019, City and Contractor entered into an agreement for **maintenance** services, whereby Contractor provides maintenance and operational services to the City ("Agreement"). By its original terms, or by amendment(s), the Agreement will expired on June 30, 2020, and currently provides for compensation in the annual not-to-exceed amount of \$ 513,500.00.

(ii) The Agreement permits the City to extend the term, and authorizes such option to be executed by notice to Contractor issued by the City Manager.

(iii) The parties desire to memorialize the City's exercise of its option to extend the term of the Agreement and provide for compensation payable to Contractor for this extension period.

B. Agreement.

NOW, THEREFORE, it is agreed by and between City and Contractor as follows:

1. Notwithstanding any provision of the Agreement: (i) the term of the Agreement is hereby extended and shall expire at the end of the business day on December 31, 2020; and, (ii) compensation payable to Contractor for the extended term shall be the not-to-exceed amount of \$308,100 (\$Three Hundred Eight Thousand, One Hundred Dollars), calculated as a flat amount, or as an hourly rate, as applicable.

2. Except as amended by this Addendum, all other terms and conditions of the Agreement remain unaffected and in full force and effect.

3. The persons executing this Addendum warrant that they are authorized to execute this Addendum and that this Addendum is binding on the parties hereto.

WHEREAS, the parties have executed this Addendum as of the date first set forth above.

City of Brea, a municipal corporation

Bill Gallardo, City Manager

Contractor: Western Golf Properties LLC



Name, Title

Name, Title

(two signatures required if corporation)

City of Brea

COUNCIL COMMUNICATION

TO: Honorable Mayor and City Council Members

FROM: Bill Gallardo, City Manager

DATE: 07/21/2020

SUBJECT: Annual Development Impact Fee Report for the Fiscal Year Ended June 30, 2019

RECOMMENDATION

Receive and file report.

BACKGROUND/DISCUSSION

The City Council established and adopted various Development Impact Fees in 1995 to pay for necessary infrastructure improvements needed to support new development projects within Brea. These included Traffic, Water, Dispatch, and Fire Impact Fees, which were established by Ordinance Nos. 966, 967, 968, and 969 respectively. An annual review of fees occurs with the budget process, with fee updates made as governed by the terms of the applicable impact fee ordinance or resolution. Since the inception of the Impact Fee Programs in 1995, there have been several resolutions adopted by City Council, which set the fees as shown below:

- Resolution 2011-096 for Traffic Impact Fees;
- Resolution 03-15 for Water Impact Fees;
- Resolution 06-105 for Dispatch Impact Fees; and,
- Resolution 06-104 for Fire Impact Fees.

Government Code § 66006 (GC Section 66006), commonly referred to as AB-1600, which was passed into law in 1988, requires that municipalities who impose Development Impact Fees provide the following information to the public annually for each fund within 180 days after the last day of each fiscal year:

- (A) Brief description of the type of fee in the account or fund;
- (B) Amount of the fee;
- (C) Beginning and ending balances of the account of fund;
- (D) Amount of fees collected and the interested earned;
- (E) Identification of each public improvement on which fees were expended, the amount of the expenditures on each improvement, including the total percentage of the cost of the public improvement that was funded with fees;
- (F) Identification of an approximate date by which the construction of the public improvement will commence if the local agency determines that sufficient funds have been collected to complete financing on an incomplete public improvement, as identified in paragraph (2) of subdivision (a) of Section 66001, and the public improvement remains incomplete;
- (G) Description of each interfund transfer or loan made from the account of fund, including the public improvement on which the transferred or loaned fees will be expended, and, in the case of

an interfund loan, the date on which the loan will be repaid, and the rate of interest that the account or fund will receive on the loan; and,

(H) Amount of refunds made pursuant to subdivision (e) of Section 66001 and any allocations pursuant to subdivision (f) of Section 66001.

Furthermore, GC § 66006 requires the local agency to review said information not less than 15 days after the information is made available to the public at the next regularly scheduled public meeting. Therefore, staff has prepared said information within an Annual Report, which will be made available to the public (see attached Development Impact Fee Program Annual Report).

Some of the needs for capital facilities to accommodate new growth identified during past nexus studies have been addressed through the completion of capital projects and purchases of equipment and facilities. The Nexus Fee Program continues to make progress annually to complete the nexus improvements as stated within each respective study.

Traffic Impact Fee Program

As stated previously, Ordinance No. 966 established the Traffic Impact Fee Program and Resolution 95-51, as adopted by the City Council in May of 1995, approved the Traffic Nexus Studies and set the fees. The approved traffic studies identified 18 intersection and link locations in the City, which would require improvements due to the impacts of future development. The fee program identified these improvements with an estimated cost of \$44 Million. Of this \$44 Million, \$34 Million was associated with the new development impacts and allocated into four (4) Fee Districts within the City Limits. This Nexus cost was then used to set the individual impact fees for residential and commercial/office/industrial development.

In 2011, an update to the Traffic Nexus Fee Study was completed using the Brea Area Traffic Model ("BATM") which further updated the required nexus improvements with costs as associated with future development. This study concluded that 1/2 of the original nexus improvements were completed, some were redefined, and the others were deemed not required as part of the Master Plan of Highways. Therefore, this list of future improvements was updated to depict eleven (11) projects with a total Nexus cost of \$19.4 Million. The balance of the Fee Program at that time was estimated at over \$10.5 Million, whereby the new Fees were set based on the difference of approximately \$8.9 Million. In December of 2011, the City Council approved the 2011 Traffic Nexus Fee Study and adopted Resolution 2011-096, which set the new fees and consolidated the fee program districts from four to one. These Projects have been identified in the City's Capita Improvement Program.

Several of the Projects within the Traffic Nexus Fee Program, such as: the SR-57/Lambert Interchange Project and Imperial/SR-57 Interchange Project, require extensive work and coordination with Caltrans and the Orange County Transportation Authority for oversight and the regional funding share. The 2011 study estimated these improvements to cost a combined \$39.5 Million.

Water Impact Nexus Program

Ordinance No. 967 initiated the Water Nexus Fee Program and established the fees via Resolution 95-52. In 2002, the City conducted a study entitled "Water Master Plan Update", which was used to determine the need for future water infrastructure as the result of future development. Additionally a report was completed entitled "City of Brea Water Master Plan Update Recommended Water Impact Fees" which was used to update the impact fees. In March 2003, the City Council adopted Resolution 03-15 to set the Water Impact Fees into three (3) water districts. Additionally, Resolution 03-15 provided a provision to update the Water Impact

Fees annually to account for inflation using the Engineering News Record 20-City Construction Cost Index. In 2009, the Water Master Plan was updated again, which identified 11 capital projects with cost estimates for the nexus improvements for a total program cost of approximately \$5 Million.

Dispatch Impact Fee Program

Ordinance No. 968 established the Dispatch Impact Fee Program and Resolution No. 95-53 set the appropriate impact fees attributed to future development. In 2006, the City updated the Fire and Dispatch Impact Analysis, which provided a published study to reflect the impacts of future development. This study was incorporated into Resolution No. 06-105 that updated the impact fees, which was adopted by the City Council on December 19, 2006. In 2013, the City updated the Fire and Dispatch Impact Fee Study to reflect increases to costs since 2006. This study showed a general increase to the impact fees for both Fire and Dispatch Impact Fees, which was presented to Finance Committee on April 9, 2013.

Fire Impact Fee Program

Ordinance No. 969 established the Fire Impact Fee Program, and Resolution No. 95-54 set the appropriate impact fees attributed to future development. As stated previously, in 2006 and 2012 the City updated the Fire and Dispatch Impact Study. As with the Dispatch Impact Fees in the 2012 update, the Fire Impact Fees also increased, but due to the potential regionalization of the Dispatch Services, the study was not adopted by City Council and the fees remained the same.

FISCAL IMPACT/SUMMARY

Pursuant to GC §66066, information pertaining to the Impact Fee Program needs to be provided to the public annually within 180 days after the close of the Fiscal Year. Staff has prepared the Development Impact Fee Program Annual Report for the public to review and for City Council's review to receive and file. Traffic, Water, Dispatch, and Fire Impact Fees have realized revenues and incurred expenditures as detailed in the Annual Report for Fiscal Year Ended June 30, 2019. There is no General Fund Impact from this action.

Staff recommends filing the required Annual Report for the Fiscal Year ending on June 30, 2019 (see attached Development Impact Fee Program Annual Report).

RESPECTFULLY SUBMITTED:

William Gallardo, City Manager

Prepared by: Ryan Chapman, P.E., Principal Civil Engineer

Concurrence: Michael Ho, P.E., Deputy Director of Public Works / City Engineer

Attachments

Development Impact Fee Program Annual Report

CITY OF BREA
DEVELOPMENT IMPACT FEE PROGRAM

Annual Report
Fiscal Year Ended June 30, 2019
Prepared on 7/8/20

Pursuant to Government Code Section 66006, the following information contains information that is required to compile the annual report for Development Impact Fees. There were no refunds related to water impact fees, traffic impact fees, dispatch impact fees, or fire impact fees made pursuant to subdivision (e) and (f) of Section 66001.

Water Impact Fees (Fund 541) was established by Ordinance 967 in order to offset new development projects and its sphere-of-influence. These fees are necessary to ensure that adequate water infrastructure and facilities are provided to new development projects.

Amount of Fee

District 1, All Zones - \$410 per 1" equivalent meter
District 2, Zone 790 & Below - \$3,157 per 1" equivalent meter
District 2, Zone 900 - \$23,488 per 1" equivalent meter
District 2, Zone 1050 & Above - \$85,428 per 1" equivalent meter
District 3, Zone 790 & Below - \$410 per 1" equivalent meter
District 3, Zone 1000 - \$16,323 per 1" equivalent meter
District 3, Zone 1200 - \$18,639 per 1" equivalent meter
District 3, Zone 1400 & Above - \$17,708 per 1" equivalent meter

The beginning balance was \$ 952,485.78 and the ending balance was \$ 1,013,854.69. The fees collected were \$ 41,767.00 and the interest earned was \$ 39,220.45. There were no funds uncommitted.

For fiscal year 2018-19, \$ 19,099.31 was spent on administrative/operational costs and project expenditures of \$ 519.23.

Traffic Impact Fees (Fund 540) was established by Ordinance 966 to offset new traffic impacts and finance construction of new traffic improvements caused by new development projects within Brea, including portions of its sphere of influence when annexed into the City.

Land Use Category	Unit of Development	Fee
Low Density Residential (Up to 6 d.u. per acre)	Per dwelling unit	\$1,974
Med. Density Residential (7 to 12 d.u. per acre)	Per dwelling unit	\$1,453
High Density Residential (13 d.u. per acre & over)	Per dwelling unit	\$1,203
Gen. and MU Commercial	Per gross square foot	\$2.35
Regional Commercial	Per gross square foot	\$2.24
Office/Industrial	Per gross square foot	\$1.25
Other	Per trip end	\$89

Traffic Impact Fees (Continued)

The beginning balance in this fund was \$10,487,292.60 for the fiscal year with an ending balance of \$6,470,296.46. Per the 2011 Nexus Study, the fair share amount set aside for use on the SR-57 and Lambert Interchange project was set at \$12,650,000. Of this amount, the balance as of June 30, 2019 was \$3,144,970. The fees collected were \$66,493.75, the interest earned was \$257,520.21 and there were miscellaneous revenues of \$32,316.88. There were no funds uncommitted.

For fiscal year 2018-19, \$102,177.74 was spent on administrative/operational costs and \$4,271,149.24 was spent in project expenditures. The project expenditures are as follows:

<u>Project</u>	<u>Expenditures</u>
Project 7251 SR-57 Freeway/Lambert Rd. Interchange	\$ 4,264,244.20
Project 7278 Imperial Hwy & Berry St Intersection	\$ 6,020.89
Project 7305 Brea Boulevard Widening	\$ 3,688.21
Project 7709 Birch Street Traffic Signal Synchronization	\$ -2,804.06
Total Impact Fee Expenditures	<u>\$ 4,271,149.24</u>

Dispatch Impact Fees (Fund 543) was established by Ordinance 968 to offset new dispatch/communications impacts and finance acquisition, installation and/or construction of new dispatch/communications facilities necessitated by new development projects within Brea, including portions of its sphere of influence when annexed into the City.

Dispatch Impact Fee is \$55.00 for each dwelling unit.

The beginning balance in this fund was \$323,857.54 with an ending balance of \$18,620.85. The fees collected were \$480.00 and interest earned was \$6,657.68. There were no funds uncommitted.

For fiscal year 2018-19, \$2,374.34 was spent on administrative/operational costs and \$310,000.00 was spent in project expenditures.

Fire Impact Fee (Fund 542) was established by Ordinance 969 to fund the cost of building a fire station and purchasing new fire engines and equipment required to serve new development.

Fire Impact Fees	
Residential	
Single Family	\$1,029
Multifamily	\$731
Nonresidential	
Commercial	\$191
Office	\$267
Industrial	\$138

The beginning balance in this fund was \$543,804.03 with an ending balance of \$573,995.17. The fees collected were \$18,837.00 and the interest earned was \$22,197.34. There were no funds uncommitted.

For fiscal year 2018-19, \$ 10,843.20 was spent on administrative/operational costs.

City of Brea

COUNCIL COMMUNICATION

TO: Honorable Mayor and City Council Members

FROM: Bill Gallardo, City Manager

DATE: 07/21/2020

SUBJECT: Outgoing Payment Log and City Disbursement Registers for July 10 and 17, 2020 -
Receive and file

RECOMMENDATION

Receive and file.

RESPECTFULLY SUBMITTED:

William Gallardo, City Manager

Attachments

Outgoing Payment Log
07-10-2020 City Disbursement Register
07-17-2020 City Disbursement Register

City of Brea
Outgoing Payment Log
June 2020

Effective Date	Vendor	Description	Amount
<u>General Account Electronic payments</u>			
6/1/2020	IRS	Payroll Federal taxes	72.66
6/2/2020	Elavon	Credit card processing fees	2,426.65
6/3/2020	Citizens Business Bank	Credit card processing fees	2,835.95
6/5/2020	Brea Payroll	Brea staff payroll	810,213.22
6/5/2020	Brea Payroll	Employee deductions	264,114.98
6/5/2020	EDD	Payroll State taxes	52,046.78
6/5/2020	CA SDU	Child support payments	737.20
6/5/2020	IRS	Payroll Federal taxes	160,879.64
6/8/2020	CALPERS	Medical payment	387,762.03
6/10/2020	CALPERS	Member retirement	209,804.96
6/12/2020	CA Dept of Tax	Sales tax	5,268.86
6/12/2020	IRS	Payroll Federal taxes	90.15
6/19/2020	Brea Payroll	Brea staff payroll	884,494.32
6/19/2020	Brea Payroll	Employee deductions	105,405.79
6/19/2020	EDD	Payroll State taxes	62,061.50
6/19/2020	CA SDU	Child support payments	969.21
6/19/2020	IRS	Payroll Federal taxes	191,083.79
6/22/2020	CALPERS	Member retirement	208,585.98
6/22/2020	Paymentus	Monthly service fee	6,321.00
6/23/2020	Citizens Business Bank	Monthly banking service fee	1,448.21
6/23/2020	CA Dept of Tax	Sales tax	2,741.82
6/23/2020	IRS	Payroll Federal taxes	10.36
6/29/2020	ILJAO Payroll	ILJAO staff salary & payroll taxes	12,999.74
			<hr/> 3,372,374.80
<u>Imprest Accounts</u>			
	Various	Workers Compensation Claims	140,804.90
	Various	General Liability Claims	12,522.30
		Subtotal	<hr/> 153,327.20
			<hr/> \$ 3,525,702.00 <hr/>

City Disbursement Register

Between Jul 6, 2020 12:00 AM and Jul 10, 2020 11:59 PM

Check #	Vendor Name	Check Date	Vendor #	Budget Unit	Description	Amount
184570	AFSS - SOUTHERN DIVISION	07/10/2020	11391	110222211	FY 20/21 MEMBERSHIP	\$60.00
AFSS - SOUTHERN DIVISION						Total Check Amount: \$60.00
184571	AON RISK INSURANCE SVCS WEST, INC.	07/10/2020	26311	460141474	20/21 CYBER LIAB INS	\$7,743.75
AON RISK INSURANCE SVCS WEST, INC.						Total Check Amount: \$7,743.75
184572	ARDURRA GROUP, INC.	07/10/2020	29147	510707323	CNTRY LN ST REHAB MAY	\$2,105.00
		07/10/2020	29147	510707324	BERRY ST FEAS. STUDY	\$7,745.00
ARDURRA GROUP, INC.						Total Check Amount: \$9,850.00
184573	AT&T CALNET	07/10/2020	20391	360515145	CALNET APR/MA20	\$40.81
		07/10/2020	20391	361515142	CALNET APR/MA20	\$106.79
		07/10/2020	20391	420515131	CALNET APR/MA20	\$289.17
		07/10/2020	20391	475141471	CALNET APR/MA20	\$8,280.46
AT&T CALNET						Total Check Amount: \$8,717.23
184574	AT&T LONG DISTANCE	07/10/2020	1737	475141471	807752441 6/4/20	\$21.71
AT&T LONG DISTANCE						Total Check Amount: \$21.71
184575	BERNIER REFRIGERATION GENERATIONS	07/10/2020	26187	490515151	WALK-IN FREEZER RPR	\$727.90
BERNIER REFRIGERATION GENERATIONS						Total Check Amount: \$727.90
184576	BKF ENGINEERS	07/10/2020	29410	510707322	CH REHAB/WTR CONN MAY	\$18,005.00
BKF ENGINEERS						Total Check Amount: \$18,005.00
184577	MICHAEL BONFILS	07/10/2020	29945	420000000	CLOSED WATER ACCOUNT	\$59.71
MICHAEL BONFILS						Total Check Amount: \$59.71
184578	BUSINESS CARD	07/10/2020	18749	110212131	BSCARD PD 062320	\$318.19
		07/10/2020	18749	110222223	BSCARD FIRE 062320	\$115.90
		07/10/2020	18749	110404428	BSCARD CS 062320	\$5.00
		07/10/2020	18749	110141481	BSCARD HR 062320	\$680.66
		07/10/2020	18749	110404211	BSCARD CS II 062320	\$2,197.02
		07/10/2020	18749	420515131	BSCARD WATER 062320	\$367.48
		07/10/2020	18749	110222231	BSCARD FIRE 062320	\$2,772.74
		07/10/2020	18749	950000000	ILJAOB BSCARD JM 0620	\$233.89
BUSINESS CARD						Total Check Amount: \$6,690.88
184579	CA ASSOC FOR LOCAL ECON DEV (CALED)	07/10/2020	26861	110323212	20/21 MEMBERSHIP	\$570.00
CA ASSOC FOR LOCAL ECON DEV (CALED)						Total Check Amount: \$570.00
184580	SUSANA CEVALLOS	07/10/2020	29962	110	REFUND DUE TO COVID19	\$153.00
SUSANA CEVALLOS						Total Check Amount: \$153.00
184581	CHARLES TAN & ASSOCIATES, INC.	07/10/2020	26706	110000000	PLAN CHK SVCS MAY20	\$8,850.00
CHARLES TAN & ASSOCIATES, INC.						Total Check Amount: \$8,850.00
184582	CITY OF ORANGE	07/10/2020	15160	110515171	COOP SB-743 0328-0424	\$527.46

City Disbursement Register

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184582	CITY OF ORANGE	07/10/2020	15160	110515171	COOP SB-743 0425-0529	\$727.19
CITY OF ORANGE						Total Check Amount: \$1,254.65
184583	CPSI - PROPERTY SPECIALISTS, INC.	07/10/2020	26951	510707470	BOOSTER PUMP COORD	\$1,610.00
		07/10/2020	26951	510707251	57/LAMBERT INT MAY20	\$187.50
CPSI - PROPERTY SPECIALISTS, INC.						Total Check Amount: \$1,797.50
184584	CSULB FOUNDATION	07/10/2020	10182	110212111	INTRNL AFFAIRS SEMINR	\$397.00
CSULB FOUNDATION						Total Check Amount: \$397.00
184585	SOUTHERN CALIFORNIA EDISON	07/10/2020	3343	110515121	ELECTRICITY MAY-JUN20	\$221.71
SOUTHERN CALIFORNIA EDISON						Total Check Amount: \$221.71
184586	EMERGENCY REPORTING	07/10/2020	28692	110222223	20/21 FIRE PKG SUBSCR	\$7,125.60
EMERGENCY REPORTING						Total Check Amount: \$7,125.60
184587	FACILITY PROCESS SOLUTIONS	07/10/2020	28887	430515123	LF SWR LIFT MNT JUN20	\$2,091.00
FACILITY PROCESS SOLUTIONS						Total Check Amount: \$2,091.00
184588	FRONTIER COMMUNICATIONS	07/10/2020	26183	475141471	5621820146 0616-0715	\$98.49
FRONTIER COMMUNICATIONS						Total Check Amount: \$98.49
184589	INTL ASSOCIATION OF FIRE CHIEFS	07/10/2020	21651	110222211	FY 20/21 MEMBERSHIP	\$260.00
INTL ASSOCIATION OF FIRE CHIEFS						Total Check Amount: \$260.00
184590	INLAND WATER WORKS SUPPLY CO	07/10/2020	23904	420515131	ERTS FOR METERS	\$6,529.65
INLAND WATER WORKS SUPPLY CO						Total Check Amount: \$6,529.65
184591	LINSCOTT, LAW & GREENSPAN ENGINEERS	07/10/2020	29408	510707714	TFC ENGG SVCS MAY20	\$440.00
		07/10/2020	29408	110000000	TFC ENG'G SVCS MAY20	\$8,250.00
		07/10/2020	29408	510707219	TFC ENGG SVCS MAY20	\$3,390.00
		07/10/2020	29408	510707251	TFC ENGG SVCS MAY20	\$1,980.00
		07/10/2020	29408	510707278	TFC ENGG SVCS MAY20	\$1,385.00
LINSCOTT, LAW & GREENSPAN ENGINEERS						Total Check Amount: \$15,445.00
184592	ORANGE COUNTY WINWATER WORKS	07/10/2020	28030	510707251	PLUMBING SUPPLIES	\$352.01
ORANGE COUNTY WINWATER WORKS						Total Check Amount: \$352.01
184593	OFFICE DEPOT, INC	07/10/2020	4743	110212111	OFFICE SUPPLIES	\$25.32
OFFICE DEPOT, INC						Total Check Amount: \$25.32
184594	ORANGE COUNTY BUSINESS JOURNAL	07/10/2020	18203	110323212	20/21 SUBSCRIPTION	\$99.00
ORANGE COUNTY BUSINESS JOURNAL						Total Check Amount: \$99.00
184595	PATRIOT ENVIRONMENTAL SERVICES INC	07/10/2020	29709	410515124	ENCAMPMENT CLEANUP	\$11,378.30
PATRIOT ENVIRONMENTAL SERVICES INC						Total Check Amount: \$11,378.30
184596	PETTY CASH CUSTODIAN	07/10/2020	23851	110	PCF REPL 6-30-2020	\$218.19
PETTY CASH CUSTODIAN						Total Check Amount: \$218.19
184597	PUENTE HILLS FORD	07/10/2020	25742	480515161	1431 RIGHT MIRROR	\$709.71
		07/10/2020	25742	480515161	RETURN:MIRROR	(\$716.78)
		07/10/2020	25742	480515161	MIRROR	\$716.78

City Disbursement Register

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Check #	Vendor Name	Check Date	Vendor #	Budget Unit	Description	Amount
PUENTE HILLS FORD					Total Check Amount:	\$709.71
184598	MATTHEW RUSSELL	07/10/2020	29407	110404145	INTRO KARATE	\$32.00
MATTHEW RUSSELL					Total Check Amount:	\$32.00
184599	SAN BERNARDINO CTY SHERIFF'S DEPT	07/10/2020	16979	110212111	RIFLE MARKSMANSHIP	\$350.00
SAN BERNARDINO CTY SHERIFF'S DEPT					Total Check Amount:	\$350.00
184600	SANCON ENGINEERING, INC.	07/10/2020	26947	510707617	LATERALWORK:DOROTHYLN	\$1,500.00
SANCON ENGINEERING, INC.					Total Check Amount:	\$1,500.00
184601	GRETCHEN SICO	07/10/2020	29904	110	REFUND DUE TO COVID19	\$310.90
		07/10/2020	29904	110141411	STOP PAYMENT FEE	(\$12.00)
GRETCHEN SICO					Total Check Amount:	\$298.90
184602	SOCIAL SOLUTIONS GLOBAL, INC.	07/10/2020	26322	110404523	APRICOT COUNSELING SW	\$1,829.92
SOCIAL SOLUTIONS GLOBAL, INC.					Total Check Amount:	\$1,829.92
184603	SPARKLETTS	07/10/2020	3001	110141441	WTR DISP+BOTTLs APR20	\$579.80
SPARKLETTS					Total Check Amount:	\$579.80
184604	USC FOUNDATION	07/10/2020	10128	420515131	20/21 CROSS CONNCTN	\$573.10
USC FOUNDATION					Total Check Amount:	\$573.10
184605	VMWARE, INC	07/10/2020	23435	950000000	20/23 VMWARE SUPPORT	\$14,240.16
VMWARE, INC					Total Check Amount:	\$14,240.16
Check Subtotal					\$128,856.19	
V41822	ADMINISTRATIVE & PROF	07/10/2020	3344	110	DED:4010 APEA MEMBR	\$12.00
		07/10/2020	3344	110	DED4010 APEA MEMBERS	\$504.00
ADMINISTRATIVE & PROF					Total Check Amount:	\$516.00
V41823	THE ADVANTAGE GROUP	07/10/2020	24539	110	DED:808B FSA DEPCARE	\$2,133.08
		07/10/2020	24539	110	DED:808C FSA UR MED	\$5,048.15
THE ADVANTAGE GROUP					Total Check Amount:	\$7,181.23
V41824	ALLIANT INSURANCES SVCS	07/10/2020	13785	950000000	ILJAOC 2021 PROP INS	\$2,001.82
ALLIANT INSURANCES SVCS					Total Check Amount:	\$2,001.82
V41825	AMERICAN LEGAL PUBLISHING CORP	07/10/2020	3794	110111161	FEB 2020 S-24 EDITING	\$2,208.93
AMERICAN LEGAL PUBLISHING CORP					Total Check Amount:	\$2,208.93
V41826	AVCOGAS PROPANE SALES & SERVICES	07/10/2020	22047	480515161	PROPANE FUEL 600 GALS	\$1,158.25
AVCOGAS PROPANE SALES & SERVICES					Total Check Amount:	\$1,158.25
V41827	AZTECA SYSTEMS LLC	07/10/2020	24556	110515111	CITYWORKS SW MNT 2021	\$11,000.00
AZTECA SYSTEMS LLC					Total Check Amount:	\$11,000.00
V41828	BEN'S ASPHALT, INC..	07/10/2020	1808	510707442	PARKING LOT MNT 4/30	\$22,967.12
		07/10/2020	1808	510707442	REV PO-220040 ENTRY	(\$22,967.12)
		07/10/2020	1808	110515127	PARKING LOT MNT 4/30	\$21,491.32

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V41828	BEN'S ASPHALT, INC..	07/10/2020	1808	510707251	PARKING LOT MNT 4/30	\$1,475.80
BEN'S ASPHALT, INC..						Total Check Amount: \$22,967.12
V41829	BIG BEN INC.	07/10/2020	29358	510707627	SWR IMP CNTRL FEB-APR	\$76,978.67
BIG BEN INC.						Total Check Amount: \$76,978.67
V41830	BPSEA MEMORIAL FOUNDATION	07/10/2020	14990	110	DED:4050 MEMORIAL	\$197.00
BPSEA MEMORIAL FOUNDATION						Total Check Amount: \$197.00
V41831	BREA CITY EMPLOYEES ASSOCIATION	07/10/2020	3236	110	DED:4005 BCEA MEMBERS	\$550.00
		07/10/2020	3236	110	DED:4005 BCEA MEMBR	\$10.00
BREA CITY EMPLOYEES ASSOCIATION						Total Check Amount: \$560.00
V41832	BREA DISPOSAL, INC	07/10/2020	3330	440515122	MAY 2020 RES TONNAGE	\$92,155.18
BREA DISPOSAL, INC						Total Check Amount: \$92,155.18
V41833	BREA FIREFIGHTERS ASSOCIATION	07/10/2020	3237	110	DED:4016 BFA MEMBERS	\$2,904.50
BREA FIREFIGHTERS ASSOCIATION						Total Check Amount: \$2,904.50
V41834	BREA POLICE ASSOCIATION	07/10/2020	3769	110	DED:4030 BPA REG	\$3,400.00
BREA POLICE ASSOCIATION						Total Check Amount: \$3,400.00
V41835	BREA POLICE ATHLETIC LEAGUE	07/10/2020	1068	110	DED:5010 BPAL	\$142.50
BREA POLICE ATHLETIC LEAGUE						Total Check Amount: \$142.50
V41836	BREA POLICE MANAGEMENT ASSOCIATION	07/10/2020	21189	110	DED:4019 LDF MEMBERS	\$13.00
		07/10/2020	21189	110	DED:4020 PMA MEMBERS	\$162.50
BREA POLICE MANAGEMENT ASSOCIATION						Total Check Amount: \$175.50
V41837	BREA/ORANGE COUNTY PLUMBING	07/10/2020	3781	510707944	SR CTR DRAIN REPAIR	\$185.00
BREA/ORANGE COUNTY PLUMBING						Total Check Amount: \$185.00
V41838	OMAR F. BRIOSO	07/10/2020	15737	110212111	RIFLE MARKSMANSHIP	\$40.00
OMAR F. BRIOSO						Total Check Amount: \$40.00
V41839	C. WELLS PIPELINE MATERIALS INC	07/10/2020	13055	420515131	PLUMBING SUPPLIES	\$1,155.08
C. WELLS PIPELINE MATERIALS INC						Total Check Amount: \$1,155.08
V41840	CALIFORNIA DOMESTIC WATER CO	07/10/2020	3388	420515131	WTR CONSUMPTION JUN20	\$285,529.24
		07/10/2020	3388	420515131	FYE063020 XS WTR CHGS	\$3,207,465.85
CALIFORNIA DOMESTIC WATER CO						Total Check Amount: \$3,492,995.09
V41841	CALIFORNIA FOUNDATION	07/10/2020	28259	110404145	PIANO/GUITAR LESSONS	\$80.00
CALIFORNIA FOUNDATION						Total Check Amount: \$80.00
V41842	CANNINGS ACE HARDWARE	07/10/2020	15828	490515151	HARDWARE	\$15.01
		07/10/2020	15828	110515125	DTPS1 THTR PRKG LGHTS	\$77.82
		07/10/2020	15828	110515125	REFLECTIVE TAPE- DT	\$16.21
		07/10/2020	15828	110515125	DT BOLLARD TAPE	\$21.63
		07/10/2020	15828	480515161	SHOP SUPPLIES	\$44.96
CANNINGS ACE HARDWARE						Total Check Amount: \$175.63
V41843	CENTRALSQUARE TECHNOLOGIES, LLC	07/10/2020	29643	475141471	ASP BACKUP SVCS JUL20	\$2,103.90

City Disbursement Register

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Check #	Vendor Name	Check Date	Vendor #	Budget Unit	Description	Amount
CENTRAL SQUARE TECHNOLOGIES, LLC					Total Check Amount:	\$2,103.90
V41844	CIGNA BEHAVIORAL HEALTH, INC.	07/10/2020	26628	110141481	EAP SVCS JULY 2020	\$853.23
CIGNA BEHAVIORAL HEALTH, INC.					Total Check Amount:	\$853.23
V41845	CORE & MAIN LP	07/10/2020	27049	420515131	WATER METERS	\$2,084.97
CORE & MAIN LP					Total Check Amount:	\$2,084.97
V41846	DENNIS GRUBB & ASSOCIATES, LLC.	07/10/2020	25568	110000000	PLAN CHK SVCS JUN20	\$577.50
DENNIS GRUBB & ASSOCIATES, LLC.					Total Check Amount:	\$577.50
V41847	EQUIPMENT DIRECT INC	07/10/2020	4522	110515121	BLACK GRIP GLOVES	\$72.49
EQUIPMENT DIRECT INC					Total Check Amount:	\$72.49
V41848	FACTORY MOTOR PARTS COMPANY	07/10/2020	3504	480515161	BATTERY CORE CHARGE	\$83.96
		07/10/2020	3504	480515161	RADIATOR HOSE	\$50.07
		07/10/2020	3504	480515161	FIRE TRUCK BATTERIES	\$671.90
FACTORY MOTOR PARTS COMPANY					Total Check Amount:	\$805.93
V41849	DON GOLDEN	07/10/2020	10729	110323242	INSP SVCS 6/18-7/1	\$281.25
		07/10/2020	10729	110000000	INSP SVCS 6/18-7/1	\$10,106.25
DON GOLDEN					Total Check Amount:	\$10,387.50
V41850	GRAINGER	07/10/2020	13634	480515161	20 AMP CONNECTOR	\$36.50
		07/10/2020	13634	480515161	THERMOPLASTIC COVER	\$46.88
GRAINGER					Total Check Amount:	\$83.38
V41851	CHRISTOPHER M HARVEY	07/10/2020	10364	110212111	INTRNL AFFAIRS SEMINR	\$24.00
CHRISTOPHER M HARVEY					Total Check Amount:	\$24.00
V41852	HI SIGN	07/10/2020	4693	911515151	COVID19 PLEXIGLASS	\$767.18
HI SIGN					Total Check Amount:	\$767.18
V41853	JACKSON'S AUTO SUPPLY	07/10/2020	1143	480515161	AUTO SUPPLIES APR20	\$2,863.24
		07/10/2020	1143	420515131	AUTO SUPPLIES APR20	\$7.89
		07/10/2020	1143	911515161	AUTO SUPPLIES APR20	\$669.09
JACKSON'S AUTO SUPPLY					Total Check Amount:	\$3,540.22
V41854	MICHAEL JAMES	07/10/2020	24674	950000000	ILJAOC MJ MLG JAN-JUN	\$661.25
MICHAEL JAMES					Total Check Amount:	\$661.25
V41855	JMDIAZ, INC.	07/10/2020	27113	110515171	NPO ADJ MAY20 CHGS	(\$6,243.00)
		07/10/2020	27113	510707475	O/C ENGG SVCS MAY20	\$55.00
		07/10/2020	27113	510707914	O/C ENGG SVCS MAY20	\$165.00
		07/10/2020	27113	510707453	O/C ENGG SVCS MAY20	\$1,182.50
		07/10/2020	27113	510707457	O/C ENGG SVCS MAY20	\$1,182.50
		07/10/2020	27113	110000000	O/C ENGG SVCS MAY20	\$3,089.00
		07/10/2020	27113	110515171	O/C ENGG SVCS MAY20	\$8,525.00
		07/10/2020	27113	510707218	O/C ENGG SVCS MAY20	\$514.00
		07/10/2020	27113	510707471	O/C ENGG SVCS MAY20	\$55.00

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JMDIAZ, INC.						Total Check Amount: \$8,525.00
V41856	KIMLEY-HORN AND ASSOCIATES, INC.	07/10/2020	26302	110000000	BREA ENT SVCS APR20	\$13,340.00
KIMLEY-HORN AND ASSOCIATES, INC.						Total Check Amount: \$13,340.00
V41857	KREUZER CONSULTING GROUP	07/10/2020	22072	510707311	CONST SVCS MAY 2020	\$633.33
		07/10/2020	22072	510707464	CONST SVCS MAY 2020	\$633.34
		07/10/2020	22072	510707453	CONST SVCS MAY 2020	\$633.33
		07/10/2020	22072	510707947	AROVSTA LL PRKG MAY20	\$1,134.80
KREUZER CONSULTING GROUP						Total Check Amount: \$3,034.80
V41858	JENNIFER MANZELLA	07/10/2020	23036	950000000	ILJAOC JM MLG JAN-JUN	\$76.07
JENNIFER MANZELLA						Total Check Amount: \$76.07
V41859	NTH GENERATION COMPUTING, INC.	07/10/2020	21379	475141471	SW LIC:DATA BACK-UP	\$6,642.00
NTH GENERATION COMPUTING, INC.						Total Check Amount: \$6,642.00
V41860	ONWARD ENGINEERING	07/10/2020	22106	110000000	INSP SVCS MAY20	\$5,610.00
ONWARD ENGINEERING						Total Check Amount: \$5,610.00
V41861	OPENGOV, INC.	07/10/2020	25588	110141411	20/21 MGMT REPORTING	\$9,000.00
OPENGOV, INC.						Total Check Amount: \$9,000.00
V41862	ORANGE COUNTY UNITED WAY	07/10/2020	3451	110	DED:5005 UNITED WAY	\$7.31
ORANGE COUNTY UNITED WAY						Total Check Amount: \$7.31
V41863	PARSONS TRANSPORTATION GROUP	07/10/2020	25626	510707251	57/LAMBERT INT MAY20	\$17,033.42
PARSONS TRANSPORTATION GROUP						Total Check Amount: \$17,033.42
V41864	PETROLEUM MARKETING EQUIPMENT	07/10/2020	9282	480515161	DIESEL FILTERS	\$21.37
PETROLEUM MARKETING EQUIPMENT						Total Check Amount: \$21.37
V41865	RICHARDS, WATSON & GERSHON	07/10/2020	8978	470141483	9999 GEN LGL SVCS APR	\$352.00
		07/10/2020	8978	110111112	9999 GEN LGL SVCS APR	\$18,411.00
		07/10/2020	8978	510707475	0001 GEN LGL SVCS APR	\$209.00
		07/10/2020	8978	280323215	9999 GEN LGL SVCS APR	\$46.00
		07/10/2020	8978	911111112	0187 COVID19 APR 2020	\$3,591.00
		07/10/2020	8978	110111112	0001 GEN LGL SVCS APR	\$11,292.20
		07/10/2020	8978	510707470	9999 GEN LGL SVCS APR	\$138.00
RICHARDS, WATSON & GERSHON						Total Check Amount: \$34,039.20
V41866	RUSSELL SIGLER INC.	07/10/2020	21638	490515151	HVAC FILTERS	\$52.63
		07/10/2020	21638	490515151	HVAC PARTS	\$75.82
RUSSELL SIGLER INC.						Total Check Amount: \$128.45
V41867	SC FUELS	07/10/2020	16654	480515161	CLR DIESEL 1600 GALS	\$3,689.78
		07/10/2020	16654	480515161	CLR DIESEL 1100 GALS	\$2,536.73
		07/10/2020	16654	480515161	REG ETH 3469.1 GALS	\$8,039.30
SC FUELS						Total Check Amount: \$14,265.81
V41868	SIERRA-CEDAR, INC	07/10/2020	23086	950000000	ILJAOC CONSULT MAY20	\$4,800.00

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Check #	Vendor Name	Check Date	Vendor #	Budget Unit	Description	Amount
SIERRA-CEDAR, INC						Total Check Amount: \$4,800.00
V41869	SNAP-ON INDUSTRIAL	07/10/2020	17125	480515161	FLEX RACHET 3/4"	\$82.51
		07/10/2020	17125	480515161	HD DIAGONAL CUTTER	\$45.92
		07/10/2020	17125	480515161	MECHANIC TOOLS	\$223.97
		07/10/2020	17125	480515161	RATCHT/CUTTR/STETHSCP	\$334.13
SNAP-ON INDUSTRIAL						Total Check Amount: \$686.53
V41870	SOUTH COAST EMERGENCY VEHICLE SVC	07/10/2020	18619	480515161	WATER TANK LEVEL	\$235.70
SOUTH COAST EMERGENCY VEHICLE SVC						Total Check Amount: \$235.70
V41871	SPICERS PAPER, INC.	07/10/2020	18883	110141441	PAPER	\$2,583.35
SPICERS PAPER, INC.						Total Check Amount: \$2,583.35
V41872	STAPLES TECHNOLOGY SOLUTIONS	07/10/2020	22888	110515111	TONERS	\$662.02
		07/10/2020	22888	110515111	TONER	\$156.55
STAPLES TECHNOLOGY SOLUTIONS						Total Check Amount: \$818.57
V41873	STEAMX LLC	07/10/2020	24072	480515161	SUPERSWIVEL /4"MANWAY	\$114.94
STEAMX LLC						Total Check Amount: \$114.94
V41874	STEVEN ENTERPRISES, INC.	07/10/2020	26543	430515123	20/21 PLOTTER MAINT	\$918.00
		07/10/2020	26543	420515131	20/21 PLOTTER MAINT	\$918.00
STEVEN ENTERPRISES, INC.						Total Check Amount: \$1,836.00
V41875	TERRY'S TESTING, INC.	07/10/2020	9217	110515143	BACKFLOW REPAIRS	\$3,100.00
		07/10/2020	9217	110515143	BACKFLOW TESTING	\$1,575.00
		07/10/2020	9217	360515147	BACKFLOW TESTING	\$35.00
		07/10/2020	9217	110515141	BACKFLOW TESTING	\$315.00
		07/10/2020	9217	110515141	BACKFLOW REPAIRS	\$825.00
		07/10/2020	9217	110515148	BACKFLOW TESTING	\$35.00
TERRY'S TESTING, INC.						Total Check Amount: \$5,885.00
V41876	VALVERDE CONSTRUCTION, INC.	07/10/2020	14201	430515123	DAISY SWR MANHOLE RPR	\$2,950.00
		07/10/2020	14201	510707617	SYCAMORE SWR MNLN RPR	\$26,709.00
VALVERDE CONSTRUCTION, INC.						Total Check Amount: \$29,659.00
V41877	WAXIE SANITARY SUPPLY	07/10/2020	3332	110515141	20 CS STD ROLLS	\$959.84
WAXIE SANITARY SUPPLY						Total Check Amount: \$959.84
V41878	WEBBY DANCE COMPANY	07/10/2020	25323	110404145	BEGINNING JAZZ/HIPHOP	\$80.00
WEBBY DANCE COMPANY						Total Check Amount: \$80.00
V41879	WESTERN GOLF PROPERTIES, LLC	07/10/2020	29071	110000000	BREA CRK S/TAX JUN20	\$1,093.56
		07/10/2020	29071	110515149	BREA CREEK CGS JUN20	\$6,089.58
		07/10/2020	29071	110515149	BREACREEK GC MGMT JUN	\$42,000.00
WESTERN GOLF PROPERTIES, LLC						Total Check Amount: \$49,183.14
V41880	WILLDAN ENGINEERING	07/10/2020	12445	510707453	CONST MGMT/INSP 4/3	\$537.39

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V41880	WILLDAN ENGINEERING	07/10/2020	12445	110000000	PLN CHK SVCS THR 5/29	\$1,266.50
		07/10/2020	12445	110515171	PLN CHK SVCS THR 5/29	\$2,011.50
		07/10/2020	12445	510707311	CONST MGMT/INSP 4/3	\$940.41
		07/10/2020	12445	510707464	CONST MGMT/INSP 4/3	\$441.45
WILLDAN ENGINEERING					Total Check Amount:	\$5,197.25
V41881	ZUMAR INDUSTRIES, INC.	07/10/2020	3802	110515125		\$868.41
ZUMAR INDUSTRIES, INC.					Total Check Amount:	\$868.41
Voucher Subtotal						\$3,954,770.21
TOTAL						\$4,083,626.40

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Check #	Vendor Name	Check Date	Vendor #	Budget Unit	Description	Amount
184606	ARCHITECTURAL DESIGN & SIGNS,INC.	07/17/2020	26146	110404543	CCC DIGITAL DISPLAY	\$32,990.40
ARCHITECTURAL DESIGN & SIGNS,INC.					Total Check Amount:	\$32,990.40
184607	BEE REMOVERS	07/17/2020	28503	420515131	BEE REMOVAL	\$117.00
BEE REMOVERS					Total Check Amount:	\$117.00
184608	CARNEY MEHR	07/17/2020	28329	950000000	ILJAO LGL SVCS JUN20	\$851.40
CARNEY MEHR					Total Check Amount:	\$851.40
184609	CINTAS	07/17/2020	24347	110404211	FIRST AID RESTOCK BCC	\$131.19
CINTAS					Total Check Amount:	\$131.19
184610	CITY OF ANAHEIM	07/17/2020	4908	110222211	METRO CITIES 20/21 Q1	\$109,510.10
CITY OF ANAHEIM					Total Check Amount:	\$109,510.10
184611	THE COUNSELING TEAM INTERNATIONAL	07/17/2020	13933	110222221	EMPL SUPP SVCS JUN20	\$990.00
THE COUNSELING TEAM INTERNATIONAL					Total Check Amount:	\$990.00
184612	DELTA DENTAL INSURANCE COMPANY	07/17/2020	26074	110	05-R103125 DENTAL JUL	\$2,073.08
DELTA DENTAL INSURANCE COMPANY					Total Check Amount:	\$2,073.08
184613	EAST POINT VILLAGE HOA	07/17/2020	29712	110	REFUND DUE TO COVID19	\$100.00
EAST POINT VILLAGE HOA					Total Check Amount:	\$100.00
184614	SOUTHERN CALIFORNIA EDISON	07/17/2020	3343	430515123	ELECTRICITY JUNE 2020	\$771.06
		07/17/2020	3343	110515121	ELECTRICITY JUNE 2020	\$12,530.32
		07/17/2020	3343	110515141	ELECTRICITY JUNE 2020	\$101.68
		07/17/2020	3343	110515125	ELECTRICITY JUNE 2020	\$7,430.59
		07/17/2020	3343	420515131	ELECTRICITY JUNE 2020	\$45,558.99
SOUTHERN CALIFORNIA EDISON					Total Check Amount:	\$66,392.64
184615	THE GAS COMPANY	07/17/2020	3749	420515131	GAS JUNE 2020	\$15.93
THE GAS COMPANY					Total Check Amount:	\$15.93
184616	LYDIA HALSTEAD	07/17/2020	29989	110	REFUND DUE TO COVID19	\$310.00
LYDIA HALSTEAD					Total Check Amount:	\$310.00
184617	INLAND WATER WORKS SUPPLY CO	07/17/2020	23904	420515131	ERTS FOR WATER METERS	\$3,879.00
INLAND WATER WORKS SUPPLY CO					Total Check Amount:	\$3,879.00
184618	INTELESYSONE, INC.	07/17/2020	28212	475141471	20/21 MITEL SUPPORT	\$16,873.00
INTELESYSONE, INC.					Total Check Amount:	\$16,873.00
184619	THE KOREA DAILY	07/17/2020	24976	110111161	2020 ELECTION NOTICE	\$550.00
THE KOREA DAILY					Total Check Amount:	\$550.00
184620	LAKE PARK BREA LP	07/17/2020	5289	110141411	LIFELN WTR DISC JUN20	\$295.88
LAKE PARK BREA LP					Total Check Amount:	\$295.88
184621	LANGUAGE LINE SERVICES	07/17/2020	19704	110212133	OTP INTERPRETATION	\$50.76
LANGUAGE LINE SERVICES					Total Check Amount:	\$50.76
184622	LISA HALL & ASSOCIATES INC	07/17/2020	24913	110111161	TRANSLATION SVCS 6/18	\$275.00
LISA HALL & ASSOCIATES INC					Total Check Amount:	\$275.00

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184623	MOTOROLA SOLUTIONS, INC.	07/17/2020	22012	542222223	ALL BAND MP MOBILE	\$119,111.17
MOTOROLA SOLUTIONS, INC.					Total Check Amount:	\$119,111.17
184624	NETMOTION SOFTWARE INC.	07/17/2020	14613	475141471	20/21 NM MOBILITY MNT	\$9,521.47
NETMOTION SOFTWARE INC.					Total Check Amount:	\$9,521.47
184625	NUVIS LANDSCAPE ARCHITECTURE	07/17/2020	28071	360515147	WCDP CONST SVCS JAN20	\$2,788.50
NUVIS LANDSCAPE ARCHITECTURE					Total Check Amount:	\$2,788.50
184626	OFFICE DEPOT, INC	07/17/2020	4743	110212111	TONER	\$129.32
		07/17/2020	4743	110222211	OFFICE SUPPLIES	\$33.64
		07/17/2020	4743	110404311	OFFICE SUPPLIES	\$245.44
		07/17/2020	4743	110212133	OFFICE SUPPLIES	\$181.94
		07/17/2020	4743	470141483	OFFICE SUPPLIES	\$50.21
		07/17/2020	4743	911212111	OFFICE SUPPLIES	\$77.80
		07/17/2020	4743	110141481	OFFICE SUPPLIES	\$108.82
		07/17/2020	4743	110212111	OFFICE SUPPLIES	\$133.41
OFFICE DEPOT, INC					Total Check Amount:	\$960.58
184627	PETTY CASH CUSTODIAN	07/17/2020	15658	110	PCF REPL 07/13/20	\$166.00
PETTY CASH CUSTODIAN					Total Check Amount:	\$166.00
184628	PETTY CASH CUSTODIAN	07/17/2020	17795	110	PCF REPL 06/30/20	\$109.87
PETTY CASH CUSTODIAN					Total Check Amount:	\$109.87
184629	PRFORMANCE CONTRACTORS, INC.	07/17/2020	29368	490515151	ROOF REPAIRS	\$4,978.25
PRFORMANCE CONTRACTORS, INC.					Total Check Amount:	\$4,978.25
184630	ROBERTSON'S	07/17/2020	3464	420515131	SLURRY	\$529.28
ROBERTSON'S					Total Check Amount:	\$529.28
184631	SOUTHERN CALIFORNIA NEWS GROUP	07/17/2020	26287	341515112	LEGAL NOTICES MAY20	\$516.00
		07/17/2020	26287	344515112	LEGAL NOTICES MAY20	\$540.00
		07/17/2020	26287	345515112	LEGAL NOTICES MAY20	\$522.00
		07/17/2020	26287	347515112	LEGAL NOTICES MAY20	\$552.00
		07/17/2020	26287	343515112	LEGAL NOTICES MAY20	\$504.00
		07/17/2020	26287	346515112	LEGAL NOTICES MAY20	\$540.00
		07/17/2020	26287	110000000	LEGAL NOTICES MAY20	\$3,131.04
		07/17/2020	26287	342515112	LEGAL NOTICES MAY20	\$513.00
SOUTHERN CALIFORNIA NEWS GROUP					Total Check Amount:	\$6,818.04
184632	TRAUMA INTERVENTION PROGRAMS, INC.	07/17/2020	17230	110212121	2021 AGENCY USER FEES	\$5,199.00
TRAUMA INTERVENTION PROGRAMS, INC.					Total Check Amount:	\$5,199.00
184633	U.S. POSTAL SERVICE	07/17/2020	10732	110141441	ANNUALFEE PO BOX 2202	\$1,240.00
U.S. POSTAL SERVICE					Total Check Amount:	\$1,240.00
184634	UNIFIRST CORPORATION	07/17/2020	27988	110515125	UNIFORM SVCS:MAY 2020	\$24.60

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184634	UNIFIRST CORPORATION	07/17/2020	27988	430515123	UNIFORM SVCS:MAY 2020	\$41.16
		07/17/2020	27988	110515121	UNIFORM SVCS:MAY 2020	\$50.56
		07/17/2020	27988	110515141	UNIFORM SVCS:MAY 2020	\$97.04
		07/17/2020	27988	360515145	UNIFORM SVCS:MAY 2020	\$41.80
		07/17/2020	27988	480515161	UNIFORM SVCS:MAY 2020	\$134.96
		07/17/2020	27988	110515143	UNIFORM SVCS:MAY 2020	\$12.80
		07/17/2020	27988	440515126	UNIFORM SVCS:MAY 2020	\$11.52
		07/17/2020	27988	110515144	UNIFORM SVCS:MAY 2020	\$85.29
		07/17/2020	27988	420515131	UNIFORM SVCS:MAY 2020	\$112.68
		07/17/2020	27988	490515151	UNIFORM SVCS:MAY 2020	\$231.06
UNIFIRST CORPORATION					Total Check Amount:	\$843.47
184635	UNITED PARCEL SERVICE	07/17/2020	3174	110141441	SHIPPING CHGS JUN20	\$141.71
UNITED PARCEL SERVICE					Total Check Amount:	\$141.71
184637	VERIZON WIRELESS	07/17/2020	21122	110141441	9857171487 0523-0622	\$53.65
		07/17/2020	21122	110515171	9857171487 0523-0622	\$171.95
		07/17/2020	21122	174222222	9857171487 0523-0622	\$775.84
		07/17/2020	21122	110323242	9857171487 0523-0622	\$53.65
		07/17/2020	21122	410515124	9857171487 0523-0622	\$30.02
		07/17/2020	21122	420515131	9857171487 0523-0622	\$859.55
		07/17/2020	21122	440515122	9857171487 0523-0622	\$53.65
		07/17/2020	21122	110111143	9857171487 0523-0622	\$167.32
		07/17/2020	21122	110111151	9857171487 0523-0622	\$53.65
		07/17/2020	21122	110111161	9857171487 0523-0622	\$53.65
		07/17/2020	21122	110141411	9857171487 0523-0622	\$30.02
		07/17/2020	21122	110141424	9857171487 0523-0622	\$53.65
		07/17/2020	21122	110212121	9857171487 0523-0622	\$3,754.78
		07/17/2020	21122	110323231	9857171487 0523-0622	\$53.65
		07/17/2020	21122	110323241	9857171487 0523-0622	\$53.65
		07/17/2020	21122	110323243	9857171487 0523-0622	\$53.65
		07/17/2020	21122	110404311	9857171487 0523-0622	\$571.29
		07/17/2020	21122	460141474	9857171487 0523-0622	\$196.92
		07/17/2020	21122	110111111	9857171487 0523-0622	\$53.65
		07/17/2020	21122	110141481	9857171487 0523-0622	\$53.65
		07/17/2020	21122	110222223	9857171487 0523-0622	\$1,288.30
		07/17/2020	21122	110323212	9857171487 0523-0622	\$53.65
		07/17/2020	21122	110404525	9857171487 0523-0622	\$107.30
		07/17/2020	21122	430515123	9857171487 0523-0622	\$729.88

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Check #	Vendor Name	Check Date	Vendor #	Budget Unit	Description	Amount
184637	VERIZON WIRELESS	07/17/2020	21122	475141471	9857171487 0523-0622	\$568.36
VERIZON WIRELESS						Total Check Amount: \$9,895.33
184638	VERIZON WIRELESS	07/17/2020	21122	420515131	9857495270 5/27-6/26	\$38.01
VERIZON WIRELESS						Total Check Amount: \$38.01
184639	VINTAGE CANYON SENIOR APARTMENTS	07/17/2020	29395	270323218	JULY 2020 SR SUBSIDY	\$762.00
VINTAGE CANYON SENIOR APARTMENTS						Total Check Amount: \$762.00
184640	WESTERN EXTRICATION SPECIALISTS INC	07/17/2020	29474	172222221	RESCUE EQUIPMENT	\$11,362.17
WESTERN EXTRICATION SPECIALISTS INC						Total Check Amount: \$11,362.17
Check Subtotal						\$409,870.23
V41882	BLX GROUP	07/17/2020	21902	110141431	ARBTRAGE REPORT APR20	\$2,000.00
BLX GROUP						Total Check Amount: \$2,000.00
V41883	BREA DISPOSAL, INC	07/17/2020	3330	440515122	REFUSE COLLECTN JUN20	\$167,003.35
BREA DISPOSAL, INC						Total Check Amount: \$167,003.35
V41884	HOLLY ELECTRIC INC.	07/17/2020	27530	341515112	LIGHT REPAIR	\$194.76
		07/17/2020	27530	346515112	LIGHT REPAIR	\$194.76
		07/17/2020	27530	342515112	LIGHT REPAIR	\$533.53
HOLLY ELECTRIC INC.						Total Check Amount: \$923.05
V41885	C. WELLS PIPELINE MATERIALS INC	07/17/2020	13055	510707442	PLUMBING SUPPLIES	\$1,621.26
		07/17/2020	13055	420515131	PLUMBING SUPPLIES	\$639.50
C. WELLS PIPELINE MATERIALS INC						Total Check Amount: \$2,260.76
V41886	C.I. BUSINESS EQUIPMENT INC	07/17/2020	6520	110141431	20/21 DOC SIGNER WARR	\$499.00
		07/17/2020	6520	110141441	20/21 SHREDDER WARR	\$555.00
C.I. BUSINESS EQUIPMENT INC						Total Check Amount: \$1,054.00
V41887	CALIF INSURANCE POOL AUTHORITY	07/17/2020	21666	470141483	20/21 BOND/CRIME PREM	\$4,080.00
		07/17/2020	21666	470141483	20/21 PROPERTY INS	\$212,988.00
		07/17/2020	21666	470141483	20/21 WORKERS' COMP	\$248,658.00
		07/17/2020	21666	470141483	20/21 LIABILITY INS	\$391,303.00
CALIF INSURANCE POOL AUTHORITY						Total Check Amount: \$857,029.00
V41888	CANNINGS ACE HARDWARE	07/17/2020	15828	110515125	BIRCH ST TREE GRATES	\$13.77
CANNINGS ACE HARDWARE						Total Check Amount: \$13.77
V41889	CANON FINANCIAL SERVICES, INC.	07/17/2020	20648	110141441	FIRESTN CPR LSE JUL20	\$101.29
		07/17/2020	20648	110141441	FIRESTN CPR USG MAY20	\$68.47
CANON FINANCIAL SERVICES, INC.						Total Check Amount: \$169.76
V41890	ANDREW P CATOR	07/17/2020	6646	460141474	JUN 2020 MILEAGE	\$92.00
ANDREW P CATOR						Total Check Amount: \$92.00
V41891	CHANDLER ASSET MANAGEMENT, INC.	07/17/2020	4375	110000000	INV MGMT SVCS JUN20	\$18.59

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Check #	Vendor Name	Check Date	Vendor #	Budget Unit	Description	Amount
V41891	CHANDLER ASSET MANAGEMENT, INC.	07/17/2020	4375	875000000	INV MGMT SVCS JUN20	\$47.11
		07/17/2020	4375	930000000	INV MGMT SVCS JUN20	\$6,046.40
CHANDLER ASSET MANAGEMENT, INC.					Total Check Amount:	\$6,112.10
V41892	CIVILSOURCE INC	07/17/2020	22210	510707470	DSGN SVCS BP#3 MAY20	\$46,329.46
CIVILSOURCE INC					Total Check Amount:	\$46,329.46
V41893	COLONIAL LIFE PROCESSING CENTER	07/17/2020	26071	110	4504064 CRIT ILL JUN	\$302.94
		07/17/2020	26071	110	4504064 STD DISAB JUN	\$1,593.20
COLONIAL LIFE PROCESSING CENTER					Total Check Amount:	\$1,896.14
V41894	COMLOCK SECURITY-GROUP	07/17/2020	13625	490515151	LOCKS & KEYS	\$202.77
		07/17/2020	13625	110515125	IRRIGATION BOX KEYS	\$37.60
COMLOCK SECURITY-GROUP					Total Check Amount:	\$240.37
V41895	CORE & MAIN LP	07/17/2020	27049	420515131	WATER METER ENCODERS	\$6,388.10
CORE & MAIN LP					Total Check Amount:	\$6,388.10
V41896	DOTY BROTHERS EQUIPMENT CO.	07/17/2020	26695	510707251	57/LAMBERT FH LATERAL	\$4,079.74
DOTY BROTHERS EQUIPMENT CO.					Total Check Amount:	\$4,079.74
V41897	ENTENMANN ROVIN COMPANY	07/17/2020	3457	110212111	DOME BADGE	\$113.67
		07/17/2020	3457	110212111	PD BADGES	\$423.37
		07/17/2020	3457	110212111	PD BADGES	\$369.57
ENTENMANN ROVIN COMPANY					Total Check Amount:	\$906.61
V41898	FORENSIC LOGIC, LLC	07/17/2020	27848	950000000	ILJAOC COPLINK 20/21	\$177,746.00
FORENSIC LOGIC, LLC					Total Check Amount:	\$177,746.00
V41899	GUARANTEED JANITORIAL SERVICES, INC	07/17/2020	28695	110515125	MAY20 JAN SVCS:DT	\$4,950.00
		07/17/2020	28695	490515151	MAY20 JAN SVCS:BCC	\$3,975.00
		07/17/2020	28695	490515151	MAY20 JAN SVCS:CCC	\$23,420.33
		07/17/2020	28695	490515151	MAY20 JAN SVCS:PLUNGE	\$307.50
		07/17/2020	28695	490515151	MAY20 JAN SVCS:SR CTR	\$4,710.00
		07/17/2020	28695	490515151	MIN WAGE INC:JAN-JUN	\$4,624.00
		07/17/2020	28695	490515151	MAY20 DAY PORTERS CCC	\$8,666.68
		07/17/2020	28695	490515151	MAY20 JAN SVCS:P.HALL	\$1,028.00
		07/17/2020	28695	490515151	MAY20 JAN SVCS:YARD	\$2,230.00
		07/17/2020	28695	490515151	MAY20 DAY PORTERS	\$8,666.66
GUARANTEED JANITORIAL SERVICES, INC					Total Check Amount:	\$62,578.17
V41900	HITECH SOFTWARE INC	07/17/2020	19937	110515125	CARCOUNT SYST MNT JUL	\$1,345.00
HITECH SOFTWARE INC					Total Check Amount:	\$1,345.00
V41901	HOUSING PROGRAMS	07/17/2020	26542	290323215	HSG REHAB MAY/JUN20	\$1,800.00
HOUSING PROGRAMS					Total Check Amount:	\$1,800.00
V41902	INTERWEST CONSULTING GROUP, INC.	07/17/2020	28473	510707627	CIP MGMT SVCS DEC19	\$5,550.00
		07/17/2020	28473	510707627	54627/54628 DUPL PYMT	(\$5,287.50)

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INTERWEST CONSULTING GROUP, INC.						Total Check Amount: \$262.50
V41903	KIMLEY-HORN AND ASSOCIATES, INC.	07/17/2020	26302	110000000	BREA ENT SVCS MAR20	\$16,676.04
KIMLEY-HORN AND ASSOCIATES, INC.						Total Check Amount: \$16,676.04
V41904	KREUZER CONSULTING GROUP	07/17/2020	22072	510707948	AROVSTA UL PRKG APR20	\$948.20
KREUZER CONSULTING GROUP						Total Check Amount: \$948.20
V41905	OZUNA ELECTRIC CO.INC.	07/17/2020	18504	110515125	IRRIG TIMER RELOCATN	\$2,885.00
OZUNA ELECTRIC CO.INC.						Total Check Amount: \$2,885.00
V41906	PRIME SYSTEMS INDUSTRIAL AUTOMATION	07/17/2020	27059	420515131	RADIO COMM HARDWARE	\$4,163.90
PRIME SYSTEMS INDUSTRIAL AUTOMATION						Total Check Amount: \$4,163.90
V41907	RCS INVESTIGATIONS & CONSULTING LLC	07/17/2020	22534	110212111	BCKGRND INVESTIGATION	\$1,750.00
RCS INVESTIGATIONS & CONSULTING LLC						Total Check Amount: \$1,750.00
V41908	RICHARDS, WATSON & GERSHON	07/17/2020	8978	410515132	162 SA MS4 PRMT MAY20	\$420.50
		07/17/2020	8978	110000000	0116 REIMB WORK APR20	\$10,472.50
		07/17/2020	8978	420141421	182 WTR RATES C/A MAY	\$1,488.31
		07/17/2020	8978	510707276	0145 PUENTE MAY 2020	\$198.00
		07/17/2020	8978	911111112	0187 COVID19 MAY 2020	\$4,942.87
RICHARDS, WATSON & GERSHON						Total Check Amount: \$17,522.18
V41909	US BANK XX0338 CITY MGR	07/17/2020	24704	110111143	CALCARDS MS 062220	\$378.15
		07/17/2020	24704	110111111	CALCARD MS 0622 20/21	\$570.00
		07/17/2020	24704	480515161	CALCARDS MS 062220	\$54.23
US BANK XX0338 CITY MGR						Total Check Amount: \$1,002.38
V41910	US BANK XX0312 HR	07/17/2020	24776	470141483	CALCARDS HR 062220	\$346.14
US BANK XX0312 HR						Total Check Amount: \$346.14
V41912	US BANK XX0593 COMM SVC	07/17/2020	24777	110404211	CALCARD-NA-062220	\$19.36
		07/17/2020	24777	110404211	CALCARD-TN-062220	\$35.00
		07/17/2020	24777	110404215	CALCARD-AC-062220	\$1,839.85
		07/17/2020	24777	110404421	CALCARD-KS-062220	\$32.94
		07/17/2020	24777	110404521	CALCARD-RM-062220	\$139.96
		07/17/2020	24777	110404311	CALCARD-LT-062220	\$176.00
		07/17/2020	24777	110404311	CALCARD-RH-062220	\$232.79
		07/17/2020	24777	110404425	CALCARD-MM-062220	\$632.87
		07/17/2020	24777	110404425	CALCARD-VU-062220	\$86.24
		07/17/2020	24777	110404541	CALCARD-AF-062220	\$17.84
		07/17/2020	24777	110404211	CALCARD-AC-062220	\$156.15
		07/17/2020	24777	110404215	CALCARD-DA-062220	\$2,231.55
		07/17/2020	24777	110404311	CALCARD-JC-062220	\$61.65
		07/17/2020	24777	110404428	CALCARD-VU-062220	\$1,521.03

City Disbursement Register

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Check #	Vendor Name	Check Date	Vendor #	Budget Unit	Description	Amount
V41912	US BANK XX0593 COMM SVC	07/17/2020	24777	110404521	CALCARD-FL-062220	\$4.30
		07/17/2020	24777	110404521	CALCARD-TT-062220	\$821.82
		07/17/2020	24777	110404154	CALCARD-TN-062220	\$239.28
		07/17/2020	24777	110404311	CALCARD-CE-062220	\$15.00
		07/17/2020	24777	110404311	CALCARD-JM-062220	\$105.00
		07/17/2020	24777	110404425	CALCARD-SS-062220	\$332.82
		07/17/2020	24777	110404428	CALCARD-MM-062220	\$77.39
		07/17/2020	24777	110404521	CALCARD-ER-062220	\$144.08
		07/17/2020	24777	110404521	CALCARD-NG-062220	\$936.91
		07/17/2020	24777	110404541	CALCARD-HB-062220	\$332.53
		07/17/2020	24777	110404542	CALCARD-AF-062220	\$107.64
		07/17/2020	24777	110404542	CALCARD-EF-062220	\$140.06
		07/17/2020	24777	110404542	CALCARD-KK-062220	\$38.77
		07/17/2020	24777	911404211	CALCARD-AC-062220	(\$53.84)
US BANK XX0593 COMM SVC					Total Check Amount:	\$10,424.99
V41913	US BANK XX0502 COMM & MKTG	07/17/2020	24778	110	CALCARDS CMKT 062220	\$297.30
		07/17/2020	24778	110111152	CALCARDS CMKT 062220	\$427.88
US BANK XX0502 COMM & MKTG					Total Check Amount:	\$725.18
V41914	US BANK XX0353 COMM DEV	07/17/2020	24779	911323212	CALCARDS CD 062220	\$29.98
		07/17/2020	24779	911323231	CALCARDS CD 062220	\$91.70
		07/17/2020	24779	110323231	CALCARDS CD 062220	\$825.74
		07/17/2020	24779	110323241	CALCARDS CD 062220	\$381.96
		07/17/2020	24779	110	CALCARDS CD 062220	\$175.69
		07/17/2020	24779	110	CC CD 0622 20/21 STAX	(\$8.21)
		07/17/2020	24779	110000000	CALCARD CD 0622 20/21	\$50.00
		07/17/2020	24779	110323212	CALCARDS CD 062220	\$861.95
		07/17/2020	24779	110323214	CALCARDS CD 062220	\$29.20
US BANK XX0353 COMM DEV					Total Check Amount:	\$2,438.01
V41915	US BANK XX0270 ADMIN SVCS	07/17/2020	24781	110141441	CALCARDS ASFIN 062220	\$478.12
		07/17/2020	24781	420141421	CALCARDS ASFIN 062220	\$105.05
		07/17/2020	24781	490515151	CALCARDS ASFIN 062220	\$2,256.93
		07/17/2020	24781	110111161	CALCARDS CCLK 062220	\$1,351.19
		07/17/2020	24781	110141411	CALCARDS ASFIN 062220	\$3.98
		07/17/2020	24781	110323241	CALCARDS ASFIN 062220	\$74.95
US BANK XX0270 ADMIN SVCS					Total Check Amount:	\$4,270.22
V41916	US BANK XX0650 FIRE	07/17/2020	24782	110	CC FIRE 0622 20/21 ST	(\$33.47)
		07/17/2020	24782	110222231	CALCARDS FIRE 062220	\$930.19

City Disbursement Register

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Check #	Vendor Name	Check Date	Vendor #	Budget Unit	Description	Amount
V41916	US BANK XX0650 FIRE	07/17/2020	24782	174222222	CALCARDS FIRE 062220	\$324.00
		07/17/2020	24782	480515161	CALCARDS FIRE 062220	\$73.17
		07/17/2020	24782	110222211	CALCARDS FIRE 062220	\$17.91
		07/17/2020	24782	110222213	CALCARDS FIRE 062220	\$67.84
		07/17/2020	24782	110222221	CALCARDS FIRE 062220	\$540.15
		07/17/2020	24782	110222223	CALCARDS FIRE 062220	\$21.42
US BANK XX0650 FIRE					Total Check Amount:	\$1,941.21
V41917	US BANK XX0346 IT	07/17/2020	24783	470141483	CALCARDS IT 062220	\$682.05
		07/17/2020	24783	110404154	CALCARDS IT 062220	\$38.82
		07/17/2020	24783	110404542	CALCARDS IT 062220	\$614.18
		07/17/2020	24783	110515125	CALCARDS IT 062220	\$190.74
		07/17/2020	24783	280323215	CALCARDS IT 062220	\$14.95
		07/17/2020	24783	460141474	CALCARDS IT 062220	\$1,343.87
		07/17/2020	24783	475141471	CALCARDS IT 062220	\$4,450.27
US BANK XX0346 IT					Total Check Amount:	\$7,334.88
V41920	US BANK XX0221 PW	07/17/2020	24784	110515141	CALCARDS PW 062220	\$482.21
		07/17/2020	24784	110515148	CALCARDS PW 062220	\$106.62
		07/17/2020	24784	110515171	CALCARDS PW 062220	\$108.00
		07/17/2020	24784	341515112	CALCARDS PW 062220	\$4.42
		07/17/2020	24784	360515145	CALCARDS PW 062220	\$94.66
		07/17/2020	24784	480515161	CALCARDS PW 062220	\$1,195.07
		07/17/2020	24784	911515141	CALCARDS PW 062220	\$862.56
		07/17/2020	24784	410515124	CALCARDS PW 062220	\$152.22
		07/17/2020	24784	490515151	CALCARD PW 0622 20/21	\$463.46
		07/17/2020	24784	110515121	CALCARDS PW 062220	\$375.32
		07/17/2020	24784	110515144	CALCARDS PW 062220	\$155.16
		07/17/2020	24784	490515151	CALCARDS PW 062220	\$1,976.37
		07/17/2020	24784	110515125	CALCARDS PW 062220	\$139.44
		07/17/2020	24784	110515143	CALCARDS PW 062220	\$190.27
		07/17/2020	24784	430515123	CALCARDS PW 062220	\$157.29
		07/17/2020	24784	440515126	CALCARDS PW 062220	\$10.76
		07/17/2020	24784	911515144	CALCARDS PW 062220	\$77.29
		07/17/2020	24784	911515151	CALCARDS PW 062220	\$2,756.49
US BANK XX0221 PW					Total Check Amount:	\$9,307.61
V41921	US BANK XX0544 POLICE	07/17/2020	24785	110212111	CALCARD PD 0622 20/21	\$250.00
		07/17/2020	24785	480515161	CALCARDS PD 062220	\$896.00
		07/17/2020	24785	110212121	CALCARDS PD 062220	\$2,302.10

City Disbursement Register

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Check #	Vendor Name	Check Date	Vendor #	Budget Unit	Description	Amount
V41921	US BANK XX0544 POLICE	07/17/2020	24785	110212131	CALCARDS PD 062220	\$1,284.69
		07/17/2020	24785	110212134	CALCARDS PD 062220	\$764.13
		07/17/2020	24785	110	CALCARDS PD 062220	\$392.06
		07/17/2020	24785	110	CC PD 0622 20/21 STAX	(\$42.48)
		07/17/2020	24785	110212111	CALCARDS PD 062220	\$1,692.55
US BANK XX0544 POLICE					Total Check Amount:	\$7,539.05
V41922	US BANK XX3401 PW- ADMIN	07/17/2020	24786	110515111	CALCARDS PWA 062220	\$138.87
		07/17/2020	24786	110515171	CALCARDS PWA 062220	\$264.78
US BANK XX3401 PW- ADMIN					Total Check Amount:	\$403.65
Voucher Subtotal						\$1,429,908.52
TOTAL						\$1,839,778.75

City of Brea

COUNCIL COMMUNICATION

TO: Honorable Mayor and City Council Members
FROM: Bill Gallardo, City Manager
DATE: 07/21/2020
SUBJECT: Successor Agency June Outgoing Payment Log

RECOMMENDATION

Receive and file.

RESPECTFULLY SUBMITTED:

William Gallardo, City Manager

Attachments

SA Outgoing Payment Log

Successor Agency to the Brea Redevelopment Agency
Outgoing Payment Log
June 2020

Effective Date	Vendor	Description	Amount
<u>Electronic payments</u>			
6/29/2020	THE RETAIL PROPERTY TRUST	Brea Mall Payment	\$ 1,673,065.00
			<u>\$ 1,673,065.00</u>