City Council and Successor Agency to the Brea Redevelopment Agency, Brea Public Financing Authority, Brea Community Benefit Financing Authority, Midbury Assessment Authority and the Industrial Development Authority Agenda

Tuesday, June 16, 2020
5:30 p.m. - Study Session
7:00 p.m. - General Session

***Marty Simonoff**, Mayor* ***Steven Vargas**, Mayor Pro Tem*
***Cecilia Hupp**, Council Member* ***Christine Marick**, Council Member* ***Glenn Parker**, Council Member*

This agenda contains a brief general description of each item Council will consider. The City Clerk has on file copies of written documentation relating to each item of business on this Agenda available for public inspection. Contact the City Clerk's Office at (714) 990-7756 or view the Agenda and related materials on the City's website at www.cityofbrea.net. Materials related to an item on this agenda submitted to the Council after distribution of the agenda packet are available for public inspection in the City Clerk's Office at 1 Civic Center Circle, Brea, CA during normal business hours. Such documents may also be available on the City's website subject to staff's ability to post documents before the meeting.

Procedures for Addressing the Council

This meeting is being conducted consistent with Governor Newsom's Executive Order N-29-20 dated March 17, 2020, regarding the COVID-19 pandemic.

Written comments may be sent to the City Clerk's Office at cityclerksgroup@cityofbrea.net no later than 12:00 p.m. on Tuesday, June 16, 2020. All written comments will be read aloud during the meeting by the City Clerk. Some written comments may be summarized as to not exceed the speaking time allotted. To provide comments in person, the Council Chambers will be open to a limited number of members from the public in observance of social distancing guidelines. Overflow will be available in the Plaza directly outside of the Council Chambers. Based on capacity, the public may be required to cycle in and out of the Chambers as to provide everyone in attendance an opportunity to address the Council. To provide comments by teleconference (zoom), members of the public must contact City Staff at (714) 990-7756 or cityclerksgroup@cityofbrea.net no later than 12:00 p.m. on Tuesday, June 16, 2020 to obtain the Zoom Meeting ID number and password. Teleconference participants will be muted until recognized at the appropriate time by the Council. The meeting will also be broadcast live at www.cityofbrea.net.

Special Accommodations

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk's Office at (714) 990-7757. Notification 48 hours prior to the meeting will enable City staff to make reasonable arrangements to ensure accessibility. (28 CFR 35.102.35.104 ADA Title II)

Important Notice

The City of Brea shows both live broadcasts and replays of City Council Meetings on Brea Cable Channel 3 and over the Internet at www.cityofbrea.net. Your attendance at this public meeting may result in the recording and broadcast of your image and/or voice as previously described.

STUDY SESSION
5:30 p.m. - Council Chamber
Plaza Level

CALL TO ORDER / ROLL CALL - COUNCIL

1. **Public Comment**

2. **Clarify Regular Meeting Topics**

DISCUSSION ITEMS

3. **Update on Proposal for Charging Stations in the Downtown**

4. **Overview of Grant Application and Receipt of Local Government Planning Support Grant Program Funds**

5. **Overview of the Professional Services Agreement with HF&H Consultants, LLC for Solid Waste SB 1383 Contracting Assistance**

6. **Overview of the Interim Contract with Western Golf Properties for Birch Hills Golf Course and Funding for Maintenance, Operations and Other Related Costs**

7. **Overview of the Construction Contract for Civic Center Space Improvements, CIP No. 7955**

REPORT

8. **Council Member Report/Requests**

GENERAL SESSION
7:00 p.m. - Council Chamber
Plaza Level

CALL TO ORDER/ ROLL CALL - COUNCIL

9. **Pledge of Allegiance**

10. **Invocation**

11. **Presentations: COVID-19 Community Update**

12. Report - Prior Study Session

13. Community Announcements

14. Matters from the Audience

Written comments may be sent to the City Clerk's Office at cityclerksgroup@cityofbrea.net no later than 12:00 p.m. on Tuesday, June 16, 2020. All written comments will be read aloud during the meeting by the City Clerk. Some written comments may be summarized as to not exceed the speaking time allotted. To provide comments in person, the Council Chambers will be open to a limited number of members from the public in observance of social distancing guidelines. The public will be able to address the Council directly, while maintaining proper social distancing. Masks are required. Overflow will be available in the Plaza directly outside of the Council Chambers. Based on capacity, the public may be required to cycle in and out of the Chambers as to provide everyone in attendance an opportunity to address the Council. To provide comments by teleconference, members of the public must contact City Staff at (714) 990-7756 or cityclerksgroup@cityofbrea.net no later than 12:00 p.m. on Tuesday, June 16, 2020 to obtain the Zoom Meeting ID number and password. Teleconference participants will be muted until recognized at the appropriate time by the Council.

15. Response to Public Inquiries - Mayor / City Manager

PUBLIC HEARINGS FOR THE CITY COUNCIL, SUCCESSOR AGENCY TO THE BREA REDEVELOPMENT AGENCY, BREA PUBLIC FINANCING AUTHORITY, BREA COMMUNITY BENEFIT FINANCING AUTHORITY AND INDUSTRIAL DEVELOPMENT AUTHORITY - *This portion of the meeting is for matters that legally require an opportunity for public input. Audience participation is encouraged and is limited to 5 minutes per speaker.*

16. Public Hearing to Consider the Adoption of the City of Brea FY 2020-21 Operating Budget - Receive public input on the Fiscal Year 2020-21 Proposed Operating Budget as presented in the Fiscal Year 2020-21 Proposed Operating Budget document; and adopt Resolution No. 2020-044, approving the Fiscal Year 2020-21 Operating Budget and appropriating funds for the City of Brea Fiscal Year 2020-21 Operating Program.

17. Public Hearing to Consider the Adoption of the Successor Agency to the Brea Redevelopment Agency 2020-21 Operating Budget - City Council, as Successor Agency: Adopt Resolution No. SA 2020-01 appropriating funds for the Successor Agency to the Brea Redevelopment Agency 2019-20 Proposed Operating Program Budget.

18. Capital Improvement Program Budget for Fiscal year 2020-2021 - Adopt Resolution No. 2020-045 for the Capital Improvement Program (CIP) Budget for FY 2020-21 as presented in the proposed Seven-Year CIP document. Changes proposed by City Council or staff at the Public Hearing, if any, will be reflected in the final adopted CIP budget.

19. Public Hearing to Consider Adoption of 2020-21 Operating Budget for the Brea Community Benefit Financing Authority - Adopt Resolution No. BCBFA 2020-01, appropriating funds for the Brea Community Benefit Financing Authority 2019-20 Operating Budget, as presented in the 2019-20 Proposed Budget document.

20. **Public Hearing to Consider Adoption of 2020-21 Operating Budget for the Brea Public Financing Authority** - Adopt Resolution No. A 2020-001 appropriating funds for the Brea Public Financing Authority 2019-20 Operating Budget, as presented in the 2019-20 Proposed Budget document.

21. **Public Hearing to Consider Resolution Adding New User Fees for Special City Services** - Adopt Resolution No. 2020-046 adding a new Sidewalk Vendor Permit Fee and Parking Citation Payment Plan Implementation Fee.

CONSENT CALENDAR - *The City Council/Successor Agency approves all Consent Calendar matters with one motion unless Council/Agency or Staff requests further discussion of a particular item. Items of concern regarding Consent Calendar matters should be presented during "Matters from the Audience."*

CITY COUNCIL - CONSENT

22. **June 2, 2020 City Council Regular Meeting Minutes** - Approve.

23. **Lease Agreements between the City of Brea and the Tomlinson Families for use of California Domestic Water Company Stock** - Approve the lease agreements. The savings will vary each year, but will be approximately $29,000 per year. Payment for leasing of shares will come from the Water Fund and there is no impact to the General Fund.

24. **Renewed Measure M (M2) Eligibility Submittal Package for Fiscal Year 2020-21** - Approve and authorize staff to submit to Orange County Transportation Authority (OCTA) the Measure M2 Seven-Year Capital Improvement Program (CIP) for Fiscal Years 2020-21 through 2026-27; and adopt Resolution No. 2020-047 regarding update to the Local Signal Synchronization Plan (LSSP)

25. **Construction Contract for Civic Center Space Improvements, CIP No. 7955** - Award a construction contract to PeopleSpace for $180,805 for the installation of walls and doors for office construction; and authorize City Engineer to approve change orders up to 10% of the contract amount. This scope of work is included in Capital Improvement Program Project No. 7955. The approved CIP project budget of $835,000 is funded by the Fixed Asset Replacement Program. There will be no General Fund impact.

26. **Consideration and Adoption of Resolution Approving Submittal of Grant Application and Receipt of Local Government Planning Support Grant Program Funds** - Adopt the Resolution No. 2020-048 approving the submittal and receipt of a grant application in an amount up to $150,000 in funding under the Local government Planning Support Program Funds, also referred to as the Local Early Action Planning (LEAP) Grant Program; authorize the City Manager to apply for and execute the Standard Agreement and all necessary contracts, payment requests, and amendments for the purposes of securing the grant funds with the State of California Department of Housing and Community Development (HCD); authorize the City Manager to execute subsequent Professional Services Agreements with consultant(s) to carry out the programs approved from this grant in an aggregate amount not-to-exceed $150,000; and amend the Community Development Department's revenue and expenditure budget for Fiscal Year 2020-2021 by the amount awarded in the next quarterly budget adjustments.

27. **Professional Services Agreement with HF&H Consultants, LLC for Solid Waste SB 1383 Contracting Assistance in the Amount Not-to-Exceed $30,000** - Approve Professional Services Agreement (PSA) with HF&H Consultants, LLC to provide solid waste SB 1383 contracting assistance in the amount not-to-exceed $30,000. Funding in the amount of $30,000 will come from the enterprise fund for refuse-related expenditures, Fund 440. There is no fiscal impact to the General Fund.

28. **Approval of the Fiscal Year 2020-21 Appropriations Limit** - Adopt the Resolution No. 2020-049, approving the Fiscal Year 2020-21 Appropriations Limit.

29. **Approve the Agreement with Fuscoe Engineering, Inc. to Provide NPDES Stormwater Management Services** - Approve the Agreement with Fuscoe Engineering, Inc. for NPDES Stormwater Management Services in the amount not-to-exceed $91,500; and authorize the City Manager to approve up to four (4) additional one (1) year extensions in an annual amount not-to-exceed $66,500. Funds are available from the NPDES account using Stormwater Fees as the funding source. There is no General Fund impact.

30. **Consideration of First Amendment to the Communications Facility Lease Agreement with Los Angeles Standard Metropolitan Statistical Area (SMSA) Limited Partnership, dba Verizon Wireless at the Downtown Parking Structure** - Approve the First Amendment to the Communications Facility Lease Agreement with Los Angeles SMSA Limited Partnership, dba Verizon Wireless at the Downtown Parking Structure for two additional five-year extension options. The amendment to the lease would generate $43,344 each year at commencement with 3% annual increases.

31. **Interim Contract with Western Golf Properties for Birch Hills Golf Course and Funding for Maintenance, Operations and Other Related Costs** - Award interim contract to Western Golf Properties LLC in the amount of $825,180 for Birch Hills Golf Course; and include the projected revenues and expenditures for the Birch Hills Golf Course operations for Fiscal Year 2020-21 in the Golf Course Enterprise Fund (Fund 465).

32. **Extend Landscape Maintenance Contracts for Six Months at Various City Facilities, the Gateway Center and Maintenance Districts 1, 3, 5, 6 and 7** - Authorize the City Manager to extend the current Landscape Maintenance Contracts for an additional six months for parks mowing, City facilities, medians and greenbelts, City reservoir sites, the Gateway Center and Maintenance Districts 1, 3, 5, 6 and 7. Funding is available in each of the District's budgets through individual assessments for the maintenance contracts and other operational costs. Funds 341, 343, 345, 346 and 347 will be used. Fund 880 wil be used for the Gateway Center.

33. **Outgoing Payment Log for May 2020 and City Disbursement Registers for June 5 and 12, 2020** - Receive and file.

MIDBURY ASSESSMENT AUTHORITY - CONSENT

34. **June 18, 2019 Midbury Assessment Authority Regular Meeting Minutes** - Approve.

ADMINISTRATIVE ANNOUNCEMENTS

35. **City Manager**

36. City Attorney

37. Council Requests

COUNCIL ANNOUNCEMENTS

ADJOURNMENT

City of Brea

COUNCIL COMMUNICATION

TO: Honorable Mayor and City Council Members

FROM: Bill Gallardo, City Manager

DATE: 06/16/2020

SUBJECT: Public Hearing to Consider the Adoption of the City of Brea FY 2020-21 Operating Budget

RECOMMENDATION

Receive public input on the Fiscal Year 2020-21 Proposed Operating Budget as presented in the Fiscal Year 2020-21 Proposed Operating Budget document and adopt the attached Resolution approving the Fiscal Year 2020-21 Operating Budget and appropriating funds for the City of Brea Fiscal Year 2020-21 Operating Program.

BACKGROUND/DISCUSSION

The City Council has reviewed and given direction on all components which are included in the proposed Fiscal Year 2020-21 Operating Budget at the Budget Workshop held on June 2, 2020. The Proposed Fiscal Year 2020-21 budget document contains an overview message from the City Manager, summary schedules, the fund balances of each operating fund, a comprehensive review of revenues, and expenditure breakdowns by department (please see attachment).

The budget is the financial plan for the City of Brea for the next fiscal year (July 1, 2020 and ending June 30, 2021). It does not constitute a mandate to spend, only the authority to do so. Due to the unprecedented challenges presented by the COVID-19 pandemic, the budget process and approach staff used to develop this budget reflect the uncertainty our economy faces for the foreseeable future. Staff attempted to take objective assumptions for both revenues and expenditures, but again, these assumptions are based on very finite information since the full impact of the current crisis is not known.

Staff will continue with strong communication at all levels of the organization as we work through this crisis and have a better understanding of the longer-term impacts to guide the City Council in making sound financial decisions for the future. Our organization is fostered by innovation and will become as important as ever as we work our way though these uncertain financial times.

Revenues

The COVID-19 pandemic has created an immediate and unforeseen financial impact to the City's budget resulting in reductions in several General Fund revenue sources. In the short-term, the use of the City's General Fund Excess Reserves in the amount of $1,560,050 are needed to maintain service levels to the community as well assess the longer-term impacts to the City's revenue base. The total General Fund revenues are budgeted at $55,446,228 for FY 2020-21.

Sales tax revenue is the City's single largest revenue source and represents 37% of the FY 2020-21 budget (including funding from excess reserves). Sales tax revenues are projected to decrease by 1.48% over FY 2019-20 estimates and will be closely monitored as we navigate this pandemic and the gradual re-opening of our community. Staff are optimistic that the business community will start

to regain momentum as we enter the new fiscal year.

Property taxes are the second largest revenue source and represents 22% of the FY 2020-21 budget (including funding from excess reserves). Property tax revenues are anticipated to grow by 6.63% over FY 2019-20 estimates and is anticipated to keep pace in FY 2020-21. Property taxes are currently holding through this pandemic however staff will continue to keep in touch with the development community regarding projects already under construction and projects that are anticipated to be constructed in the new fiscal year.

Expenditures

Total General Fund expenditures in FY 2020-21 are budgeted at $57,006,278. This budget maintains service levels to the community and represents a 1.80% decrease in budgeted expenditures when compared to the FY 2019-20 estimated year-end expenditures. This is net of any changes from shifting revenues and expenditures for the City's Golf Courses to a new fund (Fund 465) as well as the shift of revenues and expenditures for the City's Development Cost Center to a new liability fund.

It is also important to note, that employees continue to contribute toward their retirement in accordance with the provision of Memorandums of Understanding (MOUs). All employees contribute 100% of the employee cost of retirement. The City has met its goal to have all City employees contribute the full cost per the current pension reform legislation. In addition, most employees are contributing more than the employee portion and are cost sharing the normal employer cost. For FY 2020-21, no personnel cost assumptions have been budgeted for employees other than personnel retirement benefits.

The City's mission is to provide quality services with the resources available. However, this organization continues to be challenged to maintain the current level of service and additional duties with existing staff. We understand that the search to reduce expenditures is continuous.

Five Year Projections

Each year, the City's General Fund revenues and expenditures are projected for five years. The five-year projection is a planning tool and reflects staff's best educated guess-estimates. It does not represent approved or authorized deficit spending, rather depicts what *could* occur if the City were to choose not to make the necessary adjustments to operate within a balanced budget. The five-year projections allow us to take a glimpse at potential future budget impacts so that we can make the necessary adjustments to maintain a balanced budget.

These five-year projections and budget assumptions, from FY 2020-21 through FY 2024-25, are attached to this budget message. It is noted, that the assumptions removes a two percent (2%) personnel cost assumption for FY 2020-21 and includes initial revenue loss as a result of the COVID-19 pandemic.

The current projections shows challenges to maintain a balanced budget over this five-year period. The projections will evolve as more information becomes available regarding the public's reaction to business limitations resulting from the pandemic and, more importantly, what's next for the virus. In addition, staff will continue to explore various options to help close the gap in future budgets.

Funds

Decision packages are requests for new programs, new personnel and/or new equipment. The decision packages for FY 2020-21 were presented to City Council at the Budget Workshop on June 2, 2020 to receive input and identify department needs for the coming fiscal year. In light of the recent COVID-19 pandemic, staff recommended to hold off on these decision packages until more

refined financial information is available. However, City Council determined at the Budget Workshop that there are decision package requests that need to be addressed soon rather than later for safety and community benefits. Below is summary of recommended decision packages that are incorporated in the proposed FY 2020-21 budget. It is important to note that there is no General Fund impact.

- The Community Benefit & Economic Development Fund (140) will provide funding to purchase a new police supervisor vehicle as well as convert a current vehicle to a dedicated Homeless Liaison Officer Vehicle.
- Facility and equipment replacements, such as replacing ceiling tiles in the Arts Studio and meeting rooms, replacing classroom chairs in the children activity rooms and kid watch room, replacing security gates and providing additional security enhancements at the Community Center, will be funded by the Community Center Replacement (181) Fund.
- Narcotics Enforcement Asset Seizure Fund (231), which is restricted for Police Services needs, will provide funding to replace existing police gas masks and SWAT helmets.
- The implementation of the DNS Monitoring and Protection Software will be funded from the City's Information Technology Fund (475) and will provide an additional layer of network security for the organization.
- The Dispatch Impact Fee Fund (543) will provide funding to purchase an online reporting software that will allow citizens to submit police reports electronically.

Following the Budget Workshop, the Fire Services Department has identified three (3) decision package requests that are high priority and are included in the budget and provided as Attachment A. There is no General Fund impact.

Summary

The COVID-19 pandemic has drastically changed the landscape of our community and maintaining service levels to the community despite the rapid loss of revenues has been challenging. Fortunately, through the guidance of the City Council, the organization has positioned itself with healthy General Fund reserves well above the current policy level of 25%. The excess reserves will help maintain current service levels as the organization develops a long-term plan to identify cost saving measures for the future. This will avoid making severe service reductions until the organization has an opportunity to better understand the long-term effects of the pandemic. Staff will also continue to closely monitor actual versus projected revenues and opportunities for vacancy savings that will assist in o providing more firm estimates as we navigate the new fiscal year. Staff commits to providing budget updates to City Council and anticipate having a better financial picture by October or November 2020.

Staff is also continuing efforts to assess and seek reimbursement as available from the Federal CARES Act (Part 4), FEMA, and the County of Orange, as well as other COVID-19 financial opportunities, if eligible. The State, as part of its proposed budget, has also identified funding that might provide economic relief to cities for COVID related costs. For Brea, this could potentially be around $500,000 to $700,000.

While we weather this pandemic and phase to our new "norm", it is important to note that Brea is paying all its obligations on time; is setting aside funding for ongoing capital facility and equipment replacement; and is funding a robust Capital Improvement Program to adequately maintain City infrastructure systems.

The organization will make every effort to continue to build prudent reserves and strategic savings programs to insulate the City from a down turn in the economy and minimize organizational disruption. The entire organization continues to work hard to preserve core City services. Staff will

continue to be diligent in monitoring long-term economic uncertainties that could impact Brea's budget picture. These include:

- The effects of the pandemic and the likelihood of a resurgence
- CalPERS projected rate increases that will occur
- Increases in the cost-of-living

City staff uses a variety of tools, such as looking strategically at vacancies and consolidation of functions to structurally close the budget gap. Staff continues to research new and innovative ways of doing business.

Presenting the City Council with the FY 2020-21 budget is only one of the many projects that City staff has completed during FY 2019-20. Working within the City Council priorities and under their direction, City staff was able to complete a substantial list of accomplishments, which are found following this budget message.

I would like to thank the City Council for their patience and leadership during this unprecedented economic situation. Though the development of the FY 2020-21 budget is complete, the work will continue as we enter a new phase of data gathering and forecasting to match our new economic reality.

COMMISSION/COMMITTEE RECOMMENDATION

The Finance Committee, at their June 9, 2020 meeting, reviewed the three (3) Fire decision packages and is recommended for City Council approval. It includes the following:

1. $20,000 in Public Safety Augmentation Funds (Fund 172) to purchase and replace 25 iPads for the Fire Services Department as part of their deployment of their new web-based records management software;
2. $25,000 in Public Safety Augmentation Funds (Fund 172) to replace 25 (Self-Contained Breathing Apparatus) SCBA Bottles;
3. $25,000 in Fire Impact Fee Funds (Fund 542) for emergency radio and antenna installation to finalize the expansion of the Fire Services communication needs.

FISCAL IMPACT/SUMMARY

Expenditures for all funds which make up the Fiscal Year 2020-21 Operating Budget total $102,649.405

RESPECTFULLY SUBMITTED:

William Gallardo, City Manager
Prepared by: Alicia Brenner, Senior Fiscal Analyst
Concurrence: Cindy Russell, Administrative Services Director

Attachments

Resolution

Budget

Attachment A - Fire Services Department

RESOLUTION NO. 2020-044

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BREA, ADOPTING AN OPERATING BUDGET FOR SAID CITY FOR THE FISCAL YEAR COMMENCING JULY 1, 2020, AND ENDING JUNE 30, 2021, AND AUTHORIZING APPROPRIATIONS AND EXPENDITURES THEREIN SET FORTH

A. RECITALS:

(i) The City Manager has, heretofore, presented to this Council the Proposed Operating Budget for the fiscal year July 1, 2020 through June 30, 2021.

4. Copies of said proposed Operating Budget are on file in the Office of the City Clerk labeled "Proposed Operating Budget – 2020-21" and said Proposed Operating Budget is hereby made a part of this Resolution.

B. RESOLUTION:

NOW, THEREFORE, be it is found, determined and resolved by the City Council of the City of Brea as follows:

1. Said Proposed Operating Budget is hereby adopted as the Operating Budget of the City of Brea for the fiscal year commencing July 1, 2020 and ending June 30, 2021, and consists of the estimated revenues and projected expenditures for the fiscal year.

2. There are hereby appropriated for obligation and expenditure by the City Manager the amounts shown for the various Funds and Departments separately set

forth on the pages in the Fund and Department Summary sections, respectively of the Proposed Operating Budget. All obligations and expenditures shall be incurred and made in the manner provided by the provisions of State law and the City ordinances and resolutions applicable to purchasing and contracting.

3. Subject to the further provisions of this Resolution, the appropriations above constitute the maximum amounts authorized for obligation and expenditure by the City Manager for the respective Funds and Departments funds as set forth on the pages of said Budget referenced in Paragraph 2 above.

4. The following controls are hereby placed on the budgeted funds:

   a. The City Manager may authorize the transfer of budgeted funds from account to account within any department within the various Funds and Departments contained in the above referenced pages of the Budget.

   b. The City Manager is authorized to employ during the fiscal year covered by said Budget the number and classification of such full-time and part-time employees as are shown in the Budget, all subject to the provisions of the City's classification and compensation plans as amended, and adopted by the City Council. Seasonal and part-time intermittent employees are authorized as necessary by the City Manager provided that the total amount to be obligated and expended within any Fund and Department set forth in said referenced pages for

the classification therein of “Salaries and Wages” does not exceed the budgeted and appropriated amount, as the same may be amended by the City Council.

c. The City Manager’s authorized settlement authority for workers compensation or general liability claims per occurrence is one hundred thousand dollars.

d. All appropriations for outstanding encumbrances and projects currently underway and remaining unexpended at June 30, 2020 as approved by the City Manager or designee, are hereby appropriated to the Fiscal Year 2020-21 Operating Budget.

APPROVED AND ADOPTED this 16th day of June, 2020.

_____
Marty Simonoff, Mayor

ATTEST: _____
Lillian Harris-Neal, City Clerk

I, Lillian Harris-Neal, City Clerk of the City of Brea, do hereby certify that the foregoing Resolution was adopted at a regular meeting of the City Council of the City of Brea, held on the 16th day of June, 2020, by the following vote:

AYES: COUNCIL MEMBERS:

NOES: COUNCIL MEMBERS:

ABSENT: COUNCIL MEMBERS:

ABSTAIN: COUNCIL MEMBERS:

DATED: _____

_____
Lillian Harris-Neal, City Clerk

FY 2020-21

PROPOSED OPERATING BUDGET

City of Brea

And

The Successor Agency to the

Brea Redevelopment Agency

Including the Brea Public Financing Authority, and

Brea Community Benefit Financing Authority

June 16, 2020

CITY OF BREA

ANNUAL BUDGET

FY 2020-21

ELECTED OFFICIALS

Marty Simonoff
MAYOR
Term Exp. 2020

Steven Vargas
MAYOR PRO TEM
Term Exp. 2022

Cecilia Hupp
COUNCIL MEMBER
Term Exp. 2022

Christine Marick
COUNCIL MEMBER
Term Exp. 2020

Glenn Parker
COUNCIL MEMBER
Term Exp. 2022

Rick Rios
CITY TREASURER
Term Exp. 2020

CITY MANAGEMENT

City Manager	Bill Gallardo
Assistant City Manager/Community Services Director	Chris Emeterio
Administrative Services Director	Cindy Russell
Community Development Director	Tracy Steinkruger
Public Works Director	Tony Olmos
Police Chief	John Burks
Fire Chief	Adam Loeser

Prepared by

FY 2020-21 Budget Team

June 16, 2020

Honorable Mayor and City Council
City of Brea
1 Civic Center Circle
Brea, CA 92821

RE: FISCAL YEAR 2020-21 BUDGET MESSAGE

Staff is pleased to present to the City Council, Brea community, Brea employees and other interested parties, the recommended budget for FY 2021-21, beginning July 1, 2020 and ending June 30, 2021. The budget is the financial plan for the City of Brea for the next fiscal year and does not constitute a mandate to spend, only the authority to do so.

This budget message provides a comprehensive overview of the City's General Fund budget, but please keep in mind, due to the unprecedented challenges presented by the COVID-19 pandemic, the process and approach staff used to develop this budget reflect the uncertainty our economy faces for the foreseeable future. Staff attempted to take objective assumptions for both revenues and expenditures, but again, these assumptions are based on very finite information since the full impact of the current crisis is not known.

Staff will continue with strong communication at all levels of the organization as we work through this crisis and have a better understanding of the longer-term impacts to guide the City Council in making sound financial decisions for the future. Our organization is fostered by innovation which will be as important as ever as we work our way though these uncertain financial times. While it might seem as though the world has been on "pause" the last few months, the organization has continued to thrive behind the scenes working on several large-scale projects.

Currently, Caltrans and the City of Brea are working jointly on the SR 57/Lambert Road Interchange Improvement Project that began construction in August 2019. This major improvement project will provide additional capacity, relieve congestion and enable future construction of the SR 57 northbound truck climbing lane, between Lambert Road and the Orange County and Los Angeles city limits. Caltrans is the lead agency on the construction. The City of Brea will be working closely with Caltrans to help minimize disruption and provide ongoing communication.

Brea was awarded approximately $75 million from State and Federal funds. The City has also committed about $12 million for the project from its local mitigation funds, and was awarded over $12 million from OCTA Measure M2 funds, now known as "OC Go" funds, for property acquisition and construction. All in, approximately 88% of the project funding comes from grants.

The City continues to work on implementing the community's vision and values previously identified through Brea Envisions. A collaborative effort was completed in 2019 to study the City's active transportation program (ATP). Community outreach engaged residents and businesses to explore ways to improve the safety and experience for drivers, cyclists and pedestrians along streets, sidewalks, and trails within Brea's Core. The City received a $200,000 grant from CalTrans for this study. The completed plan was presented to the City Council in December.

Later this summer, the City will begin updating its Housing Element. Required every 7 years, it identifies the community's needs related to housing. The City received a $160,000 grant from SB2 funds to partially offset the cost of updating the element, as well as bring up-to-date the codes and guidelines to help streamline processes related to housing.

The Brea Wildcatters Dog Park has just completed a major renovation and recently re-opened June 3. The renovation included the installation of three new surfaces, synthetic turf, decomposed granite and pea gravel. The surfaces are separated by new concrete banding and a seat wall in the large dog park. Other additions include benches, doggie waste stations, drinking fountains, boulders and 37 new trees. A "wash down" irrigation system was installed with the synthetic turf to allow for regular scheduled rinsing of the turf.

The Tracks at Brea is a four mile, 50-acre linear park that has quickly become a popular place for walkers, runners and cyclists. We are hoping to acquire additional property from Union Pacific to develop a 1.3 mile Western Extension to the trail. With this addition, the trail would extend to Palm Street at Lambert Road and the La Habra City limits. Staff is collaborating with La Habra and OCTA to try to make the project a reality, including actively seeking funding through State and Federal grants.

REVENUES

The COVID-19 pandemic has created an immediate and unforeseen financial impact to the City's budget resulting in reductions in several General Fund revenue sources. In the short-term, the use of the City's General Fund Excess Reserves in the amount of $1,560,050 are needed to maintain service levels to the community as well assess the longer-term impacts to the City's revenue base. The total General Fund revenues are budgeted at $55,446,228 for FY 2020-21.

Sales tax revenue is the City's single largest revenue source and represents 37% of the FY 2020-21 budget (including funding from excess reserves). Sales tax revenues are projected

to decrease by 1.48% over FY 2019-20 estimates and will be closely monitored as we navigate this pandemic and the gradual re-opening of our community. Staff are optimistic that the business community will start to regain momentum as we enter the new fiscal year.

Property taxes are the second largest revenue source and represent 22% of the FY 2020-21 budget (including funding from excess reserves). Property tax revenues are anticipated to grow by 6.63% over FY 2019-20 estimates and are anticipated to keep pace in FY 2020-21. Property taxes are currently holding through this pandemic however staff will continue to keep in touch with the development community regarding projects already under construction and projects that are anticipated to be constructed in the new fiscal year.

EXPENDITURES

Total General Fund expenditures in FY 2020-21 are budgeted at $57,006,278. This budget maintains service levels to the community and represents a 1.80% decrease in budgeted expenditures when compared to the FY 2019-20 estimated year-end expenditures. This is net of any changes from shifting revenues and expenditures for the City's golf courses to a new fund (Fund 465) as well as the shift of revenues and expenditures for the City's Development Cost Center to a new liability fund.

It is also important to note, that employees continue to contribute toward their retirement in accordance with the provision of Memorandums of Understanding (MOUs). All employees contribute 100% of the employee cost of retirement. The City has met its goal to have all City employees contribute the full cost per the current pension reform legislation. In addition, most employees are contributing more than the employee portion and are cost sharing the normal employer cost. For FY 2020-21, no personnel cost assumptions have been budgeted for employees other than personnel retirement benefits.

The City's mission is to provide quality services with the resources available. However, this organization continues to be challenged to maintain the current level of service and additional duties with existing staff. We understand that the search to reduce expenditures is continuous.

FIVE YEAR PROJECTIONS

Each year, the City's General Fund revenues and expenditures are projected for five years. The five-year projection is a planning tool and reflects staff's best educated guess-estimates. It does not represent approved or authorized deficit spending, rather depicts what c*ould* occur if the City were to choose not to make the necessary adjustments to operate within a balanced budget. The five-year projections allow us to take a glimpse at potential future budget impacts so that we can make the necessary adjustments to maintain a balanced budget.

These five-year projections and budget assumptions, from FY 2020-21 through FY 2024-25, are attached to this budget message. It is noted, that the assumptions removes a two

percent (2%) personnel cost assumption for FY 2020-21 and includes initial revenue loss as a result of the COVID-19 pandemic.

The current projections shows challenges to maintain a balanced budget over this five-year period. The projections will evolve as more information becomes available regarding the public's reaction to business limitations resulting from the pandemic and, more importantly, what's next for the virus. In addition, staff will continue to explore various options to help close the gap in future budgets.

FUNDS

Decision packages are requests for new programs, new personnel and/or new equipment. The decision packages for FY 2020-21 were presented to City Council at the Budget Workshop on June 2, 2020 and at the Public Hearing on June 16, 2020 to receive input and identify department needs for the coming fiscal year. In light of the recent COVID-19 pandemic, staff recommended to hold off on these decision packages until more refined financial information is available. However, City Council determined that there are decision package requests that need to be addressed sooner rather than later for safety and community benefits. Below is summary of recommended decision packages that are incorporated in the proposed FY 2020-21 budget. It is important to note that there is no General Fund impact.

- The Community Benefit & Economic Development Fund (140) will provide funding to purchase a new police supervisor vehicle as well as convert a current vehicle to a dedicated Homeless Liaison Officer Vehicle.

- The Public Safety Augmentation Fund (Fund 172), which is restricted for public safety, will provide funding to replacement and purchase of new electronic tablets for deployment of the Fire Service's new web-based records management system and will fund the replacement of 25 Self-Contained Breathing Apparatus (SCBA) Bottles for the Fire Services Department.

- Facility and equipment replacements, such as replacing ceiling tiles in the Arts Studio and meeting rooms, replacing classroom chairs in the children activity rooms and kid watch room, replacing security gates and providing additional security enhancements at the Community Center, will be funded by the Community Center Replacement (181) Fund.

- Narcotics Enforcement Asset Seizure Fund (231), which is restricted for Police Services needs, will provide funding to replace existing police gas masks and SWAT helmets.

- The implementation of the DNS Monitoring and Protection Software will be funded from the City's Information Technology Fund (475) and will provide an additional layer of network security for the organization.

- Purchase and installation of a radio antenna that is needed to support the Fire Services recent radio purchase from a "single band" radio capacity to "tri-band" capacity. The Fire Impact Fee Fund (Fund 542) is restricted for fire related services and will fund the purchase and installation of a radio antenna to help support the communication needs of the Fire Services Department.

SUMMARY

The COVID-19 pandemic has drastically changed the landscape of our community and maintaining service levels to the community despite the rapid loss of revenues has been challenging. Fortunately, through the guidance of the City Council, the organization has positioned itself with healthy General Fund reserves well above the current policy level of 25%. The excess reserves will help maintain current service levels as the organization develops a long-term plan to identify cost saving measures for the future. This will avoid making severe service reductions until the organization has an opportunity to better understand the long-term effects of the pandemic. Staff will also continue to closely monitor actual versus projected revenues and opportunities for vacancy savings that will assist in o providing more firm estimates as we navigate the new fiscal year. Staff commits to providing budget updates to the City Council and anticipate having a better financial picture by October or November 2020.

Staff is also continuing efforts to assess and seek reimbursement as available from the Federal CARES Act (Part 4), FEMA, and the County of Orange, as well as other COVID-19 financial opportunities, if eligible. The State, as part of its proposed budget, has also identified funding that might provide economic relief to cities for COVID-19 related costs. For Brea, this could potentially be around $500,000 to $700,000.

While we weather this pandemic and phase to our new "norm", it is important to note that Brea is paying all its obligations on time; is setting aside funding for ongoing capital facility and equipment replacement; and is funding a robust Capital Improvement Program to adequately maintain City infrastructure systems.

The organization will make every effort to continue to build prudent reserves and strategic savings programs to insulate the City from a downturn in the economy and minimize organizational disruption. The entire organization continues to work hard to preserve core City services. Staff will continue to be diligent in monitoring long-term economic uncertainties that could impact Brea's budget picture. These include:

- The effects of the pandemic and the likelihood of a resurgence
- CalPERS projected rate increases that will occur
- Increases in the cost-of-living

City staff uses a variety of tools, such as looking strategically at vacancies and consolidation of functions to structurally close the budget gap. Staff continues to research new and innovative ways of doing business.

Presenting the City Council with the FY 2020-21 Budget is only one of the many projects that City staff has completed during FY 2019-20. Working within the City Council priorities and under their direction, City staff was able to complete a substantial list of accomplishments, which are found following this budget message.

I would like to thank the City Council for their patience and leadership during this unprecedented economic situation. Though the development of the FY 2020-21 budget is complete, the work will continue as we enter a new phase of data gathering and forecasting to match our new economic reality.

Finally, I would like to express my appreciation to the Budget Team for their hard behind-the-scenes work: Chris Emeterio, Assistant City Manager/Community Services Director; Cindy Russell, Administrative Services Director; Gabriel Linares, Community Development Deputy Director; Faith Madrazo, Revenue and Budget Manager; Lee Squire, Financial Services Manager; Alicia Brenner, Administrative Services Senior Fiscal Analyst; and Chris Nigg, Fire Division Chief. What an awesome team!

I'm confident that the Brea organization will continue to excel in providing high-quality service to the Brea Community and to explore new ways of doing business and engage in collaborative leadership.

Sincerely,

Bill Gallardo
City Manager

Attachments

TABLE OF CONTENTS

CITY OF BREA OPERATING BUDGET

Introduction 1-40

Five Year Assumptions and Projections *2*
FY 2019-20 Accomplishments *6*
Organization Chart *18*
City Mission Statement *19*
Operational Goals *20*
Council Top Priorities *28*
Budget Process *30*
Basis of Accounting *32*
Basis of Budgeting *33*
Fiscal Policies Statement *34*
Debt Summary *38*

Summary 41-58

Three Year Summary of Operating Budget Exp. By Department *41*
Three Year Summary of Operating Budget Exp. By Fund *42*
General Fund Budget Facts *43*
Sales Tax *44*
Community Profile *45*
Position Allocation Comparison *48*
Position Allocation List *49*

Funds 59-118

Fund Structure Summary *59*
Department Fund Relationship *60*
General Operating Funds *61*
Special Revenue Funds *72*
Assessment Funds *81*
Enterprise Funds *92*
Internal Service Funds *99*
Capital Project Funds *103*
Administrative Support Funds *111*
Fiduciary Funds *112*
Combined Fund Statement Fiscal Year 2020-21 ..... *114*

Revenues 119-124

Summary of Revenues by Fund *119*
General Fund Revenues *121*

Department Summaries 125-158

Management Services Department *125*
Administrative Services Department *129*
Police Services Department *134*
Fire Services Department *138*
Community Development Department *142*
Community Services Department *147*
Public Works Department *152*

SUCCESSOR AGENCY TO THE BREA REDEVELOPMENT AGENCY

Area AB 159

Area C 162

Other 163

Combined Funds Statement Fiscal Year 2020-21 164

BREA PUBLIC FINANCING AUTHORITY

Resolution A-2019-02 167

Debt Service Fund 167

BREA COMMUNITY BENEFIT FINANCING AUTHORITY

Debt Service Fund 169

Glossary of Budget Terms 171

GENERAL FUND:
FIVE YEAR PROJECTION ASSUMPTIONS

As part of the development of the fiscal year 2020-21 annual budget, the Administrative Services Department updates the Five-Year Projections. The projection serves as a tool to identify financial trends, shortfalls, and issues so that the City can proactively address them.

The goal of the Five-Year Projections is to assess the City's ability over the next five years to:

- Continue current service levels based upon the City's operational goals;
- Preserve the City's long-term fiscal health by aligning operating revenues and costs; and
- Maintain the City's general fund reserves based upon the City's fiscal policies.

It is important to stress that this projection is not a budget. It does not make expenditure decisions but rather highlights the need to prioritize the allocation of City resources. The purpose of the projection is to provide an overview of the City's fiscal health based on various assumptions over the next five years and provide the City Council, departments and residents of Brea a "snapshot" of the City's financial outlook beyond this budget cycle. The five-year projection is intended to serve as a planning tool to bring a long-term perspective to the budget process. The assumptions presented were used in the preparation of the Fiscal Years 2020-21 to 2024-25 Five-Year Projections.

GENERAL FUND:
FIVE YEAR PROJECTION ASSUMPTIONS

YEAR END ESTIMATE FISCAL YEAR 2018-19

- Overall operational growth 7.17%
- Overall revenue growth 13.75%
  - Sales tax 21.23%
  - Property tax 6.65%
- Community Center Replacement Funding $167,000
- FARP Funding $600,000

PROJECTED FISCAL YEAR 2019-20

- Overall operational growth 6.37%
- Overall revenue growth -4.49% (Excludes Reserves)
  - Sales tax -7.85%
  - Property tax 7.51%
- Includes payoff of energy efficiency loan
- Includes assumed COVID-19 financial impacts
- Includes Fire Deployment Plan (Year 1)
- Community Center Replacement Funding $167,000
- FARP Funding $660,000

PROJECTED FISCAL YEAR 2020-21

- Overall operational growth 1.80%*
- Overall revenue growth -0.60% (Excludes Reserves)*
  - Sales tax -1.48%
  - Property tax 6.33%
- Removes 2% personnel cost assumption
- Includes Fire Deployment Plan (Year 2)
- Transient Occupancy tax decline due to COVID-19
- Community Services programs and events cancelled through August 2020 due to COVID-19

PROJECTED FISCAL YEAR 2020-21 (CON'T)

- Community Center Replacement Funding $167,000
- FARP Funding $600,000

** Net of Golf Courses and Development Cost Center Information. Shifted revenues and expenditures related to the City's Golf Courses to a new Fund (Fund 465) and shifted revenues and expenditures related to the City's Development Cost Center to a new liability fund.*

PROJECTED FISCAL YEAR 2021-22

- Overall operational growth 3.37%
- Overall revenue growth 2.33%
  - Sales tax 4.00%
  - Property tax 5.00%
- Includes Transient Occupancy tax related to new hotel (est. January 2021)
- Includes Fire Deployment Plan (Year 3)
- Community Center Replacement Funding $167,000
- FARP Funding $750,000

PROJECTED FISCAL YEAR 2022-23 THRU FISCAL YEAR 2024-25

- Average operational growth 2.96%
- Average revenue growth 2.61%
  - Sales tax 2.44%
  - Property tax 3.55%
- Includes full year of Transient Occupancy tax related to new hotel
- Community Center Replacement Funding $167,000
- FARP Funding $900,000 to $1,300,000

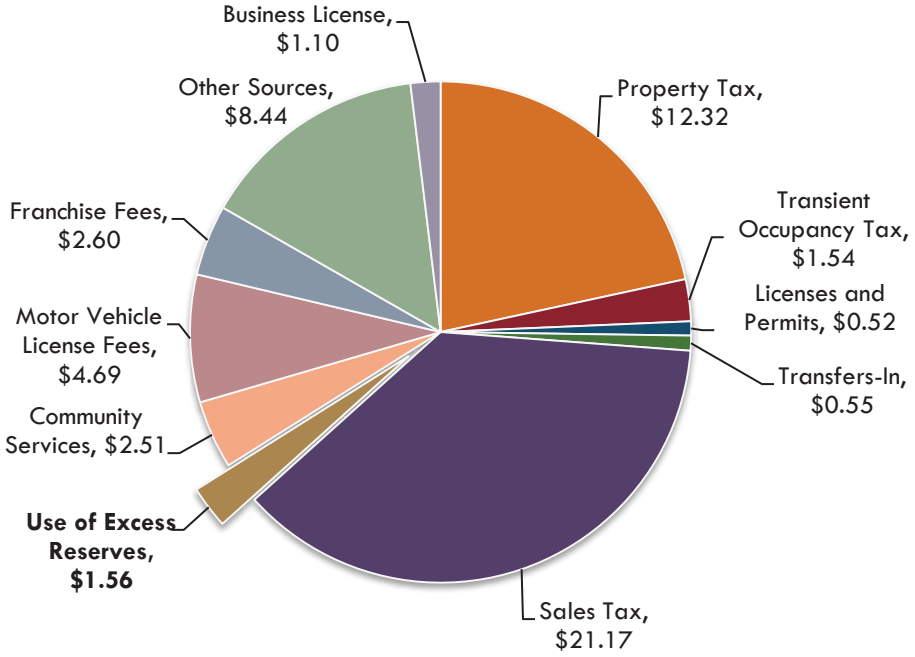
GENERAL FUND:
FIVE YEAR PROJECTIONS

	Final FY 2018-19	Estimated Year End FY 2019-20	Projected Budget FY 2020-21	Projected Budget FY 2021-22	Projected Budget FY 2022-23	Projected Budget FY 2023-24	Projected Budget FY 2024-25
Available Beginning Fund Balance	**$0**	**$6,462,425**	**$3,130,406**	**$1,657,479**	**$584,781**	**$51,000**	**$0**
Revenues	58,134,601	55,110,853	54,896,228	57,782,867	59,808,389	61,035,450	62,472,490
Carryovers/Encumbrances From Reserves	929,451	1,255,014	-	-	-	-	-
Transfers In	889,200	895,435	550,000	550,000	550,000	550,000	550,000
Use of Excess Reserves		93,468	1,560,050	-	-	-	-
Total Revenues	59,953,252	57,354,770	57,006,278	58,332,867	60,358,389	61,585,450	63,022,490
Expenditures	49,600,839	54,041,060	54,669,801	56,348,755	57,974,493	59,370,049	60,994,504
Capital Equipment	180,523	966,777	151,978	155,018	158,118	161,280	164,506
Carryovers/Encumbrances	1,255,014	-	-	-	-	-	-
Transfers-Out	1,935,298	1,519,933	1,417,499	1,504,935	1,559,111	1,599,957	1,679,046
Ongoing Fixed Asset Replacement							
Fixed Asset Replacement Fund	600,000	660,000	600,000	750,000	900,000	1,100,000	1,300,000
Brea Community Center	167,000	167,000	167,000	167,000	167,000	167,000	167,000
Birch Hills Golf Course (FARP)	180,000	-	-	-	-	-	-
Total Expenditures	53,918,674	57,354,770	57,006,278	58,925,707	60,758,722	62,398,286	64,305,056
Revenue over Expenditures*	6,034,578	-	-	(592,840)	(400,333)	(812,836)	(1,282,566)
Transfer to FARP & OPEB	-	-	-	-	-	-	-
Transfer(to)/from Reserves	427,847	(952,492)	(1,472,927)	(479,857)	(133,448)	(761,836)	(1,282,566)
Payoff of energy efficiency loan	-	(2,379,527)	-	-	-	-	-
Available Ending Fund Balance	**$6,462,425**	**$3,130,406**	**$1,657,479**	**$584,781**	**$51,000**	**$0**	**$0**
Required Reserves							
Operating Reserve 10%	5,391,867	5,735,477	5,700,628	5,892,571	6,075,872	6,239,829	6,430,506
Budget Stabilization Reserve 15%**	8,087,801	8,603,216	8,550,942	8,838,856	9,113,808	7,863,210	6,389,968
	13,479,669	14,338,693	14,251,570	14,731,427	14,864,875	14,103,039	12,820,473
Total General Fund Reserve as a % of Total Expenditures	25.00%	25.00%	25.00%	25.00%	25.00%	22.60%	19.94%

**Fire Deployment Plan is included through FY 2021-22*

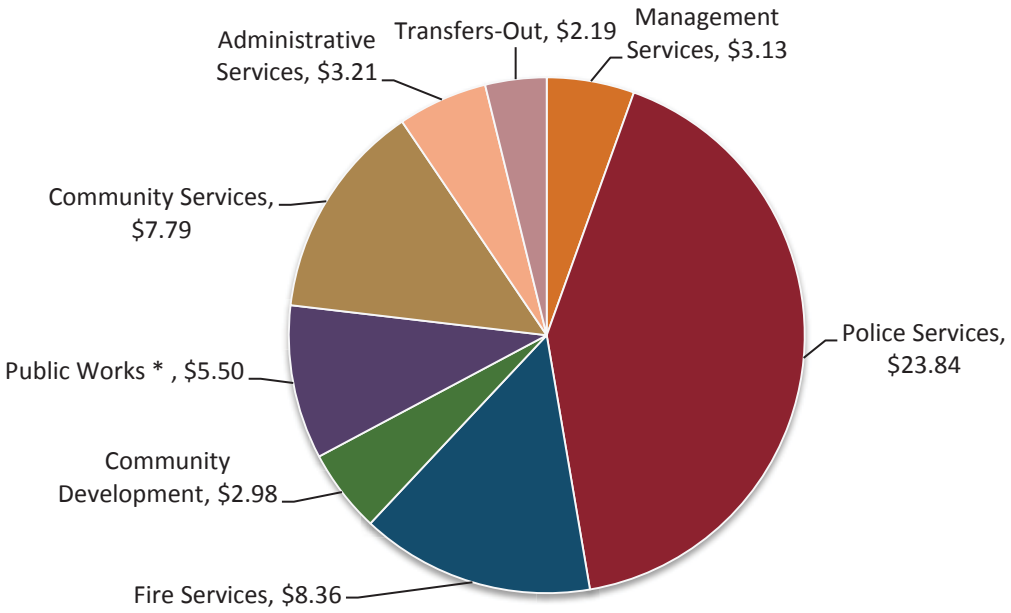
***For FY 2023-24 through FY 2024-25 required 15% rate stabilization is not met*

Revenues – In $ Millions



Total: $57,006,278

Expenditures – In $ Millions



Total: $57,006,278

ACCOMPLISHMENTS: FY 2019-20

The following list highlights the City's accomplishments during the past fiscal year. These accomplishments reflect the efforts of the entire Brea organization – City Council, City Manager, Executive Directors, and all employees. It is not intended to be a comprehensive list since it does not even touch on the day-to-day routine service delivery functions that nearly all of City departments provide.

- *Adopted a balanced budget for Fiscal Year 2019-20*
- *Completed a Parks, Recreation & Human Services Needs Assessment which resulted in a thorough review and assessment of Brea's existing facilities and programs and suggested needs for the future*
- *Achieved compliance with AB 1594 (Green Waste) and implemented short-term green waste strategy*
- *Successfully worked with the Avalon Bay on condition compliance to move forward Phase II construction for the Brea Place Development*
- *Launched Brea Police Department Mobile Application on iOS and Android platforms*
- *City staff completed all required National Incident Management System (NIMS) classes*
- *Received a Merit Award for the 57 Freeway/Lambert Road Interchange Project in the 2020 Engineering Excellence Award competition*
- *Launched a comprehensive community information campaign in response to the COVID-19 pandemic*
- *Registered a total of 2,117 participants for summer swim lessons and served 6,164 attendees at the daily recreational swims*
- *Successfully negotiated an extension to the Fire Joint Command Agreement with the City of Fullerton*
- *Finalized commercial organic recycling fees & launched program*
- *Successfully managed, implemented, conducted and completed the Active Transportation Program funded by a grant secured in 2018 from Orange County Transportation Authority (OCTA)*
- *Completed Dog Park Rehabilitation construction project*
- *Conducted 581 Hours of Fire Department Plan Checks*
- *Developed a promotional campaign for the 2020 Census*
- *Received a Certificate of Achievement of Excellence in Financial Reporting from the Government Finance Officers Association for the Fiscal Year Ended June 30, 2018*
- *Participated in the statewide Great California Shakeout*
- *Implemented COVID-19 best practices at City facilities*
- *Served more than 3,800 walk-in customers at the Community Development counter*
- *Received $110,000 grant from the California Office of Traffic Safety for DUI and Vehicle Code enforcement activities and purchase of related equipment*
- *Police, Fire, Public Works, and Community Services participated in National Night Out*

- *Established a new partnership with Brea Olinda Unified School District to provide internships to Brea Olinda High School juniors and seniors*
- *Conducted 357 hours of on-site inspections for new construction*
- *Contracted Business License Administration replacing the City's business license software, which provided the business community with a new option to e-file business license applications and renewals. This saved the City $60,000 in capital outlay costs to upgrade City's business license software*
- *Provided Aqua Aerobics toning and conditioning classes for over 226 participants*
- *Fulfilled 337 public records requests*
- *Implemented traffic signal timing changes to improve safety and efficiency at twelve intersections*
- *Held the second annual Brea Business Block Party supporting local businesses, educating the public on the importance of shopping local and offering a business appreciation event in our local community*
- *Purchased and deployed 300 new desktop computers for City employees and 74 new computer tablets for the Police Department to refresh computers organization-wide*
- *Installed 250 Street Name Signs*
- *Facilitated 97 rental events in the Curtis Theatre with area schools and non-profit organizations*
- *Completed more than 7,500 Building & Safety inspections for private development*
- *Sprayed 784 manholes for pests*
- *Replaced the City's email SPAM filter with a new product that will reduce the number of unwanted and potentially harmful emails*
- *Began the installation of the Brea Civic & Cultural Center 's 3rd Floor Redesign Project*
- *Drew over 430 watercolor artists/enthusiasts as the Art Gallery hosted five watercolor demonstrations and lectures in conjunction with the annual Watercolor West Exhibition*
- *Replaced two heating, ventilation, and air conditioning (HVAC) package units at Fire Station 2*
- *Continued participation in the North Orange County Public Safety Task Force, focusing on homelessness and at-risk youth*
- *Processed approximately 7,540 business license applications and renewals*
- *Completed the Brea War Memorial Inlay project*
- *Conducted 357 hours of on-site fire inspections for new construction*
- *Began construction on the Community Development Block Grant (CDBG) Senior Center Kitchen Remodel Project, which includes a new design and purchasing new equipment to create a more efficient and accessible space for staff and volunteers*
- *Slurry sealed 660,004 sq. ft. of streets in the Glenbrook Tract area*
- *Added one new sculpture to Brea's Art in Public Places Program, increasing the total collection to 184 sculptures*

- *Purchased and deployed eight Panasonic Tablets (Toughbooks and Toughpads) through a California Office of Traffic Safety Grant for the Police Department*
- *Cleaned 992 storm drain catch basins*
- *Identified funding from City Enterprise Funds and obtained City Council authorization to contribute an additional $756,800 to the Unfunded Pension Liability portion of the City's 115 Section Trust Fund*
- *Awarded grant funding through Orange County Transportation Authority (OCTA) to modernize and upgrade traffic signals along the Kraemer Boulevard corridor*
- *Continued engagement with the International Council of Shopping Centers (ICSC) to foster relationship with existing businesses, attract new business interest in Brea and ensure that Brea is a known and sought-after destination in the retail/commercial industry*
- *Coordinated and hosted annual employee health fair in partnership with a new vendor*
- *Conducted an average of 60 group fitness classes per week with the assistance of approximately 50 fitness contractors, resulting in 49,239 attendee visits through March, and 2,800 classes offered throughout the calendar year*
- *Saw the opening of the Placentia Navigation Center to serve homeless individuals, which Brea has access to utilize through the North Orange County Service Planning Area (NSPA) Memorandum of Understanding*
- *Provided traffic control, street closures, and clean up for Brea Fest, Eagle Hills Christmas Lights, Bonanza Days, Father's Day Car Show and Veteran's Day events*
- *Upgraded the City email server*
- *Held the inaugural Page to Stage Playwrights Festival at the Curtis Theatre and presented staged readings of five original works. These five were chosen out of over 400 submissions*
- *Cleaned 46 miles of sewer mainline and relined 8,500 linear feet of sewer mainline*
- *Conducted 34 Fire Department Public Education Events (station tours/engine visits)*
- *Implemented Adobe Sign software to move forward with digital document signatures*
- *Sold 3,011 Brea Fitness Center memberships, which includes adult, senior, and family plans. Sold an additional 8,028 daily drop-in passes, as well as various passes including one-month passes, and three-month passes resulting in 103,336 fitness patron visits*
- *Covered or removed more than 900 graffiti tags citywide*
- *Began working with Human Resources on the implementation of Phishing Campaign Software for employee education against email threats*
- *Prepared and conducted more than eight training sessions with the Planning Commission including Brown Act, Due Process, Land Use 101, Meeting Protocols, Environmental Basics, and Parliamentary Procedure*

- *Completed the Weight Room Rubber Floor Project at Brea Community Center*
- *Conducted 1,125 Fire Inspections*
- *Purchased and began implementing tablet-based computing at all levels of the Police Department, including patrol cars*
- *Provided 172 volunteer opportunities for residents at the Curtis Theatre, equating to 766 hours of program support*
- *Completed Orange Avenue paving rehabilitation project*
- *Implemented the Employee Time Sheets Application, which integrates directly to the City financial software, eliminating the need to manually input employee timecard data*
- *Transitioned Community Development Building & Safety Division to a 100% electronic building permit process within two weeks due to the COVID-19 pandemic*
- *Installed two Americans with Disabilities Act (ADA) ramps at Birch Street and Orange Avenue*
- *Deployed a new security camera system at the Brea Community Center*
- *Served more than 800 attendees at the Brea Community Center's Annual Wellness Festival by hosting 102 business services and low-cost flu shots. Additionally, 143 participants signed up for Wellness Festival exclusives*
- *Completed bus stop improvements at State College Boulevard (ADA slab)*
- *School Resource Officer presented course on Law Enforcement at Laurel Elementary School on Innovation and Career Exploration*
- *Auctioned various vehicles, equipment, and items, which resulted in $37,600 of proceeds*
- *Provided over 25 Art Gallery tours to Brea's After School Program, school groups, art organizations, City staff, and local university classes*
- *Continued to host the OC Planning Collaborative, a regional working group of municipal land use professionals sharing resources and best practices to streamline and improve the development process*
- *Repaved Birch Street & Brea Boulevard intersection*
- *Served 12,000 youth and adults through various contract classes offered by the Community Services Department, including Junior Tennis Academy, Kids Love Music, Adult Golf Lessons, Piano Keyboarding, and Webby Dance & Tumbling*
- *Completed the office copier rentals/leases, which resulted in a projected savings of $43,023 per year and $215,113 over the next five years*
- *Completed nine years of Fire Department Command Staff Consolidation*
- *Removed and replaced old illuminated street name signs with reflectorized signs at 32 intersections on SR90 and SR142*
- *Created Emergency Purchase Order Issuance manual process for use when the City's purchasing system is unavailable*

- *Implemented a long-term outreach campaign to inform residents of the 57/Lambert Interchange Improvement project and communicate impacts to area residents and businesses*

- *For the past 16 years, the Brea Fitness team's long-standing relationship with Beckman Coulter Inc. has shown a commitment to the local Brea business by providing group fitness classes, small group training/personal training, and health promotion incentives to Beckman employees*

- *Replaced 150-gallon domestic hot water system at Brea Civic & Cultural Center*

- *Developed and implemented new Policies and Procedures for Engineering and Architectural Services, Grants Management and Bid Protest Procedures. Also conducted training classes for all new procedures and policies*

- *Seal coated and restriped Brea Scout Center and old KFC parking lots*

- *Presented 28 nearly sold-out performances for Oliver! and Annie Jr., as part of the Brea's Youth Theatre Program in partnership with Stagelight Productions, the resident youth theatre company, which sold 5,322 tickets and drawing 397 program participants*

- *Replaced T-bar ceiling and lighting at the Community Center's Teen Zone*

- *Established a Central Supplies Inventory for COVID-19 supplies in conjunction with the Emergency Operations Center (EOC) and purchased over $75,000 of emergency COVID-19 supplies and services*

- *Replaced carpet at Brea Civic & Cultural Center (Level P2 and Plaza)*

- *Presented on two panels at the Planning Officials Forum of Orange County representing the City of Brea including the Mayor, Planning Commission Chair, Assistant City Attorney and City Planner highlighting Brea's development process and sharing innovations in planning highlighting new communication tools*

- *Completed the Arbor Day Event*

- *Served 67,100 customers through the Citywide facility rental program, including 50,600 at the Brea Community Center and 16,500 at other City facilities including the Brea Civic & Cultural Center, and Brea Senior Center*

- *Negotiated the purchase of conference chairs for the Public Works Building Division resulting in an additional 27% discount*

- *Completed Arovista Park Slope Improvements*

- *Police Department conducted weekly Facebook 411 Live broadcasts*

- *Completed field renovations at ball parks*

- *Brought in approximately 2,000 people to Family Films over the course of six weeks*

- *Installed 160 yards of certified playground wood fiber at the City Hall Park playground*

- *Participated in the Chamber of Commerce Business Network Luncheon*

- *Responded to 4,157 calls for Fire Service*

- *Drew approximately 700 people to the Annual Tree Lighting Ceremony*

- *Awarded contract for Puente Street Water Main Replacement and Pavement Rehabilitation*
- *Partnered with Enterprise Rent-A-Car business to offer business and personal employee discounts*
- *Transferred Birch Hills Golf Course to the City*
- *Represented and spoke on the City's behalf during public hearings related to Regional Housing Needs Allocation (RHNA) methodology and assignment of units for the next housing cycle*
- *Attracted approximately 21,013 participants to the following community fairs and events: Annual July 4th Country Fair (7,500), Bridal Show (750), Nutcracker Craft Boutique (5,300)*
- *Implemented park modifications in response to COVID-19*
- *The Brea Police Department participated in regional critical incident drills on active shooter response*
- *Completed the Investment Policy/Guidelines for the Other Post-Employment Benefits (OPEB) portion of the City's 115 Section Trust Fund for retiree medical contributions and recommended initial funding of approximately $2.5 million equivalent to one-year's Annual Required Contribution to be funded from excess General Fund reserves*
- *Sold out all nine performances of All Shook Up, which was co-produced with Southgate Productions, a local professional theatrical production company*
- *Issued 50 warnings for Water Ordinance violations*
- *Collected approximately 4,500 toys for the Brea Fire Department Holiday Toy Drive*
- *Concerts in the Park presented six free community concerts, drawing approximately 6,500 people*
- *Participated in the Inner Coastal Cleanup Event with 80 volunteers that removed 700 pounds of trash from the Brea Creek*
- *Upgraded Brea's Amazon Business Account to a Business Prime Membership to save on shipping costs and to expedite shipments*
- *Registered 328 pre-school participants in various Tiny Tots Programs (early childhood development) at the Community Center, resulting in 9,375 visits to the classrooms*
- *Maintained Platinum Tier in the Energy Partnership*
- *Registered 175 Brea youth in the After School Program and various Teen Zone programs, resulting in 18,074 visits to the Brea Community Center*
- *Initiated a Brea podcast, "Brea Talks", covering a variety of topics to educate the public on various topics including housing, trends in retail, traffic calming, and hillside design and development*
- *Enrolled 205 youth participants in the nine-week Summer Day Camp Program, resulting in 820 visits to camp*
- *Enrolled the last property into the Energy Star Portfolio Manager from the Environmental Protection Agency (EPA) for compliance with the AB 802*

- *All City purchasing staff became Certified Public Purchasing Buyers*
- *Formed the City of Brea Census Complete Count Committee to promote the 2020 Census in the community*
- *Completed City of Brea Emergency Operations Plan*
- *Registered over 270 teams for City-run adult sports leagues, including basketball, softball, volleyball, and soccer*
- *Inspected 47 food establishments for compliance with the Fats, Oils and Grease Program*
- *Sessions of Coffee with a Cop and Pepe's with the Police were conducted as community outreach events*
- *Successfully negotiated labor contracts and side letters with six City associations*
- *Accommodated 150 National Junior Basketball (NJB) practices within the Brea Community Center's Gymnasium Rental Program*
- *Assisted and advised employees and retirees with health benefit information and helped resolve problems*
- *Distributed over 3,000 Wildland pamphlets to high fire and severe fire zones*
- *Inspected 75 businesses for compliance with the National Pollutant Discharge Elimination System (NPDES) storm water permit*
- *Coordinated annual employee recognition program*
- *Served 1,450 Youth Sports participants by assigning fields and outdoor basketball court space to Brea-based non-profit youth sports groups, including Brea Soccer Association, National Junior Basketball Association, Pop Warner, Brea Little League, and Brea Girls Softball*
- *Public Works Equipment Division completed 315 vehicle preventive maintenance services and replaced 366 tires*
- *Issued more than 1,300 building permits for a cumulative private construction valuation of more than 201.9 million introduced into Brea Building stock*
- *Coordinated the ongoing Department of Transportation (DOT) random drug and alcohol testing program and monitored follow-up and implemented new regulations*
- *Replaced 1,210 quarts of engine and transmission oils*
- *Plan-reviewed and issued permits for 715 new Brea residential units, 653 of which are part of the Avalon Bay development*
- *The Brea Police Department conducted an organizational assessment and staffing analysis*
- *Hosted four Art Gallery opening receptions with live music, food, drinks, and opportunities for visitors to meet the artists. Each reception drew between 250 and 900 visitors*
- *Added a Propane Fueling Station to EJ Ward Fuel Management System*
- *Participated in Career Exploration at Laurel Elementary Magnet School*

- *Administered, coordinated, and processed Workers' Compensation claims so that employees returned to full duty in a timely and safe fashion*
- *A Public Works Department mechanic attended California Fire Mechanics Academy Apparatus training*
- *Nearly 740 participants registered for City-run youth sports programs, including basketball, baseball, soccer, volleyball, and introduction to youth sports*
- *Initiated a community outreach program to notify residents of upcoming construction projects and potential traffic impacts*
- *Union Pacific Railroad approved a design alignment for the western extension of the Tracks at Brea Trail*
- *Drew nearly 32,000 people to programming at the Curtis Theatre, including performances during the Curtis Theatre season, Brea Youth Theatre, and rentals*
- *Successfully prepared, competed, and secured $160,000 in SB2 grant funding to support funding various advanced planning projects to improve the process and update policies related to housing*
- *Provided safety and lifesaving skills to 22 children in the Jr. Lifeguard Aquatics Program*
- *Oversaw Risk Management Program and successfully defended the City in three major general liability claims*
- *Prepared specifications and procured 16 replacement vehicles for Police, Fire and Public Works*
- *Replaced a 30-year old underground 18,500 lbs. twin post lift rack with a 20,000 pound aboveground A-frame system capable of lifting small automotive vehicles to F550 utility trucks*
- *Presented four Art Gallery exhibitions including Colored Pencil Society of America, Watercolor West International Juried Exhibition, Chapter One, and the pending Made in California Exhibition*
- *Brea Police Department participated in regionalized traffic enforcement throughout North Orange County in collaboration with neighboring agencies*
- *Provided 2,000 individual, couple, and family counseling sessions through the Brea Resource Center Counseling Program*
- *Read, tested, and maintained 13,778 water meters per month*
- *Purchased individual thermal imaging cameras for all fire suppression personnel*
- *Awarded 28 high school seniors Mayor's Youth Award. Together, the students volunteered over 6,000 hours*
- *Checked water quality daily, weekly, and monthly*
- *Installed an all-inclusive Audio-Visual Presentation System and a new room-divider in Community Rooms A & B at the Brea Civic & Cultural for staff and rental clients*
- *Inspected seven water reservoirs daily*
- *Conducted over 125 appointments through the Veterans Services Office at the Brea Resource Center*

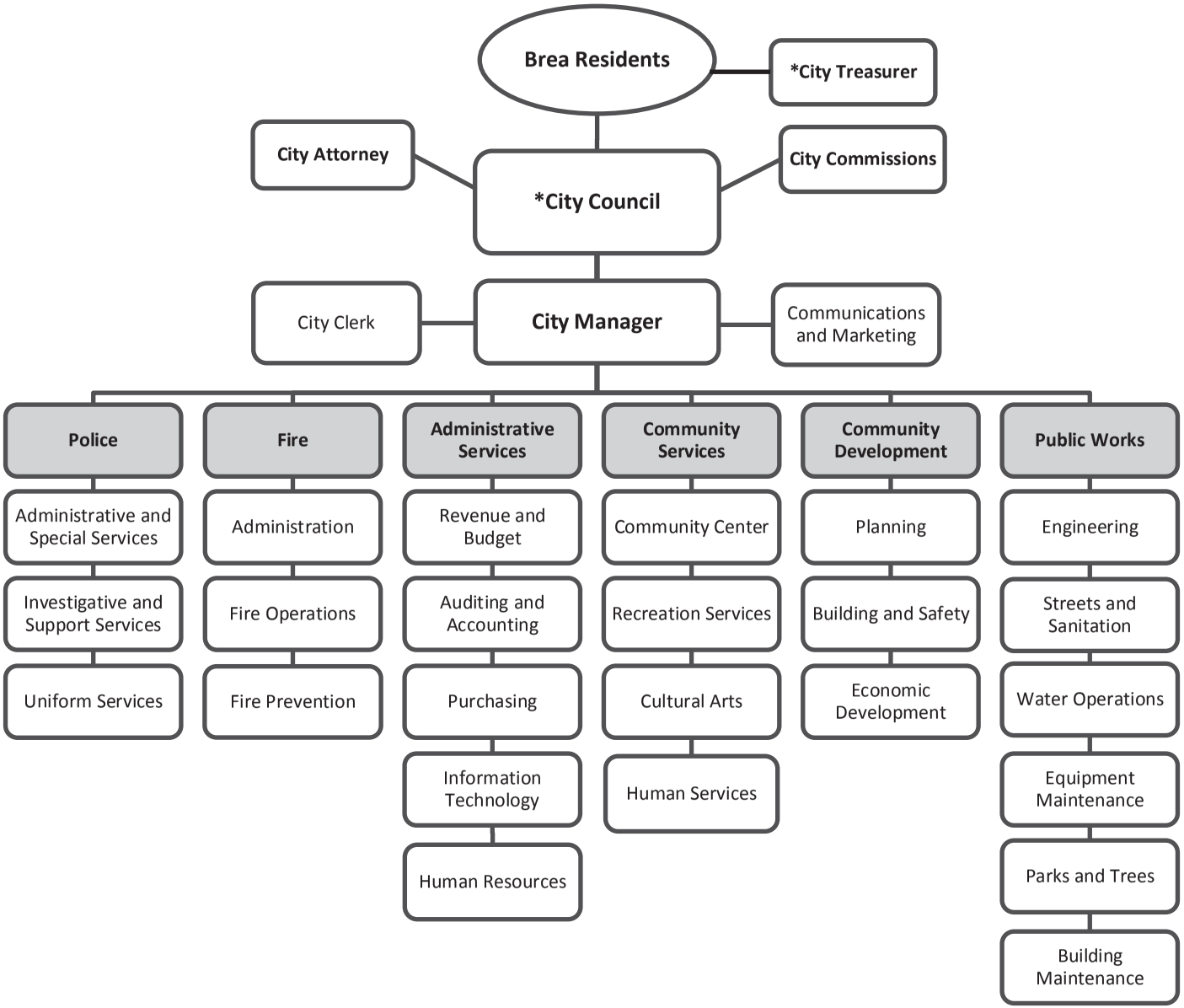
- *Completed public hearings to amend the Sign Programs for Brea Village and Embassy Court to allow greater flexibility and support business attraction, increase seating capacity for a local church, allow for the conversion of an existing car wash to an express version to accommodate changes in the industry, allow alcohol sales related to new restaurants opening and allow for new light industrial use, and a new private school to expand Brea's business base*
- *Conducted 35 recruitments for regular, part-time and hourly employment for various classifications*
- *Served more than 40,000 seniors with an average monthly attendance of over 3,300 at the Brea Senior Center*
- *Completed 2,975 underground Dig Alert inspections/marking*
- *Initiated the entitlement process for Mercury residential, Simon Properties and Aera 265*
- *Continued the Friday Lunch Program at the Senior Center, serving over 3,100 meals. Served a total of 17,400 Friday lunch, congregate, and special event meals at the Brea Senior Center*
- *Maintained 13 water booster pumps and two split case pumps*
- *Conducted the Brea Citizens Academy*
- *Planned, promoted, and presented the Curtis Theatre Season, including a combination of professional touring artist and notable local talent, selling a combined 5,336 tickets to 41 performances*
- *Inspected and maintained water well site daily for the Brea Creek Golf Course and Arovista Park*
- *Managed ADA Interactive process and held several meetings with injured employees*
- *Completed and submitted the Inundation Map for the 30 MG Central Reservoir Dam to the Division of Safety of Dams*
- *Provided fitness classes and related activities for a total attendance of approximately 20,000 Brea Senior Center participants*
- *Purchased Voice Amplifiers for all fire suppression personnel*
- *Updated citywide master salary schedule to comply with CalPERS regulations, which included the state mandated part-time minimum wage increase*
- *Repaired 8 water main breaks at various locations*
- *The Brea Art Gallery was open to the public for 110 days and received over 8,000 visitors*
- *Replaced 112 water gate valves ranging from 2" to 12"*
- *Secured housing consultant and executed Public Service Agreement (PSA) to commence the long-range planning process to update the Housing Element for the current cycle*
- *Changed out 98 1" water angle stops*
- *Processed wellness applications, and maintained a master list of eligible and ineligible items*

- *Refined policy for departments having special events involving alcohol and coordinated State of California Alcohol Awareness training. Required Certification Training for Community Services staff*
- *Provided Active Shooter response presentations to community groups*
- *Provided health-related resources and services to over 600 seniors at the annual Senior Health Fair, including over 160 flu shots and 81 vendors, 12 of which provided health screenings*
- *Purchased Auto Extrication equipment for the fire apparatus*
- *Repaired and changed out 969 water meters*
- *Delivered over 26,000 meals to an average of 38 home-bound seniors per month with the help of approximately 50 volunteers*
- *Installed 56 new 1" and 2" water service lines*
- *Fire Department participated in the Santa Ana College Wellness Program*
- *Trained and managed an additional 28 Community Services staff members to cover ongoing operations of the Home Delivered Meals, wellness calls, and meal distribution programs during COVID-19*
- *Implemented comprehensive online harassment training program to comply with new state mandates to train all City employees*
- *Flushed, inspected, exercised and painted 1,675 fire hydrants*
- *Initiated Notice of Preparation for the environmental analysis of Mercury Residential, Aera 265 and Simon Redevelopment Projects*
- *The Brea Fire Department assisted with the Bridal Show, Brea 8K, Santa Drive-In to Brea City Hall, Tree Lighting Ceremony, Brea Fest, Concerts in the Park, Bonanza Days, Taste of Brea, Country Fair, and Nutcracker Craft Boutique*
- *The Brea Senior Center remained operational during the COVID-19 quarantine for an estimated 16 weeks distributing an anticipated 9,600 home delivered meals to homebound seniors and handed out over 10,000 frozen to-go meals during this time period*
- *Exercised and maintained valve boxes for 3,180 water gate valves*
- *Upgraded the audio-visual components in the Executive Conference Room at the Brea Civic & Cultural Center*
- *Received an estimated $12,000 in contributions and in-kind donations during COVID-19 which supported Human Services programs*
- *Processed and settled various liability claims*
- *Replaced Teen Zone cabinets and countertops*
- *Attracted over 205 aspiring artists to 16 Art Gallery workshops including mosaic, soap making, macramé, and watercolor classes*
- *Installed new sand filters at the Brea Municipal Plunge*

- *Code Enforcement received and filed over 150 cases reported by Brea residents and resolved approximately 40% within the first week*
- *Managed over 270 Purchasing Card (Cal-Card) Accounts, including assisted all Cal-Card holders to create Access Online Accounts, transitioned Cal-Card statements from hard copy to online, and helped to ensure over 50 Cal-Card holders received their renewed cards*
- *Hosted four FreshAIR artist in residence weekends, inviting artists to create their artwork live inside the Art Gallery and giving visitors a unique insight into their processes*
- *Refinished flooring in Brea's Pioneer Hall*
- *The Brea Fire Department added a Peer Support Program*
- *Attracted an average of 120 volunteers each month to the Brea Senior Center, who committed 8,300 hours of service to the Brea Senior Center and Home Delivered Meals programs*
- *Updated and replaced outdoor lighting in the Brea Community Center's Arts Garden*
- *Processed Insurance documents for hundreds of City contracts*
- *Provided 36 advanced watercolor students with the chance to study with internationally-known artist, Keiko Tanabe, during a series of exclusive two-day workshops hosted by the Art Gallery*
- *Replaced the Brea Civic & Cultural Center Air Handler Unit 6*
- *Provided shelter placements for 28 homeless individuals*
- *Replaced Air Handlers 11 & 12 (in Brea Olinda Unified School District offices and Brea Civic & Cultural Center Community Rooms A & B)*
- *Conducted three 5-day Community Emergency Response Team (CERT) academies*
- *Retrofitted 13 High Bay lighting at the Curtis Theatre stage and workshop*
- *Produced over 20 videos for City staff and the public*
- *Celebrated the Curtis Theatre's 40th Anniversary Season with a planned record 51 performances over 40 days including a sell-out run of The Mystery of Edwin Drood that featured 18 cast members and an orchestra of 22 live on stage*
- *Replaced ceiling HVAC duct work at Curtis Theatre and box office*
- *Activated the Emergency Operations Center (EOC) three times*
- *Developed and/or provided several in-house and Liebert Cassidy Whitmore (LCW) Consortium training sessions/workshops for employees covering various employment/labor topics including: Generational Diversity, Supervisory Skills, Blood Borne/Hearing/Heat OSHA, Performance Reviews / Discipline (Managers 101), Preventing Workplace Harassment, Discrimination and Retaliation*
- *Completed Brea Senior Center Security Project*

- *Replaced the entire Curtis Theatre stage floor with new Masonite hardboard for the first time since 2006*
- *Completed the construction and occupancy of the new Brea Chop House, Safran expansion, Central Park Village, Medical Office Building, Mother's Market outdoor dining, and the Silverado Assisted Living Facility*
- *Implemented facility modifications due to COVID-19*
- *Installed a new sound system including an upgraded digital console, new speakers and amplifiers, and an updated monitor system at the Curtis Theatre*
- *Held "Stop the Bleed" training for City employees*
- *Completed a roof replacement at Fire Station 3*
- *Redesigned the bimonthly Brea Line newsletter into a full-color quarterly newsletter*
- *Issued 115 Encroachment Permits*
- *Held 20 emergency preparedness demonstrations for citizen and business groups*
- *Re-painted the interior of the Brea Community Center*
- *Orange County Transportation Authority (OCTA) awarded grant funding for a joint project with La Habra to modernize and upgrade traffic signals along the Lambert Road corridor*
- *Re-grouted showers at the Brea Community Center locker rooms*
- *Successfully worked with the City Attorney and closed 2 non-permitted cannabis businesses and 10 short-term rental properties*
- *Conducted Fire Watch training and had two deployments*
- *Completed Cliffwood Industrial Park Waterline Replacement & Alley Rehabilitation project*
- *Updated and/or developed several City administrative policies to comply with new laws*
- *Secured as-needed engineering contractors for design, construction management, and geotechnical engineering*
- *Issued over 1,700 overnight parking permits, 80% of which were processed online*
- *Processed several tuition reimbursement applications and implemented revised negotiated benefit requirements*
- *Replaced smoke duct detectors on the roof of the Brea Community Center that were original to the building*
- *Completed several requests for reclassifications as a result of individual requests and departmental organizational changes*
- *Completed Central Avenue Sewer Replacement*
- *Fully resurfaced and refinished the Brea Community Center's Community Hall and Group Exercise room wood floors*
- *Awarded $25,000 state grant for CERT program*

CITY ORGANIZATION CHART



*Elected

CITY MISSION STATEMENTS

All work performed in the organization must somehow relate to a basic policy direction as developed by the City Council. The fundamental building block upon which we base our work programs are the Council Mission Statements. A Mission Statement is a broad-based, generic policy developed by the City Council usually covering a single issue area. Mission Statements are expressions of the Council's vision. Usually expressed as a definitive statement of purpose ("Brea will do..." "The City is committed to..."), Mission Statements are the guide for the development of operational goals by the various departments.

Maintain a Safe Environment for Breans

Public safety is a basic element of Brea's quality of life. The City will continue to use education and prevention approaches as well as enforcement and appropriate maintenance of facilities to enhance people's sense of security.

Ensure Brea Remains a Special Place

Brea's small town atmosphere, our sense of community and our physical assets make Brea a special place. The City resolves to protect Brea's hillside and canyon areas and foster family values, quality education, cultural understanding, a vibrant civic and cultural life, and an involved and caring citizenry.

Protect and Enhance Brea as a Balanced Community

A successful community sustains itself by ensuring a balance in physical, economic and human development. A balanced community provides residents and businesses with the infrastructure and services which fulfill the diverse expectations of the community. A balanced community will provide a variety of land uses, promote economic health, and create and retain jobs while diversifying the revenue base needed to support services and maintain a sound reserve fund. A balanced community will also ensure a diversity of affordable housing opportunities for all elements of Brea, from the young to the old.

Increase Breans' Sense of Civic Ownership

The City commits itself to two-way communication and interaction with the community to facilitate vision building, long-range planning, and organizational excellence. These elements are necessary for the long-term success of the community.

2020 – 2021 OPERATIONAL GOALS

Operational Goals specifically describe the desired end result of various City programs. Operational Goals support one or more Mission Statements and begin to convert City Council policy as expressed through Mission Statements to specific program activities. The City Council typically reviews and approves Operational Goals biennially.

One of the ongoing goals of the City Council is somewhat intangible. It involves the notion of "Quality of Life" and attention to the "little things" that make a difference to individuals or specific neighborhoods. All City Departments work to provide programs and services that will make a difference in the Quality of Life of our residents and business community. Many of the operational goals identified below directly or indirectly address these general quality of life issues.

Maintain Brea's "Family Centered" Community

Brea gets high marks for livability and strives to meet the needs of residents of varying ages, income levels, occupations, family types and lifestyles. Brea's parks, recreation, cultural and community facilities are well managed and accessible to the Community. Diversified recreation and human service programs and activities provide a safe and healthy environment that fosters a "family-centered" community for Breans of every age group—infants to seniors. Through the Senior Center, Plunge, Community Center, Family Resource Center and Parks, Brea addresses the needs of the "whole" Community. This goal is also integrated into the work of Community Development, Public Works, Police and Fire. Through building and safety policies, development guidelines, Affordable Housing Ordinance for workforce housing, support of the Housing Successor Agency, Housing Rehabilitation Program, roads and infrastructure maintenance, fire and crime prevention efforts, emergency services and public outreach, these departments strive to provide and continue to maintain a high level of safety and quality of life for Brea Families.

Support Efforts in Remembering Brea's Past

Brea's commitment in preserving its history has taken shape from the recently constructed Brea War Memorial to the growing success of the Olinda Oil Museum and Trail, support of the Brea Museum and Heritage Center. Efforts to support projects and programs that remember Brea's past is a goal that Brea City Council embraces. Understanding our past inspires our future.

Increase Citizen Sense of "Ownership" of Brea and a Civic Culture of Community Engagement

The Brea City Council commits to respond to public needs in a comprehensive, inclusive, transparent and efficient manner in order to maintain trust and work together to build a quality of life pleasing and safe to all residents. Efforts could include public outreach, such as the Brea Envisions community outreach initiative, community surveys, Internet and social media campaigns, as well as the official Commissions and Committees activities. The City's commitment to volunteerism provides a strong link to the community without which we could not successfully operate many of our programs. The Brea Envisions project and its successes provide a solid foundation for future efforts and a goal for on-going engagement and partnership with Brea residents, businesses, and key stakeholders.

Support Brea's Youth and Families

The Family Resource Center works in partnership with the community and non-profit groups to meet the ever-changing needs of Brea's youth and families. Family-oriented events, activities, and programs are designed to support a wholesome

environment for the entire family like the Country Fair, Tree Lighting, Brea Fest, Family Film Nights, and Concerts in the Park. Community Services strives to improve the quality of life for residents through active lifestyles, fostering human development and increasing diversity like our Wellness Festival, Health Fairs, Teen Program and Events and offering programs that support the healthy eating active living (HEAL) cities campaign. Our constant stewardship is necessary to ensure that Brea's youth and families are protected, nurtured, and educated whenever possible. All of these programs, services and activities are meant to strengthen the Brea community and sense of well-being. "It takes a Village" is an approach Brea uses to foster working relationships and partnerships with various local businesses, agencies and churches.

Develop and Implement Programs, Services and Activities to Address the Changing Issues of Seniors

Recognizing "aging" as a societal mega-force that demands thoughtful and creative planning, the City Council is committed to improving the quality of life and maintaining a community that is age friendly, supportive, and one that fosters the strengths of the aging population.

Reduce Barriers for Disabled Individuals

The City of Brea will strive to eliminate physical and other barriers that limit the ability of those with disabilities to participate in City programs and access services. The City commits to implementing the spirit, as well as the letter of the Americans with Disabilities Act (ADA), including working with the County to obtain federal grants to fund sidewalk improvements, restroom enhancements and parking lot realignment and further the implementation of the City's ADA transition plan.

Encourage Public Art and Cultural Experiences in Brea

Brea's quality of life and image have been enhanced by Brea's long-standing commitment to public art and cultural experiences. The arts are made accessible to all by forming community collaborations that support family programs such as live stage shows at the Curtis Theatre, children's theatre performances, interactive exhibits in the Brea Gallery, adult and children's art programs, art workshops, Concerts in the Park and the newly dedicated Brea War Memorial. In addition, Brea's nationally known Art in Public Places is a community favorite. Brea was the first city in the state to integrate art into everyday life with over 160 sculptures and is committed to their maintenance and preservation. With sculptures throughout the community, the entire City has become a public art gallery.

Ensure a Safe and Secure Environment

Public safety is a major priority to ensure the safety and security of our residential, commercial and industrial communities. We are committed to providing the highest quality, technologically advanced, and most efficient law enforcement and fire services possible, including the areas of emergency response, enforcement, education, community participation, prevention, and problem solving.

In December 2016, the City adopted the 2016 California Fire Code including the local amendments to ensure that Brea's commitment to fire prevention is maintained. In addition, the Fire Department implemented the "Ready, Set, Go" program for citizens in the urban interface. The Fire Department oversees the Community Emergency Response Team (CERT) program to train and organize teams of residents in each of Brea's neighborhoods to assist in the mitigation of emergencies. We are committed to maintaining highest level resources to meet the needs of our community.

Prepare for Natural and Other Catastrophic Emergencies

In a region where potential catastrophes can arise for a variety of reasons, including earthquakes, floods, fires, hazardous chemical spills, airplane crashes and terrorist attacks, it is necessary that the City be prepared to react to these potential tragedies and minimize their impacts on the community. The City has adopted the Standardized Emergency Management System (SEMS) and the National Incident Management System (NIMS) and will continue to conduct necessary training, planning, and exercises to ensure readiness for all phases of emergency management – mitigation, preparedness, response and recovery.

Promote "Urban Forestry"

While trees add considerably to the aesthetics of our community, "urban forests" also promote a good community environment. They contribute to clean air, provide cooling shade, support wildlife, and protect us from the wind. The challenge is in providing an "urban forest" that fits within the semi-arid climate of Southern California. We will work to continue earning a "Tree City USA" distinction with our "urban forest" program and continue to promote environmental sensitivity.

Efforts will also be made to reduce high water turf areas owned by the City and replace with low water usage plants and trees. Water efficient landscape will be incorporated into the Tracks at Brea Trail and at other City facilities.

Improve Water Management Capabilities

It is important to have sufficient storage capacity to ensure deliveries during times of drought and temporary importation cutoffs, as well as practicing and advocating prudent runoff control. Promoting the efficient use of water is another important goal. As such, the City will continue to work with residents and the business community to conserve water supplies. Recognizing the unpredictability of nature resulting in periodic droughts, it is important to promote the "OC Water Smart" program so that we may continue to reduce demand and minimize rate increases. With the addition of pumps at the major reservoir site, we will continue our efforts to identify and take advantage of less costly water sources and delivery systems like Cal Domestic. This also includes exploring opportunities to purchase additional water rights ("shares") from Cal Domestic to position the City in a more desirable position should water scarcity continue.

It is also important to continue to explore the use of non-potable water for landscape irrigation purposes. There may be an opportunity to use grey water discharged by the energy plant at the Brea Landfill and/or from the oil producing operation adjacent to the Sports Park.

Provide Urban Storm Water Quality, Management and Planning

In 1987, Congress amended the Federal Water Pollution Control Act (also known as the Clean Water Act) in order to protect the ocean from the impacts of urban runoff. The amendments established a framework for regulating municipal and industrial discharges under the National Pollutant Discharge Elimination System (NPDES) program. Under this program the City will continue to develop, implement, and enforce effective storm water management with the goal of reducing the discharge of pollutants to the maximum extent practicable. Our element of our storm water program is the installation of filtration devices in municipal storm drains. A second program to reduce the impacts of fats, oils and grease (FOG) in the sewer system is also in progress. Under the FOG program, we are working with local food establishments to reduce sewer blockages due to build-up of FOG materials in the system.

Promote Recycling and Other Efforts to Minimize Solid Waste

Because of state mandate (AB 939) and our concern for the environment, the City Council initiated a major recycling program to reduce Brea's waste stream going into the landfill by 50 percent. In January 2012, AB 341 (Mandatory Commercial Recycling) was signed into law in California effectively creating a new statewide recycling goal of 75% by 2020. The new regulation requires businesses generating four or more cubic yards of commercial waste per week and multi-family residential dwellings of five units or more to implement recycling programs on or after July 1, 2012. City staff and our contracted waste hauler will work with customers to ensure these goals are met.

Additionally, with the passage of AB1826, the City will work with our local businesses and waste hauler to separate food waste (organic waste) and recycle in a specified manner based on the amount of organic waste it generates.

Continue Community Public Communications and Marketing Efforts

This organization will continue to foster positive communication between the City and our residential and business communities. Efforts include the delivery of general information to the public, soliciting feedback, and conducting educational efforts and neighborhood outreach. We will work to ensure that we maximize the benefits and uses of technology in order to maximize the reach of the message. This includes partnering with Nextdoor.com, which offers residents an online community engagement tool to facilitate neighborhood conversations and build a stronger community network, as well as utilizing the Internet, digital and social media to communicate to and engage the community. The continued success of Brea relies, in part, on our ability to communicate and engage both to our own community, as well as to the surrounding region.

Provide Exemplary Customer Services

The City of Brea is in the business of serving its community. Brea city government operates in a marketplace competing for residents, businesses, shoppers, visitors, and users of our services. In order for us to succeed, we understand that all our employees must provide exemplary "customer care" for internal, as well as external customers. Customer satisfaction is critical if our City organization is to maintain political and financial support.

Provide Efficient and Supportive Internal Services to Internal Customers

Our departments that provide direct services to the community require professional support services, including payroll, accounting services, information technology, marketing, maintenance, purchasing, and Human Resource administration. Our goal is to provide these internal services in a manner that is cost effective and meaningful to front-line service providers. Opportunities for cost-saving measures and innovative methods of providing traditional services are strongly encouraged.

Promote Learning and Training Opportunities

Our ever-changing and highly competitive environment makes it necessary to provide training, education, and development for all employees. By committing ourselves to learning, by continually enhancing our knowledge, skills and abilities through training and learning opportunities, we are guaranteeing success for our organization. This Learning Commitment enables the City to provide the best services possible for our community by providing its employees with the most up-to-date information, training and educational opportunities available. We will continue the implementation of this goal even in the midst of challenging budgets.

Increase the Efficiency and Productivity of Our Organization

We recognize and embrace the ever changing nature of our workplace. We will continue to enhance our organization by working collaboratively. These efforts recognize the changing culture of a modern organization and acknowledge the importance of all of us working together. By providing a high quality working environment we are able to deliver a higher level of care for internal and external customers.

Protect and Enhance Our Financial Resources

To protect our financial position during economic downturns, City reserves will be set aside to address unforeseen events and natural catastrophes. Through wise investments and money management strategies, the City strives to make its tax dollars go even further. The City will continue to maintain a diversified investment portfolio, and ensure that the investments are in compliance with its investment policy. The City should continue to have its financial records and internal control structure reviewed on an annual basis by its independent accounting firm. Furthermore, costs must be continually scrutinized and efficiencies achieved. Wherever possible and appropriate, the costs of providing services will be recovered from those benefiting from the service. The City will also continue to pay down unfunded pension liability and manage Other Post Employment Benefits (OPEB). Finally, the City will continue to develop entrepreneurial approaches to fund the ongoing, as well as increasing demand for services.

Explore Opportunities for Shared Services

Municipalities everywhere have been greatly impacted financially from the recent recession and the elimination of Redevelopment Agencies. As a result, shared services have become a popular mechanism to create monetary savings and services efficiencies. Cities are rethinking traditional city-specific delivery systems and the public demands more creativity. Brea took this to heart and has taken great steps in exploring opportunities for shared services while still maintaining local control. Brea has already formed a successful partnership with the City of Fullerton to provide shared fire command staff and is continuing exploration with other North Orange County cities to identify the feasibility of police services sharing and other beneficial partnerships that improve service or reduce costs to our constituents.

Protect Local Tax Dollars

The City will continue to participate in legal challenges against the State's further attempts in restricting or diverting local funds which reduce local control and prevent tax dollars from being available to the Brea community.

Maintain the City's Investment in Itself

The City has made a substantial investment in streets, parks, trails, medians, civic buildings, and other utility-related improvements throughout the years. It is essential that the investment and the services to the community be maintained at a high level. Council has adopted a comprehensive Fixed Asset Replacement Program that serves as a financial planning tool to enable us to make reasonably accurate predictions about future budget requirements for the upgrade and replacement of City-owned physical assets, and include those replacement costs in the City's operational budget to the greatest extent financially possible.

Effectively Plan For and Balance Resources and Demands for Service

The City provides high levels of services to every facet of the community. We will effectively balance our fiscal resources with the community's current demands for services, as well as plan for

increased service demands as the community grows. We will continue our Brea Employee Strategic Team (BEST) efforts, evaluating the cost of providing services to new areas of the City and evaluating actions needed to generate revenue to pay for new services.

Ensure Continuation of Effective Citywide Records Management Program

Brea's records management efforts assure the systematic control over the creation, acquisition, processing, use, protection, storage, and final disposition of all recorded information required by municipal government to effectively conduct business. The City will continue to be proactive, organization-wide, in the management of records and will continue the practice of having an annual records management day. We will take advantage of document imaging and other technology to promote an open government for all. Additionally, we will make the City's public records more accessible to the public and staff, provide disaster recovery for valuable documents and improve customer service levels while reducing records research time, and the space devoted to storing documents.

Manage the Future of Brea's Sphere of Influence

The development of land within Brea's Sphere of Influence (SOI) and its incorporation into the City would nearly double Brea's size. We have an obligation to guide the process that could forever change our community. Sphere of Influence planning has included the crafting and adoption of new Hillside Residential zoning and its placement as "pre-zoning" in the SOI. This zoning permits the orderly development of property within the hillside areas through a set of hillside development standards aimed at protecting the public health, safety and welfare; protecting and preserving natural and biological resources for the long-term benefit of the Brea community and the broader community; and recognizing the inherent value in the land within the SOI and retaining it through appropriate, sensitive, site design, grading, landscape and building architecture. We will also continue to evaluate our infrastructure policy and our development review process specific to the SOI.

Preservation of Open Space

In response to strong public support for open space preservation, the City has a responsibility to pursue efforts to attain this goal. Previous Council actions, such as adopting the Open Space Resolution (No. 02-100) and participating in a multi-agency coalition underscore the City's commitment to this important effort. However, given the impacts associated with potential development activities including increased traffic and previous wildfires, which primarily impacted urban wild land interface zones, additional actions are necessary, including acquisition of land for the public good. Brea prides itself on being responsive to its constituency.

Pursue and Promote Land Use Planning Opportunities and Economic Development

The City is committed to maintaining a healthy and vibrant atmosphere for businesses and a thriving and balanced local economy. In order to provide high quality programs and customer service without increasing taxes, it is essential that the Brea's economic base remain strong. The City will maintain Brea's edge through sound land use planning and economic development efforts and work programs while continuing to foster productive working relationships with the Chamber of Commerce, Brea Mall, Brea Downtown Owners Association and other major employment and commercial centers and key stakeholders. Specific efforts within the Central City Core are anticipated to include economic and market analysis which will inform possible land use and other opportunity considerations for the City. Sound land use planning and successful economic development projects are a key to maintaining Brea's desirable

reputation in the business world as well as Brea's excellent quality of life.

Continue Improving Neighborhoods

Through a grant process, the City receives an annual allocation of Federal Community Development Block Grant (CDBG) funds for the Single Family Housing Rehabilitation Program. This program improves neighborhoods and preserves the City's stock of affordable housing by annually providing approximately 15 loans and grants to qualified low income home owners.

Promote Effective Land Use Policies for Workforce Housing

Increasingly, employees of Brea businesses are moving to outlying areas in an effort to find affordable housing. Consequently, these employees commute long distances in order to realize their dream of home ownership. Retired Breans who live on fixed incomes are finding it increasingly difficult to afford housing in town. There is a tremendous need for quality affordable and accessible housing for our seniors, young families, veterans and those working in the community. With the loss of Redevelopment and Housing Set Aside funds, the City must identify creative solutions to rehabilitate existing affordable housing and to develop additional workforce housing. Effective land use policy considerations, particularly within the Central City Core, provide for this goal.

Promote Regional Transportation Improvements

A great deal of the traffic impacting Brea's streets and highways is a result of commuters traveling to or through the community. Each year, millions of commuters travel on the "57 Corridor" with many choosing to exit onto our streets to avoid bumper-to-bumper traffic on the freeway. Consequently, it is important for the City to advocate and plan for regional transportation improvements on nearby freeways (e.g., HOV/HOT lanes) and mass transit, both of which will serve commuters, as well as local residents. Additionally, by developing the City's trail system including the "The Tracks at Brea", the City will encourage transportation alternatives such as for walking and cycling.

Brea will continue to act as a leader for the North Orange County Cities Coalition (NOCCC) consisting of the cities of Brea, Buena Park, Fullerton, La Habra, Orange, Placentia and Yorba Linda. This group is working together on developing transportation options to serve the north county area. The team is defining transit routes along arterials, commuter options including Bus Rapid Transit and land planning to enhance use of transit facilities. Moreover, our efforts will include aggressive traffic enforcement, community education, ongoing evaluation of the Master Plan of Arterial Highways, a traffic study of possible hillside development impacts, and engineering programs directed at minimizing traffic collisions and improving traffic safety and circulation. We will actively seek out funding sources for the design and construction of critical transportation infrastructure while using signal synchronization, fiber optic cameras and other technology.

Develop and Maintain Influence with Other Governmental and Regional Organizations

While local control is important to the City of Brea, particularly in the area of land use, we recognize that our community is part of the county, the region, the state and the nation. Because the most significant issues are often regional (e.g., air quality, water, solid waste, housing, transportation), it is critical that we work with other governmental agencies to develop strategies to address them. Instead of solely reacting to imposed mandates and regulations by other agencies, the City will develop influence with these lawmaking bodies to participate in the deliberative process that results in new public policy.

Promote Collaborative Relationships with the Brea Olinda School District

Brea recognizes that collaborative partnerships are vital to address the complexities of our changing environment in ways that will benefit the entire community. The City is committed to building, enhancing, and maintaining its positive working relationship with the Brea Olinda School District to address issues of mutual interest, such as future development in Brea, new schools and their locations, expansion and renovation of existing school sites, safe routes to schools, and joint uses in ways that look beyond traditional boundaries.

Promote "Green" Efforts and Encourage Energy Conservation Within the Organization and Throughout the Community

Through our participation in the Energy Coalition, Brea has been a leader in local government in reducing our energy consumption, supplying energy conserving alternative light fixtures and bulbs, and supporting efforts to educate the community about ways to conserve energy and reduce our impact on the environment. We will continue our efforts to evaluate options for installing solar arrays at additional City facilities, replacing equipment/fixtures with newer and more energy efficient products, and will also promote and enhance building codes to encourage "green" standards that further energy conservation for new and existing construction projects. These combined efforts of leading in energy conservation will allow the City to meet State mandates, including AB 32, related to reducing carbon output and SB 375, which links City planning documents to energy conservation and carbon output.

The City will continue to present the Green Life, Green Brea Award to those Brea businesses and organizations that exemplify achievement in energy and water conservation, and other measures that show a high level of environmental stewardship. These efforts, combined with Brea's own conservation efforts, will make Brea a more sustainable community to be enjoyed for generations to come. Brea enjoys the top "Platinum" designation under the Southern California Edison (SCE), Energy Leader Program. This designation results in higher energy rebates from SCE to the City of Brea.

Effectively Utilize Technology

The effective use of technology has become an increasingly critical factor in providing excellent municipal services. Brea will continue to equip community members and employees with innovative, secure, environmentally sound, and cost-effective technologies. This will facilitate the highest level of service to internal and external customers, increase civic participation, and enhance community well-being. Investment in technology will continue to be fiscally responsible and maximize organizational efficiencies that can be clearly linked to process improvements. Management of technology remains a collaborative effort, ensuring City-wide coordination of solutions which reduces variance across the organization and allows for strategic planning. It is imperative that staff at all levels of the organization be trained to properly select, implement, and utilize technology tools to most successfully conduct daily operations.

2020 – 2021 COUNCIL TOP PRIORITIES AND PROJECTS

On January 17, 2020, the City Council participated in a workshop to strengthen the Council/staff team and to discuss priorities for FY 2020-21 and future fiscal years. Using Mission Statements and Operational Goals as their guide, the Council and executive staff reviewed a list of possible priorities and added new items as part of their review. Following the brainstorming, the City Council was tasked to identify their top items from the list. The top priorities and projects that emerged are identified below.

1. Continue to Manage and Pay Down Unfunded Pension Liability and Manage the Other Post-Employment Benefits (OPEB)
2. Support Advocacy for Pension and Workers Compensation Reform
3. Continue Next Steps for Downtown/Central Brea Proactive Planning
4. Prepare to Support the Changing Needs and Interest of a Significant Increase in our Senior Population
5. Determine Future Services Needs and Funding
    a. Police Department
    b. Fire Department
        i. Further Brea / Fullerton Fire Department Partnership
        ii. Evaluate Emergency Medical Transport
    c. Public Works
6. Continue Planning Needs for Parks, Recreation, and Human Services and Cultural Arts
    a. Continue Engagement of the Community, the Commissions, and the City Council to Complete Master Planning Efforts for Both Parks, Recreation, and Human Services and Cultural Arts
7. Continue Development of the Tracks at Brea Trail
    a. Facilitate the Tracks' Western Extension Towards La Habra
    b. Explore Options for Further Trail Enhancements:
        i. Lighting
        ii. Walkway Connections
        iii. Security Cameras
8. Renegotiate Refuse Franchise Agreement with Republic Industries
9. Complete Discussion with County Regarding State Permit for Olinda-Alpha Landfill
10. Explore and Consider Reclaimed Water
11. Assess Traffic Impacts of New Development and Efficiencies for the Existing Circulation System
12. Continue Regional Partnerships with Other Agencies (including NOCJPA)

13. Implement Methods to Improve Employee Relations, Retention, Attraction and Investment
14. Support the Efforts to Reduce Homelessness in Orange County
    a. Mental Health
    b. Shelter
    c. Addiction/Substance Abuse
    d. Permanent & Supportive Housing

The preparation of the FY 2020-21 budget began with the selection of the Budget Team which included the Assistant City Manager/Community Services Director, Administrative Services Director, Revenue and Budget Manager, the Deputy Director of Community Development, the Fire Support Services Division Chief and the Senior Fiscal Analyst. The Budget Team met periodically throughout the process to discuss the City's financial situation and was responsible for developing guidelines for the budget preparation process.

January 15, 2020
Budget Instructions provided to Budget Coordinators

January 17, 2020
City Council and Executive Staff Workshop

February – March, 2020
Budget Team Meetings with Departments to Review Budget Submittal

February 18, 2020
Mid Year Budget Update

April 21, 2020
Budget Update to City Council

June 2, 2020
Budget Workshop with City Council

June 16, 2020
Public Hearing to Adopt Budgets

On January 15, 2020, the Budget Team provided department budget coordinators with the guidelines for the development of their FY 2020-21 budget, and given the budget calendar, instructions and other materials necessary to prepare their budgets.

On January 17, 2020, the City Council and Executive Staff Workshop took place and provided an opportunity for executive staff and City Council members to work collaboratively and discuss the priorities for the future. Using Mission Statements and Operational Goals as their guide, the Council and executive staff reviewed a list of possible priorities from last fiscal year and added new items as part of their review. Following the brainstorming, the Council was tasked to identify their top priority items from the list. From this, the City Council's top priorities and projects emerged and set the framework for program funding for the future.

By February, Budget Coordinators submitted to the Budget Team their department's budget materials that included revenue projections, year-end budget estimates, budget requests for the following fiscal year and decision packages (requests for new programs, staff and/or capital outlay items). After receiving each department's submittal, the Budget Team met with representatives from each department to review their submittals. The purpose of these meetings was to discuss proposed changes and confirm adherence to the budget guidelines and consistency with City Council's goals and priorities. After meeting with all the City departments, the Budget Team continued to meet to discuss outstanding budget issues to prepare a "flash" general fund budget number for departments. This "flash" number is the initial analysis of what revenues over expenditures will look like for the current fiscal year and moving forward.

On February 18, 2020, the Budget Team provided a mid-year budget update highlighting the year-end results of fiscal year 2018-19 as well as a preview for the upcoming fiscal year showing a positive financial position for the City's General Fund. This was primarily attributed to favorable sales tax projections.

As the budget process progressed through March, the City along with the rest of the nation was amidst an unprecedented health crisis due to the COVID-19 pandemic. On March 17th, Governor Newsom issued

the Stay-at-Home order requiring all "non-essential" businesses to close, residents to stay home and go out for essential services only. We as an organization responded; activated our local Emergency Operation Center (EOC) and maintained only essential business services to the community via phone and/or email. However, public and recreational facilities were closed to limit the spread of the virus and safeguard the health of our community.

On April 21st, the Budget Team provided a Budget Update to City Council and presented some initial financial impacts related to the COVID-19 pandemic which included declining sales tax revenues, transient occupancy tax revenues, community service revenues, golf course revenues and rental/lease revenues. These preliminary impacts resulted in a projected General Fund budget deficit (gap) for the current fiscal year and the upcoming 2020-21 fiscal year. Since April, the Budget Team has received further updates and also identified budget savings to help mitigate the impacts, resulting in a reduced budget deficit (gap) for the current and upcoming 2020-21 fiscal year.

On June 2, 2020, a budget workshop was conducted with City Council to preview the FY 2020-21 Budget and to receive guidance and input on measures to respond and prepare for budget impacts related to the COVID19 pandemic. City Council reviewed the preliminary general fund "flash" number and the financial projections for the next five fiscal years. City Council also took this opportunity to review decision packages and identified several to be including in the upcoming budget. All other decision packages will be brought back at the mid-year budget update for funding consideration. Following the Budget Workshop, the Budget Team prepared the budget for the City Council's adoption.

A public hearing is held prior to July 1st for Council to adopt the proposed budget.

July 1st marks the beginning of the City's fiscal year and all appropriations lapse at year-end, except for those relating to encumbrances approved for carryover to the following fiscal year. The City Council has the legal authority to amend the budget at any time during the fiscal year. Budgetary controls are maintained to ensure compliance with the budget as approved by the City Council. Adjustments for additional funding requires approval of the City Council. The City Manager's level of budgetary control (that is, the level at which expenditures cannot legally exceed the appropriated amount) is detailed in the budget resolution.

At a minimum, a mid-year budget review with the City Council is conducted to provide a recap of the year-end standings from the prior fiscal year, as well as a look at the revised five year projections.

This process will begin again in January and departments are encouraged throughout this process to inform the Budget Team of any changes that may significantly impact the City's budget.

BASIS OF ACCOUNTING

Governmental (general, special revenue, capital projects and debt service) fund types are accounted for on a "spending" measurement focus. Accordingly, only current assets and current liabilities are included on their balance sheets. The reported fund balance provides an indication of available, spendable resources. Operating statements for governmental fund types report increases (revenues) and decreases (expenditures) in available spendable resources. The proprietary (enterprise and internal service) fund types are accounted for on an "income determination" or "cost of services" measurement focus. Accordingly, all assets and liabilities are included on the balance sheet, and the reported fund equity provides an indication of the economic net worth of the fund. Operating statements for proprietary fund types report increases (revenues) and decreases (expenses) in total economic net worth. Agency funds are custodial in nature (assets equal liabilities) and do not involve measurement of results of operations.

The modified accrual basis of accounting is followed by the governmental and agency funds. Under the modified accrual basis of accounting, revenues are susceptible to accrual when they become both measurable and available. Available means collectible within the current period or soon enough thereafter to be used to pay liabilities of the current period. Expenditures, other than interest on long-term debt, are recorded when a current liability is incurred. Liabilities are considered current when they are normally expected to be liquidated with expendable available financial resources.

Property tax assessments are recognized as revenue in the fiscal year for which they are levied. Taxes, subventions, taxpayer assessed tax revenues, and entitlements held at year-end by an intermediary collecting government are recognized as revenue under the modified accrual basis of accounting. Reimbursement grant revenues are recognized when the related expenditures are incurred. Revenues from the use of money and property are recorded when earned.

The City Manager is authorized to transfer funds appropriated with respect to those classifications designed as other services and material and supplies within the same department. The City Manager may transfer categories to the capital outlay classification within the same department only; however, any revisions that alter the total expenditures of any department must be approved by the City Council. For budgeting purposes, the General Fund is composed of several departments while all other budgeted funds are considered a single department. Formal budgetary integration is employed as a management control device during the year for the governmental funds.

Legally adopted budgets for all governmental funds are established on a basis consistent with generally accepted accounting principles. Budgeted amounts are as originally adopted and as further amended by the City Council.

BASIS OF BUDGETING

Budgets are prepared on the modified accrual basis of accounting for all funds. Encumbrance accounting, under which applicable appropriations are reserved for outstanding purchase orders, is employed as an extension of the formal budgetary integration for all funds. For Governmental Funds (General Fund, Special Revenue Funds, Special Assessment Funds, Debt Service Funds, and Capital Projects Funds) encumbrances outstanding at year end are reported as a Reservation of Fund Balance since they do not constitute expenditures or liabilities. Unexpended and encumbered appropriations lapse at the end of the fiscal year. Project budgets are utilized in the Capital Projects Fund where appropriations remain open for one year. Governmental Funds use the modified accrual basis for financial reporting purposes. Proprietary Funds (Enterprise Funds and Internal Service Funds) are budgeted on the modified accrual basis but use full accrual basis for financial reporting purposes. For budget purposes, Proprietary Funds include capital expenditures that are paid for out of the funds, but capitalize these for financial reporting purposes. Large capital expenditures in the Utilities Fund that are paid for out of bond proceeds are budgeted, but capitalize these for financial reporting purposes. In the Proprietary Funds, payments made on debt principal are considered expenditures for budget purposes, however, for financial reporting purposes affect the balance sheet.

Operating Budget Policies

- The City will adopt a balanced budget by June 30 of each year. A continuing appropriations resolution must be adopted by the City Council if the budget adoption will be delayed past June 30.
- An annual base Operating Budget will be developed by verifying or conservatively projecting revenues and expenditures for the current and forthcoming fiscal year.
- During the budget development process, the existing base budget will be thoroughly examined to assure removal or reduction of any services or programs that could be eliminated or reduced in cost.
- Current revenues will be sufficient to support current operating expenditures.
- Annual operating budgets will provide for adequate design, construction, maintenance, and replacement of the City's capital plan and equipment.
- The City will project its equipment replacement and maintenance needs for the next five years and will update this projection each year. From this projection a maintenance and replacement schedule will be developed and followed.
- The City will avoid budgetary and accounting procedures that balance the current budget at the expense of future budgets.
- The City will forecast its General Fund expenditures and revenues for each of the next five years and will update this forecast at least annually.
- Any revenues over expenditures from the prior fiscal year shall be transferred as follows: 95 percent to the City's Fixed Asset Replacement Fund (FARP) and 5 percent to the City's Other Post-Employment Benefits Fund (OPEB).
- The City will work toward and maintain one year's amount of pension obligation costs within the City's Section 115 Trust Account for Post-Employment Benefits. Contribution amounts by fund should be based percent of annual pension obligation costs and shall include the City's enterprise funds.

General Fund Reserve Policies

- The City will maintain General Fund contingency reserves at a level at least equal to 25% of the General Fund expenditures. Of which 10% is for an Operating Reserve to provide sufficient cash flow and 15% is for an Budget Stabilization Reserve to provide resources in the event of the following:
  - Temporary or one-time decrease of revenues, such as state subventions;
  - Economic downturn or when one or more of the General Fund's major revenue sources decreases more than 10% while expenditure reductions are implemented;
  - Natural (e.g. fire, earthquake, flood) and catastrophic disasters (e.g. civil unrest, acts of terrorism, airplane crashes).
- Whenever contingency reserves are used, the reserve shall be replenished as soon as possible. Fifty percent or more of available year-end funds may be allocated to the contingency reserves annually until the reserve is at the target of 25%. The reserves will be funded in the following priority order:
  - Operating Reserve
  - Budget Stabilization Reserve
- In no circumstances shall the total contingency reserve balance drop below 10% of the City's annual operating expenditures.

Revenue Policies

- The City will try to maintain a diversified and stable revenue system to shelter it from short-term fluctuations in any one revenue source.
- Because revenues, especially those of the General Fund, are sensitive to both local and regional economic conditions, revenue estimates adopted by the City Council must be conservative.

- The City will estimate its annual revenues by an objective, analytical process utilizing trend, judgmental and statistical analysis as appropriate.
- User fees will be adjusted annually to recover the full cost of services provided, except when the City Council determines that a subsidy from the General Fund is in the public interest.
- Community Services fees will be reviewed and recommended by the appropriate City Council appointed Commission for adoption.
- One-time revenues will be used for one-time expenditures only.

Expenditure Policies

- The City will maintain a level of expenditures which will provide for the public well-being and safety of the residents of the community.
- Council approval is required before expending General Fund or contingency reserves.
- Expenditures budgeted in one fiscal year may be carried over to the next fiscal year automatically if the purpose for which the expenditure was budgeted has not been completed. Such carryovers shall not occur for more than two budget cycles without Council approval (with the exception of PEG Fees, CASP Fee Training, Senior Center Case Management Funds, Senior Center and Olinda Museum Donations, Senior Transportation Program Overhead, Public Art Trust Account, Housing Rehabilitation Funds and Seagraves Fire Truck Maintenance).
- Operating expenditure budgets which have been changed solely as the result of Council approved labor agreements need not be re-approved by the Council.
- Self-insurance reserves will be maintained at a level which, together with purchased insurance policies, adequately protect the City. The City will strive to maintain a reserve of three times its self-insurance retention.

Utility Rates and Fees

- The City will annually set fees and user charges for each enterprise fund on a "pay as you go basis" at a level that fully supports the total direct and indirect cost of the activity. Indirect costs include the cost of annual depreciation of capital assets and overhead charges.
- The City will maintain adequate reserves in each of the enterprise funds to protect these essential City programs. Urban Runoff Fund reserves, Water Fund reserves and Sewer Fund reserves shall have a minimum operating reserve equal to three months of operating expenditures and a capital reserve equal to one-year of capital expenditures.
- As required by the Water Revenue Bond Indenture, water rates must be set in an amount sufficient to meet the bond coverage tests and certified on an annual basis by an independent financial advisor.
- The use of long-term debt is an acceptable financing mechanism for the construction of capital improvements to the existing system; the annual debt service must be included in the current rate structure.

Capital Improvement Budget Policies

- The City will develop a seven-year plan for capital improvement (CIP), including CIP design, development, implementation, and operating and maintenance costs.
- The City will make all capital improvements in accordance with an adopted and funded seven-year capital improvement plan.
- The City will identify the estimated costs, potential funding sources and project schedule for each capital project proposal before it is submitted to the City Council for approval.
- The City will use intergovernmental assistance to finance only those capital improvements that are consistent with the Capital Improvement

Program and City priorities, and whose operating and maintenance costs have been included in the budget.

- The City will coordinate development of the Capital Improvement Budget with the development of the Operating Budget. All costs for internal professional services needed to implement the CIP will be included in the Operating Budget for the year the CIP is to be implemented.
- Cost tracking for components of the Capital Improvement Program will be implemented and updated quarterly to ensure project completion within budget and established timelines.

Short-Term Debt Policies

- The City may use short-term debt to cover temporary or emergency cash flow shortages. All short-term borrowing will be subject to City Council approval by ordinance or resolution.
- The City may issue Interfund loans rather than outside debt instruments to fund short-term cash flow needs. Interfund loans will be permitted only if an analysis of the affected fund indicates excess funds are available and the use of these funds will not impact its current operations. The prevailing interest rate, as established by the City's Administrative Services Department, will be paid to the lending fund.
- The actual issuance of debt shall be in compliance with the City of Brea Local Debt Policy.

Long-Term Debt Policies

- The City will confine long-term borrowing to capital improvements that cannot be financed from the current revenues.
- Wherever possible, the City will use special assessment, revenue, or other self-supporting bonds instead of general obligation bonds.
- The City will have in place a Financing Team including bond counsel, an underwriter, and a financial advisor to assist the City throughout the year in developing and implementing its long range financial planning.
- The actual issuance of debt shall be in compliance with the City of Brea Local Debt Policy.

Investment Policies

- The City Council will review and adopt annually an investment policy as recommended by the Investment Advisory Committee. The policy will be in compliance with State law. The Administrative Services Director will submit a monthly report of investments to the City Council.

Accounting, Auditing and Financial Reporting

- The City's accounting and financial reporting systems will be maintained in conformity with generally accepted accounting as promulgated by the Government Accounting Standards Board and the Financial Accounting Standards Board.
- Full disclosure will be provided in the financial statements and bond representations.
- The City will maintain not less than an "A" credit rating in the financial community.
- An annual audit will be performed by an independent public accounting firm with the subsequent issue of an official Comprehensive Annual Financial Report (CAFR), including the auditor's opinion.
- The annual audit will include a report on internal control, including auditor recommendations and management responses.
- The City will endeavor to submit its CAFR to the Governmental Finance Officers Association award program to insure that its financial

reporting meets the highest standards of government accounting.

Development Plan Processing

- Development process costs and related administrative expenses will be totally offset by development fees.
- All future developments will be analyzed for their fiscal impact on the City. Fiscal impacts include both ongoing revenue and expenditure and capital improvements and facilities required directly or indirectly as a result of the new development. Developments will be required to either have a positive or neutral fiscal impact. Developments which are determined to have a negative fiscal impact will be required to provide nexus related fees or charges to eliminate the negative impact.

The City has adopted policies to ensure its debt is appropriately managed and is provided in the Fiscal Policies Statement of this document. The City has no legal debt limit but has confined long-term borrowing to capital improvements that cannot be financed from current revenues. Additionally, the term of a respective debt financing is limited to the expected useful life of the capital improvement. The City is in compliance with all of the significant covenants and restrictions related to its debt obligations. Below is a summary of the City's, Public Financing Authority (PFA), Brea Community Benefit Financing Authority (BCBFA) and the Successor Agency to the Brea Redevelopment Agency ("Successor") current debt obligations and annual debt service requirements.

Summary of Debt Obligations

Issue	Issuer	Funding Source	Amount Outstanding	Final Maturity Date
Revenue Bonds				
2004 Refunding Lease Revenue Bonds	PFA	General Fund	$ 675,000	7/1/2021
2010 Lease Revenue Bonds	PFA	General Fund	2,760,000	4/1/2036
2010 Refunding Lease Revenue Bonds	PFA	General Fund	1,015,000	7/1/2021
2014 Water Revenue Bonds	BCBFA	Water Fund	16,965,000	7/1/2044
2019 Water Refunding Revenue Bonds	PFA	Water Fund	23,475,000	7/1/2039
Tax Allocation Bonds				
2003 Tax Allocation Bonds	Successor	Property Tax	13,959,515	7/1/2031
2013 Tax Allocation Refunding Bonds	Successor	Property Tax	52,895,000	8/1/2026
2016 Tax Allocation Refunding Bonds (Series A)	Successor	Property Tax	7,330,000	9/1/2026
2016 Tax Allocation Refunding Bonds (Series B)	Successor	Property Tax	1,095,000	9/1/2026
2017 Tax Allocation Refunding Bonds (Series A)	Successor	Property Tax	33,786,577	8/1/2036
2017 Tax Allocation Refunding Bonds (Series B)	Successor	Property Tax	12,230,000	8/1/2036
Community Facility District (CFD) Bonds – *Special Taxes*				
CFD No. 1996-1 (Downtown Brea Public Improv.)	City	Special Taxes	445,000	9/1/2021
CFD No. 1997-1 (Olinda Heights Public Improv.)	City	Special Taxes	2,505,000	9/1/2028
CFD No. 2008-2 (Brea Plaza Public Improv.)	City	Special Taxes	7,950,000	9/1/2039
Capital Leases				
Public Safety Radio Equipment	City	General Fund	597,095	6/1/2022
Other Debt				
Owner-Participation Agreement (Brea Mall Expansion)	Successor	Property Tax	3,489,068	6/30/2022
Total All Debt			**$181,172,25**	

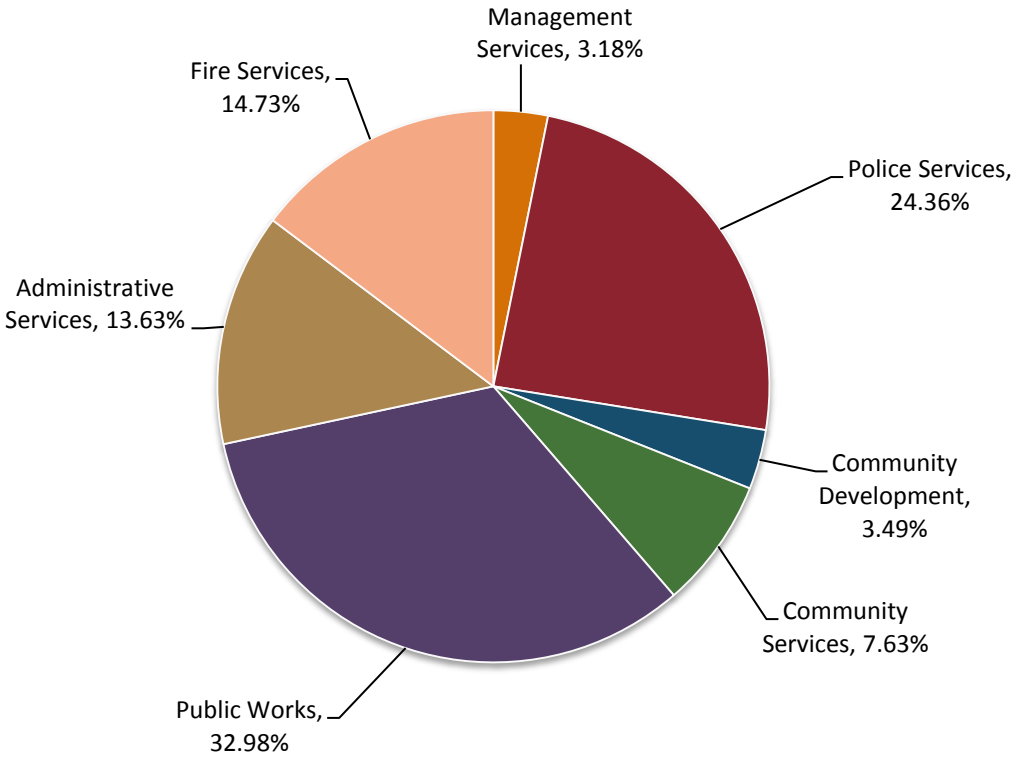
Annual Debt Service Requirements

Issue	FY 2020-21 Principal	FY 2020-21 Interest
2004 Refunding Lease Revenue Bonds	$ 330,000	$ 21,470
2019 Water Revenue Refunding Bonds (Series A)	865,000	967,400
2010 Lease Revenue Bonds		188,109
2010 Refunding Lease Revenue Bonds	980,000	60,200
2014 Water Revenue Bonds	370,000	802,019
2003 Tax Allocation Bonds	-	-
2013 Tax Allocation Refunding Bonds	7,990,000	2,363,750
2016 Tax Allocation Refunding Bonds (Series A)	955,000	202,100
2016 Tax Allocation Refunding Bonds (Series B)	150,000	24,826
2017 Tax Allocation Refunding Bonds (Series A)	-	965,750
2017 Tax Allocation Refunding Bonds (Series B)	390,000	352,913
CFD No. 1996-1 (Downtown Brea Public Improvements)	220,000	8,644
CFD No. 1997-1 (Olinda Heights Public Improvements)	230,000	112,200
CFD No. 2008-2 (Brea Plaza Public Improvements)	210,000	299,469
Public Safety Radio Equipment	295,873	9,415
Owner-Participation Agreement (Brea Mall Expansion)	1,720,395	N/A
Total All Debt	**$14,706,268**	**$6,378,265**

BREA
CALIFORNIA

Operating Expenditures By Department (All Funds)

Department	Actual FY 2018-19	Estimated FY 2019-20	Budget FY 2020-21	Percent of Budget
Management Services	$ 2,751,998	$ 3,227,009	$ 3,258,306	3.18
Administrative Services	12,849,833	14,418,755	13,992,887	13.63
Police Services	22,883,799	24,979,435	25,009,519	24.36
Fire Services	13,717,277	15,002,634	15,123,840	14.73
Community Development	3,049,486	3,948,430	3,586,102	3.49
Community Services	7,540,677	8,214,252	7,835,512	7.63
Public Works	30,584,327	65,310,761	33,843,239	32.98
TOTAL	**$ 93,377,397**	**$ 135,101,276**	**$ 102,649,405**	**100.00%**



Expenditures By Fund

		Actual FY 2018-19 *	Estimated FY 2019-20 *	Budget FY 2020-21 *
110	General Fund	$ 49,781,362	$ 57,387,363	$ 54,821,779
130	War Memorial	2,815	40,385	8,700
140	Community Benefit & Economic Development	310,023	313,422	400,046
150	Other Post Employment Benefit (OPEB)	-	881,900	901,400
172	Public Safety Augmentation	726,188	708,477	582,113
174	Paramedic Services	5,634,899	5,776,930	5,928,017
181	Community Center Replacement	83,113	457,637	39,100
231	Narcotics Enforcement Asset Seizure	139,736	79,864	57,609
260	Measure M Transportation Tax	50,347	31,903	42,203
270	Affordable Housing Trust	-	33,528	45,720
280	Housing Programs & Services	200,922	522,010	375,886
290	Community Dev. Block Grant	122,699	346,000	180,000
341	Landscape & Lighting District #1	47,075	58,024	57,575
342	Lighting District #2	5,860	6,686	7,612
343	Landscape & Lighting District #3	72,515	93,279	169,152
344	Lighting District #4	2,390	2,479	4,272
345	Landscape & Lighting District #5	82,437	130,943	137,499
346	Landscape & Lighting District #6	185,994	211,411	214,486
347	Landscape & Lighting District #7	25,718	30,838	34,510
360	Community Facilities District # 08-01	958,126	843,074	782,710
361	Community Facilities District #11-01	305,315	325,269	379,820
362	Community Facilities District #13-01	32,566	43,897	37,888
363	Community Facilities District #13-02	2,871	45,524	51,162
410	Urban Runoff	399,133	355,967	368,471
420	Water Utility	15,616,997	46,827,813	16,063,610
430	Sewer Utility	1,374,097	1,409,537	1,502,546
440	Sanitation & Street Sweeping	3,340,027	3,522,418	3,536,999
460	IT External Support	1,338,203	1,447,735	1,078,442
465	Golf Course	-	-	3,014,193
470	Risk Management	3,039,245	2,929,399	3,134,776
475	Information Technology Internal Support	2,546,552	3,105,384	2,378,724
480	Equipment & Vehicle Maintenance	2,947,492	2,402,349	2,163,450
490	Building Occupancy	2,369,983	2,665,878	2,516,303
540	Traffic Impact Fees	102,178	83,485	84,046
541	Water Impact Fees	19,099	12,500	12,500
542	Fire Impact Fees	10,843	476,870	42,500
543	Dispatch Impact Fees	2,374	9,870	18,520
630	Successor Agency Support Area AB	1,456,854	1,434,848	1,427,566
810	PARS Post Employment Benefit	41,349	46,380	47,500
	TOTAL	**$ 93,377,397**	**$ 135,101,276**	**$ 102,649,405**

* Does not include transfers-out. Actuals are rounded.

Revenues by Major Source

Types of Revenues		Budget FY 2020-21	Percent of Total Budget		Per Capita Revenues **
Sales Tax *	$	21,170,918	37%	$	464
Property Tax		12,317,300	22%	$	270
Motor Vehicle License Fees		4,693,010	8%	$	103
Franchise Fees		2,602,300	4%	$	57
Community Services		2,513,323	4%	$	55
Transient Occupancy Tax		1,543,136	3%	$	34
Business License Tax		1,100,000	2%	$	24
Transfers-In		550,000	1%	$	12
Licenses and Permits		520,746	1%	$	11
Other Sources of Revenues		8,435,495	15%	$	185
Use of Excess Reserves		1,560,050	3%	$	34
TOTAL REVENUES	**$**	**57,006,278**	**100%**	**$**	**1,249**

Expenditures by Major Category

Types of Expenditures		Budget FY 2020-21	Percent of Total Budget		Per Capita Revenues **
Salaries & Benefits	$	39,730,660	69%	$	871
Services & Supplies		17,123,640	30%	$	375
Capital Outlay		151,978	1%	$	3
TOTAL EXPENDITURES* **	**$**	**57,006,278**	**100%**	**$**	**1,249**

* Brea receives 1% (one cent per dollar) of the sales tax generated within the City limits; sales tax rate in Brea is 7.75%.

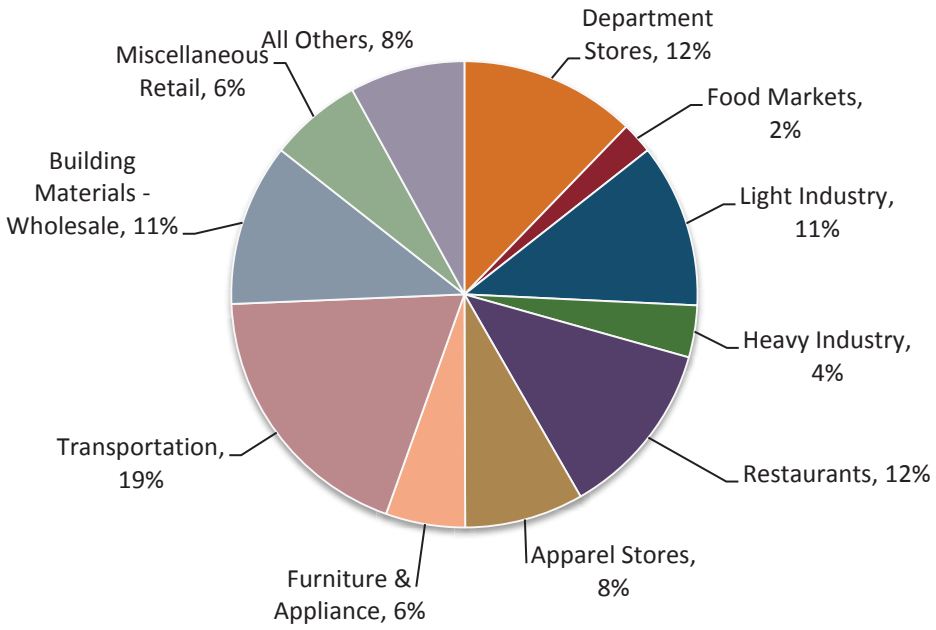
** Per Capita Revenues and Expenditures are based on the 2020-21 budget divided by Brea's population of 45,629.

*** Includes Transfers-out

Sales Tax Revenue by Fiscal Year

Fiscal Year		Sales Tax Revenue	Percent Change
2013-14	Actual	19,431,492	1.96
2014-15	Actual	20,006,427	2.96
2015-16	Actual	21,362,963	6.78
2016-17	Actual	19,812,619	(7.26)
2017-18	Actual	19,235,559	(2.91)
2018-19	Actual	23,319,589	21.23
2019-20	Estimated	21,488,411	(7.85)
2020-21	Estimated	21,170,918	(1.48)
2021-22	Estimated	22,017,003	4.00

Sales Tax Generators, by Type of Business[1]



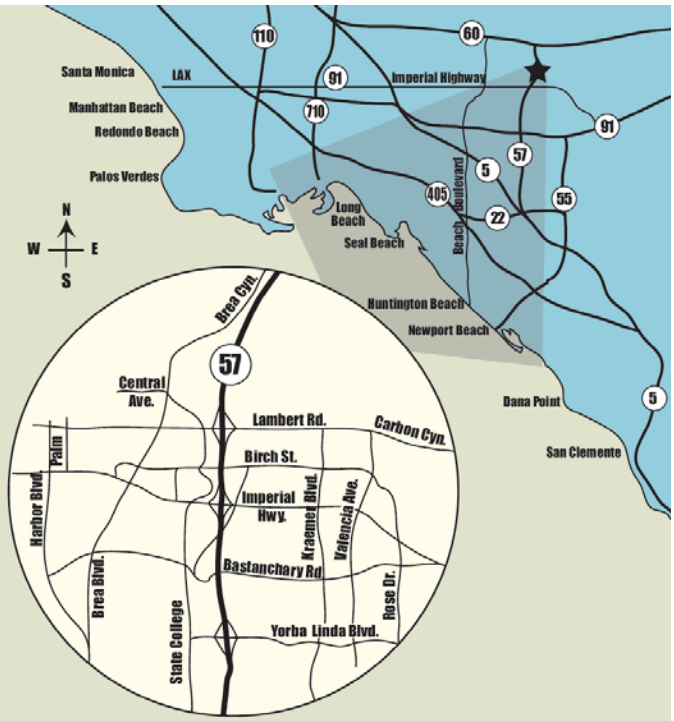
[1] For quarter ending December 31, 2019

Source: Avenu Insights & Analytics, December 2019

Brea is a full-service city offering a variety of programs and services - destination shopping and dining opportunities, art, architecture, award-winning schools, diverse housing options, plenty of places to play and a lively local economy. City leaders work with the community to maintain Brea as a premier city for future generations.

Brea Demographics

The City of Brea is a diverse residential, industrial and commercial community, nestled in the foothills of north Orange County at the juncture of four counties with easy access to major airports, transportation routes, employment centers, popular recreational attractions, beaches, deserts and mountains.



The City of Brea is home to over 45,000 residents and hosts a daytime population of more than 125,000. According to the California State Department of Finance, the 2019 population was 44,879, an increase of 0.8 percent from 2018. As of January 1, 2020, the California State Department of Finance estimated that Brea's population increased to 45,629 due to added new housing.

	Population	% Increase From Previous Period
2017	44,468	1.5
2018	44,539	0.2
2019	44,879	.08
2020	45,629 *(est.)*	1.7 *(est.)*
2030	49,251 *(est.)*	7.9 *(est.)*

City Government

The City operates as a general law city with a Council-Manager form of government. The five elected Council Members serve four-year terms in alternate slates every two years. Elections are held in November of even numbered years and there are no term limits.

Date of Incorporation	*February 23, 1917*
Form of Government	*Council/Manager*
Elections	*November (even years)*
Mayor	*Council appointed*
Area	*12.43 square miles*
Median Family Income	*$81,538*
Retail Sales Tax [1]	*7.75%*

[1] *(6.00% State + 0.75% County + 1% City)*

Brea History

The name Brea comes from a Spanish word for "tar." Early inhabitants of the region discovered the substance seeping up from the nearby foothills. In 1894, the Union Oil Company purchased 1,200 acres of land for oil development. Other oil companies followed suit, and with Edward J. Doheny's successful oil discovery in 1897, a "black gold rush" was set in motion. The town of Brea was first founded in early 1911, and with a population of 752, Brea was officially incorporated on February 23, 1917.

The City of Brea has since continued to grow. In 1924, baseball legend Babe Ruth came to town, playing with local Hall of Fame pitcher Walter Johnson in the "Brea Bowl."

As the twentieth century progressed, Brea continued to evolve. Oil production within the

area declined during the mid-century, while new housing developments and businesses populated the City. With the completion of the Orange Freeway (57) in 1972, Brea Mall in 1977, and Brea Civic & Cultural Center in 1980, the City saw increased investment that spurred further development and put the City on the path to become the strong community that it is today.

Investment in Brea continued with the Revitalization of Brea Downtown in the 1990s. Even in the midst of the Great Recession, Brea was able to attract Sprouts Farmers Market and Target to anchor the Brea MarketPlace, which was revitalized and reimagined. In in the mid 2000's, the La Floresta master-planned community was completed along with the opening of the Village at La Floresta, a retail center, anchored by Whole Foods Market.

In 2017, the Community marked Brea's Centennial with a year-long celebration. At the end of 2017, a new Downtown parking garage was added to serve businesses and customers. This addition has already opened up new business opportunities in the area.

By summer of 2018, a renovated and expanded Brea Improv opened highlighting the corner of Brea Blvd and Birch St. in Brea Downtown. Two new restaurants were also added to that corner to round out the new entertainment and dining venue.

Lifestyle

Brea enjoys a thriving art community that includes one of the nation's largest outdoor sculpture collections featuring more than 175 pieces of art on display throughout the City. The Brea Art Gallery and Curtis Theatre performing arts venue, located at the Brea Civic and Cultural Center, provide entertainment to thousands of patrons each year.

Recreational opportunities are plentiful for residents and visitors of all ages and interests. The City's Community Services Department offers adult and youth sports leagues, teen and after school programs, excursions, summer aquatics and recreation classes.

The Brea Community Center is a 55,000 square foot facility that hosts a wide-range of programs and services including the Brea Fitness Center, Brea Resources Center, teen programming, banquet facilities, and a gymnasium.

Park and recreation facilities, including a 26-acre multi-sports park, provide amenities enjoyed by residents and visitors alike. There are two municipal golf courses in town. Brea Creek, a nine-hole course, and Birch Hills Golf course, a top-notch 18-hole executive course. In addition, Brea is home to 17 community parks and two County regional parks, including Wildcatters Dog Park. The Brea Plunge, built in 1929, and remodeled in 2008, is a historic landmark in Brea and one of the first municipal swimming pools in Orange County.

Spring of 2018 saw the official opening of The Tracks at Brea. What was once a railroad and train depot, has transformed into a 50-acre linear park. The trail traverses the City across four miles as a safe and convenient amenity which separates pedestrians and bicyclists from vehicles. More than $17 million in grants were secured to fund the majority of the years-long construction project.

Brea's history, now over 100 years in the making, is preserved at the Brea Olinda Oil Museum and the Brea Museum and Heritage Center.

The City of Brea values community engagement and open, proactive communication. Follow city news and resources at *cityofbrea.net* and the major social media platforms.

Industry

Brea supports the business community with long-range visioning and streamlined processes. Brea is a major retail center featuring the county's fourth largest shopping center, the Brea Mall.

Although Brea is a major retail and business hub, it maintains a balance with nature, by monitoring its hillside and canyon areas which also contribute to Brea's quality of life.

Tourism and Entertainment

The City of Brea maintains a focused economic development strategy, designed to ensure a well-balanced, economically viable community.

Brea is a leading regional retail shopping destination. The Brea Mall, Brea Union Plaza, Brea Marketplace, Brea Plaza, The Village at La Floresta and Downtown Brea are some of the major shopping areas in Brea, along with the Imperial Highway and Brea Boulevard retail corridors and a number of smaller neighborhood shopping centers. Brea is also known as a popular restaurant destination for North Orange County. The City boasts a vast array of savory cuisine to suite everyone's tastes.

In November 2012, the Brea City Council dedicated the Brea War Memorial, which now graces the front of the Brea Civic and Cultural Center. Designed by Los Angeles artist Susan Narduli, the Memorial honors those men and women of Brea who sacrificed their lives for America's freedom. The memorial also recognizes veterans, active and retired military for their service to our country.

Utility and City Services

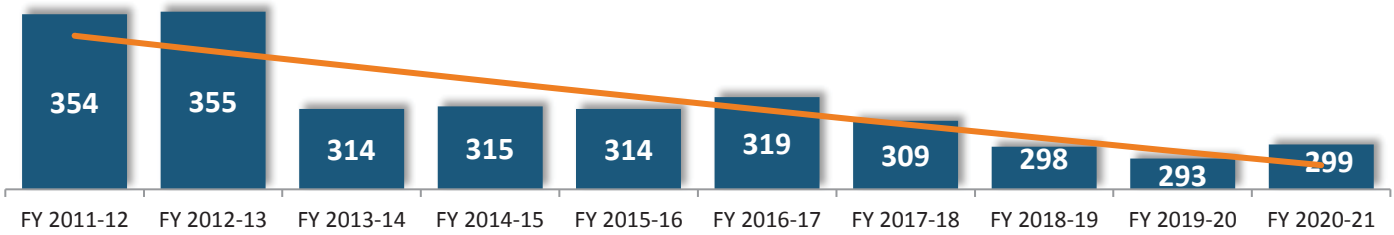
Brea provides an excellent portfolio of responsive municipal services. The City of Brea operates as a "full service city," providing a full range of services including police and fire protection, water and street and sanitation services.

City Services	
Fire Stations	*4*
Parks & Recreation Facilities	*22*
Public Schools	
Elementary	*6*
Junior High	*1*
High School	*1*
Alternate High School	*1*
Infrastructure	
Streets	*126 miles*
Street Lights	*3,649*
Sanitary Sewers	*119 miles*
Storm Drains	*27 miles*
Utilities	
Municipal Water Dept.	
Water Meters	*13,437*
Avg. Daily Consumption	*7.58 million gallons*
Water Mains	*225 miles*
Electricity	*Southern Cal. Edison*
Gas	*The Gas Company*
Telephone	*AT&T*
	Verizon (Western Brea)
Cable	*Spectrum*

Full-Time Positions

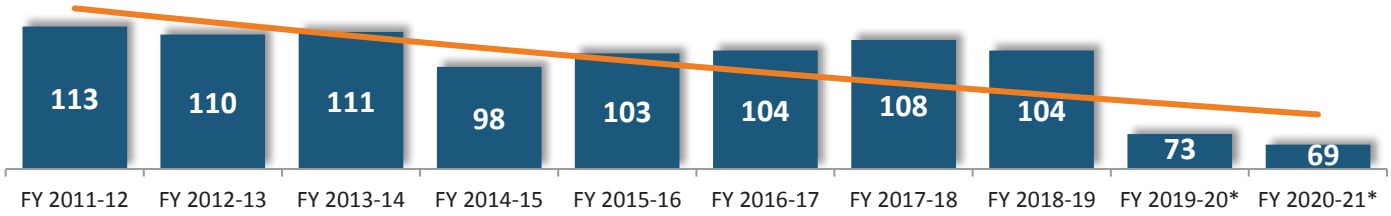
The below table shows a summary of full-time positions for a 10-year period including the budgeted year of FY 2020-21. Positions are reflected on a Full-Time Equivalent (FTE) basis whereby one FTE is equivalent to one employee budgeted full-time. For FY 2020-21, full-time positions were increased by seven FTEs from the prior fiscal year. The Management Services Department replaced two part-time positions with two full-time positions within the Communications & Marketing Division and City Clerk's Division. The Administrative Services Department eliminated two full-time positions in the Information Technology Division and added a full-time position in the Accounting and Auditing Division. The Fire Services Department added a new firefighter position. The Community Development Department added two limited term full-time positions in the Planning Division. The Community Services Department replaced two part-time positions with two full-time positions within the Recreation Services Division and Arts & Human Services Division.

All other departments had no overall net changes to their Position Allocation List.



Part-Time Positions

The below table shows a summary of part-time positions for a 10-year period including the budgeted year of FY 2020-21. Starting in FY 2019-20, part-time positions are reflected on a Full-Time Equivalent (FTE) basis whereby one FTE is equivalent to one employee budgeted full-time. FTEs include all regular and intermittent hours budgeted for the fiscal year. Fiscal years prior to FY 2019-20 are shown based upon the number of part-time regular positions budgeted irrespective of the number of hours budgeted per position.



** Reflects Full-Time Equivalent (FTE) status. FY 2019-20 represents 108 positions and FY 2020-21 represents 105 positions*

POSITION ALLOCATION LIST

The Position Allocation List reflects City Council approved and budgeted full-time and part-time positions for FY 2020-21. Positions are reflected on a Full-Time Equivalent (FTE) basis which calculates the hours budgeted by one employee on a full-time basis. One FTE is equivalent to one employee budgeted full-time. Positions appear on the Position Allocation List in the department and division to which the largest percentage of the positions' time has been budgeted. The Position Allocation List is not intended to be an organizational chart and reflect organizational hierarchies, nor is it intended to reflect supervisory relationships. Positions listed reflect the maximum number of hours budgeted, including all paid leave time (e.g. sick leave and vacation leave).

Management Services Department

	Number of FTEs
City Management Division	
1143 City Manager's Office	
City Manager	1.000
Management Analyst I/II/III	1.000
Executive Assistant	1.000
Administrative Clerk I/II	0.650
Communications and Marketing Division	
1151 Public Information Program	
Communications & Marketing Manager	1.000
Management Analyst I/II/III	1.000
Media Services Specialist I/II	1.000
1152 Media Services/Graphics Program	
Media Services Specialist I/II	2.000
City Clerk's Division	
1161 Administrative Program	
City Clerk	1.000
Deputy City Clerk/Records Supervisor	1.000
City Clerk Specialist I/II	1.000
Department Total: Full-Time Equivalents	**11.650**

Administrative Services Department

Administration Division	
1411 Administration	
Executive Assistant	1.000
Revenue and Budget Division	
1414 Management and Budget Program	
Revenue and Budget Manager	1.000
Fiscal Analyst I/II/III	1.000
1421 Utility Billing Program	
Fiscal Specialist	1.000
Accounting Technician I/II	3.000

Administrative Services Department (continued)

Revenue and Budget Division

1423 Accounts Receivable Program

Accounting Technician I/II	0.725

1424 Treasury Program

Administrative Services Director	1.000

Accounting and Auditing Division

1431 City Accounting Program

Financial Services Manager	1.000
Senior Accountant	1.000
Accountant I/II	1.000
Fiscal Specialist	1.000
Accounting Technician I/II	3.000

Purchasing Division

1441 Purchasing Program

Procurement and Contracts Administrator	1.000
Buyer I/II	1.000
Reprographics Specialist	1.000
Duplicating Technician I/II	1.000

Information Technology Division

1471 Information Technology Services Program

Information Technology Manager	1.000
Information Technology Supervisor	1.000
Information Technology Specialist I/II/III	5.000
Senior GIS Analyst	1.000
Management Analyst I/II/III	1.000
Software Developer I/II	1.000

1474 External Information Technology Program

Information Technology Enterprise Account Administrator	1.000
Information Technology Specialist I/II/III	5.000

Human Resources Division

1481 Human Resources Program

Human Resources Manager	1.000
Human Resources Analyst I/II/III	2.000
Human Resources Technician	1.000
Administrative Clerk I/II	1.000

Department Total: Full-Time Equivalents.....40.725

Police Services Department

Support Services Division

2111 Administrative Program

Police Chief	1.000
Police Lieutenant	1.000
Police Training Coordinator	1.000
Police Community Outreach Officer	1.000
Executive Assistant	1.000
Police Cadet	2.250

2112 School Resources & Professional Standards

Police Officer (High School)	1.000

2141 Special Programs

Police Sergeant (Crime Impact Team)	1.000
Police Officer (SLESF)	1.000
Police Officer (OCATT)	1.000
Police Officer (Crime Impact Team)	3.000
Police Officer (Gang)	1.000
Police Officer (Homeless Liaison Officer)	1.000
Crime Analyst	1.000
Police Cadet	2.317

Investigative Services Division

2121 Investigation Bureau Program

Police Captain	1.000
Police Sergeant	2.000
Police Officer (Detective)	8.000
Property and Evidence Technician	2.000
Crime Scene Investigator	1.000
Police Services Officer	1.000

2122 Records Program

Police Records Supervisor	1.000
Senior Police Records Technician	2.000
Police Records Clerk/Police Records Technician	4.700

Uniform Division

2131 Patrol Program

Police Captain	1.000
Police Lieutenant	4.000
Police Sergeant	5.000
Police Officer (Corporal)	4.000
Police Officer (K-9 Handler)	2.000
Police Officer	17.000
Police Services Officer	3.000
Jailer	1.800
Administrative Clerk I/II	1.400

Police Services Department (continued)

2132 Traffic Program

Police Sergeant	1.000
Police Officer (Motor/Corporal)	1.000
Police Officer (Motor)	3.000
Police Officer (Commercial Vehicle)	1.000
Parking Control Officer	1.400

2133 Communications Dispatch Program

Communications Supervisor	1.000
Senior Public Safety Dispatcher	3.000
Public Safety Dispatcher I/II	7.500

Department Total: Full-Time Equivalents.....100.367

Fire Services Department

Administrative Division

2211 Administration Program

Fire Chief (Shared Command Staff w/Fullerton)	1.000
Fire Division Chief (Shared Command Staff w/Fullerton)	3.000
Executive Assistant	1.000

2213 Emergency Preparedness Program

Management Analyst I/II/III	1.000

Fire Operations and Paramedic Services Division

2221 Fire Operations Program

Fire Battalion Chief (Shared Command Staff w/Fullerton)	3.000
Fire Captain	5.000
Fire Engineer	4.000
Firefighter	11.000

2222 Paramedic Services Program

Emergency Medical Services Manager (Shared Command Staff w/Fullerton)	1.000
Fire Captain (Paramedic)	7.000
Fire Engineer (Paramedic)	9.000
Firefighter (Paramedic)	5.000

Fire Prevention Division

2231 Fire Prevention Program

Fire Division Chief/Fire Marshal (Shared Fire Command Staff w/Fullerton)	1.000
Fire Protection Analyst	1.000
Fire Prevention Specialist I/II	2.000
Administrative Clerk I/II	1.000

Department Total: Full-Time Equivalents.....56.000

Community Development Department

Administration Division

3212 Administration Program

Community Development Director	1.000
Management Analyst I/II/III	1.000
Executive Assistant	1.000
Administrative Intern	0.471

Economic Development Division

3215 Agency Housing Program

Management Analyst I/II/III	1.000
Administrative Clerk I/II	1.000

Planning Review Division

3231 Current Planning Program

City Planner	1.000
Senior Planner	2.000
Assistant/Associate Planner	4.000
Administrative Clerk I/II	1.000

Building and Safety Division

3241 Building Plan Check Program

Plan Checker	1.000
Administrative Clerk I/II	1.000
Permit Technician	0.725

3242 Building Inspection Program

Deputy Director/Building and Safety Manager	1.000
Building Inspector	1.000
Administrative Clerk I/II	0.725

3243 Code Enforcement Program

Senior Building Inspector	1.000
Administrative Clerk I/II	1.000

Department Total: Full-Time Equivalents.....20.921

Community Services Department

Community Center

4154 Facility Reservations

Community Services Specialist I/II	1.000
Facilities Worker	4.455

4210 Administration Program

Community Services Supervisor	1.000

Community Services Department (continued)

4211 Operations Program
- Community Services Specialist I/II 2.000
- Fiscal Specialist 1.000
- Senior Community Services Leader 2.850
- Community Services Leader 1.873

4215 Fitness/Wellness Program
- Community Services Supervisor 1.000
- Community Services Specialist I 1.000
- Senior Community Services Leader 0.725

4217 Teen Programs/Activities Program
- Senior Community Services Leader 0.525
- Community Services Leader 0.048
- Community Services Worker 0.031

4224 Community Center Babysitting Program
- Senior Community Services Leader 0.500
- Community Services Leader 0.758
- Community Services Worker 0.805

Administrative Division

4311 Administrative Program
- Assistant City Manager/Community Services Director 1.000
- Management Analyst I/II/III 1.000
- Executive Assistant 1.000
- Media Services Specialist I/II 1.000

Recreation Services Division

4421 Special Events/ Volunteer Services
- Community Services Specialist I/II 1.000
- Community Services Coordinator 0.750
- Senior Community Services Leader 0.033
- Facilities Worker 0.014

4422 Aquatics
- Community Services Specialist I/II 0.288
- Senior Lifeguard/Instructor 0.481
- Lifeguard/Instructor 1.994

4424 Athletics – Non BCC Program
- Community Services Supervisor 1.000
- Community Services Specialist I/II 1.000
- Senior Community Services Leader 1.827
- Community Services Leader 1.442
- Community Services Worker 0.625

Community Services Department (continued)

4425 Tiny Tots/Camps Program
- Community Services Specialist I/II 1.000
- Senior Community Services Leader 2.900

4426 Community Services/Activities Program
- Deputy Director/Community Services Manager 1.000

4428 Summer Day Camp/Youth Excursions
- Senior Community Services Leader 0.829
- Community Services Leader 1.683
- Community Services Worker 0.793

4429 After School Program
- Community Services Supervisor 1.000
- Community Services Specialist I/II 1.000
- Senior Community Services Leader 1.690
- Community Services Leader 0.764
- Community Services Worker 0.606

Arts and Human Services Division

4521 Senior Services Program
- Community Services Supervisor 1.000
- Community Services Specialist I/II 3.000
- Secretary 1.000
- Community Services Coordinator 0.850
- Facilities Worker 0.625

4523 Human Services (Youth and Family) Program
- Community Services Supervisor 1.000
- Community Services Coordinator 1.500

4525 Transportation Program
- Community Services Shuttle Driver 0.891
- Specialist/Inspector 0.227

4541 Gallery Program
- Community Services Specialist I/II 1.000
- Community Services Coordinator 0.800
- Senior Community Services Leader 0.600
- Community Services Leader 0.450

4542 Theatre Program
- Community Services Supervisor 1.000
- Media Services Specialist I/II 1.295
- Community Services Coordinator 0.900
- Senior Community Services Leader 1.600

4543 Cultural Services Administration Program
- Community Services Manager 1.000
- Community Services Specialist I/II 1.000

Department Total: Full-Time Equivalents.....67.027

Public Works Department

Street Division

5121 Street Maintenance Program
- Maintenance Services Supervisor 1.000
- Maintenance Services Worker I/II 4.500

5122 Sanitation Program
- Recycling Coordinator 0.500

5123 Sewers Program
- Maintenance Services Superintendent 1.000
- Maintenance Services Crew Leader 1.000
- Maintenance Services Worker I/II 3.000

5125 Downtown Program
- Maintenance Services Worker I/II 2.000
- Facilities Worker 1.250

5126 Street Cleaning Program
- Street Sweeper Operator 1.000

Water Division

5131 Maintenance & Operations Program
- Public Works Director 1.000
- Water Distribution Superintendent 1.000
- Water Distribution Supervisor 1.000
- Water Distribution Crew Leader 1.000
- Water Distribution Operator I/II 8.000
- Management Analyst I/II/III 1.000
- Executive Assistant 1.000
- Administrative Clerk I/II 1.450

5132 Urban Runoff - NPDES
- Environmental Services Coordinator 1.000
- Environmental Services Inspector 1.000

Parks and Trees Division

5141 Parks Program
- Maintenance Services Superintendent 1.000
- Maintenance Services Supervisor 1.000
- Maintenance Services Worker I/II 6.750

5143 Landscape Areas Program
- Landscape Contract Administrator 1.000

5144 Sports Park Program
- Maintenance Services Worker I/II 3.749

5145 Wildcatter Park
- Maintenance Services Crew Leader 1.000
- Maintenance Services Worker I/II 1.500

Public Works Department (continued)

5148 Trails
Maintenance Services Worker I/II 0.781
5149 Golf Course
Golf Course Specialist 0.500

Building Maintenance Division

5151 Building Maintenance Program
Building and Facilities Administrator 1.000
Maintenance Services Crew Leader 1.000
Building Technician 1.000
Maintenance Services Worker I/II 5.425

Equipment Maintenance Division

5161 Equipment Maintenance Program
Equipment Maintenance Supervisor 1.000
Heavy Equipment Mechanic I/II 4.000
Maintenance Services Worker I/II 0.500

Engineering Division

5171 Engineering Services Program
Deputy Director/City Engineer 1.000
Principal Civil Engineer 1.000
Associate Engineer 2.000
Assistant Engineer 1.000
Management Analyst I/II/III 1.000
Administrative Clerk I/II 1.000

Department Total: Full-Time Equivalents.....70.905

CITY TOTAL: Full-Time Equivalents.....368.595

BREA
CALIFORNIA

FUND STRUCTURE SUMMARY

The City of Brea's revenues and expenditures are accounted for in a series of funds. Each fund is an autonomous accounting entity, established in accordance with legal and professional accounting standards. Funds are used to segregate the various financial activities of a governmental entity and to demonstrate compliance with specific regulations, restrictions or limitations, (i.e., demonstrating that restricted revenues are spent only for allowed purposes). Funds used in government are classified into three broad categories: governmental, proprietary and fiduciary. Governmental funds include activities usually associated with the operations of a typical state or local government (public safety, general government activities, etc.). Proprietary funds are used in government to account for activities often found in the private sector (Utilities are prime examples). Fiduciary funds are utilized in situations where the government is acting in a fiduciary capacity as a trustee or agent. The funds utilized by the City of Brea are summarized below with detailed description of each fund provided on the fund pages following this summary. The City details the Capital Improvement Funds in a separate document, although the Capital Improvement Program and its operating impacts are outlined on its fund page.

ALL CITY FUNDS

General Operating Funds	Special Revenues Funds	Assessment Funds	Enterprise Funds	Internal Service Funds	Capital Project Funds	Administrative Service Funds
110 General Fund	220 Gas Tax Fund	341 LLMD No. 1 Fund	410 Urban Runoff Fund	470 Risk Management Fund	510 Capital Improvement Fund	630 Successor Agency Support Fund
120 General Plan Maintenance Fund	221 Road Maintenance & Repair Fund	342 LMD No. 2 Fund	420 Water Utility Fund	475 IT Internal Support Fund	540 - 543 Impact Fees Fund	810 PARS Post Employ. Benefits Fund
130 War Memorial Fund	231 Narcotics Enf. Asset Seizure Fund	343 LLMD No. 3 Fund	430 Sewer Utility Fund	480 Equipment & Vehicle Main. Fund	550 Storm Drain Construction Fund	
140 CBED Fund	240 Air Quality Impr. Fees Fund	344 LMD No. 4 Fund	440 Sanitation & Street Sweeping Fund	490 Building Occupancy Fund	560 Capital & Mitigation Improvement Fund	
150 OPEB Fund	250 Park Development Fund	345 LLMD No. 5 Fund	460 IT External Support Fund		845 Midbury Assess. Authority Fund	
172 Public Safety Aug. Fund	260 Measure M Trans. Tax Fund	346 LLMD No. 6 Fund	465 Golf Course Fund			
173 Supplemental Law Enf. Services Fund	270 Affordable Housing Trust Fund	347 LLMD No. 7 Fund				
174 Paramedic Services Fund	280 Successor Agency Housing Fund	360 CFD No. 2008-01 Fund				
181 Community Center Replacement Fund	290 CDBG Fund	361 CFD No. 2011-01				
182 Fixed Asset Replacement Fund		362 CFD No. 2013-01				
		363 CFD No. 2013-02				

Proprietary Funds
Governmental Funds
Fiduciary Funds

DEPARTMENT FUND RELATIONSHIP

	Management Services	Administrative Services	Police Services	Fire Services	Community Development	Community Services	Public Works
110 General Fund	✓	✓	✓	✓	✓	✓	✓
130 War Memorial						✓	
140 Comm. Benefit & Economic Dev.			✓				
150 Other Post Employment Benefits		✓					
172 Public Safety Augmentation			✓	✓			
174 Paramedic Services				✓			
181 Community Center Replacement						✓	
231 Narcotics Asset Seizure			✓				
260 Measure M							✓
270 Affordable Housing Trust					✓		
280 Housing Programs & Services					✓		
290 Comm. Dev. Block Grant					✓		
341 Landscape & Lighting District #1							✓
342 Lighting District #2							✓
343 Landscape & Lighting District #3							✓
344 Lighting District #4							✓
345 Landscape & Lighting District #5							✓
346 Landscape & Lighting District #6							✓
347 Landscape & Lighting District #7							✓
360 CFD # 08-01			✓	✓			✓
361 CFD #11-01			✓	✓			✓
362 CFD #13-01			✓	✓			
363 CFD #13-02			✓	✓			
410 Urban Runoff	✓						✓
420 Water Utility	✓	✓					✓
430 Sewer Utility	✓	✓					✓
440 Sanitation & Street Sweeping	✓	✓					✓
460 IT External Support		✓					
465 Golf Course							✓
470 Risk Management		✓					
475 IT Internal Support		✓					
480 Equipment & Vehicle Main.		✓					✓
490 Building Occupancy							✓
540 Traffic Impact Fees		✓					✓
541 Water Impact Fees		✓					
542 Fire Impact Fees		✓		✓			
543 Dispatch Impact Fees		✓					
630 Successor Agency - Area AB		✓					

The General Fund is used to account for all of the general revenues of the City not specifically levied or collected for other City funds and for the expenditures related to the rendering of general services by the City. The General Fund is used to account for all resources not required to be accounted for in any other fund.

	Actual FY 2018-19	Adopted FY 2019-20	Estimated FY 2019-20	Budget FY 2020-21
Beginning Balance 7/1	**$ -**	**$ 6,462,425**	**$ 6,462,425**	**$ 3,130,406**
Resources				
Revenues				
Property Tax	10,744,574	11,462,800	11,551,000	12,317,300
Sales Tax	23,319,589	23,544,500	21,488,411	21,170,918
Transient Occupancy Tax	1,805,609	1,805,400	1,380,000	1,543,136
Franchise Tax	2,550,523	2,598,100	2,571,600	2,602,300
Business Tax	1,110,975	1,100,000	1,050,000	1,100,000
Licenses & Permits	606,355	716,779	864,505	520,746
Motor Vehicle In-Lieu Fees	4,242,340	4,379,500	4,491,095	4,693,010
Community Services	3,200,239	3,377,729	2,314,101	2,513,323
All Other	10,554,397	9,822,366	9,400,141	8,435,495
Sub-total Revenues	58,134,601	58,807,174	55,110,853	54,896,228
Transfers-in				
General Plan Maintenance Fee (120)	-	51,000	51,000	-
Supplemental Law Enf. Services (173)	100,000	296,485	296,485	100,000
Fixed Asset Replacement (182)	439,200	97,950	97,950	-
Gas Tax (220)	300,000	450,000	450,000	450,000
Park Development (250)	50,000	-	-	-
Sanitation & Street Sweeping (440)	-	-	-	-
External IT Services (460)	-	-	-	-
Risk Management (470)	-	-	-	-
Sub-total Transfers-in	889,200	895,435	895,435	550,000
Transfer from Reserves	1,357,298	1,255,014	1,255,014	87,123
Total Resources	60,381,099	60,957,623	57,261,302	55,533,351
Total Available	60,381,099	67,420,048	63,723,727	58,663,757

	Actual FY 2018-19	Adopted FY 2019-20	Estimated FY 2019-20	Budget FY 2020-21
Requirements				
Expenditures				
Management Services	2,647,536	3,203,962	3,115,962	3,133,111
Administrative Services	3,045,382	3,148,805	3,091,400	3,213,390
Police Services	21,750,446	24,232,846	23,889,144	23,843,347
Fire Services	7,005,228	8,018,536	7,842,798	8,361,981
Community Development	2,716,851	3,557,947	3,043,400	2,981,130
Community Services	7,454,749	8,162,642	7,716,230	7,787,712
Public Works	5,161,170	8,915,671	8,688,430	5,501,108
Sub-total Expenditures	49,781,362	59,240,409	57,387,364	54,821,779
Transfers-out				
Paramedic Services (174)	1,350,559	1,033,030	1,183,686	1,091,299
Community Center Replacement (181)	167,000	167,000	167,000	167,000
Fixed Asset Replacement (182)	780,000	660,000	660,000	600,000
Sanitation & Street Sweeping (440)	516,300	235,000	306,247	326,200
Equipment & Vehicle Maintenance (480	60,000	30,000	30,000	-
Capital Improvement (510)	8,439	-	-	-
Sub-total Transfers-out	2,882,298	2,125,030	2,346,933	2,184,499
Transfer to Reserves	1,255,014	1,266,810	859,024	-
Total Requirements	53,918,674	62,632,249	60,593,321	57,006,278
Ending Balance 6/30	**$ 6,462,425**	**$ 4,787,799**	**$ 3,130,406**	**$ 1,657,479**
Reserves				
Operating Reserve 10%	5,391,867	5,898,591	5,735,477	5,700,628
Budget Stabilization Reserve 15%	8,087,801	8,847,887	8,603,216	8,550,942
Encumbrances	1,255,014	-	-	-
Solar energy bonds reserve fund	270,943	270,943	270,943	270,943
Total Reserves	**$15,005,625**	**$15,017,421**	**$14,609,636**	**$14,522,513**

120 GENERAL PLAN MAINTENANCE FUND

This fund is used to account for revenues received and expenditures made to update the City's General Plan and related studies. The primary source of revenues are fees based on the construction value of building permits.

	Actual FY 2018-19	Adopted FY 2019-20	Estimated FY 2019-20	Budget FY 2020-21
Beginning Balance 7/1	**$ 818,988**	**$ 926,097**	**$ 926,097**	**$ 1,179,057**
Resources				
Maintenance Fees	72,231	294,000	294,000	294,000
Interest	34,878	9,960	9,960	9,960
Total Resources	107,109	303,960	303,960	303,960
Total Available	926,097	1,230,057	1,230,057	1,483,017
Requirements				
Transfers-out				
General Fund (110)	-	51,000	51,000	-
Total Requirements	-	51,000	51,000	-
Ending Balance 6/30	**$ 926,097**	**$ 1,179,057**	**$ 1,179,057**	**$ 1,483,017**

130 WAR MEMORIAL FUND

This fund is used to account for revenues collected from the sale of pavers for the Walk of Honor path which leads up to the War Memorial Monument. All proceeds are earmarked for the war memorial maintenance, excluding routine landscape services.

	Actual FY 2018-19	Adopted FY 2019-20	Estimated FY 2019-20	Budget FY 2020-21
Beginning Balance 7/1	**$ 48,852**	**$ 54,004**	**$ 54,004**	**$ 21,319**
Resources				
Maintenance Fees	5,900	7,000	7,000	15,000
Interest	2,067	700	700	200
Total Resources	7,967	7,700	7,700	15,200
Total Available	56,819	61,704	61,704	36,519
Requirements				
Expenditures	2,815	48,425	40,385	8,700
Total Requirements	2,815	48,425	40,385	8,700
Ending Balance 6/30	**$ 54,004**	**$ 13,279**	**$ 21,319**	**$ 27,819**

140 COMMUNITY BENEFIT & ECONOMIC DEVELOPMENT (CBED) FUND

This fund was established in 2014 to retain funds which are set aside annually for the continuation of "legacy" community benefited projects as well as provide a funding source for the attraction and retention of business and economic development.

	Actual FY 2018-19	Adopted FY 2019-20	Estimated FY 2019-20	Budget FY 2020-21
Beginning Balance 7/1	**$ 2,501,082**	**$ 3,083,076**	**$ 3,083,076**	**$ 3,916,442**
Resources				
Revenues				
Olinda Host Fees	1,392,593	1,400,000	1,400,000	1,400,000
Other	-	-	-	-
Total Resources	1,392,593	1,400,000	1,400,000	1,400,000
Total Available	3,893,675	4,483,076	4,483,076	5,316,442
Requirements				
Expenditures	310,023	306,422	313,422	400,046
Transfers-out				
Capital Improvement (510)	500,576	253,212	253,212	-
Total Requirements	810,599	559,634	566,634	400,046
Ending Balance 6/30	**$ 3,083,076**	**$ 3,923,442**	**$ 3,916,442**	**$ 4,916,396**

150 OTHER POST EMPLOYMENT BENEFITS (OPEB) FUND

This fund was established in 2014 to build a savings account for post employment medical benefits for retired employees and supplements the funds budgeted annually for Other Post Employment Benefit (OPEB) obligations. The fund includes an initial deposit of $10,000 with an annual set aside of five percent (5%) of general fund revenues over expenditures.

	Actual FY 2018-19	Adopted FY 2019-20	Estimated FY 2019-20	Budget FY 2020-21
Beginning Balance 7/1	**$ 155,103**	**$ 155,103**	**$ 155,103**	**$ 155,103**
Resources				
Revenues				
Charges for Services	-	881,900	881,900	901,400
Total Resources	-	881,900	881,900	901,400
Total Available	155,103	1,037,003	1,037,003	1,056,503
Requirements				
Expenditures	-	881,900	881,900	901,400
Total Requirements	-	881,900	881,900	901,400
Ending Balance 6/30	**$ 155,103**	**$ 155,103**	**$ 155,103**	**$ 155,103**

172 PUBLIC SAFETY AUGMENTATION FUND

The Public Safety Augmentation Fund is used to account for sales tax revenue generated by the enactment of Proposition 172 and for expenditures related to the enhancement of public safety services.

	Actual FY 2018-19	Adopted FY 2019-20	Estimated FY 2019-20	Budget FY 2020-21
Beginning Balance 7/1	**$ 100,013**	**$ 119,435**	**$ 119,435**	**$ 150,286**
Resources				
Revenues				
Sales Tax	400,544	502,600	479,328	454,542
Interest	4,066	5,000	5,000	1,500
Total Revenues	404,610	507,600	484,328	456,042
Transfers-in				
Fixed Asset Replacement (182)	305,000	305,000	305,000	305,000
Dispatch Impact Fees (543)	36,000	-	-	-
Total Resources	745,610	812,600	789,328	761,042
Total Available	845,623	932,035	908,763	911,328
Requirements				
Expenditures	726,188	709,188	708,477	582,113
Transfers-out				
Information Technology (475)	-	50,000	50,000	-
Total Requirements	726,188	759,188	758,477	582,113
Ending Balance 6/30	**$ 119,435**	**$ 172,847**	**$ 150,286**	**$ 329,215**

173 SUPPLEMENTAL LAW ENFORCEMENT SERVICES (COPS) FUND

This fund is used to account for grant revenue the City receives from the State of California. These funds can be used only for the augmentation of public safety services in the community.

	Actual FY 2018-19	Adopted FY 2019-20	Estimated FY 2019-20	Budget FY 2020-21
Beginning Balance 7/1	**$ 146,485**	**$ 188,862**	**$ 188,862**	**$ 46,977**
Resources				
Revenues				
Grants	135,675	100,000	154,000	100,000
Interest	6,702	600	600	600
Total Resources	142,377	100,600	154,600	100,600
Total Available	288,862	289,462	343,462	147,577
Requirements				
Transfers-out				
General Fund (110)	100,000	296,485	296,485	100,000
Total Requirements	100,000	296,485	296,485	100,000
Ending Balance 6/30	**$ 188,862**	**$ (7,023)**	**$ 46,977**	**$ 47,577**

174 PARAMEDIC SERVICES FUND

This fund was established in 2018 and is used to account for revenues received and expenditures made for the City's Paramedic Services Program. This fund does not include any eligible department or Citywide overhead costs.

	Actual FY 2018-19	Adopted FY 2019-20	Estimated FY 2019-20	Budget FY 2020-21
Beginning Balance 7/1	$ -	$ -	$ -	-
Resources				
Revenues				
Paramedic Tax	4,041,308	4,256,000	4,256,000	4,490,000
Interest	(45,848)			
Other	288,880	337,244	337,244	346,718
Sub-total Revenues	4,284,340	4,593,244	4,593,244	4,836,718
Transfers-in				
General Fund (110)	1,350,559	1,033,030	1,183,686	1,091,299
Total Resources	5,634,899	5,626,274	5,776,930	5,928,017
Total Available	5,634,899	5,626,274	5,776,930	5,928,017
Requirements				
Expenditures	5,634,899	5,626,274	5,776,930	5,928,017
Total Requirements	5,634,899	5,626,274	5,776,930	5,928,017
Ending Balance 6/30	$ -	$ -	$ -	$ -

181 COMMUNITY CENTER REPLACEMENT FUND

This fund was established in May 1997 to retain funds which are set aside annually for the future replacement of the Community Center facility and equipment.

	Actual FY 2018-19	Adopted FY 2019-20	Estimated FY 2019-20	Budget FY 2020-21
Beginning Balance 7/1	**$ 948,517**	**$ 1,032,404**	**$ 1,032,404**	**$ 656,767**
Resources				
Transfers-in				
General Fund (110)	167,000	167,000	167,000	167,000
Total Resources	167,000	167,000	167,000	167,000
Total Available	1,115,517	1,199,404	1,199,404	823,767
Requirements				
Expenditures	83,113	457,637	457,637	39,100
Transfers-out				
Capital Improvement (510)	-	85,000	85,000	-
Total Requirements	83,113	542,637	542,637	39,100
Ending Balance 6/30	**$ 1,032,404**	**$ 656,767**	**$ 656,767**	**$ 784,667**

182 FIXED ASSET REPLACEMENT FUND

The Fixed Asset Replacement Fund was established in March 2002 to provide funding for the replacement of City-owned infrastructure, facilities and capital assets.

	Actual FY 2018-19	Adopted FY 2019-20	Estimated FY 2019-20	Budget FY 2020-21
Beginning Balance 7/1	**$ 6,436,547**	**$ 7,098,739**	**$ 7,098,739**	**$ 1,549,593**
Resources				
Revenues				
Interest	-	-	-	-
Transfers-in				
General Fund (110)	780,000	660,000	660,000	600,000
Water Utility (420)	118,838	-	-	-
Dispatch Impact Fees (543)	274,000	-	-	-
Midbury Assesment (845)	6,111	6,112	6,112	-
Transfer from Reserves	880,000	215,000	215,000	-
Total Resources	2,058,949	881,112	881,112	600,000
Total Available	8,495,496	7,979,851	7,979,851	2,149,593
Requirements				
Transfers-out				
General Fund (110)	439,200	97,950	97,950	-
Public Safety Augmentation (172)	305,000	305,000	305,000	305,000
Information Technology (475)	300,000	664,835	664,835	-
Building Occupancy (490)	-	70,000	70,000	-
Capital Improvement (510)	172,557	5,249,387	5,292,473	378,000
Transfers to Reserves	180,000	-	-	-
Total Requirements	1,396,757	6,387,172	6,430,258	683,000
Ending Balance 6/30	**$ 7,098,739**	**$ 1,592,679**	**$ 1,549,593**	**$ 1,466,593**
Reserves				
Birch Hills Golf Course	180,000	180,000	180,000	180,000
Civic and Cultural Center Remodel	1,349,314	1,134,314	1,134,314	1,134,314
Total Reserves	**$ 1,529,314**	**$ 1,314,314**	**$ 1,314,314**	**$ 1,314,314**

This fund is used to account for revenues received and expenditures made for street improvements and street maintenance. Financing is provided by the City's share of State gasoline taxes pursuant to the California State Constitution and authorized by the State Legislature.

	Actual FY 2018-19	Adopted FY 2019-20	Estimated FY 2019-20	Budget FY 2020-21
Beginning Balance 7/1	**$ 1,085,198**	**$ 1,530,959**	**$ 1,530,959**	**$ 200,834**
Resources				
Revenues				
State Gasoline Taxes	928,603	1,184,947	1,164,131	1,150,738
Interest	45,237	16,200	16,200	16,200
Total Resources	973,840	1,201,147	1,180,331	1,166,938
Total Available	2,059,038	2,732,106	2,711,290	1,367,772
Requirements				
Transfers-out				
General Fund (110)	300,000	450,000	450,000	450,000
Capital Improvement (510)	228,079	2,060,456	2,060,456	835,000
Total Requirements	528,079	2,510,456	2,510,456	1,285,000
Ending Balance 6/30	**$ 1,530,959**	**$ 221,650**	**$ 200,834**	**$ 82,772**

221 ROAD MAINTENANCE & REPAIR TAX FUND

This fund was established in 2017 and is used to account for revenues received and expenditures made for street improvements and street maintenance. Financing is provided by the City's share of State gasoline taxes pursuant to State Legislation (Senate Bill 1) known as the Road Repair and Accountability Act of 2017.

	Actual FY 2018-19	Adopted FY 2019-20	Estimated FY 2019-20	Budget FY 2020-21
Beginning Balance 7/1	**$ 257,478**	**$ 1,025,671**	**$ 1,025,671**	**$ 252,191**
Resources				
Revenues				
State Gasoline Taxes	823,184	737,762	840,204	861,353
Interest	30,291	5,000	5,000	2,500
Total Resources	853,475	742,762	845,204	863,853
Total Available	1,110,953	1,768,433	1,870,875	1,116,044
Requirements				
Transfers-out				
Capital Improvement (510)	85,282	1,618,684	1,618,684	50,000
Total Requirements	85,282	1,618,684	1,618,684	50,000
Ending Balance 6/30	**$ 1,025,671**	**$ 149,749**	**$ 252,191**	**$ 1,066,044**

231 NARCOTICS ENFORCEMENT ASSET SEIZURE FUND

This fund is used to account for assets seized by the Police Services Department during narcotics investigations. These funds can be used only for police services.

	Actual FY 2018-19	Adopted FY 2019-20	Estimated FY 2019-20	Budget FY 2020-21
Beginning Balance 7/1	**$ 158,168**	**$ 235,159**	**$ 235,159**	**$ 115,345**
Resources				
Revenues				
Fines & Forfeitures	209,358	5,000	5,000	5,000
Interest	7,369	1,050	1,050	1,050
Other	-	-	-	-
Total Resources	216,727	6,050	6,050	6,050
Total Available	374,895	241,209	241,209	121,395
Requirements				
Expenditures	139,736	79,864	79,864	57,609
Transfers-out				
Information Technology (475)	-	46,000	46,000	-
Total Requirements	139,736	125,864	125,864	57,609
Ending Balance 6/30	**$ 235,159**	**$ 115,345**	**$ 115,345**	**$ 63,786**

240 AIR QUALITY IMPROVEMENT FEES FUND

This fund is used to account for revenues received and expenditures made to improve the quality of air by reducing traffic on City streets and highways. The primary source of revenue is the City's share, $0.40 per vehicle, of the $2.00 per vehicle air quality fee (imposed by the State) for each vehicle registered in the City.

	Actual FY 2018-19	Adopted FY 2019-20	Estimated FY 2019-20	Budget FY 2020-21
Beginning Balance 7/1	**$ 242,077**	**$ 311,012**	**$ 311,012**	**$ 369,502**
Resources				
Motor Vehicle License Fees	58,225	56,000	56,000	56,000
Interest	10,710	2,490	2,490	3,500
Total Resources	68,935	58,490	58,490	59,500
Total Available	311,012	369,502	369,502	429,002
Requirements				
Transfers-out				
Capital Improvement (510)	-	-	-	-
Total Requirements	-	-	-	-
Ending Balance 6/30	**$ 311,012**	**$ 369,502**	**$ 369,502**	**$ 429,002**

250 PARK DEVELOPMENT FUND

This fund is used to account for revenues and expenditures made for park development and improvement. The primary source of revenue is park development fees collected from developers, under the State of California Quimby Act.

	Actual FY 2018-19	Adopted FY 2019-20	Estimated FY 2019-20	Budget FY 2020-21
Beginning Balance 7/1	**$ 3,222,119**	**$ 2,278,075**	**$ 2,278,075**	**$ 1,827,875**
Resources				
Revenues				
Park Development Fees	15,000	-	389,800	305,130
Interest	106,858	25,000	25,000	25,000
Total Resources	121,858	25,000	414,800	330,130
Total Available	3,343,977	2,303,075	2,692,875	2,158,005
Requirements				
Transfers-out				
General Fund (110)	50,000	-	-	-
Capital Improvement (510)	1,015,902	865,000	865,000	-
Total Requirements	1,065,902	865,000	865,000	-
Ending Balance 6/30	**$ 2,278,075**	**$ 1,438,075**	**$ 1,827,875**	**$ 2,158,005**

260 MEASURE M TRANSPORTATION TAX FUND

This fund is used to account for revenues received and expenditures made to maintain and improve City streets. The primary source of revenue is the $0.05 sales tax approved by Orange County voters at an election held on November 6, 1990.

	Actual FY 2018-19	Adopted FY 2019-20	Estimated FY 2019-20	Budget FY 2020-21
Beginning Balance 7/1	**$ 2,090,581**	**$ 2,885,149**	**$ 2,885,149**	**$ 1,572,361**
Resources				
Revenues				
Sales Taxes	1,020,033	1,024,844	1,024,884	1,050,465
Interest	105,275	14,000	14,000	14,000
Total Resources	1,125,308	1,038,844	1,038,884	1,064,465
Total Available	3,215,889	3,923,993	3,924,033	2,636,826
Requirements				
Expenditures	50,347	39,903	31,903	42,203
Transfers-out				
Capital Improvement (510)	280,393	2,719,769	2,319,769	2,520,000
Total Requirements	330,740	2,759,672	2,351,672	2,562,203
Ending Balance 6/30	**$ 2,885,149**	**$ 1,164,321**	**$ 1,572,361**	**$ 74,623**

270 AFFORDABLE HOUSING TRUST FUND

This fund is used to account for revenues received and expenditures made for affordable housing. The primary source of revenue is affordable housing development fees collected from developers under the City's Affordable Housing Ordinance.

	Actual FY 2018-19	Adopted FY 2019-20	Estimated FY 2019-20	Budget FY 2020-21
Beginning Balance 7/1	**$ 2,201,202**	**$ 2,437,776**	**$ 2,437,776**	**$ 2,695,915**
Resources				
Revenues				
Equity Sharing Payments	142,987	100,000	100,000	100,000
Affordable Housing Fees	-	-	166,667	333,333
Loan Repayments	320	-	-	-
Interest	93,267	25,000	25,000	25,000
Total Resources	236,574	125,000	291,667	458,333
Total Available	2,437,776	2,562,776	2,729,443	3,154,248
Requirements				
Expenditures	-	48,714	33,528	45,720
Total Requirements	-	48,714	33,528	45,720
Ending Balance 6/30	**$ 2,437,776**	**$ 2,514,062**	**$ 2,695,915**	**$ 3,108,528**

280 HOUSING SUCCESSOR FUND

This fund is used to account for revenues received and expenditures made for affordable housing. The primary sources of revenue are from loan repayments generated from the use of the former Agency's Low and Moderate Income Housing Funds. All redevelopment agencies were dissolved on February 1, 2012 per a California Supreme Court ruling and the City elected to assume the housing functions of the former Agency.

	Actual FY 2018-19	Adopted FY 2019-20	Estimated FY 2019-20	Budget FY 2020-21
Beginning Balance 7/1	**$ 4,476,290**	**$ 5,091,512**	**$ 5,091,512**	**$ 5,379,802**
Resources				
Revenues				
Equity Sharing Payments	134,551	50,000	165,000	50,000
Loan Repayments	458,891	124,900	559,900	124,900
Interest	203,981	34,310	68,400	68,400
Other	18,721	17,000	17,000	17,000
Total Resources	816,144	226,210	810,300	260,300
Total Available	5,292,434	5,317,722	5,901,812	5,640,102
Requirements				
Expenditures	200,922	558,210	522,010	375,886
Total Requirements	200,922	558,210	522,010	375,886
Ending Balance 6/30	**$ 5,091,512**	**$ 4,759,512**	**$ 5,379,802**	**$ 5,264,216**

290 COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) FUND

This fund is used to account for the revenues received and expenditures made for community block grants. Financing is provided under agreement with the County of Orange, whereby the City is a secondary recipient with funds made available from the United States Department of Housing and Urban Development (HUD), under the Housing and Community Development Act of 1974 and 1977.

	Actual FY 2018-19	Adopted FY 2019-20	Estimated FY 2019-20	Budget FY 2020-21
Beginning Balance 7/1	**$ (4,793)**	**$ (27,156)**	**$ (27,156)**	**$ (4,519)**
Resources				
Revenues				
Federal Grants	293,076	496,000	805,470	340,000
Total Resources	293,076	496,000	805,470	340,000
Total Available	288,283	468,844	778,314	335,481
Requirements				
Expenditures	122,699	346,000	346,000	180,000
Transfers-out				
Capital Improvement (510)	192,740	436,833	436,833	150,000
Total Requirements	315,439	782,833	782,833	330,000
Ending Balance 6/30	**$ (27,156)**	**$ (313,989)**	**$ (4,519)**	**$ 5,481**

341 LANDSCAPING & LIGHTING MAINTENANCE DISTRICT #1 FUND

This landscape and lighting maintenance district is located in the north central part of the City and is composed of American National tract numbers 9121, 9341 and 9342.

	Actual FY 2018-19	Adopted FY 2019-20	Estimated FY 2019-20	Budget FY 2020-21
Beginning Balance 7/1	**$ 6,203**	**$ 15,389**	**$ 15,389**	**$ 13,475**
Resources				
Revenues				
Special Assessment Fees	55,761	55,930	55,930	55,930
Interest	500	180	180	180
Total Resources	56,261	56,110	56,110	56,110
Total Available	62,464	71,499	71,499	69,585
Requirements				
Expenditures	47,075	55,074	58,024	57,575
Total Requirements	47,075	55,074	58,024	57,575
Ending Balance 6/30	**$ 15,389**	**$ 16,425**	**$ 13,475**	**$ 12,010**

342 LIGHTING MAINTENANCE MAINTENANCE DISTRICT #2 FUND

This lighting maintenance district is located in the northwest part of the City and is composed of Baldwin tract numbers 8857, 9227 and 9228, which is now called "New North Hills."

	Actual FY 2018-19	Adopted FY 2019-20	Estimated FY 2019-20	Budget FY 2020-21
Beginning Balance 7/1	**$ 38,062**	**$ 39,183**	**$ 39,183**	**$ 39,121**
Resources				
Revenues				
Special Assessment Fees	5,478	5,500	5,500	5,500
Interest	1,503	540	540	540
Total Resources	6,981	6,040	6,040	6,040
Total Available	45,043	45,807	45,807	45,161
Requirements				
Expenditures	5,860	6,686	6,686	7,612
Total Requirements	5,860	6,686	6,686	7,612
Ending Balance 6/30	**$ 39,183**	**$ 39,121**	**$ 39,121**	**$ 37,549**

343 LANDSCAPING & LIGHTING MAINTENANCE DISTRICT #3 FUND

This landscape and lighting maintenance district is located in the eastern central portion of the City, and was formed from the Eagle Ridge development, tract number 8242.

	Actual FY 2018-19	Adopted FY 2019-20	Estimated FY 2019-20	Budget FY 2020-21
Beginning Balance 7/1	**$ 92,928**	**$ 113,156**	**$ 113,156**	**$ 106,595**
Resources				
Revenues				
Special Assessment Fees	88,602	86,448	86,448	91,700
Interest	4,141	270	270	270
Total Resources	92,743	86,718	86,718	91,970
Total Available	185,671	199,874	199,874	198,565
Requirements				
Expenditures	72,515	88,279	93,279	169,152
Total Requirements	72,515	88,279	93,279	169,152
Ending Balance 6/30	**$ 113,156**	**$ 111,595**	**$ 106,595**	**$ 29,413**

344 LIGHTING MAINTENANCE MAINTENANCE DISTRICT #4 FUND

This lighting maintenance district is located just east of the SR 57 Freeway and north of Birch Street. It is composed of Ponderosa tract numbers 9298, 10224, 10234, 10325, 10326 and 10327.

	Actual FY 2018-19	Adopted FY 2019-20	Estimated FY 2019-20	Budget FY 2020-21
Beginning Balance 7/1	**$ 17,719**	**$ 18,802**	**$ 18,802**	**$ 19,323**
Resources				
Revenues				
Special Assessment Fees	2,752	2,760	2,760	2,760
Interest	721	240	240	240
Total Resources	3,473	3,000	3,000	3,000
Total Available	21,192	21,802	21,802	22,323
Requirements				
Expenditures	2,390	2,479	2,479	4,272
Total Requirements	2,390	2,479	2,479	4,272
Ending Balance 6/30	**$ 18,802**	**$ 19,323**	**$ 19,323**	**$ 18,051**

345 LANDSCAPING & LIGHTING MAINTENANCE DISTRICT #5 FUND

This landscape and lighting maintenance district is located in the north central portion of the City, and is composed of Konweiser tract numbers 9111, 9414 and 9473.

	Actual FY 2018-19	Adopted FY 2019-20	Estimated FY 2019-20	Budget FY 2020-21
Beginning Balance 7/1	**$ 64,572**	**$ 85,051**	**$ 85,051**	**$ 49,486**
Resources				
Revenues				
Special Assessment Fees	99,847	94,478	94,478	103,300
Interest	3,069	900	900	900
Total Resources	102,916	95,378	95,378	104,200
Total Available	167,488	180,429	180,429	153,686
Requirements				
Expenditures	82,437	131,943	130,943	137,499
Total Requirements	82,437	131,943	130,943	137,499
Ending Balance 6/30	**$ 85,051**	**$ 48,486**	**$ 49,486**	**$ 16,187**

346 LANDSCAPING & LIGHTING MAINTENANCE DISTRICT #6 FUND

This landscape and lighting maintenance district is located in the north central part of the City and is composed of Warmington tract numbers 8820, 9531 and 9532.

	Actual FY 2018-19	Adopted FY 2019-20	Estimated FY 2019-20	Budget FY 2020-21
Beginning Balance 7/1	**$ 53,944**	**$ 60,091**	**$ 60,091**	**$ 31,860**
Resources				
Revenues				
Special Assessment Fees	188,426	182,250	182,250	195,800
Interest	2,224	930	930	930
Other	1,491	-	-	-
Total Resources	192,141	183,180	183,180	196,730
Total Available	246,085	243,271	243,271	228,590
Requirements				
Expenditures	185,994	229,061	211,411	214,486
Total Requirements	185,994	229,061	211,411	214,486
Ending Balance 6/30	**$ 60,091**	**$ 14,210**	**$ 31,860**	**$ 14,104**

347 LANDSCAPING & LIGHTING MAINTENANCE DISTRICT #7 FUND

This landscape and lighting maintenance district is located in the west portion of the City, and is composed of Baywood tract numbers 14656, 14657, 14658 and 15670.

	Actual FY 2018-19	Adopted FY 2019-20	Estimated FY 2019-20	Budget FY 2020-21
Beginning Balance 7/1	**$ 7,458**	**$ 10,491**	**$ 10,491**	**$ 7,393**
Resources				
Revenues				
Special Assessment Fees	28,339	27,650	27,650	29,300
Interest	412	90	90	90
Total Resources	28,751	27,740	27,740	29,390
Total Available	36,209	38,231	38,231	36,783
Requirements				
Expenditures	25,718	30,838	30,838	34,510
Total Requirements	25,718	30,838	30,838	34,510
Ending Balance 6/30	**$ 10,491**	**$ 7,393**	**$ 7,393**	**$ 2,273**

360 COMMUNITY FACILITIES DISTRICT NO. 2008-01

This community facilities district is located in the west portion of the city, and is composed of the Blackstone residential development.

	Actual FY 2018-19	Adopted FY 2019-20	Estimated FY 2019-20	Budget FY 2020-21
Beginning Balance 7/1	**$ 185,525**	**$ 74,806**	**$ 74,806**	**$ 67,092**
Resources				
Revenues				
Special Taxes	796,326	811,700	811,700	827,930
Interest	76,365	34,460	34,460	34,460
Total Resources	872,691	846,160	846,160	862,390
Total Available	1,058,216	920,966	920,966	929,482
Requirements				
Expenditures	958,126	835,364	843,074	782,710
Transfer to Reserves	25,284	10,800	10,800	
Total Requirements	983,410	846,164	853,874	782,710
Ending Balance 6/30	**$ 74,806**	**$ 74,802**	**$ 67,092**	**$ 146,772**
Reserves				
Open Space	700,000	700,000	700,000	700,000
Tonner Ridge Trail	878,380	868,431	867,876	875,760
Valencia Road	329,393	325,618	325,413	328,329
Total Reserves	**$ 1,907,773**	**$ 1,894,049**	**$ 1,893,289**	**$ 1,904,089**

361 COMMUNITY FACILITIES DISTRICT NO. 2011-01

This community facilities district is located in the east portion of the city, and is composed of the La Floresta commercial and residential development.

	Actual FY 2018-19	Adopted FY 2019-20	Estimated FY 2019-20	Budget FY 2020-21
Beginning Balance 7/1	**$ 143,803**	**$ 142,072**	**$ 142,072**	**$ 197,143**
Resources				
Revenues				
Special Taxes	297,216	377,400	377,400	434,000
Interest	6,368	2,940	2,940	2,940
Other	-	-	-	-
Total Resources	303,584	380,340	380,340	436,940
Total Available	447,387	522,412	522,412	634,083
Requirements				
Expenditures	305,315	324,429	325,269	379,820
Total Requirements	305,315	324,429	325,269	379,820
Ending Balance 6/30	**$ 142,072**	**$ 197,983**	**$ 197,143**	**$ 254,263**

362 COMMUNITY FACILITIES DISTRICT NO. 2013-01

This community facilities district is located in the east portion of the city, and is composed of the Taylor-Morrison residential development.

	Actual FY 2018-19	Adopted FY 2019-20	Estimated FY 2019-20	Budget FY 2020-21
Beginning Balance 7/1	**$ 92,603**	**$ 113,152**	**$ 113,152**	**$ 120,515**
Resources				
Revenues				
Special Taxes	49,021	50,150	50,150	50,150
Interest	4,094	1,110	1,110	1,110
Total Resources	53,115	51,260	51,260	51,260
Total Available	145,718	164,412	164,412	171,775
Requirements				
Expenditures	32,566	43,897	43,897	37,888
Total Requirements	32,566	43,897	43,897	37,888
Ending Balance 6/30	**$ 113,152**	**$ 120,515**	**$ 120,515**	**$ 133,887**

363 COMMUNITY FACILITIES DISTRICT NO. 2013-02

This community facilities district is located on Central Avenue and is composed of the Central Park Village mixed-use development.

	Actual FY 2019-20	Adopted FY 2020-21	Estimated FY 2020-21	Budget FY 2020-21
Beginning Balance 7/1	**$ 30,607**	**$ 72,500**	**$ 72,500**	**$ 72,876**
Resources				
Revenues				
Special Taxes	42,376	45,600	45,600	45,600
Interest	2,388	300	300	300
Total Resources	44,764	45,900	45,900	45,900
Total Available	75,371	118,400	118,400	118,776
Requirements				
Expenditures	2,871	45,524	45,524	51,162
Total Requirements	2,871	45,524	45,524	51,162
Ending Balance 6/30	**$ 72,500**	**$ 72,876**	**$ 72,876**	**$ 67,614**

410 URBAN RUNOFF FUND

This fund is used to account for the City's urban runoff operations which are financed and operated in a manner similar to a private enterprise. The cost (expenses, including depreciation) of providing these services to the general public on a continuing basis are financed or recovered primarily through user charges.

	Actual FY 2018-19	Adopted FY 2019-20	Estimated FY 2019-20	Budget FY 2020-21
Beginning Balance 7/1	**$ 413,801**	**$ 458,978**	**$ 458,978**	**$ 525,126**
Resources				
Revenues				
Charges for Services	427,263	440,100	440,100	448,900
Interest	24,211	7,960	7,960	7,960
Other	17,594	21,062	21,062	21,062
Total Resources	469,068	469,122	469,122	477,922
Transfer from Reserves	-	11,430	10,792	
Total Available	882,869	939,530	938,892	1,003,048
Requirements				
Expenditures	399,133	353,413	355,967	368,471
Transfers-out				
Capital Improvement (510)	2,201	57,799	57,799	-
Transfer to Reserves	22,557			(3,126)
Total Requirements	423,891	411,212	413,766	365,345
Ending Balance 6/30	**$ 458,978**	**$ 528,318**	**$ 525,126**	**$ 637,703**
Reserves				
Section 115 Trust (PARS)	17,800	17,800	17,800	17,800
Operations (3 months)	99,783	88,353	88,992	92,118
Capital	100,000	100,000	100,000	100,000
Total Reserves	**$ 217,583**	**$ 206,153**	**$ 206,792**	**$ 209,918**

420 WATER UTILITY FUND

This fund is used to account for the City's water utility operations which are financed and operated in a manner similar to a private enterprise. The costs (expenses, including depreciation) of providing these services to the general public on a continuing basis are financed or recovered primarily through user charges.

	Actual FY 2018-19	Adopted FY 2019-20	Estimated FY 2019-20	Budget FY 2020-21
Beginning Balance 7/1	**$ 10,612,576**	**$ 17,432,167**	**$ 17,432,167**	**-**
Resources				
Revenues				
Charges for Services	20,983,885	21,489,358	21,489,358	21,600,600
Connection Fees	377,910	450,000	450,000	100,000
Interest	1,034,897	234,640	234,640	234,640
Other	1,003,405	28,544,622	28,055,722	550,100
Sub-total Revenues	23,400,097	50,718,620	50,229,720	22,485,340
Transfer from Reserves	148,075	6,024,621	4,813,489	3,273,224
Total Resources	23,548,172	56,743,241	55,043,209	25,758,564
Total Available	34,160,748	74,175,408	72,475,376	25,758,564

	Actual FY 2018-19	Adopted FY 2019-20	Estimated FY 2019-20	Budget FY 2020-21
Requirements				
Expenditures	15,616,997	48,395,279	46,827,813	16,063,610
Transfers-out				
Fixed Asset Replacement (182)	118,838	-	-	-
Risk Management (470)	289,529	-	-	-
Information Technology (475)	-	11,314	11,314	-
Capital Improvement (510)	703,217	25,636,249	25,636,249	9,324,000
Transfer to Reserves		132,566		370,954
Total Requirements	16,728,581	74,175,408	72,475,376	25,758,564
Ending Balance 6/30	**17,432,167**	**$ -**	**-**	**-**
Reserves				
Section 115 Trust (PARS)	380,000	380,000	380,000	380,000
Prepaid Water Purchase	-	-	-	-
Operations (3 months)	3,904,249	4,036,815	3,644,949	4,015,903
Capital	5,000,000	2,338,379	3,808,811	535,587
Debt Service Fund with Trustee	3,363,000	-	-	-
Total Reserves	**12,647,249**	**6,755,194**	**7,833,760**	**4,931,490**

430 SEWER UTILITY FUND

This fund is used to account for the operations of the City's sewer distribution lines and is operated in a manner similar to a private enterprise. The costs (expenses, including depreciation) of providing these services to the general public on a continuing basis are financed or recovered primarily through user charges.

	Actual FY 2018-19	Adopted FY 2019-20	Estimated FY 2019-20	Budget FY 2020-21
Beginning Balance 7/1	**$ 2,575,891**	**$ 3,230,166**	**$ 3,230,166**	**$ 393,721**
Resources				
Revenues				
Sewer Fees	2,367,785	2,459,900	2,459,900	2,509,100
Sewer Connection Fees	7,235	58,000	58,000	40,000
Interest	161,958	32,190	32,190	32,190
Other	26,360	-	-	-
Sub-total Revenues	2,563,338	2,550,090	2,550,090	2,581,290
Transfer from Reserves	-	-	-	-
Total Resources	2,563,338	2,550,090	2,550,090	2,581,290
Total Available	5,139,229	5,780,256	5,780,256	2,975,011
Requirements				
Expenditures	1,374,097	1,379,043	1,409,537	1,502,546
Transfers-out				
Information Technology (475)	-	3,771	3,771	-
Capital Improvement (510)	328,262	3,964,367	3,964,367	990,000
Transfer to Reserves	206,704	1,237	8,860	23,252
Total Requirements	1,909,063	5,348,418	5,386,535	2,515,798
Ending Balance 6/30	**$ 3,230,166**	**$ 431,838**	**$ 393,721**	**$ 459,213**
Reserves				
Section 115 Trust (PARS)	139,000	139,000	139,000	139,000
Operations (3 months)	343,524	344,761	352,384	375,637
Capital	1,000,000	1,000,000	1,000,000	1,000,000
Total Reserves	**$ 1,482,524**	**$ 1,483,761**	**$ 1,491,384**	**$ 1,514,637**

440 SANITATION & STREET SWEEPING FUND

This fund is used to account for the City's refuse collection and street sweeping operations and is operated in a manner similar to a private enterprise. User charges finance the operations of this fund.

	Actual FY 2018-19	Adopted FY 2019-20	Estimated FY 2019-20	Budget FY 2020-21
Beginning Balance 7/1	**$ 79,539**	**$ 229,049**	**$ 229,049**	**$ 228,106**
Resources				
Revenues				
State Maintenance Reimbursement	11,371	11,371	11,371	11,371
Refuse Collection	2,658,549	2,741,800	2,852,000	2,854,428
Street Sweeping	297,575	297,800	297,800	300,000
Franchise Fee		-	-	-
Recycling Refund	13,210	13,000	30,000	20,000
Interest	(7,468)	-	-	-
Other		25,000	25,000	25,000
Total Revenue	2,973,237	3,088,971	3,216,171	3,210,799
Transfers-in				
General Fund (110)	516,300	235,000	306,247	326,200
Total Resources	3,489,537	3,323,971	3,522,418	3,536,999
Total Available	3,569,076	3,553,020	3,751,467	3,765,105
Requirements				
Expenditures				
Administration	113,883	120,152	119,790	157,261
Refuse	2,746,315	2,874,853	2,998,755	3,047,087
Street Sweeping	479,829	403,349	403,873	332,651
Transfers-out				
General Fund (110)	-	-	-	-
Information Technology (475)	-	943	943	-
Total Requirements	3,340,027	3,399,297	3,523,361	3,536,999
Ending Balance 6/30	**$ 229,049**	**$ 153,723**	**$ 228,106**	**$ 228,106**

460 INFORMATION TECHNOLOGY EXTERNAL SUPPORT FUND

This fund is used to account for the operations of the Information Technology Division's contractual information technology services to other agencies. The costs (expenses) of providing these services on a continuing basis are financed or recovered through user charges.

	Actual FY 2018-19	Adopted FY 2019-20	Estimated FY 2019-20	Budget FY 2020-21
Beginning Balance 7/1	**$ 916,059**	**$ 765,276**	**$ 765,276**	**$ 381,558**
Resources				
Revenues				
Charges for Services	1,380,895	1,450,101	1,055,247	1,069,672
Interest	26,525	8,770	8,770	8,770
Total Resources	1,407,420	1,458,871	1,064,017	1,078,442
Total Available	2,323,479	2,224,147	1,829,293	1,460,000
Requirements				
Expenditures	1,338,203	1,458,869	1,447,735	1,078,442
Transfers-out				
General Fund (110)	-	-	-	-
Transfer to Reserves	220,000	-	-	-
Total Requirements	1,558,203	1,458,869	1,447,735	1,078,442
Ending Balance 6/30	**$ 765,276**	**$ 765,278**	**$ 381,558**	**$ 381,558**
Reserves				
Section 115 Trust (PARS)	220,000	220,000	220,000	220,000
Total Reserves	**$ 220,000**	**$ 220,000**	**$ 220,000**	**$ 220,000**

465 GOLF COURSE FUND

This fund is used to account for the City's golf course operations which are financed and operated in a manner similar to a private enterprise. The costs of providing these services to the general public on a continuing basis are financed or recovered primarily through user charges.

	Actual FY 2018-19	Adopted FY 2019-20	Estimated FY 2019-20	Budget FY 2020-21
Beginning Balance 7/1	**$ -**	**$ -**	**$ -**	**$ -**
Resources				
Revenues				
Golf Course Revenues	-	-	-	3,193,342
Interest	-	-	-	-
Total Resources	-	-	-	3,193,342
Total Available	-	-	-	3,193,342
Requirements				
Expenditures	-	-	-	3,014,193
Total Requirements	-	-	-	3,014,193
Ending Balance 6/30	**$ -**	**$ -**	**$ -**	**$ 179,149**

470 RISK MANAGEMENT FUND

This fund is used to account for the costs of operating a self-insured program for general liability, workers' compensation, long-term disability and unemployment compensation. Such costs are billed to City departments at a predetermined rate set during each budget process.

	Actual FY 2018-19	Adopted FY 2019-20	Estimated FY 2019-20	Budget FY 2020-21
Beginning Balance 7/1	**$ 5,166,536**	**$ 5,611,074**	**$ 5,611,074**	**$ 6,611,588**
Resources				
Revenues				
Charges for Services	2,805,970	3,825,553	3,825,553	3,826,042
Interest	209,451	49,360	49,360	65,000
Other	178,833	55,000	55,000	55,000
Sub-total Revenues	3,194,254	3,929,913	3,929,913	3,946,042
Transfers-in				
Water Utility (420)	289,529			-
Total Resources	3,483,783	3,929,913	3,929,913	3,946,042
Total Available	8,650,319	9,540,987	9,540,987	10,557,630
Requirements				
Expenditures	3,039,245	3,095,364	2,929,399	3,134,776
Transfers-out				
General Fund (110)	-	-	-	-
Total Requirements	3,039,245	3,095,364	2,929,399	3,134,776
Ending Balance 6/30	**$ 5,611,074**	**$ 6,445,623**	**$ 6,611,588**	**$ 7,422,854**

475 INFORMATION TECHNOLOGY INTERNAL SUPPORT FUND

This fund is used to account for the operations of the City's Internal Information Technology Division. Such costs are billed to the departments and/or divisions based upon a predetermined rate set during the budget process.

	Actual FY 2018-19	Adopted FY 2019-20	Estimated FY 2019-20	Budget FY 2020-21
Beginning Balance 7/1	**$ 85,859**	**$ 412,425**	**$ 412,425**	**$ 696,802**
Resources				
Revenues				
Charges for Services	2,549,723	2,602,898	2,602,898	2,454,889
Interest	21,102	10,000	10,000	10,000
Other	2,293	21,019	-	-
Transfers-in				
Public Safety Augmentation (172)	-	50,000	50,000	-
Fixed Asset Replacement (182)	300,000	664,835	664,835	-
Asset Seizure (231)	-	46,000	46,000	-
Water Utility (420)	-	11,314	11,314	-
Sewer Utility (430)	-	3,771	3,771	-
Sanitation & Street Sweeping (440)	-	943	943	-
Total Resources	2,873,118	3,410,780	3,389,761	2,464,889
Total Available	2,958,977	3,016,992	3,802,186	3,161,691
Requirements				
Expenditures	2,546,552	3,141,473	3,105,384	2,378,724
Total Requirements	2,546,552	3,141,473	3,105,384	2,378,724
Ending Balance 6/30	**$ 412,425**	**$ 269,307**	**$ 696,802**	**$ 782,967**

480 EQUIPMENT & VEHICLE MAINTENANCE FUND

This fund is used to account for the costs of operating a maintenance facility for automotive equipment used by City departments and replacement of all City "rolling stock" equipment. Such costs are billed to the departments at a predetermined cost per mile charge that includes depreciation. This charge is set during the budget process. The Equipment and Vehicle Maintenance Fund is responsible for financing replacement vehicles, as necessary.

	Actual FY 2018-19	Adopted FY 2019-20	Estimated FY 2019-20	Budget FY 2020-21
Beginning Balance 7/1	**$ 1,336,194**	**$ 726,813**	**$ 726,813**	**$ 901,424**
Resources				
Revenues				
Charges for Services	2,166,110	2,393,530	2,393,530	2,552,992
Interest	34,372	16,930	16,930	10,000
Other	77,629	136,500	136,500	71,000
Sub-total Revenues	2,278,111	2,546,960	2,546,960	2,633,992
Transfers-in				
General Fund (110)	60,000	30,000	30,000	-
Total Resources	2,338,111	2,576,960	2,576,960	2,633,992
Total Available	3,674,305	3,303,773	3,303,773	3,535,416
Requirements				
Expenditures				
Operations	1,641,366	1,710,614	1,781,199	1,712,250
Capital Outlay	1,306,126	621,150	621,150	451,200
Total Requirements	2,947,492	2,331,764	2,402,349	2,163,450
Ending Balance 6/30	**$ 726,813**	**$ 972,009**	**$ 901,424**	**$ 1,371,966**

490 BUILDING OCCUPANCY FUND

This fund is used to account for the costs of operating a building maintenance program for City facilities. Such costs are billed to departments at a predetermined rate set during the budget process.

	Actual FY 2018-19	Adopted FY 2019-20	Estimated FY 2019-20	Budget FY 2020-21
Beginning Balance 7/1	**$ 379,793**	**$ 502,718**	**$ 502,718**	**$ 666,273**
Resources				
Revenues				
Charges for Services	2,374,721	2,667,001	2,667,001	2,628,811
Interest	21,731	5,490	5,490	5,490
Other	96,456	86,942	86,942	86,942
Transfers-in				
Fixed Asset Replacement (182)	-	70,000	70,000	-
Sub-total Revenues	2,492,908	2,829,433	2,829,433	2,721,243
Total Resources	2,492,908	2,829,433	2,829,433	2,721,243
Total Available	2,872,701	3,332,151	3,332,151	3,387,516
Requirements				
Expenditures	2,369,983	2,693,478	2,665,878	2,516,303
Total Requirements	2,369,983	2,693,478	2,665,878	2,516,303
Ending Balance 6/30	**$ 502,718**	**$ 638,673**	**$ 666,273**	**$ 871,213**

510 CAPITAL IMPROVEMENT FUND

This fund is used to account for the citywide costs of constructing street improvements, parks and other public improvements. Financing is provided by Federal and State grant revenues, Successor Agency funds, interfund transfers from the Special Revenue Funds, Enterprise Funds and the General Fund.

	Actual FY 2018-19	Adopted FY 2019-20	Estimated FY 2019-20	Budget FY 2020-21
Beginning Balance 7/1	$ -	$ -	$ -	$ -
Resources				
Revenues				
Successor Agency	89,042	-	-	-
Grants	2,561,640	15,059,648	15,059,648	-
Interest	(23,250)	(11,337)	(11,337)	-
Other	188,419	263,963	263,963	-
Sub-total Revenues	2,815,851	15,312,274	15,312,274	-
Transfers-in				
General Fund (110)	8,439	-	-	-
CBED (140)	500,576	253,212	253,212	-
Community Center Replacement (181)	-	85,000	85,000	-
Fixed Asset Replacement (182)	172,557	5,249,387	5,292,473	378,000
Gas Tax (220)	228,079	2,060,456	2,060,456	835,000
Road Repair & Maint. (221)	85,282	1,618,684	1,618,684	50,000
AQMD (240)	-	-	-	-
Park Development (250)	1,015,902	865,000	865,000	-
Measure M (260)	280,394	2,719,769	2,319,769	2,520,000
CDBG (290)	192,740	436,833	436,833	150,000
NPDES (410)	2,201	57,799	57,799	-
Water Utility (420)	703,217	25,636,249	25,636,249	9,324,000
Sewer Utility (430)	328,262	3,964,367	3,964,367	990,000
Traffic Impact Fees (540)	4,271,149	6,097,984	6,097,984	177,538
Water Impact Fees (541)	519	29,481	29,481	-
Capital & Mitigation Imp. (560)	-	-	-	-
Sub-total Transfers-in	7,789,317	49,074,221	48,717,307	14,424,538
Total Resources	10,605,168	64,386,495	64,029,581	14,424,538
Total Available	10,605,168	64,386,495	64,029,581	14,424,538

510 CAPITAL IMPROVEMENT FUND

	Actual FY 2018-19	Adopted FY 2019-20	Estimated FY 2019-20	Budget FY 2020-21
Requirements				
Expenditures				
Capital Improvements	10,605,168	64,429,581	64,429,581	14,424,538
Total Requirements	10,605,168	64,429,581	64,429,581	14,424,538
Ending Balance 6/30	**$ -**	**$ (43,086)**	**$ (400,000)**	**$ -**

540 TRAFFIC IMPACT FEES FUND

This fund is used to account for the receipt and expenditure of impact fees collected from developers to mitigate the future impact that development has on traffic services.

	Actual FY 2018-19	Adopted FY 2019-20	Estimated FY 2019-20	Budget FY 2020-21
Beginning Balance 7/1	**$ 2,577,031**	**$ 5,970,296**	**$ 5,970,296**	**$ 1,360,087**
Resources				
Revenues				
Impact Fees	66,494	800,000	859,100	300,000
Interest	257,520	200,060	200,060	130,000
Other	32,316	12,100	12,100	12,100
Sub-total Revenues	356,330	1,012,160	1,071,260	442,100
Transfer from Reserves	7,410,262	500,000	500,000	-
Total Resources	7,766,592	1,512,160	1,571,260	442,100
Total Available	10,343,623	7,482,456	7,541,556	1,802,187
Requirements				
Expenditures	102,178	108,485	83,485	84,046
Transfers-out				
Capital Improvement (510)	4,271,149	6,097,984	6,097,984	177,538
Transfer to Reserves	-	-	-	-
Total Requirements	4,373,327	6,206,469	6,181,469	261,584
Ending Balance 6/30	**$ 5,970,296**	**$ 1,275,987**	**$ 1,360,087**	**$ 1,540,603**
Reserve				
57 Fwy/Lambert	500,000	-	-	-
Total Reserves	**$ 500,000**	**$ -**	**$ -**	**$ -**

541 WATER IMPACT FEES FUND

This fund is used to account for the receipt and expenditure of impact fees collected from developers to mitigate the future impact that development has on water services.

	Actual FY 2018-19	Adopted FY 2019-20	Estimated FY 2019-20	Budget FY 2020-21
Beginning Balance 7/1	**952,487**	**1,013,856**	**1,013,856**	**998,125**
Resources				
Revenues				
Impact Fees	41,767	55,000	14,930	10,077
Interest	39,220	11,320	11,320	10,000
Total Resources	80,987	66,320	26,250	20,077
Total Available	1,033,474	1,080,176	1,040,106	1,018,202
Requirements				
Expenditures	19,099	3,000	12,500	12,500
Transfers-out				
Capital Improvement (510)	519	29,481	29,481	-
Total Requirements	19,618	32,481	41,981	12,500
Ending Balance 6/30	**$ 1,013,856**	**$ 1,047,695**	**$ 998,125**	**$ 1,005,702**

542 FIRE IMPACT FEES FUND

This fund is used to account for the receipt and expenditure of impact fees collected from developers to mitigate the future impact that development has on fire services.

	Actual FY 2018-19	Adopted FY 2019-20	Estimated FY 2019-20	Budget FY 2020-21
Beginning Balance 7/1	**543,805**	**573,996**	**573,996**	**627,706**
Resources				
Revenues				
Impact Fees	18,837	80,000	530,000	-
Interest	22,197	580	580	5,000
Other	-	-	-	-
Total Resources	41,034	80,580	530,580	5,000
Total Available	584,839	654,576	1,104,576	632,706
Requirements				
Expenditures	10,843	127,370	476,870	42,500
Total Requirements	10,843	127,370	476,870	42,500
Ending Balance 6/30	**$ 573,996**	**$ 527,206**	**$ 627,706**	**$ 590,206**

543 DISPATCH IMPACT FEES FUND

This fund is used to account for the receipt and expenditure of impact fees collected from developers to mitigate the future impact that development has on dispatch services.

	Actual FY 2018-19	Adopted FY 2019-20	Estimated FY 2019-20	Budget FY 2020-21
Beginning Balance 7/1	**$ 323,858**	**$ 18,621**	**$ 18,621**	**$ 18,711**
Resources				
Revenues				
Impact Fees	6,658	5,600	5,600	-
Interest	479	4,360	4,360	250
Total Resources	7,137	9,960	9,960	250
Total Available	330,995	28,581	28,581	18,961
Requirements				
Expenditures	2,374	10,870	9,870	18,520
Transfers-out				
Supplemental Law Enf. Services (172)	36,000	-	-	-
Fixed Asset Replacement (182)	274,000	-	-	-
Total Requirements	312,374	10,870	9,870	18,520
Ending Balance 6/30	**$ 18,621**	**$ 17,711**	**$ 18,711**	**$ 441**

550 STORM DRAIN CONSTRUCTION FUND

This fund is used to account for the financing and construction of storm drains throughout the City. Storm Drainage Fee revenues provide that financing.

	Actual FY 2018-19	Adopted FY 2019-20	Estimated FY 2019-20	Budget FY 2020-21
Beginning Balance 7/1	**$ 256,955**	**$ 337,632**	**$ 337,632**	**$ 341,342**
Resources				
Revenues				
Impact Fees	70,472	-	-	-
Interest	10,205	3,710	3,710	4,000
Total Resources	80,677	3,710	3,710	4,000
Total Available	337,632	341,342	341,342	345,342
Requirements				
Transfers-out				
Capital Improvement (510)	-	-	-	-
Total Requirements	-	-	-	-
Ending Balance 6/30	**$ 337,632**	**$ 341,342**	**$ 341,342**	**$ 345,342**

560 CAPITAL & MITIGATION IMPROVEMENT FUND

This fund is used to account for the revenues received and expenditures made for City Council designated Capital Improvement projects, as well as the implementation of measures designed to mitigate impacts related to development, and the operation of government facilities, including, but not limited to: traffic, noise, aesthetics, and open space preservation. Financing is provided by the July 14, 2009 Agreement between the City and County of Orange regarding the extension of the Olinda Alpha Landfill.

	Actual FY 2018-19	Adopted FY 2019-20	Estimated FY 2019-20	Budget FY 2020-21
Beginning Balance 7/1	**$ 4,103,447**	**$ 4,210,788**	**$ 4,210,788**	**$ 4,286,518**
Resources				
Revenues				
Interest	107,341	75,730	75,730	75,000
Total Resources	107,341	75,730	75,730	75,000
Total Available	4,210,788	4,286,518	4,286,518	4,361,518
Requirements				
Transfers-out				
Capital Improvement (510)	-	-	-	-
Total Requirements	-	-	-	-
Ending Balance 6/30	**$ 4,210,788**	**$ 4,286,518**	**$ 4,286,518**	**$ 4,361,518**

630 SUCCESSOR AGENCY SUPPORT AREA AB FUND

This fund is used to account for the salaries and fringe benefits incurred by the City on behalf of the former Brea Redevelopment Agency in Area AB. Revenues and expenditures are estimated, and the Successor Agency to the Brea Redevelopment Agency is billed on a monthly basis for actual expenditures incurred. This fund also accounts for the annual lease payments of the Civic and Cultural Center and the Community Center.

	Actual FY 2018-19	Adopted FY 2019-20	Estimated FY 2019-20	Budget FY 2020-21
Beginning Balance 7/1	**$ -**	**$ -**	**$ -**	**$ -**
Resources				
Revenues				
Charges for Services	64,370	38,080	41,572	35,896
Lease Reimbursement	1,392,484	1,393,600	1,393,276	1,391,670
Total Resources	1,456,854	1,431,680	1,434,848	1,427,566
Total Available	1,456,854	1,431,680	1,434,848	1,427,566
Requirements				
Expenditures				
Operations	64,370	38,080	41,572	35,896
Lease Expense	1,392,484	1,393,600	1,393,276	1,391,670
Total Requirements	1,456,854	1,431,680	1,434,848	1,427,566
Ending Balance 6/30	**$ -**	**$ -**	**$ -**	**$ -**

810 PARS POST EMPLOYMENT BENEFIT FUND

This fund was established on November 17, 2015 to account for contributions from the City toward reducing the future unfunded pension liability for current and future retirement costs for both public safety and miscellaneous employees.

	Actual FY 2018-19	Adopted FY 2019-20	Estimated FY 2019-20	Budget FY 2020-21
Beginning Balance 7/1	**$ 7,325,265**	**$ 7,772,743**	**$ 7,772,743**	**$ 7,976,363**
Resources				
Revenues				
Interest	488,827	500,000	250,000	250,000
Total Resources	488,827	500,000	250,000	250,000
Total Available	7,814,092	8,272,743	8,022,743	8,226,363
Requirements				
Expenditures	41,349	45,000	46,380	47,500
Total Requirements	41,349	45,000	46,380	47,500
Ending Balance 6/30	**$ 7,772,743**	**$ 8,227,743**	**$ 7,976,363**	**$ 8,178,863**

BREA
CALIFORNIA

COMBINED FUND STATEMENT

Fund No.	Fund Title	Beginning Fund Balance	Revenues	Transfers-In	Available Resources
General Operating Funds					
110	General Fund	$ 17,652,919	$ 54,896,228	$ 637,123	$ 73,186,270
120	General Plan Maintenance	1,179,057	303,960	-	1,483,017
130	War Memorial	21,319	15,200	-	36,519
140	Community Benefit & Economic Development	3,916,442	1,400,000	-	5,316,442
150	Other Post Employment Benefits	155,103	901,400	-	1,056,503
172	Public Safety Augmentation	150,286	456,042	305,000	911,328
173	Supplemental Law Enforcement Svs.	46,977	100,600	-	147,577
174	Paramedic Services	-	4,836,718	1,091,299	5,928,017
181	Community Center Replacement	656,767	-	167,000	823,767
182	Fixed Asset Replacement	2,863,907	-	600,000	3,463,907
Special Revenue Funds					
220	Gas Tax	200,834	1,166,938	-	1,367,772
221	Road Maintenance & Repair	252,191	863,853	-	1,116,044
231	Narcotics Enforcement Asset Seizure	115,345	6,050	-	121,395
240	Air Quality Improvement Fees	369,502	59,500	-	429,002
250	Park Development	1,827,875	330,130	-	2,158,005
260	Measure M Transportation Tax	1,572,361	1,064,465	-	2,636,826
270	Affordable Housing Trust	2,695,915	458,333	-	3,154,248
280	Housing Programs & Services	5,379,802	260,300	-	5,640,102
290	Community Dev. Block Grant	(4,519)	340,000	-	335,481
Assessment Funds					
341	Landscape & Lighting Maint. Dist. #1	13,475	56,110	-	69,585
342	Lighting Maintenance District #2	39,121	6,040	-	45,161
343	Landscape & Lighting Maint. Dist. #3	106,595	91,970	-	198,565
344	Lighting Maintenance District #4	19,323	3,000	-	22,323
345	Landscape & Lighting Maint. Dist. #5	49,486	104,200	-	153,686
346	Landscape & Lighting Maint. Dist. #6	31,860	196,730	-	228,590
347	Landscape & Lighting Maint. Dist. #7	7,393	29,390	-	36,783
360	Community Facilities District 2008-01	1,971,181	862,390	-	2,833,571
361	Community Facilities District 2011-01	197,143	436,940	-	634,083
362	Community Facilities District 2013-01	120,515	51,260	-	171,775
363	Community Facilities District 2013-02	72,876	45,900	-	118,776
Enterprise Funds					
410	Urban Runoff	735,044	477,922	-	1,212,966
420	Water Utility	4,931,490	22,485,340	3,273,224	30,690,054
430	Sewer Utility	1,908,358	2,581,290	-	4,489,648
440	Sanitation & Street Sweeping	228,106	3,210,799	326,200	3,765,105
460	IT External Support	601,558	1,078,442	-	1,680,000
465	Golf Course	-	3,193,342	-	3,193,342
Internal Service Funds					
470	Risk Management	6,611,588	3,946,042	-	10,557,630
475	IT Internal Support	696,802	2,464,889	-	3,161,691
480	Equipment & Vehicle Maintenance	901,424	2,633,992	-	3,535,416
490	Building Occupancy	666,273	2,721,243	-	3,387,516

Operations	Capital Projects	Total Expenditures	Transfers-Out	Ending Fund Balance	Restricted Reserves	Available Fund Balance
						General Operating Funds
$ 54,821,779	$ -	$ 54,821,779	$ 2,184,499	16,179,992	$ 14,522,513	$ 1,657,479
-	-	-	-	1,483,017	-	1,483,017
8,700	-	8,700	-	27,819	-	27,819
400,046	-	400,046	-	4,916,396	-	4,916,396
901,400	-	901,400	-	155,103	-	155,103
582,113	-	582,113	-	329,215	-	329,215
-	-	-	100,000	47,577	-	47,577
5,928,017	-	5,928,017	-	-	-	-
39,100	-	39,100	-	784,667	-	784,667
-	378,000	378,000	305,000	2,780,907	1,314,314	1,466,593
						Special Revenue Funds
-	835,000	835,000	450,000	82,772	-	82,772
-	50,000	50,000	-	1,066,044	-	1,066,044
57,609	-	57,609	-	63,786	-	63,786
-	-	-	-	429,002	-	429,002
-	-	-	-	2,158,005	-	2,158,005
42,203	2,520,000	2,562,203	-	74,623	-	74,623
45,720	-	45,720	-	3,108,528	-	3,108,528
375,886	-	375,886	-	5,264,216	-	5,264,216
180,000	-	180,000	150,000	5,481	-	5,481
						Assessment Funds
57,575	-	57,575	-	12,010	-	12,010
7,612	-	7,612	-	37,549	-	37,549
169,152	-	169,152	-	29,413	-	29,413
4,272	-	4,272	-	18,051	-	18,051
137,499	-	137,499	-	16,187	-	16,187
214,486	-	214,486	-	14,104	-	14,104
34,510	-	34,510	-	2,273	-	2,273
782,710	-	782,710	-	2,050,861	1,904,089	146,772
379,820	-	379,820	-	254,263	-	254,263
37,888	-	37,888	-	133,887	-	133,887
51,162	-	51,162	-	67,614	-	67,614
						Enterprise Funds
368,471	-	368,471	(3,126)	847,621	209,918	637,703
16,063,610	9,324,000	25,387,610	370,954	4,931,490	4,931,490	-
1,502,546	990,000	2,492,546	23,252	1,973,850	1,514,637	459,213
3,536,999	-	3,536,999	-	228,106	-	228,106
1,078,442	-	1,078,442	-	601,558	220,000	381,558
3,014,193	-	3,014,193	-	179,149	-	179,149
						Internal Service Funds
3,134,776	-	3,134,776	-	7,422,854	-	7,422,854
2,378,724	-	2,378,724	-	782,967	-	782,967
2,163,450	-	2,163,450	-	1,371,966	-	1,371,966
2,516,303	-	2,516,303	-	871,213	-	871,213

Fund No.	Fund Title	Beginning Fund Balance	Revenues	Transfers-In	Available Resources
Capital Projects Funds					
510	Capital Improvement	-	-	14,424,538	14,424,538
540	Traffic Impact Fees	1,360,087	442,100	-	1,802,187
541	Water Impact Fees	998,125	20,077	-	1,018,202
542	Fire Impact Fees	627,706	5,000	-	632,706
543	Dispatch Impact Fees	18,711	250	-	18,961
550	Storm Drain Construction	341,342	4,000	-	345,342
560	Capital and Mitigation Improvement	4,286,518	75,000	-	4,361,518
Administrative Support Funds					
630	Redevelopment Support Area AB	-	1,427,566	-	1,427,566
Fiduciary Funds					
810	PARS Post Employment Benefits	7,976,363	250,000	-	8,226,363
Total All Funds		**$ 74,570,546**	**$ 116,360,941**	**$ 20,824,384**	**$ 211,755,871**

Operations	Capital Projects	Total Expenditures	Transfers-Out	Ending Fund Balance	Restricted Reserves	Available Fund Balance
						Capital Project Funds
-	-	-	-	14,424,538	-	14,424,538
84,046	177,538	261,584	-	1,540,603	-	1,540,603
12,500	-	12,500	-	1,005,702	-	1,005,702
42,500	-	42,500	-	590,206	-	590,206
18,520	-	18,520	-	441	-	441
-	-	-	-	345,342	-	345,342
-	-	-	-	4,361,518	-	4,361,518
						Administrative Support Funds
1,427,566	-	1,427,566	-	-	-	-
						Fiduciary Funds
47,500	-	47,500	-	8,178,863	-	8,178,863
$ 102,649,405	**$ 14,274,538**	**$ 116,923,943**	**$ 3,580,579**	**$ 91,251,349**	**$ 24,616,961**	**$ 66,634,388**

BREA
CALIFORNIA

SUMMARY OF REVENUES BY FUND

		Actual FY 2018-19*	Adopted FY 2019-20*	Estimated FY 2019-20*	Budget FY 2020-21*
General Operating Funds					
110	General Fund	$ 58,134,601	$ 58,807,174	$ 55,110,853	$ 54,896,228
120	General Plan Maintenance	107,109	303,960	303,960	303,960
130	War Memorial	7,967	7,700	7,700	15,200
140	Community Benefit & Economic Dev.	1,392,593	1,400,000	1,400,000	1,400,000
150	Other Post Employment Benefits	-	881,900	881,900	901,400
172	Public Safety Augmentation	404,610	507,600	484,328	456,042
173	Supplemental Law Enforcement Svcs.	142,377	100,600	154,600	100,600
174	Paramedic Services	4,284,340	4,593,244	4,593,244	4,836,718
	Sub-Total	**$ 64,473,597**	**$ 66,602,178**	**$ 62,936,585**	**$ 62,910,148**
Special Revenue Funds					
220	Gas Tax	$ 973,840	$ 1,201,147	$ 1,180,331	$ 1,166,938
221	Road Maintenance & Repair	853,475	742,762	845,204	863,853
231	Narcotics Enforcement Asset Seizure	216,727	6,050	6,050	6,050
240	Air Quality Improvement Fees	68,935	58,490	58,490	59,500
250	Park Development	121,858	25,000	414,800	330,130
260	Measure M Transportation Tax	1,125,308	1,038,844	1,038,844	1,064,465
270	Affordable Housing Trust	236,254	125,000	291,667	458,333
280	Housing Programs & Services	816,144	226,210	810,300	260,300
290	Community Dev. Block Grant	293,076	496,000	805,470	340,000
	Sub-Total	**$ 4,705,617**	**$ 3,919,503**	**$ 5,451,156**	**$ 4,549,569**
Assessment Funds					
341	Landscape & Lighting Maint. Dist. #1	$ 56,261	$ 56,110	$ 56,110	$ 56,110
342	Lighting Maintenance District #2	6,981	6,040	6,040	6,040
343	Landscape & Lighting Maint. Dist. #3	92,743	86,718	86,718	91,970
344	Lighting Maintenance District #4	3,473	3,000	3,000	3,000
345	Landscape & Lighting Maint. Dist. #5	102,916	95,378	95,378	104,200
346	Landscape & Lighting Maint. Dist. #6	192,141	183,180	183,180	196,730
347	Landscape & Lighting Maint. Dist. #7	28,751	27,740	27,740	29,390
360	Community Facilities Dist No. 08-01	872,691	846,160	846,160	862,390
361	Community Facilities Dist No. 11-01	303,584	380,340	380,340	436,940
362	Community Facilities Dist No. 13-01	53,115	51,260	51,260	51,260
363	Community Facilities Dist No. 13-02	44,764	45,900	45,900	45,900
	Sub-Total	**$ 1,757,420**	**$ 1,781,826**	**$ 1,781,826**	**$ 1,883,930**

* Does not include transfers-in

SUMMARY OF REVENUES BY FUND

		Actual FY 2018-19*	Adopted FY 2019-20*	Estimated FY 2019-20*	Budget FY 2020-21*
Enterprise Funds					
410	Urban Runoff	$ 469,068	$ 469,122	$ 469,122	$ 477,922
420	Water Utility	23,400,097	50,718,620	50,229,720	23,485,340
430	Sewer Utility	2,563,338	2,550,090	2,550,090	2,581,290
440	Sanitation & Street Sweeping	2,973,237	3,088,971	3,216,171	3,210,799
460	IT External Support	1,407,420	1,458,871	1,064,017	1,078,442
465	Golf Course	-	-	-	3,193,342
	Sub-Total	**$ 30,813,160**	**$ 58,285,674**	**$ 57,529,120**	**$ 34,027,135**
Internal Service Funds					
470	Risk Management	$ 3,194,254	$ 3,929,913	$ 3,929,913	$ 3,946,042
475	IT Internal Support	2,573,118	2,633,917	2,612,898	2,464,889
480	Equipment & Vehicle Maintenance	2,278,111	2,546,960	2,546,960	2,623,992
490	Building Occupancy	2,492,908	2,759,433	2,759,433	2,721,243
	Sub-Total	**$ 10,538,392**	**$ 11,870,223**	**$ 11,849,204**	**$ 11,756,166**
Capital Project Funds					
510	Capital Improvement	$ 2,815,851	$ 15,312,274	$ 15,312,274	$ -
540	Traffic Impact Fees	356,330	1,012,160	1,071,260	442,100
541	Water Impact Fees	80,987	66,320	26,250	20,077
542	Fire Impact Fees	41,034	80,580	530,580	5,000
543	Dispatch Impact Fees	7,137	9,960	9,960	250
550	Storm Drain Construction	80,677	3,710	3,710	4,000
560	Capital Mitigation & Improvement	107,341	75,730	75,730	75,000
	Sub-Total	**$ 3,489,357**	**$ 16,560,734**	**$ 17,029,764**	**$ 546,427**
Administrative Support Fund					
630	Successor Agency Support Area AB	$ 1,456,854	$ 1,431,680	$ 1,434,848	$ 1,427,566
	Sub-Total	**$ 1,456,854**	**$ 1,431,680**	**$ 1,434,848**	**$ 1,427,566**
Fiduciary Fund					
810	PARS Post Employment Benefits	$ 488,827	$ 500,000	$ 250,000	$ 250,000
	Sub-Total	**$ 488,827**	**$ 500,000**	**$ 250,000**	**$ 250,000**
Total Revenues		**$ 117,723,223**	**$ 160,951,818**	**$ 158,262,503**	**$ 116,360,940**

* Does not include transfers-in

Account/Description		Actual FY 2018-19*	Adopted FY 2019-20*	Estimated FY 2019-20*	Budget FY 2020-21*
110 General Fund					
Revenue Class: 0000 General Revenue					
Taxes					
3111	Secured – Current Year	$ 10,322,799	$ 11,063,000	$ 11,140,000	$ 11,907,000
3112	Unsecured – Current Year	184,512	185,000	197,200	191,000
3113	Prior Years – Secured & Unsecured	197,697	175,800	175,800	179,300
3114	Other Property Taxes & Assess.	1,605	-	-	-
3115	Asset Liquidation	200,269	-	41,196	-
3121	Sales & Use Taxes (from State)	23,319,589	23,544,500	21,488,411	21,170,918
3123	Transient Occupancy	1,805,609	1,805,400	1,380,000	1,543,136
3124	Franchise	1,031,970	1,060,300	1,033,800	1,045,400
3125	Business	1,110,975	1,100,000	1,050,000	1,100,000
3126	Real Property Transfer	484,664	400,000	400,000	350,000
3127	Franchise – Cable TV	591,901	580,000	580,000	580,000
3128	Franchise – Refuse Collection	926,653	957,800	957,800	976,900
	Sub-Total	**$ 40,178,243**	**$ 40,871,800**	**$ 38,444,207**	**$ 39,043,654**
Licenses & Permits					
3219	Massage Permits	$ 7,250	$ 7,000	$ 7,000	$ 7,000
3221	Building Inspection	188,099	227,100	235,000	110,098
3222	Building Plan Check	206,567	255,350	204,600	159,769
3223	Seismic Alloc. Strong Motion Fees	739	1,729	2,305	1,729
3224	Public Works	98,235	110,000	300,000	126,000
3225	False Alarm Permits	51,180	60,000	60,000	60,000
3227	Building Stand. Admin Fee	395	600	600	600
3228	Newspaper, Parking, Misc.	53,891	55,000	55,000	55,550
	Sub-Total	**$ 606,356**	**$ 716,779**	**$ 864,505**	**$ 520,746**
Fines, Forfeits & Penalties					
3311	Vehicle Code - Traffic	$ 207,410	$ 215,000	$ 136,000	$ 175,000
3312	Fines - Other	439,930	375,000	205,000	300,000
3313	Code Enforcement	13,351	5,000	5,000	5,000
3331	Delinquent Service Charge	10,601	9,500	7,000	11,000
3333	False Alarm Police Services	10,750	22,000	22,000	22,000
3335	Returned Check/Debit Charge	720	400	400	400
	Sub-Total	**$ 682,762**	**$ 626,900**	**$ 375,400**	**$ 513,400**

* Does not include transfers-in

Account/Description		Actual FY 2018-19*	Adopted FY 2019-20*	Estimated FY 2019-20*	Budget FY 2020-21*
110 General Fund					
Revenue Class: 0000 General Revenue					
Use of Money & Property					
3411	Interest Earnings	$ 1,127,875	$ 334,030	$ 334,030	$ 334,030
3412	Interest Earnings – Loans	27,185	23,496	23,496	23,496
3415	Interest Earnings – Fiscal Agent	11,903	9,000	9,000	9,000
3421	Rental – Golf Course	449,182	256,000	272,320	-
3424	Rental – Facilities Reservations	80,672	555,300	388,991	440,300
3427	Rental & Use of Property – Other	585,731	604,936	505,871	706,383
3428	Rental – Civic & Cultural Center	106,824	110,427	110,427	111,523
	Sub-Total	**$ 2,389,372**	**$ 1,893,189**	**$ 1,644,135**	**$ 1,624,732**
Revenues from Other Agencies					
3512	Motor Vehicle License Fees	$ 21,547	$ 25,500	$ 36,095	$ 26,010
3514	Property Tax in Lieu of VLF	4,220,793	4,354,000	4,455,000	4,667,000
3515	Homeowner Subvention	37,961	39,000	38,000	40,000
3539	County Grants - Other	244,256	264,000	264,000	264,000
3541	CASP – City Portion	23,980	25,800	25,800	25,800
3542	Peace Officer Training (POST)	39,685	15,000	30,000	20,000
3549	State Grants - Other	814,852	412,628	560,000	312,600
3569	Federal Grants – Other	266,185	164,833	164,833	117,500
	Sub-Total	**$ 5,669,259**	**$ 5,300,761**	**$ 5,573,728**	**$ 5,472,910**
Charges for Current Services					
3611	Zoning & Variance	$ 128,749	$ 125,750	$ 102,800	$ 65,132
3612	Planning Plan Check	6,590	-	25,000	16,347
3614	Engineering & Inspection	45,707	80,150	60,000	47,811
3615	Engr. Plan Check & Review	108,875	230,700	200,000	207,079
3618	Fire Plan Check & Review	43,258	49,475	49,475	40,235
3619	Fire Inspection	41,824	65,450	65,450	28,739
361T	Technology Fee	15,345	90,000	120,000	90,000
3623	Sanitary District Administration	7,322	65,000	93,000	60,000
3627	Olinda Host Fees	1,909,637	1,850,000	1,850,000	1,834,200
3631	Sales of Maps, Publications & Copies	4,563	6,400	5,000	5,000
3633	CASP Admin Fee	1,411	1,520	1,520	1,520
3634	Special Police Dept. Services	19,738	20,000	20,000	20,000
	Sub-Total	**$ 2,333,019**	**$ 2,584,445**	**$ 2,592,245**	**$ 2,416,063**

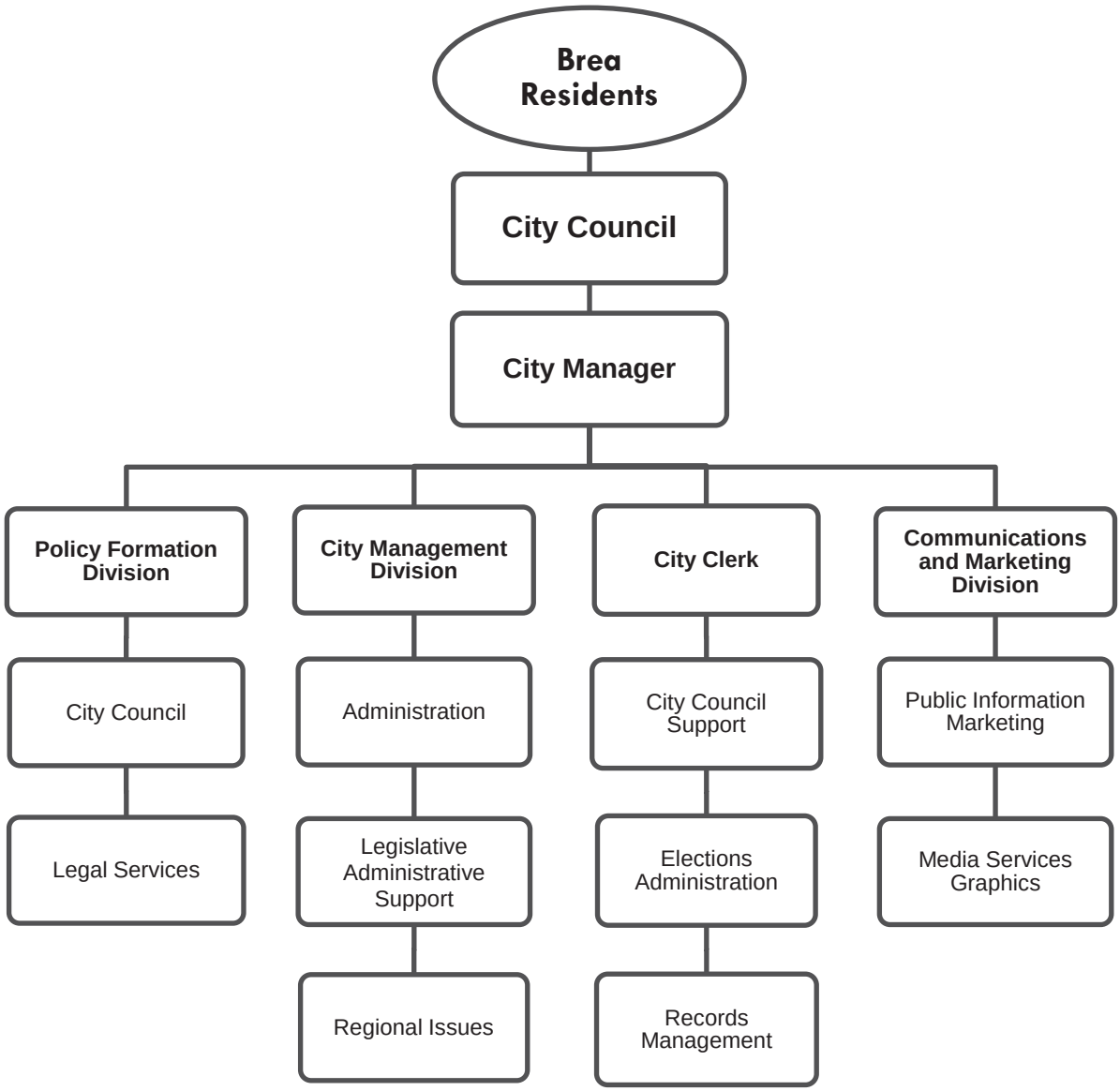
* Does not include transfers-in

Account/Description		Actual FY 2018-19*	Adopted FY 2019-20*	Estimated FY 2019-20*	Budget FY 2020-21*
110 General Fund					
Revenue Class: 0000 General Revenue					
Charges for Current Services					
3636	Special Fire Department Services	$ 242,259	$ 244,298	$ 155,988	$ 289,155
3638	Fire Services Permits	2,267	1,000	1,500	2,400
3639	Municipal Services - Other	287,331	806,951	788,822	220,075
3641	Miscellaneous Fees	-	1,900	-	-
3642	Aquatics	203,881	220,250	127,751	110,000
3643	Youth Programming	178,564	185,531	140,456	158,600
3644	Classes	89,811	193,500	102,466	102,000
3645	Nutcracker Boutique	6,723	-	-	-
3646	Day Camp/Excursions	139,723	148,800	129,940	109,000
3647	Athletics	23,298	237,000	143,975	153,032
3648	Park Income – Ballfield Lights/Rental	78,862	79,000	48,436	58,500
3671	Senior Center	33,894	33,700	24,000	11,500
3672	Family Resource Center	42,520	60,000	32,260	70,000
3673	Transportation	15,624	15,624	11,718	11,718
3675	Babysitting	-	31,600	19,684	23,000
3676	Fitness/Wellness	1,931	775,000	536,666	690,000
3694	Theatre - Other	396,226	458,500	274,171	282,100
3695	Gallery Sales	85,783	75,500	115,830	81,105
3696	Brea Fest	58,928	-	-	-
3698	Special Events	18,968	184,000	123,153	100,000
3699	Cultural Services - Other	15,624	15,624	12,218	12,218
	Sub-Total	**$ 1,922,217**	**$ 3,767,778**	**$ 2,789,034**	**$ 2,484,403**
Other Income					
3712	Sale of Equipment & Scrap	$ 40,747	$ 8,659	$ 10,000	$ 8,659
3721	Refunds – Insurance	137	-	-	-
3722	Refunds – Prior Year Expense	21,642	-	-	-
3723	Recovery of Overhead	54,714	46,500	20,500	30,500
3724	BAB – IRS Interest Refund	154,756	180,000	180,000	160,000
3725	Recovery – State Mandated Costs	18,156	-	-	-
3726	Recovery – Civic Center Operations	20,528	6,984	6,984	-
3727	Miscellaneous Revenues	410,373	129,122	129,122	130,300
3728	Recovery – Salaries/Wages	507,323	887,267	887,267	1,047,661
3729	Refunds & Recovery – Other	68,530	248,630	240,200	240,200
3741	Contrib. – Non Governmental	1,000	-	-	-
3743	Contrib. – Municipal Enterprises	1,313,800	1,057,250	1,057,250	1,071,050
	Sub-Total	**$ 2,611,706**	**$ 2,564,412**	**$ 2,531,323**	**$ 2,688,370**

Account/Description		Actual FY 2018-19*	Adopted FY 2019-20*	Estimated FY 2019-20*	Budget FY 2020-21*
110 General Fund					
Revenue Class: 0000 General Revenue					
Other Income (Continued)					
3744	Contrib. – Senior Services	$ -	$ 76,700	$ 76,700	$ 1,700
3745	Contrib. – Fire Equipment	-	57,055	57,055	-
3746	Contrib. – Police Equipment	-	50,000	50,000	-
3749	Contrib. – Other	12,399	190,455	30,135	30,000
3792	Merchandise	-	7,500	4,586	5,250
3793	BCC Café	-	99,400	77,800	95,000
	Sub-Total	**$ 12,399**	**$ 481,110**	**$ 296,276**	**$ 131,950**
Sub-Total by Revenue Class		**$ 56,405,333**	**$ 58,807,174**	**$ 55,110,853**	**$ 54,896,228**

Account/Description		Actual FY 2018-19*	Adopted FY 2019-20*	Estimated FY 2019-20*	Budget FY 2020-21*
110 General Fund					
Revenue Class: 4200 Brea Community Center					
Use of Money & Property					
3424	Rental – Facilities Reservation	$ 440,078	$ -	$ -	$ -
	Sub-Total	**$ 440,078**	**$ -**	**$ -**	**$ -**
Charges for Current Services					
3641	Miscellaneous Fees	$ 5,000	$ -	$ -	$ -
3643	Youth Programming	24,489	-	-	-
3644	Classes	68,865	-	-	-
3647	Athletics	190,449	-	-	-
3675	Babysitting	36,532	-	-	-
3676	Fitness/Wellness	739,109	-	-	-
3698	Special Events	109,962	-	-	-
	Sub-Total	**$ 1,174,406**	**$ -**	**$ -**	**$ -**
Other Income					
3727	Miscellaneous Revenues	$ 60	$ -	$ -	$ -
3792	BCC Sales	6,065	-	-	-
3793	BCC Cafe	108,659	-	-	-
	Sub-Total	**$ 114,784**	**$ -**	**$ -**	**$ -**
Sub-Total by Revenue Class		**$ 1,729,268**	**$ -**	**$ -**	**$ -**
Total Revenues		**$ 58,134,601**	**$ 58,807,174**	**$ 55,110,853**	**$ 54,896,228**

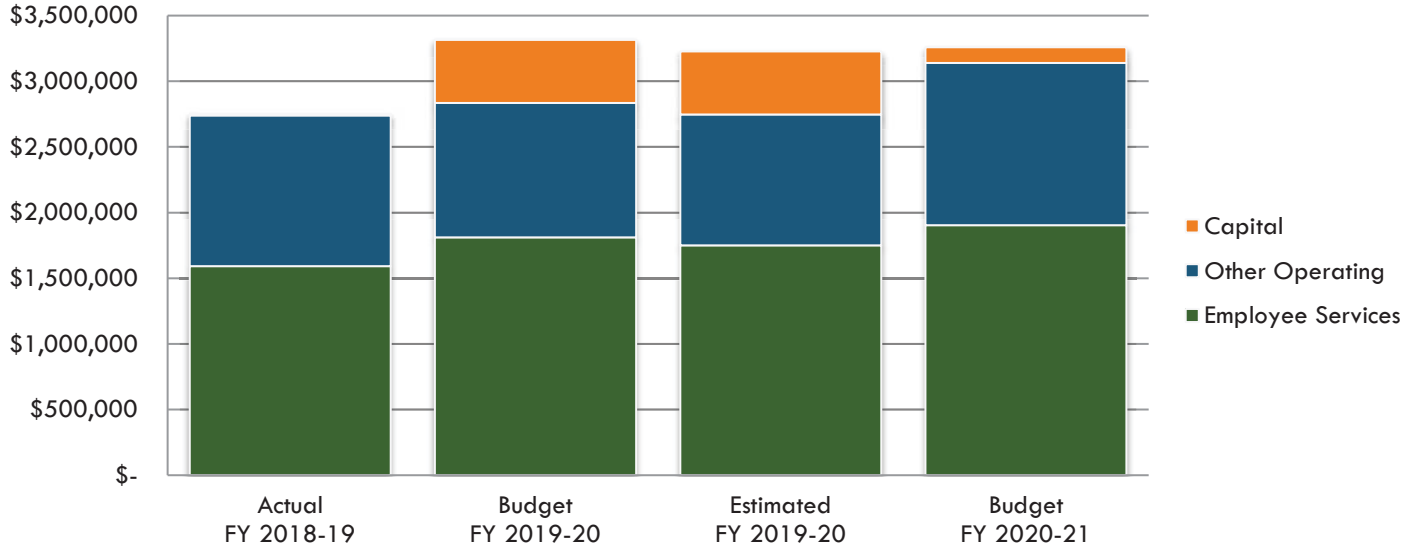
* Does not include transfers-in


Brea Residents
City Council
City Manager
Policy Formation Division
City Management Division
City Clerk
Communications and Marketing Division
City Council
Administration
City Council Support
Public Information Marketing
Legal Services
Legislative Administrative Support
Elections Administration
Media Services Graphics
Regional Issues
Records Management

Summary of Expenditures

	Actual FY 2018-19	Budget FY 2019-20	Estimated FY 2019-20	Budget FY 2020-21
Full-Time Personnel	10	N/A	N/A	N/A
Part-Time Personnel	2	N/A	N/A	N/A
Full-Time Equivalents (FTEs)*	N/A	11.450	11.450	11.650
Employee Services	$ 1,592,120	$ 1,811,522	$ 1,751,104	$ 1,904,799
Other Operating	1,147,210	1,023,921	996,826	1,235,507
Capital	12,668	479,479	479,079	118,000
Total	**$ 2,751,998**	**$ 3,314,922**	**$ 3,227,009**	**$ 3,258,306**
Funding Sources				
General Fund (110)	$ 2,647,536	$ 3,203,962	$ 3,115,962	$ 3,133,111
Urban Runoff (410)	15,000	15,500	15,500	15,500
Water Utility (420)	54,306	58,116	58,123	67,303
Sewer Utility (430)	32,803	33,174	33,254	35,834
Sanitation & Street Sweeping (440)	2,353	4,170	4,170	6,558
Total	**$ 2,751,998**	**$ 3,314,922**	**$ 3,227,009**	**$ 3,258,306**

** Beginning in FY 2019-20, positions are reflected in Full-Time Equivalents (FTEs)*



Operational Goals

Management Services consists of the Brea City Council/City Manager's Office, Public Information Communications & Marketing and the City's Clerk's Office. All Brea's Operation Goals fall within the department's purview.

Mission Statement

The hallmark of Management Services is innovative, professional, efficient public service to all internal and external customers. Through dedicated leadership and open communication, with the utmost integrity, Management Services engages stakeholders to work together for the benefit of the Brea community.

Major Organization Function

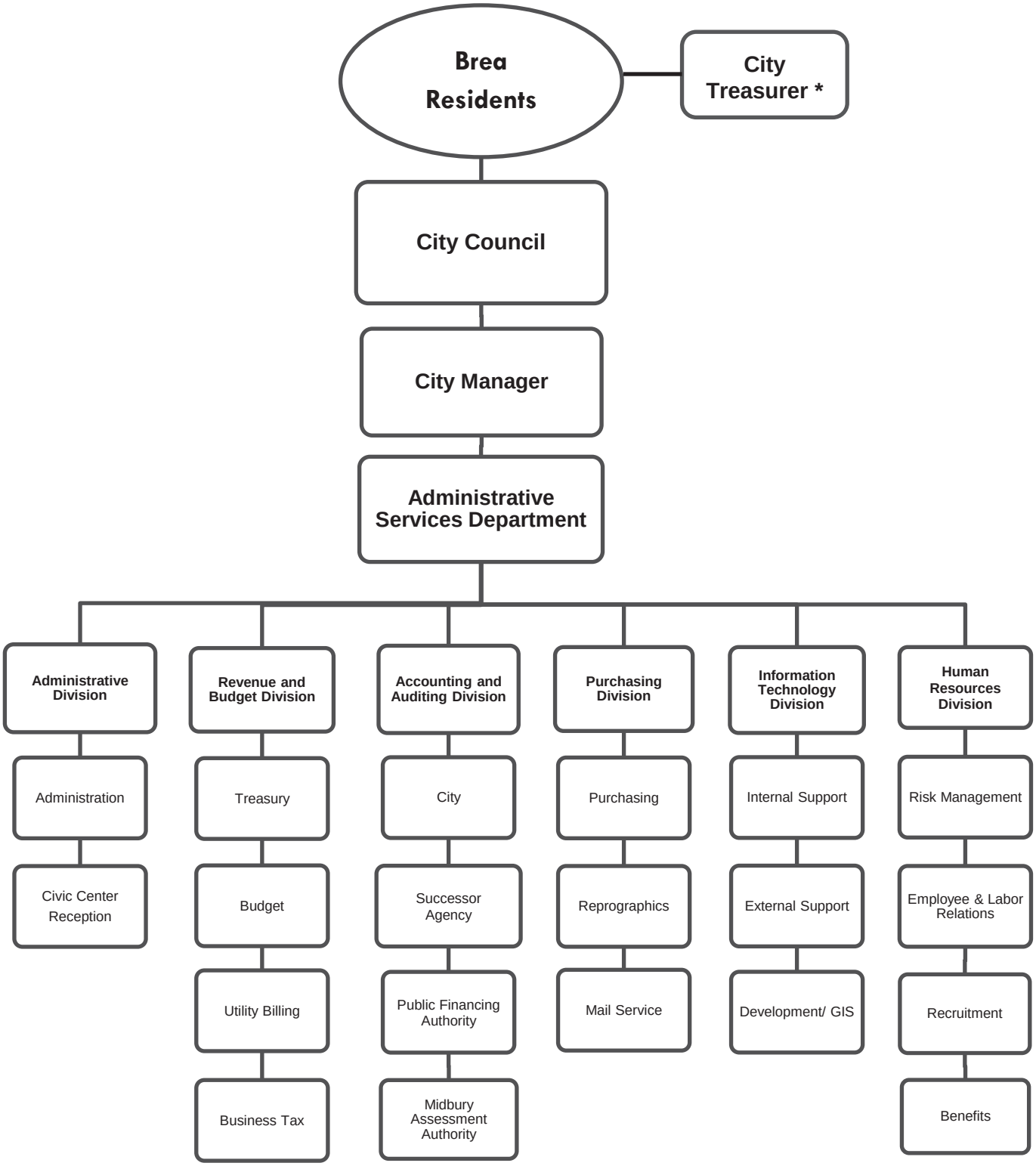
The City Council/City Manager's Office provides overall policy and administrative direction to the City organization and is responsible for the overall implementation of City Council decisions and the coordination of efforts through the various City departments. The department is comprised of three divisions. Policy Formation provides general policy direction to the City organization through the City Manager and is also responsible for Legal Services, which provides funding for the retainer and general litigation services to the City Council by the City contract attorney. City Management assists the City Council in the development and formation of policy, goals, and objectives, including the City's Legislative Program.

The City Clerk's Office is responsible for the coordination of efforts between the City Council and City staff. The City Clerk is also the local official who administers democratic processes such as elections, access to City records, and all legislative actions ensuring transparency to the public. The City Clerk acts as a compliance officer for federal, state and local statutes including the Political Reform Act, the Brown Act, and the Public Records Act. The City Clerk manages public inquiries and relationships and arrangements for ceremonial and official functions.

The Public Information/Communications and Marketing Division provides information to the Brea community via various public information, media relations, promotion, as well as routine and emergency public information responsibilities and community outreach and engagement efforts. The primary communication avenues are: the official website (cityofbrea.net), the City print newsletter (Brea Line), the City email newsletter (Brea Online), press releases to local and regional print and electronic media, social media, Brea Talks podcast, digital and printed graphics, direct mail, advertising, and broadcasts live and replays of the Brea City Council meetings on Time Warner Cable Channel 3, AT&T U-Verse and web streaming via cityofbrea.net.

Bill Gallardo
City Manager

	Actual FY 2018-19	Budget FY 2019-20	Estimated FY 2019-20	Budget FY 2020-21
Policy Formation Division				
Employee Services	$ 42,806	$ 43,945	$ 43,945	$ 43,998
Other Operating	631,091	487,562	479,712	643,406
Capital	-	-	-	-
Division Total	**$ 673,897**	**$ 531,507**	**$ 523,657**	**$ 687,404**
City Management Division				
Employee Services	$ 538,405	$ 734,067	$ 734,067	$ 831,083
Other Operating	213,256	257,877	269,327	254,423
Capital	-	-	-	-
Division Total	**$ 751,661**	**$ 991,944**	**$ 1,003,394**	**$ 1,085,506**
City Clerk's Division				
Employee Services	$ 330,556	$ 380,166	$ 380,173	$ 412,925
Other Operating	103,705	69,451	67,851	138,327
Capital	-	-	-	-
Division Total	**$ 434,261**	**$ 449,617**	**$ 448,024**	**$ 551,252**
Communications and Marketing Division				
Employee Services	$ 680,353	$ 653,344	$ 592,919	$ 616,793
Other Operating	199,158	209,031	179,936	199,351
Capital	12,668	479,479	479,079	118,000
Division Total	**$ 892,179**	**$ 1,341,854**	**$ 1,251,934**	**$ 934,144**
Department Total	**$ 2,751,998**	**$ 3,314,922**	**$ 3,227,009**	**$ 3,258,306**

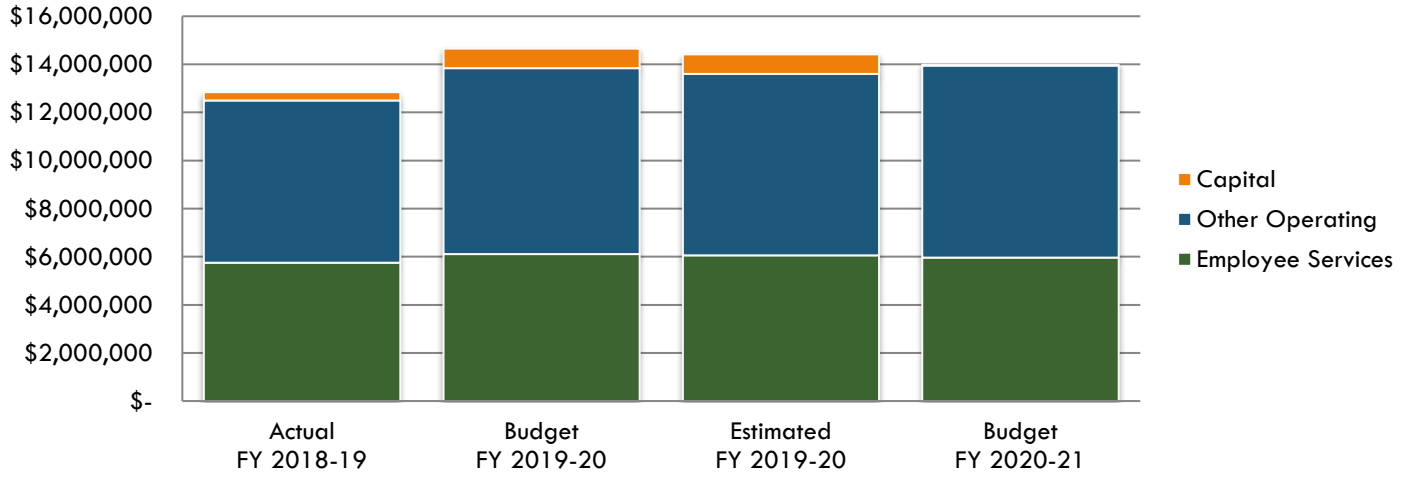

Brea Residents
City Treasurer *
City Council
City Manager
Administrative Services Department
Administrative Division
Revenue and Budget Division
Accounting and Auditing Division
Purchasing Division
Information Technology Division
Human Resources Division
Administration
Civic Center Reception
Treasury
Budget
Utility Billing
Business Tax
City
Successor Agency
Public Financing Authority
Midbury Assessment Authority
Purchasing
Reprographics
Mail Service
Internal Support
External Support
Development/ GIS
Risk Management
Employee & Labor Relations
Recruitment
Benefits

*** Elected**

Summary of Expenditures

	Actual FY 2018-19	Budget FY 2019-20	Estimated FY 2019-20	Budget FY 2020-21
Full-Time Personnel	44	N/A	N/A	N/A
Part-Time Personnel	4	N/A	N/A	N/A
Full-Time Equivalents (FTEs)*	N/A	44.400	44.400	41.725
Employee Services	$ 5,757,910	$ 6,112,469	$ 6,055,075	$ 5,961,973
Other Operating	6,742,588	7,729,012	7,546,817	7,990,914
Capital	349,335	816,863	816,863	40,000
Total	**$ 12,849,833**	**$ 14,658,344**	**$ 14,418,755**	**$ 13,992,887**
Funding Sources				
General Fund (110)	$ 3,045,382	$ 3,148,805	$ 3,091,400	$ 3,213,390
Other Post Employment Benefits (150)	-	881,900	881,900	901,400
CFD # 11-01 (361)	-	-	240	-
Urban Runoff (410)	-	-	-	-
Water Utility (420)	965,145	1,038,359	1,054,745	1,279,976
Sewer Utility (430)	177,747	188,543	184,387	286,719
Sanitation & Street Sweeping (440)	111,530	115,982	115,620	150,703
IT External Support (460)	1,338,203	1,458,869	1,447,735	1,078,442
Risk Management (470)	3,039,245	3,095,364	2,929,399	3,134,776
IT Internal Support (475)	2,546,552	3,141,473	3,105,384	2,378,724
Equipment & Vehicle Maint. (480)	2,346	2,644	2,484	2,511
Traffic Impact Fees (540)	102,178	83,485	83,485	59,046
Water Impact Fees (541)	19,099	3,000	12,500	12,500
Fire Impact Fees (542)	10,843	12,370	21,870	17,500
Dispatch Impact Fees (543)	2,374	10,870	9,870	5,500
Successor Agency - Area AB (630)	1,447,840	1,431,680	1,431,356	1,424,200
PARS Post Employment Benefits	41,349	45,000	46,380	47,500
Total	**$ 12,849,833**	**$ 14,658,344**	**$ 14,418,755**	**$ 13,992,887**

** Beginning in FY 2019-20, positions are reflected in Full-Time Equivalents (FTEs)*



Operational Goals

- Ensure a Safe and Secure Environment
- Prepare for Natural and Other Catastrophic Emergencies
- Provide Exemplary Customer Service
- Protect and Enhance Our Financial Resources
- Provide Efficient and Supportive Services to Internal Customers
- Promote Learning and Training Opportunities
- Increase the Efficiency and Productivity of Our Organization
- Protect and Enhance our Financial Resources
- Protect Local Tax Dollars
- Maintain the City's Investment in Itself
- Effectively Plan For and Balance Resources and Demands for Services
- Effectively Utilize Technology

Mission Statement

In the spirit of excellence, the Administrative Services Department is committed to providing the highest level of administrative, financial and information technology services to our customers, both internal and external, utilizing collaborative teamwork that emphasizes honesty, integrity, efficiency and transparency.

Major Organization Function

The Administrative Services Department consists of six divisions: Administration, Revenue and Budget, Accounting and Auditing, Purchasing, Information Technology and Human Resources. The department is responsible for the fiscal affairs of the City and the Brea Public Financing Authority. This includes the handling and investment of cash, procurement of goods and services, disbursement of money, billing of utilities, recording of all transactions, preparation of payroll, preparation and maintenance of the budget and general ledger, and safeguarding the financial assets and financial records of the City. Furthermore, the Administrative Services Department serves as staff liaison to the Finance Committee and the Investment Advisory Committee.

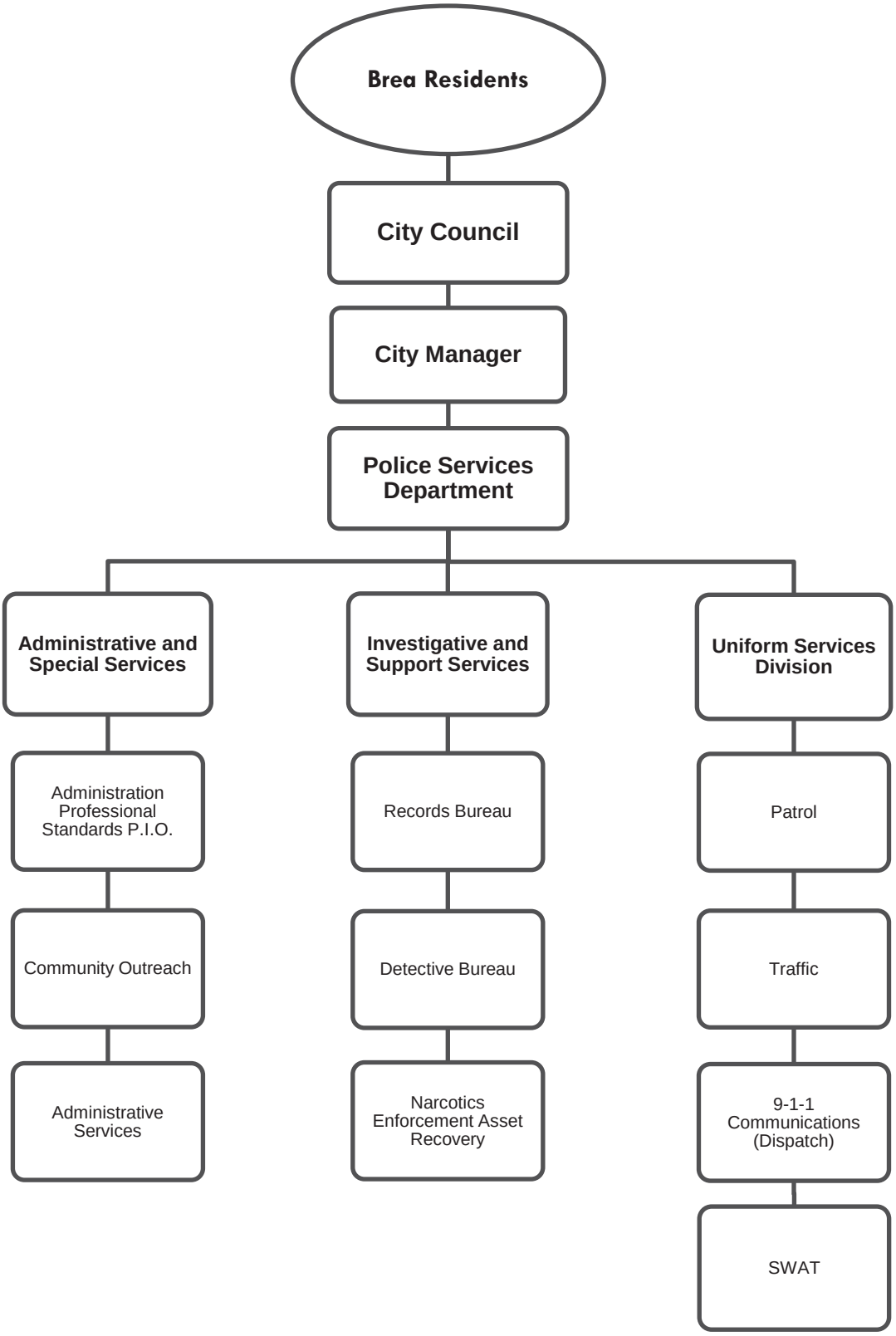
The Administrative Services Department is also responsible for the information technology service needs of the entire City organization as well as the needs of contracted client agencies. This includes staying abreast of current technology trends and maintaining high levels of customer service to both internal and external customers, in support of the Information Technology Division's entrepreneurial base. The division is comprised of the following programs: internal support, application development, external support, and geographic information system support.

The department is also responsible for the management of the City's human resource and risk management functions including the recruitment, testing and selection of candidates for employment and promotion; the administration of the City's position classification plan; compensation insurance programs; employee and labor relations; and training, education and development of existing personnel.

Cindy Russell
Administrative Services Director

	Actual FY 2018-19	Budget FY 2019-20	Estimated FY 2019-20	Budget FY 2020-21
Administrative Division				
Employee Services	$ 152,513	$ 147,159	$ 147,240	$ 101,668
Other Operating	1,576,334	1,557,780	1,590,606	1,551,828
Capital	-	-	-	-
Division Total	**$ 1,728,847**	**$ 1,704,939**	**$ 1,737,846**	**$ 1,653,496**
Revenue and Budget Division				
Employee Services	$ 1,026,573	$ 1,049,584	$ 1,048,382	$ 1,164,868
Other Operating	429,465	514,296	534,254	724,094
Capital	-	-	-	-
Division Total	**$ 1,456,038**	**$ 1,563,880**	**$ 1,582,636**	**$ 1,888,962**
Accounting and Auditing Division				
Employee Services	$ 584,155	$ 737,031	$ 680,758	$ 753,290
Other Operating	297,151	225,279	225,225	242,423
Capital	-	-	-	-
Division Total	**$ 881,306**	**$ 962,310**	**$ 905,983**	**$ 995,713**
Purchasing Division				
Employee Services	$ 434,189	$ 462,313	$ 462,313	$ 470,141
Other Operating	334,975	347,603	311,130	359,814
Capital	-	-	-	-
Division Total	**$ 769,164**	**$ 809,916**	**$ 773,443**	**$ 829,955**
Information Technology Division				
Employee Services	$ 2,801,444	$ 2,950,885	$ 2,950,885	$ 2,655,052
Other Operating	925,664	1,013,008	965,819	945,074
Capital	349,335	816,863	816,863	40,000
Division Total	**$ 4,076,443**	**$ 4,780,756**	**$ 4,733,567**	**$ 3,640,126**

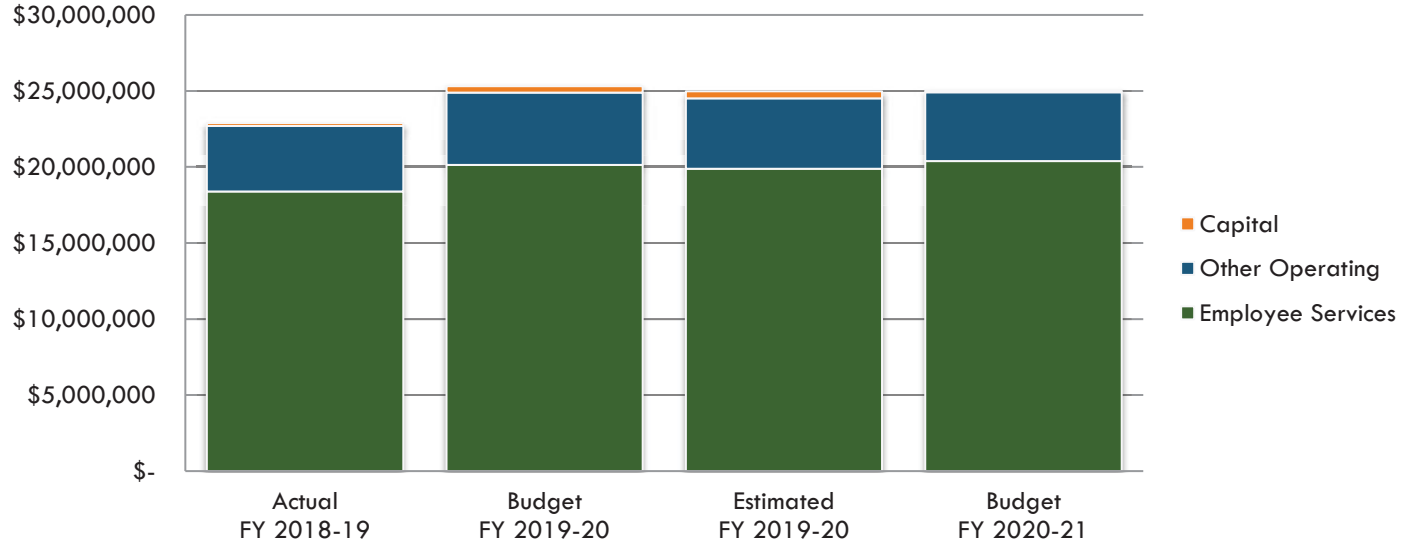
	Actual FY 2018-19	Budget FY 2019-20	Estimated FY 2019-20	Budget FY 2020-21
Human Resources Division				
Employee Services	$ 759,036	$ 765,497	$ 765,497	$ 816,954
Other Operating	3,178,999	4,071,046	3,919,783	4,167,681
Capital	-	-	-	-
Division Total	**$ 4,397,644**	**$ 4,836,543**	**$ 4,685,280**	**$ 4,984,635**
Department Total	**$ 12,849,833**	**$ 14,658,344**	**$ 14,418,755**	**$ 13,992,887**


Brea Residents
City Council
City Manager
Police Services Department
Administrative and Special Services
Investigative and Support Services
Uniform Services Division
Administration Professional Standards P.I.O.
Community Outreach
Administrative Services
Records Bureau
Detective Bureau
Narcotics Enforcement Asset Recovery
Patrol
Traffic
9-1-1 Communications (Dispatch)
SWAT

Summary of Expenditures

	Actual FY 2018-19	Budget FY 2019-20	Estimated FY 2019-20	Budget FY 2020-21
Full-Time Personnel	91	N/A	N/A	N/A
Part-Time Personnel	17	N/A	N/A	N/A
Full-time Equivalents (FTEs)*	N/A	100.442	100.442	100.367
Employee Services	$ 18,393,202	$ 20,138,677	$ 19,893,258	$ 20,385,557
Other Operating	4,301,506	4,744,757	4,622,763	4,522,984
Capital	189,091	433,414	463,414	100,978
Total	**$ 22,883,799**	**$ 25,316,848**	**$ 24,979,435**	**$ 25,009,519**
Funding Sources				
General Fund (110)	$ 21,750,446	$ 24,232,846	$ 23,889,144	$ 23,843,347
Com. Benefit & Economic Dev. (140)	310,023	306,422	313,422	400,046
Public Safety Augmentation (172)	494,040	537,070	536,359	526,813
Narcotics Asset Seizure (231)	139,736	79,864	79,864	57,609
CFD # 08-01(360)	76,267	77,222	77,222	82,986
CFD # 11-01 (361)	110,416	62,471	62,471	67,659
CFD # 13-01 (362)	-	11,951	11,951	7,215
CFD # 13-02 (363)	2,871	9,002	9,002	10,824
Dispatch Impact Fees (543)	-	-	-	13,020
Total	**$ 22,883,799**	**$ 25,316,848**	**$ 24,979,435**	**$ 25,009,519**

** Beginning in FY 2019-20, positions are reflected in Full-Time Equivalents (FTEs)*



Operational Goals

- Maintain Brea's "Family Centered" Community
- Increase Citizen Sense of "Ownership" of Brea by providing increased opportunities to partner with the police department
- Support Brea's Youth and Families
- Ensure a Safe and Secure Environment
- Provide Exemplary Customer Service
- Promote Learning and Training Opportunities
- Increase the Efficiency and Productivity of Our Organization
- Promote Regional Transportation Improvements
- Increase the Efficiency and Productivity of Our Organization
- Protect and Enhance Our Financial Resources
- Explore Opportunities for Shared Services

Mission Statement

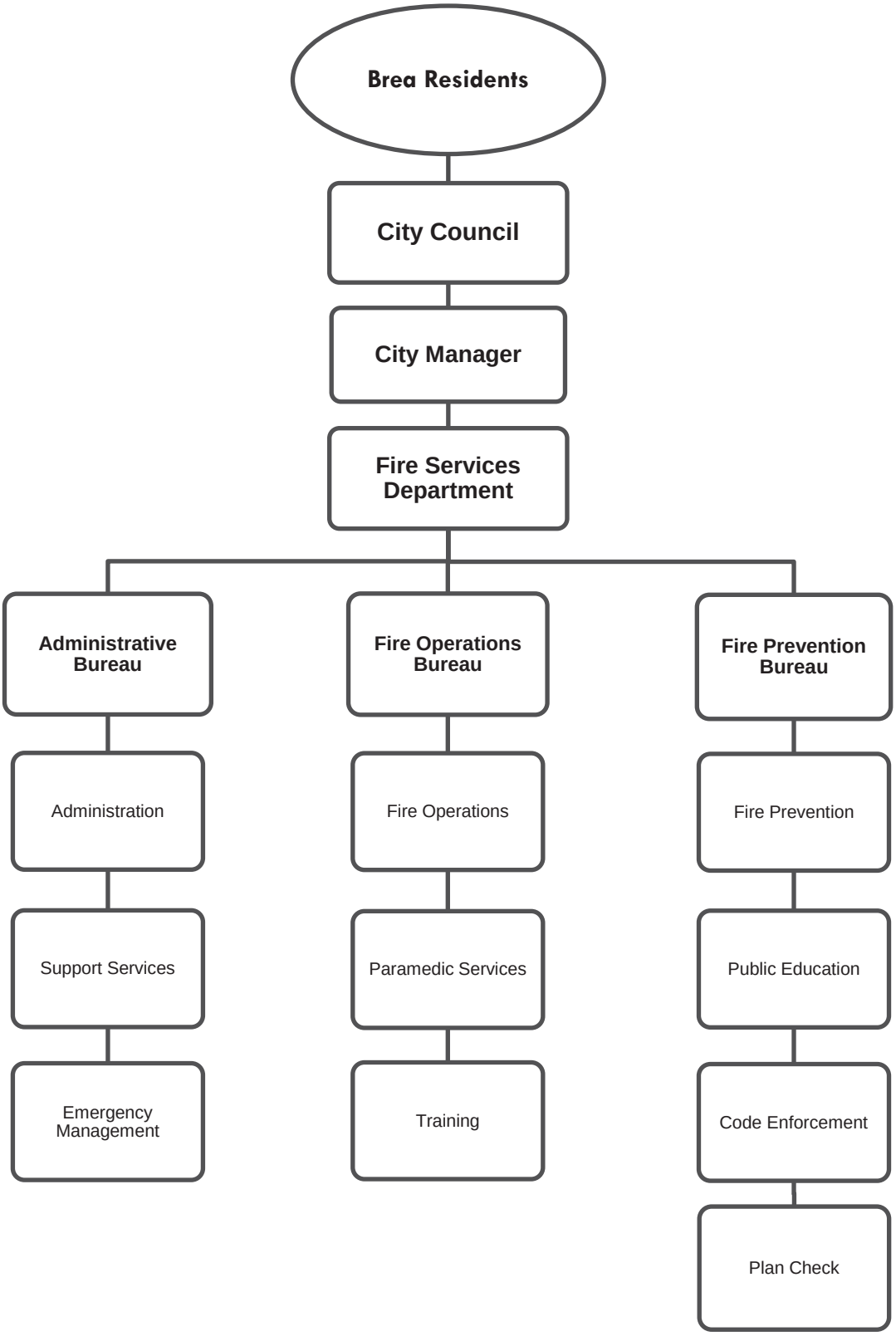
The mission of the Brea Police Department is to preserve and enhance the quality of life in the community by balancing the need for traditional response to calls for service with effective problem solving.

Major Organization Function

The Brea Police Department provides a full range of services to the City of Brea. The police department provides services to a total residential population of approximately 45,000 and a daylight population of approximately 125,000. The department deploys its personnel in two divisions: Investigative Services and Uniform Services. In conjunction with the police department's policing philosophy, each division will expand the use of crime analysis information to identify crime trends within our communities in an effort to better deploy our resources, apprehend criminals and help predict where crime may occur before it happens. Real time information will also allow us to communicate more effectively with surrounding law enforcement agencies and the community and about public safety issues in their neighborhoods. The department's mission statement serves as a guide toward enhancing public safety within the community of Brea. The department further commits itself to collaborative decision-making, shared organizational values, and individual meaning in the workplace.

John Burks
Chief of Police

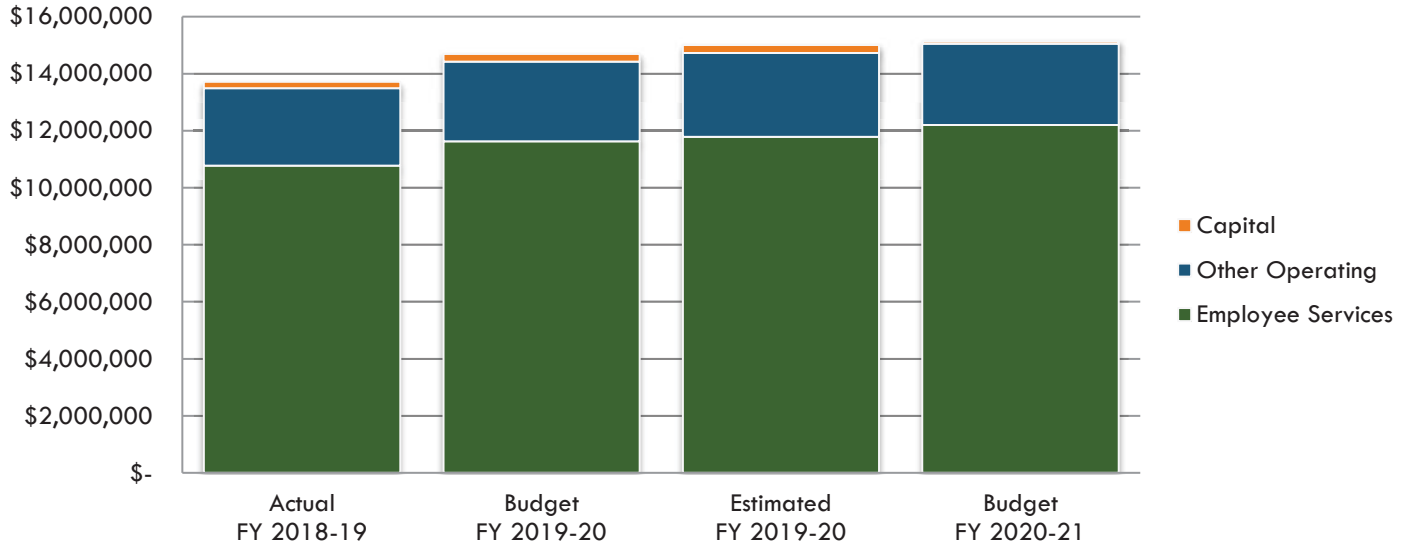
	Actual FY 2018-19	Budget FY 2019-20	Estimated FY 2019-20	Budget FY 2020-21
Administrative and Special Services Division				
Employee Services	$ 3,402,984	$ 3,411,808	$ 3,298,901	$ 3,370,530
Other Operating	952,190	1,193,099	1,200,035	1,062,211
Capital	55,683	73,264	103,264	28,478
Division Total	**$ 4,410,857**	**$ 4,678,171**	**$ 4,602,200**	**$ 4,461,219**
Investigative and Support Services Division				
Employee Services	$ 3,941,047	$ 4,316,913	$ 4,319,913	$ 4,428,500
Other Operating	977,058	991,936	944,636	928,255
Capital	-	50,000	50,000	-
Division Total	**$ 4,918,105**	**$ 5,358,849**	**$ 5,314,549**	**$ 5,356,755**
Uniform Services Division				
Employee Services	$ 11049,172	$ 12,409,956	$ 12,274,444	$ 12,586,527
Other Operating	2,372,258	2,559,722	2,478,092	2,532,518
Capital	133,408	310,150	310,150	72,500
Division Total	**$ 13,554,838**	**$ 15,279,828**	**$ 15,062,686**	**$ 15,191,545**
Department Total	**$ 22,883,799**	**$ 25,316,848**	**$ 24,979,435**	**$ 25,009,519**


Brea Residents
City Council
City Manager
Fire Services Department
Administrative Bureau
Fire Operations Bureau
Fire Prevention Bureau
Administration
Support Services
Emergency Management
Fire Operations
Paramedic Services
Training
Fire Prevention
Public Education
Code Enforcement
Plan Check

Summary of Expenditures

	Actual FY 2018-19	Budget FY 2019-20	Estimated FY 2019-20	Budget FY 2020-21
Full-Time Personnel	54	N/A	N/A	N/A
Part-Time Personnel	0	N/A	N/A	N/A
Full-Time Equivalents (FTEs)*	N/A	55.000	55.000	56.000
Employee Services	$ 10,771,707	$ 11,632,692	$ 11,785,054	$ 12,200,822
Other Operating	2,713,422	2,787,706	2,940,262	2,852,518
Capital	232,148	267,318	277,318	70,500
Total	**$ 13,717,277**	**$ 14,687,716**	**$ 15,002,634**	**$ 15,123,840**
Funding Sources				
General Fund (110)	$ 7,005,228	$ 8,018,536	$ 7,842,798	$ 8,361,981
Public Safety Augmentation (172)	232,148	172,118	172,118	55,300
Paramedic Services (174)	5,634,899	5,626,274	5,776,930	5,928,017
CFD # 08-01(360)	621,575	438,777	438,777	420,863
CFD # 11-01 (361)	190,861	248,543	248,543	261,668
CFD #13-01 (362)	32,566	31,946	31,946	30,673
CFD #13-02 (363)	-	36,522	36,522	40,338
Fire Impact Fees (542)	-	115,000	455,000	25,000
Total	**$ 13,717,277**	**$ 14,687,716**	**$ 15,002,634**	**$ 15,123,840**

** Beginning in FY 2019-20, positions are reflected in Full-Time Equivalents (FTEs)*



Operational Goals

- Maintain Brea's "Family Centered" Community
- Ensure a Safe and Secure Environment
- Prepare for Natural And Other Catastrophic Emergencies
- Protect and Enhance Our Financial Resources
- Manage the Future of Brea's Sphere of Influence
- Maintain the City's Investment in Itself
- Promote Regional Transportation Improvements

Mission Statement

In the spirit of excellence, we protect life, property, and the environment through preparedness, prevention, education and prompt emergency response to the community.

Major Organization Function

The primary mission of the Brea Fire Department is the delivery of life saving services and consists of three divisions: Administration, Fire Operations (which includes Training) and Fire Prevention. The department provides 24-hour emergency response to a wide variety of critical situations, including fires, explosions, hazardous material incidents, medical emergencies, accidents and miscellaneous public assistance requests. The department operates an active Fire Prevention Program which provides for fire inspections, fire code enforcement, plan checks, public education and business emergency planning in accordance with the California Code of Regulations. In addition, the department is responsible for the City's Emergency Management program including the oversight of the Emergency Operations Center (EOC).

The Fire Department's emphasis during the next fiscal year will be to provide the best internal and external customer service possible. We will do this through a well-trained and well-equipped workforce, providing our members the support necessary to carry out the mission of the Department.

We will continue to fine-tune the Command Staff Merger, ensuring we have the operational policies and practices in place to provide the safest, most effective, and most cost efficient service possible. This effort includes active participation as part of the City's team addressing development and growth issues.

Adam Loeser
Fire Chief

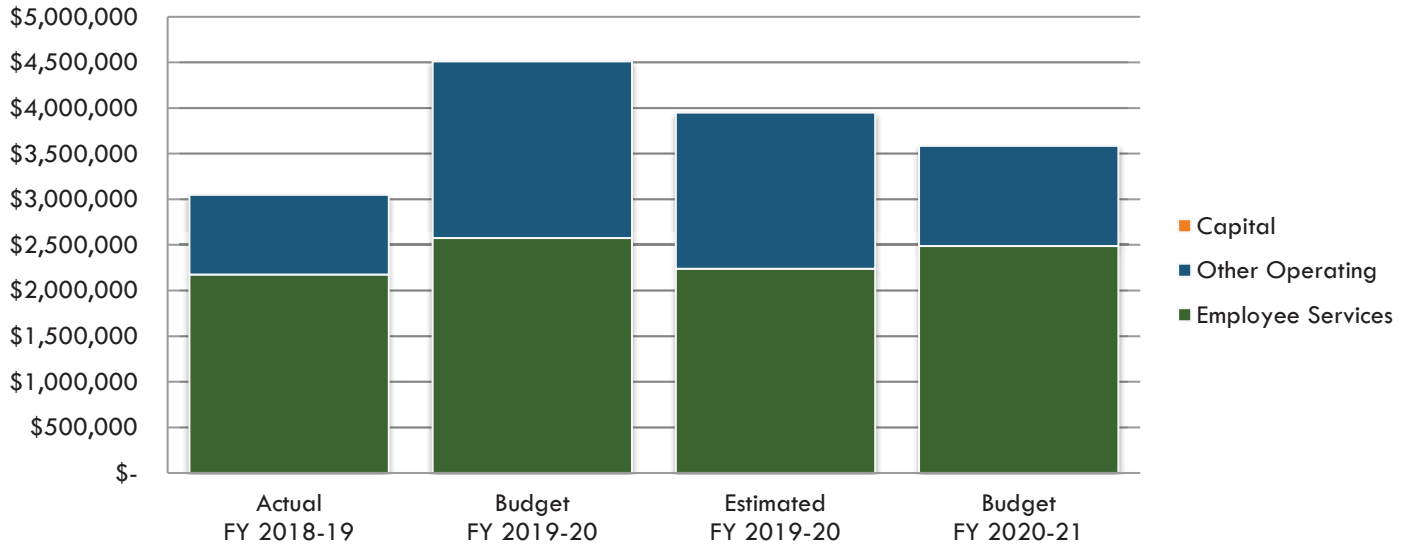
	Actual FY 2018-19	Budget FY 2019-20	Estimated FY 2019-20	Budget FY 2020-21
Administrative Division				
Employee Services	$ 425,451	$ 647,936	$ 650,936	$ 1,141,457
Other Operating	917,250	728,098	592,342	789,458
Capital	-	-	-	-
Division Total	**$ 1,342,701**	**$ 1,376,034**	**$ 1,243,278**	**$ 1,930,915**
Fire Operations and Paramedic Division				
Employee Services	$ 9,570,504	$ 10,116,053	$ 10,265,415	$ 10,557,030
Other Operating	1,674,656	1,884,603	2,135,000	1,775,560
Capital	232,148	267,318	277,318	70,500
Division Total	**$ 11,477,308**	**$ 12,267,974**	**$ 12,677,733**	**$ 12,403,090**
Fire Prevention Division				
Employee Services	$ 775,752	$ 868,703	$ 868,703	$ 502,335
Other Operating	121,516	175,005	212,920	287,500
Capital	-	-	-	-
Division Total	**$ 897,268**	**$ 1,043,708**	**$ 1,081,623**	**$ 789,835**
Department Total	**$ 13,717,277**	**$ 14,687,716**	**$ 15,002,634**	**$ 15,123,840**

Brea Residents
City Council
City Manager
Community Development Department
Administration Division
Planning Division
Building and Safety Division
Economic Development Program and Housing Program Division
Budget
Management of Operations
Initiatives
Planning Commission
Current Planning
Advanced Planning
Coordination of Entitlement Process
Building Plan Check
Building Inspection
Code Enforcement
Front Counter Operations
Cost Center Program
Business Retention and Attraction
City Real Estate Services
Successor Agency
Affordable Housing and Housing Rehab. Programs

Summary of Expenditures

	Actual FY 2018-19	Budget FY 2019-20	Estimated FY 2019-20	Budget FY 2020-21
Full-Time Personnel	17	N/A	N/A	N/A
Part-Time Personnel	3	N/A	N/A	N/A
Full-Time Equivalents (FTEs)*	N/A	18.921	18.921	20.921
Employee Services	$ 2,174,817	$ 2,574,958	$ 2,237,732	$ 2,486,734
Other Operating	874,669	1,935,913	1,710,698	1,099,368
Capital	-	-	-	-
Total	**$ 3,049,486**	**$ 4,510,871**	**$ 3,948,430**	**$ 3,586,102**
Funding Sources				
General Fund (110)	$ 2,716,851	$ 3,557,947	$ 3,043,400	$ 2,981,130
Affordable Housing Trust (270)	-	48,714	33,528	45,720
Housing Programs & Services (280)	200,922	558,210	522,010	375,886
Comm. Dev. Block Grant (290)	122,699	346,000	346,000	180,000
Successor Agency – Area AB (630)	9,014	-	3,492	3,366
Total	**$ 3,049,486**	**$ 4,510,871**	**$ 3,948,430**	**$ 3,586,102**

** Beginning in FY 2019-20, positions are reflected in Full-Time Equivalents (FTEs)*



Operational Goals

- Maintain Brea's "Family-Centered" Community
- Increase Citizen Sense of "Ownership" of Brea and a Civic Culture of Community Engagement
- Reduce Barriers for Disabled Individuals
- Provide Exemplary Customer Services
- Provide Efficient and Supportive Internal Services to Internal Customers
- Increase the Efficiency and Productivity of Organization
- Maintain the City's Investment in Itself
- Preservation of Open Space
- Pursue and Promote Land Use Planning Opportunities and Economic Development
- Promote Workforce Housing
- Continue Improving Neighborhoods
- Promote Effective Land Use Policies for Workforce Housing

Mission Statement

The mission of the Community Development Department is to aspire to high standards of integrity, character and leadership in our work ethic; Communicate openly and honestly in a partnership with internal and external customers; Respect the interests of property owners, residents and businesses; Ensure that the design sustainability, construction, and long term quality of projects meet community expectations for excellence; Monitor and implement the long-term interest of our community.

Major Organization Function

The Community Development Department serves the Brea community through comprehensive planning, building plan review and development inspections, housing programs and economic development activities. The team strives to provide the highest level of customer care through efficient and effective operations. A multi-disciplinary team is used to approach challenges and opportunities to preserve and enhance the quality of life for all Breans.

Community Development's responsibilities include: monitoring long-range and regional planning issues of importance to Brea; issuing planning and building permits, performing building inspections; collecting development fees, preserving property standards, implementing affordable housing programs, conducting code enforcement, providing business development services and managing the City's real estate. The department also supports other City departments seeking land use, construction, housing and project management expertise. Furthermore, Community Development serves as staff liaison to the Planning Commission.

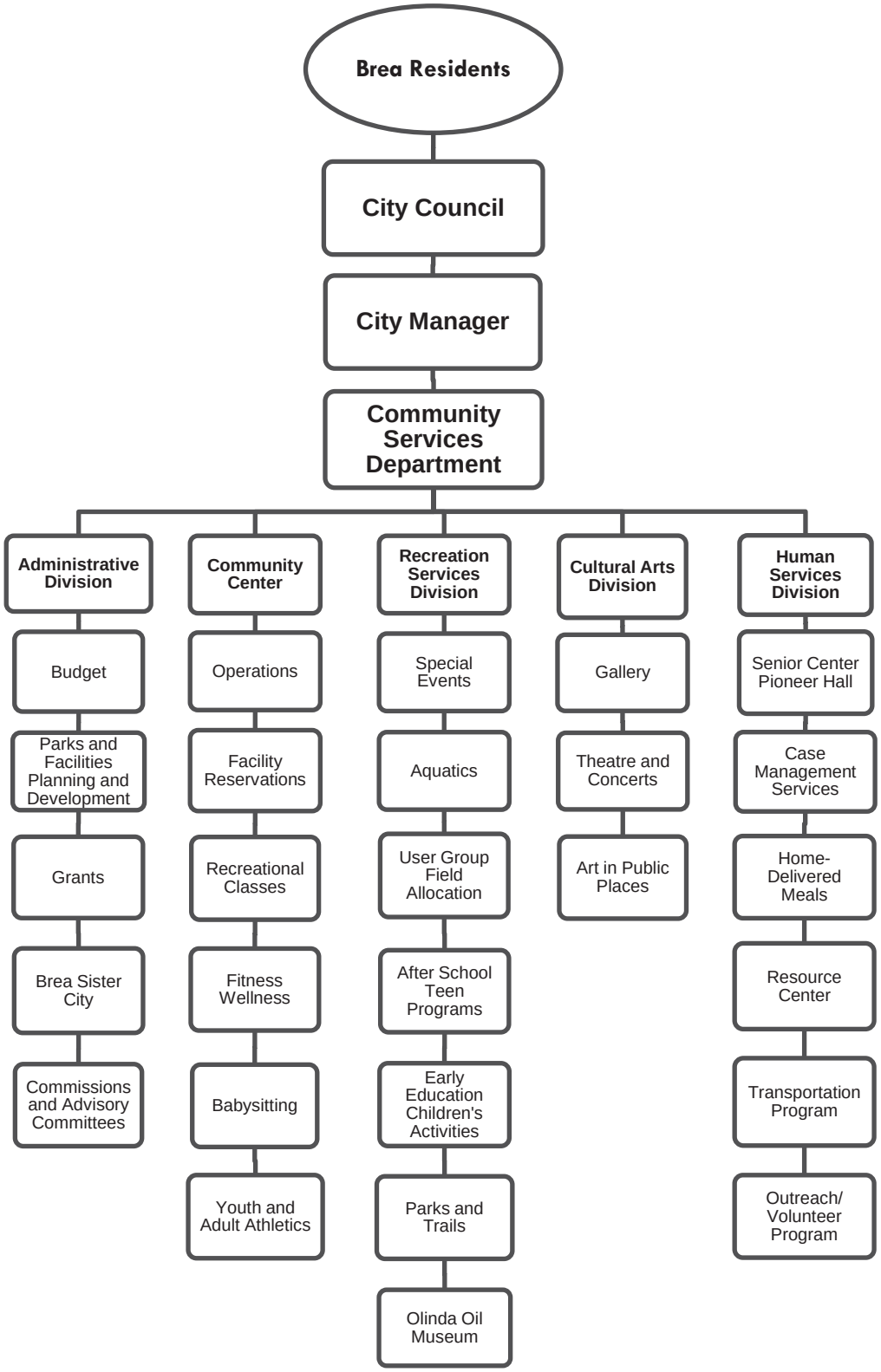
The functions of the department are historically handled through four divisions: Administration, Planning, Building and Safety, and Economic Development. Through these divisions, the department supports the City's Operational Goals as previously highlighted. The department continues to consider its historic

service delivery within staff resources and division structure with closer assignment of Administration, Planning and Economic Development functions.

We are dedicated to continue providing exceptional services Breans receive from their contact with the Community Development Department.

Tracy Steinkruger
Community Development Director

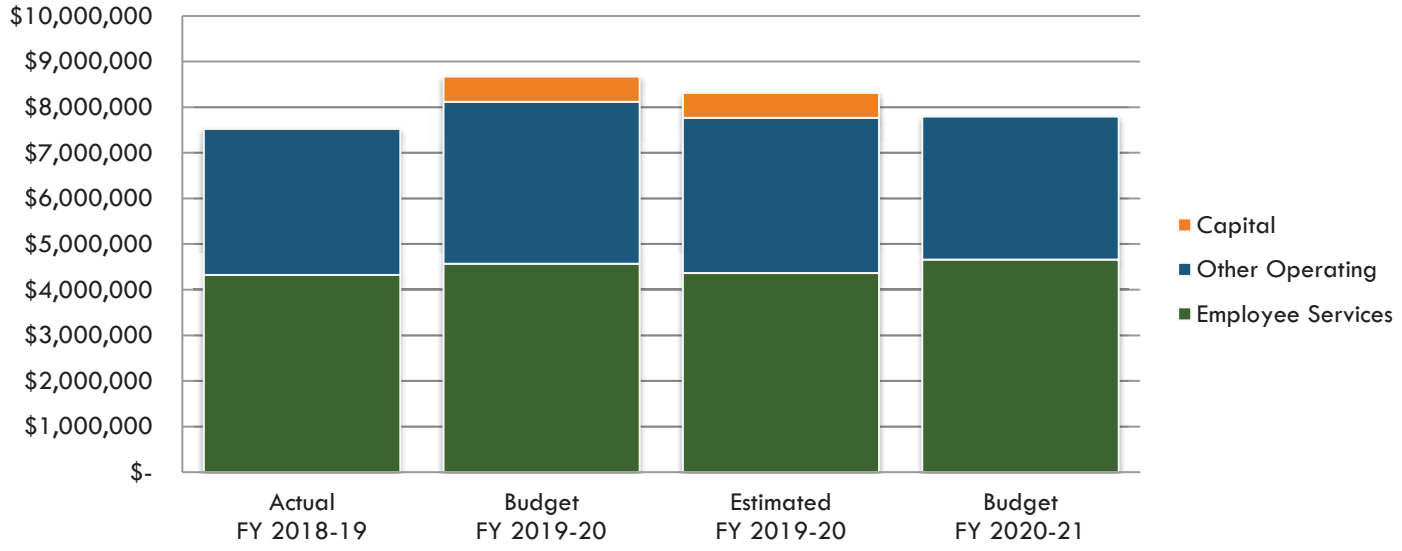
	Actual FY 2018-19	Budget FY 2019-20	Estimated FY 2019-20	Budget FY 2020-21
Administrative Division				
Employee Services	$ 471,236	$ 540,999	$ 534,069	$ 513,111
Other Operating	115,038	106,818	95,741	126,246
Capital	-	-	-	-
Division Total	**$ 586,274**	**$ 647,817**	**$ 629,810**	**$ 639,357**
Planning Division				
Employee Services	$ 709,650	$ 929,217	$ 605,306	$ 943,207
Other Operating	295,594	584,915	372,125	180,937
Capital	-	-	-	-
Division Total	**$ 1,005,244**	**$ 1,514,132**	**$ 977,431**	**$ 1,124,144**
Building and Safety Division				
Employee Services	$ 829,693	$ 904,283	$ 897,898	$ 825,650
Other Operating	185,815	351,335	403,606	261,547
Capital	-	-	-	-
Division Total	**$ 1,015,508**	**$ 1,255,618**	**$ 1,301,504**	**$ 1,087,197**
Economic Development Division				
Employee Services	$ 164,238	$ 200,459	$ 200,459	$ 204,766
Other Operating	278,222	892,845	839,226	530,638
Capital	-	-	-	-
Division Total	**$ 442,460**	**$ 1,093,304**	**$ 1,039,685**	**$ 735,404**
Department Total	**$ 3,049,486**	**$ 4,510,871**	**$ 3,948,430**	**$ 3,586,102**


Brea Residents
City Council
City Manager
Community Services Department
Administrative Division
Budget
Parks and Facilities Planning and Development
Grants
Brea Sister City
Commissions and Advisory Committees
Community Center
Operations
Facility Reservations
Recreational Classes
Fitness Wellness
Babysitting
Youth and Adult Athletics
Recreation Services Division
Special Events
Aquatics
User Group Field Allocation
After School Teen Programs
Early Education Children's Activities
Parks and Trails
Olinda Oil Museum
Cultural Arts Division
Gallery
Theatre and Concerts
Art in Public Places
Human Services Division
Senior Center Pioneer Hall
Case Management Services
Home-Delivered Meals
Resource Center
Transportation Program
Outreach/ Volunteer Program

Summary of Expenditures

	Actual FY 2018-19	Budget FY 2019-20	Estimated FY 2019-20	Budget FY 2020-21
Full-Time Personnel	25	N/A	N/A	N/A
Part-Time Personnel	54	N/A	N/A	N/A
Full-Time Equivalents (FTEs)*	N/A	66.652	66.652	67.027
Employee Services	$ 4,320,132	$ 4,570,441	$ 4,367,647	$ 4,658,996
Other Operating	3,208,930	3,548,578	3,396,920	3,137,416
Capital	$11,615	549,685	549,685	39,100
Total	**$ 7,540,677**	**$ 8,668,704**	**$ 8,314,252**	**$ 7,835,512**
Funding Sources				
General Fund (110)	$ 7,454,749	$ 8,162,642	$ 7,716,230	$ 7,787,712
War Memorial (130)	2,815	48,425	40,385	8,700
Community Center Replacement (181)	83,113	457,637	457,637	39,100
Total	**$ 7,540,677**	**$ 8,173,197**	**$ 8,214,252**	**$ 7,835,512**

** Beginning in FY 2019-20, positions are reflected in Full-Time Equivalents (FTEs)*



Operational Goals

- Maintain Brea's "Family Centered" Community
- Support Efforts in Remembering Brea's Past
- Increase Citizen Sense of "Ownership" of Brea
- Support Brea's Youth and Families
- Develop and Implement Programs, Services and Activities to Address the Changing Issues of Seniors
- Reduce Barriers for Disabled Individuals
- Encourage Public Art and Cultural Experiences in Brea
- Provide and Enhance our Financial Resources
- Effectively Plan for and Balance Resources and Demands for Service
- Preservation of Open Space
- Promote Regional Transportation Improvements
- Promote Collaborative Relationships with the Brea Olinda Unified School District

Mission Statement

Community Services is committed to delivering exceptional service with integrity, offering innovative programs and diverse cultural experiences, and fostering relationships that contribute to a strong sense of community.

Major Organization Function

The Community Services Department creates community in the City of Brea through people, parks, and programs. It plays an important role in creating a healthy community through diverse and innovative recreation, special interests, cultural arts, human services, and senior programming. The Community Services Department provides space to learn and play, space to be safe and secure, and space to create and imagine.

The Community Services Department also provides space to:

- Foster human development, providing programs, services, and activities for all ages
- Increase cultural opportunities through the arts
- Promote health and wellness
- Provide recreational experiences
- Strengthen community image and sense of place
- Support economic development
- Strengthen safety and security
- Protect environmental resources
- Facilitate community problem solving

COMMUNITY SERVICES DEPARTMENT

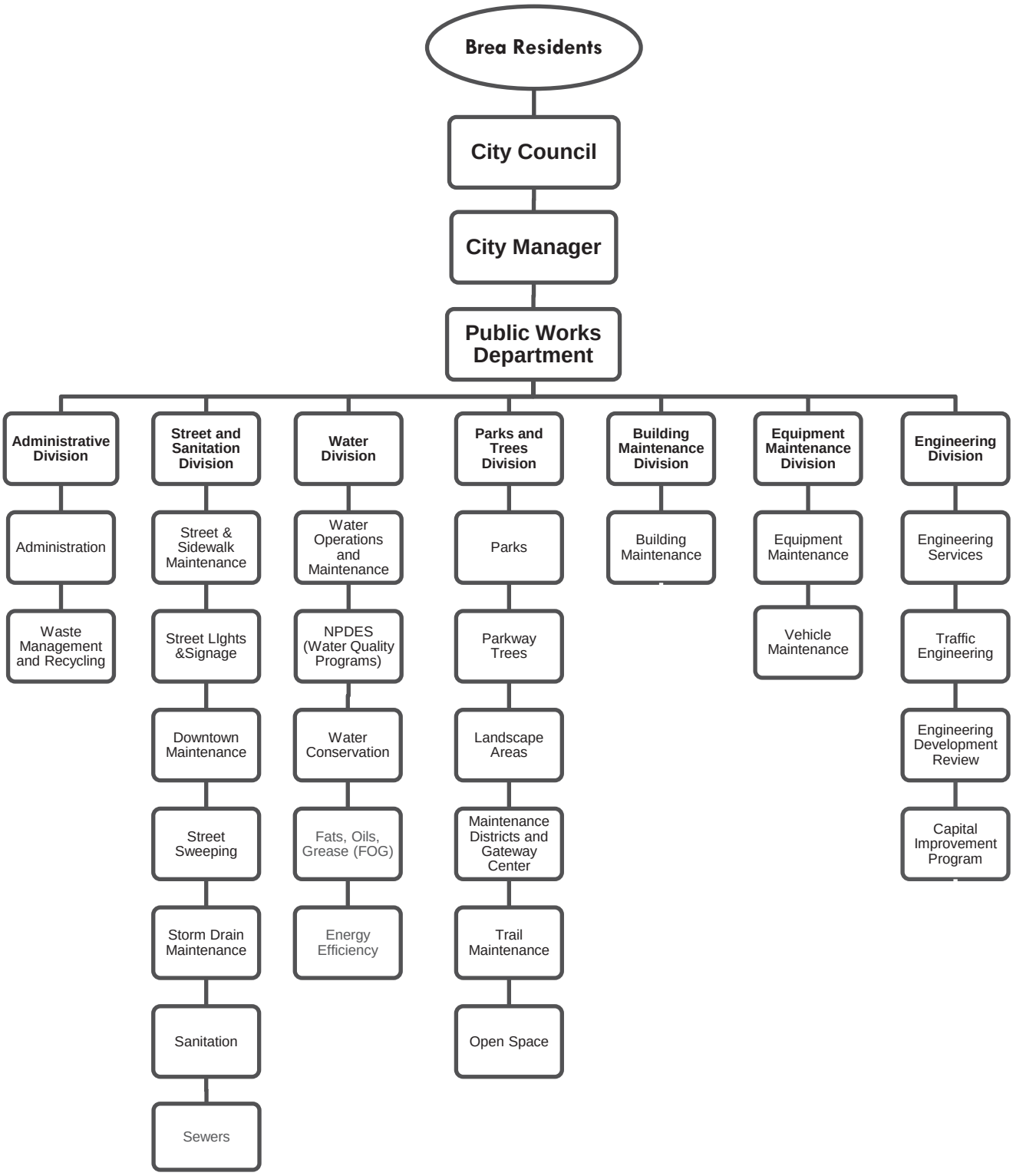
The Community Services Department provides essential community benefits including:

- Healthier residents
- A greater sense of well-being in the community
- Safer neighborhoods
- A higher quality of life and the "Brea dividend"
- Increased property values
- Cultural expression and unity
- Partnerships with non-profits to provide a variety of services to residents

The functions of the Community Services Department are assigned to five major areas: Administrative Division, Community Center, Recreation Services Division, Cultural Arts Division, and Human Services Division. In addition, Community Services is charged with the design and development of new facilities and parks, and other recreational elements within the community. The Department serves as the staff liaison to the Parks, Recreation and Human Services Commission, the Cultural Arts Commission, the Senior Center Leadership Council, the Olinda Oil Museum and Trail Task Force, the Student Advisory Board, and the Art in Public Places Committee. Through its five major areas and work with its Commissions, Boards, and Council, the Community Services Department supports all of the City's Operational Goals.

Chris Emeterio
Assistant City Manager/Community Services Director

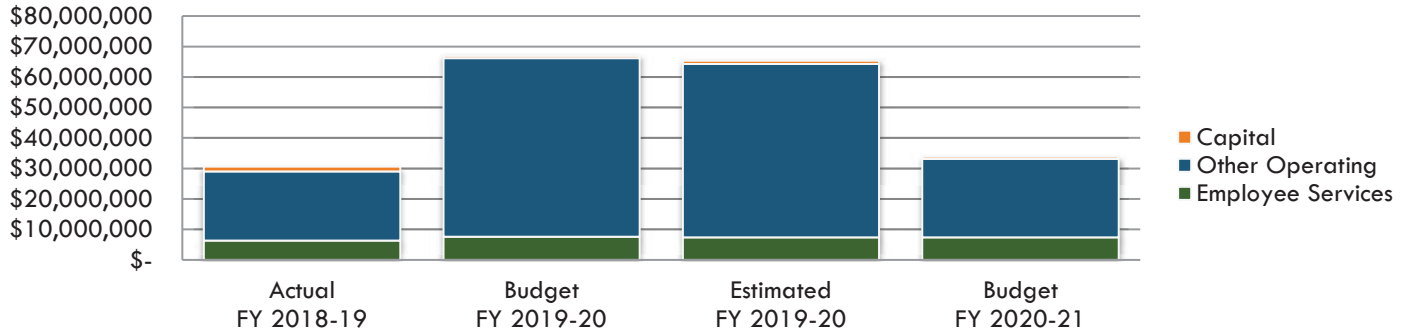
	Actual FY 2018-19	Budget FY 2019-20	Estimated FY 2019-20	Budget FY 2020-21
Administrative Division				
Employee Services	$ 589,009	$ 539,521	$ 500,500	$ 573,020
Other Operating	231,149	271,203	262,858	173,744
Capital	-	-	-	-
Division Total	**$ 820,158**	**$ 810,724**	**$ 763,358**	**$ 746,764**
Community Center				
Employee Services	$ 1,323,464	$ 1,275,688	$ 1,220,715	$ 1,246,598
Other Operating	1,465,252	1,461,686	1,335,625	1,408,921
Capital	5,805	457,637	457,637	39,100
Division Total	**$ 2,794,521**	**$ 3,195,011**	**$ 3,013,977**	**$ 2,694,619**
Recreation Services Division				
Employee Services	$ 1,124,694	$ 1,297,483	$ 1,186,845	$ 1,315,259
Other Operating	483,454	561,972	510,702	521,839
Capital	-	-	-	-
Division Total	**$ 1,608,148**	**$ 1,859,455**	**$ 1,697,547**	**$ 1,837,098**
Arts and Human Services Division				
Employee Services	$ 1,282,965	$ 1,457,749	$ 1,459,587	$ 1,524,119
Other Operating	1,029,075	1,253,717	1,187,735	1,032,912
Capital	5,810	92,048	92,048	-
Division Total	**$ 2,317,850**	**$ 2,803,514**	**$ 2,739,370**	**$ 2,557,031**
Department Total	**$ 7,540,677**	**$ 8,668,704**	**$ 8,314,252**	**$ 7,835,512**


Brea Residents
City Council
City Manager
Public Works Department
Administrative Division
Administration
Waste Management and Recycling
Street and Sanitation Division
Street & Sidewalk Maintenance
Street LIghts &Signage
Downtown Maintenance
Street Sweeping
Storm Drain Maintenance
Sanitation
Sewers
Water Division
Water Operations and Maintenance
NPDES (Water Quality Programs)
Water Conservation
Fats, Oils, Grease (FOG)
Energy Efficiency
Parks and Trees Division
Parks
Parkway Trees
Landscape Areas
Maintenance Districts and Gateway Center
Trail Maintenance
Open Space
Building Maintenance Division
Building Maintenance
Equipment Maintenance Division
Equipment Maintenance
Vehicle Maintenance
Engineering Division
Engineering Services
Traffic Engineering
Engineering Development Review
Capital Improvement Program

Summary of Expenditures

	Actual FY 2018-19	Budget FY 2019-20	Estimated FY 2019-20	Budget FY 2020-21
Full-Time Personnel	57	N/A	N/A	N/A
Part-Time Personnel	24	N/A	N/A	N/A
Full-Time Equivalents (FTEs)*	N/A	69.655	69.655	70.905
Employee Services	$ 6,394,803	$ 7,594,136	$ 7,396,794	$ 7,384,863
Other Operating	22,598,081	58,547,271	56,912,817	25,697,176
Capital	1,591,443	811,150	1,001,150	761,200
Total	**$ 30,584,327**	**$ 66,952,557**	**$ 65,310,761**	**$ 33,843,239**
Funding Sources				
General Fund (110)	$ 5,161,170	$ 8,915,671	$ 8,688,429	$ 5,501,108
Measure M (260)	50,347	39,903	31,903	42,203
Landscape & Lighting Dist. #1 (341)	47,075	55,074	58,024	57,575
Lighting District #2 (342)	5,860	6,686	6,686	7,612
Landscape & Lighting Dist. #3 (343)	72,515	88,279	93,279	169,152
Lighting District #4 (344)	2,390	2,479	2,479	4,272
Landscape & Lighting Dist. #5 (345)	82,437	131,943	130,943	137,499
Landscape & Lighting Dist. #6 (346)	185,994	229,061	211,411	214,486
Landscape & Lighting Dist. #7 (347)	25,718	30,838	30,838	34,510
CFD # 08-01(360)	260,284	319,365	327,075	278,861
CFD # 11-01 (361)	4,038	13,415	14,015	50,493
Urban Runoff (410)	384,133	337,913	340,467	352,971
Water Utility (420)	14,597,545	47,298,804	45,714,945	14,716,331
Sewer Utility (430)	1,163,547	1,157,326	1,191,896	1,179,993
Sanitation & Street Sweeping (440)	3,226,145	3,278,202	3,402,628	3,379,738
Golf Course (465)	-	-	-	3,014,193
Equipment & Vehicle Maint. (480)	2,945,146	2,329,120	2,399,865	2,160,939
Building Occupancy (490)	2,369,983	2,693,478	2,665,878	2,516,303
Traffic Impact Fees (540)	-	25,000	-	25,000
Total	**$ 30,584,327**	**$ 66,952,557**	**$ 65,310,761**	**$ 33,843,239**

** Beginning in FY 2019-20, positions are reflected in Full-Time Equivalents (FTEs)*



Operational Goals

- Maintain Brea's "Family-Centered" Community
- Provide Exemplary Customer Services
- Support Efforts in Remembering Brea's Past
- Reduce Barriers for Disabled Individuals
- Ensure a Safe and Secure Environment
- Prepare for Natural and Other Catastrophic Emergencies
- Promote "Urban Forestry"
- Improve Water Management Capabilities
- Provide Urban Storm Water Quality, Management and Planning
- Promote Recycling and Other Efforts to Minimize Solid Waste
- Provide Efficient and Supportive Internal Services to Internal Customers
- Promote Learning and Training Opportunities
- Increase the Efficiency and Productivity of our Organization
- Maintain the City's Investment in Itself
- Effectively Plan for and Balance Resources and Demands for Services
- Preservation of Open Space
- Promote Regional Transportation Improvements
- Promote Collaborative Relationships with the Brea Olinda School District
- Promote Green Efforts and Encourage Energy Conservation within the Organization and throughout the Community

Mission Statement

Proudly Serving Our City with Pride and Integrity.

Major Organization Function

The Public Works Department provides a wide range of services to the community. Services include identification of infrastructure needs, design and construction of new capital facilities, efficient use of resources for maintenance and repair services to the community as well as to internal customers, management of the transportation infrastructure and operations, and support of a variety of community activities throughout the year.

The department utilizes a multi-disciplinary approach combining City staff and outside contractors to provide the most cost effective and productive services to the community. The Public Works Department consists of seven divisions, each with its own specific area of responsibility and duties.

The Administration Division is responsible for the overall operation of the department. In addition, a major area of focus is refuse management and recycling, which includes the diversion of solid and organic waste

sent to the landfill and the City's recycling efforts. In addition, the division updates and monitors all contract services and handles budgetary and policy issues.

The Water Division is responsible for maintaining the City's potable water system of 212 miles of water lines and seven reservoirs, ensuring the safe and effective delivery of water to the City's 13,779 residential and commercial customers. The division's work includes backflow prevention and responding to various other water quality issues. The division also coordinates with the Sanitation Division to manage the National Pollutant Discharge Elimination System (NPDES) and Fats, Oils & Greases (FOG) programs. The work provided through this division helps the City meet its public health responsibilities. Most recently, the Division has taken over responsibility for Energy Efficiency programs which raise awareness and encourage participation in energy reducing opportunities for the City, its residents, and businesses.

The Street, Sanitation and Sewer Divisions are responsible for maintaining City streets, sidewalks, traffic signals, streetlights, roadway signs, street sweeping, sewer and storm drain systems. The proper maintenance of these important City infrastructure components is a significant part of the City's public safety responsibility. This division is also responsible for providing field inspections and cleaning of storm drains and catch basins to maintain compliance with State required NPDES storm water regulations.

The Parks Division is made up of five sub-divisions: Parkway Trees, Landscaping, Parks, Sports Park and the seven Landscape & Lighting Maintenance Districts. This encompasses maintaining all of the City's parks, landscaped medians, parkways, 2, 524 parkway trees and city-owned trees, and landscaping at City facilities. The division provides various types of maintenance in heavily used City parks and public areas, addressing public health and safety concerns. Parks division responsibilities have grown to include Wildcatters Park, the Wildcatters Dog Park, Open Space and the Tracks at Brea trail system. The day-to-day operations and customer service for the Maintenance Districts are managed by this division.

The Equipment Maintenance Division performs maintenance and repairs on all City vehicles and equipment, from lawn mowers to fire engines. City vehicles require a significant amount of maintenance to ensure they are appropriately equipped and prepared to function properly when needed.

The Building Maintenance Division is responsible for the maintenance of all City buildings and facilities, comprising 1,141,355 square feet. Facilities include the Civic and Cultural Center, four fire stations, the Community Center, the Senior Center, the Brea Downtown, Olinda Historic Park buildings, Scout Center, Pioneer Hall, Brea Historic Museum, Brea Plunge, City Service Center ("Yard,") and three Downtown Parking Structures. This division is tasked with ensuring that public buildings are well maintained and safe for the various types of public uses they serve.

The Engineering Division is responsible for the design and construction of infrastructure, issuing public works permits, performing public works inspections, and administering both the City's Transportation Program and the Capital Improvement Program. The division also provides support to other City departments seeking construction and project management expertise.

The Public Works Department is committed to maintaining the highest level of quality in City facilities, landscaping, and development of new infrastructure for the residents and business in Brea.

Tony Olmos
Public Works Director

	Actual FY 2018-19	Budget FY 2019-20	Estimated FY 2019-20	Budget FY 2020-21
Administrative Division				
Employee Services	$ 157,464	$ 169,108	$ 169,108	$ 170,383
Other Operating	949,459	3,186,202	3,196,206	815,586
Capital	-	-	-	-
Division Total	**$ 1,106,923**	**$ 3,355,310**	**$ 3,365,314**	**$ 985,969**
Street and Sanitation Division				
Employee Services	$ 1,658,378	$ 1,840,513	$ 1,844,018	$ 1,910,225
Other Operating	4,707,443	4,773,677	4,964,487	4,841,714
Capital	-	-	-	-
Division Total	**$ 6,365,821**	**$ 6,614,190**	**$ 6,808,505**	**$ 6,751,939**
Water Division				
Employee Services	$ 1,591,311	$ 1,832,628	$ 1,824,562	$ 1,888,855
Other Operating	13,052,855	45,639,694	43,879,955	12,825,865
Capital	254,636	120,000	310,000	310,000
Division Total	**$ 14,898,802**	**$ 47,592,322**	**$ 46,014,517**	**$ 15,024,720**
Parks and Trees Division				
Employee Services	$ 1,204,801	$ 1,515,177	$ 1,385,553	$ 1,449,074
Other Operating	980,872	1,849,741	1,787,563	4,228,650
Capital	-	-	-	-
Division Total	**$ 2,185,673**	**$ 3,364,918**	**$ 3,173,116**	**$ 5,677,724**
Building and Maintenance Division				
Employee Services	$ 766,780	$ 884,715	$ 881,715	$ 894,760
Other Operating	1,572,522	1,738,763	1,714,163	1,621,543
Capital	30,681	70,000	70,000	-
Division Total	**$ 2,369,983**	**$ 2,693,478**	**$ 2,665,878**	**$ 2,516,303**

	Actual FY 2018-19	Budget FY 2019-20	Estimated FY 2019-20	Budget FY 2020-21
Equipment and Vehicle Maintenance Division				
Employee Services	$ 574,372	$ 688,635	$ 690,635	$ 683,360
Other Operating	1,064,648	1,019,335	1,088,080	1,026,379
Capital	1,306,126	621,150	621,150	451,200
Division Total	**$ 2,945,146**	**$ 2,329,120**	**$ 2,399,865**	**$ 2,160,939**
Engineering Division				
Employee Services	$ 441,696	$ 663,360	$ 601,203	$ 388,206
Other Operating	270,282	339,859	301,013	337,439
Capital	-	-	-	-
Division Total	**$ 711,978**	**$ 1,003,219**	**$ 902,216**	**$ 725,645**
Department Total	**$ 30,584,327**	**$ 66,952,557**	**$ 65,310,761**	**$ 33,843,239**

BREA
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AREA AB: 511 CAPITAL PROJECTS FUND

This fund is used to account for revenues received and expenditures made to carry out Project Area AB Redevelopment Plan adopted by the Brea Redevelopment Agency Board. The resources in this fund can be used for any eligible redevelopment activity.

	Actual FY 2018-19	Adopted FY 2019-20	Estimated FY 2019-20	Budget FY 2020-21
Beginning Balance 7/1	**$ 187,845**	**$ (8,346)**	**$ (8,346)**	**$ 4,633**
Resources				
Revenues				
Interest	73,374	58,951	58,951	-
Loan Repayments	39,964	1,670,778	1,670,778	-
Other	103,786	59,359	59,875	-
Transfers-in				
Debt Service (816)	137,644	85,506	85,506	35,896
Total Resources	354,768	1,874,594	1,875,110	35,896
Total Available	542,613	1,866,248	1,866,764	40,529
Requirements				
Expenditures				
Administration	72,056	43,083	43,083	35,896
Housing	66,294	38,046	38,046	-
Payment to County	224,764	1,781,002	1,781,002	-
Transfers-out				
Debt Service (731)	187,845	-	-	-
Debt Service (732)		-	-	-
Debt Service (813)		-	-	-
Total Requirements	550,959	1,862,131	1,862,131	35,896
Ending Balance 6/30	**$ (8,346)**	**$ 4,117**	**$ 4,633**	**$ 4,633**

AREA AB: 731 DEBT SERVICE FUND

This fund is used to account for revenues received and expenditures made for the annual debt requirements not otherwise required to be accounted for in a separate Debt Service Fund.

	Actual FY 2018-19	Adopted FY 2019-20	Estimated FY 2019-20	Budget FY 2020-21
Beginning Balance 7/1	**$ 1,342,095**	**$ 1,360,429**	**$ 1,360,429**	**$ 1,395,405**
Resources				
Revenues				
Interest	27,655	10,500	10,500	10,500
Transfers-in				
Capital Projects (511)	187,845	-	-	-
Debt Service (732)	11,000	-	-	-
Debt Service (813)	85,000	-	-	-
Debt Service (816)	2,751,293	3,101,141	3,101,141	3,145,657
Total Resources	3,062,793	3,111,641	3,111,641	3,156,157
Total Available	4,404,888	4,472,070	4,472,070	4,551,562
Requirements				
Expenditures				
Administration	25,313	10,000	10,000	10,000
Tax Sharing Payments	1,626,662	1,673,065	1,673,065	1,720,395
Lease Reimb City of Brea	1,392,484	1,393,600	1,393,600	1,415,262
Total Requirements	3,044,459	3,076,665	3,076,665	3,145,657
Ending Balance 6/30	**$ 1,360,429**	**$ 1,395,405**	**$ 1,395,405**	**$ 1,405,905**

AREA AB: 813 DEBT SERVICE FUND

This fund is used to account for revenues received and expenditures made for the annual debt requirement for the Brea Redevelopment Agency 2003 Tax Allocation Revenue Bonds; the Successor Agency to the Brea Redevelopment Agency 2013 Tax Allocation Refunding Bonds; the Successor Agency to the Brea Redevelopment Agency 2017 Tax Allocation Refunding Bonds, Series A; and the Successor Agency to the Brea Redevelopment Agency Taxable Tax Allocation Refunding Bonds, Series B. In November 2017, the Successor Agency to the Brea Redevelopment Agency refunded the Brea Redevelopment Agency 2011 Tax Allocation Bonds, Series A and the Brea Redevelopment Agency 2011 Taxable Tax Allocation Housing Bonds, Series B.

	Actual FY 2018-19	Adopted FY 2019-20	Estimated FY 2019-20	Budget FY 2020-21
Beginning Balance 7/1	**$10,156,273**	**$10,209,530**	**$10,209,530**	**$10,264,530**
Resources				
Revenues				
Interest	112,316	55,000	55,000	55,000
Bond Proceeds	-	-	-	-
Premium on Bonds	-	-	-	-
Other	-	-	-	-
Transfers-in				
Capital Projects (511)	-	-	-	-
Capital Projects (517)	-	-	-	-
Debt Service (816)	12,292,820	12,291,064	12,291,064	12,293,764
From Reserves	-	-	-	-
Total Resources	12,405,136	12,346,064	12,346,064	12,348,764
Total Available	22,561,409	22,555,594	22,555,594	22,613,294
Requirements				
Expenditures				
Administration	109,523	25,000	25,000	25,000
Bond Payments	12,157,356	12,266,064	12,266,064	12,268,764
Defeasement of Bonds	-	-	-	-
Bond Issuance Costs	-	-	-	-
Transfers-out				
Debt Service (731)	85,000	-	-	-
Total Requirements	12,351,879	12,291,064	12,291,064	12,293,764
Ending Balance 6/30	**$10,209,530**	**$10,264,530**	**$10,264,530**	**$10,319,530**

AREA C: 732 DEBT SERVICE FUND

This fund is used to account for revenues received and expenditures made for the annual debt requirement for the Successor Agency to the Brea Redevelopment Agency 2016 Tax Allocation Refunding Bonds, Series A and the Successor Agency to the Brea Redevelopment Agency 2016 Taxable Tax Allocation Refunding Bonds, Series B.

	Actual FY 2017-18	Adopted FY 2018-19	Estimated FY 2018-19	Budget FY 2019-20
Beginning Balance 7/1	**$ 1,351,965**	**$ 1,212,612**	**$ 1,212,612**	**$ 1,220,812**
Resources				
Revenues				
Interest	15,039	8,200	8,200	8,200
Transfers-in				
Capital Projects (511)	-	-	-	-
Debt Service (816)	1,356,590	1,362,526	1,362,526	1,356,326
Total Resources	1,371,629	1,370,726	1,370,726	1,364,526
Total Available	2,723,594	2,583,338	2,583,338	2,585,338
Requirements				
Expenditures				
Administration	-	10,000	10,000	10,000
Bond Payments	1,499,982	1,352,526	1,352,526	1,346,326
Transfers-out				
Debt Service (731)	11,000	-	-	-
Total Requirements	1,510,982	1,362,526	1,362,526	1,356,326
Ending Balance 6/30	**$ 1,212,612**	**$ 1,220,812**	**$ 1,220,812**	**$ 1,229,012**

816 DEBT SERVICE FUND

This fund is used to establish the Redevelopment Obligation Retirement Fund which was required as part of the legislation to dissolve redevelopment agencies as of February 1, 2012.

	Actual FY 2018-19	Adopted FY 2019-20	Estimated FY 2019-20	Budget FY 2020-21
Beginning Balance 7/1	**$ 91,322**	**$ 140,627**	**$ 140,627**	**$ 68,079**
Resources				
Revenues				
Taxes	16,587,652	16,767,689	16,767,689	16,831,643
Total Resources	16,587,652	16,767,689	16,767,689	16,831,643
Total Available	16,678,974	16,908,316	16,908,316	16,899,722
Requirements				
Expenditures				
Payment to County	-	-	-	-
Transfers-out				
Capital Projects (511)	137,644	85,506	85,506	35,896
Debt Service (731)	2,751,293	3,101,141	3,101,141	3,145,657
Debt Service (732)	1,356,590	1,362,526	1,362,526	1,356,326
Debt Service (813)	12,292,820	12,291,064	12,291,064	12,293,764
Total Requirements	16,538,347	16,840,237	16,840,237	16,831,643
Ending Balance 6/30	**$ 140,627**	**$ 68,079**	**$ 68,079**	**$ 68,079**

Fund No.	Fund Title	Beginning Fund Balance	Revenues	Transfers-In	Available Resources
	Successor Agency - Area AB				
Capital Projects Funds					
511	Capital Projects Fund Area AB	$ 4,633	$ -	$ 35,896	$ 40,529
Total		**$ 4,633**	**$ -**	**$ 35,896**	**$ 40,529**
Debt Service Funds					
731	Debt Service Fund Area AB	1,395,405	10,500	3,145,657	4,551,562
813	Debt Service Fund Area AB	10,264,530	55,000	12,293,764	22,613,294
Total		**$ 11,664,568**	**$ 65,500**	**$ 15,439,421**	**$ 27,205,385**
	Successor Agency - Area C				
Debt Service Fund					
732	Debt Service Fund Area C	1,220,812	8,200	1,356,326	2,585,338
Total		**$ 1,220,812**	**$ 8,200**	**$ 1,356,326**	**$ 2,585,338**
	Successor Agency - Other				
Debt Service Fund					
816	Debt Service Fund	68,079	16,831,643	-	16,899,722
Total		**$ 68,079**	**$ 16,831,643**	**$ -**	**$ 16,899,722**
Total All Funds		**$ 12,958,092**	**$ 16,905,343**	**$ 16,831,643**	**$ 46,730,974**

Operations	Capital Projects	Total Expenditures	Transfers-Out	Ending Fund Balance	Restricted Reserves	Available Fund Balance
				Successor Agency - Area AB		
						Capital Projects Funds
$ 35,896	$ -	$ 35,896	$ -	$ 4,633	$ -	$ 4,633
$ 35,896	**$ -**	**$ 35,896**	**$ -**	**$ 4,633**	**$ -**	**$ 4,633**
						Debt Service Funds
3,145,657	-	3,145,657	-	1,405,905	-	$ 1,405,905
12,293,764	-	12,293,764	-	10,319,530	-	10,319,530
$ 15,439,421	**$ -**	**$ 15,439,421**	**$ -**	**$ 11,725,435**	**$ -**	**$ 11,725,435**
				Successor Agency - Area C		
						Debt Service Fund
1,356,326	-	1,356,326	-	1,229,012	-	$ 1,229,012
$ 1,356,326	**$ -**	**$ 1,356,326**	**$ -**	**$ 1,229,012**	**$ -**	**$ 1,229,012**
				Successor Agency - Other		
						Debt Service Fund
-	-	-	16,831,643	68,079	-	$ 68,079
$ -	**$ -**	**$ -**	**16,831,643**	**$ 68,079**	**$ -**	**$ 68,079**
$ 16,831,643	**$ -**	**$ 16,831,643**	**$ 16,831,643**	**$ 13,027,159**	**$ -**	**$ 13,027,159**

BREA
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814 BREA PUBLIC FINANCING AUTHORITY

This fund is used to account for revenues received and expenditures made for the annual debt requirements for the following bond issues: Brea Public Financing Authority 2004 Lease Revenue Refunding Bonds; Brea Public Financing Authority 2010 Lease Revenue Bonds; and Brea Public Financing Authority 2010 Refunding Lease Revenue Bonds.

During FY 19-20, the City refunded the Brea Public Financing Authority 2009 Water Revenue Refunding Bonds, Series A; Brea Public Financing Authority 2009 Water Revenue Bonds, Series B; Brea Public Financing Authority 2010 Water Revenue Bonds, Series A; Brea Public Financing Authority 2010 Water Revenue Bonds, Series B. The new 2019 Water Revenue Refunding Bonds are paid directly from the City's Water Enterprise Fund.

	Actual FY 2018-19	Adopted FY 2019-20	Estimated FY 2019-20	Budget FY 2020-21
Beginning Balance 7/1	$ -	$ -	$ -	$ -
Resources				
Revenues				
Lease Payments	1,392,484	1,393,600	1,393,276	1,391,670
Water Fund Payments	2,814,666	2,832,200	32,456,983	188,109
Total Resources	4,207,150	4,225,800	33,850,259	1,579,779
Total Available	4,207,150	4,225,800	33,850,259	1,579,779
Requirements				
Expenditures				
Bond Principal	1,970,000	2,070,000	2,070,000	1,310,000
Bond Interest	2,237,150	2,155,800	1,246,822	269,779
Bond Defeasement	-	-	30,533,437	
Total Requirements	4,207,150	4,225,800	33,850,259	1,579,779
Ending Balance 6/30	$ -	$ -	-	$ -

BREA
CALIFORNIA

815 BREA COMMUNITY BENEFIT FINANCING AUTHORITY

This fund is used to account for revenues received and expenditures made for the annual debt requirement for the Brea Community Benefit Financing Authority 2014 Water Revenue Bonds.

	Actual FY 2018-19	Adopted FY 2019-20	Estimated FY 2019-20	Budget FY 2020-21
Beginning Balance 7/1	**$ -**	**$ -**	**$ -**	**$ -**
Resources				
Revenues				
Water Fund Payments	1,172,269	1,173,400	1,173,369	1,172,019
Total Resources	1,172,269	1,173,400	1,173,369	1,172,019
Total Available	1,172,269	1,173,400	1,173,369	1,172,019
Requirements				
Expenditures				
Bond Principal	340,000	355,000	355,000	370,000
Bond Interest	832,269	818,400	818,369	802,019
Total Requirements	1,172,269	1,173,400	1,173,369	1,172,019
Ending Balance 6/30	**$ -**	**$ -**	**$ -**	**$ -**

BREA
CALIFORNIA

Appropriation – An authorization by the City Council to make expenditures/expenses and to incur obligations for a specific purpose within a specific time frame.

Assessed Valuation – A dollar value placed on real estate or other property by the County of Orange as a basis for levying property taxes.

Assessment Fund – A type of fund to account for the financing of public improvements or services from the issuance of bonds or assessments levied against the properties benefitted.

Audit – A review of the City's accounts by internal audit staff or an independent auditing firm to substantiate fiscal year-end funds, salaries, reserves and cash on hand.

Beginning/Ending (Un-appropriated) Fund Balance – Unencumbered resources available in a fund from the prior/current fiscal year after payment of the prior/current fiscal year's expenditures/expenses. This is a not necessarily cash on hand.

Bond – Capital raised by the City by issuing a written promise to pay a specific sum of money (called the face value or principal amount) at a specific date or dates in the future, together with periodic interest at a special rate. The most common types of bonds are General Obligation, Revenue and Special Tax Bonds.

Budget – A fiscal plan of financial operation listing an estimate of proposed applications or expenditures/expenses and the proposed means of financing them for a particular time period. The budget is "proposed" until it has been approved by the City Council.

Capital Improvement – A permanent addition to the City's assets, including the design, construction or purchase of land, buildings or facilities, or major renovations of same.

Capital Improvement Program (CIP) – A financial plan of proposed capital improvement projects with single and multiple year capital expenditures/expenses. Brea's seven year Capital Improvement Program plan is updated annually.

Capital Outlay – A budget appropriation category which budgets all equipment having a unit cost of $5,000 and which has an estimated useful life of over one year.

Capital Projects Fund – A type of fund to account for financial resources to be used for the acquisition or construction of capital facilities.

City Manager's Budget Message – A general discussion of the budget. The letter contains an explanation of principal budget items and summaries.

Debt Service Fund – A type of fund to account for payments of the principal and interest on an obligation resulting from the issuance of bonds, and/or notes.

Debt Service Requirements – The amount of money required to pay interest on outstanding debt and required contributions to accumulate monies for future retirement of term bonds.

Deficit – An excess of expenditures/expenses (uses) over revenues (resources).

Department – An organized unit comprised of divisions and programs. It is the basic unit of service responsibility that encompasses a broad mandate of related activities.

Division – A sub-section within a department which furthers the objectives of the City Council by providing specific services or a product. Divisions are comprised of one or more programs.

Encumbrance – A legal obligation to pay funds, the expenditure/expense of which has not yet

occurred. An encumbrance ceases when the obligation is paid or is otherwise terminated. Technically, encumbrances lapse at fiscal year end and require Council action to re-appropriate the necessary funds.

Enterprise Fund – A type of fund established for the total costs of those governmental facilities and services which are operated in a manner similar to private enterprises. Enterprise Fund activities are entirely or predominately self-supporting. The City has a number of enterprises; Urban Runoff (410), Water Utility (420), Sewer Utility (430), Sanitation & Street Sweeping (440), and external management informational systems (460).

Expenditure – The actual spending of governmental funds set aside by an appropriation.

Expense – The actual spending of proprietary funds (Enterprise and Internal Service Fund types) set aside for appropriation.

Fiscal Year – A twelve-month period of time to which a budget applies. Brea's budget contains one calendar year starting July 1 of the first year and ending June 30 of the second year.

Fund – An independent fiscal and accounting entity used to record all financial transactions related to the specific purpose for which the fund was created.

Fund Balance – The amount of financial resources available for use. Similar to retained earnings, it represents the excess of all prior year's operating surpluses and deficits.

General Fund – The primary fund of the City, it is used to account for all revenues and expenditures not legally restricted as to use. This fund is used to account for the cost of the City's general operations. Examples of departments financed by the General Fund include the City Council, Police and Fire Services, and most general government activities.

General Obligation Bonds – Bonds used for various purposes and repaid by the regular (usually the General Fund) revenue raising powers of the City.

Governmental Fund – A type of fund that records revenues and expenditures of typical government activities. This fund type includes General, Special Revenue, Debt Service and Capital Projects funds.

Grant – Contributions, gifts of cash, or other assets from another government entity to be used or expended for a special purpose, activity or facility. An example is the Community Development Block Grant (CDBG) provided by the Federal government.

Interfund Transfers – Monies transferred from one fund to another. Such money is transferred to finance the operations of another fund or to reimburse the fund for certain expenditures/expenses.

Internal Service Fund (ISF) – An internal Service Fund supports services to other City departments and bills the various other funds for services rendered. ISF's are self-supporting. The City's ISF's include Risk Management Fund (470), IT Internal Support (475), the Equipment & Vehicle Maintenance Fund (480) and the Building Occupancy Fund (490).

Materials, Supplies and Services – Expenditures/ expenses for materials, supplies and services which are ordinarily consumed within a fiscal year and which are not included in departmental inventories.

Municipal Code – A book that contains the City Council approved ordinances currently in effect. The Code defines City policy with respect to areas such as planning, fire safety standards, etc.

Objectives – The expected results or achievements of a budgeted activity.

Operating Budget – The appropriation of funds for on-going program costs, including salaries and benefits, services and supplies, debt service, capital outlay and capital improvements.

Ordinance – A formal legislative enactment by the City Council which has the full force and effect of law within City boundaries. An ordinance has a higher legal standing that a resolution.

Program – A subsection of a division which provides specific services or a product. A program is the smallest unit of service. There may be one or more programs within a division.

Reserve – An account used to record a portion of the fund balance as legally segregated for a specific use.

Resolution – A special order of the City Council. A resolution has a lower legal standing than an ordinance.

Retained Earnings – The amount of financial resources available for use in an Enterprise Fund. Similar to 'fund balance', it represents the excess of all prior years' surpluses and deficits.

Revenues – An amount received by the City from taxes, fees, permits, licenses, interest, intergovernmental sources and other sources during the fiscal year.

Revenue Bond – A type of bond usually issued to construct facilities. The bonds are repaid from the revenue produced by a specific source, such as water revenues or property tax.

Salaries, Wages and Employee Benefits – Budgeted expenditure categories which generally account for full-time and part-time employees, overtime expenses, and all employee benefits, such as medical and dental insurance and retirement benefits.

Special Revenue Fund – This fund type collects revenues that are restricted by City, County, State, or Federal government as to how the City might spend them.

BREA
CALIFORNIA

2020-21 DECISION PACKAGE

Department: **Fire**

Division: **Operations**

Request: **iPad Replacement for Deployment of New Report Managing System**

In 2015, the Fire Services Department's purchased the current computer tablet devices (Apple iPads). They are used numerous times throughout the course of a day, every day. Modern day technology allows us to perform real time on scene documentation via these portable tablet devices, while also referencing various digital tools necessary to perform our duties.

Currently, the extent of our on scene documentation is limited to emergency medical reporting, however the Fire Department is transitioning to a new web-based records management system which will allow all field access to such. This includes medical documentation, fire report documentation, incident reporting and fire inspection documentation.

All paper and city server based documentation will now be obsolete. Employees will now be utilizing digital platforms only, often in the field. Additionally, all fire inspections will be performed on digital tablets. In light of this new increased demand and also our current iPads having been through their useful life, the Fire Department is seeking to purchase new iPads to meet our new need. Our current iPads are increasingly requiring maintenance by our IT department due to age and heavy use for 5 years. By purchasing our new iPads, we reduce the workload on IT, ensure device continuity for the next 5 years and also provide the proper amount of iPads for all staff now that we operate solely on a digital platform.

We are increasing the number of iPads in our inventory to ensure each member has one to work with. Currently, only 2 members of a 4 person crew have an iPad at any given moment. Increasing tablet count also increasing operationally efficiency and productivity.

We are requesting to purchase 25 iPads including accessories (rugged protective case and connectivity services) and is recommended to be funded through the Public Safety Augmentation Fund (Fund 172) which is restricted for use for public safety services. There is no General Fund impact.

Fiscal Impact

	Fund/Dept/Program No.	1X	Ongoing	Total
Salary/Benefits		$ 0	$ 0	**$ 0**
Services/Supplies		0	0	**0**
Capital Outlay	172 22 2221 4639	20,000	0	**20,000**
Subtotal		$ 0	$ 0	**$ 20,000**
Offset		0	0	**0**
Total		$ 20,000	$ 0	**$ 20,000**

2020-21 DECISION PACKAGE

Department: **Fire**

Division: **Operations**

Request: **SCBA (Self-Contained Breathing Apparatus) Bottle Replacement**

As the Fire Department continues to rotationally replace its SCBA air bottles, it has identified 25 bottles requiring replacement this calendar year. The air bottles are inspected routinely in daily duties, and hydrostatically tested every 3-5 years depending on bottle type, to determine integrity and usability in adverse environments. However, every bottle is also issued a service life by the manufacturer. Service life ranges from 15-30 years depending on specification at time of purchase. Our current air bottles were purchased with a 15 year service life, and expire in 2020. As we cycle these air bottles out, we are purchasing 30 year service life bottles to replace them.

Per OSHA, DOT and NFPA, we are not permitted to use SCBA bottles past the manufacturer's listed service life. Our department has just enough SCBA bottles to outfit every on–duty Firefighter with a bottle and two spares. We will be short of that inventory if we are unable to provide for timely replacement. After this replacement, our next replacement purchase of the current bottles will be in 2023. We will replace the remaining 40 bottles expected to be reach the end of their service life.

SCBAs are an OSHA requirement for all operations performed in or around any environment considered to be immediately dangerous to life and health, or IDLH. This includes all active fire incidents, hazardous materials incidents, confined space incidents, certain biological medical calls, etc.

This request is recommended to be funded through the Public Safety Augmentation Fund (Fund 172) and is restricted for use for public safety services. There is no General Fund impact.

Fiscal Impact

	Fund/Dept/Program No.	1X	Ongoing	Total
Salary/Benefits		$ 0	$ 0	**$ 0**
Services/Supplies		0	0	**0**
Capital Outlay	172 22 2221 4639	25,000	0	**25,000**
Subtotal		$ 0	$ 0	**$ 25,000**
Offset		0	0	**0**
Total		$ 25,000	$ 0	**$ 25,000**

2020-21 DECISION PACKAGE

Department: **Fire**

Division: **Operations**

Request: **Emergency Radio and Antenna Installation**

Last fiscal year, the Fire Department utilized Fire Impact Fees to expand its operational capability when communicating during emergency incidents. The department moved from “single band” radio capability to “tri-band” capability by purchasing radios which are able to communicate on 800mhZ, VHF and UHF frequencies without having to do so on multiple different radios. These new radios will be switched out with current radios in all fire apparatus to allow the company officer the ability to communicate while en-route and from a higher power platform for maximum reach. In doing so, we will have the ability to communicate with all of our local and state mutual aid partners with ease.

At time of research and purchasing, the city had a staff member who provided all technical and physical radio work, including installation. However, he has since retired. All complex radio work must now be performed by outside private vendor or county communications center. The new “tri-band” radios require a multi-band antenna for use, giving the radio the necessary coverage to receive the large spectrum of radio frequencies. Both the radios and new antennas will require physical installation by and outside provider. The fire department is seeking the additional funding to finalize the expansion of our communications needs.

This request is recommended to be funded through the Fire Impact Fees Fund (Fund 542) and is restricted for use for fire related services. There is no General Fund impact.

Fiscal Impact

	Fund/Dept/Program No.	1X	Ongoing	Total
Salary/Benefits		$ 0	$ 0	**$ 0**
Services/Supplies		0	0	**0**
Capital Outlay	542 22 2221 4639	25,000	0	**25,000**
Subtotal		$ 0	$ 0	**$ 25,000**
Offset		0	0	**0**
Total		$ 25,000	$ 0	**$ 25,000**

City of Brea

COUNCIL AND AGENCY COMMUNICATION

TO: Honorable Mayor/Chair and City Council/Agency Members

FROM: Bill Gallardo

DATE: 06/16/2020

SUBJECT: Public Hearing to Consider the Adoption of the Successor Agency to the Brea Redevelopment Agency 2020-21 Operating Budget

RECOMMENDATION

City Council, as Successor Agency: Adopt the attached Resolution appropriating funds for the Successor Agency to the Brea Redevelopment Agency 2020-21 Proposed Operating Program Budget.

BACKGROUND/DISCUSSION

The City Council of the City of Brea, as Successor Agency to the Brea Redevelopment Agency, reviewed the Successor Agency's Operating Budget for 2020-21 at the Budget Workshop held on June 2, 2020. The City Manager has provided an overview message and fund balances in the Proposed Budget document.

SUMMARY/FISCAL IMPACT

The fiscal impact for Fiscal Year 2020-21 is as follows:

Administration	$45.000
Senior Rental Subsidy Program	0
Long Term Obligations	16,750,747
Support Services	35,896
Other (Payment to County)	0
Total	**$16,831,643**

The City Council of the City of Brea, as Successor Agency to the Brea Redevelopment Agency, has reviewed the Proposed Budget at a City Council Study Session (Budget Workshop) held on June 2, 2020. The Successor Agency budget contains operating expenditures for administration, debt service, support services, and payments to the County, as needed. The budget document includes projected revenues to be received by the Successor Agency. An overview of the Proposed Budget and detailed fund balances are contained within the Fiscal Year 2020-21 budget documents.

RESPECTFULLY SUBMITTED:

William Gallardo, City Manager
Prepared by: Alicia Brenner, Sr. Fiscal Analyst
Concurrence: Cindy Russell, Administrative Services Director

City of Brea

COUNCIL COMMUNICATION

TO: Honorable Mayor and City Council Members

FROM: Bill Gallardo, City Manager

DATE: 06/16/2020

SUBJECT: Capital Improvement Program Budget for Fiscal year 2020-2021

RECOMMENDATION

Adopt resolution for the Capital Improvement Program (CIP) Budget for FY 2020-21 as presented in the proposed Seven-Year CIP document. Changes proposed by City Council or staff at the Public Hearing, if any, will be reflected in the final adopted CIP budget.

BACKGROUND/DISCUSSION

Council reviewed the proposed Seven-Year CIP at the budget workshop held on June 2, 2020. Staff provided an overview of the CIP, project highlights, various funding sources available for each project and proposed improvements for FY 2020-21. This program includes budgeted carry-over projects and a number of new projects. Adoption of the CIP will appropriate funding for FY 2020-21.

The Public Hearing allows the community an opportunity to provide input on the proposed Seven-Year CIP and for Council to consider adoption of the FY 2020-21 CIP budget.

The Seven-Year CIP has historically been divided into six categories, namely: Street Improvements, Traffic Safety Enhancements, Water Improvements, Storm Drain Improvements, Sewer Improvements and Facility Improvements. For FY 2020-2021, staff removed the Storm Drain Improvements category due to lack of new projects and added a seventh category called Golf Course Improvements. There are 32 projects/programs in the proposed FY 2020-21 funded portion of the CIP. A detail sheet has been prepared for each proposed project containing a description of the project, amount of funding required and source of funds. The following are highlights of the FY 2020-21 CIP:

Street Improvements

This CIP category continues the emphasis on street pavement rehabilitation in accordance with the City's Pavement Management Plan (PMP). The PMP is updated every two (2) years for arterial roads and every six (6) years for local roads as required by the Orange County Transportation Authority (OCTA). The current approved PMP is dated July, 2019, which established the status of the roadway Pavement Condition Index (PCI) for all City streets (local and arterial) as of April 2019. The results of the 2019 PMP and pavement rehabilitating priorities are reflected in the FY 2020-2021 CIP. Work continues on the design or construction of several large street/roadway improvement projects that are being carried forward from the current fiscal year. Some of these are SR-57 / Lambert Interchange (CIP 7251), Puente Street Rehabilitation (CIP 7311), and Country Hills Subdivision Pavement Rehabilitation (CIP 7322).

Requested appropriations for FY 20-21 include funding for our annual Citywide Slurry Seal Program (CIP 7312) and Citywide Sidewalk Replacement (CIP 7313) projects, construction funding for

Country Lane Pavement Rehabilitation (CIP 7323) and funding for new projects such as ADA Ramp Compliance Upgrades (CIP 7325) and Brea Boulevard Pavement Improvements (CIP 7299).

Traffic Safety
Work continues on the implementation of several sign replacement projects, signal synchronization projects and monitoring of signal synchronization projects that are being carried forward from FY 19-20. In conjunction with Street Improvement projects, Traffic Safety Enhancements improve the driving experience in Brea by easing congestion and improving traffic flow.

Water Projects
A major focus of the CIP is the proposed improvements to Water infrastructure. From the total of approximately $54 million in combined Continuing appropriations and Proposed FY 2020-21 funding, water improvements will account for about 52% of CIP funding. While these efforts cannot eliminate complications caused by unplanned water line breaks, the strategic use of water funds for planned capital improvements reduces the number of more costly urgent projects that result from breaks in our water asset components.

Work continues on the design or construction of several large water improvement projects that are being carried forward from FY 19-20, such as Gemini Ave/Steele Drive Water Main Improvements (CIP 7453), Walnut–Orange–Juniper Water Main Replacement (CIP 7454), North Hills (West & East) and Northwood Water Main Replacements (CIP 7431, 7459 & 7460), Eagle Hills Tract Water Main Replacement (CIP 7467) and Booster Pump Station Improvements (CIP 7470, 7471 & 7475). Requested appropriations for FY 2020-21 primarily provide additional funding for the Construction Phase of continuing (carryover) projects.

Sewer Projects
Requested appropriations for FY 2020-21 include funding for completion of the South Brea Sewer Repairs (CIP 7626), funding for the annual Sewer Mainline Relining (CIP 7617) and funding for a new project called Northwood Avenue Sewer Replacement (CIP 7628).

Facility Improvements
Work continues on the design or construction of several significant projects that are being carried forward from FY 19-20, such as Skate Park Upgrade (CIP 7914), Fire Station No. 1 Seismic upgrades (CIP 7923), Civic Center Space Plan and Security Improvements (CIP 7954 & 7955), and several park improvement projects. Requested appropriations for FY 2020-21 include funding for new projects such as New Switch Gear Boxes at Arovista and Country Hills Parks (CIP 7960), Parking Lot rehabilitation at Brea Community Center (CIP 7961) and Fencing and Security Cameras at the City Service Center (CIPs 7966 & 7967).

Golf Course Improvements (New)
With the recent transfer of ownership of the Birch Hills Golf Course to the City of Brea and changes to the management company at Brea Creek Golf Course, staff decided to add this new CIP category to capture planned CIP golf course projects moving forward.

Annual CIP Programs
On-going annual programs, including Slurry Seal (CIP 7312), Sidewalk Replacement (CIP 7313), Sewer Mainline Repair (CIP 7617), Miscellaneous Water System Improvements (CIP 7442), and Traffic Calming Enhancements (CIP 7219) will continue as funding allows.

In conclusion, with continued prudent fiscal management and project coordination, Brea's Fiscal Year 2020-2021 CIP will support a variety of projects to sustain our infrastructure quality, as well as continuing the goals of enhancing the quality of life in the community, ensuring a safe environment,

and promoting transportation improvements in the City.

FISCAL IMPACT/SUMMARY

The fiscal impact for the FY 2020-2021 CIP Budget is $14,424,538. Funding sources include the following: Fixed Asset Replacement Fund; Gas Tax Fund; Measure M Fund; Community Development Block Grant Fund; Urban Runoff Fund; Water Fund; Sewer Fund; Sanitation Fund; Storm Drain Fund; Equipment & Vehicle Maintenance Fund; Traffic Impact Fees Fund; Water Impact Fees Fund; Federal Grants; State Grants; County Grants; Southern California Edison Rule 20-A funds; and other miscellaneous contributions. As mentioned previously, any changes proposed by Council or staff at the Public Hearing will be reflected in the final adopted CIP budget.

The CIP for FY 2020-2021 reflects Council's commitment to the goals of enhancing existing infrastructure and providing new infrastructure to provide for a safe environment and enhance the quality of life in the community. The remaining six years of the CIP are not a commitment of actual funds, but rather a long-range planning tool for subsequent investments in the City's infrastructure. Staff recommends approval of the Capital Improvement Program Budget as presented.

RESPECTFULLY SUBMITTED:

William Gallardo, City Manager
Prepared by: Warren Coleman, Sr. Management Analyst
Concurrence: Tony Olmos, Public Works Director

Attachments

Resolution
CIP

RESOLUTION NO. 2020-045

A RESOLUTION OF THE COUNCIL OF THE CITY OF BREA ADOPTING A CAPITAL IMPROVEMENT PROGRAM BUDGET FOR SAID CITY FOR THE FISCAL YEAR OF 2020-2021 AND APPROPRIATING FUNDS FOR PROJECTS AND PURPOSES THEREIN SET FORTH

A. RECITALS:

(i) The City Manager's proposed Capital Improvement Program (CIP) Budget for Fiscal Year (FY) 2020-2021, heretofore, has been presented to the Planning Commission and to this Council.

(ii) Copies of said proposed CIP budget are on file in the Office of the City Clerk and said proposed budget is hereby made a part of this resolution.

B. RESOLUTION:

NOW, THEREFORE, BE IT FOUND, DETERMINED AND RESOLVED by the City Council of the City of Brea that:

1. Said proposed CIP budget is hereby adopted as the CIP Budget of the City of Brea for FY 2020-2021 consisting of the estimated and anticipated expenditures and revenue for this fiscal year.

2. There are hereby appropriated for obligation and expenditure by the City Manager the amounts shown as set forth in the pages of the proposed budget for FY 2020-2021.

3. Said appropriations for obligation and expenditure shall be deemed to relate to each separate project set forth and shall include as to each project the total of the sums listed in the proposed budget. All obligations and expenditures

shall be incurred and made in the manner provided by the provisions of State law and City ordinances and resolutions applicable to purchasing and contracting.

4. No warrant shall be issued or indebtedness incurred which exceeds the unexpended balances of the project appropriation herein before authorized unless such appropriations shall have been amended by a supplemental appropriation duly enacted by the City Council by resolution.

APPROVED AND ADOPTED this 16th day of June 2020.

_____
Marty Simonoff, Mayor

ATTEST: _____
Lillian Harris-Neal, City Clerk

I, Lillian Harris-Neal, City Clerk of the City of Brea, do hereby certify that the foregoing Resolution was adopted at a regular meeting of the City Council of the City of Brea held on the 16th day of June 2020, by the following vote:

AYES: COUNCIL MEMBERS:
NOES: COUNCIL MEMBERS:
ABSENT: COUNCIL MEMBERS:
ABSTAINED: COUNCIL MEMBERS:

Dated: _____

_____
Lillian Harris-Neal, City Clerk

CITY OF BREA

SEVEN-YEAR CAPITAL IMPROVEMENT PROGRAM

PROPOSED

FY 2020-21 through FY 2026-27

City of Brea

Honorable Mayor and City Council
City of Brea
1 Civic Center Circle
Brea, CA 92821

RE: 2020-2021 CAPITAL IMPROVEMENT PROGRAM BUDGET MESSAGE

Dear Mayor and City Council:

The Public Works Department in coordination with other City Departments has prepared the seven-year Capital Improvement Program (CIP) budget plan. The goals of the CIP are to enhance the quality of life in the community, ensure a safe environment and to promote transportation improvements in the City. The CIP budget plan is both a planning and implementation document. The first year of the CIP includes the appropriation of funds for Fiscal Year (FY) 2020-21. Consistent with the General Fund Budget, this is a one-year request. The remaining six years of the CIP are not a commitment of funds, but rather used as a long-range planning tool for subsequent investments in the City's infrastructure.

There are currently 80 projects in the 7-year CIP budget plan estimated at just over $116 million. These projects are either continuing, new, or annual programs and are in various stages of development, such as planning, design, or construction. Staff is requesting for $14,424,538 in new funding for Fiscal Year 20-21.

The CIP is divided into seven improvement categories, namely: Street, Traffic Safety, Storm Drain Water, Sewer, Facility and Golf Course Improvements (new). The following are highlights of the FY20-21 CIP Projects:

Street Improvements

Work continues on the design or construction of several large street/roadway improvement projects that are being carried forward from FY19-20, such as 57/Lambert Interchange (CIP 7251), Puente Street Rehabilitation (CIP 7311), and Country Hills Subdivision Pavement Rehabilitation (CIP 7322).

Requested appropriations for FY20-21 include funding for our annual Citywide Slurry Seal (CIP 7312) and Citywide Sidewalk Replacement (CIP 7313) projects, construction funding for Country Lane Pavement Rehabilitation (CIP 7323) and funding for new projects such as ADA Ramp Compliance Upgrades (CIP 7325) and Brea Boulevard Pavement Improvements (CIP 7299).

City Council **Marty Simonoff** *Mayor* **Steven Vargas** *Mayor Pro Tem* **Cecilia Hupp** *Council Member* **Christine Marick** *Council Member* **Glenn Parker** *Council Member*

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Traffic Safety

Work continues on the implementation of several sign replacement projects, signal synchronization projects and monitoring of signal synchronization projects that are being carried forward from FY19-20.

Requested appropriations for FY20-21 include funding for completion of our Illuminated Street Name Sign Upgrade Project (CIP 7212) that will now include the intersections on Imperial Highway. There is also requested funding for monitoring of the Birch Street Traffic Signal Synchronization (CIP 7709).

Water

A major focus of the CIP is the proposed improvements to Water infrastructure. From the total of approximately $56 million in combined Continuing Appropriations and Proposed FY20-21 Funding, water improvements projects account for about 53% of those funds. While these efforts cannot eliminate unplanned water line breaks, the strategic use of water funds for planned capital improvements reduces the number of more costly urgent projects that result from breaks in our water assets.

Work continues on the design or construction of several large water improvement projects that are being carried forward from FY19-20, such as Gemini Avenue/Steele Drive Watermain Improvements (CIP 7453), Walnut-Orange-Juniper Watermain Replacement (CIP 7454), North Hills (West and East) and Northwood Watermain Replacement (CIPs 7431, 7459, 7460), Eagle Hills Tract Watermain Replacement (CIP 7467) and Booster Pump Stations (CIP 7470, 7471, 7475). Requested appropriations for FY20-21 primarily provide additional funding to continuing projects for construction phase.

Sewer

Requested appropriations for FY20-21 include funding for completion of the South Brea Sewer Repairs (CIP 7626), funding for our annual Sewer Mainline Relining (CIP 7617) and funding for a new project Northwood Avenue Sewer Replacement (CIP 7628).

Facility Improvements

Work continues on the design or construction of several significant projects that are being carried forward from FY19-20, such as Skate Park Upgrades (CIP 7914), Fire Station No.1 Seismic Upgrades (CIP 7923), Civic Center Space and Security Improvements (CIPs 7954 & 7955), and several park improvement projects.

Requested appropriations for FY20-21 include funding for new projects, such as New Switch Gear Boxes at Arovista & Country Hills Parks (CIP 7960), Parking Lot Rehabilitation at Brea Community Center (CIP 7961) and Fencing and Security Cameras at City Service Center (CIPs 7966 & 7967).

Golf Course Improvements (New)

With the recent transfer of ownership of the Birch Hills Golf Course to the City of Brea and changes to the management company at Brea Creek Golf Course, staff decided to add this new CIP category to capture planned CIP golf course projects moving forward.

Requested appropriations for FY20-21 include funding for two new projects, New Bridge at Birch Hills golf Course (CIP 7958) and Parking Lot Improvements at Brea Creek Golf Course (CIP 7959).

In conclusion, with continued prudent fiscal management and project coordination, Brea's FY 2020-21 CIP will support a variety of projects to sustain our infrastructure quality, as well as continuing the goals of enhancing the quality of life in the community, ensuring a safe environment, and promoting transportation improvements in the City. We thank the City Council for their continued support of this program.

Sincerely,

Tony Olmos, P.E.
Public Works Director

General Plan
Conformance Resolution

CITY OF BREA

SEVEN-YEAR CAPITAL IMPROVEMENT PROGRAM BUDGET

FY 2020-21 through FY 2026-27

GENERAL PLAN CONFORMANCE RESOLUTION

RESOLUTION NO. PC 20-___

A RESOLUTION OF THE PLANNING COMMISSION OF THE CITY OF BREA FINDING THE FISCAL YEAR 2020-21 CAPITAL IMPROVEMENT PROGRAM IN CONFORMANCE WITH THE GENERAL PLAN PURSUANT TO SECTION 65401 OF THE GOVERNMENT CODE.

A. RECITALS.

(i) The Planning Commission of the City of Brea has heretofore reviewed, as required by Section 65401 of the Government Code, a list of projects being planned or constructed in the 2020-21 Fiscal Year (FY) by the Capital Improvement Program (CIP) for conformity with the General Plan.

(ii) All projects, as listed in Exhibit A, are located in the City of Brea and are consistent with policies of the City.

(iii) All legal prerequisites to the adoption of this Resolution have occurred.

B. RESOLUTION.

NOW, THEREFORE, BE IT FOUND, DETERMINED AND RESOLVED by the Planning Commission of the City of Brea as follows, that:

1. In all respects as set forth in the Recitals, Part A, of this Resolution.

2. The 2020-21 FY CIP as contained in the Draft Seven-Year CIP has been reviewed with particular regard to its conformity with the General Plan.

3. Said 2020-21 FY CIP is in conformity with the General Plan, pursuant to Section 65401 of the Government Code. The proposed CIP has been found to serve the implementation of various goals and policies of the General Plan as specifically outlined within the staff report and the accompanying list of projects.

4. This Resolution shall constitute this Commission's report and recommendation to the City Council as required by the Government Code.

5. The Planning Commission also finds and determines that the projects identified in Exhibit A, Section I are categorically exempt from the requirements of the California Environmental Quality Act of 1970, as amended, and the guidelines promulgated thereunder pursuant to Section 15301 and 15262 of Division 6 of Title 14 of the California Code of Regulations.

6. The Secretary of this Commission shall certify to the adoption of this Resolution and forthwith transmit a certified copy to the City Council, as the report required to meet California Government Code 65401.

ADOPTED AND APPROVED this 28th day of April 2020.

_____
Chairman, Planning Commission

I, Jennifer Lilley, Secretary to the Planning Commission of the City of Brea, do hereby certify that the foregoing Resolution was introduced at a regular meeting of the Planning Commission of the City of Brea held on the 28th day of April 2020, and was finally passed at a regular meeting of the Planning Commission of the City of Brea, held on the 28th day of April, 2020, by the following votes:

AYES: COMMISSIONERS:

NOES: COMMISSIONERS:

ABSENT: COMMISSIONERS:

ABSTAIN: COMMISSIONERS:

ATTEST:_____
Secretary, Planning Commission

Summary of
Expenditure By Fund

CITY OF BREA

SEVEN-YEAR CAPITAL IMPROVEMENT PROGRAM BUDGET

FY 2020-21 through FY 2026-27

SUMMARY OF EXPENDITURES BY FUND

SUMMARY OF EXPENDITURES BY FUND

FUNDING SOURCES	Approved 2019-20	Proposed 2020-21	Proposed 2021-22	Proposed 2022-23	Proposed 2023-24	Proposed 2024-25	Proposed 2025-26	Proposed 2026-27
SUCCESSOR AGENCY								
FUND 515 (AGENCY BOND PROCEEDS)	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
FUND 517 (AGENCY BOND PROCEEDS)	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
TOTAL	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
FUNDS								
FUND 110 (GENERAL)	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
FUND 140 (C.B.E.D.)	$ 253,212	$ -	$ -	$ -	$ -	$ -	$ -	$ -
FUND 172 (PUBLIC SAFETY AUGMENTATION)	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
FUND 182 (FARP)	$ 5,292,473	$ 378,000	$ 350,000	$ 210,000	$ -	$ -	$ -	$ -
FUND 220 (GAS TAX)	$ 2,060,456	$ 835,000	$ 1,460,000	$ 1,370,000	$ 1,435,000	$ 1,400,000	$ 1,462,500	$ 1,528,125
FUND 221 (RMRA)	$ 1,618,684	$ 50,000	$ 1,105,000	$ 1,015,500	$ 1,107,000	$ 1,205,000	$ 1,265,250	$ 1,328,513
FUND 240 (AQMD)	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
FUND 250 (PARK)	$ 865,000	$ -	$ -	$ -	$ 956,475	$ 1,005,637	$ 1,005,637	$ -
FUND 260 (MEASURE M)	$ 2,319,769	$ 2,520,000	$ 1,455,000	$ 1,525,000	$ 1,650,000	$ 1,625,000	$ 1,693,750	$ 1,765,938
FUND 290 (CDBG)	$ 436,833	$ 150,000	$ -	$ -	$ -	$ -	$ -	$ -
FUND 410 (URBAN RUNOFF)	$ 57,799	$ -	$ -	$ -	$ -	$ -	$ -	$ -
FUND 420 (WATER)	$ 25,636,249	$ 9,324,000	$ 3,080,000	$ 5,320,000	$ 1,500,000	$ 350,000	$ 350,000	$ 350,000
FUND 430 (SEWER)	$ 3,964,367	$ 990,000	$ 1,300,000	$ 1,300,000	$ 1,300,000	$ 1,300,000	$ 1,300,000	$ 1,300,000
FUND 440 (SANITATION)	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
FUND 480 (VEHICLE & EQUIP MAINT)	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
FUND 510 (CAPITAL IMPROVEMENT)	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
FUND 540 (TRAFFIC IMPACT)	$ 6,097,984	$ 177,538	$ 271,538	$ 800,000	$ 785,000	$ 100,000	$ 100,000	$ 100,000
FUND 541 (WATER IMPACT)	$ 29,481	$ -	$ -	$ -	$ -	$ -	$ -	$ -
FUND 560 (CAPITAL/MITIGATION)	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
TOTAL	$ 48,632,307	$ 14,424,538	$ 9,021,538	$ 11,540,500	$ 8,733,475	$ 6,985,637	$ 7,177,137	$ 6,372,575
GRANTS AND OTHER FUNDING SOURCES (MISC.)								
FEDERAL GRANTS	$ 67,840	$ -	$ -	$ -	$ -	$ -	$ -	$ -
STATE GRANTS	$ -	$ -	$ -	$ -	$ 2,586,025	$ 1,730,757	$ 1,730,757	$ -
COUNTY GRANTS	$ 14,980,471	$ -	$ -	$ -	$ -	$ -	$ -	$ -
OTHER (FUNDED)	$ 263,963	$ -	$ -	$ -	$ -	$ -	$ -	$ -
OTHER (UNFUNDED)	$ 85,000	$ -	$ 472,000	$ -	$ 3,790,000	$ -	$ -	$ -
TOTAL	$ 15,397,274	$ -	$ 472,000	$ -	$ 6,376,025	$ 1,730,757	$ 1,730,757	$ -
GRAND TOTAL	$ 64,029,581	$ 14,424,538	$ 9,493,538	$ 11,540,500	$ 15,109,500	$ 8,716,394	$ 8,907,894	$ 6,372,575

Project Expenditure
Summary

CITY OF BREA

SEVEN-YEAR CAPITAL IMPROVEMENT PROGRAM BUDGET

FY 2020-21 through FY 2026-27

PROJECT EXPENDITURE SUMMARY

Project Expenditure Summary

	PROJECT NAME	Continuing Appropriations*	Proposed 2020-21	Proposed 2021-22	Proposed 2022-23	Proposed 2023-24	Proposed 2024-25	Proposed 2025-26	Proposed 2026-27
	Street Improvements								
7173	Residential Streets Rehabilitation Program	$ -	$ -	$ 2,030,000	$ 2,140,500	$ 2,257,000	$ 2,380,000	$ 2,499,000	$ 2,623,950
7193	Annual Arterial Highway Rehabilitation Program	$ -	$ -	$ 1,190,000	$ 1,320,000	$ 1,385,000	$ 1,450,000	$ 1,522,500	$ 1,598,625
7219	Traffic Calming Improvements	$ 56,756	$ -	$ 50,000	$ 50,000	$ 50,000	$ 50,000	$ 50,000	$ 50,000
7234	Imperial Highway/Kraemer Blvd. Intersection Improvements	$ -	$ -	$ 140,000	$ 500,000	$ 2,475,000	$ -	$ -	$ -
7251	SR-57 Freeway/Lambert Road Interchange	$ 10,000,000	$ -	$ -	$ -	$ -	$ -	$ -	$ -
7276	Lambert Road and Puente St. Intersection Improvement	$ 515,000	$ -	$ -	$ -	$ -	$ -	$ -	$ -
7278	Imperial Hwy. and Berry St. Intersection Improvements	$ 664,995	$ -	$ -	$ -	$ -	$ -	$ -	$ -
7299	Brea Blvd Pavement Rehabilitation	$ -	$ 50,000	$ 200,000	$ -	$ -	$ -	$ -	$ -
7305	Brea Boulevard Widening	$ 135,812	$ -	$ -	$ -	$ -	$ -	$ -	$ -
7306	Imperial Hwy./SR-57 Interchange Improvements	$ 200,000	$ 150,000	$ -	$ 200,000	$ 2,150,000	$ -	$ -	$ -
7311	Puente Street Rehabilitation	$ 2,058,477	$ -	$ -	$ -	$ -	$ -	$ -	$ -
7312	Citywide Slurry Seal Program	$ -	$ 200,000	$ 200,000	$ 200,000	$ 200,000	$ 200,000	$ 200,000	$ 200,000
7313	Citywide Sidewalk Replacement	$ -	$ 100,000	$ 100,000	$ 100,000	$ 100,000	$ 100,000	$ 100,000	$ 100,000
7319	Alley Rehabilitation West Of Flower North Of Imperial	$ 154,310	$ -	$ -	$ -	$ -	$ -	$ -	$ -
7320	Alley Rehab W/o Sycamore Between Elm And Date St.	$ 154,512	$ -	$ -	$ -	$ -	$ -	$ -	$ -
7321	Alley Pavement Rehab W/o Walnut	$ 169,488	$ -	$ -	$ -	$ -	$ -	$ -	$ -
7322	Country Hills Subdivision Pavement/Water Rehabilitation	$ 1,725,000	$ 793,000	$ -	$ -	$ -	$ -	$ -	$ -
7323	Country Lane Street Rehabilitation	$ 10,000	$ 950,000	$ -	$ -	$ -	$ -	$ -	$ -
7324	Berry Street Sidewalk Study	$ 20,000	$ -	$ -	$ -	$ -	$ -	$ -	$ -
7325	ADA Ramp Compliance Upgrade	$ -	$ 150,000	$ -	$ -	$ -		$ -	$ -
7962	Fence Repair Along Associated Road	$ -	$ 30,000	$ -	$ -	$ -	$ -	$ -	$ -
7964	Rehabilitate Landfill Access Road On Valencia Ave	$ -	$ 30,000	$ 150,000	$ -	$ -	$ -	$ -	$ -
	Street Improvement Totals	**$ 15,864,350**	**$ 2,453,000**	**$ 4,060,000**	**$ 4,510,500**	**$ 8,617,000**	**$ 4,180,000**	**$ 4,371,500**	**$ 4,572,575**
	Traffic Safety Enhancements								
7212	Illuminated Street Name Sign Upgrade	$ 115,296	$ 25,000	$ -	$ -	$ -	$ -	$ -	$ -
7218	Traffic Signal Controller Upgrade	$ 421,568	$ -	$ 150,000	$ 150,000	$ 150,000	$ 150,000	$ 150,000	$ 150,000
7702	Regulatory Sign Replacement	$ 60,000	$ -	$ -	$ -	$ -	$ -	$ -	$ -
7703	Street Name Sign Replacement	$ 12,000	$ -	$ -	$ -	$ -	$ -	$ -	$ -
7704	Emergency Changeable Message Signs	$ 615,682	$ -	$ -	$ -	$ -	$ -	$ -	$ -
7709	Birch Street Traffic Signal Synchronization	$ -	$ 27,538	$ 27,538	$ -	$ -	$ -	$ -	$ -
7710	Kraemer Blvd Traffic Signal Synchronization	$ 206,838	$ -	$ -	$ -	$ -	$ -	$ -	$ -
7714	Imperial Highway Traffic Signal Synchronization	$ 314,099	$ -	$ -	$ -	$ -	$ -	$ -	$ -
7715	Valencia Ave (SR 142) Traffic Signal Synchronization	$ 114,000	$ -	$ 476,000	$ -	$ -	$ -	$ -	$ -
	Traffic Safety Enhancements Totals	**$ 1,859,483**	**$ 52,538**	**$ 653,538**	**$ 150,000**	**$ 150,000**	**$ 150,000**	**$ 150,000**	**$ 150,000**

*Continuing Appropriations represent the estimated funding amounts to be carried forward into FY 20/21.

Project Expenditure Summary - Continued

	PROJECT NAME	Continuing Appropriations*	Proposed 2020-21	Proposed 2021-22	Proposed 2022-23	Proposed 2023-24	Proposed 2024-25	Proposed 2025-26	Proposed 2026-27
	Water Improvements								
7430	Moorpark Drive Waterline Improvement	$ 199,000	$ 30,000	$ -	$ -	$ -	$ -	$ -	$ -
7431	Northwood Water Main Replacement	$ 900,000	$ -	$ -	$ -	$ -	$ -	$ -	$ -
7442	Miscellaneous Water Improvement Program	$ -	$ 350,000	$ 350,000	$ 350,000	$ 350,000	$ 350,000	$ 350,000	$ 350,000
7453	Gemini Avenue/Steele Drive Waterline Improvements	$ 1,802,110	$ 1,454,000	$ -	$ -	$ -	$ -	$ -	$ -
7454	Walnut-Orange -Juniper St et al. Waterlines	$ 2,145,100	$ 1,600,000	$ -	$ -	$ -	$ -	$ -	$ -
7457	Pleasant Hill Tract Water Improvements	$ 924,960	$ 1,865,000	$ -	$ -	$ -	$ -	$ -	$ -
7458	Napoli Tract Water Improvements	$ 846,200	$ 760,000	$ -	$ -	$ -	$ -	$ -	$ -
7459	North Hills (West) Tract Water Improvements	$ 705,900	$ 1,415,000	$ -	$ -	$ -	$ -	$ -	$ -
7460	North Hills (East) Tract Water Improvements	$ 1,142,000	$ 1,817,000	$ -	$ -	$ -	$ -	$ -	$ -
7462	Enterprise Tract Water Improvements	$ 80,000	$ -	$ 1,120,000	$ -	$ -	$ -	$ -	$ -
7464	Puente Street Water Main Replacement	$ 1,055,400	$ -	$ -	$ -	$ -	$ -	$ -	$ -
7465	Candlewood Tract Water Main Replacement	$ 80,000	$ -	$ 1,270,000	$ -	$ -	$ -	$ -	$ -
7466	South Brea Neighborhood Water Main Replacement	$ 935,300	$ 1,160,000	$ -	$ -	$ -	$ -	$ -	$ -
7467	Eagle Hills Tract Water Main Replacement	$ 3,382,300	$ -	$ -	$ -	$ -	$ -	$ -	$ -
7468	Buttonwood Drive Tract Water Main Replacements	$ -	$ -	$ 80,000	$ 2,070,000	$ -	$ -	$ -	$ -
7469	Pepper Tree Tract Water Main Replacements	$ -	$ -	$ -	$ 60,000	$ 1,150,000	$ -	$ -	$ -
7470	Replace Pump at Carbon Canyon Booster No. 3	$ 366,617	$ -	$ -	$ -	$ -	$ -	$ -	$ -
7471	Construct Enclosures for Booster Stations 2 & 3	$ 789,369	$ -	$ -	$ -	$ -	$ -	$ -	$ -
7472	Oleander St-Catalpa Ave Water Line Replacement	$ -	$ -	$ 80,000	$ 1,120,000	$ -	$ -	$ -	$ -
7473	Valencia Reservoir Repainting	$ 1,100,000	$ -	$ -	$ -	$ -	$ -	$ -	$ -
7474	AMR (Meter Reading) Upgrade To AMI	$ -	$ -	$ -	$ 1,500,000	$ -	$ -	$ -	$ -
7475	Booster Pump Enclosure & Restroom At Olinda Ranch Park	$ 2,900,000	$ -	$ -	$ -	$ -	$ -	$ -	$ -
7921	Pave Access Road to 830 Zone & Valencia Reservoirs	$ -	$ -	$ 30,000	$ 270,000	$ -	$ -	$ -	$ -
7965	Rehabilitate Ring Road At Berry Street Reservoir	$ -	$ 40,000	$ 200,000	$ -	$ -	$ -	$ -	$ -
	Water Improvement Totals	**$ 19,354,256**	**$ 10,491,000**	**$ 3,130,000**	**$ 5,370,000**	**$ 1,500,000**	**$ 350,000**	**$ 350,000**	**$ 350,000**
	Sewer Improvements								
7609	Citywide Sewer Upgrade Program	$ -	$ -	$ 1,000,000	$ 1,000,000	$ 1,000,000	$ 1,000,000	$ 1,000,000	$ 1,000,000
7617	Sewer Mainline Relining	$ -	$ 300,000	$ 300,000	$ 300,000	$ 300,000	$ 300,000	$ 300,000	$ 300,000
7626	South Brea Sewer Repairs	$ 398,200	$ 330,000	$ -	$ -	$ -	$ -	$ -	$ -
7628	Northwood Avenue Sewer Replacement	$ -	$ 300,000	$ -	$ -	$ -	$ -	$ -	$ -
	Sewer Improvement Totals	**$ 398,200**	**$ 930,000**	**$ 1,300,000**	**$ 1,300,000**	**$ 1,300,000**	**$ 1,300,000**	**$ 1,300,000**	**$ 1,300,000**

*Continuing Appropriations represent the estimated funding amounts to be carried forward into FY 20/21.

Project Expenditure Summary - Continued

	PROJECT NAME	Continuing Appropriations*	Proposed 2020-21	Proposed 2021-22	Proposed 2022-23	Proposed 2023-24	Proposed 2024-25	Proposed 2025-26	Proposed 2026-27
	Facility Improvements								
7913	Light Upgrades at Various City Parks	$ -	$ -	$ -	$ 210,000	$ -	$ -	$ -	$ -
7914	Skate Park Upgrades	$ 588,214	$ -	$ -	$ -	$ -	$ -	$ -	$ -
7923	Fire Station No. 1 Seismic Upgrades	$ 1,176,689	$ -	$ -	$ -	$ -	$ -	$ -	$ -
7932	City Reclaimed Water Conversion Project	$ 720,924	$ -	$ -	$ -	$ -	$ -	$ -	$ -
7936	Landscape Improvements at City Facilities & Medians	$ 667,791	$ -	$ -	$ -	$ -	$ -	$ -	$ -
7940	Arovista Park Restroom Repairs	$ 40,000	$ -	$ -	$ -	$ -	$ -	$ -	$ -
7942	HVAC Component Replacement At Civic Center	$ 59,494	$ -	$ -	$ -	$ -	$ -	$ -	$ -
7946	Western Extension to Tracks at Brea	$ 62,840	$ -	$ -	$ -	$ 3,542,500	$ 2,736,394	$ 2,736,394	$ -
7947	Arovista Park (lower) Parking Lot Rehabilitation	$ 156,589	$ -	$ -	$ -	$ -	$ -	$ -	$ -
7948	Arovista Park (upper) Parking Lot Rehabilitation	$ 22,000	$ 28,000	$ -	$ -	$ -	$ -	$ -	$ -
7952	Tracks Segment 3 Drainage Repairs	$ 57,799	$ -	$ -	$ -	$ -	$ -	$ -	$ -
7954	Civic Center Security System Improvements	$ 136,494	$ -	$ -	$ -	$ -	$ -	$ -	$ -
7955	CCC Third Floor Space Plan Improvements	$ 760,000	$ -	$ -	$ -	$ -	$ -	$ -	$ -
7956	Tamarack Parking Lot Asphalt Rehabilitation	$ 75,000	$ 20,000	$ -	$ -	$ -	$ -	$ -	$ -
7957	Park Irrigation Design & Replacement	$ 250,000	$ -	$ -	$ -	$ -	$ -	$ -	$ -
7960	New Switch Gear Boxes At Arovista & Country Hills Parks	$ -	$ 25,000	$ 350,000	$ -	$ -	$ -	$ -	$ -
7961	Parking Lot Rehabilitation At Brea Community Center	$ -	$ 110,000		$ -	$ -	$ -	$ -	$ -
7966	Replace Fencing Around City Service Center	$ -	$ 50,000	$ -	$ -	$ -	$ -	$ -	$ -
7967	Replace Security Cameras At City Service Center	$ -	$ 70,000	$ -	$ -	$ -	$ -	$ -	$ -
	Facility Improvement Totals	$ 4,773,834	$ 303,000	$ 350,000	$ 210,000	$ 3,542,500	$ 2,736,394	$ 2,736,394	$ -
Golf Course Improvements									
7958	New Bridge At Birch Hills Golf Course	$ -	$ 130,000	$ -	$ -	$ -	$ -	$ -	$ -
7959	Parking Lot Improvements At Brea Creek Golf Course	$ -	$ 65,000	$ -	$ -	$ -	$ -	$ -	$ -
	Golf Course Totals	**$ -**	**$ 195,000**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**
	Totals - All Categories	**$ 42,250,123**	**$ 14,424,538**	**$ 9,493,538**	**$ 11,540,500**	**$ 15,109,500**	**$ 8,716,394**	**$ 8,907,894**	**$ 6,372,575**

*Continuing Appropriations represent the estimated funding amounts to be carried forward into FY 20/21.

Expenditure By Fund

CITY OF BREA

SEVEN-YEAR CAPITAL IMPROVEMENT PROGRAM BUDGET

FY 2020-21 through FY 2026-27

EXPENDITURE BY FUND

2019-20 EXPENDITURE BY FUND

STREET IMPROVEMENTS		140	181	182	220	221	250	260	290	410	420	430	540	541	Misc Rev	Fed Grants	State Grants	County Grants	TOTAL
7219	Traffic Calming Improvements				$ 103,261														$ 103,261
7251	57/Lambert Interchange												$ 3,144,970					$ 14,934,559	$ 18,079,529
7276	Lambert & Puente Intersection												$ 520,000						$ 520,000
7278	Imperial/Berry Intersection												$ 734,995						$ 734,995
7305	Brea Boulevard Widening												$ 141,812						$ 141,812
7306	Imperial/57 Interchange												$ 200,000						$ 200,000
7308	Birch & Brea Intersection Pavement Completed)				$ 140,000														$ 140,000
7309	N. Brea Underground District (Completed)				$ 55,781														$ 55,781
7311	Puente Street Rehabilitation				$ 20,000	$ 644,477					$ 1,894,000								$ 2,558,477
7312	Citywide Slurry Seal Program							$ 200,000											$ 200,000
7313	City Sidewalk Replacement				$ 224,668														$ 224,668
7315	Alley Pavement Rehabilitation East of Redwood (Completed)							$ 212,637											$ 212,637
7316	Alley Pavement Rehabilitation East of Puente (Completed)							$ 220,402											$ 220,402
7317	Cliffwood Industrial Park Pavement Rehab (Completed)					$ 231,207		$ 289,658											$ 520,865
7319	Alley Pavement Rehabilitation West of Flower							$ 164,310											$ 164,310
7320	Alley Pavement Rehab West of Sycamore				$ 164,512														$ 164,512
7321	Alley Pavement Rehab West of Walnut				$ 184,488														$ 184,488
7322	Country Hills Pavement & Water Rehabilitation				$ 200,000	$ 743,000		$ 525,000			$ 307,000								$ 1,775,000
7323	Country Lane Street Rehabilitation							$ 50,000											$ 50,000
7324	Berry Street Sidewalks Study				$ 50,000														$ 50,000
	19-20 Street Improvement Totals	$ -	$ -	$ -	$ 1,142,710	$ 1,618,684	$ -	$ 1,662,007	$ -	$ -	$ 2,201,000	$ -	$ 4,741,777	$ -	$ -	$ -	$ -	$ 14,934,559	$ 26,300,737

TRAFFIC SAFETY ENHANCEMENTS		140	181	182	220	221	250	260	290	410	420	430	540	541	Misc Rev	Fed Grants	State Grants	County Grants	TOTAL
7212	Illuminated Street Name Sign Upgrade				$ 165,296														$ 165,296
7218	Traffic Signal Controller Upgrades							$ 57,762					$ 368,806						$ 426,568
7702	Regulatory Sign Replacement			$ 56,916	$ -														$ 56,916
7703	Street Name Sign Replacement				$ 22,000														$ 22,000
7704	Emergency Changable Message Signs				$ 158,274								$ 497,408						$ 655,682
7709	Birch Street Traffic Signal Synchronization												$ 36,711						$ 36,711
7710	Kraemer Traffic Synchronization														$ 200,425			$ 8,016	$ 208,441
7714	Imperial Traffic Synchronization												$ 274,282		$ 1,921			$ 37,896	$ 314,099
7715	Valencia Ave Traffic Synchronization												$ 114,000						$ 114,000
	19-20 Traffic Totals	$ -	$ -	$ 56,916	$ 345,570	$ -	$ -	$ 57,762	$ -	$ -	$ -	$ -	$ 1,291,207	$ -	$ 202,346	$ -	$ -	$ 45,912	$ 1,999,713

SEWER IMPROVEMENTS		140	181	182	220	221	250	260	290	410	420	430	540	541	Misc Rev	Fed Grants	State Grants	County Grants	TOTAL
7609	Citywide Sewer Upgrade Program											$ 1,200,000							$ 1,200,000
7617	Sewer Mainline Relining											$ 789,159							$ 789,159
7621	Randolph / Imperial and Lambert / State College (Deleted)											$ 1,065,594							$ 1,065,594
7625	Brea Villas Sewer Repair (Completed)											$ 50,000							$ 50,000
7626	South Brea Sewer Repairs											$ 398,087							$ 398,087
7627	Central Avenue Sewer Upsize (Completed)											$ 415,084							$ 415,084
	19-20 Sewer Totals	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 3,917,924	$ -	$ -	$ -	$ -	$ -	$ -	$ 3,917,924

2019-20 EXPENDITURE BY FUND

WATER IMPROVEMENTS		140	181	182	220	221	250	260	290	410	420	430	540	541	Misc Rev	Fed Grants	State Grants	County Grants	TOTAL
7442	Miscellaneous Water Improvement Program										$ 856,662								$ 856,662
7430	Moorpark Drive Water Main Replacement										$ 200,000								$ 200,000
7431	Northwood Water Main Replacement				$ 50,000						$ 850,000								$ 900,000
7453	Gemini Ave/Steele Drive Waterlines				$ 50,000						$ 1,995,920				$ 56,617				$ 2,102,537
7454	Walnut / Orange Juniper Waterlines				$ 100,176						$ 2,094,924								$ 2,195,100
7457	Pleasant Hills Water Improvements				$ 50,000						$ 990,209								$ 1,040,209
7458	Napoli Tract Water Improvements										$ 996,233								$ 996,233
7459	N. Hills West Water Improvements				$ 50,000						$ 802,203								$ 852,203
7460	N. Hills East Water Improvments				$ 50,000						$ 1,241,929								$ 1,291,929
7461	Cliffwood Tract Water Improvements (Completed)										$ 2,176,959								$ 2,176,959
7462	Enterprise Tract Waterline										$ 80,000								$ 80,000
7464	Puente Street Water Main Replacement				$ 50,000			$ 500,000			$ 730,000								$ 1,280,000
7465	Candlewood Tract Water Mains										$ 80,000								$ 80,000
7466	South Brea Water Mains										$ 995,270								$ 995,270
7467	Eagle Hills Tract Water Main Replacement				$ 50,000			$ 100,000			$ 3,307,256								$ 3,457,256
7470	Replace Booster Pump 3 at Carbon Canyon										$ 396,617								$ 396,617
7471	Construct Enclosures - Booster Station 3										$ 839,369								$ 839,369
7473	Valencia Reservoir Repainting										$ 1,100,000								$ 1,100,000
7475	Booster Pump Enclosure & Restroom										$ 2,950,000								$ 2,950,000
	19-20 Water Totals	$ -	$ -	$ -	$ 450,176	$ -	$ -	$ 600,000	$ -	$ -	$ 22,683,551	$ -	$ -	$ -	$ 56,617	$ -	$ -	$ -	$ 23,790,344
FACILITY IMPROVEMENTS		**140**	**181**	**182**	**220**	**221**	**250**	**260**	**290**	**410**	**420**	**430**	**540**	**541**	**Misc Rev**	**Fed Grants**	**State Grants**	**County Grants**	**TOTAL**
7903	Super Block Parking Structure (Completed)	$ 253,212																	$ 253,212
7909	ADA Transition Plan for Public Facilities (Completed)			$ 200,416	$ 122,000														$ 322,416
7914	Skate Park Upgrades			$ 648,214															$ 648,214
7922	Arovista Park Slope Repair (Completed)			$ 280,809															$ 280,809
7923	Fire Station #1 Seismic Upgrades			$ 1,196,689															$ 1,196,689
7932	Reclaimed Water Study										$ 630,000	$ 46,443	$ 65,000	$ 29,481					$ 770,924
7936	Landscape Improvements-City Faclity & Medians			$ 596,093							$ 121,698				$ -	$ -		$ -	$ 717,791
7940	Arovista Restroom Building			$ 45,000															$ 45,000
7941	Fire Stn 3 Metal Roof Replacement (Completed)			$ 401,909															$ 401,909
7942	HVAC Component Replacement @ CCC			$ 156,344															$ 156,344
7943	Fitness Center Flooring at BCC (Completed)		$ 85,000																$ 85,000
7944	Senior Center Kitchen Enhancements (Completed)			$ 60,000					$ 436,833						$ 5,000				$ 501,833
7946	Western Extension To Tracks															$ 67,840			$ 67,840
7947	Arovista Lower Parking Lot			$ 176,589															$ 176,589
7948	Arovista Upper Parking Lot			$ 42,000															$ 42,000
7950	Dog Park Surface Improvement (Completed)						$ 865,000												$ 865,000
7952	Tracks Drainage Repair									$ 57,799									$ 57,799
7953	Senior Center Security (Completed)			$ 20,000															$ 20,000
7954	CCC Security Improvements			$ 251,494															$ 251,494
7955	CCC Third Floor Space Plan Improvements			$ 835,000															$ 835,000
7956	Tamarack Parking Lot Rehabilitation			$ 75,000															$ 75,000
7957	Park Irrigation Design & Replace			$ 250,000															$ 250,000
	19-20 Facility Totals	$ 253,212	$ 85,000	$ 5,235,557	$ 122,000	$ -	$ 865,000	$ -	$ 436,833	$ 57,799	$ 751,698	$ 46,443	$ 65,000	$ 29,481	$ 5,000	$ 67,840	$ -	$ -	$ 8,020,863
	TOTAL	**$ 253,212**	**$ 85,000**	**$ 5,292,473**	**$ 2,060,456**	**$ 1,618,684**	**$ 865,000**	**$ 2,319,769**	**$ 436,833**	**$ 57,799**	**$ 25,636,249**	**$ 3,964,367**	**$ 6,097,984**	**$ 29,481**	**$ 263,963**	**$ 67,840**	**$ -**	**$ 14,980,471**	**$ 64,029,581**

2020-21 EXPENDITURE BY FUND

STREET IMPROVEMENTS		182	220	221	240	260	290	410	420	430	440	540	541	Fed Grants	State Grants	County Grants	Unfunded	TOTAL
7299	Brea Blvd Street Improvement			$ 50,000														$ 50,000
7306	Imperial Hwy/ SR-57 Interchange Improvements											$ 150,000					$ -	$ 150,000
7312	Citywide Slurry Seal Program					$ 200,000												$ 200,000
7313	City Sidewalk Replacement		$ 100,000															$ 100,000
7322	Country Hills Subdivision Pavement & Water		$ 350,000			$ 250,000			$ 193,000									$ 793,000
7323	Country Lane Street Rehab		$ 300,000			$ 650,000						$ -						$ 950,000
7325	ADA Ramp Compliance Upgrade						$ 150,000											$ 150,000
7962	Fence Repairs Along Associated Rd.	$ -	$ 30,000															$ 30,000
7964	Valencia Ave. Landfill Access Rd.		$ 30,000															$ 30,000
FY 20-21 Street Improvement Totals		$ -	$ 810,000	$ 50,000	$ -	$ 1,100,000	$ 150,000	$ -	$ 193,000	$ -	$ -	$ 150,000	$ -	$ -	$ -	$ -	$ -	$ 2,453,000

TRAFFIC SAFETY ENHANCEMENTS		182	220		240	260	290	410	420	430	440	540	541	Fed Grants	State Grants	County Grants	Unfunded	TOTAL
7212	Traffic Signal Controller Upgrade		$ 25,000			$ -						$ -						$ 25,000
7709	Birch Street Traffic Signal Synchronization											$ 27,538						$ 27,538
FY 20 21 Traffic Totals		$ -	$ 25,000	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 27,538	$ -	$ -	$ -	$ -	$ -	$ 52,538

WATER IMPROVEMENTS		182	220		240	260	290	410	420	430	440	540	541	Fed Grants	State Grants	County Grants	Unfunded	TOTAL
7430	Moorpark Drive Water Lines								$ 30,000									$ 30,000
7442	Miscellaneous Water Improvement Program								$ 350,000									$ 350,000
7453	Gemini / Steele Water Lines					$ 200,000			$ 1,254,000									$ 1,454,000
7454	Walnut-Orange-Juniper Waterlines								$ 1,600,000									$ 1,600,000
7457	Pleasant Hills Tract Water Lines					$ 200,000			$ 1,665,000									$ 1,865,000
7458	Napoli Tract Water Improvements					$ 60,000			$ 700,000									$ 760,000
7459	North Hills (West) Water Lines					$ 200,000			$ 1,215,000									$ 1,415,000
7460	North Hills (East) Water Lines					$ 400,000	$ -		$ 1,417,000									$ 1,817,000
7466	South Brea Neighborhood Water Main Replacement		$ -			$ 360,000			$ 800,000									$ 1,160,000
7965	Rehab Ring Road@BerryReservoir								$ 40,000									$ 40,000
FY 20 21 Water Totals		$ -	$ -	$ -	$ -	$ 1,420,000	$ -	$ -	$ 9,071,000	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 10,491,000

2020-21 EXPENDITURE BY FUND

STORM DRAIN IMPROVEMENTS		182	220		240	260	290	410	420	430	440	540	541	Fed Grants	State Grants	County Grants	Unfunded	TOTAL
	FY 20 21 Storm Drain Totals	$ -	$ -		$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -

SEWER IMPROVEMENTS		182	220		240	260	290	410	420	430	440	540	541	Fed Grants	State Grants	County Grants	Unfunded	TOTAL
7609	Citywide Sewer Upgrade Program									$ -								$ -
7617	Sewer Mainline Relining									$ 300,000								$ 300,000
7626	South Brea Sewer Repairs									$ 330,000								$ 330,000
7628	Northwood Avenue Sewer Replacement									$ 300,000								$ 300,000
	FY 20 21 Sewer Totals	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 930,000	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 930,000

FACILITY IMPROVEMENTS		182	220	221	250	260	290	410	420	430	440	540	541	Fed Grants	Other Funded	County Grants	Unfunded	TOTAL
7948	Arovista Park Upper Parking Lot	$ 28,000																$ 28,000
7956	Tamarack Parking Lot Asphalt	$ 20,000																$ 20,000
7960	Switch Gear Enclosures @2 Parks	$ 25,000																$ 25,000
7961	Community Ctr. Parking Lot Rehab	$ 110,000																$ 110,000
7966	Replace Fencing @ City Yard								$ 25,000	$ 25,000								$ 50,000
7967	Replace Cameras @ City Yard								$ 35,000	$ 35,000								$ 70,000
	FY 20 21 Facility Totals	$ 183,000	$ -	$ -	$ -	$ -	$ -	$ -	$ 60,000	$ 60,000	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 303,000

GOLF COURSE IMPROVEMENTS		182	220	221	250	260	290	410	420	430	440	540	541	Fed Grants	Other Funded	County Grants	Unfunded	TOTAL
7958	Bridge at Birch Hills Golf Course	$ 130,000													$ -			$ 130,000
7959	Parking Lot Rehab@Brea Creek GC	$ 65,000													$ -			$ 65,000
	FY 20 21 Golf Course Totals	$ 195,000	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 195,000
	TOTAL	**$ 378,000**	**$ 835,000**	**$ 50,000**	**$ -**	**$ 2,520,000**	**$ 150,000**	**$ -**	**$ 9,324,000**	**$ 990,000**	**$ -**	**$ 177,538**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 14,424,538**

2020-21 EXPENDITURE BY FUND

STORM DRAIN IMPROVEMENTS		182	220		240	260	290	410	420	430	440	540	541	Fed Grants	State Grants	County Grants	Unfunded	TOTAL
	FY 20 21 Storm Drain Totals	$ -	$ -		$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -

SEWER IMPROVEMENTS		182	220		240	260	290	410	420	430	440	540	541	Fed Grants	State Grants	County Grants	Unfunded	TOTAL
7609	Citywide Sewer Upgrade Program									$ -								$ -
7617	Sewer Mainline Relining									$ 300,000								$ 300,000
7626	South Brea Sewer Repairs									$ 330,000								$ 330,000
7628	Northwood Avenue Sewer Replacement									$ 300,000								$ 300,000
	FY 20 21 Sewer Totals	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 930,000	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 930,000

FACILITY IMPROVEMENTS		182	220	221	250	260	290	410	420	430	440	540	541	Fed Grants	Other Funded	County Grants	Unfunded	TOTAL
7948	Arovista Park Upper Parking Lot	$ 28,000																$ 28,000
7956	Tamarack Parking Lot Asphalt	$ 20,000																$ 20,000
7960	Switch Gear Enclosures @2 Parks	$ 25,000																$ 25,000
7961	Community Ctr. Parking Lot Rehab	$ 110,000																$ 110,000
7966	Replace Fencing @ City Yard								$ 25,000	$ 25,000								$ 50,000
7967	Replace Cameras @ City Yard								$ 35,000	$ 35,000								$ 70,000
	FY 20 21 Facility Totals	$ 183,000	$ -	$ -	$ -	$ -	$ -	$ -	$ 60,000	$ 60,000	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 303,000

GOLF COURSE IMPROVEMENTS		182	220	221	250	260	290	410	420	430	440	540	541	Fed Grants	Other Funded	County Grants	Unfunded	TOTAL
7958	Bridge at Birch Hills Golf Course	$ 130,000													$ -			$ 130,000
7959	Parking Lot Rehab@Brea Creek GC	$ 65,000													$ -			$ 65,000
	FY 20 21 Golf Course Totals	$ 195,000	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 195,000
	TOTAL	**$ 378,000**	**$ 535,000**	**$ -**	**$ -**	**$ 2,870,000**	**$ 150,000**	**$ -**	**$ 9,324,000**	**$ 990,000**	**$ -**	**$ 177,538**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 14,424,538**

2021-22 EXPENDITURE BY FUND

STREET IMPROVEMENTS		182	220	221	260	420	430	540	Unfunded	TOTAL
7173	Residential Street Rehabilitation Program		$ 690,000	$ 605,000	$ 735,000					$ 2,030,000
7193	Annual Arterial Highway Rehabilitation Program		$ 420,000	$ 300,000	$ 470,000					$ 1,190,000
7219	Traffic Calming Improvements		$ 50,000							$ 50,000
7234	Imperial Highway/Kraemer Blvd. Intersection							$ 140,000		$ 140,000
7299	Brea Boulevard Street Improvement			$ 200,000						$ 200,000
7312	Citywide Slurry Seal Program				$ 200,000					$ 200,000
7313	City Sidewalk Replacement		$ 100,000							$ 100,000
7964	Rehabilitate Landfill Access Road		$ 150,000							$ 150,000
21-22 Street Improvement Totals		$ -	$ 1,410,000	$ 1,105,000	$ 1,405,000	$ -	$ -	$ 140,000	$ -	$ 4,060,000

TRAFFIC SAFETY ENHANCEMENTS		182	220		260	420	430	540	Unfunded	TOTAL
7218	Traffic Signal Controller Upgrade				$ 50,000			$ 100,000	$ -	$ 150,000
7709	Birch Street Traffic Signal Synchronization							$ 27,538		$ 27,538
7715	Valencia Ave Traffic Synchronization							$ 4,000	$ 472,000	$ 476,000
21-22 Traffic Totals		$ -	$ -	$ -	$ 50,000	$ -	$ -	$ 131,538	$ 472,000	$ 653,538

2021-22 EXPENDITURE BY FUND

WATER IMPROVEMENTS		182	220		260	420	430	540	Unfunded	TOTAL
7442	Miscellaneous Water Improvement Program					$ 350,000				$ 350,000
7462	Enterprise Tract Water Improvements					$ 1,120,000				$ 1,120,000
7465	Candlewood Tract Water Improvements		$ 50,000			$ 1,220,000				$ 1,270,000
7468	Buttonwood Dr. Water Improvements					$ 80,000				$ 80,000
7472	Oleander / Catalpa Water improvements					$ 80,000				$ 80,000
7921	Pave Access Road to 830 Zone & Valencia Reservoir					$ 30,000				$ 30,000
7965	Rehabilitate Ring Road at Berry St. Reservoir					$ 200,000				$ 200,000
21-22 Water Totals		$ -	$ 50,000	$ -	$ -	$ 3,080,000	$ -	$ -	$ -	$ 3,130,000
STORM DRAIN IMPROVEMENTS		**182**	**220**		**260**	**420**	**430**	**540**	**Unfunded**	**TOTAL**
21-22 Storm Drain Totals		$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -

SEWER IMPROVEMENTS		182	220		260	420	430	540	Unfunded	TOTAL
7609	Citywide Sewer Upgrade Program						$ 1,000,000			$ 1,000,000
7617	Sewer Mainline Relining						$ 300,000			$ 300,000
21-22 Sewer Totals		$ -	$ -	$ -	$ -	$ -	$ 1,300,000	$ -	$ -	$ 1,300,000

FACILITY IMPROVEMENTS		182	220	221	260	420	430	540	Unfunded	TOTAL
7960	New Switch Gear Boxes at Arovista & Country Hills Parks	$ 350,000								$ 350,000
21-22 Facility Totals		$ 350,000	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 350,000

TOTAL	**$ 350,000**	**$ 1,460,000**	**$ 1,105,000**	**$ 1,455,000**	**$ 3,080,000**	**$ 1,300,000**	**$ 271,538**	**$ 472,000**	**$ 9,493,538**

2022-23 EXPENDITURE BY FUND

STREET IMPROVEMENTS		182	220	221	260	420	430	540	Unfunded	TOTAL
7173	Residential Streets Rehabilitation Program		$ 710,000	$ 665,500	$ 765,000					$ 2,140,500
7193	Annual Arterial Highway Rehabilitation Program		$ 460,000	$ 350,000	$ 510,000					$ 1,320,000
7219	Traffic Calming Improvements		$ 50,000							$ 50,000
7234	Imperial / Kraemer Intersection							$ 500,000		$ 500,000
7306	Imperial Hwy & SR 57 Interchange							$ 200,000		$ 200,000
7312	Citywide Slurry Seal Program				$ 200,000					$ 200,000
7313	City Sidewalk Replacement		$ 100,000							$ 100,000
21-22 Street Improvement Totals		$ -	$ 1,320,000	$ 1,015,500	$ 1,475,000	$ -	$ -	$ 700,000	$ -	$ 4,510,500

TRAFFIC SAFETY ENHANCEMENTS		182	220		260	420	430	540	Unfunded	TOTAL
7218	Traffic Signal Controller Upgrade				$ 50,000			$ 100,000	$ -	$ 150,000
21-22 Traffic Totals					$ 50,000			$ 100,000	$ -	$ 150,000

WATER IMPROVEMENTS		182	220		260	420	430	540	Unfunded	TOTAL
7442	Miscellaneous Water Improvement Program					$ 350,000				$ 350,000
7468	Buttonwood Tract Water Improvements		$ 50,000			$ 2,020,000				$ 2,070,000
7469	Peppertree Tract Water Improvements					$ 60,000				$ 60,000
7472	Oleander / Catalpa Water Improvements					$ 1,120,000				$ 1,120,000
7474	AMR (Meter Reading) Upgrade to AMI					$ 1,500,000				$ 1,500,000
7921	Pave Access Road to 830 Zone & Valencia Reservoir					$ 270,000				$ 270,000
21-22 Water Totals		$ -	$ 50,000	$ -	$ -	$ 5,320,000	$ -	$ -	$ -	$ 5,370,000

STORM DRAIN IMPROVEMENTS		182	220		260	420	430	540	Unfunded	TOTAL
21-22 Storm Drain Totals		$ -	$ -		$ -	$ -	$ -	$ -	$ -	$ -

2022-23 EXPENDITURE BY FUND

SEWER IMPROVEMENTS		182	220		260	420	430	540	Unfunded	TOTAL
7609	Citywide Sewer Upgrade Program						$ 1,000,000			$ 1,000,000
7617	Sewer Mainline Relining						$ 300,000			$ 300,000
21-22 Sewer Totals		$ -	$ -	$ -	$ -	$ -	$ 1,300,000	$ -	$ -	$ 1,300,000

FACILITY IMPROVEMENTS		182	220		260	420	430	540	Unfunded	TOTAL
7913	Light Upgrades at Various City Parks	$ 210,000								$ 210,000
21-22 Facility Totals		$ 210,000	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 210,000

TOTAL	**$ 210,000**	**$ 1,370,000**	**$ 1,015,500**	**$ 1,525,000**	**$ 5,320,000**	**$ 1,300,000**	**$ 800,000**	**$ - $ 11,540,500**

2023-24 EXPENDITURE BY FUND

STREET IMPROVEMENTS		220	221	240	260	420	430	540	State Grants	Unfunded	TOTAL
7173	Residential Streets Rehabilitation Program	$ 730,000	$ 732,000		$ 795,000						$ 2,257,000
7193	Annual Arterial Highway Rehabilitation Program	$ 480,000	$ 375,000		$ 530,000						$ 1,385,000
7219	Traffic Calming Improvements	$ 50,000	$ -								$ 50,000
7234	Imperial / Kraemer Intersection	$ 75,000			$ 75,000			$ 35,000		$ 2,290,000	$ 2,475,000
7306	Imperial / SR 57 interchange							$ 650,000		$ 1,500,000	$ 2,150,000
7312	Citywide Slurry Seal Program				$ 200,000						$ 200,000
7313	City Sidewalk Replacement	$ 100,000	$ -								$ 100,000
22-23 Street Improvement Totals		$ 1,435,000	$ 1,107,000	$ -	$ 1,600,000	$ -	$ -	$ 685,000	$ -	$ 3,790,000	$ 8,617,000

TRAFFIC SAFETY ENHANCEMENTS		220	221	240	260	420	430	540	State Grants	Unfunded	TOTAL
7218	Traffic Signal Controller Upgrade				$ 50,000			$ 100,000		$ -	$ 150,000
22-23 Traffic Totals		$ -	$ -	$ -	$ 50,000	$ -	$ -	$ 100,000	$ -	$ -	$ 150,000

WATER IMPROVEMENTS		220	221	240	260	420	430	540	State Grants	Unfunded	TOTAL
7442	Miscellaneous Water Improvement Program					$ 350,000					$ 350,000
7469	Peppertree Tract Water Improvements					$ 1,150,000					$ 1,150,000
22-23 Water Totals		$ -	$ -	$ -	$ -	$ 1,500,000	$ -	$ -	$ -	$ -	$ 1,500,000

STORM DRAIN IMPROVEMENTS		220	221	240	260	420	430	540	State Grants	Unfunded	TOTAL
											$ -

2023-24 EXPENDITURE BY FUND

22-23 Storm Drain Totals	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -

SEWER IMPROVEMENTS		220	221	240	260	420	430	540	State Grants	Unfunded	TOTAL
7609	Citywide Sewer Upgrade Program						$ 1,000,000				$ 1,000,000
7617	Sewer Mainline Relining						$ 300,000				$ 300,000
22-23 Sewer Totals		$ -	$ -	$ -	$ -	$ -	$ 1,300,000	$ -	$ -	$ -	$ 1,300,000

FACILITY IMPROVEMENTS		220	221	250	260	420	430	540	State Grants	Unfunded	TOTAL
7946	Tracks at Brea Expansion Study			$ 956,475					$ 2,586,025		$ 3,542,500
22-23 Facility Totals		$ -	$ -	$ 956,475	$ -	$ -	$ -	$ -	$ 2,586,025	$ -	$ 3,542,500

TOTAL	**$ 1,435,000**	**$ 1,107,000**	**$ 956,475**	**$ 1,650,000**	**$ 1,500,000**	**$ 1,300,000**	**$ 785,000**	**$ 2,586,025**	**$ 3,790,000**	**$ 15,109,500**

2024-25 EXPENDITURE BY FUND

STREET IMPROVEMENTS		220	221	240	260	420	430	540	State Grants	TOTAL
7173	Residential Streets Rehabilitation Program	$ 750,000	$ 805,000		$ 825,000					$ 2,380,000
7193	Annual Arterial Highway Rehabilitation Program	$ 500,000	$ 400,000		$ 550,000					$ 1,450,000
7219	Traffic Calming Improvements	$ 50,000								$ 50,000
7312	Citywide Slurry Seal Program				$ 200,000					$ 200,000
7313	City Sidewalk Replacement	$ 100,000								$ 100,000
22-23 Street Improvement Totals		$ 1,400,000	$ 1,205,000	$ -	$ 1,575,000	$ -	$ -	$ -	$ -	$ 4,180,000

TRAFFIC SAFETY ENHANCEMENTS		220		240	260	420	430	540	State Grants	TOTAL
7218	Traffic Signal Controller Upgrade			$ -	$ 50,000			$ 100,000		$ 150,000
22-23 Traffic Totals		$ -		$ -	$ 50,000	$ -	$ -	$ 100,000	$ -	$ 150,000
										$ -

WATER IMPROVEMENTS		220		240	260	420	430	540	State Grants	TOTAL
7442	Miscellaneous Water Improvement Program					$ 350,000				$ 350,000
22-23 Water Totals		$ -	$ -	$ -	$ -	$ 350,000	$ -	$ -	$ -	$ 350,000

STORM DRAIN IMPROVEMENTS		220		240	260	420	430	540	State Grants	TOTAL
										$ -
22-23 Storm Drain Totals		$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -

SEWER IMPROVEMENTS		220		240	260	420	430	540	State Grants	TOTAL
7609	Citywide Sewer Upgrade Program						$ 1,000,000			$ 1,000,000
7617	Sewer Mainline Relining						$ 300,000			$ 300,000
22-23 Sewer Totals		$ -	$ -	$ -	$ -	$ -	$ 1,300,000	$ -	$ -	$ 1,300,000

2024-25 EXPENDITURE BY FUND

FACILITY IMPROVEMENTS		220		250	260	420	430	540	State Grants	TOTAL
7946	Tracks At Brea Expansion Study			$ 1,005,637					$ 1,730,757	$ 2,736,394
22-23 Facility Totals		$ -	$ -	$ 1,005,637	$ -	$ -	$ -	$ -	$ 1,730,757	$ 2,736,394

TOTAL	**$ 1,400,000**	**$ 1,205,000**	**$ 1,005,637**	**$ 1,625,000**	**$ 350,000**	**$ 1,300,000**	**$ 100,000**	**$ 1,730,757**	**$ 8,716,394**

2025-26 EXPENDITURE BY FUND

STREET IMPROVEMENTS		220	221	240	260	420	430	540	State Grants	TOTAL
7173	Residential Streets Rehabilitation Program	$ 787,500	$ 845,250		$ 866,250					$ 2,499,000
7193	Annual Arterial Highway Rehabilitation Program	$ 525,000	$ 420,000		$ 577,500					$ 1,522,500
7219	Traffic Calming Improvements	$ 50,000								$ 50,000
7312	Citywide Slurry Seal Program				$ 200,000					$ 200,000
7313	City Sidewalk Replacement		$ 100,000							$ 100,000
22-23 Street Improvement Totals		$ 1,362,500	$ 1,365,250	$ -	$ 1,643,750	$ -	$ -	$ -	$ -	$ 4,371,500

TRAFFIC SAFETY ENHANCEMENTS		220		240	260	420	430	540	State Grants	TOTAL
7218	Traffic Signal Controller Upgrade			$ -	$ 50,000			$ 100,000		$ 150,000
22-23 Traffic Totals		$ -		$ -	$ 50,000	$ -	$ -	$ 100,000	$ -	$ 150,000
										$ -

WATER IMPROVEMENTS		220		240	260	420	430	540	State Grants	TOTAL
7442	Miscellaneous Water Improvement Program					$ 350,000				$ 350,000
22-23 Water Totals		$ -		$ -	$ -	$ 350,000	$ -	$ -	$ -	$ 350,000

STORM DRAIN IMPROVEMENTS		220		240	260	420	430	540	State Grants	TOTAL
										$ -
22-23 Storm Drain Totals		$ -		$ -	$ -	$ -	$ -	$ -	$ -	$ -

SEWER IMPROVEMENTS		220		240	260	420	430	540	State Grants	TOTAL
7609	Citywide Sewer Upgrade Program						$ 1,000,000			$ 1,000,000
7617	Sewer Mainline Relining						$ 300,000			$ 300,000
22-23 Sewer Totals		$ -		$ -	$ -	$ -	$ 1,300,000	$ -	$ -	$ 1,300,000

2025-26 EXPENDITURE BY FUND

FACILITY IMPROVEMENTS		220	221	250	260	420	430	540	State Grants	TOTAL
7946	Tracks At Brea Expansion Study			$ 1,005,637					$ 1,730,757	$ 2,736,394
22-23 Facility Totals		$ -		$ 1,005,637	$ -	$ -	$ -	$ -	$ 1,730,757	$ 2,736,394
TOTAL		**$ 1,362,500**	**$ 1,365,250**	**$ 1,005,637**	**$ 1,693,750**	**$ 350,000**	**$ 1,300,000**	**$ 100,000**	**$ 1,730,757**	**$ 8,907,894**

2026-27 EXPENDITURE BY FUND

STREET IMPROVEMENTS		220	221	260	420	430	540	TOTAL
7173	Residential Streets Rehabilitation Program	$ 826,875	$ 887,513	$ 909,562				$ 2,623,950
7193	Annual Arterial Highway Rehabilitation Program	$ 551,250	$ 441,000	$ 606,375				$ 1,598,625
7219	Traffic Calming Improvements	$ 50,000						$ 50,000
7312	Citywide Slurry Seal Program			$ 200,000				$ 200,000
7313	City Sidewalk Replacement		$ 100,000					$ 100,000
22-23 Street Improvement Totals		$ 1,428,125	$ 1,428,513	$ 1,715,937	$ -	$ -	$ -	$ 4,572,575

TRAFFIC SAFETY ENHANCEMENTS		220		260	420	430	540	TOTAL
7218	Traffic Signal Controller Upgrade			$ 50,000			$ 100,000	$ 150,000
22-23 Traffic Totals		$ -	$ -	$ 50,000	$ -	$ -	$ 100,000	$ 150,000
								$ -

WATER IMPROVEMENTS		220		260	420	430	540	TOTAL
7442	Miscellaneous Water Improvement Program				$ 350,000			$ 350,000
22-23 Water Totals		$ -	$ -	$ -	$ 350,000	$ -	$ -	$ 350,000
STORM DRAIN IMPROVEMENTS		**220**		**260**	**420**	**430**	**540**	**TOTAL**
22-23 Storm Drain Totals		$ -	$ -	$ -	$ -	$ -	$ -	$ -

2026-27 EXPENDITURE BY FUND

SEWER IMPROVEMENTS		220		260	420	430	540	TOTAL
7609	Citywide Sewer Upgrade Program				$ -	$ 1,000,000		$ 1,000,000
7617	Sewer Mainline Relining					$ 300,000		$ 300,000
22-23 Sewer Totals		$ -	$ -	$ -	$ -	$ 1,300,000	$ -	$ 1,300,000

FACILITY IMPROVEMENTS		220		260	420	430	540	TOTAL
22-23 Facility Totals		$ -	$ -	$ -	$ -	$ -	$ -	$ -

TOTAL	**$ 1,428,125**	**$ 1,428,513**	**$ 1,765,937**	**$ 350,000**	**$ 1,300,000**	**$ 100,000**	**$ 6,372,575**

Street Improvements

CITY OF BREA

SEVEN-YEAR CAPITAL IMPROVEMENT PROGRAM BUDGET

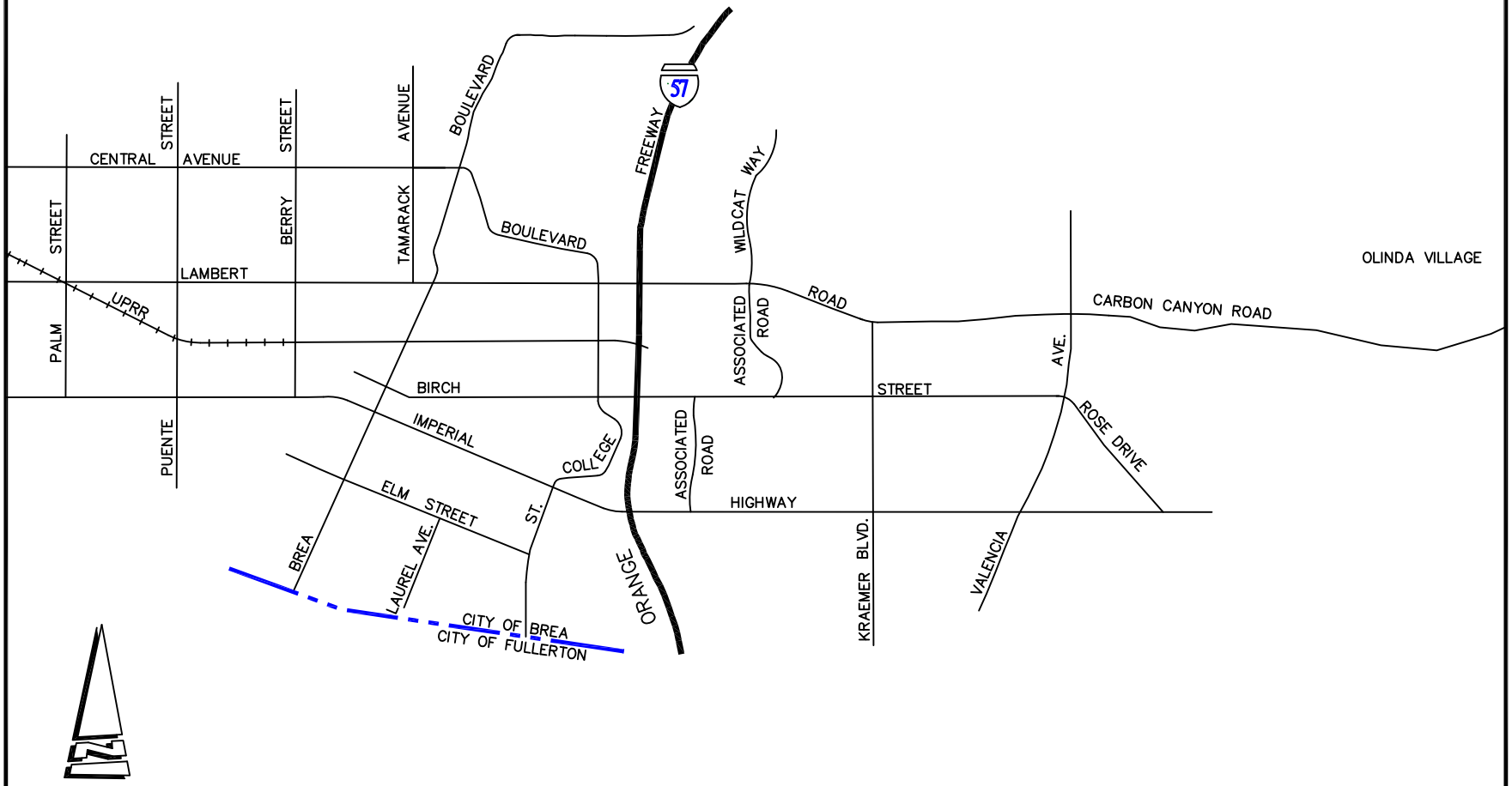
FY 2020-21 through FY 2026-27

STREET IMPROVEMENTS

PROJECT 7173

RESIDENTIAL STREETS REHABILITATION PROGRAM

CITYWIDE PROJECT



VICINITY MAP

NOT TO SCALE

PROJECT 7173

STREET IMPROVEMENTS - RESIDENTIAL STREETS REHABILITATION PROGRAM

This is an annual program to reconstruct and resurface residential streets identified in the Pavement Management Program (PMP). This is a budget holding account. Specific streets are designated for rehabilitation in each year's program and assigned a separate project number.

PROJECT 7173	Actual Prior	Approved 2019-20	Budgeted 2020-21	Proposed 2021-22	Proposed 2022-23	Proposed 2023-24	Proposed 2024-25	Proposed 2025-26	Proposed 2026-27		Total Budget
DESIGN	$ -	$ -		$ 120,000	$ 127,400	$ 134,400	$ 141,400	$ 148,470	$ 155,894		$ 827,564
RIGHT OF WAY	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -		$ -
CONSTRUCTION	$ -	$ -		$ 1,725,750	$ 1,820,000	$ 1,920,000	$ 2,020,000	$ 2,121,000	$ 2,227,050		$ 11,833,800
CONST. ENGINEERING	$ -	$ -		$ 184,250	$ 193,100	$ 202,600	$ 218,600	$ 229,530	$ 241,007		$ 1,269,087
TOTAL	$ -	$ -	$ -	$ 2,030,000	$ 2,140,500	$ 2,257,000	$ 2,380,000	$ 2,499,000	$ 2,623,950		$ 13,930,450
FUNDING SOURCES											
Fund 260 (Measure M)	$ -	$ -		$ 735,000	$ 765,000	$ 795,000	$ 825,000	$ 866,250	$ 909,563		$ 4,895,813
Fund 221 (RMRA)	$ -	$ -		$ 605,000	$ 665,500	$ 732,000	$ 805,000	$ 845,250	$ 887,513		$ 4,540,263
Fund 220 (Gas Tax)	$ -	$ -		$ 690,000	$ 710,000	$ 730,000	$ 750,000	$ 787,500	$ 826,875		$ 4,494,375
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -		$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -		$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -		$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -		$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -		$ -
TOTAL	$ -	$ -	$ -	$ 2,030,000	$ 2,140,500	$ 2,257,000	$ 2,380,000	$ 2,499,000	$ 2,623,950		$ 13,930,450

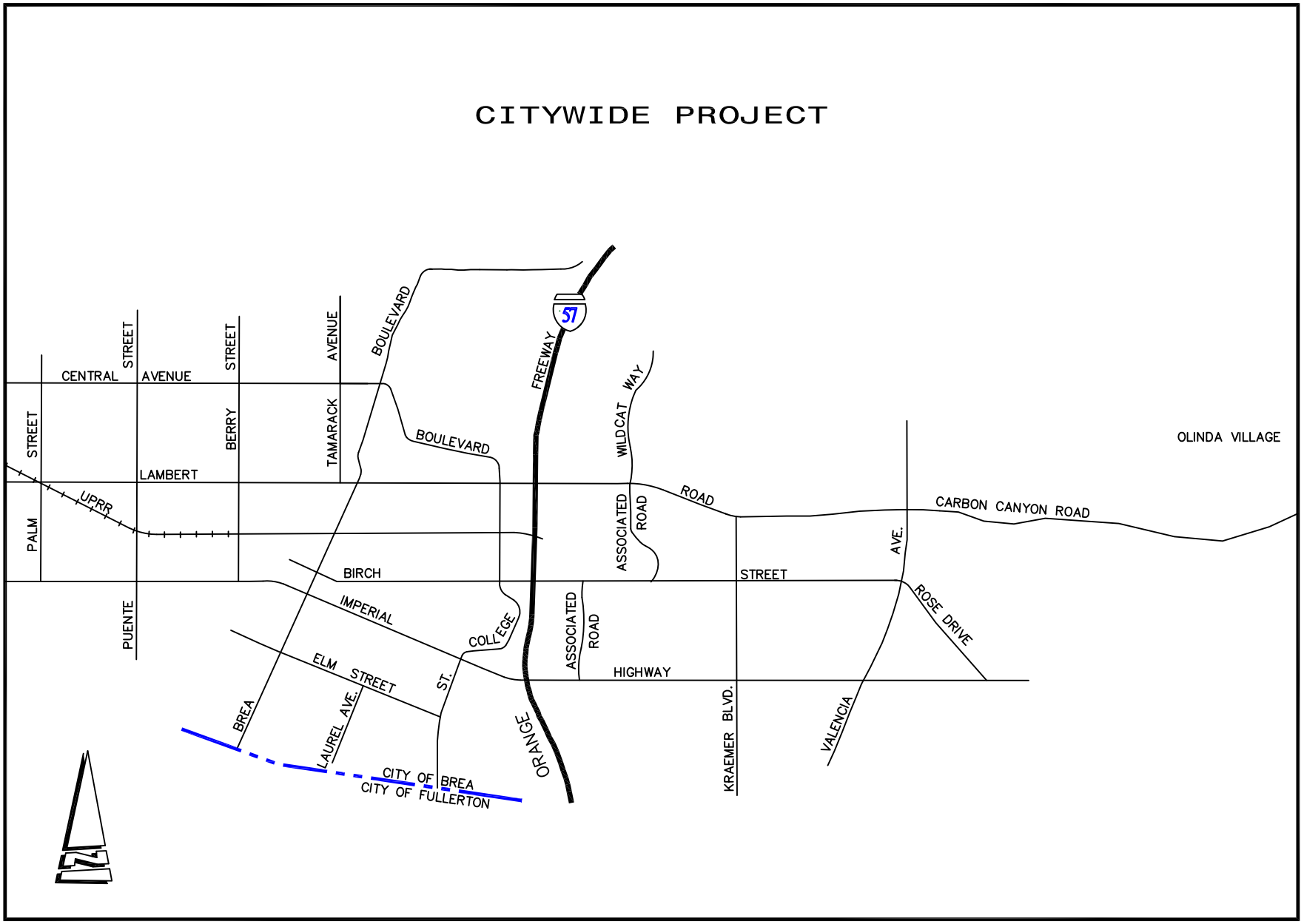
Estimated Expenses 2019-20	Estimated Carryover 2019-20
$0	$0

Project Manager Approval: Will Wenz

(Type Name)

PROJECT 7193

ANNUAL ARTERIAL HIGHWAY REHABILITATION PROGRAM



VICINITY MAP

NOT TO SCALE

PROJECT 7193

STREET IMPROVEMENTS - ANNUAL ARTERIAL HIGHWAY REHABILITATION PROGRAM

This is an annual program to reconstruct and resurface arterial streets identified in the Pavement Management Plan (PMP). Each year, the project budget will be designated to a specific segment of an arterial roadway for overlay and rehabilitation.

PROJECT 7193	Actual Prior	Approved 2019-20	Budgeted 2020-21	Proposed 2021-22	Proposed 2022-23	Proposed 2023-24	Proposed 2024-25	Proposed 2025-26	Proposed 2026-27		Total Budget
DESIGN	$ -	$ -		$ 70,000	$ 80,000	$ 82,000	$ 86,000	$ 90,300	$ 94,815		$ 503,115
RIGHT OF WAY	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -		$ -
CONSTRUCTION	$ -	$ -		$ 1,012,000	$ 1,120,000	$ 1,175,000	$ 1,232,000	$ 1,293,600	$ 1,358,280		$ 7,190,880
CONST. ENGINEERING	$ -	$ -		$ 108,000	$ 120,000	$ 128,000	$ 132,000	$ 138,600	$ 145,530		$ 772,130
TOTAL	$ -	$ -	$ -	$ 1,190,000	$ 1,320,000	$ 1,385,000	$ 1,450,000	$ 1,522,500	$ 1,598,625		$ 8,466,125
FUNDING SOURCES											
Fund 260 (Measure M)	$ -	$ -		$ 470,000	$ 510,000	$ 530,000	$ 550,000	$ 577,500	$ 606,375		$ 3,243,875
Fund 220 (Gas Tax)	$ -	$ -		$ 420,000	$ 460,000	$ 480,000	$ 500,000	$ 525,000	$ 551,250		$ 2,936,250
Fund 221 (RMRA)	$ -	$ -		$ 300,000	$ 350,000	$ 375,000	$ 400,000	$ 420,000	$ 441,000		$ 2,286,000
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -		$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -		$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -		$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -		$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -		$ -
TOTAL	$ -	$ -	$ -	$ 1,190,000	$ 1,320,000	$ 1,385,000	$ 1,450,000	$ 1,522,500	$ 1,598,625		$ 8,466,125

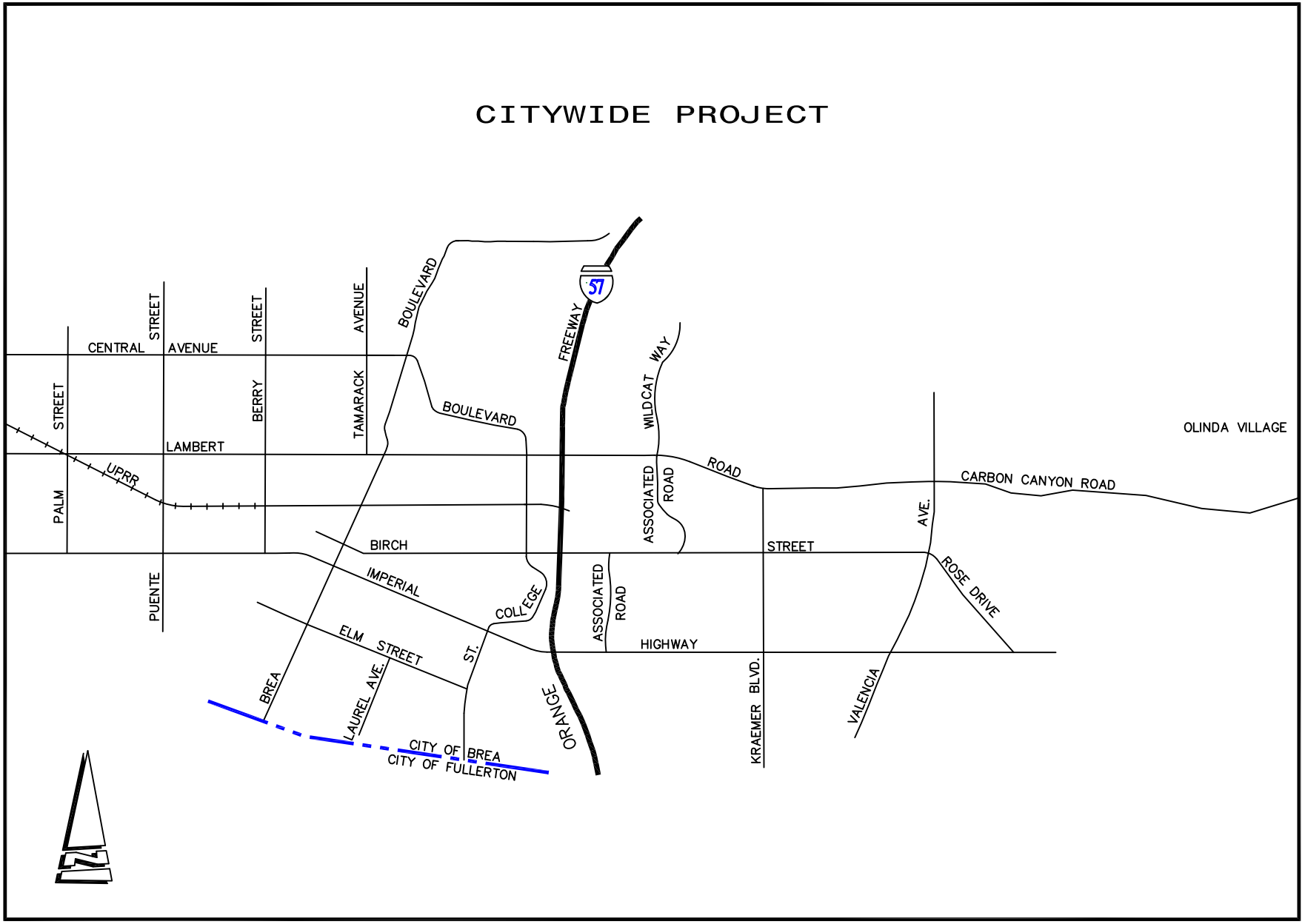
Estimated Expenses 2019-20	Estimated Carryover 2019-20
$0	$0

Project Manager Approval: Will Wenz

(Type Name)

PROJECT 7219

TRAFFIC CALMING IMPROVEMENTS



VICINITY MAP

NOT TO SCALE

PROJECT 7219

STREET IMPROVEMENTS - TRAFFIC CALMING IMPROVEMENT PROGRAM

This is an annual program for the development and implementation of traffic calming improvements as recommended by Traffic Committee and approved by City Council.

PROJECT 7219	Actual Prior	Approved 2019-20	Budgeted 2020-21	Proposed 2021-22	Proposed 2022-23	Proposed 2023-24	Proposed 2024-25	Proposed 2025-26	Proposed 2026-27	Total Budget
DESIGN		$ -	$ -	$ 5,000	$ 5,000	$ 5,000	$ 5,000	$ 5,000	$ 5,000	$ 30,000
RIGHT OF WAY	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
CONSTRUCTION		$ 76,756	$ -	$ 45,000	$ 45,000	$ 45,000	$ 45,000	$ 45,000	$ 45,000	$ 346,756
CONST. ENGINEERING		$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
TOTAL	$ -	$ 76,756	$ -	$ 50,000	$ 50,000	$ 50,000	$ 50,000	$ 50,000	$ 50,000	$ 376,756
FUNDING SOURCES										
Fund 220 (Gas Tax)		$ 76,756	$ -	$ 50,000	$ 50,000	$ 50,000	$ 50,000	$ 50,000	$ 50,000	$ 376,756
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
TOTAL	$ -	$ 76,756	$ -	$ 50,000	$ 50,000	$ 50,000	$ 50,000	$ 50,000	$ 50,000	$ 376,756

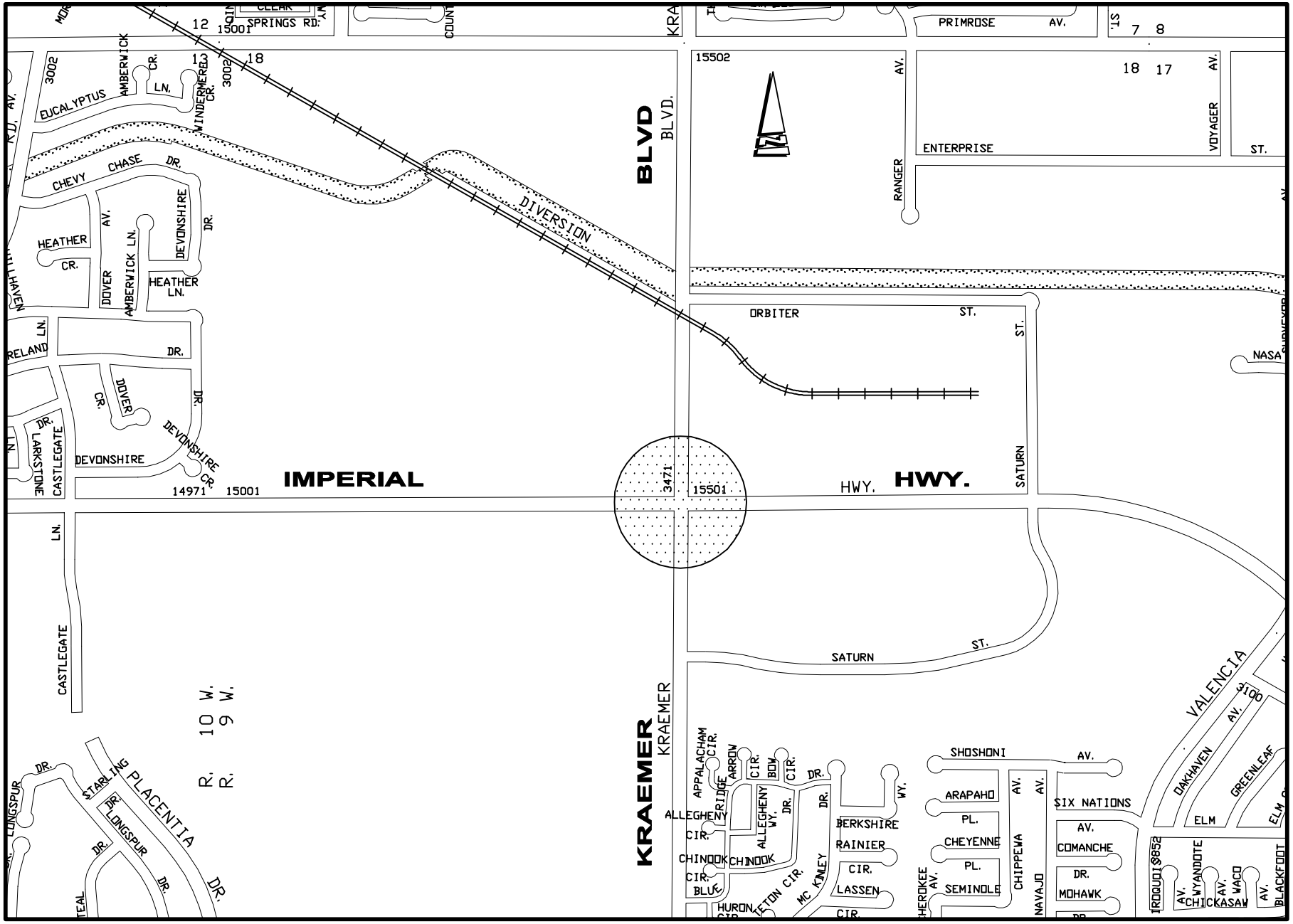
Estimated Expenses 2019-20	Estimated Carryover 2019-20
$20,000	$56,756

Project Manager Approval: City Traffic Engineer

(Type Name)

PROJECT 7234

IMPERIAL HWY. AND KRAEMER BLVD. INTERSECTION IMPROVEMENTS



VICINITY MAP

NOT TO SCALE

PROJECT 7234

STREET IMPROVEMENTS - IMPERIAL HIGHWAY/KRAEMER BOULEVARD INTERSECTION IMPROVEMENTS

This project will provide an additional northbound through lane on Kraemer Boulevard and a westbound right-turn lane on Imperial Highway which is part of the City's Traffic Impact Nexus Study. Coordination with Caltrans is required for design, permit and construction. Right-of-way acquisition will be required.

PROJECT 7234	Actual Prior	Approved 2019-20	Budgeted 2020-21	Proposed 2021-22	Proposed 2022-23	Proposed 2023-24	Proposed 2024-25	Proposed 2025-26	Proposed 2026-27		Total Budget
DESIGN	$ -	$ -	$ -	$ 140,000	$ -	$ -	$ -	$ -	$ -		$ 140,000
RIGHT OF WAY	$ -	$ -	$ -	$ -	$ 500,000	$ -	$ -	$ -	$ -		$ 500,000
CONSTRUCTION	$ -	$ -	$ -	$ -	$ -	$ 2,250,000	$ -	$ -	$ -		$ 2,250,000
CONST. ENGINEERING	$ -	$ -	$ -	$ -	$ -	$ 225,000	$ -	$ -	$ -		$ 225,000
TOTAL	$ -	$ -	$ -	$ 140,000	$ 500,000	$ 2,475,000	$ -	$ -	$ -		$ 3,115,000
FUNDING SOURCES											
Fund 540 (Traffic Impact)	$ -	$ -	$ -	$ 140,000	$ 500,000	$ 35,000	$ -	$ -	$ -		$ 675,000
Other (Unfunded)	$ -	$ -	$ -		$ -	$ 2,290,000	$ -	$ -	$ -		$ 2,290,000
Fund 220 (Gas Tax)	$ -	$ -	$ -		$ -	$ 75,000	$ -	$ -	$ -		$ 75,000
Fund 260 (Measure M)	$ -	$ -	$ -		$ -	$ 75,000	$ -	$ -	$ -		$ 75,000
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -		$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -		$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -		$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -		$ -
TOTAL	$ -	$ -	$ -	$ 140,000	$ 500,000	$ 2,475,000	$ -	$ -	$ -		$ 3,115,000

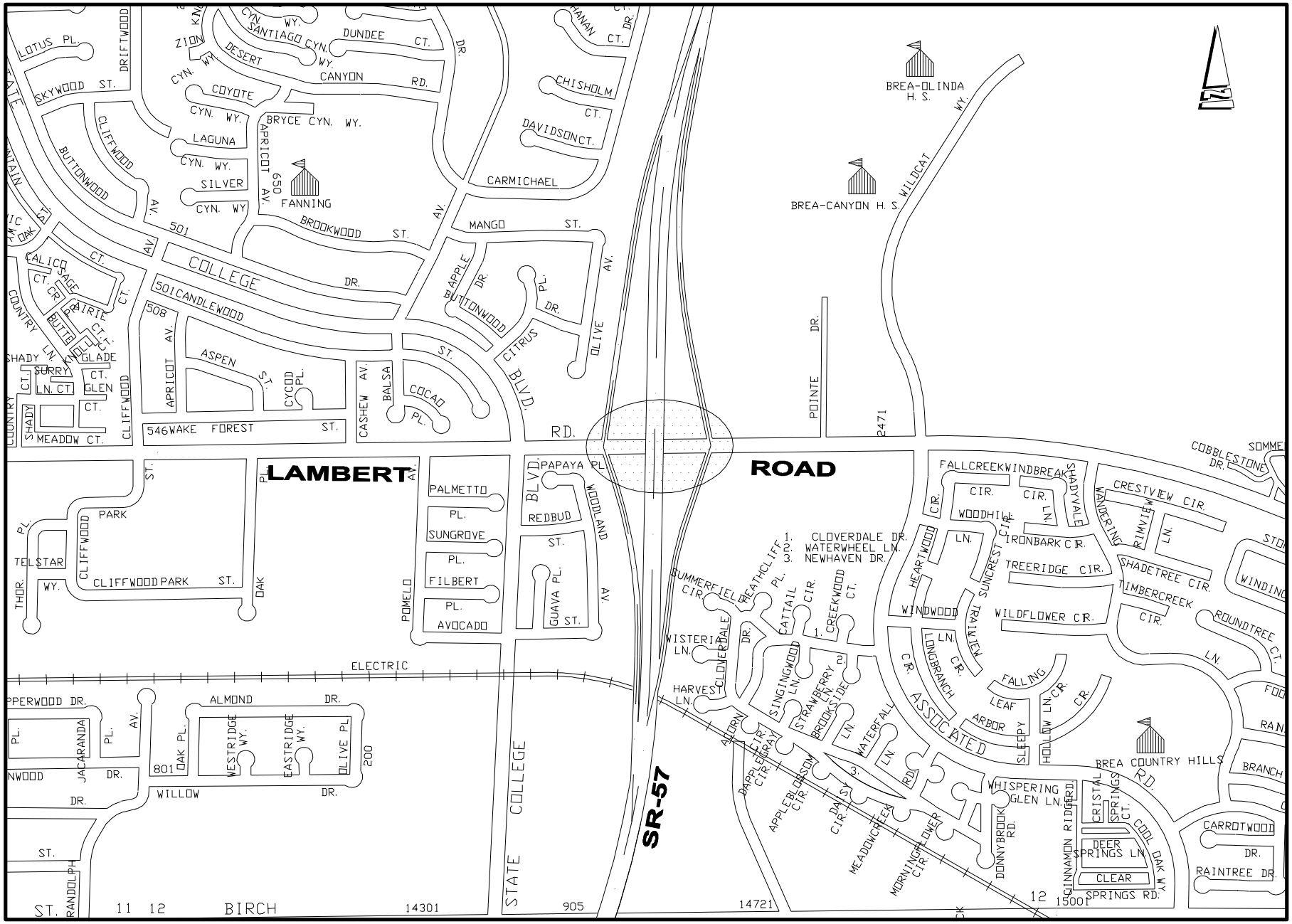
Estimated Expenses 2019-20	Estimated Carryover 2019-20
$0	$0

Project Manager Approval: Michael Ho

(Type Name)

PROJECT 7251

SR-57 FREEWAY/LAMBERT ROAD INTERCHANGE



VICINITY MAP

NOT TO SCALE

PROJECT 7251

STREET IMPROVEMENTS - SR-57 FREEWAY/LAMBERT ROAD INTERCHANGE

This project proposes to construct a new eastbound to northbound loop on-ramp and modify the spacing between the existing SR-57 on and off ramps to improve traffic flow. Current funding is for environmental documentation, preparation of final construction drawings, right-of-way acquisition, and construction. Coordination with Caltrans is required for design, permit and construction. Caltrans is the lead agency for Environmental and Implementation. City of Brea is the lead for the Right-of-Way and Design.

PROJECT 7251	Actual Prior	Approved 2019-20	Budgeted 2020-21	Proposed 2021-22	Proposed 2022-23	Proposed 2023-24	Proposed 2024-25	Proposed 2025-26	Proposed 2026-27	Total Budget
DESIGN	$ 8,244,330	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 8,244,330
RIGHT OF WAY	$ 5,124,133	$ 4,269,868	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 9,394,001
CONSTRUCTION	$ 1,261,858	$ 12,328,189	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 13,590,047
CONST. ENGINEERING	$ 17,480	$ 1,481,472	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 1,498,952
TOTAL	$ 14,647,801	$ 18,079,529	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 32,727,330
FUNDING SOURCES										
County Grants	$ 4,319,819	$ 14,934,559	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 19,254,378
Federal Grants	$ 924,000	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 924,000
Fund 540 (Traffic Impact)	$ 9,403,982	$ 3,144,970	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 12,550,000
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
TOTAL	$ 14,647,801	$ 18,079,529	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 32,728,378

Estimated Expenses 2019-20	Estimated Carryover 2019-20
$8,080,576	$9,998,953

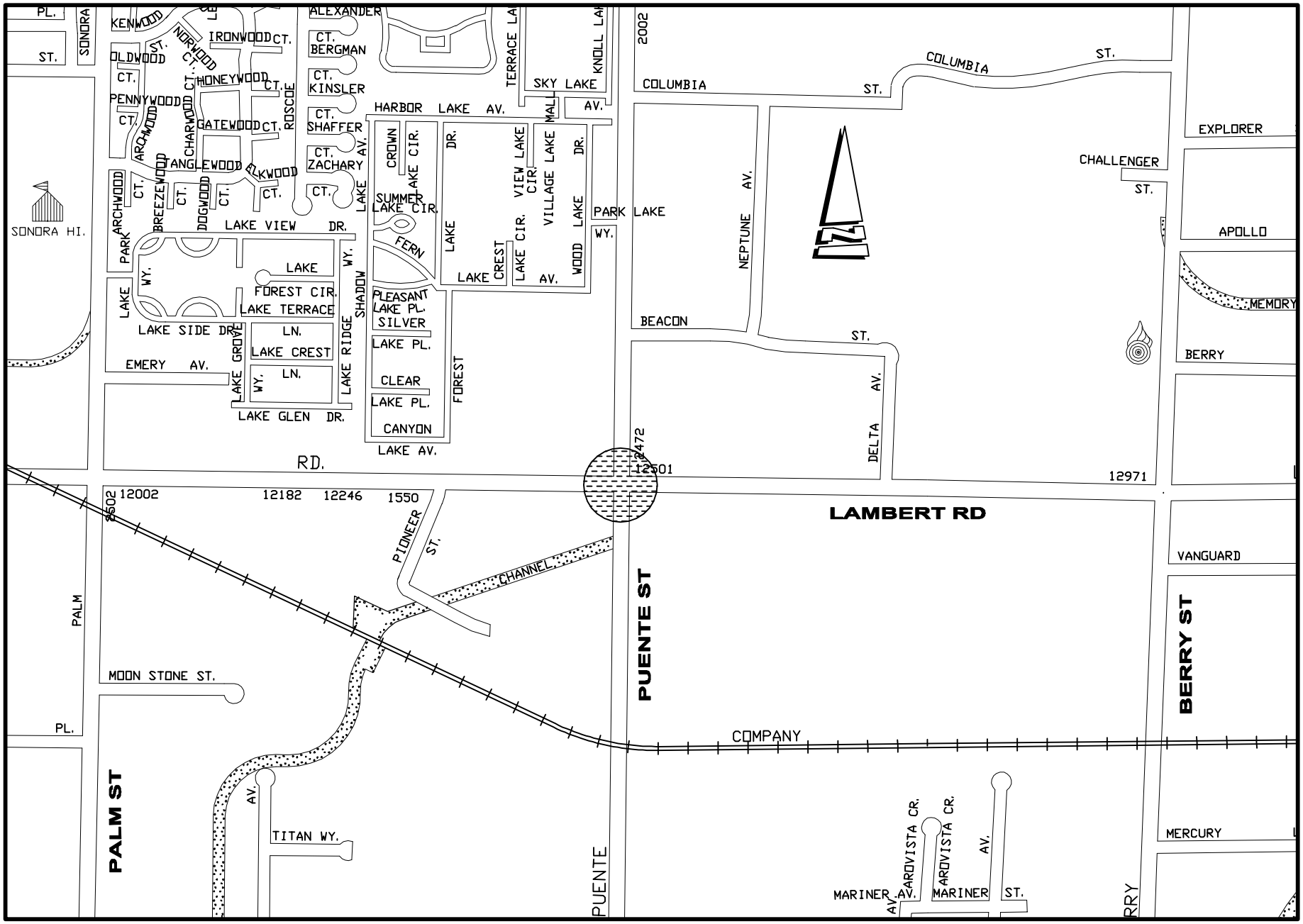
County Grants from OCTA Measure M2 CTFP

Project Manager Approval: Michael Ho

(Type Name)

PROJECT 7276

LAMBERT RD. AND PUENTE ST. INTERSECTION IMPROVEMENT



VICINITY MAP

NOT TO SCALE

PROJECT 7276

STREET IMPROVEMENTS - LAMBERT ROAD AND PUENTE STREET INTERSECTION IMPROVEMENT

This project will widen the north side of Lambert Road east of Puente Street to allow for a dedicated westbound right turn lane which is part of the City's traffic Impact Nexus Study. Final design has been completed and right-of-way has been dedicated to allow for the widening.

PROJECT 7276	Actual Prior	Approved 2019-20	Budgeted 2020-21	Proposed 2021-22	Proposed 2022-23	Proposed 2023-24	Proposed 2024-25	Proposed 2025-26	Proposed 2026-27	Total Budget
DESIGN	$ -	$ 20,000	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 20,000
RIGHT OF WAY	$ -	$ 20,000	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 20,000
CONSTRUCTION	$ -	$ 438,000	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 438,000
CONST. ENGINEERING	$ -	$ 42,000	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 42,000
TOTAL	$ -	$ 520,000	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 520,000
FUNDING SOURCES										
Fund 540 (Traffic Impact)	$ -	$ 520,000	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 520,000
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
TOTAL	$ -	$ 520,000	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 520,000

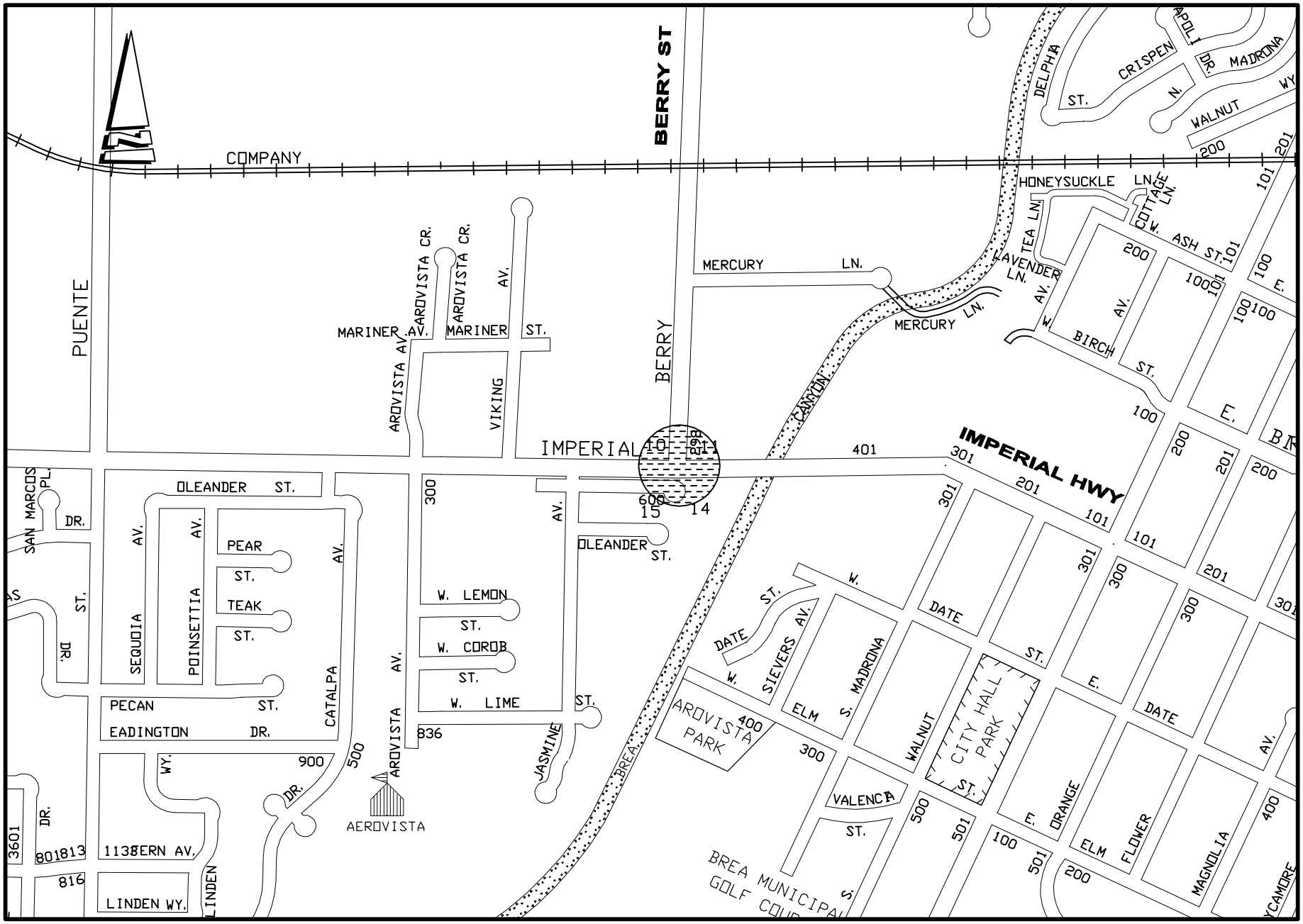
Estimated Expenses 2019-20	Estimated Carryover 2019-20
$5,000	$515,000

Project Manager Approval: Kathryn Demesa Sebastian

(Type Name)

PROJECT 7278

IMPERIAL HIGHWAY AND BERRY INTERSECTION IMPROVEMENT



VICINITY MAP

NOT TO SCALE

PROJECT 7278

STREET IMPROVEMENTS - IMPERIAL HWY AND BERRY STREET INTERSECTION IMPROVEMENTS

This project will widen the north side of Imperial Highway east of Berry Street to allow for a dedicated westbound right turn lane which is part of the City's Traffic Impact Nexus Study. Mercury Insurance has dedicated the right-of-way for the widening but will require an additional easement to accomodate Caltrans updated standard plan requirements. The design has been significantly completed; however, construction is pending Caltrans approval of City's proposed improvements and issuance of encroachment permit.

PROJECT 7278	Actual Prior	Approved 2019-20	Budgeted 2020-21	Proposed 2021-22	Proposed 2022-23	Proposed 2023-24	Proposed 2024-25	Proposed 2025-26	Proposed 2026-27	Total Budget
DESIGN	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
RIGHT OF WAY	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
CONSTRUCTION	$ -	$ 734,995	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 734,995
CONST. ENGINEERING	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
TOTAL	$ -	$ 734,995	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 734,995
FUNDING SOURCES										
Fund 540 (Traffic Impact)	$ -	$ 734,995	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 734,995
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
TOTAL	$ -	$ 734,995	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 734,995

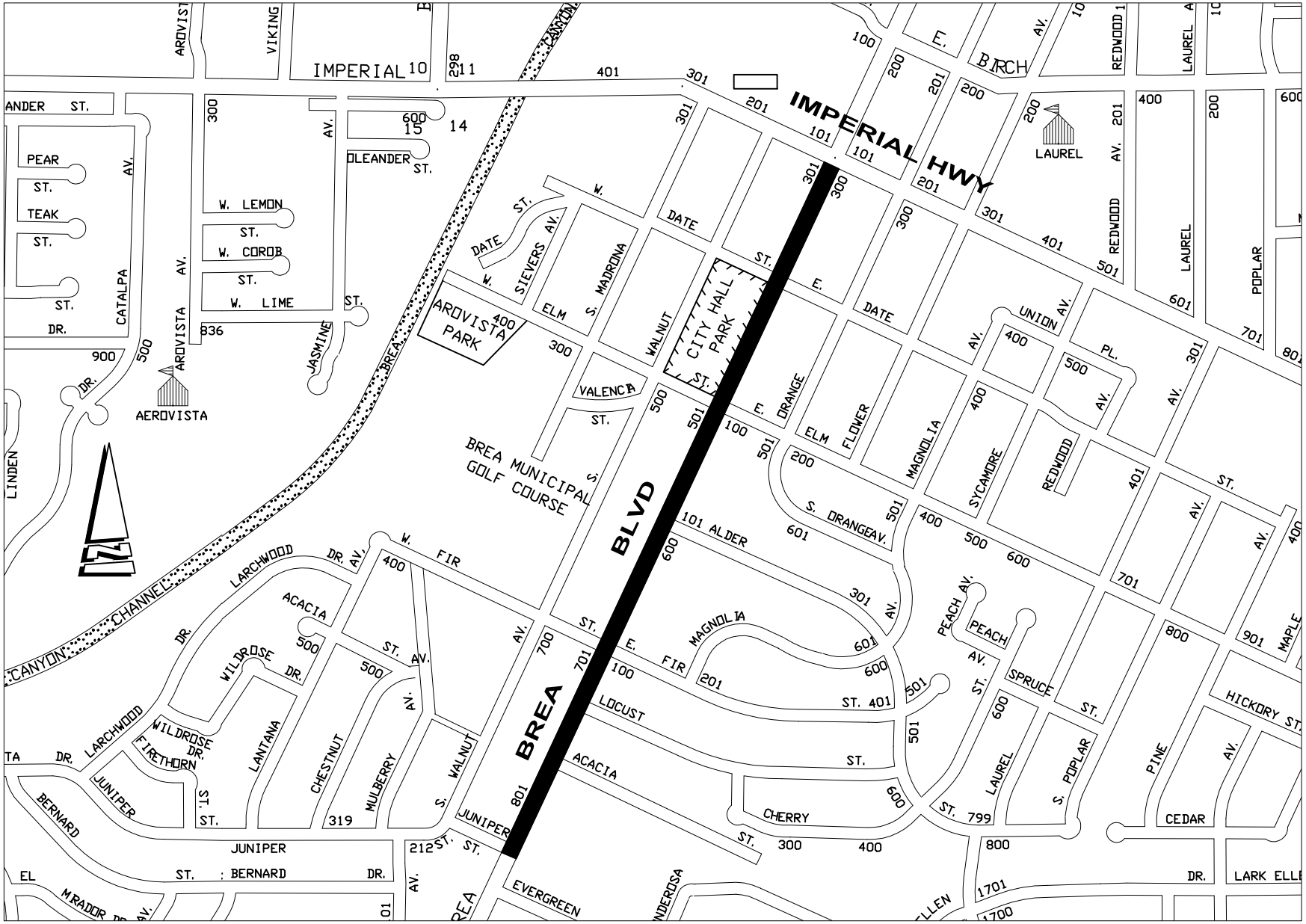
Estimated Expenses 2019-20	Estimated Carryover 2019-20
$70,000	$664,995

Project Manager Approval: Kathryn Demesa Sebastian

(Type Name)

PROJECT 7299

BREA BLVD STREET IMPROVEMENT



VICINITY MAP

NOT TO SCALE

PROJECT 7299

STREET IMPROVEMENTS - BREA BLVD STREET IMPROVEMENT

This project will slurry seal the pavement on Brea Boulevard between Imperial Highway and Juniper Street pursuant to the City's Pavement Management Plan. The improvements will include updating curbs, gutters and ADA ramps.

PROJECT 7299	Actual Prior	Approved 2019-20	Proposed 2020-21	Proposed 2021-22	Proposed 2022-23	Proposed 2023-24	Proposed 2024-25	Proposed 2025-26	Proposed 2026-27	Total Budget
DESIGN	$ -	$ -	$ 50,000	$ -	$ -	$ -	$ -	$ -	$ -	$ 50,000
RIGHT OF WAY	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
CONSTRUCTION	$ -	$ -	$ -	$ 200,000	$ -	$ -	$ -	$ -	$ -	$ 200,000
CONST. ENGINEERING	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
TOTAL	$ -	$ -	$ 50,000	$ 200,000	$ -	$ -	$ -	$ -	$ -	$ 250,000

FUNDING SOURCES										
Fund 221 (RMRA)	$ -	$ -	$ 50,000	$ 200,000	$ -	$ -	$ -	$ -	$ -	$ 250,000
	$ -	$ -	$	$ -	$ -	$ -	$ -	$ -	$ -	$
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
TOTAL	$ -	$ -	$ 50,000	$ 200,000	$ -	$ -	$ -	$ -	$ -	$ 250,000

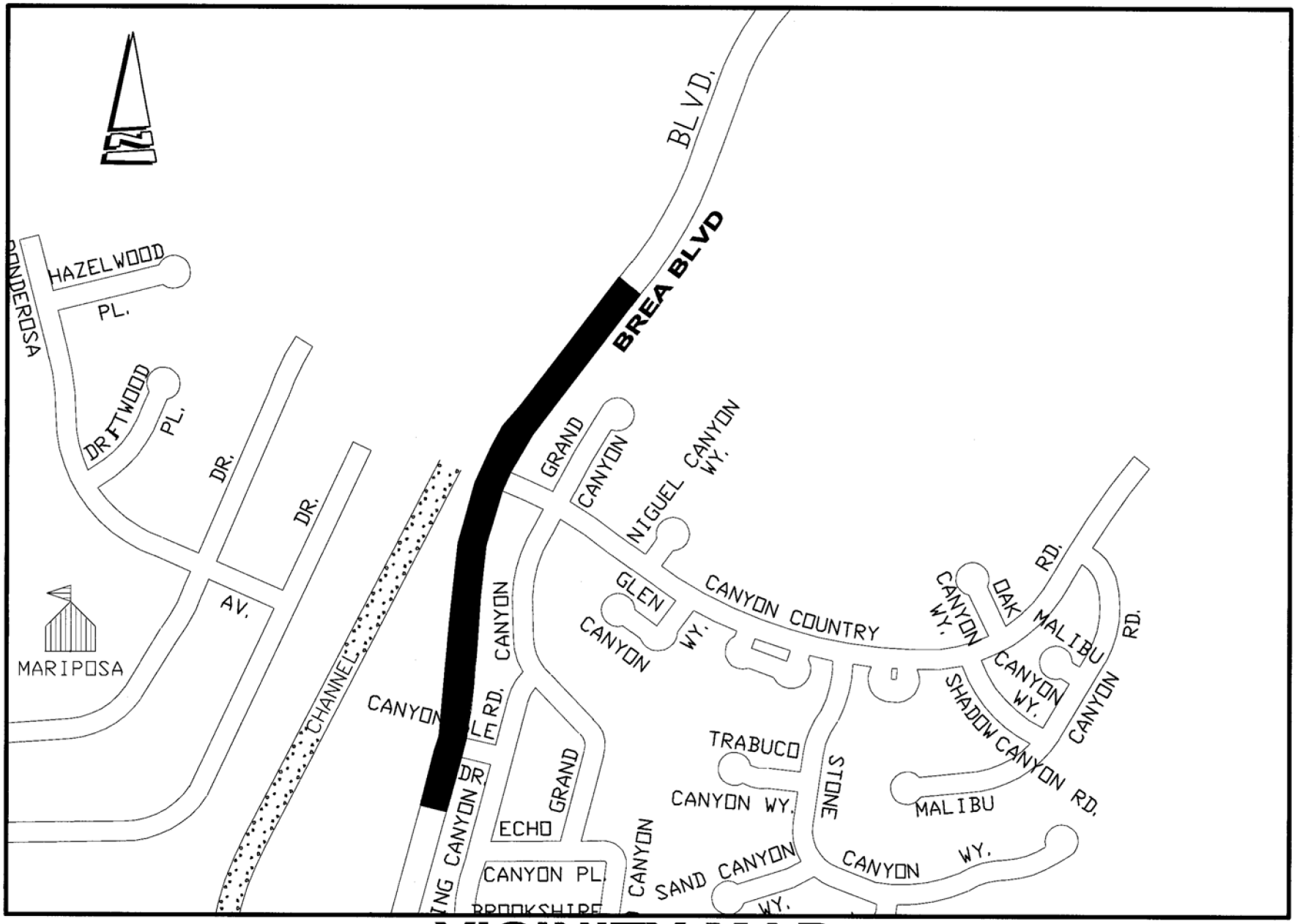
Estimated Expenses 2019-20	Estimated Carryover 2019-20
$0	$0

Project Manager Approval: Michael Ho

(Type Name)

PROJECT 7305

BREA BOULEVARD WIDENING



VICINITY MAP

NOT TO SCALE

PROJECT 7305

STREET IMPROVEMENTS - BREA BOULEVARD WIDENING

As identified in the Transportation Improvement Nexus Program, this project will widen the west side of Brea Boulevard from Canyondale Drive to the north City limit in accordance with the Master Plan of Arterial Highway (MPAH) standards. The widening will address traffic congestion issues related to limited street capacity. Right of way may be required from future development on the west side of Brea Boulevard. This project is part of an overall project of the County of Orange to widen Brea Boulevard/Brea Canyon Road. This project is for internal staff to coordinate with the County of Orange only.

PROJECT 7305	Actual Prior	Approved 2019-20	Budgeted 2020-21	Proposed 2021-22	Proposed 2022-23	Proposed 2023-24	Proposed 2024-25	Proposed 2025-26	Proposed 2026-27		Total Budget
DESIGN	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -		$ -
RIGHT OF WAY	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -		$ -
CONSTRUCTION	$ -	$ 141,812	$ -	$ -	$ -	$ -	$ -	$ -	$ -		$ 141,812
CONST. ENGINEERING	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -		$ -
TOTAL	$ -	$ 141,812	$ -	$ -	$ -	$ -	$ -	$ -	$ -		$ 141,812
FUNDING SOURCES											
Fund 540 (Traffic Impact)	$ -	$ 141,812	$ -	$ -	$ -	$ -	$ -	$ -	$ -		$ 141,812
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -		$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -		$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -		$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -		$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -		$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -		$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -		$ -
TOTAL	$ -	$ 141,812	$ -	$ -	$ -	$ -	$ -	$ -	$ -		$ 141,812

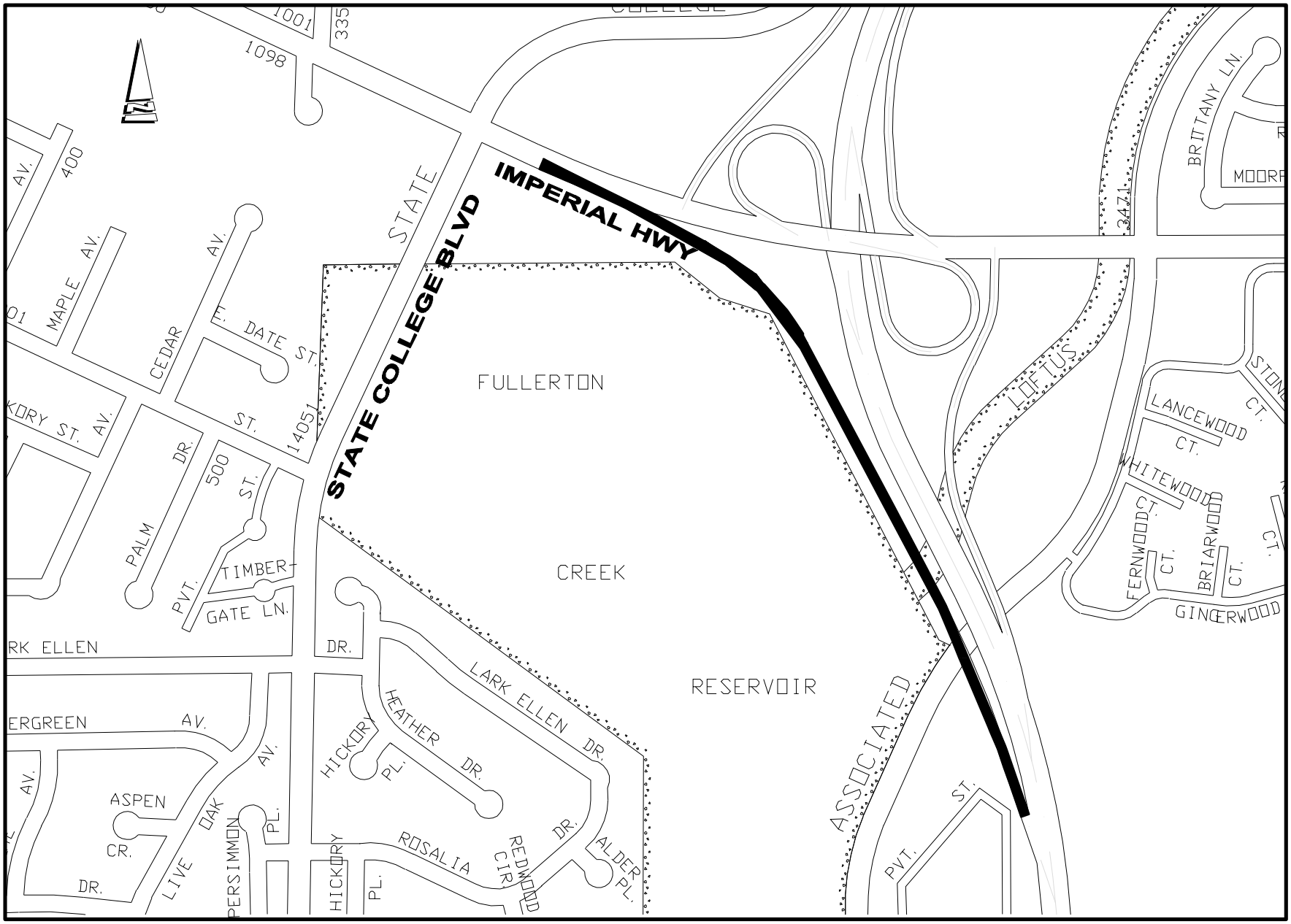
Estimated Expenses 2019-20	Estimated Carryover 2019-20
$6,000	$135,812

Project Manager Approval: Michael Ho

(Type Name)

PROJECT 7306

IMPERIAL HWY/SR-57 INTERCHANGE IMPROVEMENTS



VICINITY MAP

NOT TO SCALE

PROJECT 7306

STREET IMPROVEMENTS - IMPERIAL HWY/SR-57 INTERCHANGE IMPROVEMENTS

As identified in the Transportation Improvement Nexus Program, this project will widen the SR-57 southbound on-ramp and reconfigure eastbound lanes on Imperial Highway. The project will improve traffic operational performance and reduce congestion on Imperial Highway. Coordination with Caltrans is required for design, permit and construction.

PROJECT 7306	Actual Prior	Approved 2019-20	Budgeted 2020-21	Proposed 2021-22	Proposed 2022-23	Proposed 2023-24	Proposed 2024-25	Proposed 2025-26	Proposed 2026-27	Total Budget
DESIGN	$ -	$ 200,000	$ 150,000	$ -	$ 150,000	$ -	$ -	$ -	$ -	$ 500,000
RIGHT OF WAY	$ -	$ -	$ -	$ -	$ 50,000	$ -	$ -	$ -	$ -	$ 50,000
CONSTRUCTION	$ -	$ -	$ -	$ -	$ -	$ 1,900,000	$ -	$ -	$ -	$ 1,900,000
CONST. ENGINEERING	$ -	$ -	$ -	$ -	$ -	$ 250,000	$ -	$ -	$ -	$ 250,000
TOTAL	$ -	$ 200,000	$ 150,000	$ -	$ 200,000	$ 2,150,000	$ -	$ -	$ -	$ 2,700,000
FUNDING SOURCES										
Fund 540 (Traffic Impact)	$ -	$ 200,000	$ 150,000	$ -	$ 200,000	$ 650,000	$ -	$ -	$ -	$ 1,200,000
Other (Unfunded)	$ -	$ -	$ -	$ -	$ -	$ 1,500,000	$ -	$ -	$ -	$ 1,500,000
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
TOTAL	$ -	$ 200,000	$ 150,000	$ -	$ 200,000	$ 2,150,000	$ -	$ -	$ -	$ 2,700,000

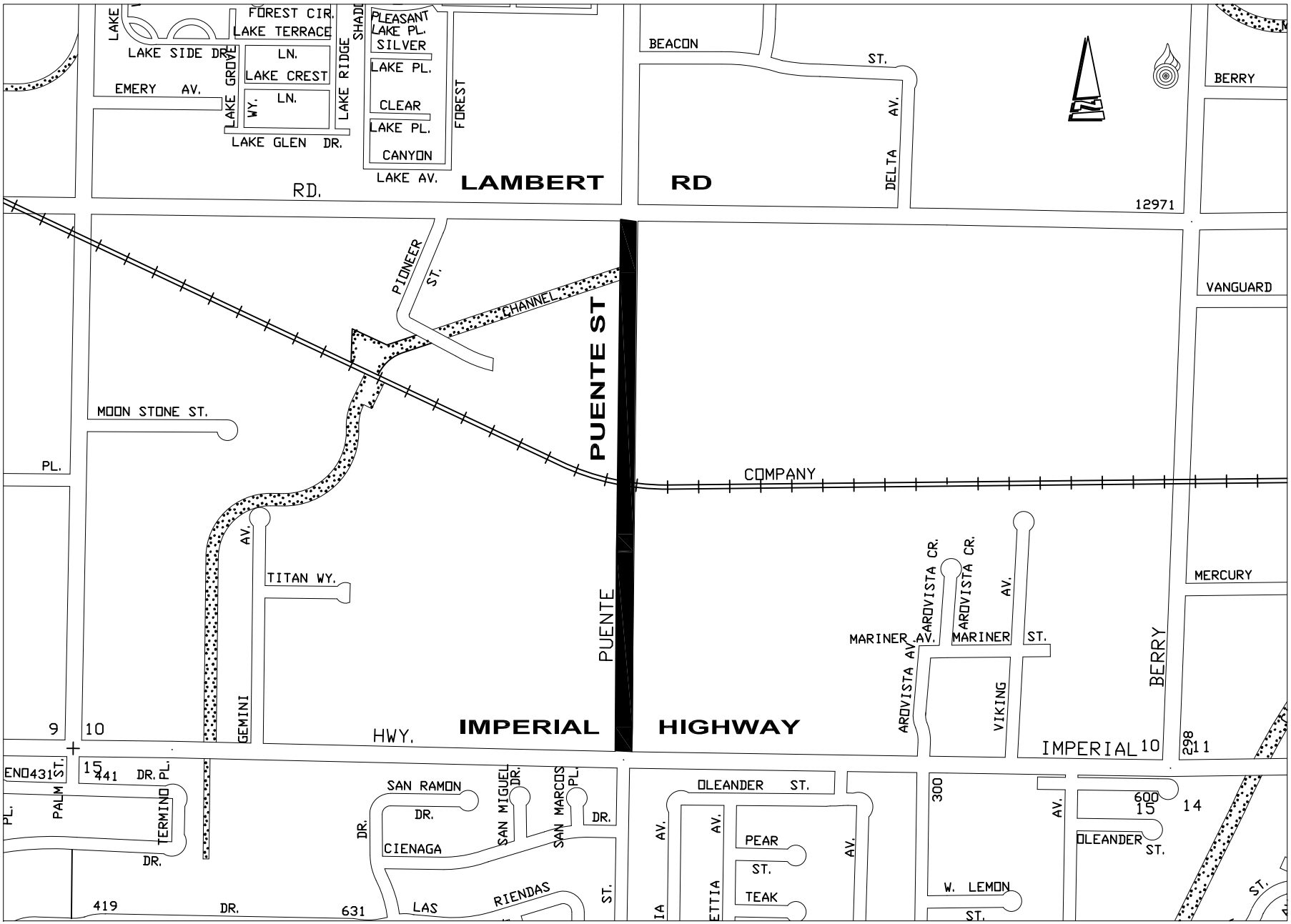
Estimated Expenses 2019-20	Estimated Carryover 2019-20
$0	$200,000

Project Manager Approval: Michael Ho

(Type Name)

PROJECT 7311

PUENTE STREET REHABILITATION



VICINITY MAP

NOT TO SCALE

PROJECT 7311

STREET IMPROVEMENTS - PUENTE STREET REHABILITATION

This project will rehabilitate Puente Street from Imperial Highway to Lambert Road. Improvements consist of reconstructing existing asphalt pavement, replacing damaged sidewalk, curb, gutter and upgrading existing curb access ramps to current Americans with Disabilities Act (ADA) requirements. This project will also replace existing aging and deteriorated water mains on Puente Street from Lambert Road to Imperial Highway. Coordination with Caltrans is required for permit and construction.

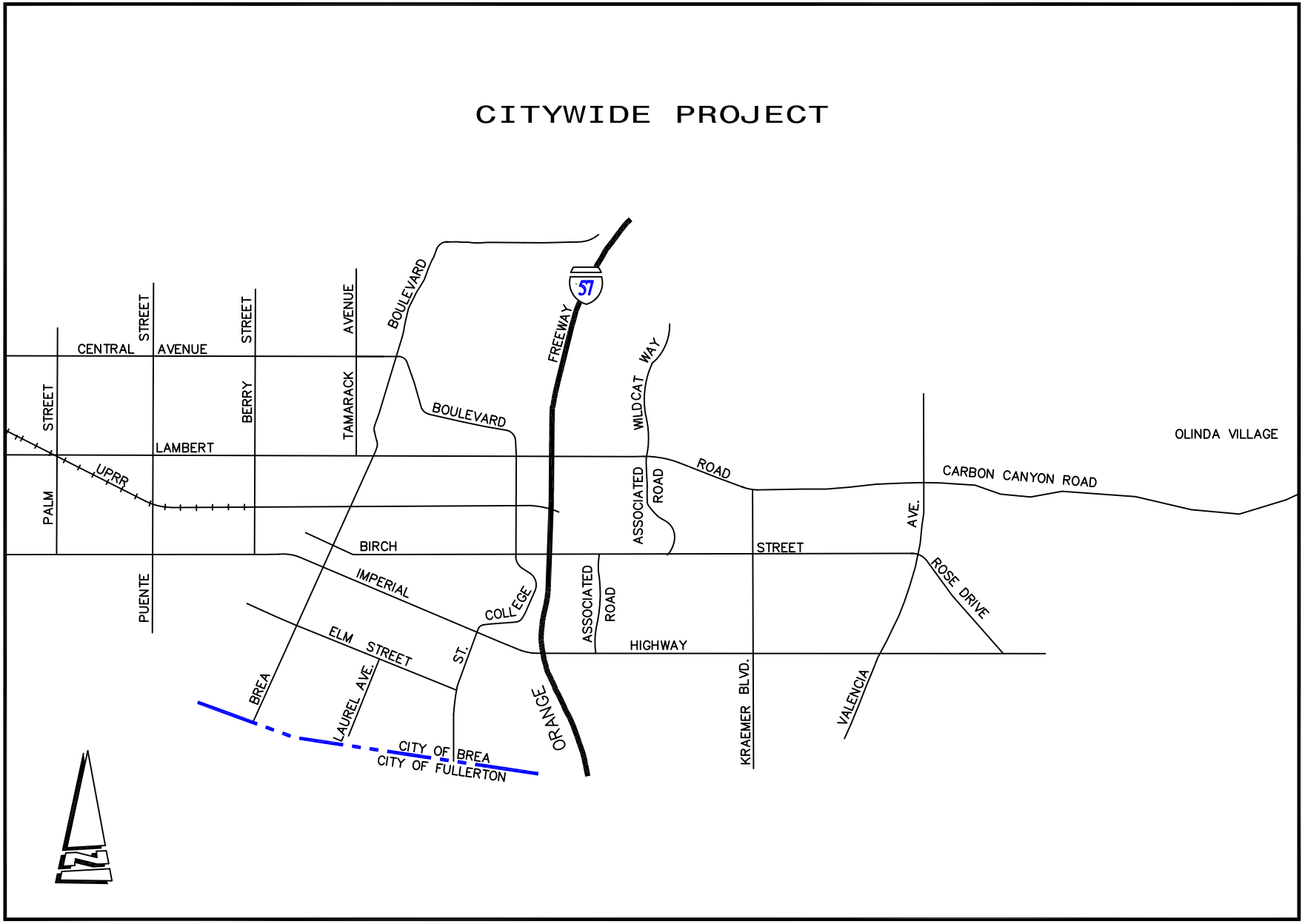
PROJECT 7311	Actual Prior	Approved 2019-20	Budgeted 2020-21	Proposed 2021-22	Proposed 2022-23	Proposed 2023-24	Proposed 2024-25	Proposed 2025-26	Proposed 2026-27	Total Budget
DESIGN	$ 65,000	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 65,000
RIGHT OF WAY	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
CONSTRUCTION	$ -	$ 2,363,000	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 2,363,000
CONST. ENGINEERING	$ 4,523	$ 195,477	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 200,000
TOTAL	$ 69,523	$ 2,558,477	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 2,628,000
FUNDING SOURCES										
Fund 420 (Water)	$ 69,523	$ 1,894,000	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 1,963,523
Fund 221 (RMRA)	$ -	$ 644,477	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 644,477
Fund 220 (Gas Tax)	$ -	$ 20,000	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 20,000
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
TOTAL	$ 69,523	$ 2,558,477	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 2,628,000

Estimated Expenses 2019-20	Estimated Carryover 2019-20
$500,000	$2,058,477

Project Manager Approval: Michael Ho
(Type Name)

PROJECT 7312

CITYWIDE SLURRY SEAL PROGRAM



VICINITY MAP

NOT TO SCALE

PROGRAM 7312

STREET IMPROVEMENTS - CITYWIDE SLURRY SEAL PROGRAM

The slurry seal program is an annual proactive, street maintenance program through which City streets are slurry sealed on an eight-year cycle. Each year, a listing of specific streets will be determined for slurry seal in coordination with the Pavement Management Plan (PMP) recommendations.

PROGRAM 7312	Actual Prior	Approved 2019-20	Budgeted 2020-21	Proposed 2021-22	Proposed 2022-23	Proposed 2023-24	Proposed 2024-25	Proposed 2025-26	Proposed 2026-27	Total Budget
DESIGN	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
RIGHT OF WAY	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
CONSTRUCTION	$ -	$ 200,000	$ 200,000	$ 200,000	$ 200,000	$ 200,000	$ 200,000	$ 200,000	$ 200,000	$ 1,600,000
CONST. ENGINEERING	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
TOTAL	$ -	$ 200,000	$ 200,000	$ 200,000	$ 200,000	$ 200,000	$ 200,000	$ 200,000	$ 200,000	$ 1,600,000
FUNDING SOURCES										
Fund 260 (Measure M)	$ -	$ 200,000	$ 200,000	$ 200,000	$ 200,000	$ 200,000	$ 200,000	$ 200,000	$ 200,000	$ 1,600,000
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
TOTAL	$ -	$ 200,000	$ 200,000	$ 200,000	$ 200,000	$ 200,000	$ 200,000	$ 200,000	$ 200,000	$ 1,600,000

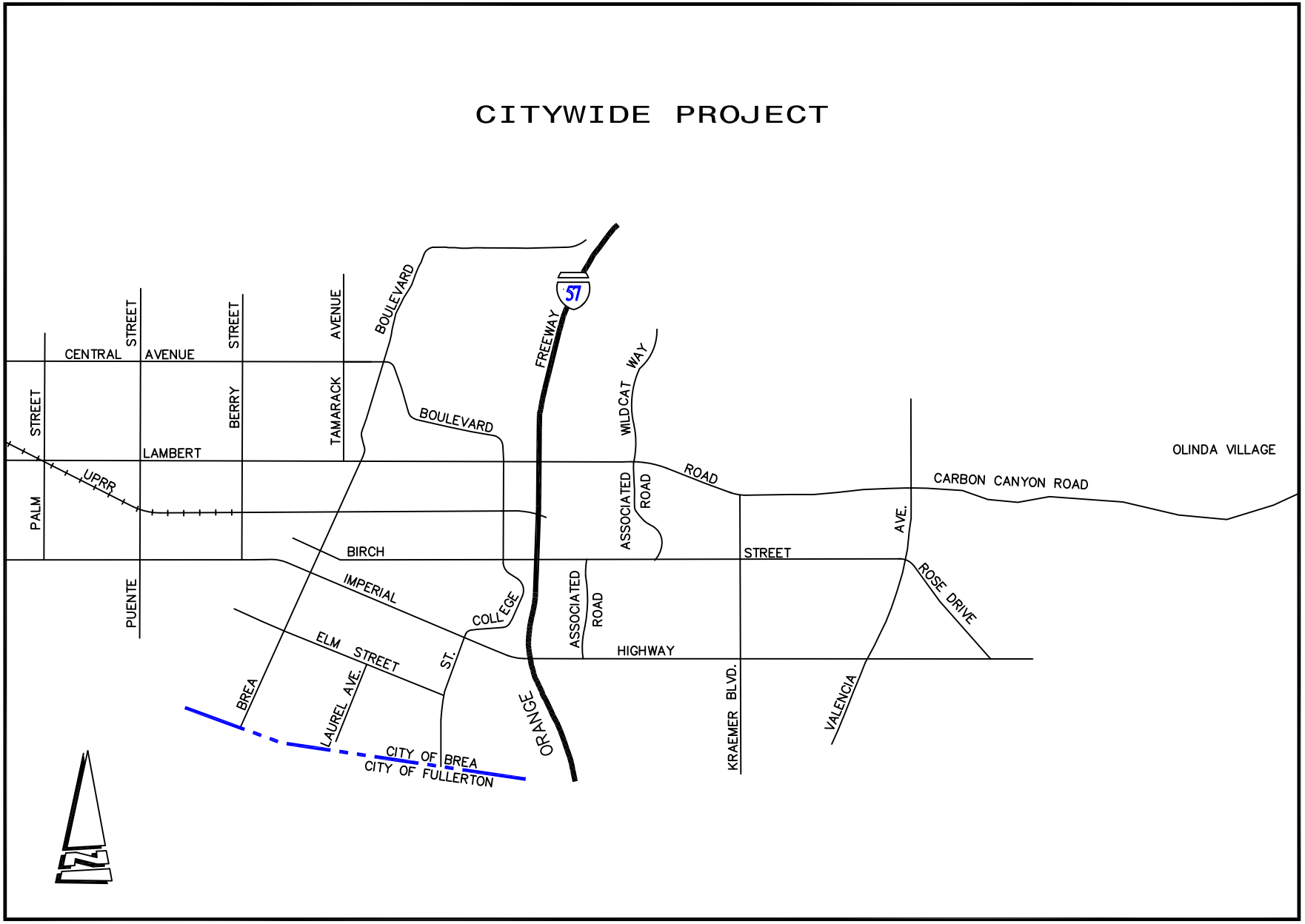
Estimated Expenses 2019-20	Estimated Carryover 2019-20
$200,000	$0

Project Manager Approval: Will Wenz

(Type Name)

PROJECT 7313

CITYWIDE SIDEWALK REPLACEMENT



VICINITY MAP

NOT TO SCALE

PROGRAM 7313

STREET IMPROVEMENTS - CITYWIDE SIDEWALK REPLACEMENT PROGRAM

This project allows for repair and replacement of displaced concrete sidewalks, curb and gutter, and curb access ramps citywide on an annual as-needed basis.

PROGRAM 7313	Actual Prior	Approved 2019-20	Budgeted 2020-21	Proposed 2021-22	Proposed 2022-23	Proposed 2023-24	Proposed 2024-25	Proposed 2025-26	Proposed 2026-27		Total Budget
DESIGN	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -		$ -
RIGHT OF WAY	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -		$ -
CONSTRUCTION	$ -	$ 224,668	$ 100,000	$ 100,000	$ 100,000	$ 100,000	$ 100,000	$ 100,000	$ 100,000		$ 924,668
CONST. ENGINEERING	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -		$ -
TOTAL	$ -	$ 224,668	$ 100,000	$ 100,000	$ 100,000	$ 100,000	$ 100,000	$ 100,000	$ 100,000		$ 924,668
FUNDING SOURCES											
Fund 220 (Gas Tax)	$ -	$ 224,668	$100,000	$100,000	$100,000	$100,000	$100,000	$100,000	$100,000		$ 924,668
	$ -	$ -		$ -	$ -	$ -	$ -	$ -	$ -		$ -
	$ -	$ -		$ -	$ -	$ -	$ -	$ -	$ -		$ -
	$ -	$ -		$ -	$ -	$ -	$ -	$ -	$ -		$ -
	$ -	$ -		$ -	$ -	$ -	$ -	$ -	$ -		$ -
	$ -	$ -		$ -	$ -	$ -	$ -	$ -	$ -		$ -
	$ -	$ -		$ -	$ -	$ -	$ -	$ -	$ -		$ -
	$ -	$ -		$ -	$ -	$ -	$ -	$ -	$ -		$ -
TOTAL	$ -	$ 224,668	$ 100,000	$ 100,000	$ 100,000	$ 100,000	$ 100,000	$ 100,000	$ 100,000		$ 924,668

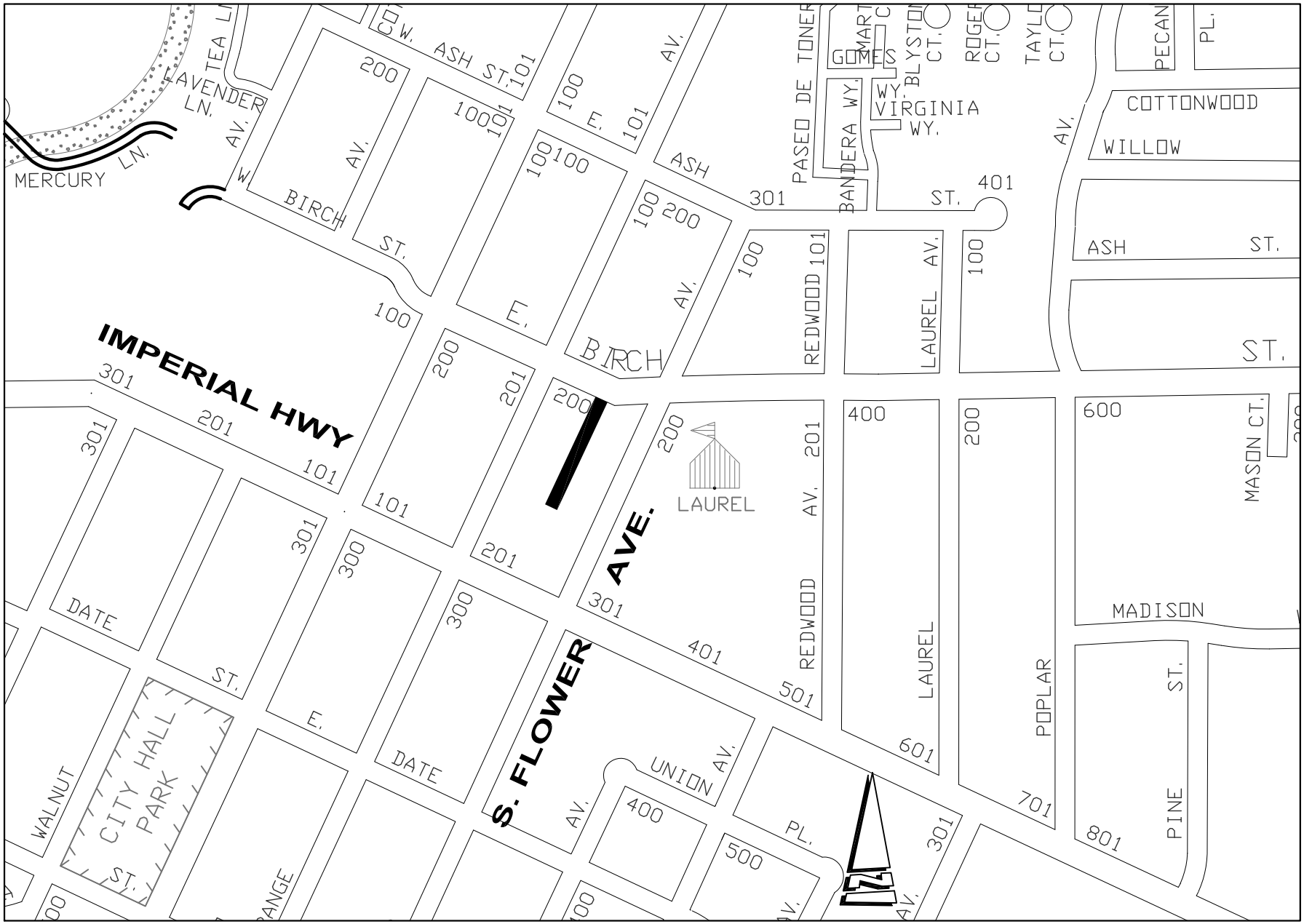
Estimated Expenses 2019-20	Estimated Carryover 2019-20
$224,668	$0

Project Manager Approval: Will Wenz

(Type Name)

PROJECT 7319

ALLEY REHABILITATION WEST OF S. FLOWER AVE. NORTH OF IMPERIAL HWY.



VICINITY MAP

NOT TO SCALE

PROJECT 7319

STREET IMPROVEMENTS - ALLEY REHABILITATION WEST OF FLOWER NORTH OF IMPERIAL

This project will rehabilitate the alley west of Flower Avenue between Date Street & Imperial Highway. Selecton of this alley for rehabilitation is based on the ranking in accordance with the City's Pavemnt Management Plan (PMP).

PROJECT 7319	Actual Prior	Approved 2019-20	Budgeted 2020-21	Proposed 2021-22	Proposed 2022-23	Proposed 2023-24	Proposed 2024-25	Proposed 2025-26	Proposed 2026-27	Total Budget
DESIGN	$ 690	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 690
RIGHT OF WAY	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
CONSTRUCTION	$ -	$ 164,310	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 164,310
CONST. ENGINEERING	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
TOTAL	$ 690	$ 164,310	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 165,000
FUNDING SOURCES										
Fund 260 (Measure M)	$ 690	$ 164,310	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 165,000
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
TOTAL	$ 690	$ 164,310	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 165,000

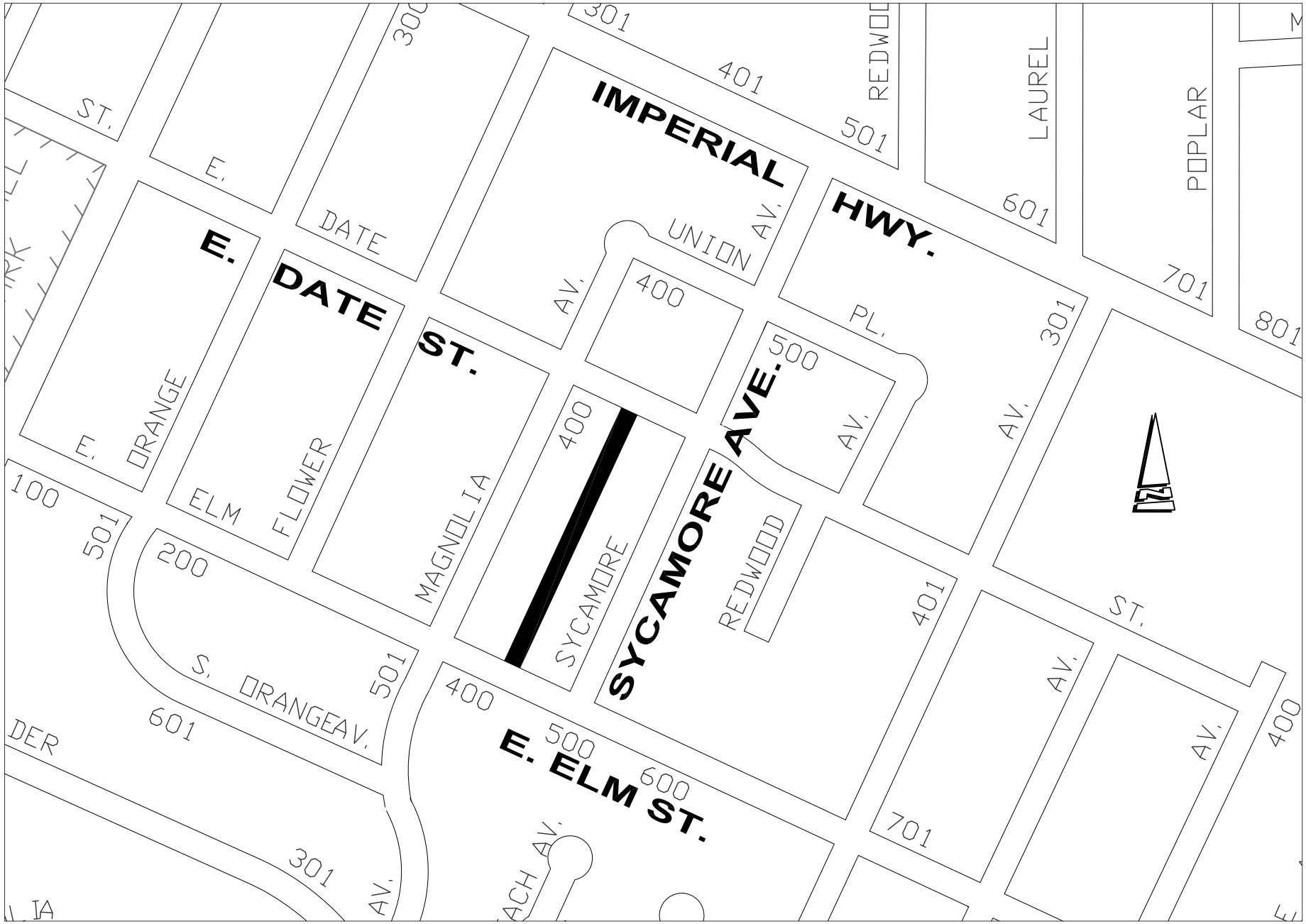
Estimated Expenses 2019-20	Estimated Carryover 2019-20
$10,000	$154,310

Project Manager Approval: Kathryn Demesa Sebastian

(Type Name)

PROJECT 7320

ALLEY REHAB W/O SYCAMORE AVE. BETWEEN E. ELM ST. AND E. DATE ST.



VICINITY MAP

NOT TO SCALE

PROJECT 7320

STREET IMPROVEMENTS - ALLEY REHAB WEST OF SYCAMORE BETWEEN ELM AND DATE ST.

This project will rehabilitate the alleyway pavement west of Sycamore Avenue between Elm Street and Date Street. Selection of this alley for rehabilitation is based on the ranking in accordance with the City's Pavement Management Plan (PMP).

PROJECT 7320	Actual Prior	Approved 2019-20	Budgeted 2020-21	Proposed 2021-22	Proposed 2022-23	Proposed 2023-24	Proposed 2024-25	Proposed 2025-26	Proposed 2026-27	Total Budget
DESIGN	$ 488	$ 19,512	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 20,000
RIGHT OF WAY	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
CONSTRUCTION	$ -	$ 130,000	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 130,000
CONST. ENGINEERING	$ -	$ 15,000	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 15,000
TOTAL	$ 488	$ 164,512	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 165,000
FUNDING SOURCES										
Fund 220 (Gas Tax)	$ 488	$ 164,512	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 165,000
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
TOTAL	$ 488	$ 164,512	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 165,000

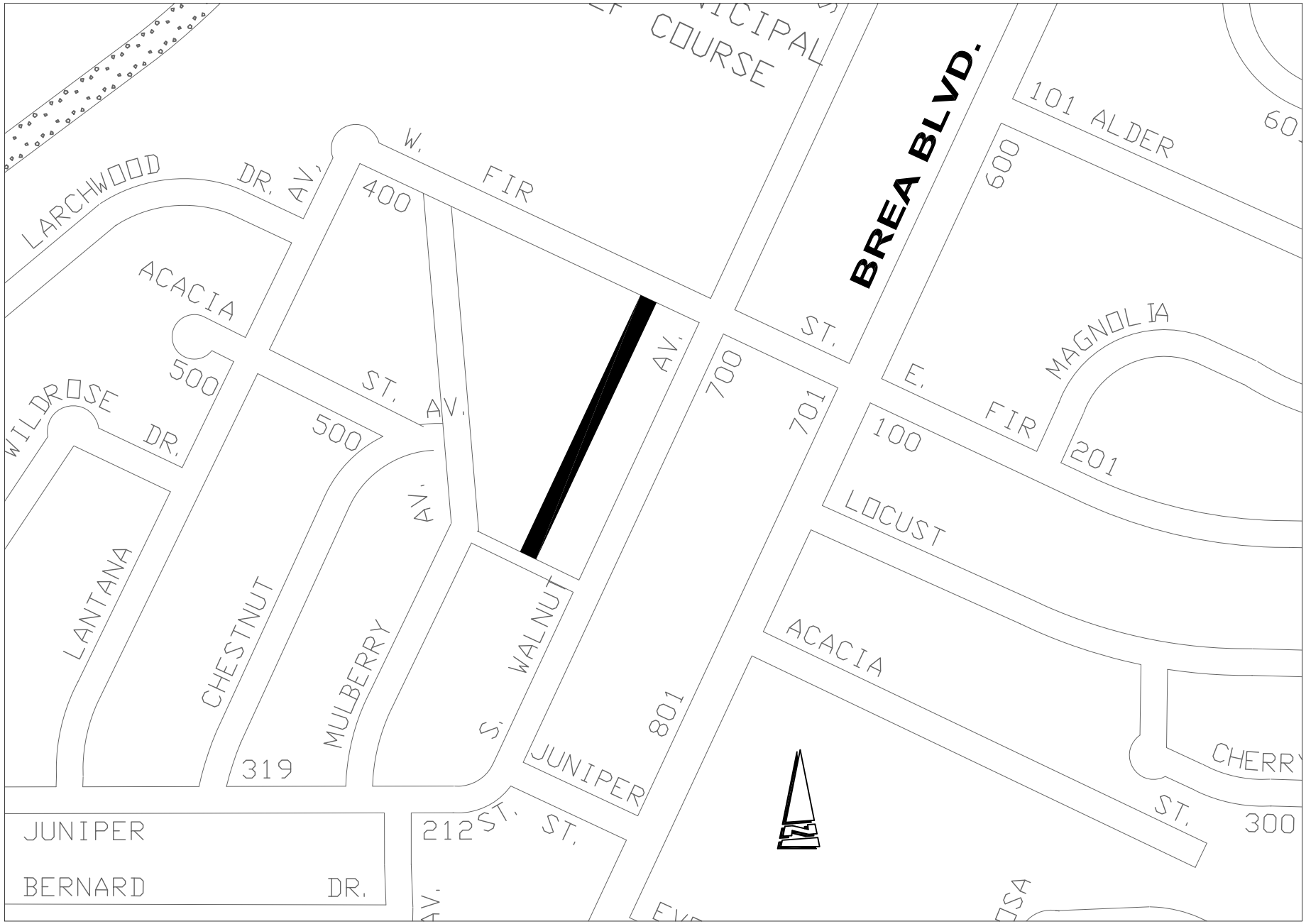
Estimated Expenses 2019-20	Estimated Carryover 2019-20
$10,000	$154,512

Project Manager Approval: Kathryn Demesa Sebastian

(Type Name)

PROJECT 7321

ALLEY PAVEMENT REHABILITATION W/O S. WALNUT AVE. BETWEEN ACACIA ST. & W. FIR ST.



VICINITY MAP

NOT TO SCALE

PROJECT 7321

STREET IMPROVEMENTS - ALLEY PAVEMENT REHAB W/O WALNUT BETWEEN ACACIA & FIR STREETS

This project will rehabilitate the alley west of Walnut Avenue between Acacia Street and Fir Street. The selection of this alley for rehabilitation is based on the ranking in accordance with the City's Pavement Management Plan (PMP).

PROJECT 7321	Actual Prior	Approved 2019-20	Budgeted 2020-21	Proposed 2021-22	Proposed 2022-23	Proposed 2023-24	Proposed 2024-25	Proposed 2025-26	Proposed 2026-27	Total Budget
DESIGN	$ 512	$ 19,488	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 20,000
RIGHT OF WAY	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
CONSTRUCTION	$ -	$ 150,000	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 150,000
CONST. ENGINEERING	$ -	$ 15,000	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 15,000
TOTAL	$ 512	$ 184,488	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 185,000
FUNDING SOURCES										
Fund 220 (Gas Tax)	$ 512	$ 184,488	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 185,000
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
TOTAL	$ 512	$ 184,488	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 185,000

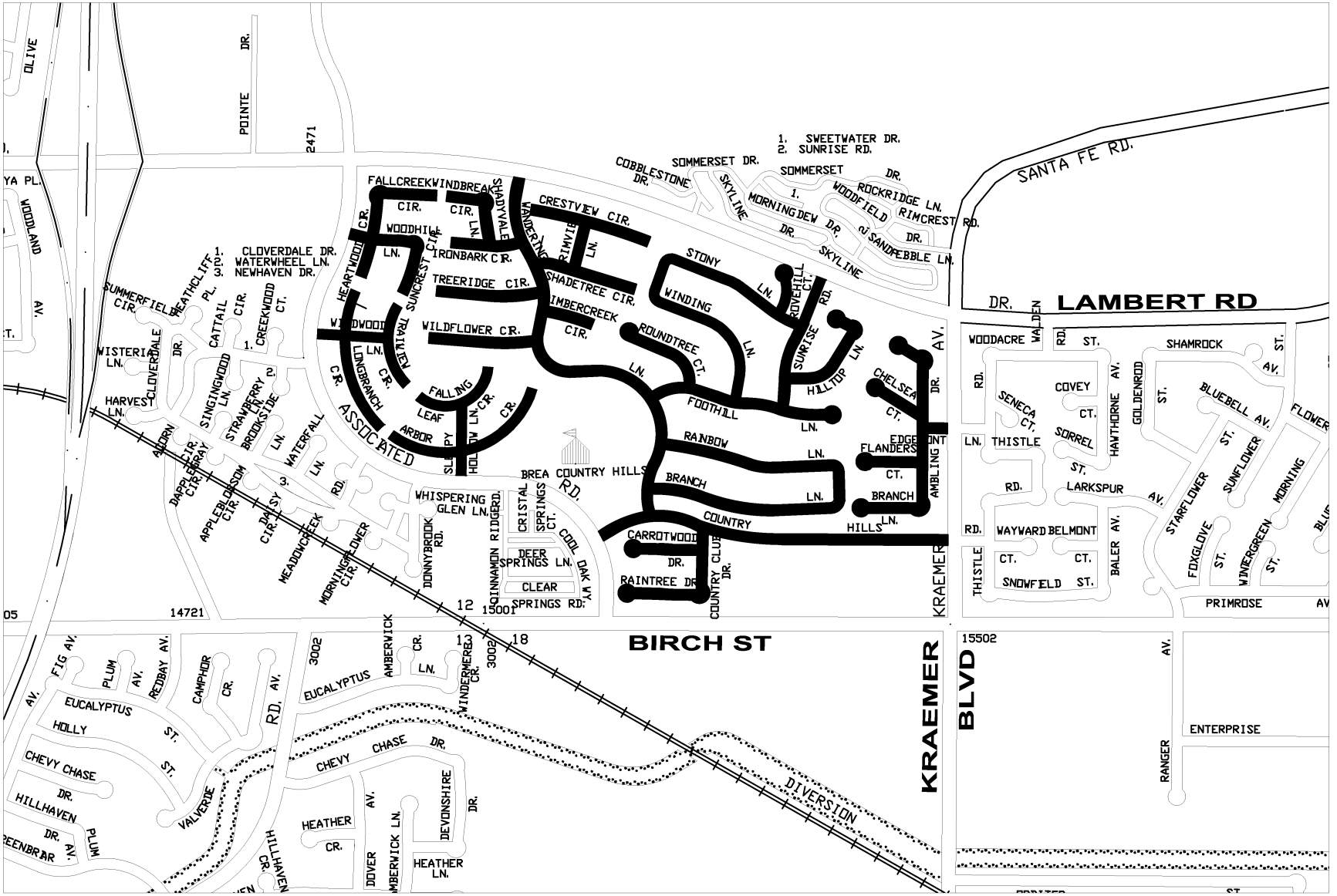
Estimated Expenses 2019-20	Estimated Carryover 2019-20
$15,000	$169,488

Project Manager Approval: Kathryn Demesa Sebastian

(Type Name)

PROJECT 7322

STREET IMPROVEMENTS
COUNTRY HILLS SUBDIVISION PAVEMENT & WATER CONNECTION REHABILITATION



VICINITY MAP

NOT TO SCALE

PROJECT 7322

STREET IMPROVEMENTS - COUNTRY HILLS SUBDIVISION PAVEMENT & WATER CONNECTION REHABILITATION

This project will rehabilitate the existing streets within the Country Hills subdivision pursuant to the city's Pavement Management Program (PMP). Additionally, the existing water connections throughout the area will be replaced. The improvements will also include updating curbs, gutters and ADA ramps.

PROJECT 7322	Actual Prior	Estimated 2019-20	Budgeted 2020-21	Proposed 2021-22	Proposed 2022-23	Proposed 2023-24	Proposed 2024-25	Proposed 2025-26	Proposed 2026-27	Total Budget
DESIGN	$ -	$ 125,000	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 125,000
RIGHT OF WAY	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
CONSTRUCTION	$ -	$ 1,500,000	$ 793,000	$ -	$ -	$ -	$ -	$ -	$ -	$ 2,293,000
CONST. ENGINEERING	$ -	$ 150,000	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 150,000
TOTAL	$ -	$ 1,775,000	$ 793,000	$ -	$ -	$ -	$ -	$ -	$ -	$ 2,568,000
FUNDING SOURCES										
Fund 260 (Measure M)	$ -	$ 525,000	$ 250,000	$ -	$ -	$ -	$ -	$ -	$ -	$ 775,000
Fund 221 (RMRA)	$ -	$ 743,000	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 743,000
Fund 420 (Water)	$ -	$ 307,000	$ 193,000	$ -	$ -	$ -	$ -	$ -	$ -	$ 500,000
Fund 220 (Gas Tax)	$ -	$ 200,000	$ 350,000	$ -	$ -	$ -	$ -	$ -	$ -	$ 550,000
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
TOTAL	$ -	$ 1,775,000	$ 793,000	$ -	$ -	$ -	$ -	$ -	$ -	$ 2,568,000

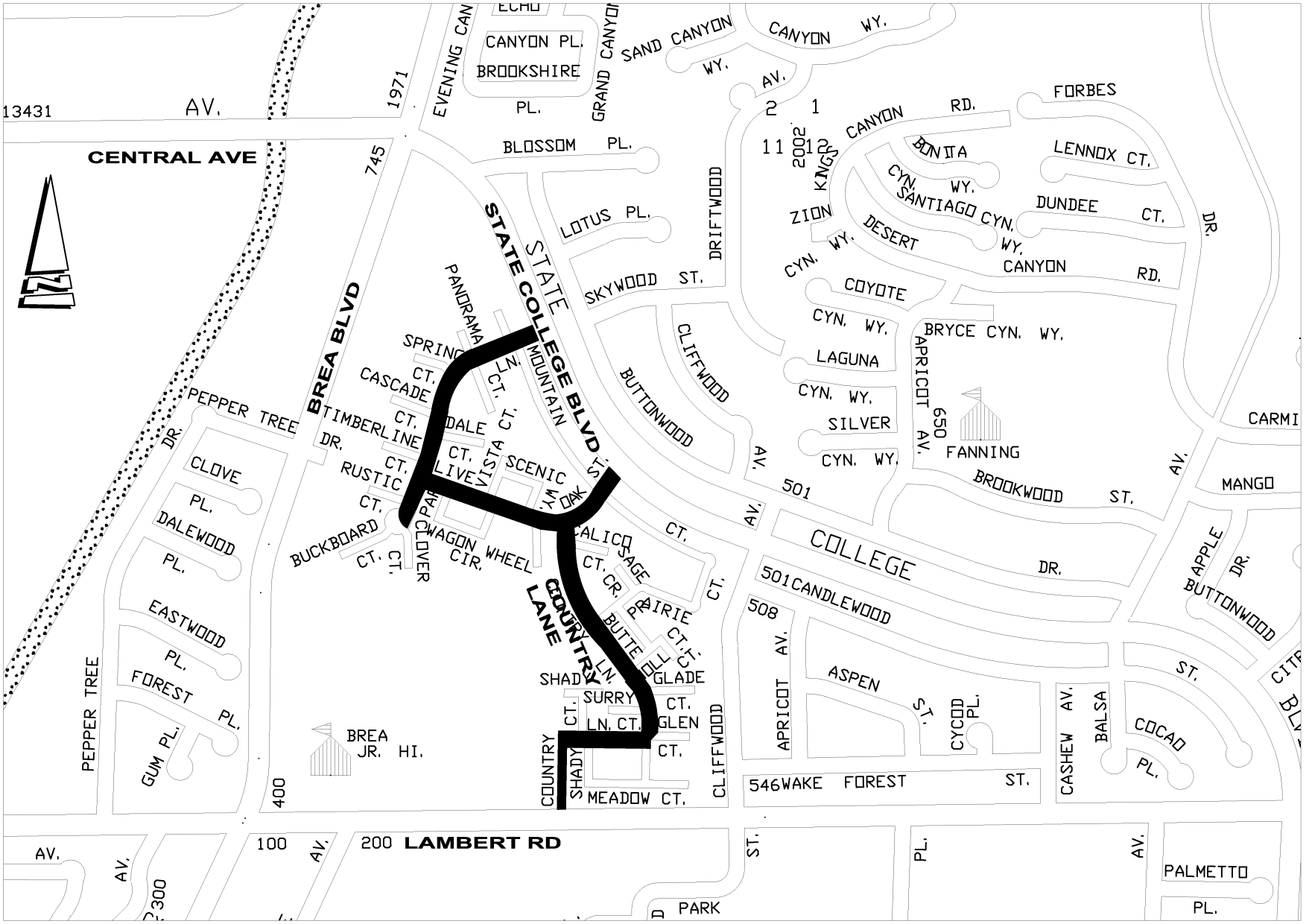
Estimated Expenses 2019-20	Estimated Carryover 2019-20
$50,000	$1,725,000

Project Manager Approval: Kathryn Demesa Sebastian

(Type Name)

PROJECT 7323

COUNTRY LANE STREET REHABILITATION



VICINITY MAP

NOT TO SCALE

PROJECT 7323

STREET IMPROVEMENTS - COUNTRY LANE STREET REHABILITATION

This project will use the gind and overlay method to rehabilitate the streets in the Country Lane neighborhood as called for in the Pavement Management Program.

PROJECT 7323	Actual Prior	Approved 2019-20	Proposed 2020-21	Proposed 2021-22	Proposed 2022-23	Proposed 2023-24	Proposed 2024-25	Proposed 2025-26	Proposed 2026-27	Total Budget
DESIGN	$ -	$ 50,000	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 50,000
RIGHT OF WAY	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
CONSTRUCTION	$ -	$ -	$ 950,000	$ -	$ -	$ -	$ -	$ -	$ -	$ 950,000
CONST. ENGINEERING	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
TOTAL	$ -	$ 50,000	$ 950,000	$ -	$ -	$ -	$ -	$ -	$ -	$ 1,000,000

FUNDING SOURCES										
Fund 260 (Measure M)	$ -	$ 50,000	$ 650,000	$ -	$ -	$ -	$ -	$ -	$ -	$ 700,000
Fund 220 (Gas Tax)	$ -	$ -	$ 300,000	$ -	$ -	$ -	$ -	$ -	$ -	$ 300,000
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
TOTAL	$ -	$ 50,000	$ 950,000	$ -	$ -	$ -	$ -	$ -	$ -	$ 1,000,000

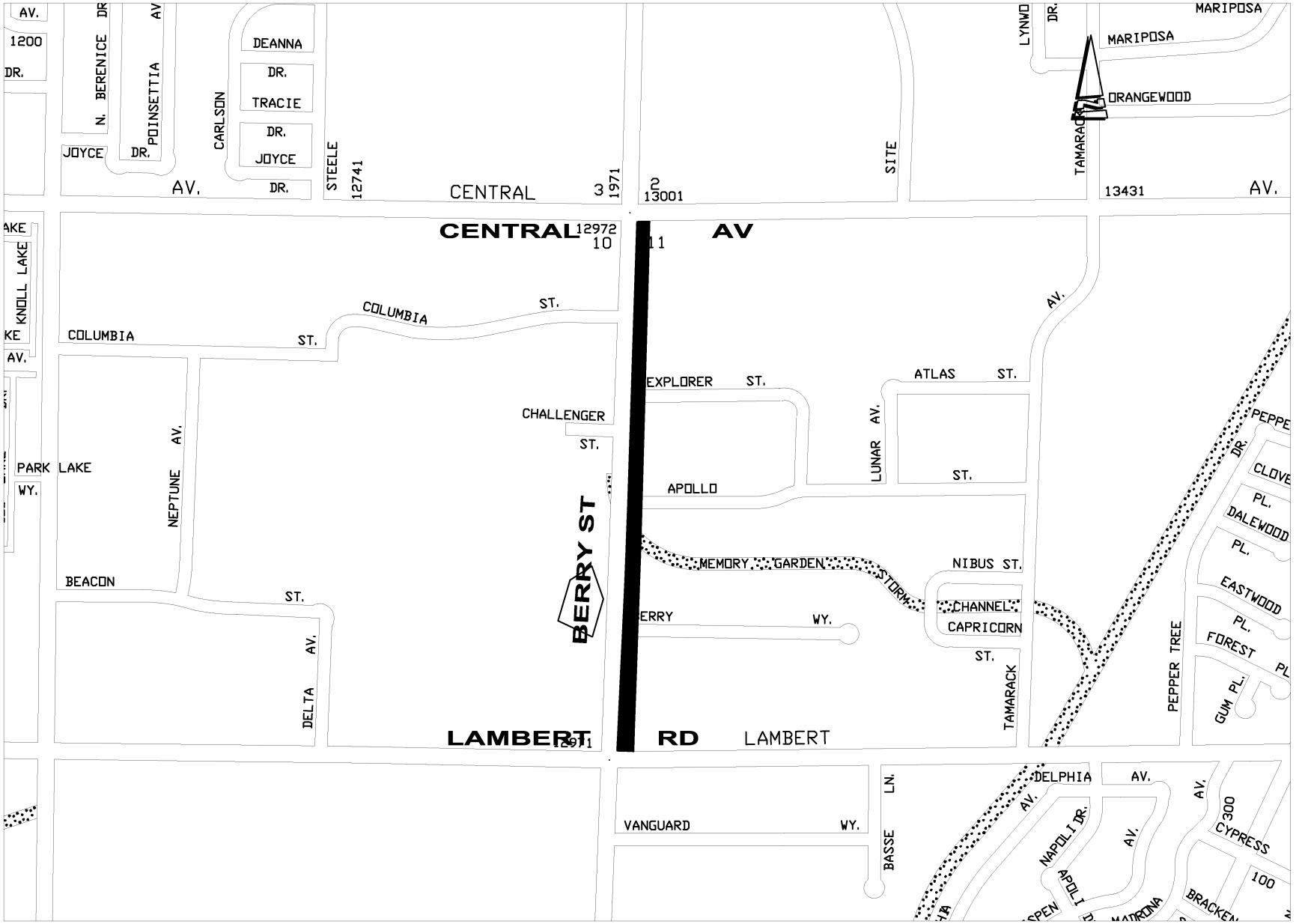
Estimated Expenses 2019-20	Estimated Carryover 2019-20
$40,000	$10,000

Project Manager Approval: Kathryn Demesa Sebastian

(Type Name)

PROJECT 7324

BERRY STREET SIDEWALK



VICINITY MAP

NOT TO SCALE

PROJECT 7324

STREET IMPROVEMENTS - BERRY STREET SIDEWALK STUDY

This project will design approximately 2,000 linear feet of 8-foot wide sidewalks along the east side of Berry Street between Lambert Road and Central Avenue.

PROJECT 7324	Actual Prior	Approved 2019-20	Proposed 2020-21	Proposed 2021-22	Proposed 2022-23	Proposed 2023-24	Proposed 2024-25	Proposed 2025-26	Proposed 2026-27	Total Budget
DESIGN	$ -	$ 50,000	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 50,000
RIGHT OF WAY	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
CONSTRUCTION	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
CONST. ENGINEERING	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
TOTAL	$ -	$ 50,000	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 50,000

FUNDING SOURCES										
Fund 220 (Gas Tax)	$ -	$ 50,000	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 50,000
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
TOTAL	$ -	$ 50,000	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 50,000

Estimated Expenses 2019-20	Estimated Carryover 2019-20
$30,000	$20,000

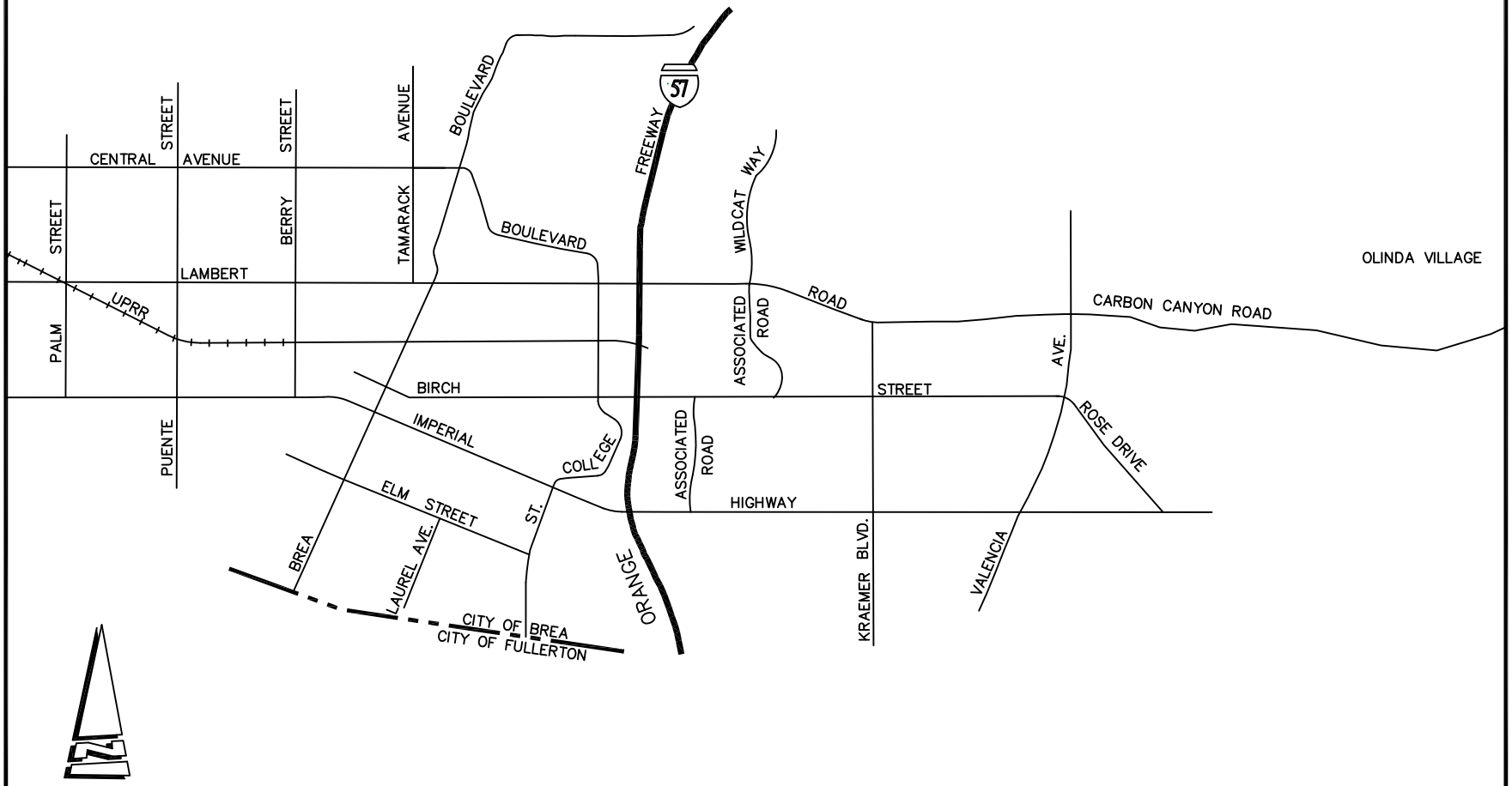
Project Manager Approval: Kathryn Demesa Sebastian

(Type Name)

PROJECT 7325

ADA RAMP COMPLIANCE UPGRADE

CITYWIDE PROJECT



VICINITY MAP

NOT TO SCALE

PROJECT 7325

STREET IMPROVEMENTS - ADA RAMP COMPLIANCE UPGRADE

This project will replace existing ADA (Americans with Disabilities Act) Ramps to bring them up to current ADA specifications. The work will be performed on public sidewalks and near public streets.

PROJECT 7325	Actual Prior	Approved 2019-20	Proposed 2020-21	Proposed 2021-22	Proposed 2022-23	Proposed 2023-24	Proposed 2024-25	Proposed 2025-26	Proposed 2026-27	Total Budget
DESIGN	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
RIGHT OF WAY	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
CONSTRUCTION	$ -	$ -	$ 150,000	$ -	$ -	$ -	$ -	$ -	$ -	$ 150,000
CONST. ENGINEERING	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
TOTAL	$ -	$ -	$ 150,000	$ -	$ -	$ -	$ -	$ -	$ -	$ 150,000

FUNDING SOURCES										
Fund 290 (CDBG)	$ -	$ -	$ 150,000	$ -	$ -	$ -	$ -	$ -	$ -	$ 150,000
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
TOTAL	$ -	$ -	$ 150,000	$ -	$ -	$ -	$ -	$ -	$ -	$ 150,000

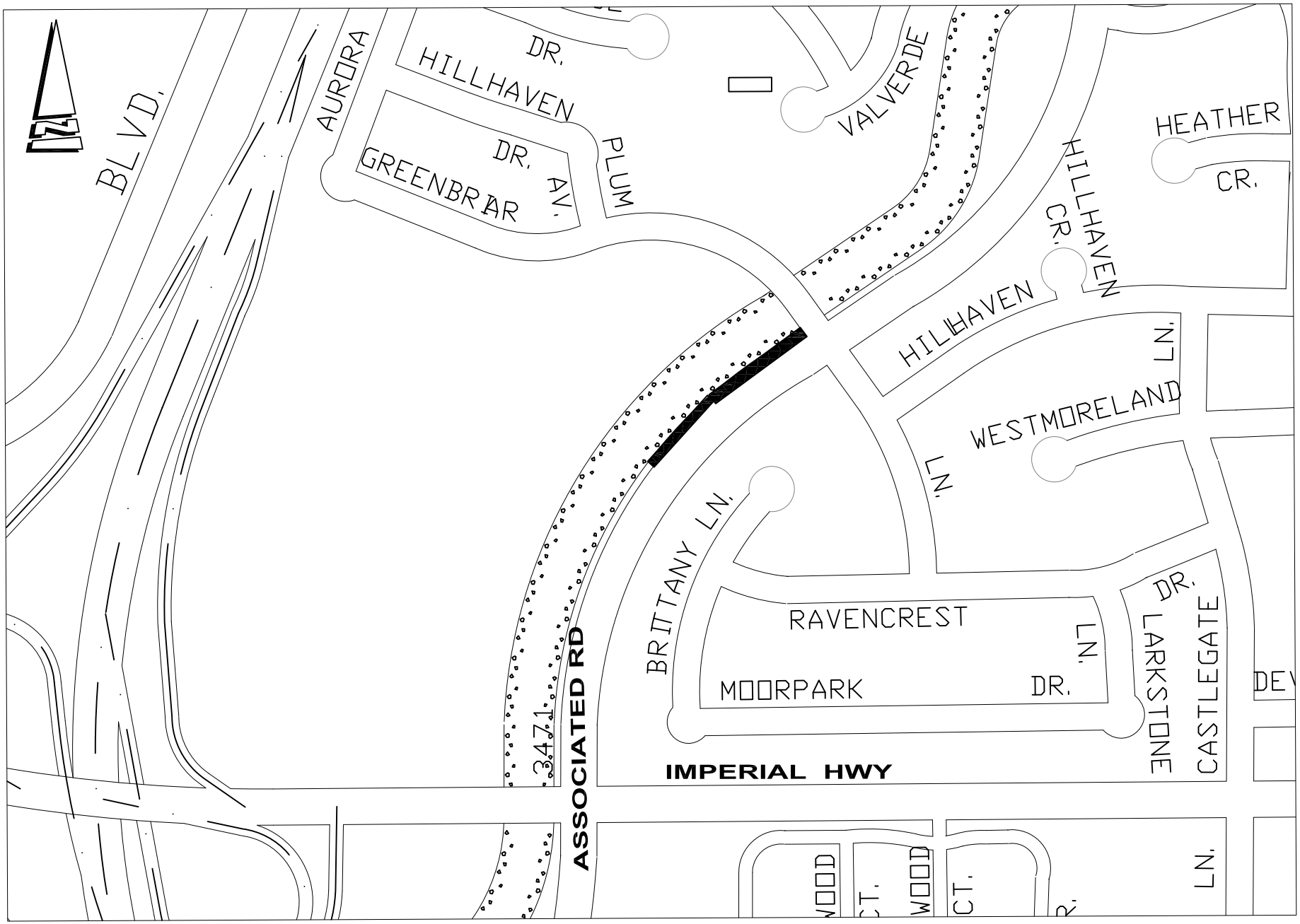
Estimated Expenses 2018-19	Estimated Carryover 2018-19

Project Manager Approval: Will Wenz

(Type Name)

PROJECT 7962

MASONARY WALL & WROUGHT IRON FENCE REPAIR



VICINITY MAP

NOT TO SCALE

PROJECT 7962

STREET IMPROVEMENTS - FENCE REPAIRS ALONG ASSOCIATED ROAD

This project will repair the damaged wrought iron fence and masonry wall along Associated Road.

PROJECT 7962	Actual Prior	Approved 2019-20	Proposed 2020-21	Proposed 2021-22	Proposed 2022-23	Proposed 2023-24	Proposed 2024-25	Proposed 2025-26	Proposed 2026-27	Total Budget
DESIGN	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
RIGHT OF WAY	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
CONSTRUCTION	$ -	$ -	$ 30,000	$ -	$ -	$ -	$ -	$ -	$ -	$ 30,000
CONST. ENGINEERING	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
TOTAL	$ -	$ -	$ 30,000	$ -	$ -	$ -	$ -	$ -	$ -	$ 30,000

FUNDING SOURCES										
Fund 220 (Gas Tax)	$ -	$ -	$ 30,000	$ -	$ -	$ -	$ -	$ -	$ -	$ 30,000
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
TOTAL	$ -	$ -	$ 30,000	$ -	$ -	$ -	$ -	$ -	$ -	$ 30,000

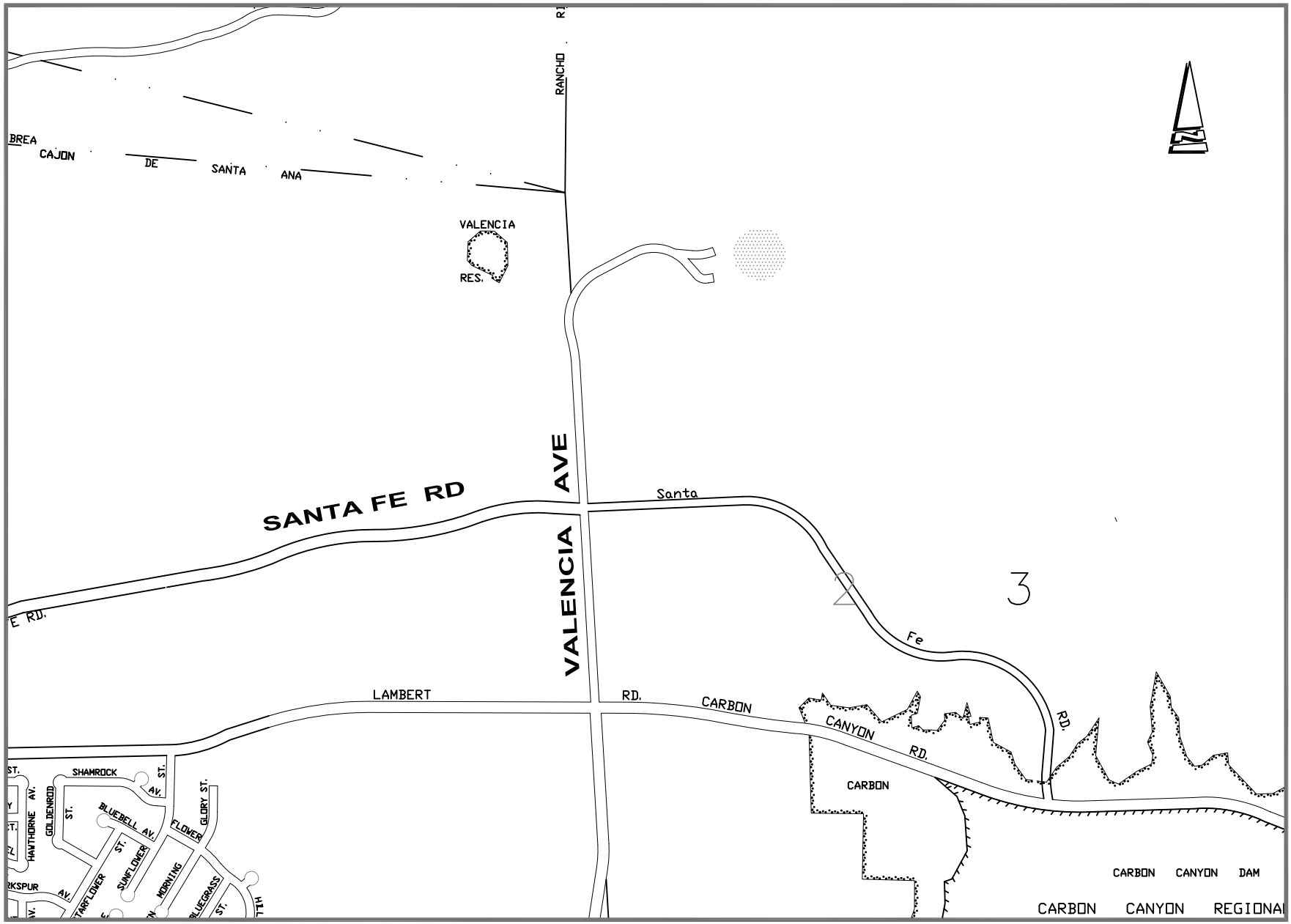
Estimated Expenses 2019-20	Estimated Carryover 2019-20
$0	$0

Project Manager Approval: Will Wenz

(Type Name)

PROJECT 7964

REHABILITATE LANDFILL ACCESS ROAD ON VALENCIA AVE



VICINITY MAP

NOT TO SCALE

PROJECT 7964

STREET IMPROVEMENTS - REHABILITATE LANDFILL ACCESS ROAD ON VALENCIA AVE

This project includes asphalt grind & overlay and install new 6" curb & gutter on east side of roadway to prevent erosion of hillside and under-pavement. Road is deteriorating & the hillside is eroding from water run-off.

PROJECT 7964	Actual Prior	Approved 2019-20	Proposed 2020-21	Proposed 2021-22	Proposed 2022-23	Proposed 2023-24	Proposed 2024-25	Proposed 2025-26	Proposed 2026-27	Total Budget
DESIGN	$ -	$ -	$ 30,000	$ -	$ -	$ -	$ -	$ -	$ -	$ 30,000
RIGHT OF WAY	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
CONSTRUCTION	$ -	$ -	$ -	$ 150,000	$ -	$ -	$ -	$ -	$ -	$ 150,000
CONST. ENGINEERING	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
TOTAL	$ -	$ -	$ 30,000	$ 150,000	$ -	$ -	$ -	$ -	$ -	$ 180,000
FUNDING SOURCES										
Fund 220 (Gas Tax)	$ -	$ -	$ 30,000	$ 150,000	$ -	$ -	$ -	$ -	$ -	$ 180,000
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
TOTAL	$ -	$ -	$ 30,000	$ 150,000	$ -	$ -	$ -	$ -	$ -	$ 180,000

Estimated Expenses 2019-20	Estimated Carryover 2019-20
$0	$0

Project Manager Approval: Will Wenz

(Type Name)

Traffic Safety
Enhancements

CITY OF BREA

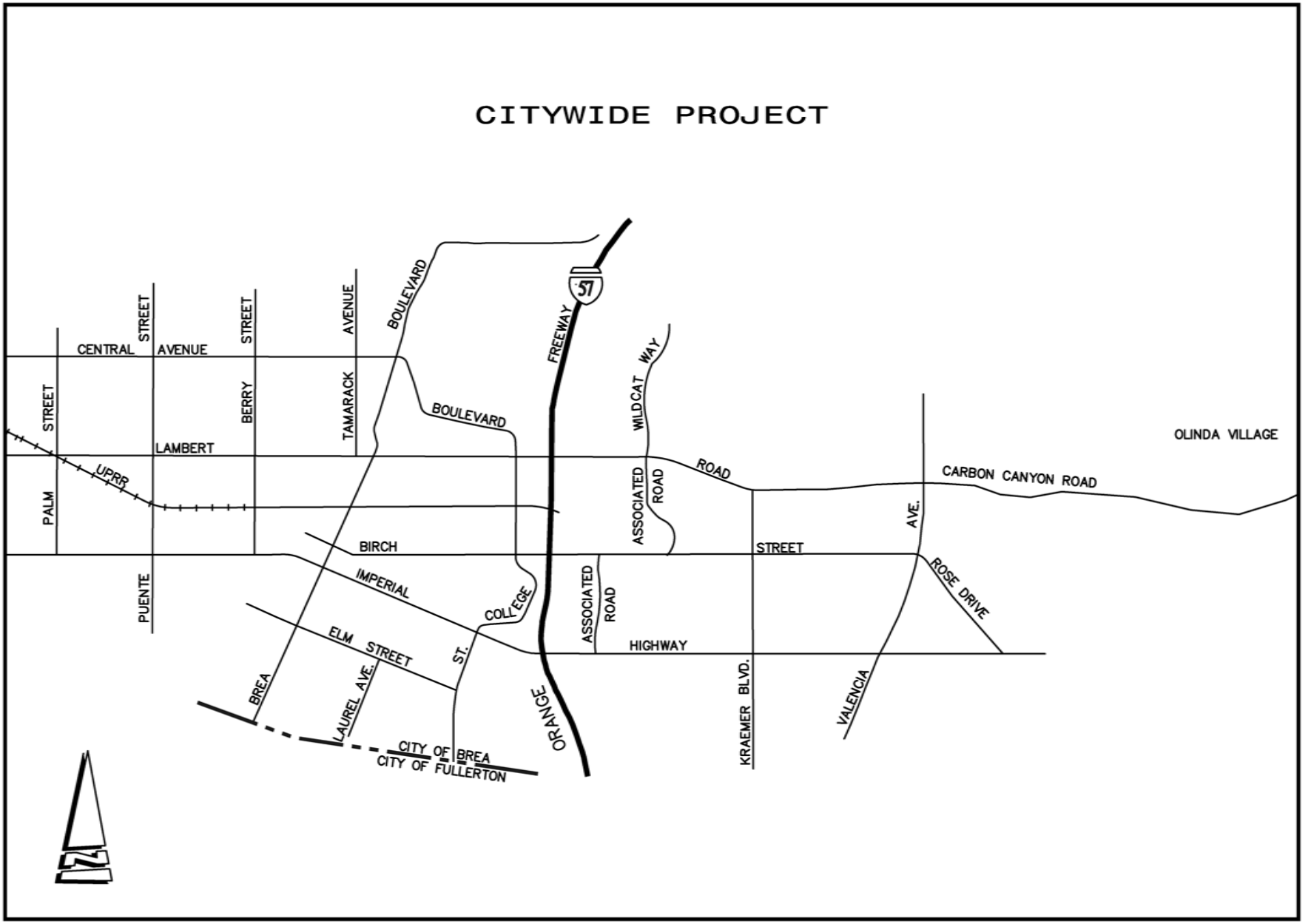
SEVEN-YEAR CAPITAL IMPROVEMENT PROGRAM BUDGET

FY 2020-21 through FY 2026-27

TRAFFIC SAFETY ENHANCEMENTS

PROJECT 7212

ILLUMINATED STREET NAME SIGN UPGRADE



VICINITY MAP

NOT TO SCALE

PROJECT 7212

TRAFFIC SAFETY ENHANCEMENTS - ILLUMINATED STREET NAME SIGN UPGRADE

This funding will upgrade existing illuminated street name signs at signalized intersections on Imperial Highway (a State Highway).

PROJECT 7212	Actual Prior	Approved 2019-20	Budgeted 2020-21	Proposed 2021-22	Proposed 2022-23	Proposed 2023-24	Proposed 2024-25	Proposed 2025-26	Proposed 2026-27	Total Budget
DESIGN	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
RIGHT OF WAY	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
CONSTRUCTION	$ 320,433	$ 165,296	$ 25,000	$ -	$ -	$ -	$ -	$ -	$ -	$ 510,729
CONST. ENGINEERING	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
TOTAL	$ 320,433	$ 165,296	$ 25,000	$ -	$ -	$ -	$ -	$ -	$ -	$ 510,729
FUNDING SOURCES										
Fund 220 (Gas Tax)	$ 320,433	$ 165,296	$ 25,000	$ -	$ -	$ -	$ -	$ -	$ -	$ 510,729
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
TOTAL	$ 320,433	$ 165,296	$ 25,000	$ -	$ -	$ -	$ -	$ -	$ -	$ 510,729

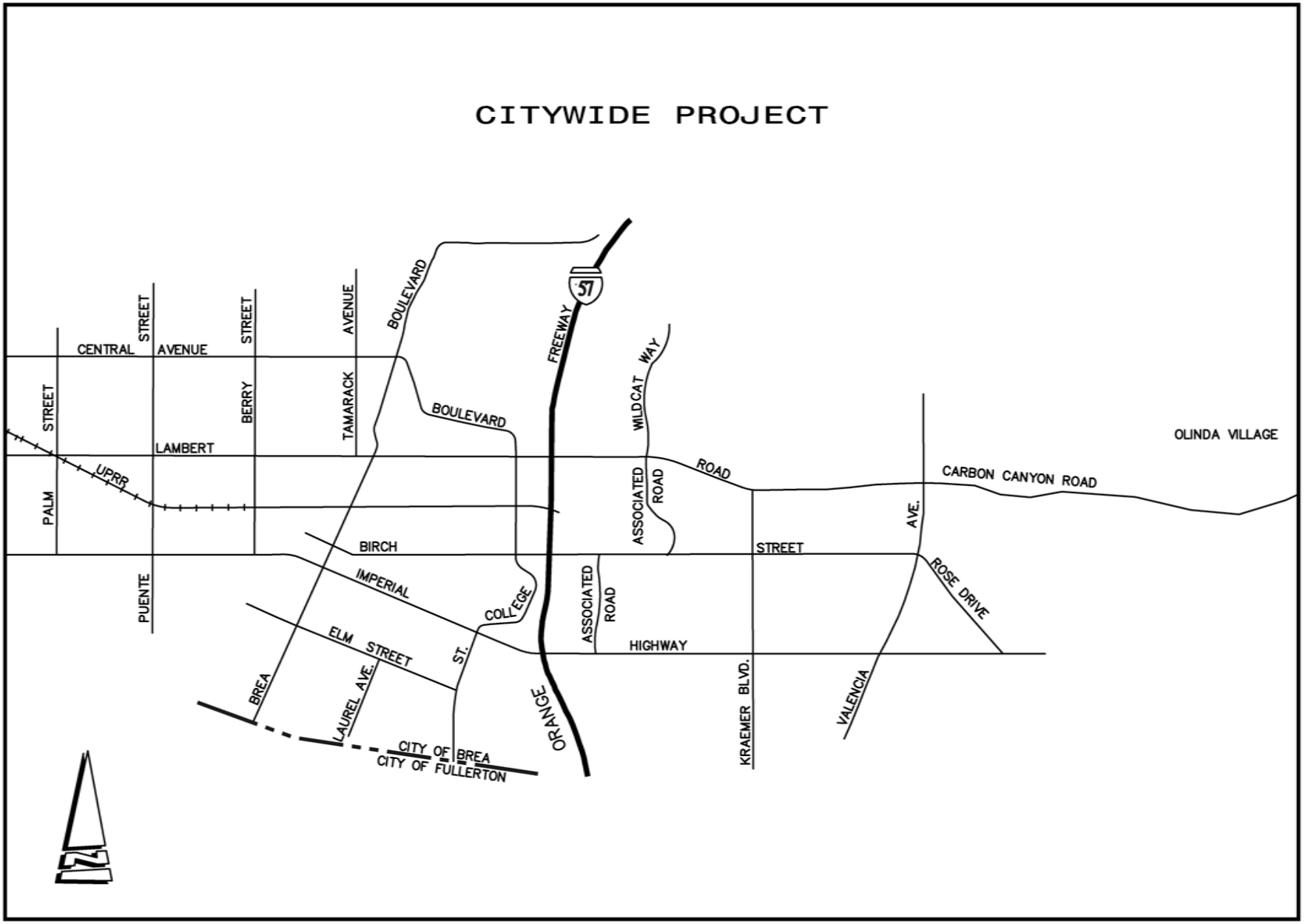
Estimated Expenses 2019-20	Estimated Carryover 2019-20
$0	$165,296

Project Manager Approval: Will Wenz

(Type Name)

PROJECT 7218

TRAFFIC SIGNAL CONTROLLER UPGRADE



VICINITY MAP

NOT TO SCALE

PROJECT 7218

TRAFFIC SAFETY ENHANCEMENTS - TRAFFIC SIGNAL CONTROLLER UPGRADE

This project will replace obsolete traffic signal controllers and cabinets, upgrade existing and install new video detection equipment, install Opticom GPS vehicle preemption equipment, install connected vehicle technology, install battery back-up equipment, and upgrade other traffic signal equipment. These improvements will facilitate more efficient vehicle travel times and driver information, improve pedestrian and transit operations, and reduce emergency vehicle response times.

PROJECT 7218	Actual Prior	Approved 2019-20	Budgeted 2020-21	Proposed 2021-22	Proposed 2022-23	Proposed 2023-24	Proposed 2024-25	Proposed 2025-26	Proposed 2026-27	Total Budget
DESIGN	$ 900		$ -	$ 25,000	$ 25,000	$ 25,000	$ 25,000	$ 25,000	$ 25,000	$ 150,900
RIGHT OF WAY	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
CONSTRUCTION	$ 129,600	$ 426,568	$ -	$ 100,000	$ 100,000	$ 100,000	$ 100,000	$ 100,000	$ 100,000	$ 1,156,168
CONST. ENGINEERING	$ 14,900		$ -	$ 25,000	$ 25,000	$ 25,000	$ 25,000	$ 25,000	$ 25,000	$ 164,900
TOTAL	$ 145,400	$ 426,568	$ -	$ 150,000	$ 150,000	$ 150,000	$ 150,000	$ 150,000	$ 150,000	$ 1,471,968
FUNDING SOURCES										
Fund 540 (Traffic Impact)	$ 145,400	$ 368,806	$ -	$ 100,000	$ 100,000	$ 100,000	$ 100,000	$ 100,000	$ 100,000	$ 1,114,206
Fund 260 (Measure M)	$ -	$ 57,762	$ -	$ 50,000	$ 50,000	$ 50,000	$ 50,000	$ 50,000	$ 50,000	$ 357,762
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
TOTAL	$ 145,400	$ 426,568	$ -	$ 150,000	$ 150,000	$ 150,000	$ 150,000	$ 150,000	$ 150,000	$ 1,471,968

Estimated Expenses 2019-20	Estimated Carryover 2019-20
$5,000	$421,568

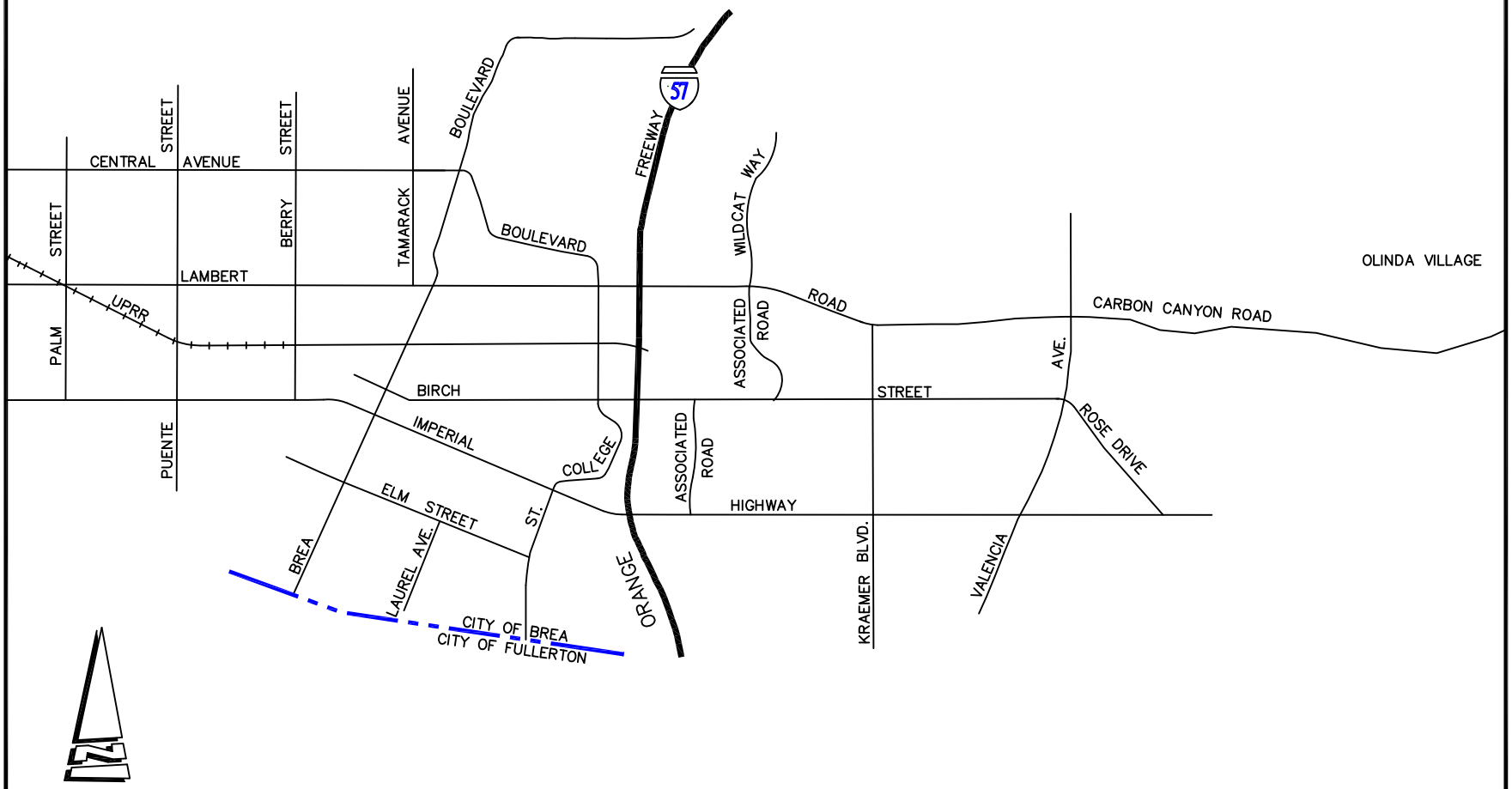
Project Manager Approval: City Traffic Engineer

(Type Name)

PROJECT 7702

REGULATORY SIGN REPLACEMENT

CITYWIDE PROJECT



VICINITY MAP

NOT TO SCALE

PROJECT 7702

TRAFFIC SAFETY ENHANCEMENTS - REGULATORY SIGN REPLACEMENT

This project will replace regulatory sign throghout the City to be compliant with current laws.

PROJECT 7702	Actual Prior	Approved 2019-20	Proposed 2020-21	Proposed 2021-22	Proposed 2022-23	Proposed 2023-24	Proposed 2024-25	Proposed 2025-26	Proposed 2026-27	Total Budget
DESIGN	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
RIGHT OF WAY	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
CONSTRUCTION	$ 11,300	$ 56,916	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 56,916
CONST. ENGINEERING	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
TOTAL	$ 11,300	$ 56,916	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 56,916
FUNDING SOURCES										
Fund 182 (FARP)	$ -	$ 56,916	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 56,916
Fund 220 (Gas Tax)	$ 11,300		$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
TOTAL	$ 11,300	$ 56,916	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 56,916

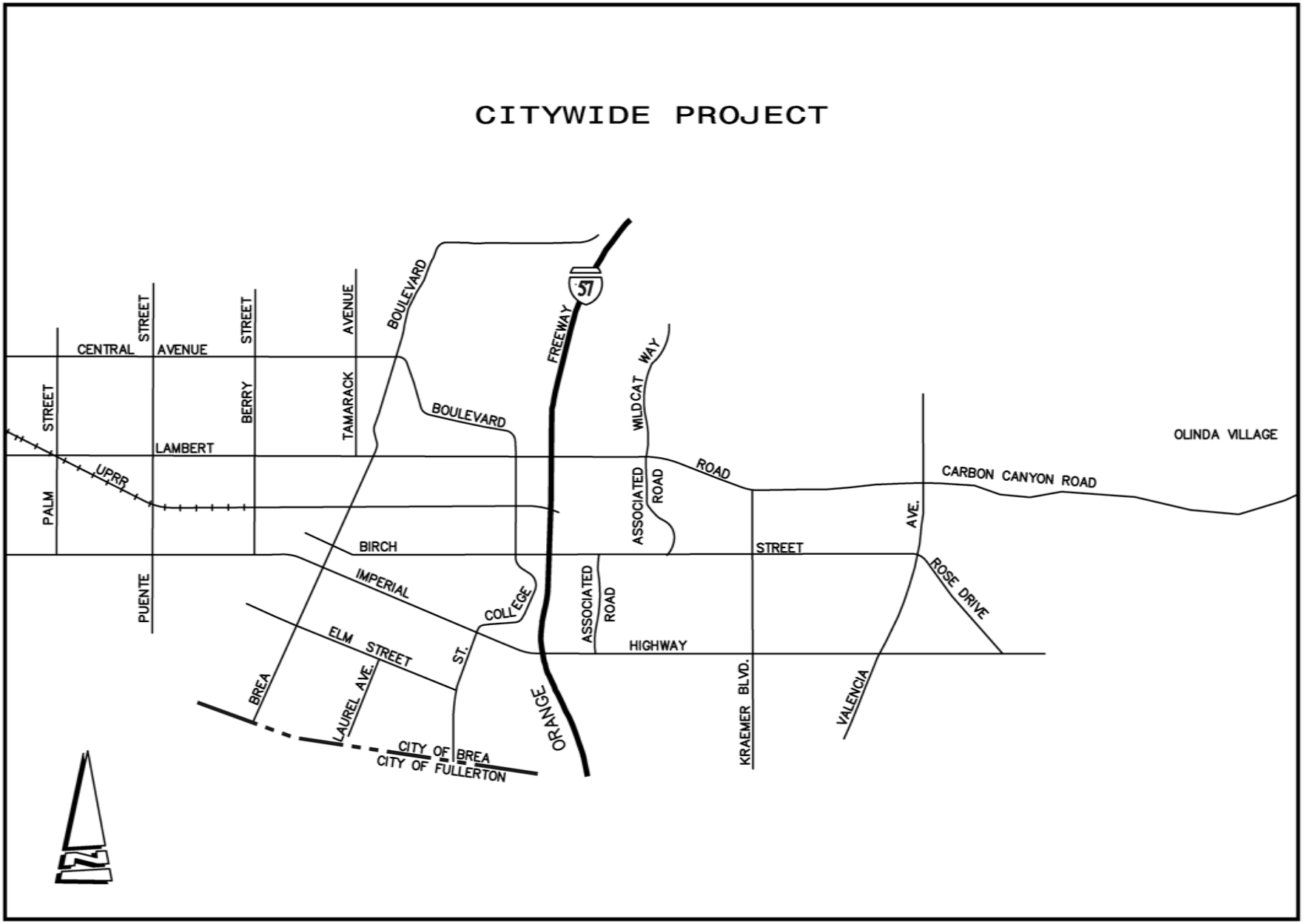
Estimated Expenses 2019-20	Estimated Carryover 2019-20
$46,916	$10,000

Project Manager Approval: Will Wenz

(Type Name)

PROJECT 7703

STREET NAME SIGN REPLACEMENT



VICINITY MAP

NOT TO SCALE

PROJECT 7703

TRAFFIC SAFETY ENHANCEMENTS - STREET NAME SIGN REPLACEMENT

As required by the US Department of Transportation Federal Highway Administration, this project will remove and replace approximately 600 old, faded street name signs within the City to comply with the latest Manual on Uniform Traffic Control Devices (MUTCD) regulations.

PROJECT 7703	Actual Prior	Approved 2019-20	Budgeted 2020-21	Proposed 2021-22	Proposed 2022-23	Proposed 2023-24	Proposed 2024-25	Proposed 2025-26	Proposed 2026-27	Total Budget
DESIGN	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
RIGHT OF WAY	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
CONSTRUCTION	$ 23,700	$ 22,000	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 45,700
CONST. ENGINEERING	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
TOTAL	$ 23,700	$ 22,000	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 45,700
FUNDING SOURCES										
Fund 220 (Gas Tax)	$ 23,700	$ 22,000	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 45,700
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
TOTAL	$ 23,700	$ 22,000	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 45,700

Estimated Expenses 2019-20	Estimated Carryover 2019-20
$10,000	$12,000

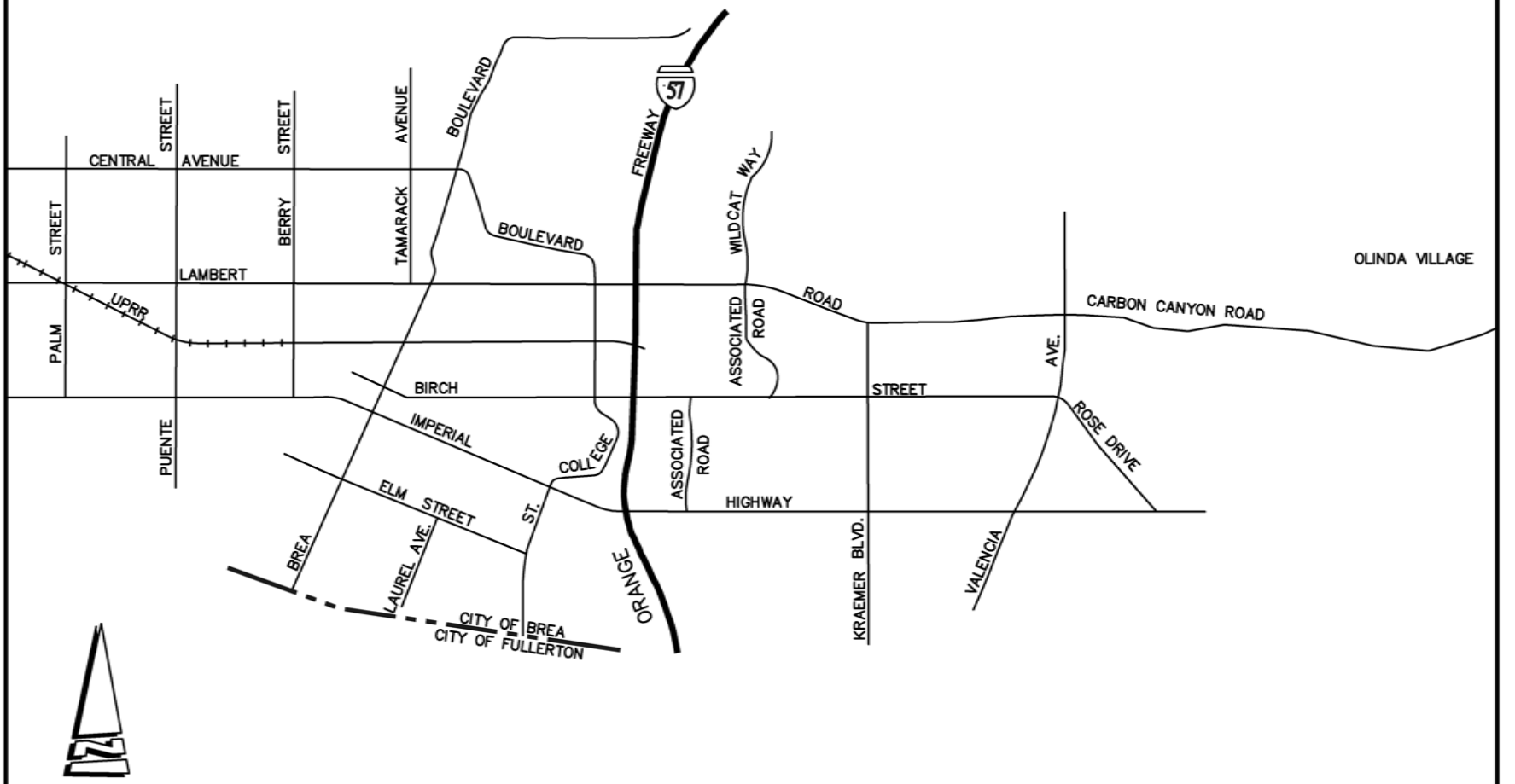
Project Manager Approval: Will Wenz

(Type Name)

PROJECT 7704

EMERGENCY CHANGEABLE MESSAGE SIGNS

CITYWIDE PROJECT



VICINITY MAP

NOT TO SCALE

PROJECT 7704

TRAFFIC SAFETY ENHANCEMENTS - EMERGENCY CHANGEABLE MESSAGE SIGNS

This project proposes to install changeable message signs that can be activated to notify drivers of Carbon Canyon Road closures. Signs provided by CalTrans (4 in Brea & 1 in Chino Hills) would be placed strategically so drivers can alter their travel route when Carbon Canyon is closed. This Caltrans prioject is currently on hold.

PROJECT 7704	Actual Prior	Approved 2019-20	Budgeted 2020-21	Proposed 2021-22	Proposed 2022-23	Proposed 2023-24	Proposed 2024-25	Proposed 2025-26	Proposed 2026-27	Total Budget
DESIGN	$ 556	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 556
RIGHT OF WAY	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
CONSTRUCTION	$ -	$ 655,682	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 655,682
CONST. ENGINEERING	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
TOTAL	$ 556	$ 655,682	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 656,238
FUNDING SOURCES										
Fund 540 (Traffic Impact)	$ 556	$ 497,408	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 497,964
Fund 220 (Gas Tax)	$ -	$ 158,274	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 158,274
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
TOTAL	$ 556	$ 655,682	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 656,238

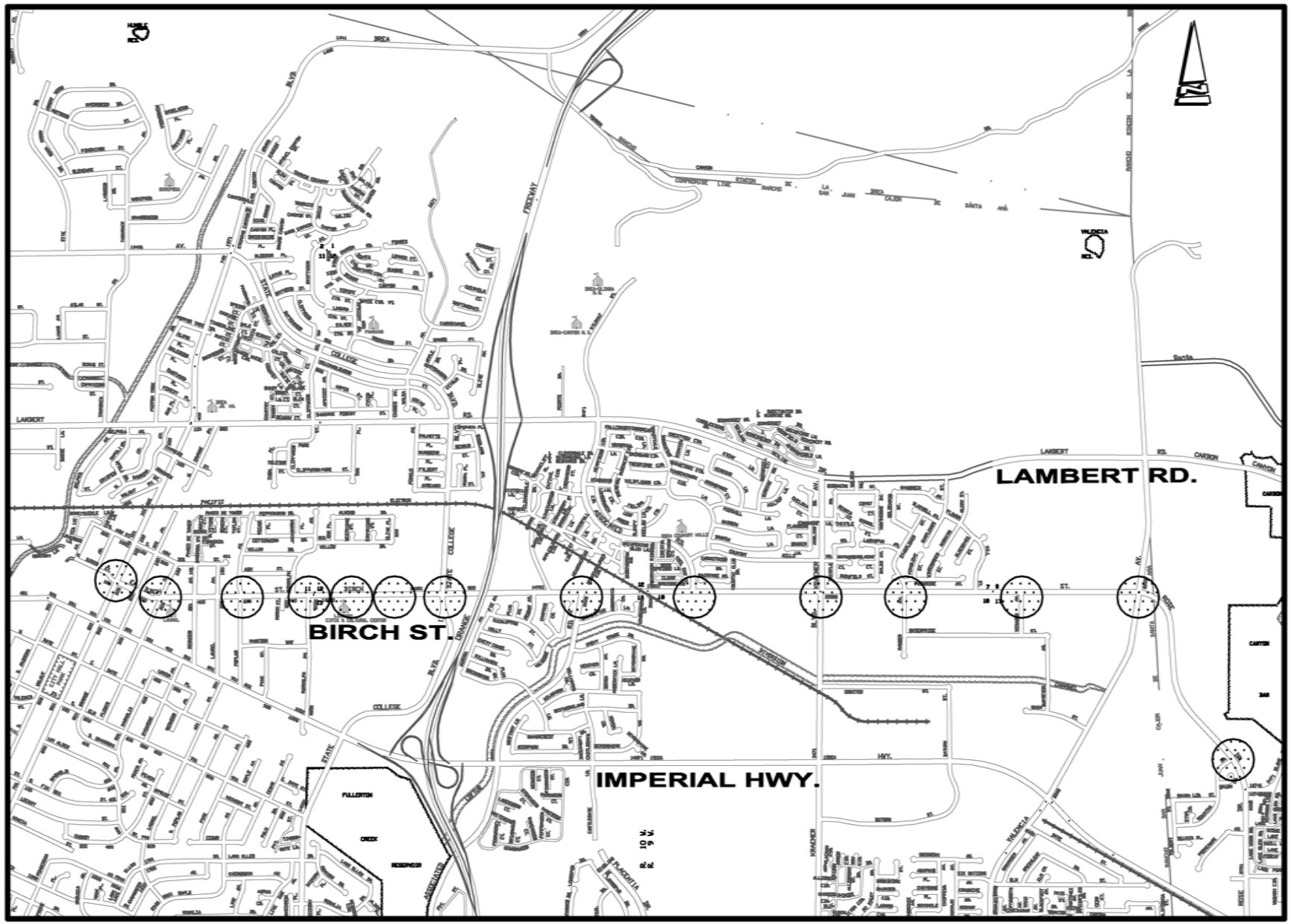
Estimated Expenses 2019-20	Estimated Carryover 2019-20
$40,000	$615,682

Project Manager Approval: Michael Ho

(Type Name)

PROJECT 7709

BIRCH STREET TRAFFIC SIGNAL SYNCHRONIZATION



VICINITY MAP

NOT TO SCALE

PROJECT 7709

TRAFFIC SAFETY ENHANCEMENTS - BIRCH STREET TRAFFIC SIGNAL SYNCHRONIZATION

This project upgraded traffic signal control equipment, including fiber optic interconnect cable, expanding the existing fiber optic cable network along Birch Street and Rose Drive. Traffic signal timing was reviewed and adjusted to reflect current traffic conditions and to synchronize the traffic signals along the corridor. This project is part of the OCTA M2 Traffic Signal Synchronization Program and is currently in the monitoring phase.

PROJECT 7709	Actual Prior	Approved 2019-20	Budgeted 2020-21	Proposed 2021-22	Proposed 2022-23	Proposed 2023-24	Proposed 2024-25	Proposed 2025-26	Proposed 2026-27	Total Budget
DESIGN	$ 3,000	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 3,000
RIGHT OF WAY	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
CONSTRUCTION	$ 264,351	$ 36,711	$ 27,538	$ 27,538	$ -	$ -	$ -	$ -	$ -	$ 356,138
CONST. ENGINEERING	$ 17,800	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 17,800
TOTAL	$ 285,151	$ 36,711	$ 27,538	$ 27,538	$ -	$ -	$ -	$ -	$ -	$ 376,938
FUNDING SOURCES										
Fund 540 (Traffic Impact)	$ 285,151	$ 36,711	$ 27,538	$ 27,538	$ -	$ -	$ -	$ -	$ -	$ 376,938
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
TOTAL	$ 285,151	$ 36,711	$ 27,538	$ 27,538	$ -	$ -	$ -	$ -	$ -	$ 376,938

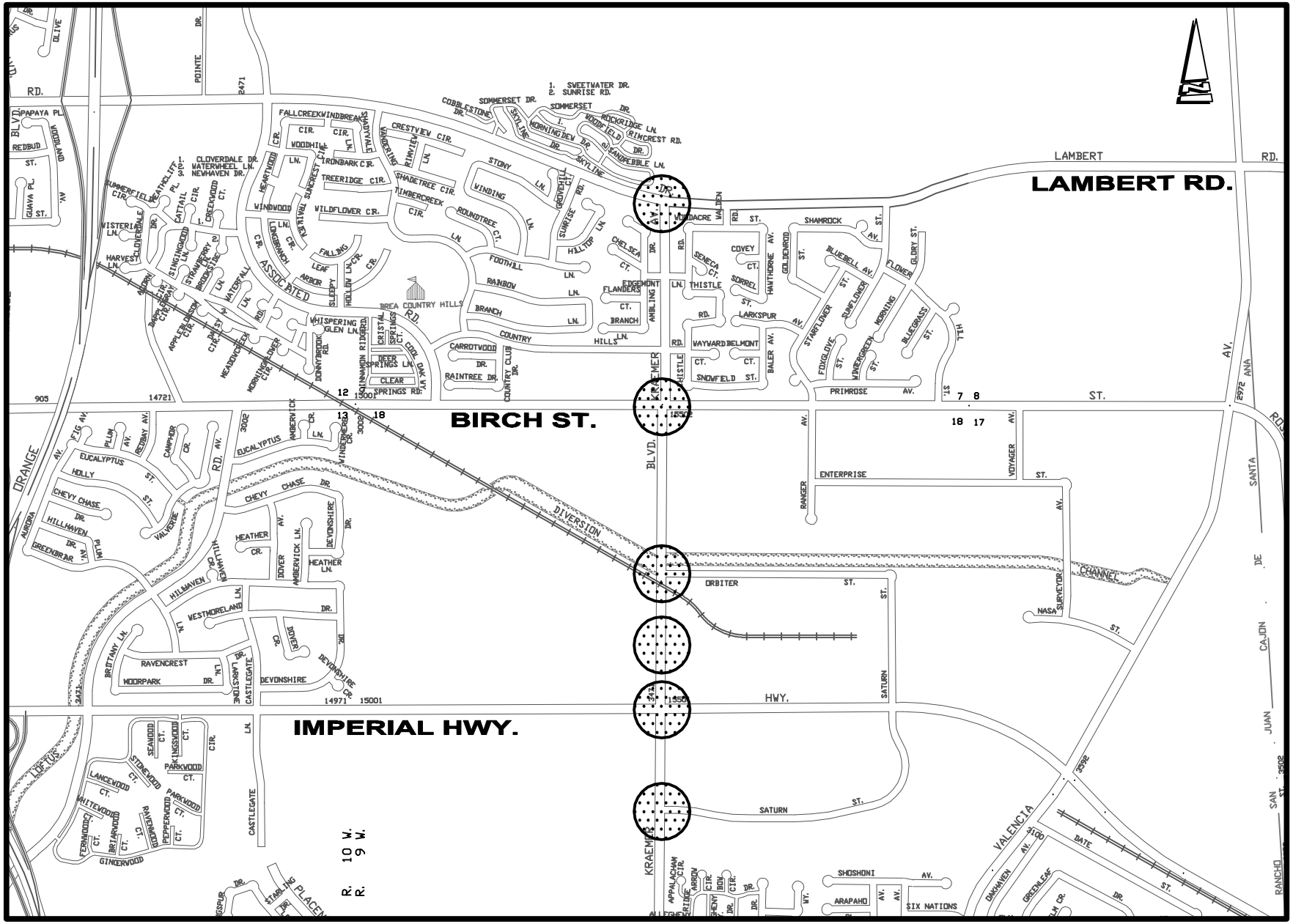
Estimated Expenses 2019-20	Estimated Carryover 2019-20
$36,711	$0

Project Manager Approval: City Traffic Engineer

(Type Name)

PROJECT 7710

KRAEMER BOULEVARD TRAFFIC SIGNAL SYNCHRONIZATION



VICINITY MAP

NOT TO SCALE

PROJECT 7710

TRAFFIC SAFETY ENHANCEMENTS - KRAEMER BLVD TRAFFIC SIGNAL SYNCHRONIZATION

This project will upgrade traffic signal control equipment, develop traffic signal timing plans and synchronize traffic signals along the Kraemer Boulevard/Glassell Street/Grand Avenue corridor in Brea, Placentia, Anaheim and Santa Ana. This is a joint project with the City of Placentia as the lead agency under the OCTA M2 Traffic Signal Synchronization Program. The design has been completed and the project is currently under construction.

PROJECT 7710	Actual Prior	Approved 2019-20	Proposed 2020-21	Proposed 2021-22	Proposed 2022-23	Proposed 2023-24	Proposed 2024-25	Proposed 2025-26	Proposed 2026-27	Total Budget
DESIGN	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
RIGHT OF WAY	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
CONSTRUCTION	$ -	$ 208,441	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 208,441
CONST. ENGINEERING	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
TOTAL	$ -	$ 208,441	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 208,441
FUNDING SOURCES										
County Grants	$ -	$ 8,016	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 8,016
Other (Funded)	$ -	$ 200,425	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 200,425
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
TOTAL	$ -	$ 208,441	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 208,441

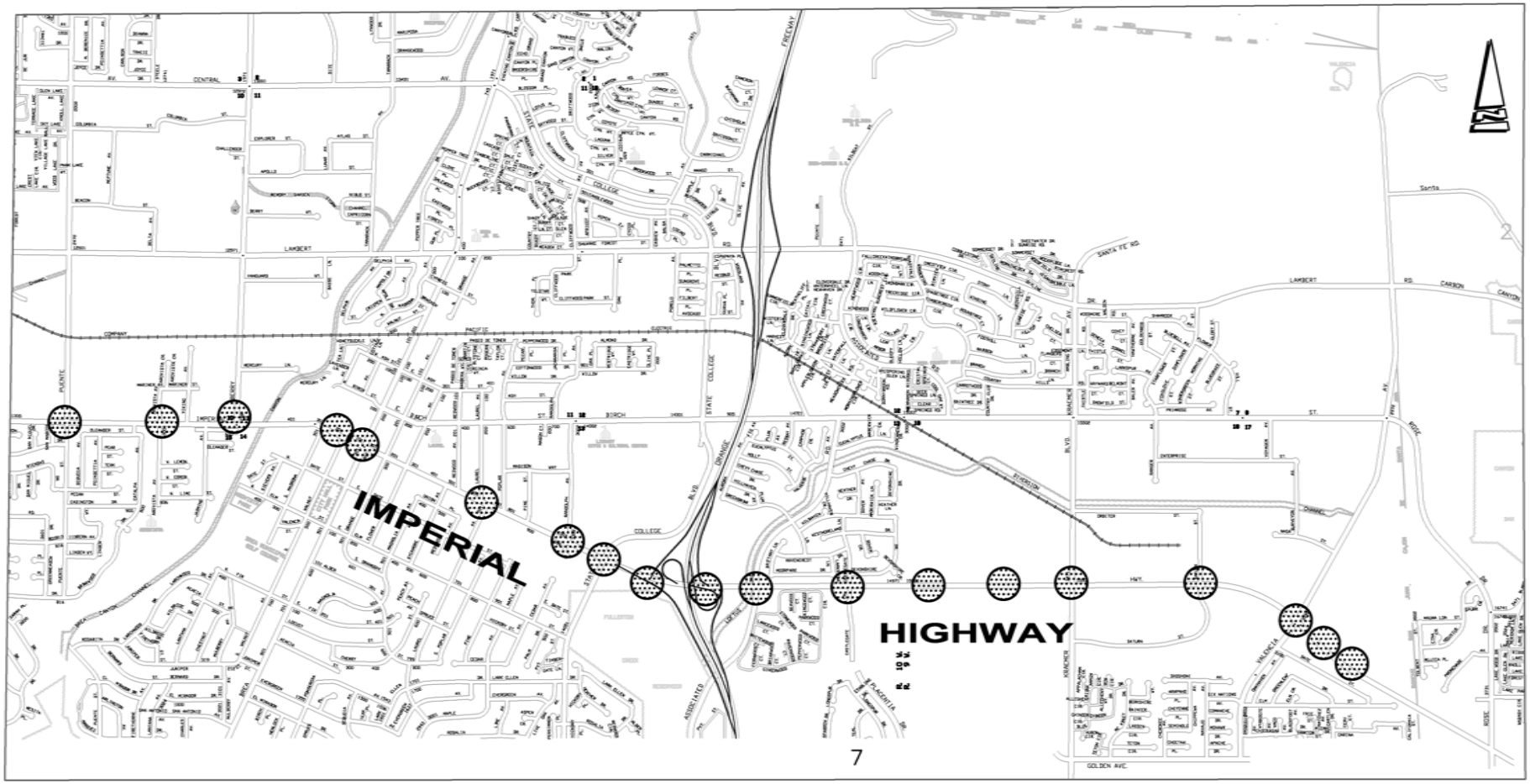
Estimated Expenses 2018-19	Estimated Carryover 2018-19
$0	$208,441

Project Manager Approval: City Traffic Engineer

(Type Name)

PROJECT 7714

TRAFFIC SAFETY ENHANCEMENTS - IMPERIAL HIGHWAY SIGNAL SYNCHRONIZATION



VICINITY MAP

NOT TO SCALE

PROJECT 7714

TRAFFIC SAFETY ENHANCEMENTS - IMPERIAL HIGHWAY TRAFFIC SIGNAL SYNCHRONIZATION

This project will synchronize the traffic signals along Imperial Highway/SR-90 from Brass Lantern Drive/Cajon Drive in the City of La Habra to Yorba Linda Boulevard in the City of Yorba Linda. The approximate 10.28 mile project includes 46 traffic signals geographically located in the cities of La Habra, Fullerton, Brea, Placentia and Yorba Linda. The City of La Habra is the lead agency.

PROJECT 7714	Actual Prior	Approved 2019-20	Budgeted 2020-21	Proposed 2021-22	Proposed 2022-23	Proposed 2023-24	Proposed 2024-25	Proposed 2025-26	Proposed 2026-27	Total Budget
DESIGN	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
RIGHT OF WAY	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
CONSTRUCTION	$ -	$ 314,099	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 314,099
CONST. ENGINEERING	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
TOTAL	$ -	$ 314,099	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 314,099
FUNDING SOURCES										
Fund 540 (Traffic Impact)	$ -	$ 274,282	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 274,282
County Grants	$ -	$ 37,896	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 37,896
Other (Funded)	$ -	$ 1,921	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 1,921
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
TOTAL	$ -	$ 314,099	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 314,099

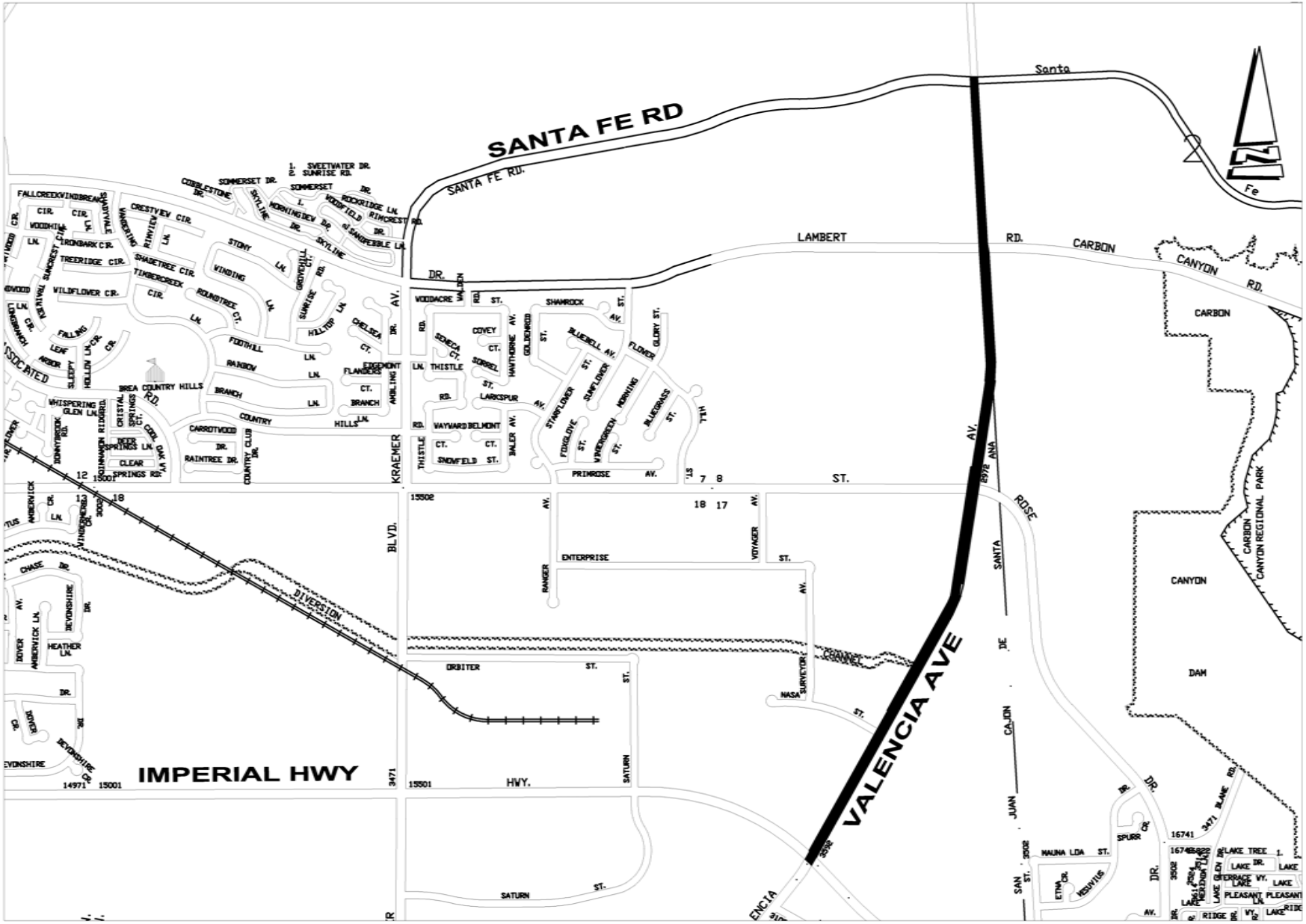
Estimated Expenses 2019-20	Estimated Carryover 2019-20
$0	$314,099

Project Manager Approval: City Traffic Engineer

(Type Name)

PROJECT 7715

TRAFFIC SAFETY ENHANCEMENTS
VALENCIA AVE (SR 142) TRAFFIC SIGNAL SYNCHRONIZATION


SANTA FE RD
SANTA FE RD.
LAMBERT
RD.
CARBON
CANYON
RD.
CARBON
CANYON REGIONAL PARK
CANYON
DAM
VALENCIA AVE
SANTA
ROSE
ST.
KRAEMER
BLVD.
DIVERSION
CHANNEL
IMPERIAL HWY
HWY.
ENTERPRISE
ORBITER
SATURN
NASA
SURVEYOR
VOYAGER
RANGER
CAJON
JUAN
DE
ANA
MAUNA LOA ST.
SPURR
BLANK RD.
LAKE TREE
LAKE PLEASANT
SOMERSET DR.
SOMERSET
SKYLINE
MORNINGDEW
WOODFIELD
ROCKRIDGE LN.
RIMCREST RD.
SANDPEBBLE LN.
CRESTVIEW CIR.
STORMY
WINDING
ROUNDTREE CT.
FOOTHILL
RAINBOW
BRANCH
COUNTRY
HILLS
BREA COUNTRY HILLS
CARROTWOOD
RAINTREE DR.
COUNTRY CLUB DR.
CLEAR SPRINGS RD.
WHISPERING GLEN LN.
FALLCREEKWINDBREAKS
IRONBARK CIR.
TREERIDGE CIR.
SHADETREE CIR.
TIMBERCREEK
WILDFLOWER CIR.
FALLING LEAF
SLEEPY HOLLOW LN.
WOODACRE
SHAMROCK
COVEY CT.
THISTLE
LARKSPUR
VAYWARD
BELMONT
SNOWFIELD ST.
PRIMROSE AV.
BLUEBELL AV.
FLOWER
GLORY ST.
SUNFLOWER
MORNING
BLUEGRASS ST.
STARFLOWER
FOXGLOVE ST.
VINEGROVE ST.
HEATHER LN.
DEVONSHIRE
DOVER
AMBERWICK LN.
CHASE DR.
SONNYBROOK RD.
CRISTAL SPRINGS RD.
DEER SPRINGS LN.
RIDGEWOOD
SUNNYWOOD
COBBLESTONE DR.
SWEETWATER DR.
SUNRISE RD.
SUNCREST CIR.
TWILIGHT
SHADYVALE
VANGERING
RINVIEW
IRONWOOD
LONGBRANCH
MEADOW
FLANDERS
EDGEMONT
CHELSEA
ANDLING
SUNRISE
HILLTOP
GROVE
THISTLE
SNOWFIELD
BAKER AV.
GOLDENROD
HAWTHORNE AV.
SOREL
SCHEA CT.
WALDEN
DR.
AV.
ST.
RD.
LN.
CT.
CIR.
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15502
18 17
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14971
15001
3471
15501
3502
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PROJECT 7715

TRAFFIC SAFETY ENHANCEMENTS - VALENCIA AVE (SR 142) TRAFFIC SIGNAL SYNCHRONIZATION

This project will upgrade traffic signal control equipment,including fiber optic interconnect cable and develop traffic signal timing plans and synchronize traffic signals along Valencia Avenue (SR 142) in Brea from Santa Fe Road to Imperial Highway. Traffic signal timing will be reviewed and adjusted to reflect current traffic conditions. This will be a joint project between Brea and Caltrans, with Brea being the lead agency under the Measure M2 Traffic Signal Synchronization Program.

PROJECT 7715	Actual Prior	Approved 2019-20	Budgeted 2020-21	Proposed 2021-22	Proposed 2022-23	Proposed 2023-24	Proposed 2024-25	Proposed 2025-26	Proposed 2026-27	Total Budget
DESIGN	$ -	$ 60,000	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 60,000
RIGHT OF WAY	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
CONSTRUCTION	$ -	$ 54,000	$ -	$ 476,000	$ -	$ -	$ -	$ -	$ -	$ 530,000
CONST. ENGINEERING	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
TOTAL	$ -	$ 114,000	$ -	$ 476,000	$ -	$ -	$ -	$ -	$ -	$ 590,000
FUNDING SOURCES										
Fund 540 (Traffic Impact)	$ -	$ 114,000	$ -	$ 4,000	$ -	$ -	$ -	$ -	$ -	$ 118,000
Other (Unfunded)	$ -	$ -	$ -	$ 472,000	$ -	$ -	$ -	$ -	$ -	$ 472,000
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
TOTAL	$ -	$ 114,000	$ -	$ 476,000	$ -	$ -	$ -	$ -	$ -	$ 590,000

Estimated Expenses 2019-20	Estimated Carryover 2019-20
$0	$114,000

Project Manager Approval: City Traffic Engineer

(Type Name)

Water Improvements

CITY OF BREA

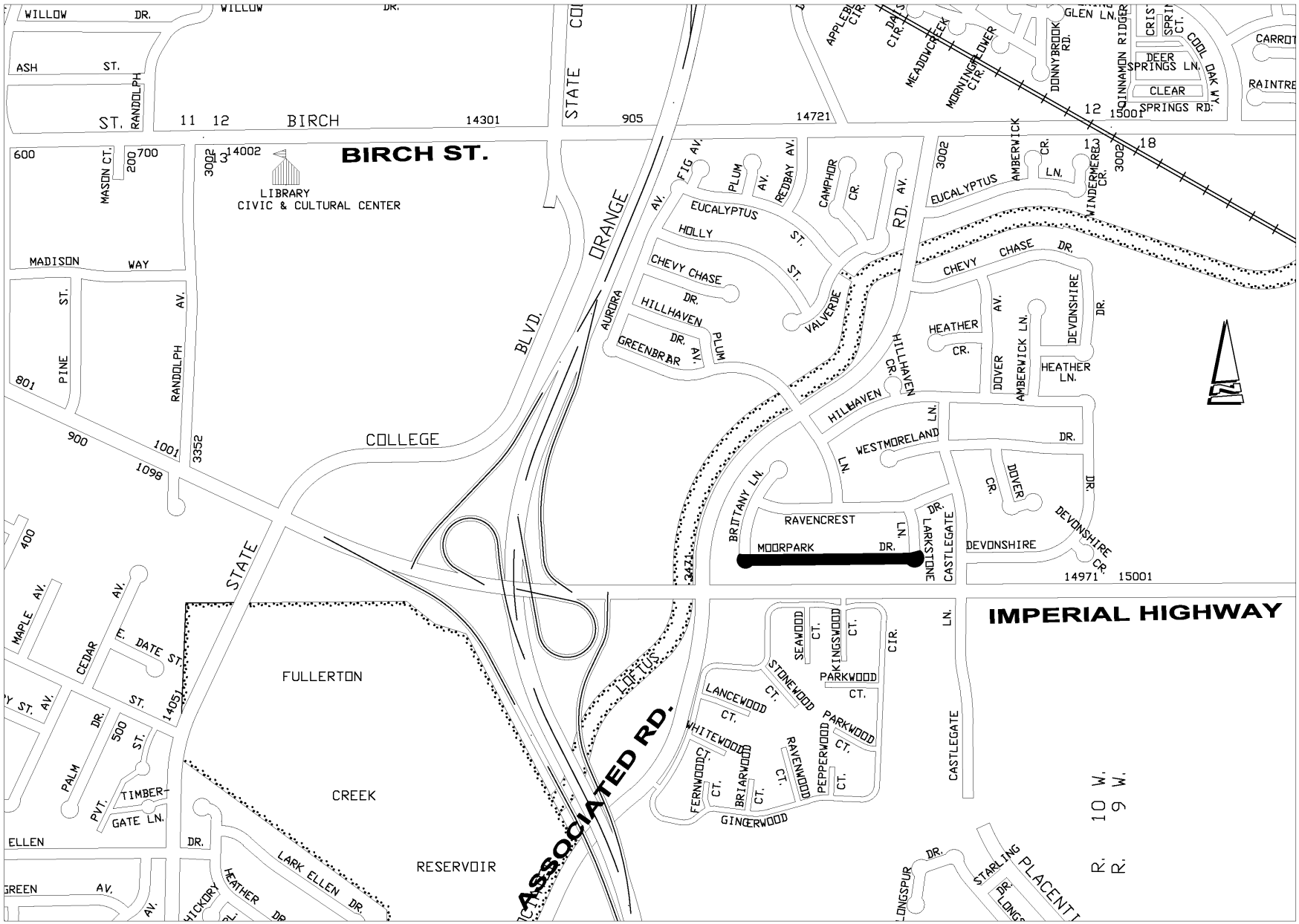
SEVEN-YEAR CAPITAL IMPROVEMENT PROGRAM BUDGET

FY 2020-21 through FY 2026-27

WATER IMPROVEMENTS

PROJECT 7430

MOORPARK DR. WATERLINE IMPROVEMENT



VICINITY MAP

NOT TO SCALE

PROJECT 7430

WATER IMPROVEMENTS - MOORPARK DRIVE WATERLINE IMPROVEMENT

This project will replace 1,000 linear feet of 19-year-old ductile iron water main with C-900 pipe.

PROJECT 7430	Actual Prior	Estimated 2019-20	Proposed 2020-21	Proposed 2021-22	Proposed 2022-23	Proposed 2023-24	Proposed 2024-25	Proposed 2025-26	Proposed 2026-27	Total Budget
DESIGN	$ -	$ -	$ 30,000	$ -	$ -	$ -	$ -	$ -	$ -	$ 30,000
RIGHT OF WAY	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
CONSTRUCTION	$ -	$ 200,000	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 200,000
CONST. ENGINEERING	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
TOTAL	$ -	$ 200,000	$ 30,000	$ -	$ -	$ -	$ -	$ -	$ -	$ 230,000
FUNDING SOURCES										
Fund 420 (Water)	$ -	$ 200,000	$ 30,000	$ -	$ -	$ -	$ -	$ -	$ -	$ 230,000
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
TOTAL	$ -	$ 200,000	$ 30,000	$ -	$ -	$ -	$ -	$ -	$ -	$ 230,000

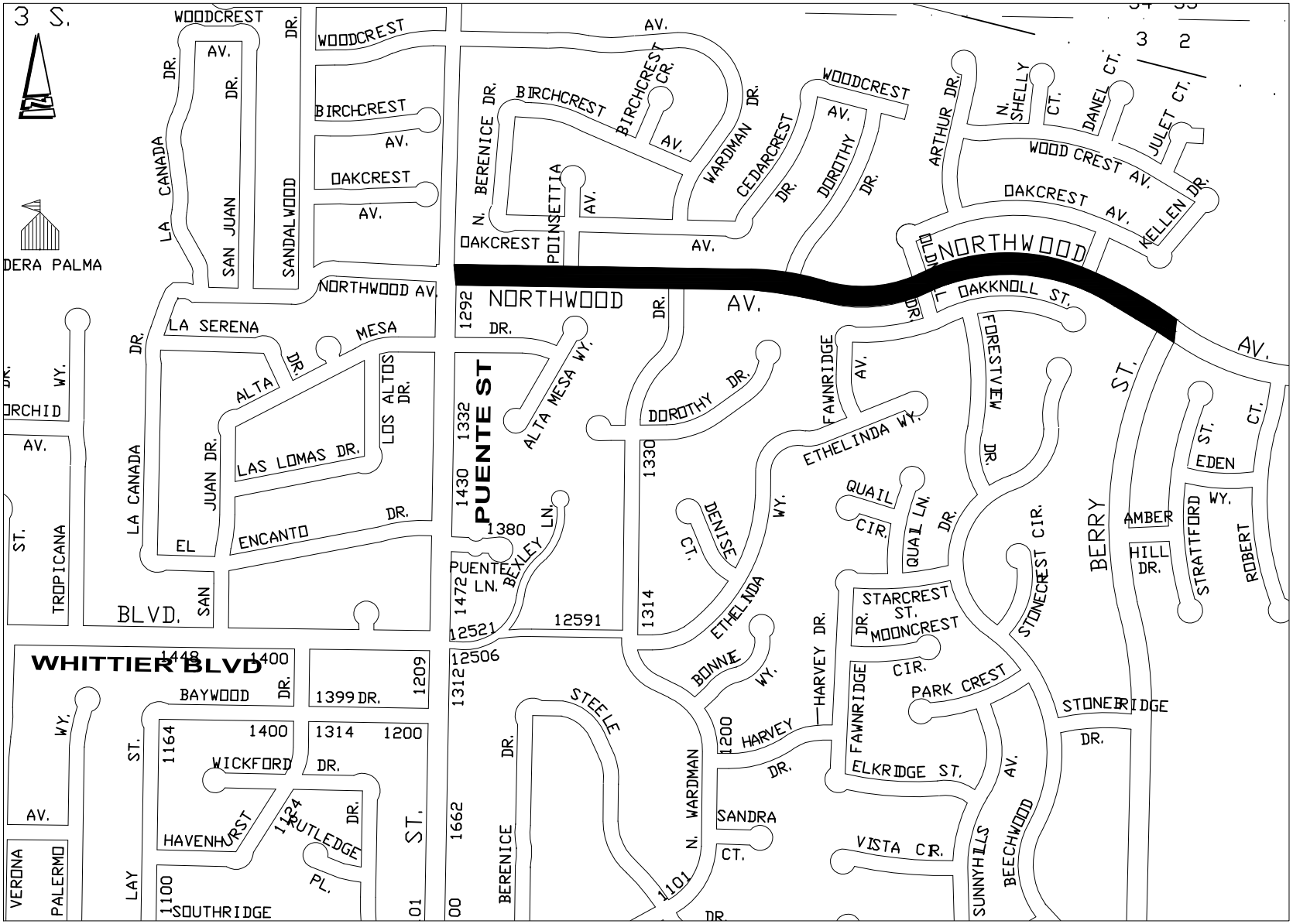
Estimated Expenses 2019-20	Estimated Carryover 2019-20
$1,000	$199,000

Project Manager Approval: Rudy Correa

(Type Name)

PROJECT 7431

NORTHWOOD AVE WATER MAIN REPLACEMENT



VICINITY MAP

NOT TO SCALE

PROJECT 7431

WATER IMPROVEMENTS - NORTHWOOD WATER MAIN REPLACEMENT

This project will replace existing aging and deteriorated water mains on Northwood Avenue from Puente Street to Berry Street.

PROJECT 7431	Actual Prior	Approved 2019-20	Proposed 2020-21	Proposed 2021-22	Proposed 2022-23	Proposed 2023-24	Proposed 2024-25	Proposed 2025-26	Proposed 2026-27	Total Budget
DESIGN	$ -	$ 50,000	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 50,000
RIGHT OF WAY	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
CONSTRUCTION	$ -	$ 750,000	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 750,000
CONST. ENGINEERING	$ -	$ 100,000	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 100,000
TOTAL	$ -	$ 900,000	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 900,000
FUNDING SOURCES										
Fund 420 (Water)	$ -	$ 850,000	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 850,000
Fund 220 (Gas Tax)	$ -	$ 50,000	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 50,000
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
TOTAL	$ -	$ 900,000	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 900,000

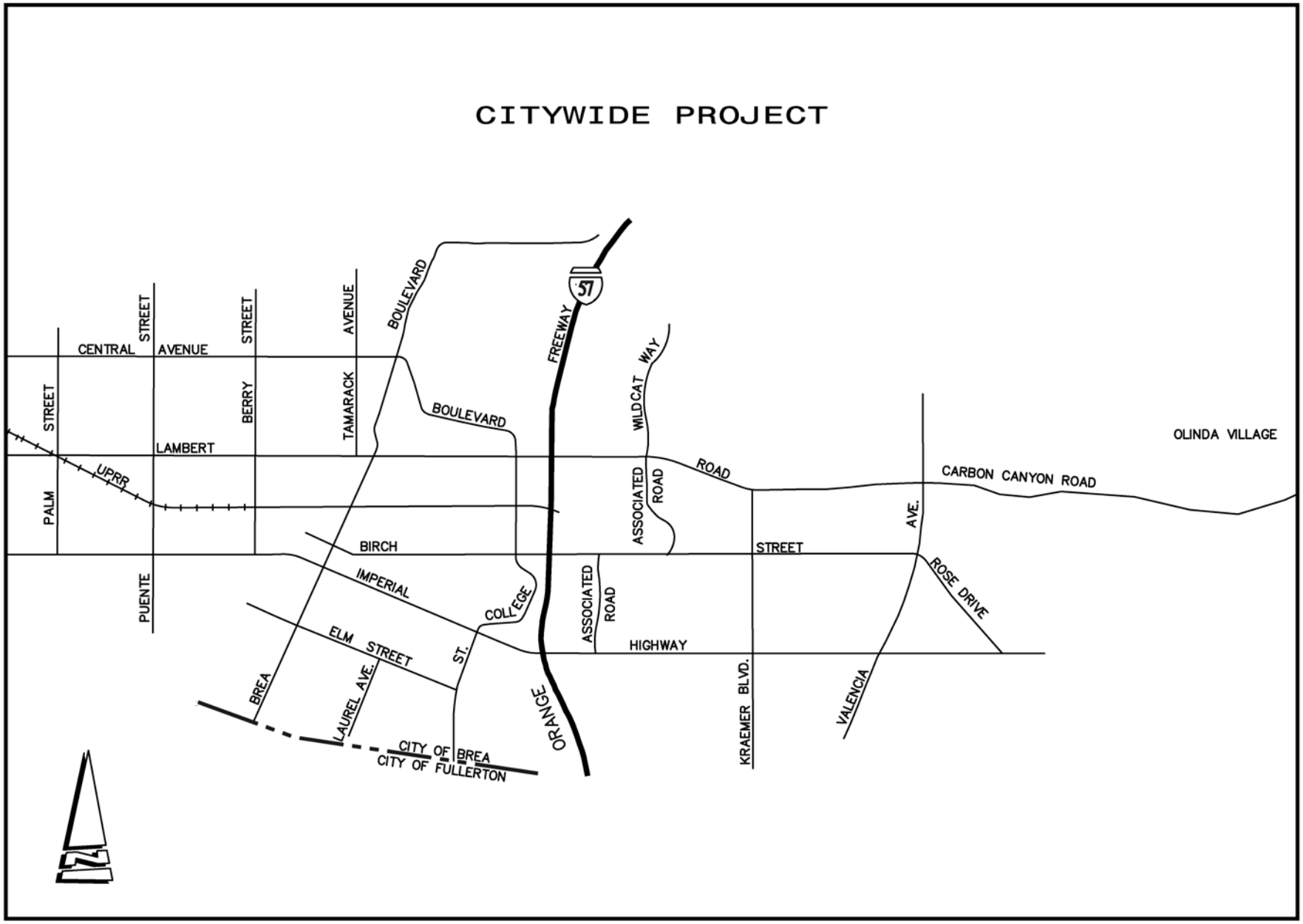
Estimated Expenses 2019-20	Estimated Carryover 2019-20
$0	$900,000

Project Manager Approval: Michael Ho

(Type Name)

PROJECT 7442

MISCELLANEOUS WATER IMPROVEMENT PROGRAM



VICINITY MAP

NOT TO SCALE

PROGRAM 7442

WATER IMPROVEMENTS - MISCELLANEOUS WATER IMPROVEMENT PROGRAM

This project creates a fund for water improvements as they become necessary. These projects may include emergency water main repairs and upgrade of existing facilities, equipment and appurtenances.

PROGRAM 7442	Actual Prior	Approved 2019-20	Budgeted 2020-21	Proposed 2021-22	Proposed 2022-23	Proposed 2023-24	Proposed 2024-25	Proposed 2025-26	Proposed 2026-27	Total Budget
DESIGN	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
RIGHT OF WAY	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
CONSTRUCTION	$ -	$ 856,662	$ 350,000	$ 350,000	$ 350,000	$ 350,000	$ 350,000	$ 350,000	$ 350,000	$ 3,306,662
CONST. ENGINEERING	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
TOTAL	$ -	$ 856,662	$ 350,000	$ 350,000	$ 350,000	$ 350,000	$ 350,000	$ 350,000	$ 350,000	$ 3,306,662
FUNDING SOURCES										
Fund 420 (Water)	$ -	$ 856,662	$ 350,000	$ 350,000	$ 350,000	$ 350,000	$ 350,000	$ 350,000	$ 350,000	$ 3,306,662
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
TOTAL	$ -	$ 856,662	$ 350,000	$ 350,000	$ 350,000	$ 350,000	$ 350,000	$ 350,000	$ 350,000	$ 3,306,662

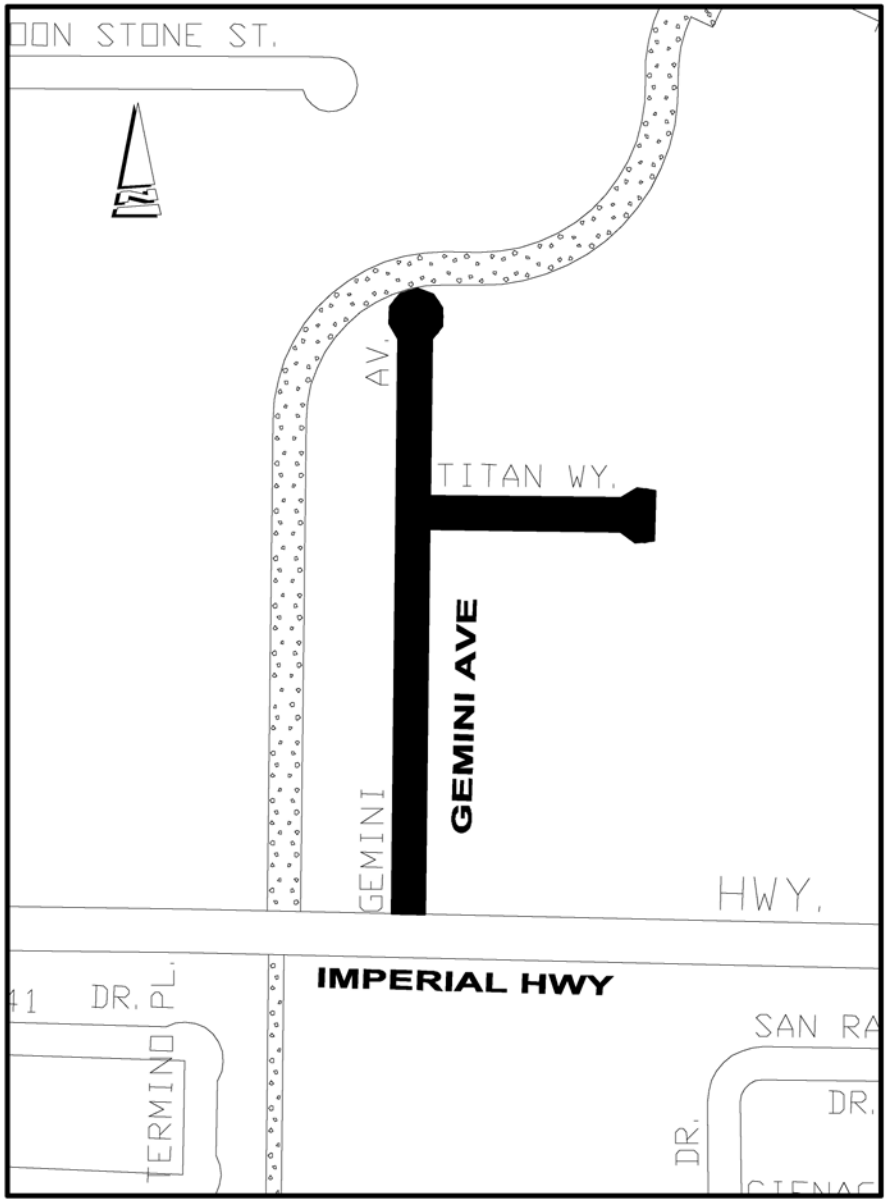
Estimated Expenses 2019-20	Estimated Carryover 2019-20
$856,662	$0

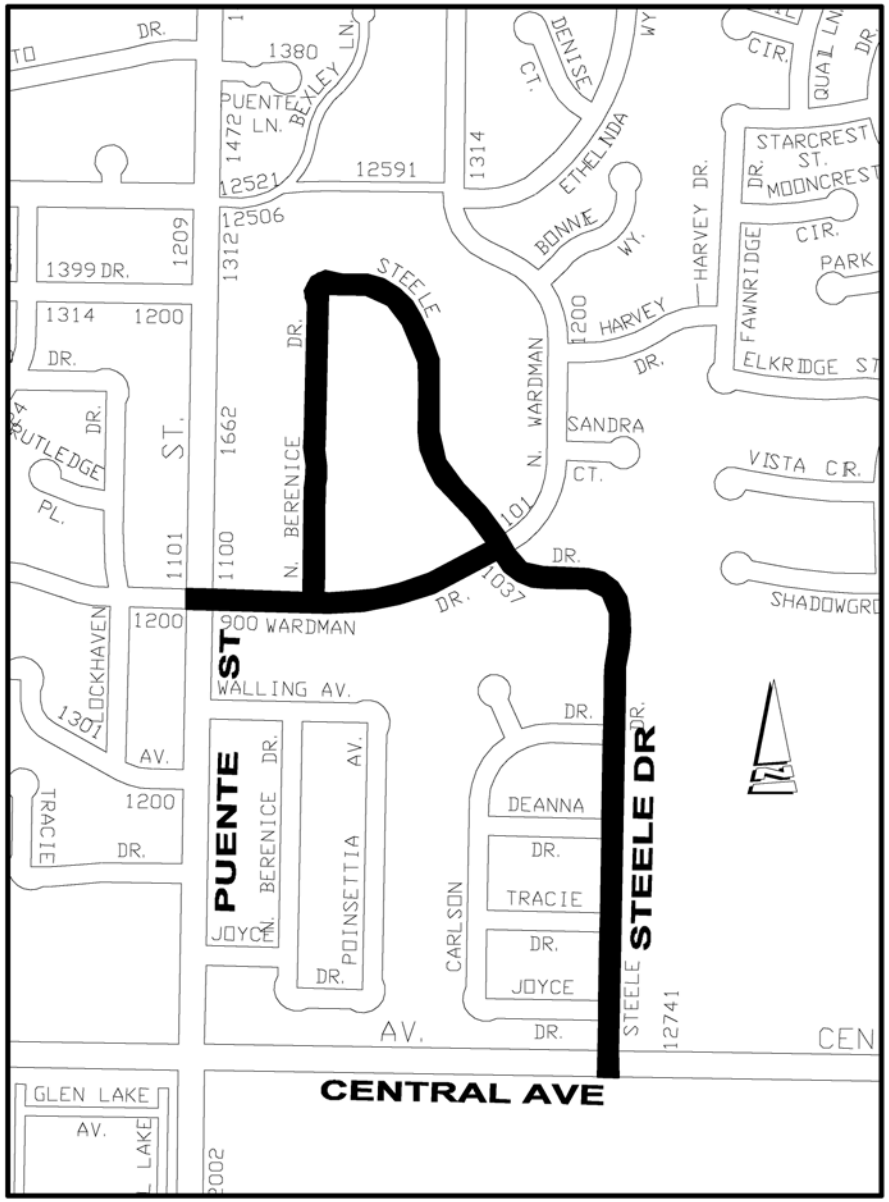
Project Manager Approval: Rudy Correa

(Type Name)

PROJECT 7453

GEMINI AVENUE/STEELE DRIVE WATERLINE IMPROVEMENTS





VICINITY MAP

NOT TO SCALE

PROJECT 7453

WATER IMPROVEMENTS - GEMINI AVENUE/STEELE DRIVE WATERLINE IMPROVEMENTS

This project will replace the existing waterlines on Steele Drive from Central Avenue to Berenice Drive; Wardman Drive from Puente Street to Steele Drive; Berenice Drive from Wardman Drive to Steele Drive and Gemini Avenue from Imperial Highway to the cul-de-sac, including Titan Way. This project will also replace gate valves and fire hydrants (typical).

PROJECT 7453	Actual Prior	Approved 2019-20	Budgeted 2020-21	Proposed 2021-22	Proposed 2022-23	Proposed 2023-24	Proposed 2024-25	Proposed 2025-26	Proposed 2026-27	Total Budget
DESIGN	$ 75,773	$ 50,227	$ 76,000	$ -	$ -	$ -	$ -	$ -	$ -	$ 202,000
RIGHT OF WAY	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
CONSTRUCTION	$ 9,800	$ 1,926,110	$ 1,240,000	$ -	$ -	$ -	$ -	$ -	$ -	$ 3,175,910
CONST. ENGINEERING	$ -	$ 126,200	$ 138,000	$ -	$ -	$ -	$ -	$ -	$ -	$ 264,200
TOTAL	$ 85,573	$ 2,102,537	$ 1,454,000	$ -	$ -	$ -	$ -	$ -	$ -	$ 3,642,110
FUNDING SOURCES										
Fund 420 (Water)	$ 40	$ 1,995,920	$ 1,254,000	$ -	$ -	$ -	$ -	$ -	$ -	$ 3,249,960
Other (Funded)	$ 85,533	$ 56,617	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 142,150
Fund 220 (Gas Tax)	$ -	$ 50,000	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 50,000
Fund 260 (Measure M)	$ -	$ -	$ 200,000	$ -	$ -	$ -	$ -	$ -	$ -	$ 200,000
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
TOTAL	$ 85,573	$ 2,102,537	$ 1,454,000	$ -	$ -	$ -	$ -	$ -	$ -	$ 3,642,110

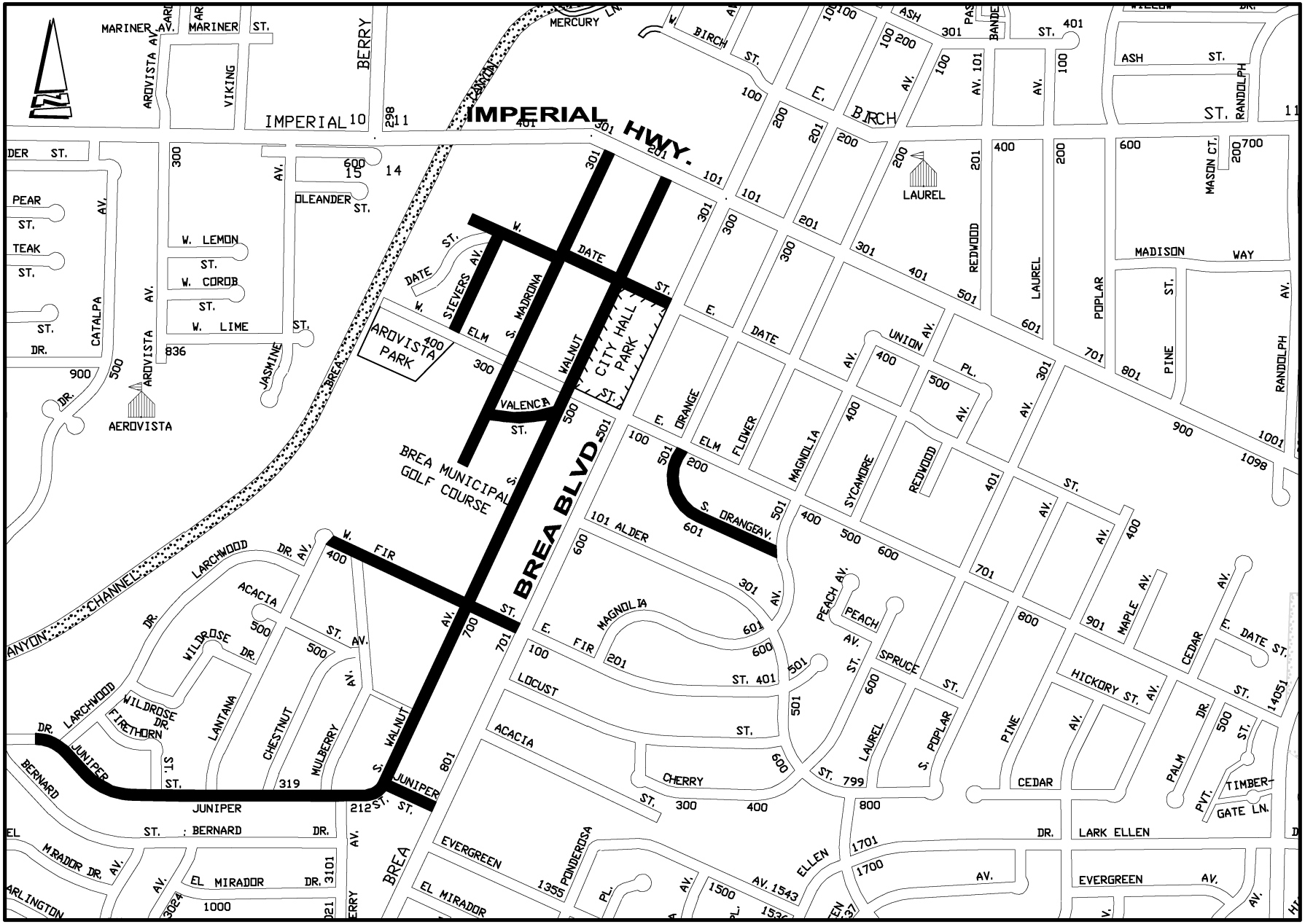
Other (Funded) is Developer Funds

Estimated Expenses 2019-20	Estimated Carryover 2019-20
$300,000	$1,802,537

Project Manager Approval: Michael Ho
(Type Name)

PROJECT 7454

WALNUT AVENUE - ORANGE AVENUE - JUNIPER STREET ET AL.
WATERLINE IMPROVEMENTS



VICINITY MAP

NOT TO SCALE

PROJECT 7454

WATER IMPROVEMENTS - WALNUT AVENUE-ORANGE AVENUE WATERLINE IMPROVEMENTS

This project will replace the waterlines on Walnut Avenue from Imperial Highway to Juniper Street; Date Street from Brea Boulevard to Sievers Avenue, Madrona Avenue south of Imperial Highway, Sievers Avenue south of Date Street, Orange Avenue from Elm Street to Magnolia Avenue; Fir Street from Brea Boulevard to Lantana Avenue; Valencia Street from Madrona Avenue to Walnut Avenue; and Juniper Street from Brea Boulevard to west City limit.

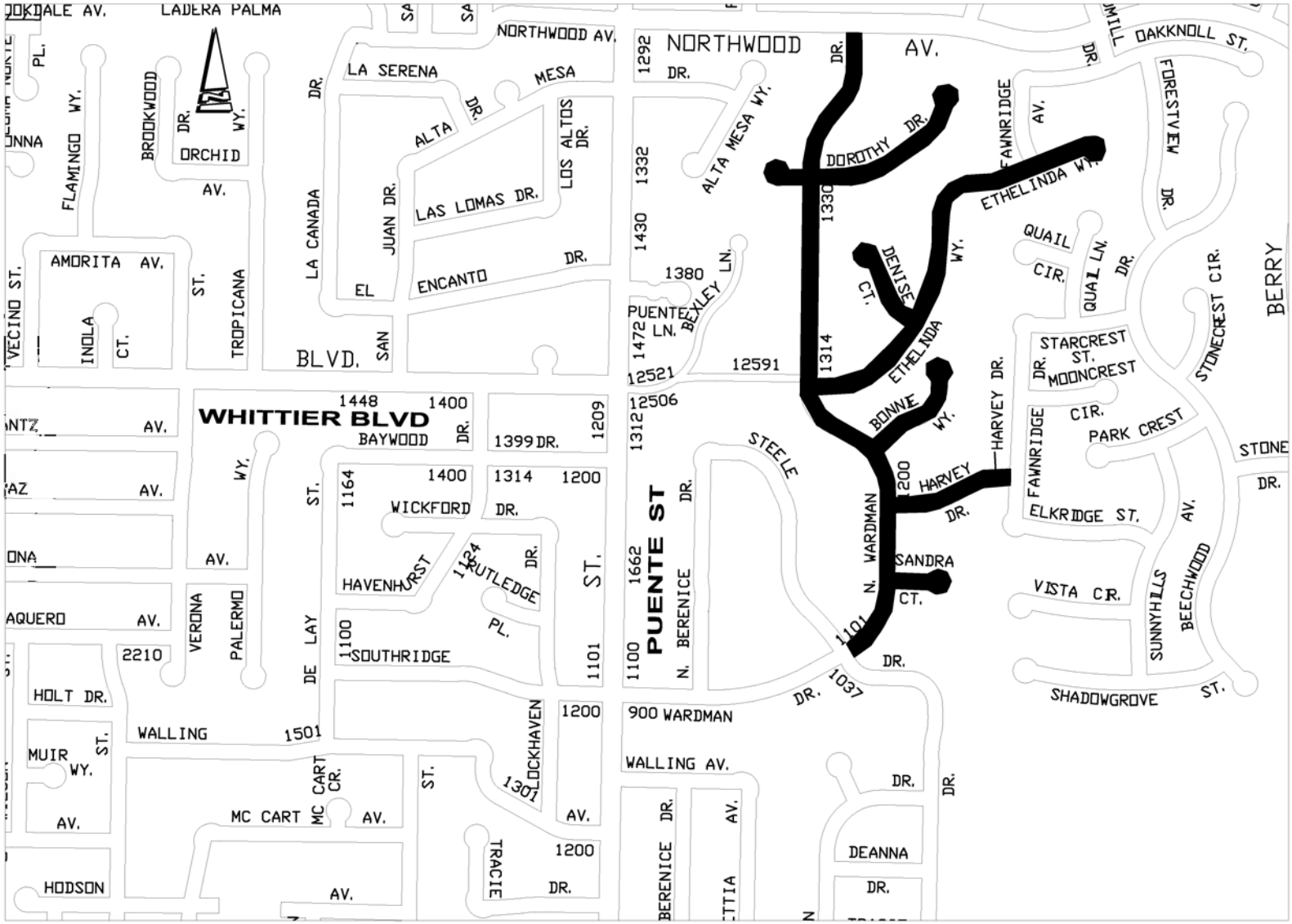
PROJECT 7454	Actual Prior	Approved 2019-20	Budgeted 2020-21	Proposed 2021-22	Proposed 2022-23	Proposed 2023-24	Proposed 2024-25	Proposed 2025-26	Proposed 2026-27	Total Budget
DESIGN	$ 5,076	$ 145,100	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 150,176
RIGHT OF WAY	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
CONSTRUCTION	$ -	$ 1,900,000	$ 1,500,000	$ -	$ -	$ -	$ -	$ -	$ -	$ 3,400,000
CONST. ENGINEERING	$ -	$ 150,000	$ 100,000	$ -	$ -	$ -	$ -	$ -	$ -	$ 250,000
TOTAL	$ 5,076	$ 2,195,100	$ 1,600,000	$ -	$ -	$ -	$ -	$ -	$ -	$ 3,800,176
FUNDING SOURCES										
Fund 420 (Water)	$ 5,076	$ 2,094,924	$ 1,600,000	$ -	$ -	$ -	$ -	$ -	$ -	$ 3,700,000
Fund 220 (Gas Tax)	$ -	$ 100,176	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 100,176
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
TOTAL	$ 5,076	$ 2,195,100	$ 1,600,000	$ -	$ -	$ -	$ -	$ -	$ -	$ 3,800,176

Estimated Expenses 2019-20	Estimated Carryover 2019-20
$50,000	$2,145,100

Project Manager Approval: Michael Ho
(Type Name)

PROJECT 7457

PLEASANT HILL TRACT WATER IMPROVEMENTS



VICINITY MAP

NOT TO SCALE

PROJECT 7457

WATER IMPROVEMENTS - PLEASANT HILL TRACT WATER IMPROVEMENTS

This project will replace existing undersized and deteriorated water mains in the Pleasant Hills Tract neighborhood.

PROJECT 7457	Actual Prior	Approved 2019-20	Budgeted 2020-21	Proposed 2021-22	Proposed 2022-23	Proposed 2023-24	Proposed 2024-25	Proposed 2025-26	Proposed 2026-27	Total Budget
DESIGN	$ 30,900	$ 199,960	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 230,860
RIGHT OF WAY	$ -		$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
CONSTRUCTION	$ 1,000	$ 750,000	$ 1,840,000	$ -	$ -	$ -	$ -	$ -	$ -	$ 2,591,000
CONST. ENGINEERING	$ -	$ 125,000	$ 25,000	$ -	$ -	$ -	$ -	$ -	$ -	$ 150,000
TOTAL	$ 31,900	$ 1,074,960	$ 1,865,000	$ -	$ -	$ -	$ -	$ -	$ -	$ 2,971,860
FUNDING SOURCES										
Fund 420 (Water)	$ -	$ 1,024,960	$ 1,665,000	$ -	$ -	$ -	$ -	$ -	$ -	$ 2,689,960
Fund 220 (Gas Tax)	$ 31,900	$ 50,000	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 81,900
Fund 260 (Measure M)	$ -	$ -	$ 200,000	$ -	$ -	$ -	$ -	$ -	$ -	$ 200,000
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
TOTAL	$ 31,900	$ 1,074,960	$ 1,865,000	$ -	$ -	$ -	$ -	$ -	$ -	$ 2,971,860

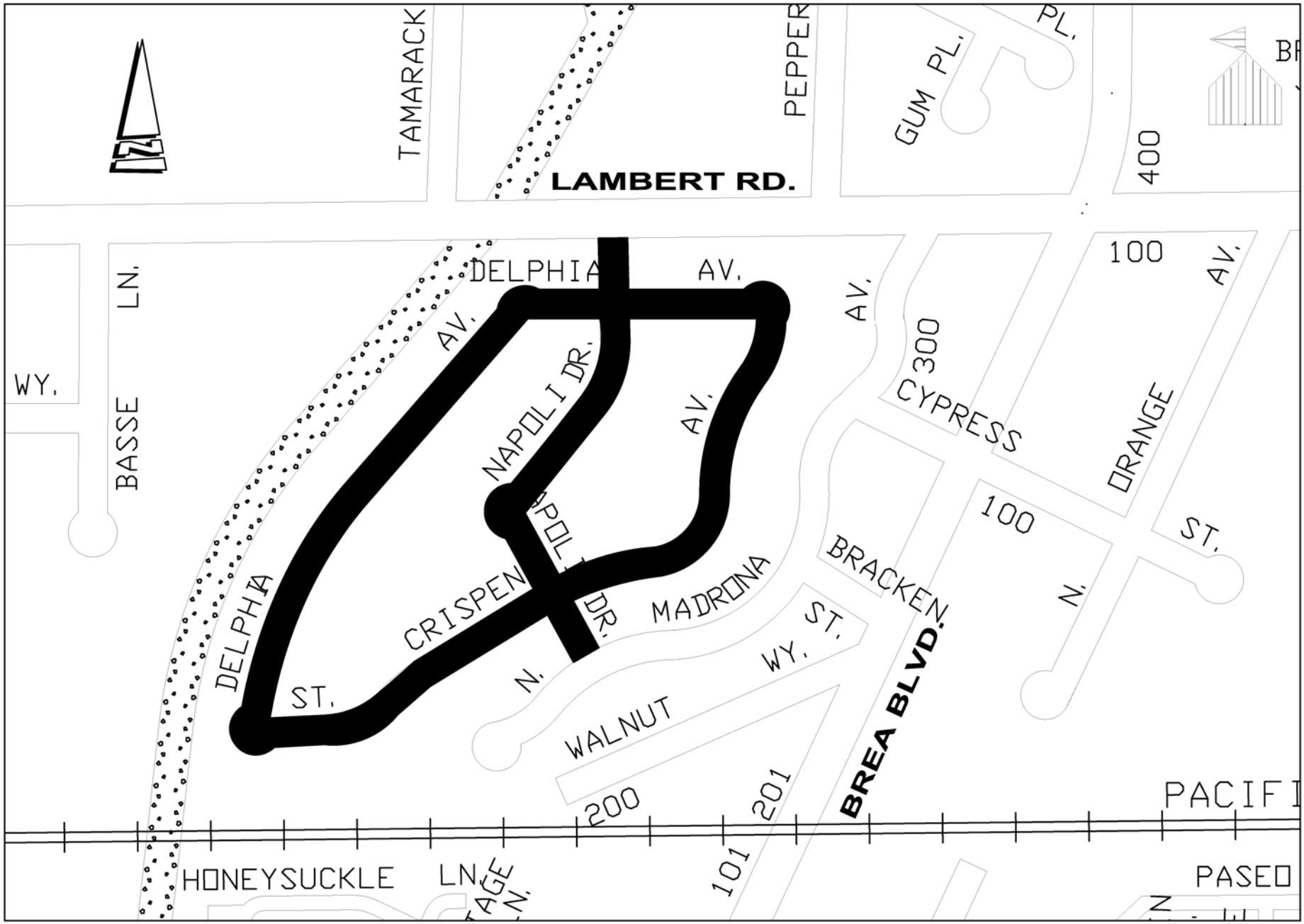
Estimated Expenses 2019-20	Estimated Carryover 2019-20
$150,000	$924,960

Project Manager Approval: Michael Ho

(Type Name)

PROJECT 7458

NAPOLI TRACT WATER IMPROVEMENTS



VICINITY MAP

NOT TO SCALE

PROJECT 7458

WATER IMPROVEMENTS - NAPOLI TRACT WATER IMPROVEMENTS

This project will replace existing deteriorated and undersized water mains on Delphia Avenue, Napoli Drive and St. Crispen Avenue in the Napoli Tract neighborhood.

PROJECT 7458	Actual Prior	Approved 2019-20	Budgeted 2020-21	Proposed 2021-22	Proposed 2022-23	Proposed 2023-24	Proposed 2024-25	Proposed 2025-26	Proposed 2026-27	Total Budget
DESIGN	$ 3,800	$ 96,233	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 100,033
RIGHT OF WAY	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
CONSTRUCTION	$ -	$ 800,000	$ 700,000	$ -	$ -	$ -	$ -	$ -	$ -	$ 1,500,000
CONST. ENGINEERING	$ -	$ 100,000	$ 60,000	$ -	$ -	$ -	$ -	$ -	$ -	$ 160,000
TOTAL	$ 3,800	$ 996,233	$ 760,000	$ -	$ -	$ -	$ -	$ -	$ -	$ 1,760,033
FUNDING SOURCES										
Fund 420 (Water)	$ 3,800	$ 996,233	$ 700,000	$ -	$ -	$ -	$ -	$ -	$ -	$ 1,700,033
Fund 260 (Measure M)	$ -	$ -	$ 60,000	$ -	$ -	$ -	$ -	$ -	$ -	$ 60,000
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
TOTAL	$ 3,800	$ 996,233	$ 760,000	$ -	$ -	$ -	$ -	$ -	$ -	$ 1,760,033

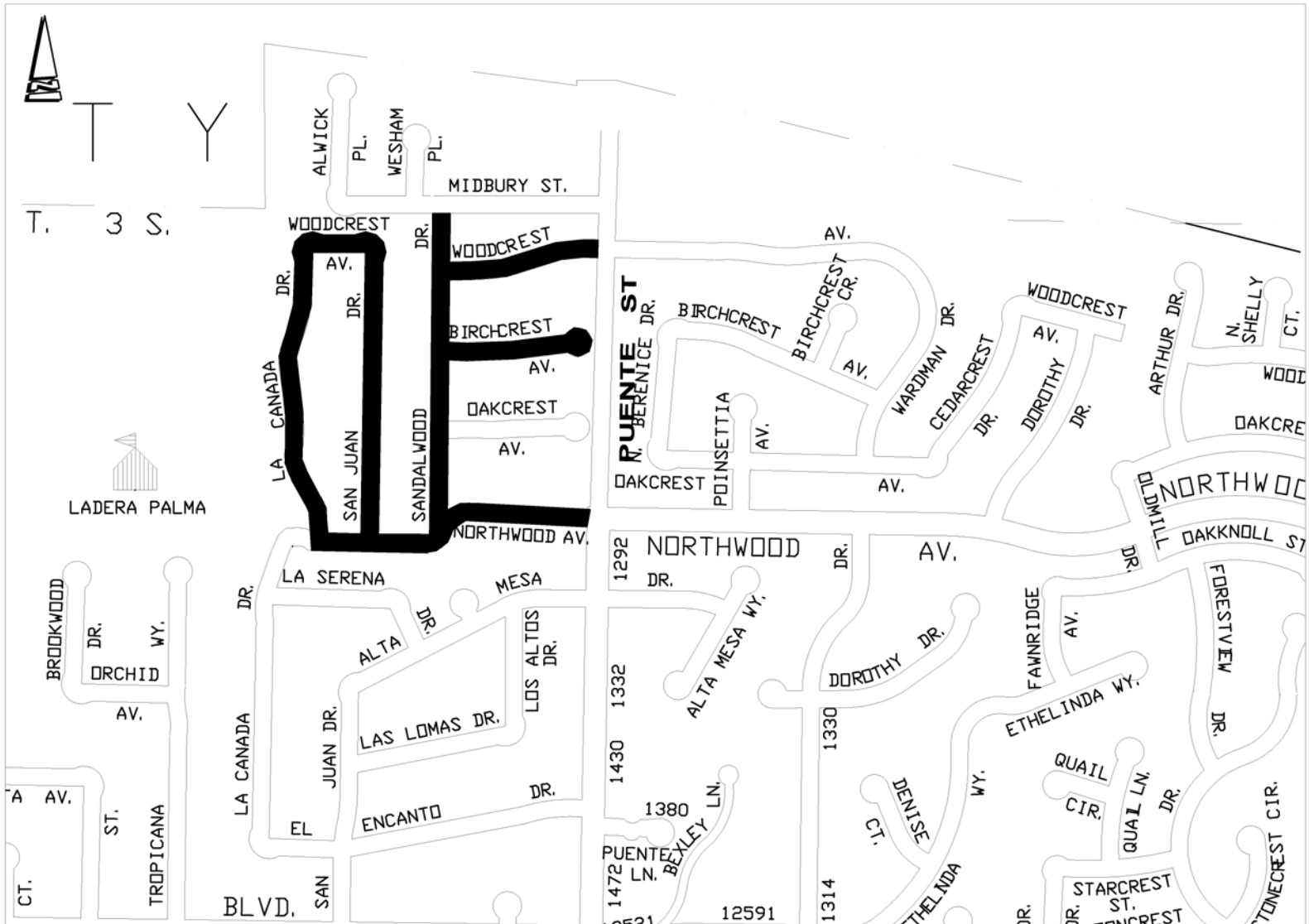
Estimated Expenses 2019-20	Estimated Carryover 2019-20
$75,000	$921,233

Project Manager Approval: Michael Ho

(Type Name)

PROJECT 7459

NORTH HILLS WEST TRACT WATER IMPROVEMENTS



VICINITY MAP

NOT TO SCALE

PROJECT 7459

WATER IMPROVEMENTS - NORTH HILLS WEST TRACT WATER IMPROVEMENTS

This project will replace existing undersized and deteriorated water mains in the North Hills West Tract neighborhood.

PROJECT 7459	Actual Prior	Approved 2019-20	Budgeted 2020-21	Proposed 2021-22	Proposed 2022-23	Proposed 2023-24	Proposed 2024-25	Proposed 2025-26	Proposed 2026-27	Total Budget
DESIGN	$ 47,797	$ 22,203	$ 14,000	$ -	$ -	$ -	$ -	$ -	$ -	$ 84,000
RIGHT OF WAY	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
CONSTRUCTION	$ -	$ 750,000	$ 1,230,000	$ -	$ -	$ -	$ -	$ -	$ -	$ 1,980,000
CONST. ENGINEERING	$ -	$ 80,000	$ 171,000	$ -	$ -	$ -	$ -	$ -	$ -	$ 251,000
TOTAL	$ 47,797	$ 852,203	$ 1,415,000	$ -	$ -	$ -	$ -	$ -	$ -	$ 2,315,000
FUNDING SOURCES										
Fund 420 (Water)	$ -	$ 802,203	$ 1,215,000	$ -	$ -	$ -	$ -	$ -	$ -	$ 2,065,000
Fund 220 (Gas Tax)	$ 47,797	$ 50,000	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 50,000
Fund 260 (Measure M)	$ -	$ -	$ 200,000	$ -	$ -	$ -	$ -	$ -	$ -	$ 200,000
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
TOTAL	$ 47,797	$ 852,203	$ 1,415,000	$ -	$ -	$ -	$ -	$ -	$ -	$ 2,315,000

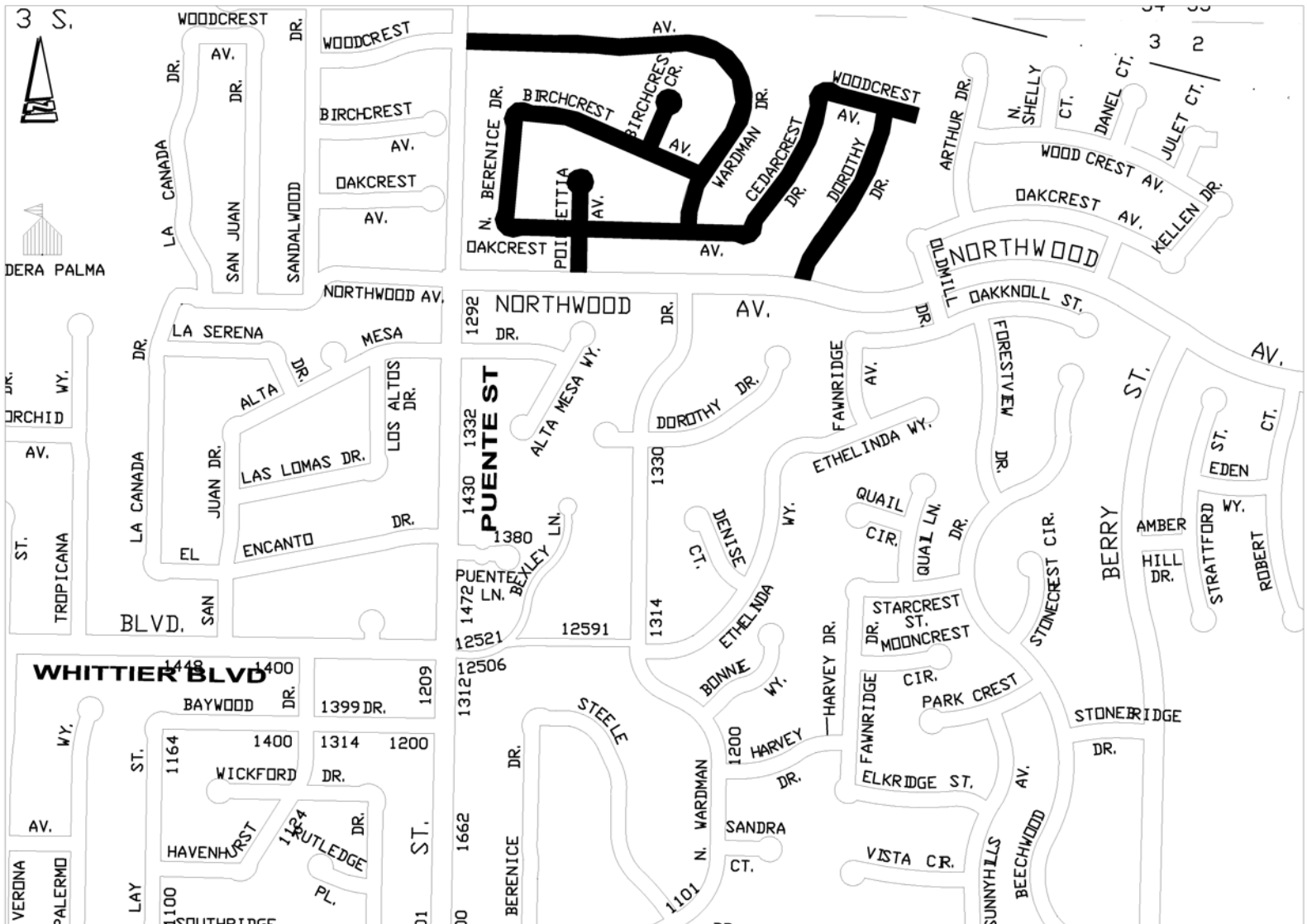
Estimated Expenses 2019-20	Estimated Carryover 2019-20
$150,000	$702,203

Project Manager Approval: Michael Ho

(Type Name)

PROJECT 7460

NORTH HILLS EAST TRACT WATER IMPROVEMENTS



VICINITY MAP

NOT TO SCALE

PROJECT 7460

WATER IMPROVEMENTS - NORTH HILLS EAST TRACT WATER IMPROVEMENTS

This project will replace existing undersized and deteriorated water mains in the North Hills East Tract neighborhood east of Puente Street and north of Northwood Avenue.

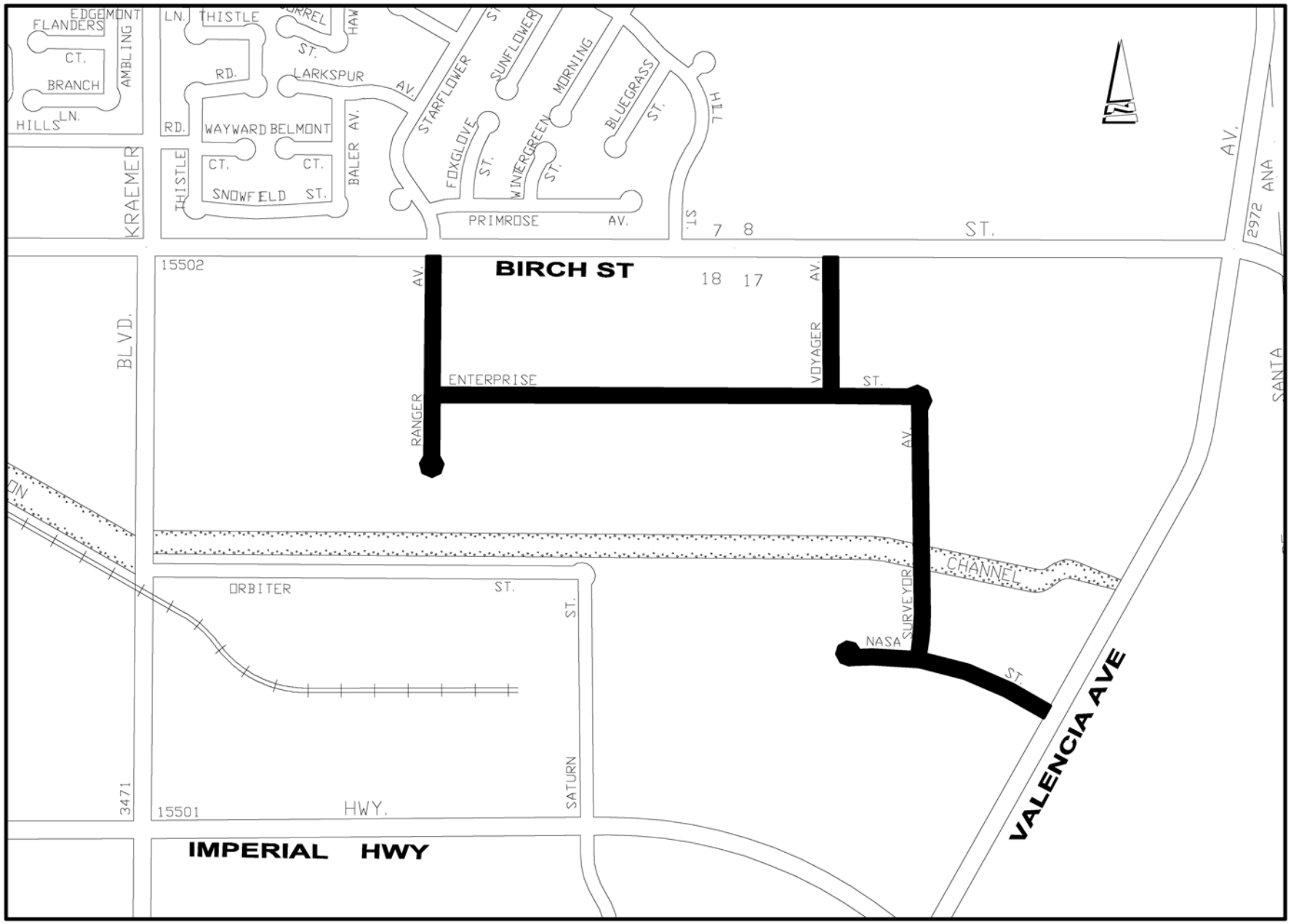
PROJECT 7460	Actual Prior	Approved 2019-20	Budgeted 2020-21	Proposed 2021-22	Proposed 2022-23	Proposed 2023-24	Proposed 2024-25	Proposed 2025-26	Proposed 2026-27	Total Budget
DESIGN	$ 58,071	$ 72,000	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 130,071
RIGHT OF WAY	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
CONSTRUCTION	$ -	$ 1,090,000	$ 1,617,000	$ -	$ -	$ -	$ -	$ -	$ -	$ 2,707,000
CONST. ENGINEERING	$ -	$ 129,929	$ 200,000	$ -	$ -	$ -	$ -	$ -	$ -	$ 329,929
TOTAL	$ 58,071	$ 1,291,929	$ 1,817,000	$ -	$ -	$ -	$ -	$ -	$ -	$ 3,167,000
FUNDING SOURCES										
Fund 420 (Water)	$ 58,071	$ 1,241,929	$ 1,417,000	$ -	$ -	$ -	$ -	$ -	$ -	$ 2,717,000
Fund 220 (Gas Tax)		$ 50,000	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 50,000
Fund 260 (Measure M)	$ -	$ -	$ 400,000	$ -	$ -	$ -	$ -	$ -	$ -	$ 400,000
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
TOTAL	$ 58,071	$ 1,291,929	$ 1,817,000	$ -	$ -	$ -	$ -	$ -	$ -	$ 3,167,000

Estimated Expenses 2019-20	Estimated Carryover 2019-20
$150,000	$1,141,929

Project Manager Approval: Michael Ho
(Type Name)

PROJECT 7462

ENTERPRISE TRACT WATER IMPROVEMENTS



VICINITY MAP

NOT TO SCALE

PROJECT 7462

WATER IMPROVEMENTS - ENTERPRISE TRACT WATER IMPROVEMENTS

This project will replace existing undersized and deteriorated water mains in the Enterprise Tract including Ranger Avenue, Enterprise Street, Voyager Avenue, Surveyor Avenue and Nasa Street.

PROJECT 7462	Actual Prior	Approved 2019-20	Budgeted 2020-21	Proposed 2021-22	Proposed 2022-23	Proposed 2023-24	Proposed 2024-25	Proposed 2025-26	Proposed 2026-27	Total Budget
DESIGN	$ -	$ 80,000	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 80,000
RIGHT OF WAY	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
CONSTRUCTION	$ -	$ -	$ -	$ 960,000	$ -	$ -	$ -	$ -	$ -	$ 960,000
CONST. ENGINEERING	$ -	$ -	$ -	$ 160,000	$ -	$ -	$ -	$ -	$ -	$ 160,000
TOTAL	$ -	$ 80,000	$ -	$ 1,120,000	$ -	$ -	$ -	$ -	$ -	$ 1,200,000
FUNDING SOURCES										
Fund 420 (Water)	$ -	$ 80,000	$ -	$ 1,120,000	$ -	$ -	$ -	$ -	$ -	$ 1,200,000
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
TOTAL	$ -	$ 80,000	$ -	$ 1,120,000	$ -	$ -	$ -	$ -	$ -	$ 1,200,000

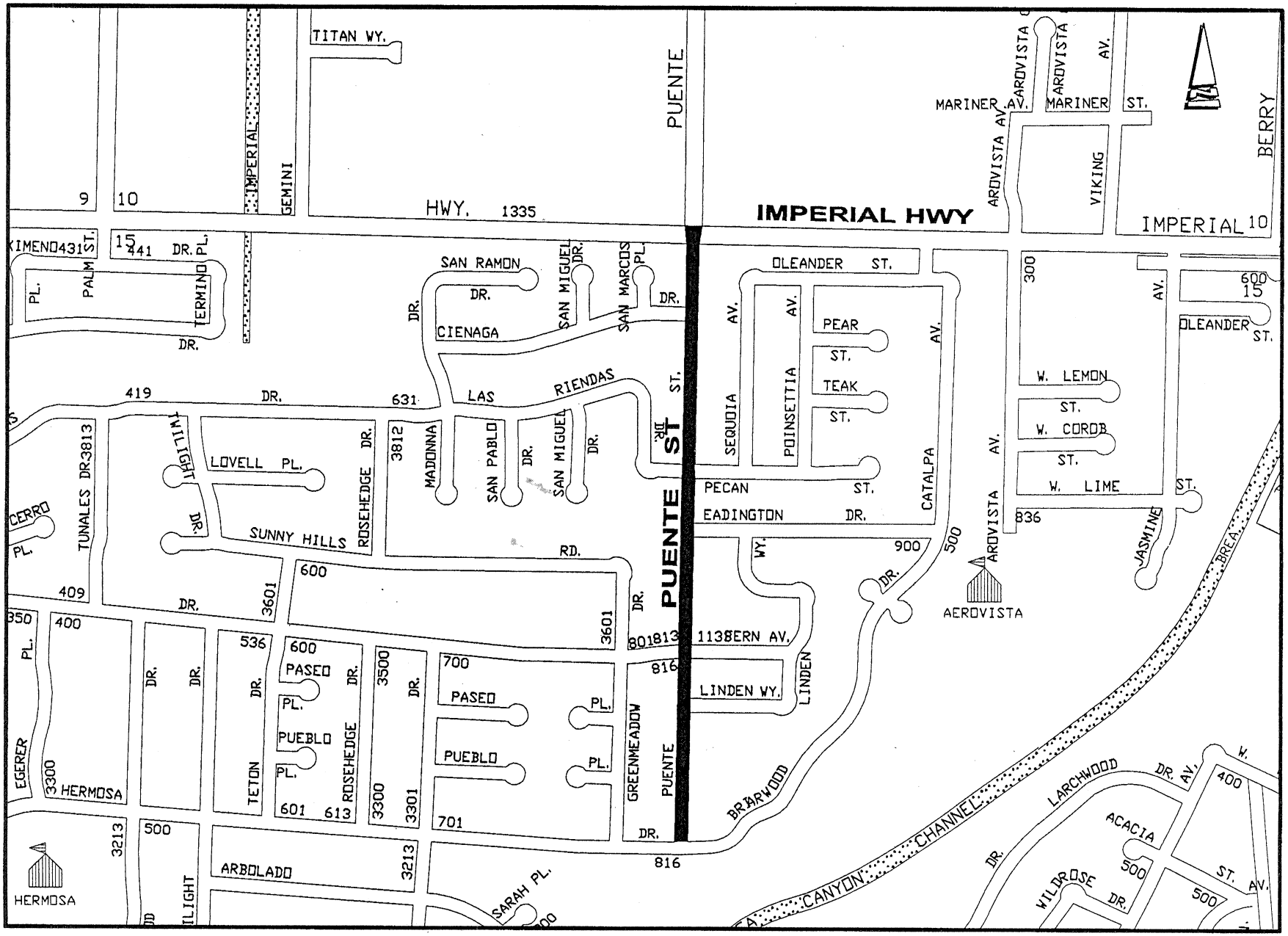
Estimated Expenses 2019-20	Estimated Carryover 2019-20
$0	$80,000

Project Manager Approval: Kathryn Demesa Sebastian

(Type Name)

PROJECT 7464

PUENTE STREET WATER MAIN REPLACEMENT



VICINITY MAP

NOT TO SCALE

PROJECT 7464

WATER IMPROVEMENTS - PUENTE STREET WATER MAIN REPLACEMENT

This project will replace existing undersized and deteriorated water mains on Puente Street from Imperial Highway to the south City limit (Briarwood Drive).

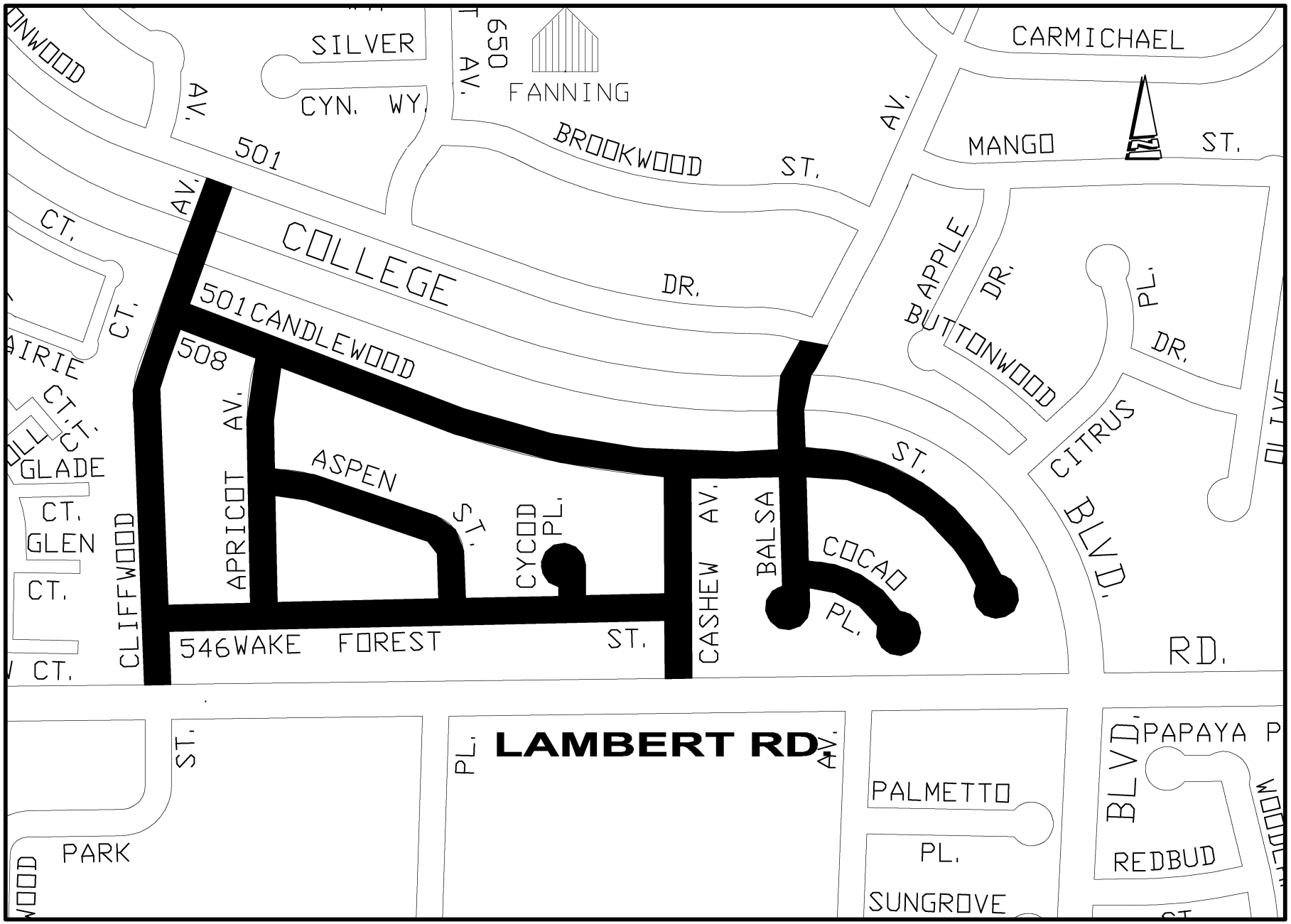
PROJECT 7464	Actual Prior	Approved 2019-20	Budgeted 2020-21	Proposed 2021-22	Proposed 2022-23	Proposed 2023-24	Proposed 2024-25	Proposed 2025-26	Proposed 2026-27	Total Budget
DESIGN	$ 57,600	$ 2,400	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 60,000
RIGHT OF WAY	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
CONSTRUCTION	$ -	$ 1,128,000	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 1,128,000
CONST. ENGINEERING	$ 7,000	$ 149,600	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 156,600
TOTAL	$ 64,600	$ 1,280,000	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 1,344,600
FUNDING SOURCES										
Fund 420 (Water)	$ 64,600	$ 730,000	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 794,600
Fund 220 (Gas Tax)	$ -	$ 50,000	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 50,000
Fund 260 (Measure M)	$ -	$ 500,000	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 500,000
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
TOTAL	$ 64,600	$ 1,280,000	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 1,344,600

Estimated Expenses 2019-20	Estimated Carryover 2019-20
$210,000	$1,070,000

Project Manager Approval: Rudy Correa
(Type Name)

PROJECT 7465

CANDLEWOOD TRACT WATER MAIN REPLACEMENT



PROJECT 7465

WATER IMPROVEMENTS - CANDLEWOOD TRACT WATER MAIN REPLACEMENT

This project will replace existing undersized and deteriorated water mains in the Candlewood Tract neighborhood on the south side of State College Boulevard between Cliffwood Street and Balsa Avenue.

PROJECT 7465	Actual Prior	Approved 2019-20	Budgeted 2020-21	Proposed 2021-22	Proposed 2022-23	Proposed 2023-24	Proposed 2024-25	Proposed 2025-26	Proposed 2026-27	Total Budget
DESIGN	$ -	$ 80,000	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 80,000
RIGHT OF WAY	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
CONSTRUCTION	$ -	$ -	$ -	$ 1,090,000	$ -	$ -	$ -	$ -	$ -	$ 1,090,000
CONST. ENGINEERING	$ -	$ -	$ -	$ 180,000	$ -	$ -	$ -	$ -	$ -	$ 180,000
TOTAL	$ -	$ 80,000	$ -	$ 1,270,000	$ -	$ -	$ -	$ -	$ -	$ 1,350,000
FUNDING SOURCES										
Fund 420 (Water)	$ -	$ 80,000	$ -	$ 1,220,000	$ -	$ -	$ -	$ -	$ -	$ 1,300,000
Fund 220 (Gas Tax)	$ -	$ -	$ -	$ 50,000	$ -	$ -	$ -	$ -	$ -	$ 50,000
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
TOTAL	$ -	$ 80,000	$ -	$ 1,270,000	$ -	$ -	$ -	$ -	$ -	$ 1,350,000

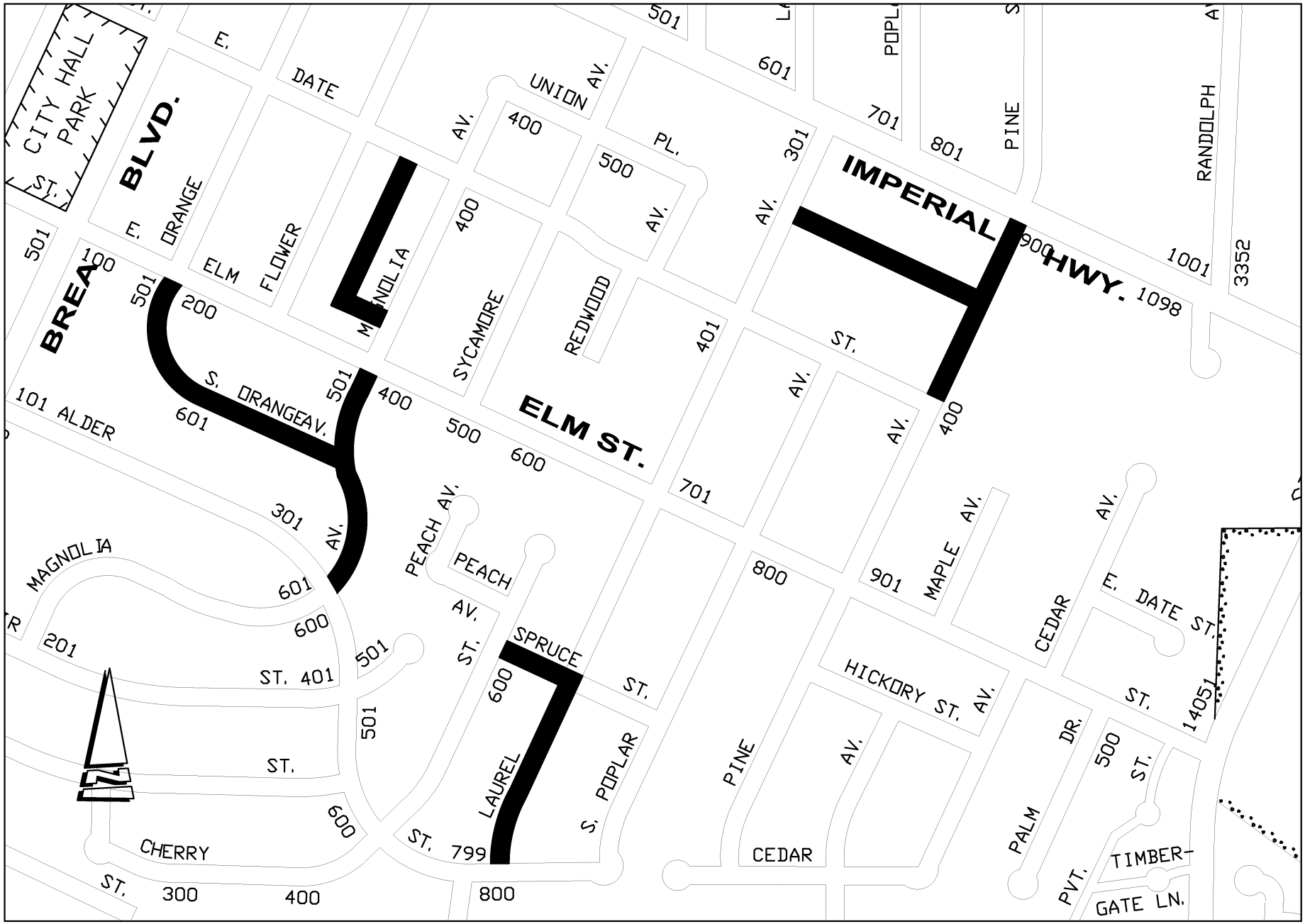
Estimated Expenses 2019-20	Estimated Carryover 2019-20
$0	$80,000

Project Manager Approval: Rudy Correa

(Type Name)

PROJECT 7466

SOUTH BREA NEIGHBORHOOD WATER MAIN REPLACEMENT



VICINITY MAP

NOT TO SCALE

PROJECT 7466

WATER IMPROVEMENTS - SOUTH BREA NEIGHBORHOOD WATER MAIN REPLACEMENT

This project will replace existing 6" and 10" deteriorated water mains in the residential neighborhood south of Imperial Highway, east of Brea Boulevard, west of State College, and south to the City limit.

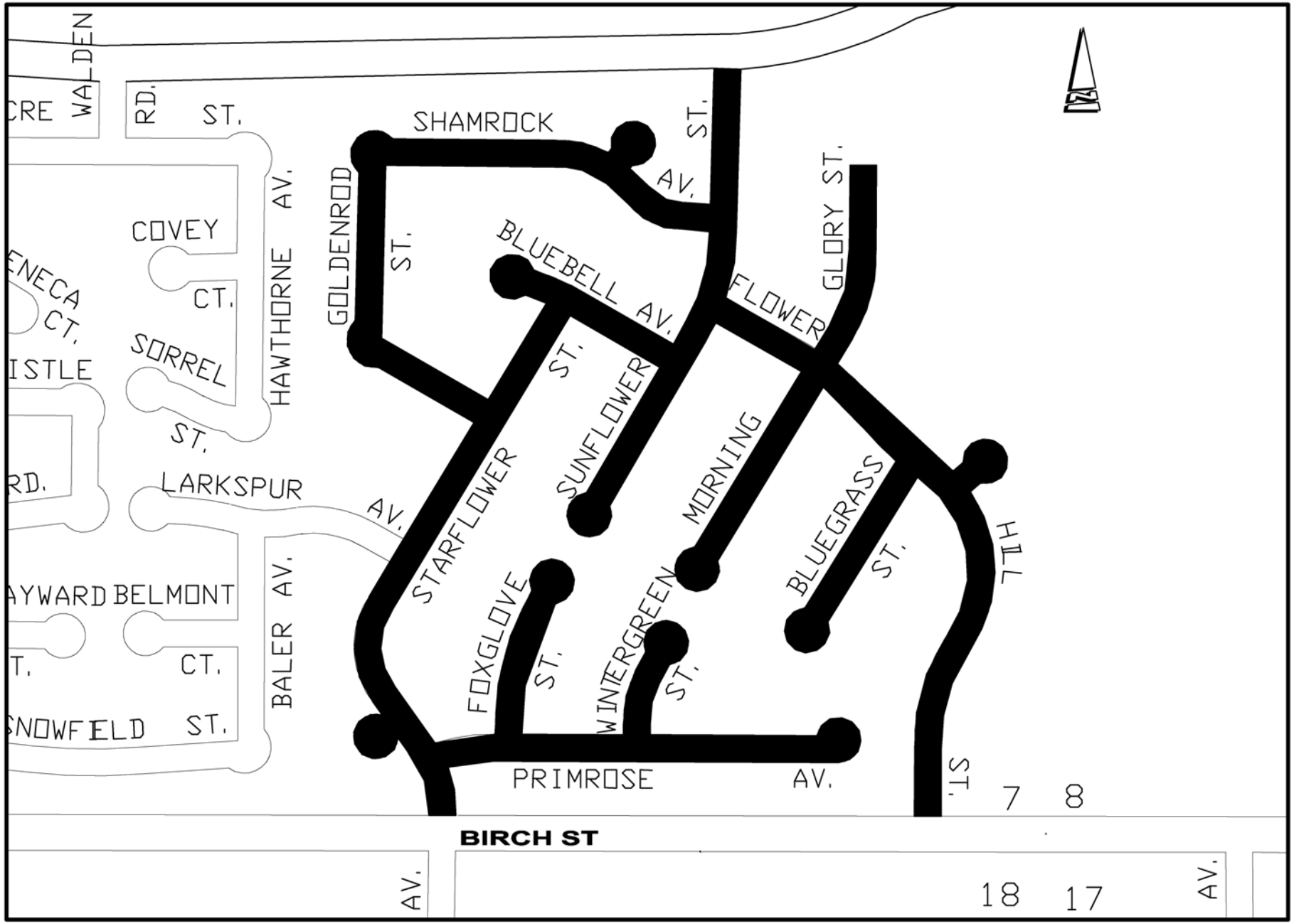
PROJECT 7466	Actual Prior	Approved 2019-20	Budgeted 2020-21	Proposed 2021-22	Proposed 2022-23	Proposed 2023-24	Proposed 2024-25	Proposed 2025-26	Proposed 2026-27	Total Budget
DESIGN	$ 4,730	$ 55,270	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 60,000
RIGHT OF WAY	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
CONSTRUCTION	$ -	$ 800,000	$ 1,100,000	$ -	$ -	$ -	$ -	$ -	$ -	$ 1,900,000
CONST. ENGINEERING	$ -	$ 140,000	$ 60,000	$ -	$ -	$ -	$ -	$ -	$ -	$ 200,000
TOTAL	$ 4,730	$ 995,270	$ 1,160,000	$ -	$ -	$ -	$ -	$ -	$ -	$ 2,160,000
FUNDING SOURCES										
Fund 420 (Water)	$ -	$ 995,270	$ 800,000	$ -	$ -	$ -	$ -	$ -	$ -	$ 1,795,270
Fund 260 (Measure M)	$ 4,730	$ -	$ 360,000	$ -	$ -	$ -	$ -	$ -	$ -	$ 364,730
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
TOTAL	$ 4,730	$ 995,270	$ 1,160,000	$ -	$ -	$ -	$ -	$ -	$ -	$ 2,160,000

Estimated Expenses 2019-20	Estimated Carryover 2019-20
$60,000	$935,270

Project Manager Approval: Micael Ho
(Type Name)

PROJECT 7467

EAGLE HILLS TRACT WATER MAIN REPLACEMENT



VICINITY MAP

NOT TO SCALE

PROJECT 7467

WATER IMPROVEMENTS - EAGLE HILLS TRACT WATER MAIN REPLACEMENT

This project will replace existing undersized and deteriorated water mains in the Eagle Hills Tract neighborhood.

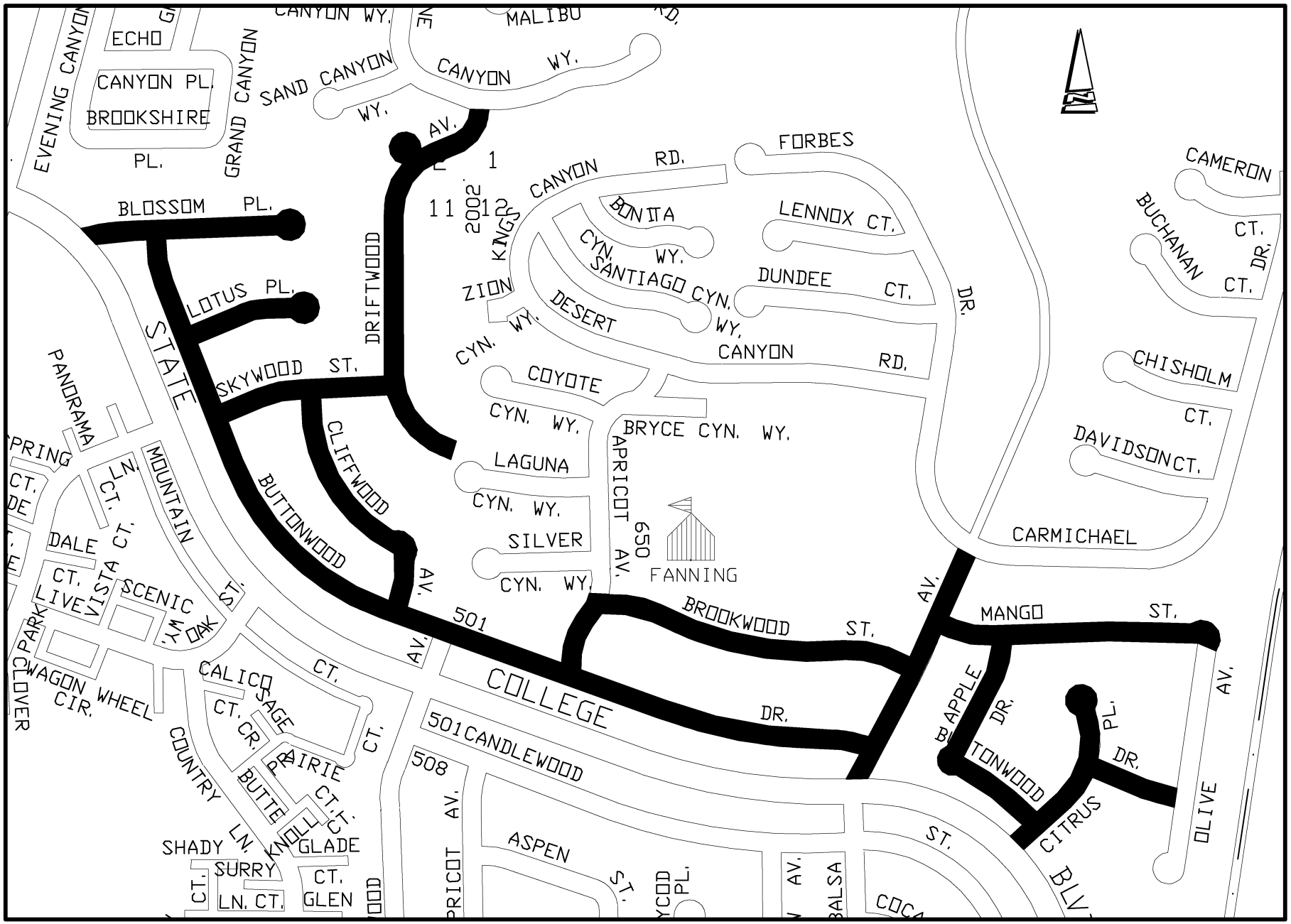
PROJECT 7467	Actual Prior	Approved 2019-20	Budgeted 2020-21	Proposed 2021-22	Proposed 2022-23	Proposed 2023-24	Proposed 2024-25	Proposed 2025-26	Proposed 2026-27	Total Budget
DESIGN	$ 7,700	$ 102,300	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 110,000
RIGHT OF WAY	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
CONSTRUCTION	$ -	$ 3,030,000	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 3,030,000
CONST. ENGINEERING	$ -	$ 325,000	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 325,000
TOTAL	$ 7,700	$ 3,457,300	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 3,465,000
FUNDING SOURCES										
Fund 420 (Water)	$ -	$ 3,307,300	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 3,307,300
Fund 220 (Gas Tax)	$ 7,700	$ 50,000	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 57,700
Fund 260 (Measure M)	$ -	$ 100,000	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 100,000
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
TOTAL	$ 7,700	$ 3,457,300	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 3,465,000

Estimated Expenses 2019-20	Estimated Carryover 2019-20
$75,000	$3,382,300

Project Manager Approval: Michael Ho
(Type Name)

PROJECT 7468

BUTTONWOOD DRIVE TRACT WATER MAIN REPLACEMENT



VICINITY MAP

NOT TO SCALE

PROJECT 7468

WATER IMPROVEMENTS - BUTTONWOOD DRIVE TRACT WATER MAIN REPLACEMENT

This project will replace existing undersized and deteriorated water mains in the Buttonwood Tract neighborhood.

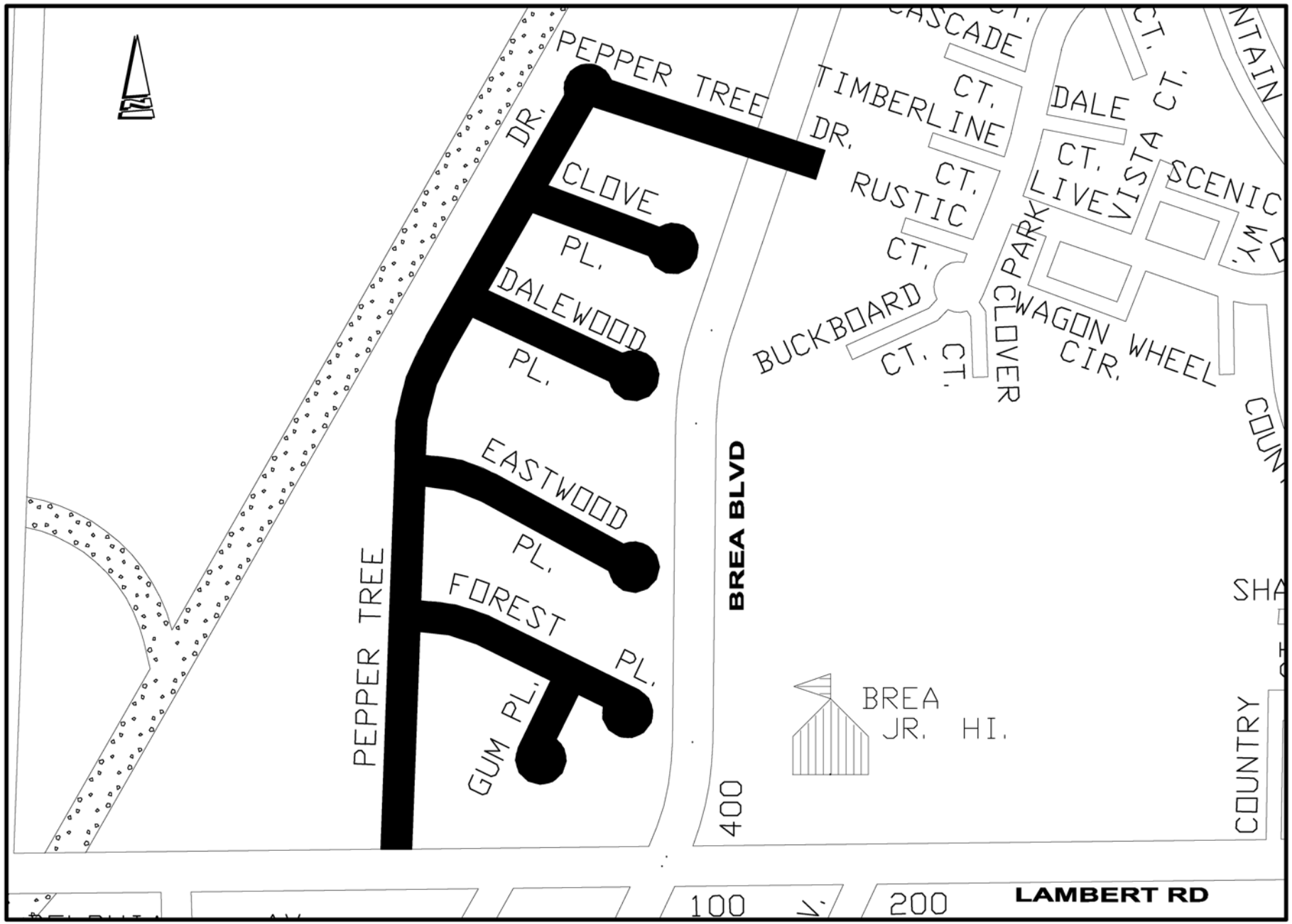
PROJECT 7468	Actual Prior	Approved 2019-20	Budgeted 2020-21	Proposed 2021-22	Proposed 2022-23	Proposed 2023-24	Proposed 2024-25	Proposed 2025-26	Proposed 2026-27	Total Budget
DESIGN	$ -	$ -	$ -	$ 80,000	$ -	$ -	$ -	$ -	$ -	$ 80,000
RIGHT OF WAY	$ -	$ -	$ -	$ -	$ 1,910,000	$ -	$ -	$ -	$ -	$ 1,910,000
CONSTRUCTION	$ -	$ -	$ -	$ -	$ 160,000	$ -	$ -	$ -	$ -	$ 160,000
CONST. ENGINEERING	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
TOTAL	$ -	$ -	$ -	$ 80,000	$ 2,070,000	$ -	$ -	$ -	$ -	$ 2,150,000
FUNDING SOURCES										
Fund 420 (Water)	$ -	$ -	$ -	$ 80,000	$ 2,020,000	$ -	$ -	$ -	$ -	$ 2,100,000
Fund 220 (Gas Tax)	$ -	$ -	$ -	$ -	$ 50,000	$ -	$ -	$ -	$ -	$ 50,000
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
TOTAL	$ -	$ -	$ -	$ 80,000	$ 2,070,000	$ -	$ -	$ -	$ -	$ 2,150,000

Estimated Expenses 2019-20	Estimated Carryover 2019-20
	$0

Project Manager Approval: Rudy Correa

PROJECT 7469

PEPPER TREE TRACT WATER MAIN REPLACEMENT



VICINITY MAP

NOT TO SCALE

PROJECT 7469

WATER IMPROVEMENTS - PEPPER TREE TRACT WATER MAIN REPLACEMENT

This project will replace existing undersized and deteriorated water mains in the Pepper Tree Tract neighborhood.

PROJECT 7469	Actual Prior	Approved 2019-20	Budgeted 2020-21	Proposed 2021-22	Proposed 2022-23	Proposed 2023-24	Proposed 2024-25	Proposed 2025-26	Proposed 2026-27	Total Budget
DESIGN	$ -	$ -	$ -	$ -	$ 60,000	$ -	$ -	$ -	$ -	$ 60,000
RIGHT OF WAY	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
CONSTRUCTION	$ -	$ -	$ -	$ -	$ -	$ 1,000,000	$ -	$ -	$ -	$ 1,000,000
CONST. ENGINEERING	$ -	$ -	$ -	$ -	$ -	$ 150,000	$ -	$ -	$ -	$ 150,000
TOTAL	$ -	$ -	$ -	$ -	$ 60,000	$ 1,150,000	$ -	$ -	$ -	$ 1,210,000
FUNDING SOURCES										
Fund 420 (Water)	$ -	$ -	$ -	$ -	$ 60,000	$ 1,150,000	$ -	$ -	$ -	$ 1,210,000
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
TOTAL	$ -	$ -	$ -	$ -	$ 60,000	$ 1,150,000	$ -	$ -	$ -	$ 1,210,000

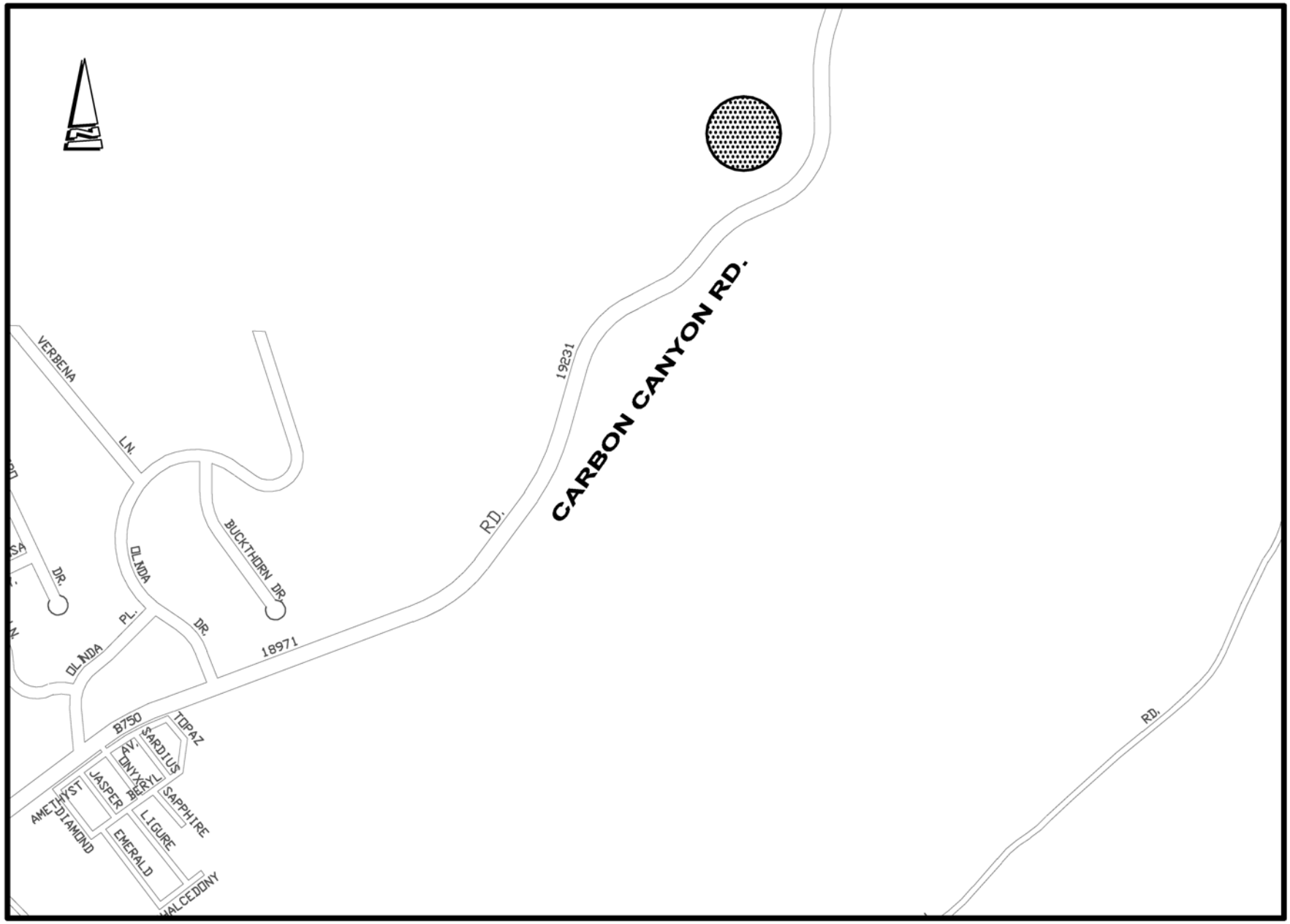
Estimated Expenses 2019-20	Estimated Carryover 2019-20
	$0

Project Manager Approval: Rudy Correa

(Type Name)

PROJECT 7470

PUMP REPLACEMENT AT CARBON CANYON BOOSTER



VICINITY MAP

NOT TO SCALE

PROJECT 7470

WATER IMPROVEMENTS - PUMP REPLACEMENT AT CARBON CANYON BOOSTER STATION 3

This project will replace the Electrical, Mechanical and Ancillary Equipment at Booster Station 3 adjacent to the Carbon Canyon site.

PROJECT 7470	Actual Prior	Approved 2019-20	Budgeted 2020-21	Proposed 2021-22	Proposed 2022-23	Proposed 2023-24	Proposed 2024-25	Proposed 2025-26	Proposed 2026-27	Total Budget
DESIGN	$ 300	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 300
RIGHT OF WAY	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
CONSTRUCTION	$ -	$ 396,617	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 396,617
CONST. ENGINEERING	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
TOTAL	$ 300	$ 396,617	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 396,917
FUNDING SOURCES										
Fund 420 (Water)	$ 300	$ 396,617	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 396,917
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
TOTAL	$ 300	$ 396,617	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 396,917

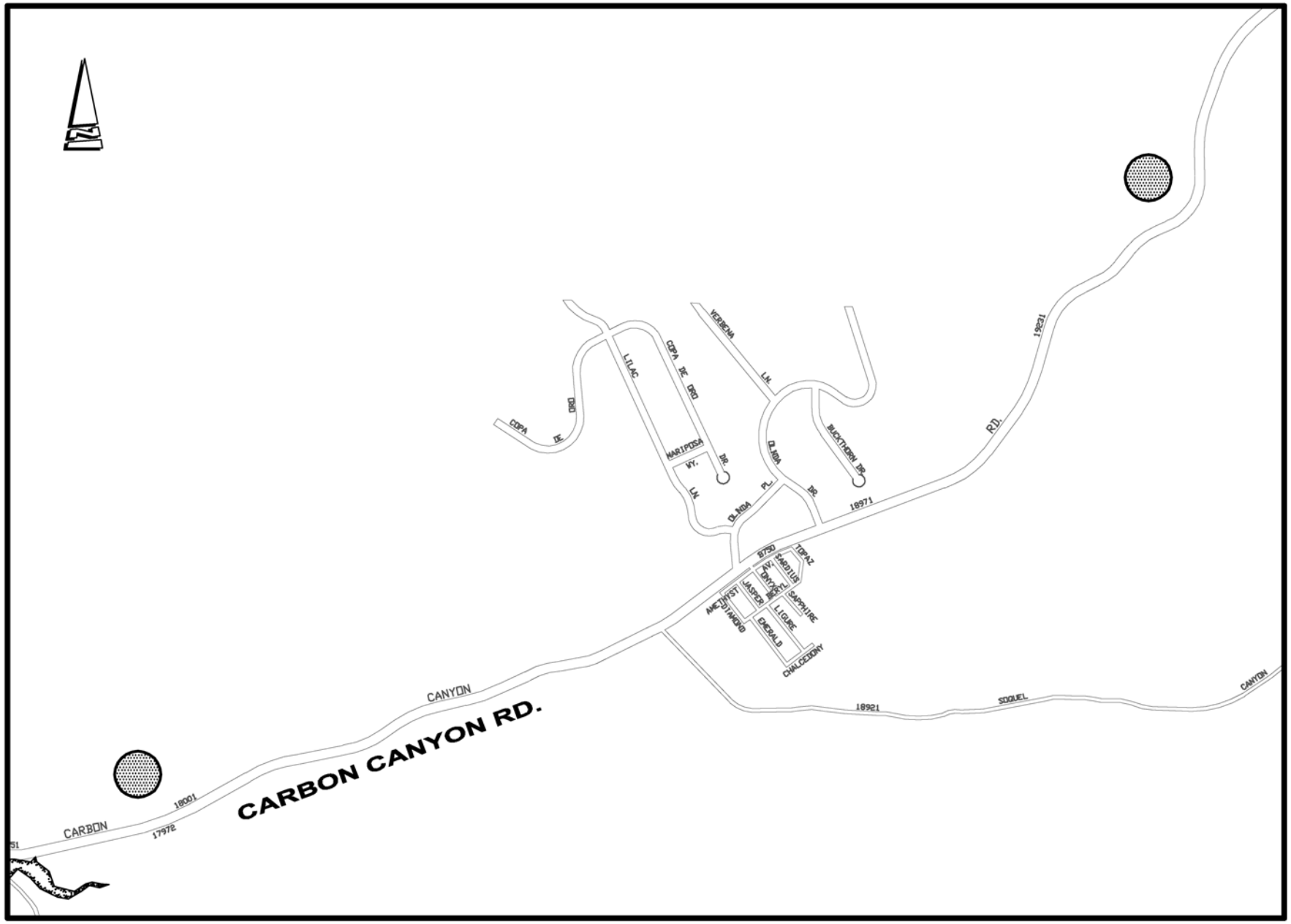
Estimated Expenses 2019-20	Estimated Carryover 2019-20
$30,000	$366,617

Project Manager Approval: Rudy Correa

(Type Name)

PROJECT 7471

CONSTRUCTION OF BOOSTER STATIONS NO.2 AND 3 ENCLOSURES



VICINITY MAP

NOT TO SCALE

PROJECT 7471

WATER IMPROVEMENTS - CONSTRUCTION OF BOOSTER STATION NO. 3 ENCLOSURES

This project will construct new enclosures for Booster Pump Stations 3 in Carbon Canyon to protect the water pump installations from intruders and weather elements. This project will also install an emergency generator at Booster 3.

PROJECT 7471	Actual Prior	Approved 2019-20	Budgeted 2020-21	Proposed 2021-22	Proposed 2022-23	Proposed 2023-24	Proposed 2024-25	Proposed 2025-26	Proposed 2026-27	Total Budget
DESIGN	$ 600	$ 79,400	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 80,000
RIGHT OF WAY	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
CONSTRUCTION	$ 100	$ 709,969	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 710,069
CONST. ENGINEERING	$ -	$ 50,000	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 50,000
TOTAL	$ 700	$ 839,369	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 840,069
FUNDING SOURCES										
Fund 420 (Water)	$ 700	$ 839,369	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 840,069
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
TOTAL	$ 700	$ 839,369	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 840,069

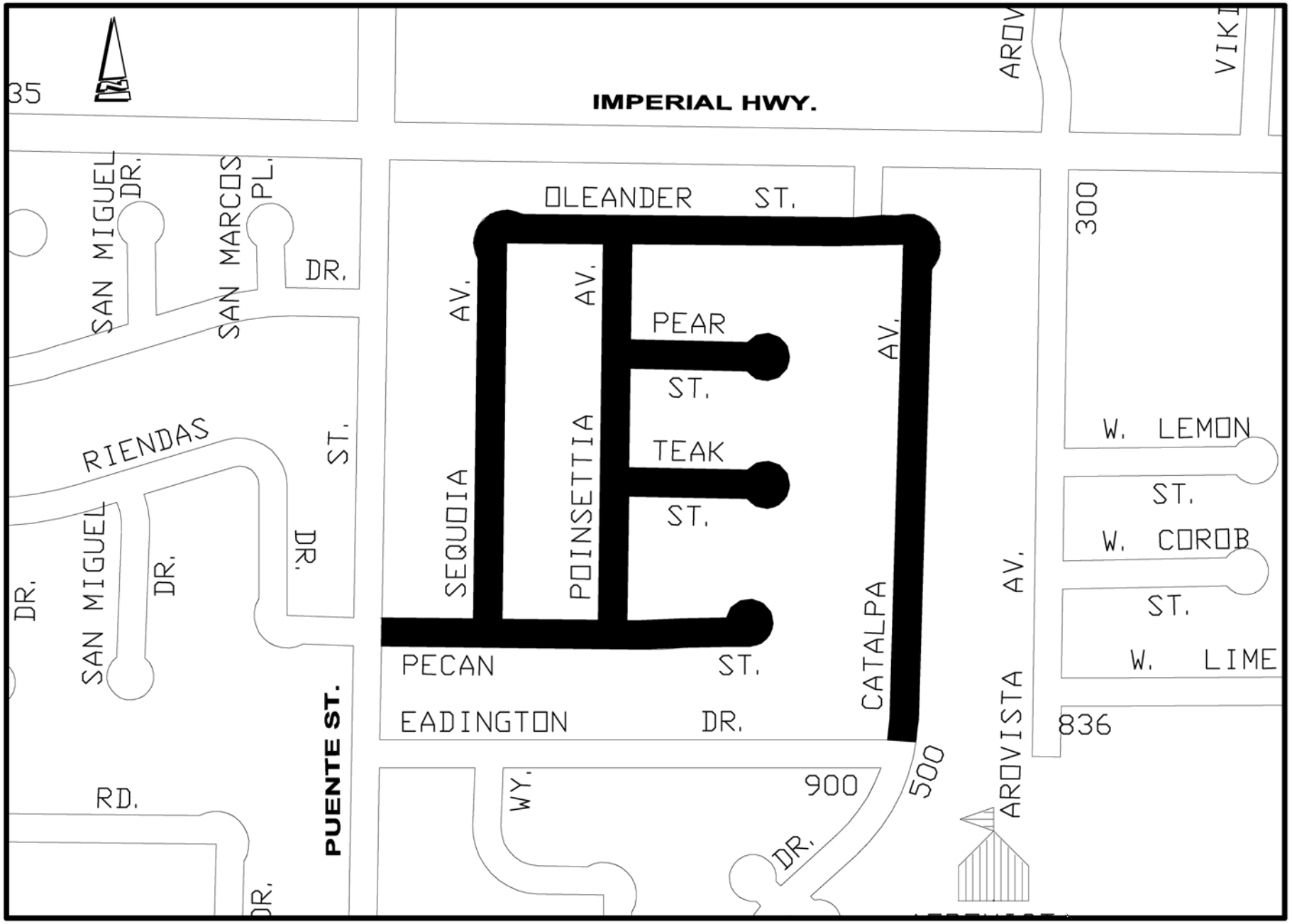
Estimated Expenses 2019-20	Estimated Carryover 2019-20
$50,000	$789,369

Project Manager Approval: Rudy Correa

(Type Name)

PROJECT 7472

OLEANDER STREET-CATALPA AVENUE WATER LINE REPLACEMENT



VICINITY MAP

NOT TO SCALE

PROJECT 7472

WATER IMPROVEMENTS - OLEANDER STREET - CATALPA AVENUE WATER LINE REPLACEMENT

This project will replace existing undersized and deteriorated cast iron water mains on Oleander Street, Sequoia Avenue, Poinsettia Avenue, Pecan Street, Teak Street, Pear Street and Catalpa Avenue.

PROJECT 7472	Actual Prior	Approved 2019-20	Budgeted 2020-21	Proposed 2021-22	Proposed 2022-23	Proposed 2023-24	Proposed 2024-25	Proposed 2025-26	Proposed 2026-27	Total Budget
DESIGN	$ -	$ -	$ -	$ 80,000	$ -	$ -	$ -	$ -	$ -	$ 80,000
RIGHT OF WAY	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
CONSTRUCTION	$ -	$ -	$ -	$ -	$ 1,000,000	$ -	$ -	$ -	$ -	$ 1,000,000
CONST. ENGINEERING	$ -	$ -	$ -	$ -	$ 120,000	$ -	$ -	$ -	$ -	$ 120,000
TOTAL	$ -	$ -	$ -	$ 80,000	$ 1,120,000	$ -	$ -	$ -	$ -	$ 1,200,000
FUNDING SOURCES										
Fund 420 (Water)	$ -	$ -	$ -	$ 80,000	$ 1,120,000	$ -	$ -	$ -	$ -	$ 1,200,000
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
TOTAL	$ -	$ -	$ -	$ 80,000	$ 1,120,000	$ -	$ -	$ -	$ -	$ 1,200,000

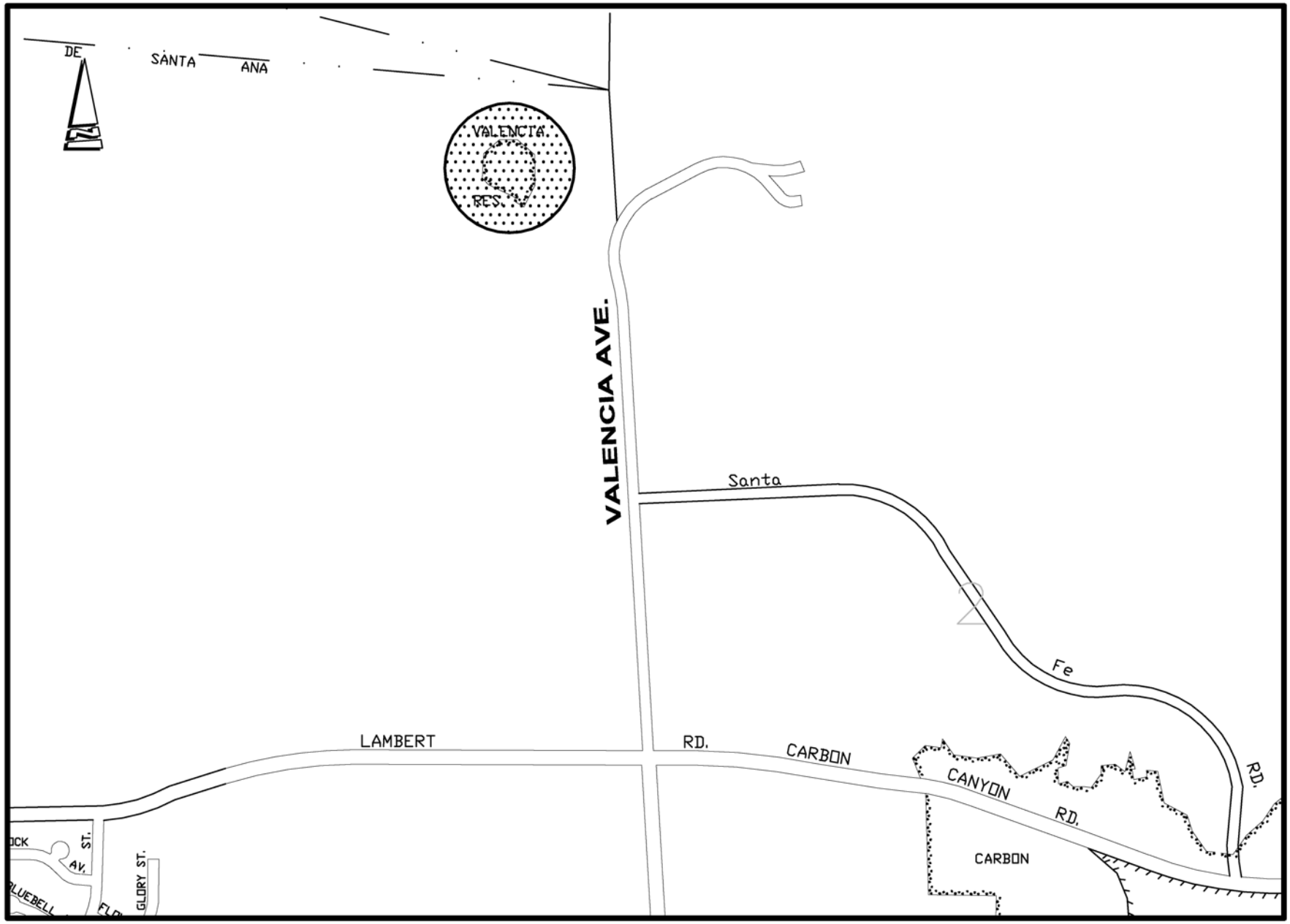
Estimated Expenses 2019-20	Estimated Carryover 2019-20
	$0

Project Manager Approval: Rudy Correa

(Type Name)

PROJECT 7473

VALENCIA RESERVOIR REPAINTING



VICINITY MAP

NOT TO SCALE

PROJECT 7473

WATER IMPROVEMENTS - VALENCIA RESERVOIR REPAINTING

This project will remove and replace the existing coating on the interior of the Valencia Reservoir. The reservoir will have to pass bacteriological testing before going back into service. Recoating of Valencia Reservoir needs to be coordinated with the construction of new 830 zone reservoir.

PROJECT 7473	Actual Prior	Approved 2019-20	Budgeted 2020-21	Proposed 2021-22	Proposed 2022-23	Proposed 2023-24	Proposed 2024-25	Proposed 2025-26	Proposed 2026-27	Total Budget
DESIGN	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
RIGHT OF WAY	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
CONSTRUCTION	$ -	$ 1,000,000	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 1,000,000
CONST. ENGINEERING	$ -	$ 100,000	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 100,000
TOTAL	$ -	$ 1,100,000	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 1,100,000
FUNDING SOURCES										
Fund 420 (Water)	$ -	$ 1,100,000	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 1,100,000
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
TOTAL	$ -	$ 1,100,000	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 1,100,000

Estimated Expenses 2019-20	Estimated Carryover 2019-20
$0	$1,100,000

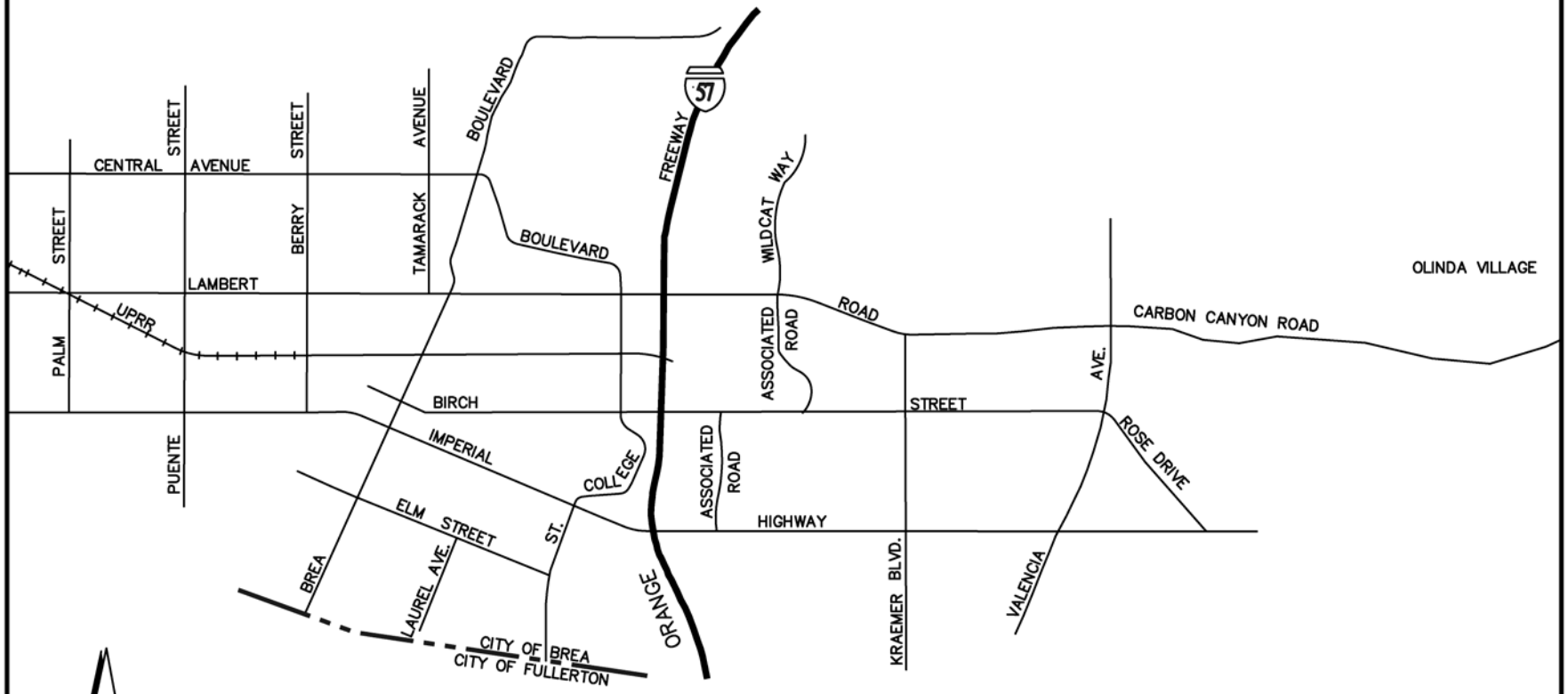
Project Manager Approval: Rudy Correa

(Type Name)

PROJECT 7474

AUTOMATED METER READING UPGRADE
TO
AUTOMATED METER INFRASTRUCTURE

CITYWIDE PROJECT



VICINITY MAP

NOT TO SCALE

PROJECT 7474

WATER IMPROVEMENTS - UPGRADE AUTOMATED METER READING TECHNOLOGY TO AMI

This project will upgrade the existing Automated Meter Reading (AMR) system to AMI technology which will allow for real time data to be collected from the meters in the water system.

PROJECT 7474	Actual Prior	Approved 2019-20	Budgeted 2020-21	Proposed 2021-22	Proposed 2022-23	Proposed 2023-24	Proposed 2024-25	Proposed 2025-26	Proposed 2026-27	Total Budget
DESIGN	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
RIGHT OF WAY	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
CONSTRUCTION	$ -	$ -	$ -	$ -	$ 1,500,000	$ -	$ -	$ -	$ -	$ 1,500,000
CONST. ENGINEERING	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
TOTAL	$ -	$ -	$ -	$ -	$ 1,500,000	$ -	$ -	$ -	$ -	$ 1,500,000
FUNDING SOURCES										
Fund 420 (Water)	$ -	$ -	$ -	$ -	$ 1,500,000	$ -	$ -	$ -	$ -	$ 1,500,000
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
TOTAL	$ -	$ -	$ -	$ -	$ 1,500,000	$ -	$ -	$ -	$ -	$ 1,500,000

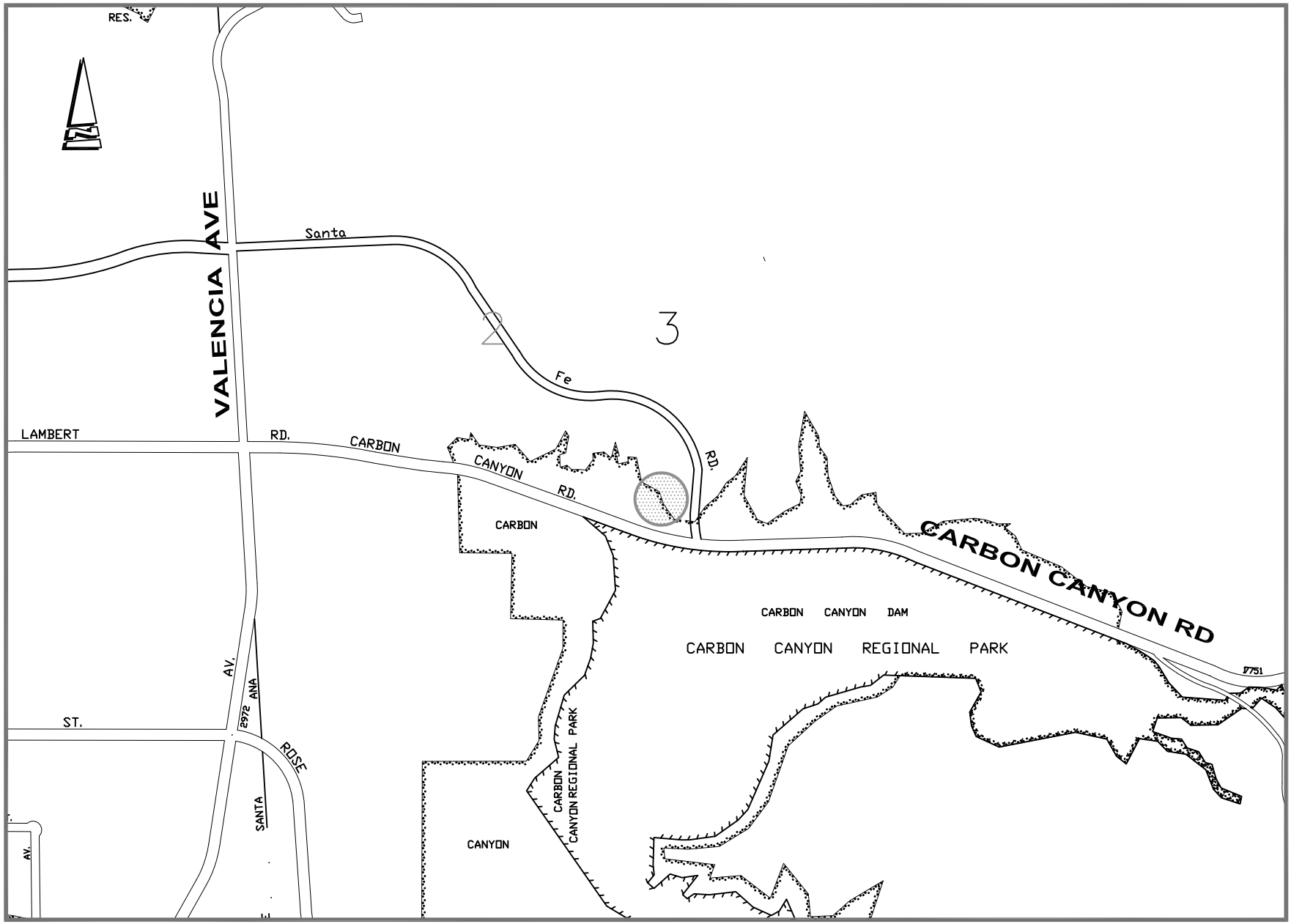
Estimated Expenses 2019-20	Estimated Carryover 2019-20
	$0

Project Manager Approval: Rudy Correa

(Type Name)

PROJECT 7475

BOOSTER PUMP ENCLOSURE & RESTROOM AT OLINDA RANCH PARK



VICINITY MAP

NOT TO SCALE

PROJECT 7475

WATER IMPROVEMENTS - BOOSTER PUMP ENCLOSURE & RESTROOM AT OLINDA RANCH PARK

This project will construct a new booster station along with installing an emergency generator at Olinda Ranch Park. Project will allllso ad an enclosure to protect the water pumps and emergency generator from intruders and weather. A restroom facility will be added to give park users a restroom on the east end of the park.

PROJECT 7475	Actual Prior	Approved 2019-20	Proposed 2020-21	Proposed 2021-22	Proposed 2022-23	Proposed 2023-24	Proposed 2024-25	Proposed 2025-26	Proposed 2026-27	Total Budget
DESIGN	$ -	$ 325,000	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 325,000
RIGHT OF WAY	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
CONSTRUCTION	$ -	$ 2,450,000	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 2,450,000
CONST. ENGINEERING	$ -	$ 175,000	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 175,000
TOTAL	$ -	$ 2,950,000	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 2,950,000
FUNDING SOURCES										
Fund 420 (Water)	$ -	$ 2,950,000	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 2,950,000
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
TOTAL	$ -	$ 2,950,000	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 2,950,000

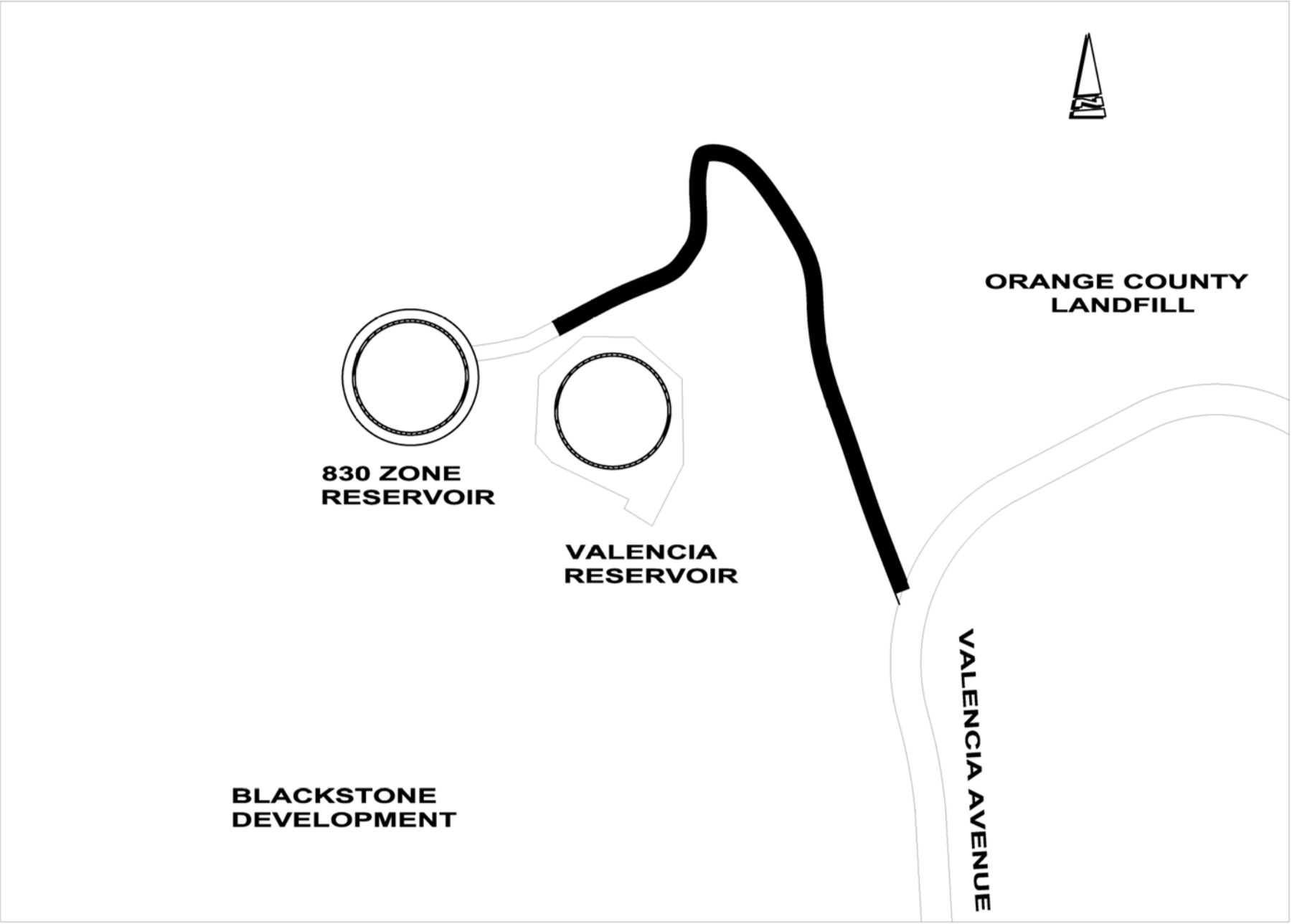
Estimated Expenses 2019-20	Estimated Carryover 2019-20
$50,000	$2,900,000

Project Manager Approval: Brian Ingallinera

(Type Name)

PROJECT 7921

PAVE ACCESS ROAD TO 830 ZONE AND VALENCIA RESERVOIRS



VICINITY MAP

NOT TO SCALE

PROJECT 7921

WATER IMPROVEMENTS - PAVE ACCESS ROAD TO 830 ZONE AND VALENCIA RESERVOIRS

This project will reconstruct the existing asphalt access road from Valencia Avenue to the 830 Zone and Valencia Reservoirs.

PROJECT 7921	Actual Prior	Approved 2019-20	Budgeted 2020-21	Proposed 2021-22	Proposed 2022-23	Proposed 2023-24	Proposed 2024-25	Proposed 2025-26	Proposed 2026-27	Total Budget
DESIGN	$ -	$ -	$ -	$ 30,000	$ -	$ -	$ -	$ -	$ -	$ 30,000
RIGHT OF WAY	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
CONSTRUCTION	$ -	$ -	$ -	$ -	$ 240,000	$ -	$ -	$ -	$ -	$ 240,000
CONST. ENGINEERING	$ -	$ -	$ -	$ -	$ 30,000	$ -	$ -	$ -	$ -	$ 30,000
TOTAL	$ -	$ -	$ -	$ 30,000	$ 270,000	$ -	$ -	$ -	$ -	$ 300,000
FUNDING SOURCES										
Fund 420 (Water)	$ -	$ -	$ -	$ 30,000	$ 270,000	$ -	$ -	$ -	$ -	$ 300,000
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
TOTAL	$ -	$ -	$ -	$ 30,000	$ 270,000	$ -	$ -	$ -	$ -	$ 300,000

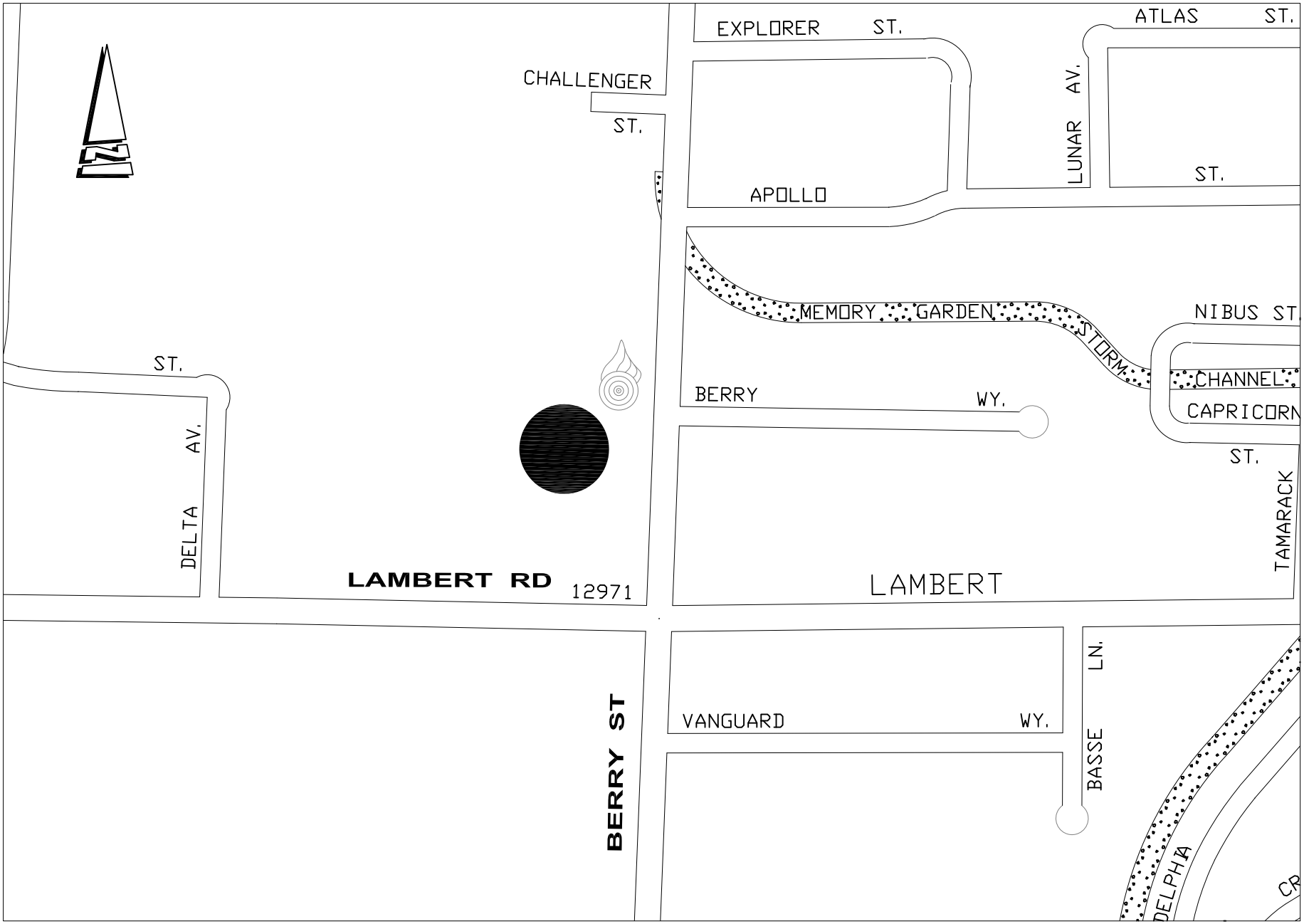
Estimated Expenses 2019-20	Estimated Carryover 2019-20
	$0

Project Manager Approval: Rudy Correa

(Type Name)

PROJECT 7965

REHABILITATE RING ROAD AT BERRY STREET RESERVOIR



VICINITY MAP

NOT TO SCALE

PROJECT 7965

WATER IMPROVEMENTS - REHABILITATE RING ROAD AT BERRY STREET RESERVOIR

This project will rehabilitate the condition of the asphalt around the Berry Street Reservoir at the City Service Center. This facility is inspected for compliance annually by the California Division of Damns.

PROJECT 7965	Actual Prior	Approved 2019-20	Proposed 2020-21	Proposed 2021-22	Proposed 2022-23	Proposed 2023-24	Proposed 2024-25	Proposed 2025-26	Proposed 2026-27	Total Budget
DESIGN	$ -	$ -	$ 40,000	$ -	$ -	$ -	$ -	$ -	$ -	$ 40,000
RIGHT OF WAY	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
CONSTRUCTION	$ -	$ -	$ -	$ 200,000	$ -	$ -	$ -	$ -	$ -	$ 200,000
CONST. ENGINEERING	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
TOTAL	$ -	$ -	$ 40,000	$ 200,000	$ -	$ -	$ -	$ -	$ -	$ 240,000
FUNDING SOURCES										
Fund 420 (Water)	$ -	$ -	$ 40,000	$ 200,000	$ -	$ -	$ -	$ -	$ -	$ 240,000
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
TOTAL	$ -	$ -	$ 40,000	$ 200,000	$ -	$ -	$ -	$ -	$ -	$ 240,000

Estimated Expenses 2019-20	Estimated Carryover 2019-20
$0	$0

Project Manager Approval: Rudy Correa

(Type Name)

Sewer Improvements

CITY OF BREA

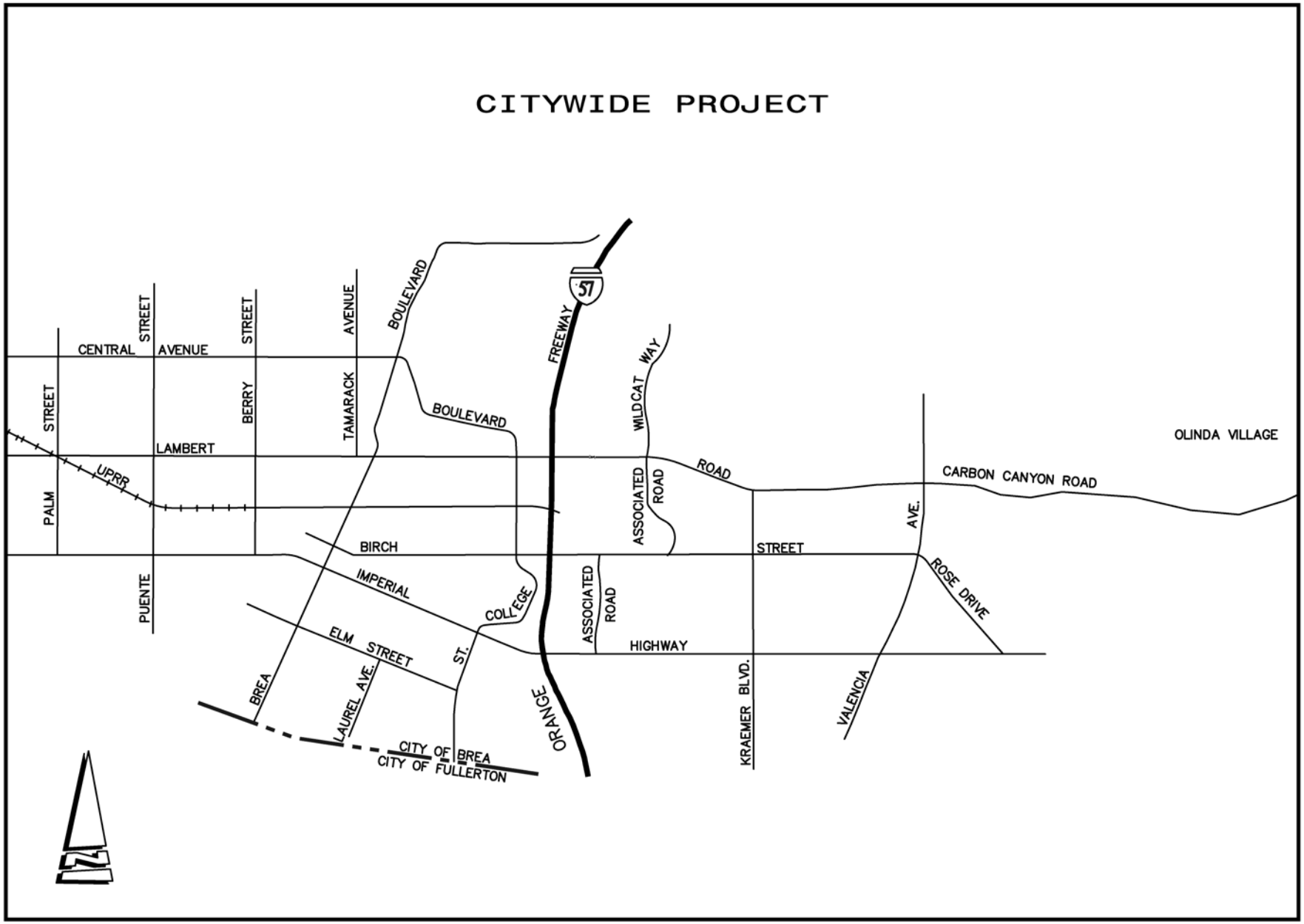
SEVEN-YEAR CAPITAL IMPROVEMENT PROGRAM BUDGET

FY 2020-21 through FY 2026-27

SEWER IMPROVEMENTS

PROJECT 7609

CITYWIDE SEWER UPGRADE PROGRAM



VICINITY MAP

NOT TO SCALE

PROJECT 7609

SEWER IMPROVEMENTS - CITYWIDE SEWER UPGRADE PROGRAM

This is an annual program to rehabilitate and upgrade sewer lines and manholes throughout the City. This is a budget holding account. Specific sewer improvements are designated for replacement in each year's program per the Master Sewer Plan and assigned a separate project number.

PROJECT 7609	Actual Prior	Approved 2019-20	Budgeted 2020-21	Proposed 2021-22	Proposed 2022-23	Proposed 2023-24	Proposed 2024-25	Proposed 2025-26	Proposed 2026-27	Total Budget
DESIGN	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
RIGHT OF WAY	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
CONSTRUCTION	$ -	$ 1,200,000	$ -	$ 1,000,000	$ 1,000,000	$ 1,000,000	$ 1,000,000	$ 1,000,000	$ 1,000,000	$ 7,200,000
CONST. ENGINEERING	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
TOTAL	$ -	$ 1,200,000	$ -	$ 1,000,000	$ 1,000,000	$ 1,000,000	$ 1,000,000	$ 1,000,000	$ 1,000,000	$ 7,200,000
FUNDING SOURCES										
Fund 430 (Sewer)	$ -	$ 1,200,000	$ -	$ 1,000,000	$ 1,000,000	$ 1,000,000	$ 1,000,000	$ 1,000,000	$ 1,000,000	$ 7,200,000
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
TOTAL	$ -	$ 1,200,000	$ -	$ 1,000,000	$ 1,000,000	$ 1,000,000	$ 1,000,000	$ 1,000,000	$ 1,000,000	$ 7,200,000

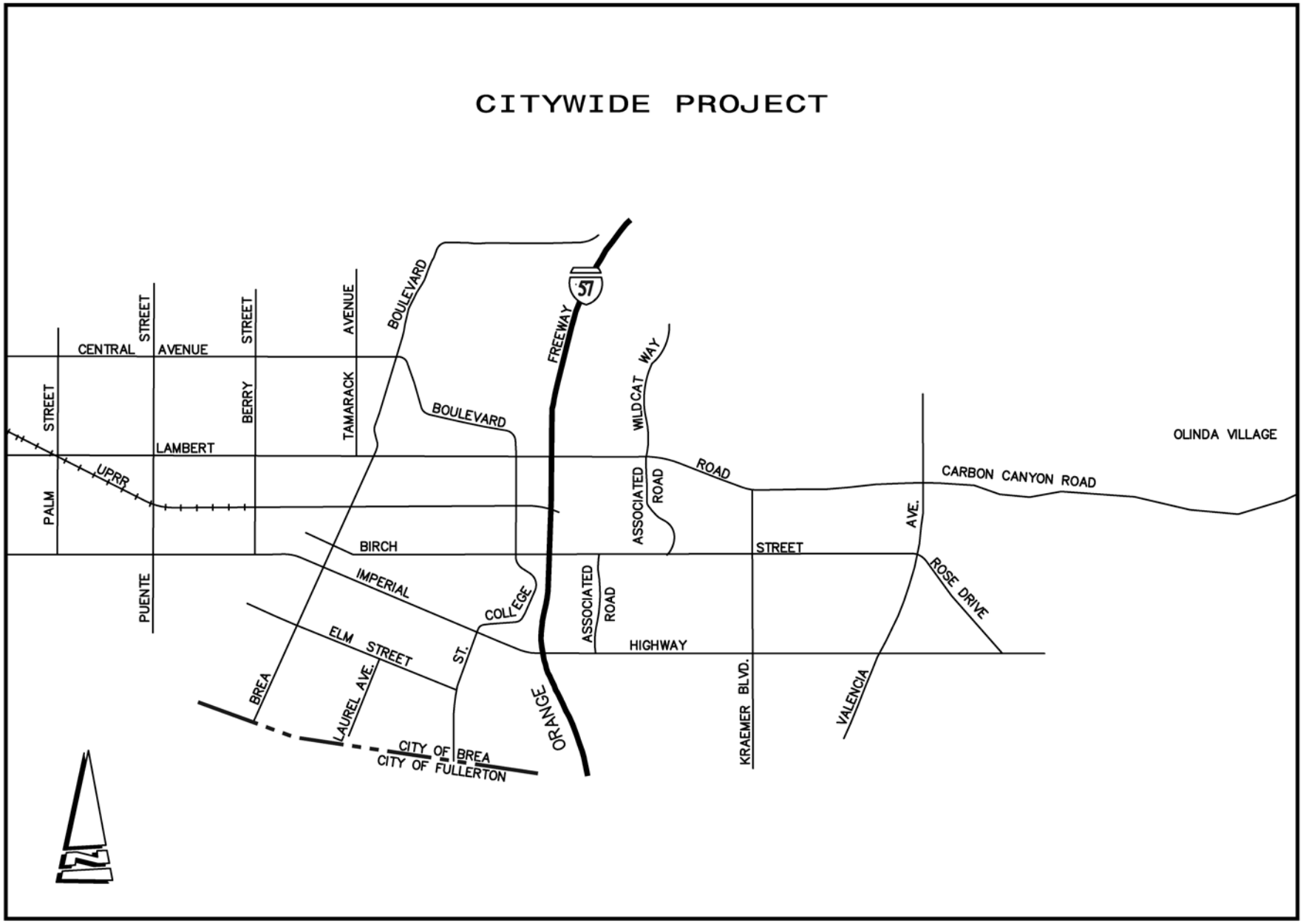
Estimated Expenses 2019-20	Estimated Carryover 2019-20
$1,200,000	$0

Project Manager Approval: Will Wenz

(Type Name)

PROJECT 7617

SEWER MAINLINE RELIGNING



VICINITY MAP

NOT TO SCALE

PROGRAM 7617

SEWER IMPROVEMENTS - SEWER MAINLINE RELINING PROGRAM

This is an annual program to reline damaged, cracked and broken portions of sewer mainlines citywide. The project will also establish an on-going repair program to address identified deficient locations of sewer mainline ranging from 6" to 18" in diameter.

PROGRAM 7617	Actual Prior	Approved 2019-20	Budgeted 2020-21	Proposed 2021-22	Proposed 2022-23	Proposed 2023-24	Proposed 2024-25	Proposed 2025-26	Proposed 2026-27	Total Budget
DESIGN	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
RIGHT OF WAY	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
CONSTRUCTION	$ 231,300	$ 789,159	$ 300,000	$ 300,000	$ 300,000	$ 300,000	$ 300,000	$ 300,000	$ 300,000	$ 3,120,459
CONST. ENGINEERING	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
TOTAL	$ 231,300	$ 789,159	$ 300,000	$ 300,000	$ 300,000	$ 300,000	$ 300,000	$ 300,000	$ 300,000	$ 3,120,459
FUNDING SOURCES										
Fund 430 (Sewer)	$ 231,300	$ 789,159	$ 300,000	$ 300,000	$ 300,000	$ 300,000	$ 300,000	$ 300,000	$ 300,000	$ 3,120,459
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
TOTAL	$ 231,300	$ 789,159	$ 300,000	$ 300,000	$ 300,000	$ 300,000	$ 300,000	$ 300,000	$ 300,000	$ 3,120,459

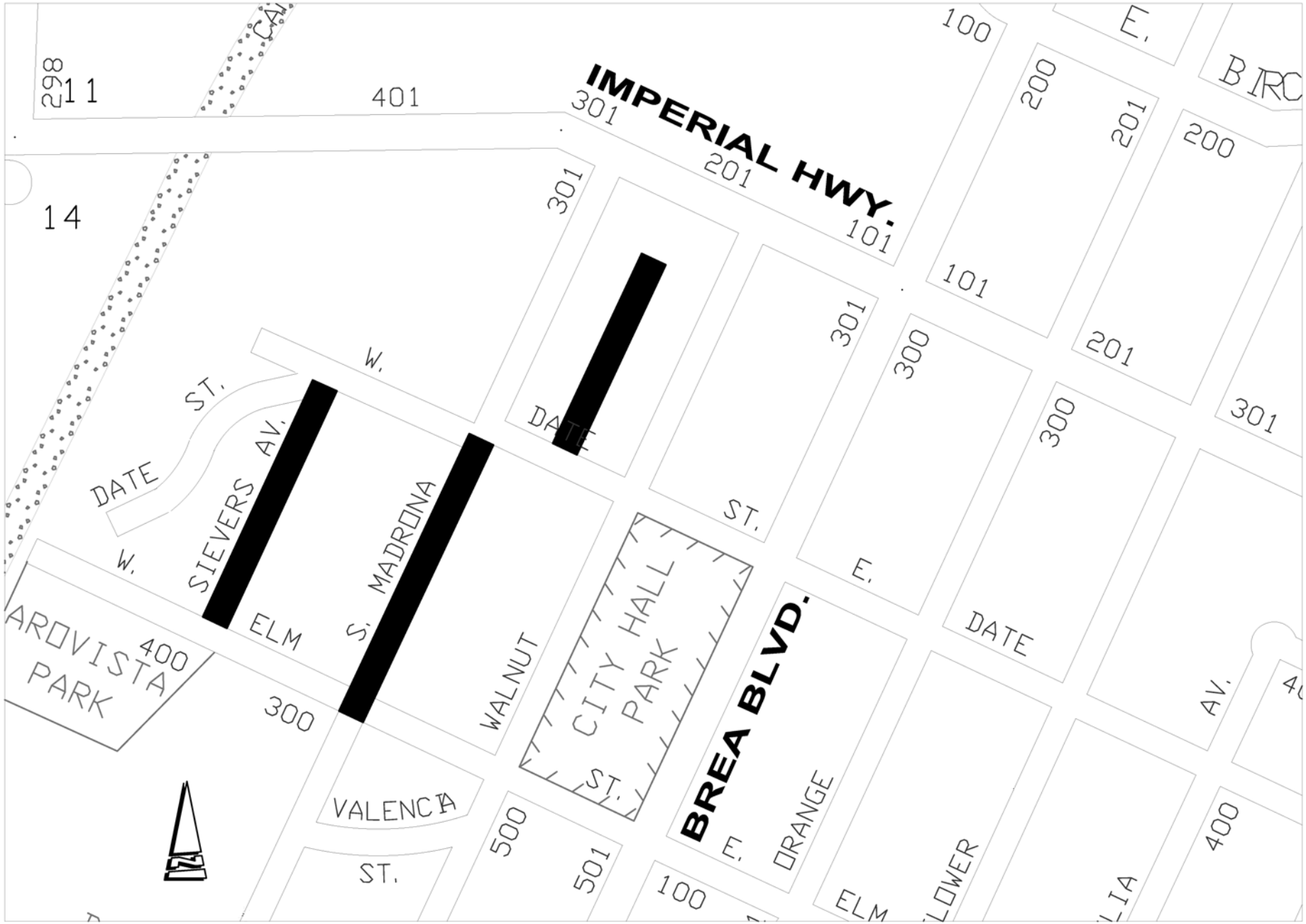
Estimated Expenses 2019-20	Estimated Carryover 2019-20
$789,159	$0

Project Manager Approval: Will Wenz

(Type Name)

PROJECT 7626

SOUTH BREA SEWER REPAIRS



VICINITY MAP

NOT TO SCALE

PROJECT 7626

SEWER IMPROVEMENTS - SOUTH BREA SEWER REPAIRS

6" & 8" Sewer line repair of major offsets and cracks and manhole installation. To avoid flow or stoppage issues

PROJECT 7626	Actual Prior	Approved 2019-20	Budgeted 2020-21	Proposed 2021-22	Proposed 2022-23	Proposed 2023-24	Proposed 2024-25	Proposed 2025-26	Proposed 2026-27	Total Budget
DESIGN	$ 1,913	$ 28,087	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 30,000
RIGHT OF WAY	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
CONSTRUCTION	$ -	$ 330,000	$ 300,000	$ -	$ -	$ -	$ -	$ -	$ -	$ 630,000
CONST. ENGINEERING	$ -	$ 40,000	$ 30,000	$ -	$ -	$ -	$ -	$ -	$ -	$ 70,000
TOTAL	$ 1,913	$ 398,087	$ 330,000	$ -	$ -	$ -	$ -	$ -	$ -	$ 730,000
FUNDING SOURCES										
Fund 430 (Sewer)	$ 1,913	$ 398,087	$ 330,000	$ -	$ -	$ -	$ -	$ -	$ -	$ 730,000
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
TOTAL	$ 1,913	$ 398,087	$ 330,000	$ -	$ -	$ -	$ -	$ -	$ -	$ 730,000

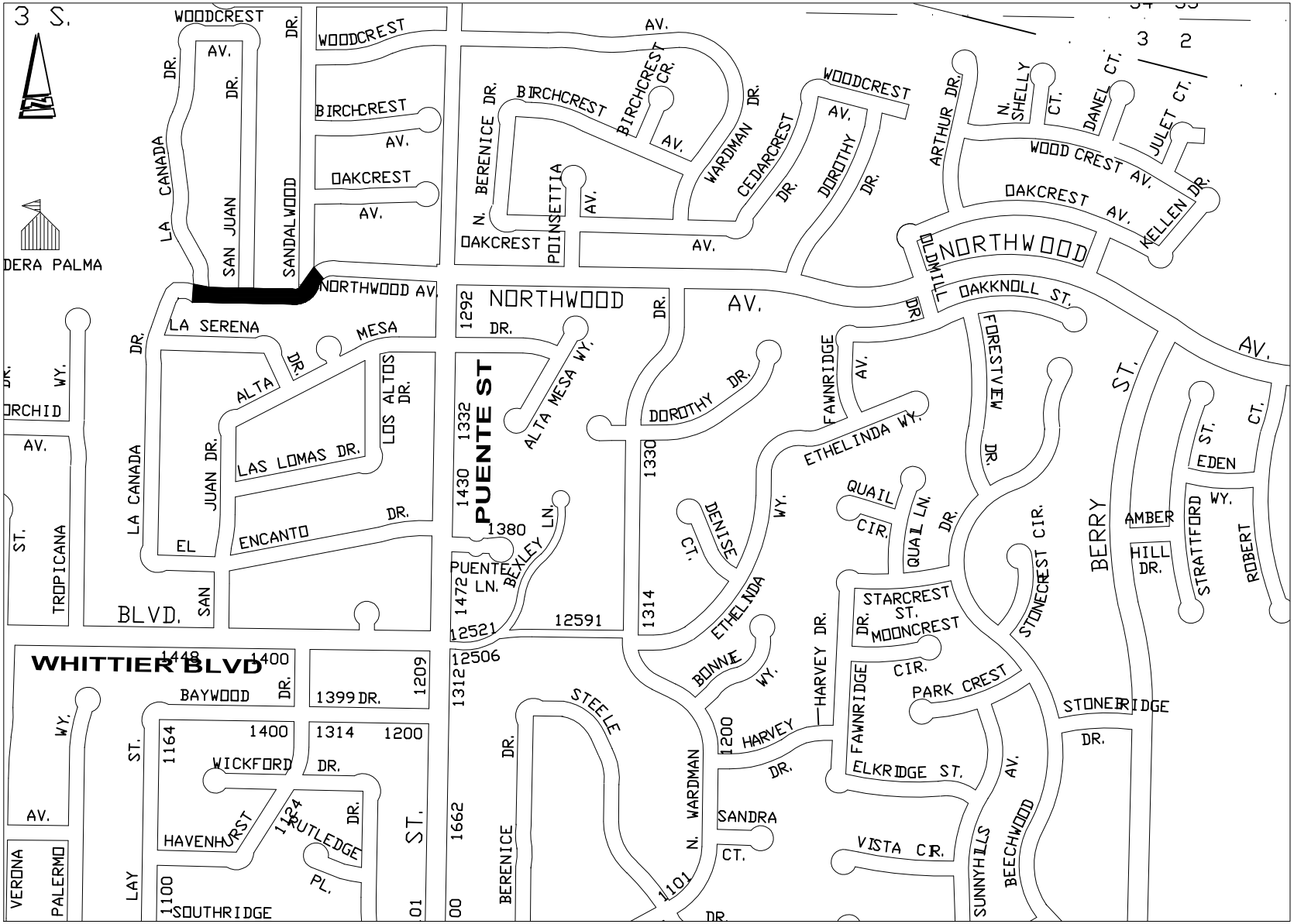
Estimated Expenses 2019-20	Estimated Carryover 2019-20
$50,000	$348,087

Connected to CIP 7454

Project Manager Approval: Michael Ho
(Type Name)

PROJECT 7628

NORTHWOOD AVE SEWER REPLACEMENT



VICINITY MAP

NOT TO SCALE

PROJECT 7628

SEWER IMPROVEMENTS - NORTHWOOD AVENUE SEWER REPLACEMENT

This project will replace the sewer main on Northwood Avenue from Sandalwood to La Canada Drive and is a part of the overall Northwood West Hills Improvements

PROJECT 7628	Actual Prior	Approved 2019-20	Proposed 2020-21	Proposed 2021-22	Proposed 2022-23	Proposed 2023-24	Proposed 2024-25	Proposed 2025-26	Proposed 2026-27	Total Budget
DESIGN	$ -	$ -	$ 20,000	$ -	$ -	$ -	$ -	$ -	$ -	$ 20,000
RIGHT OF WAY	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
CONSTRUCTION	$ -	$ -	$ 260,000	$ -	$ -	$ -	$ -	$ -	$ -	$ 260,000
CONST. ENGINEERING	$ -	$ -	$ 20,000	$ -	$ -	$ -	$ -	$ -	$ -	$ 20,000
TOTAL	$ -	$ -	$ 300,000	$ -	$ -	$ -	$ -	$ -	$ -	$ 300,000
FUNDING SOURCES										
Fund 430 (Sewer)	$ -	$ -	$ 300,000	$ -	$ -	$ -	$ -	$ -	$ -	$ 300,000
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
TOTAL	$ -	$ -	$ 300,000	$ -	$ -	$ -	$ -	$ -	$ -	$ 300,000

Estimated Expenses 2019-20	Estimated Carryover 2019-20

Project Manager Approval: Michael Ho
(Type Name)

Facility Improvements

CITY OF BREA

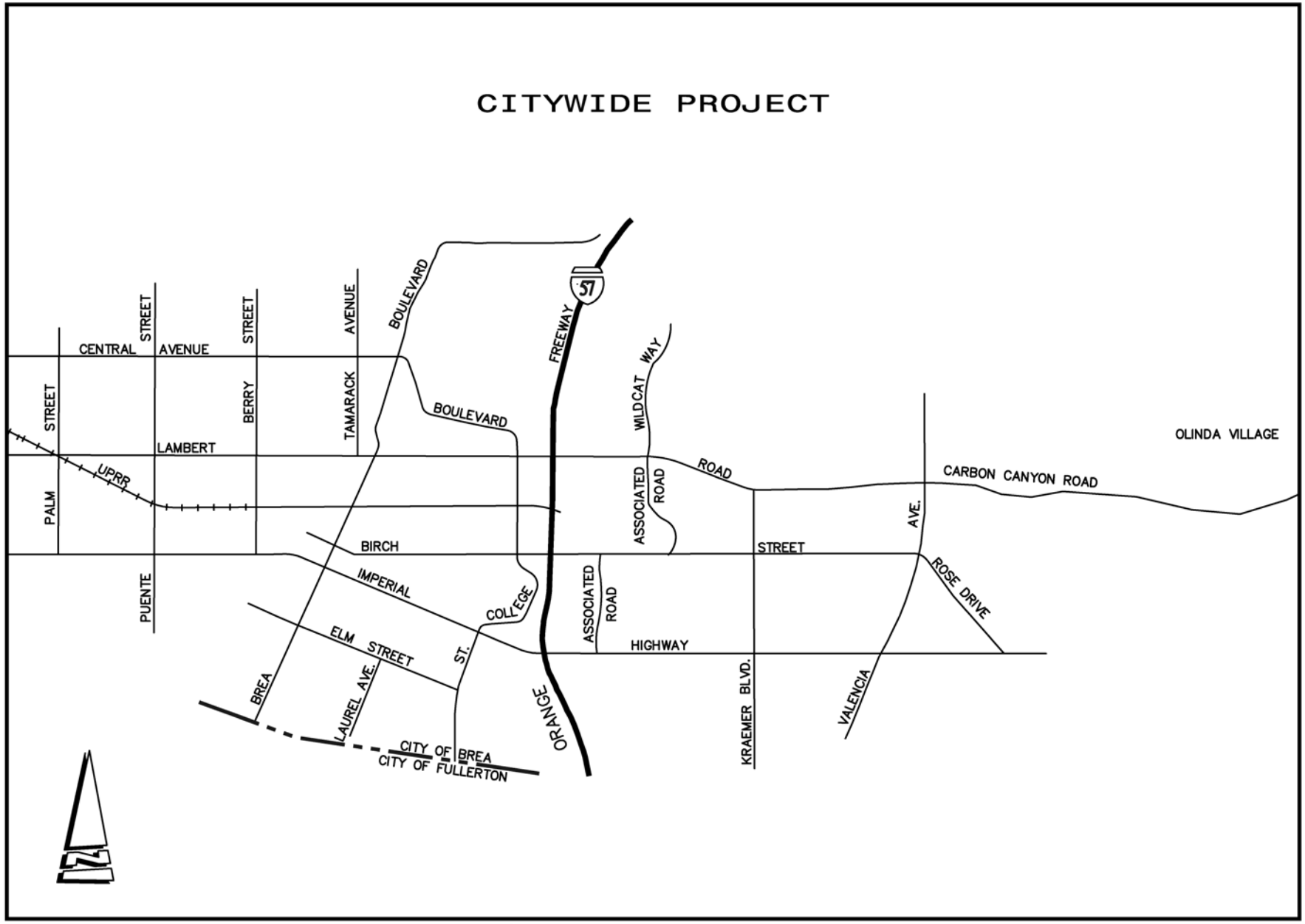
SEVEN-YEAR CAPITAL IMPROVEMENT PROGRAM BUDGET

FY 2020-21 through FY 2026-27

FACILITY IMPROVEMENTS

PROJECT 7913

INDUCTIVE LIGHT UPGRADES AT VARIOUS CITY PARKS



VICINITY MAP

NOT TO SCALE

PROJECT 7913

FACILITY IMPROVEMENTS - LIGHT UPGRADES AT VARIOUS CITY PARKS

This project will upgrade the parking lot and walkway lights (85 total) at Olinda Ranch Park and the Brea Sports Park with LED fixtures for energy savings. LED fixtures will be mounted to the existing light poles.

PROJECT 7913	Actual Prior	Approved 2019-20	Budgeted 2020-21	Proposed 2021-22	Proposed 2022-23	Proposed 2023-24	Proposed 2024-25	Proposed 2025-26	Proposed 2026-27	Total Budget
DESIGN	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
RIGHT OF WAY	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
CONSTRUCTION	$ -	$ -	$ -	$ -	$ 210,000	$ -	$ -	$ -	$ -	$ 210,000
CONST. ENGINEERING	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
TOTAL	$ -	$ -	$ -	$ -	$ 210,000	$ -	$ -	$ -	$ -	$ 210,000
FUNDING SOURCES										
Fund 182 (FARP)	$ -	$ -	$ -	$ -	$ 210,000	$ -	$ -	$ -	$ -	$ 210,000
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
TOTAL	$ -	$ -	$ -	$ -	$ 210,000	$ -	$ -	$ -	$ -	$ 210,000

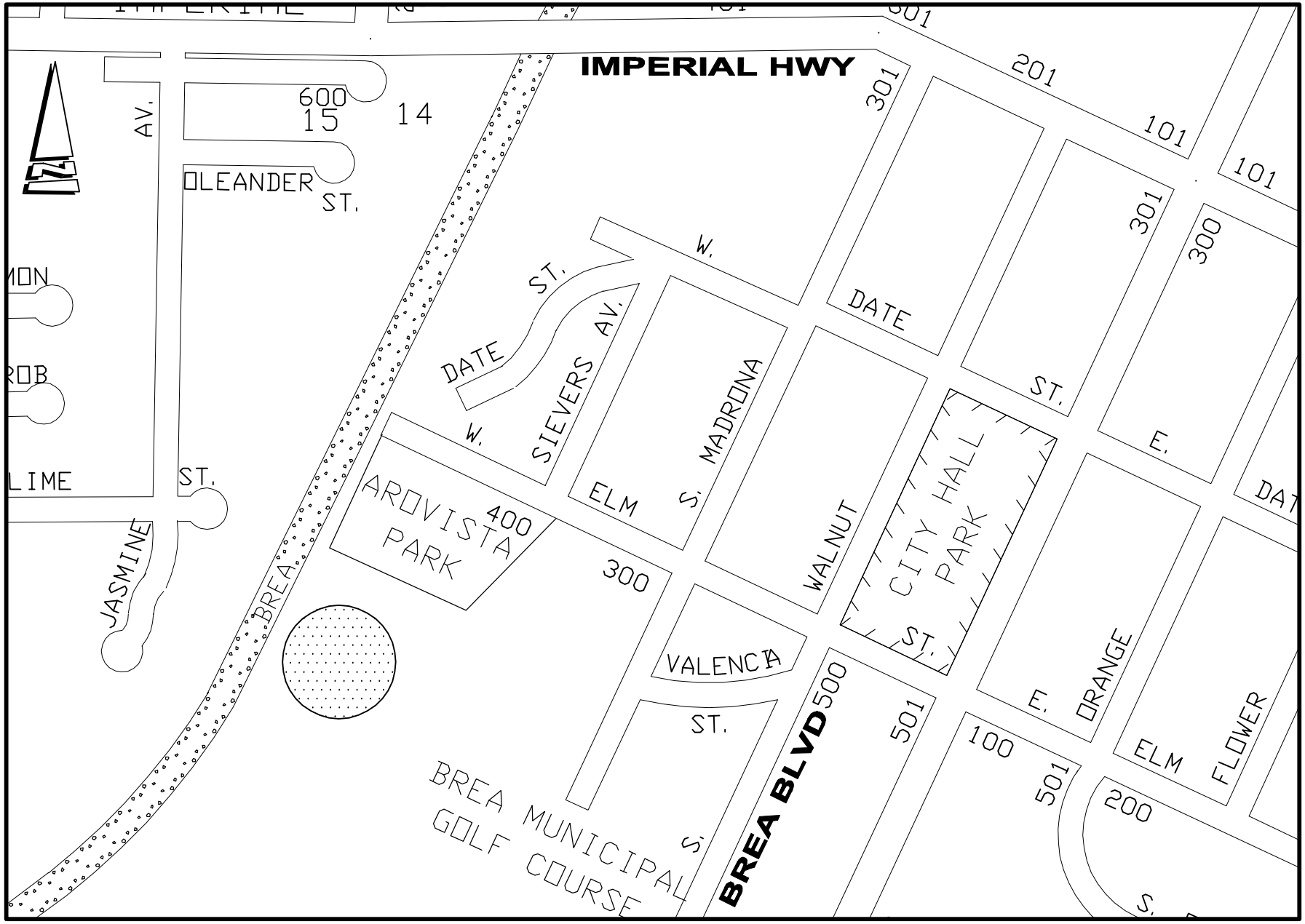
Estimated Expenses 2019-20	Estimated Carryover 2019-20
	$0

Project Manager Approval: Bill Bowlus

(Type Name)

PROJECT 7914

SKATE PARK UPGRADES



VICINITY MAP

NOT TO SCALE

PROJECT 7914

FACILITY IMPROVEMENTS - SKATE PARK UPGRADES

This project will make repairs to the existing skate park elements, sand blast the concrete, add an additional run-off area to the north end, and re-landscape the slope to the east of the skate park.

PROJECT 7914	Actual Prior	Approved 2019-20	Budgeted 2020-21	Proposed 2021-22	Proposed 2022-23	Proposed 2023-24	Proposed 2024-25	Proposed 2025-26	Proposed 2026-27	Total Budget
DESIGN	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
RIGHT OF WAY	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
CONSTRUCTION	$ -	$ 632,429	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 632,429
CONST. ENGINEERING	$ 4,377	$ 15,785	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 20,162
TOTAL	$ 4,377	$ 648,214	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 652,591
FUNDING SOURCES										
Fund 182 (FARP)	$ 4,377	$ 648,214	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 652,591
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
TOTAL	$ 4,377	$ 648,214	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 652,591

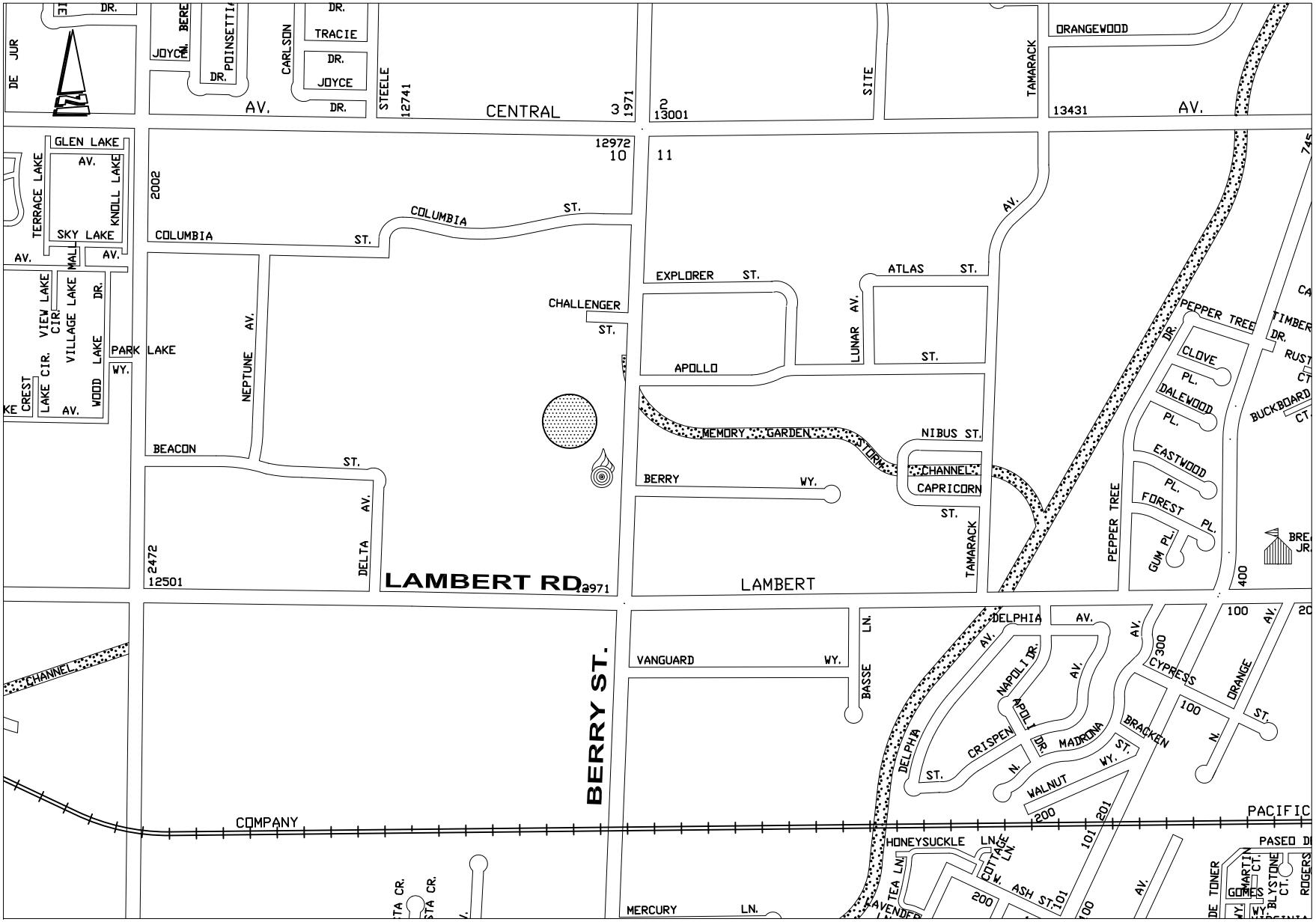
Estimated Expenses 2019-20	Estimated Carryover 2019-20
$60,000	$588,214

Project Manager Approval: Bill Bowlus

(Type Name)

PROJECT 7923

FIRE STATION NO. 1 SEISMIC UPGRADES



VICINITY MAP

NOT TO SCALE

PROJECT 7923

FACILITY IMPROVEMENTS - FIRE STATION NO.1 SEISMIC UPGRADES

This project will upgrade Fire Station No. 1 to meet current seismic code and construct women's restroom facilities and ADA upgrades.

PROJECT 7923	Actual Prior	Approved 2019-20	Budgeted 2020-21	Proposed 2021-22	Proposed 2022-23	Proposed 2023-24	Proposed 2024-25	Proposed 2025-26	Proposed 2026-27	Total Budget
DESIGN	$ 3,311	$ 236,689	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 240,000
RIGHT OF WAY	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
CONSTRUCTION	$ -	$ 864,000	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 864,000
CONST. ENGINEERING	$ -	$ 96,000	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 96,000
TOTAL	$ 3,311	$ 1,196,689	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 1,200,000
FUNDING SOURCES										
Fund 182 (FARP)	$ 3,311	$ 1,196,689	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 1,200,000
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
TOTAL	$ 3,311	$ 1,196,689	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 1,200,000

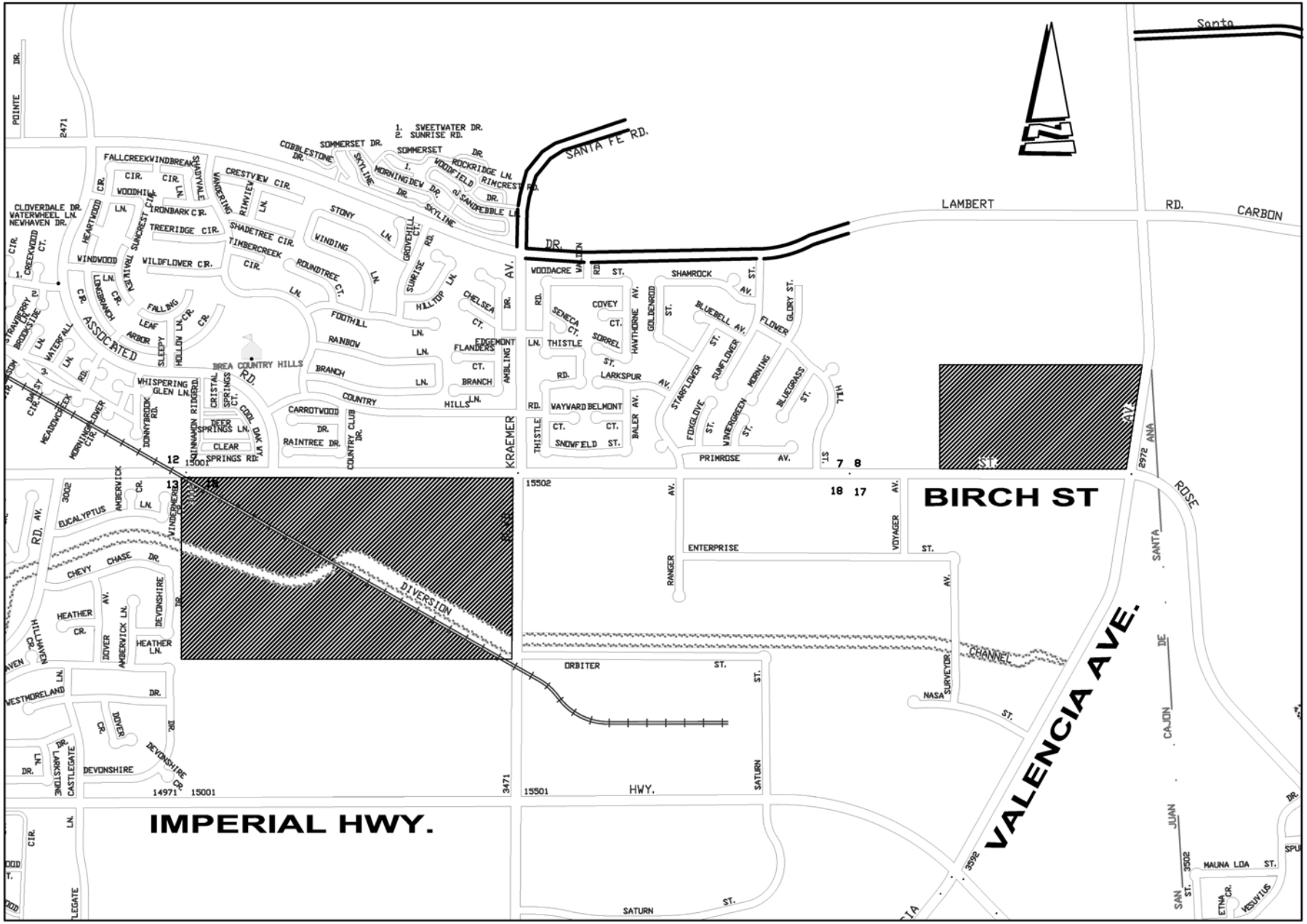
Estimated Expenses 2019-20	Estimated Carryover 2019-20
$20,000	$1,176,689

Project Manager Approval: Michael Ho

(Type Name)

PROJECT 7932

CITY RECLAIMED WATER CONVERSION PROJECT



VICINITY MAP

NOT TO SCALE

PROJECT 7932

FACILITY IMPROVEMENTS - CITY RECLAIMED WATER CONVERSION PROJECT

This project includes the design and construction of water treatment facilities at the Brea Sports Park and Birch Hills Golf Course. The treatment system will convert existing ground water effluent at the Chevron extraction well near the Birch Hills Golf Course and ground water effluent from the Thompson Oil extraction operation near the Brea Sports Park to non-potable water for irrigation use.

PROJECT 7932	Actual Prior	Approved 2019-20	Budgeted 2020-21	Proposed 2021-22	Proposed 2022-23	Proposed 2023-24	Proposed 2024-25	Proposed 2025-26	Proposed 2026-27		Total Budget
DESIGN	$ 9,201	$ 110,924	$ -	$ -	$ -	$ -	$ -	$ -	$ -		$ 120,125
RIGHT OF WAY	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -		$ -
CONSTRUCTION	$ -	$ 600,000	$ -	$ -	$ -	$ -	$ -	$ -	$ -		$ 600,000
CONST. ENGINEERING	$ -	$ 60,000	$ -	$ -	$ -	$ -	$ -	$ -	$ -		$ 60,000
TOTAL	$ 9,201	$ 770,924	$ -	$ -	$ -	$ -	$ -	$ -	$ -		$ 780,125
FUNDING SOURCES											
Fund 420 (Water)	$ -	$ 630,000	$ -	$ -	$ -	$ -	$ -	$ -	$ -		$ 630,000
Fund 430 (Sewer)	$ 9,201	$ 45,924	$ -	$ -	$ -	$ -	$ -	$ -	$ -		$ 55,125
Fund 541 (Water Impact)	$ -	$ 30,000	$ -	$ -	$ -	$ -	$ -	$ -	$ -		$ 30,000
Fund 540 (Traffic Impact)	$ -	$ 65,000	$ -	$ -	$ -	$ -	$ -	$ -	$ -		$ 65,000
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -		$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -		$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -		$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	#	$ -
TOTAL	$ 9,201	$ 770,924	$ -	$ -	$ -	$ -	$ -	$ -	$ -		$ 780,125

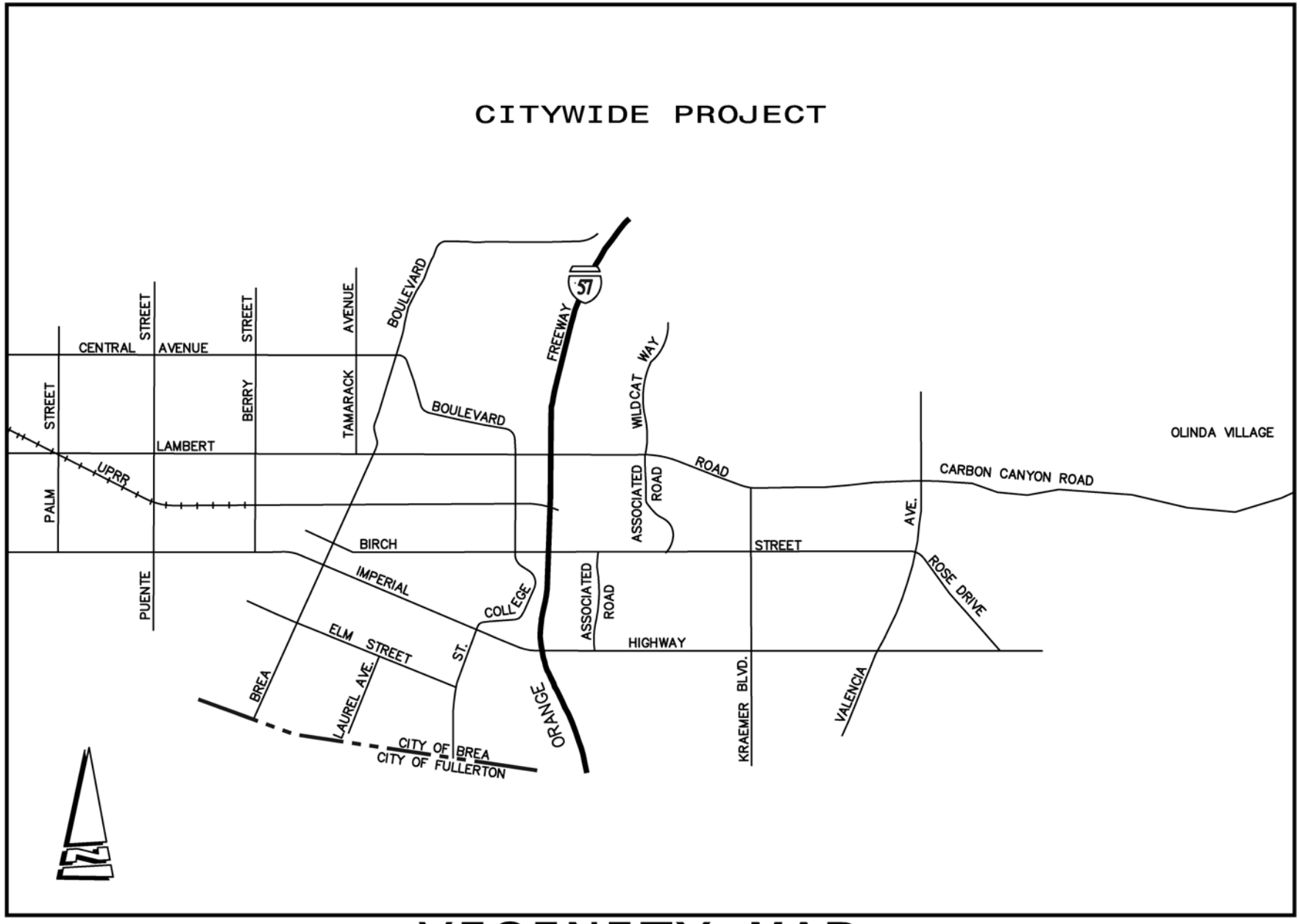
Estimated Expenses 2019-20	Estimated Carryover 2019-20
$50,000	$720,924

Project Manager Approval: Brian Ingallinera

(Type Name)

PROJECT 7936

CITY FACILITY AND MEDIAN LANDSCAPE IMPROVEMENTS



VICINITY MAP

NOT TO SCALE

PROJECT 7936

FACILITY IMPROVEMENTS - LANDSCAPE IMPROVEMENTS AT CITY FACILITIES & MEDIANS

This project will remove and replace portions of existing landscaping with plants and mulch over a three year period at various City facilities and medians.

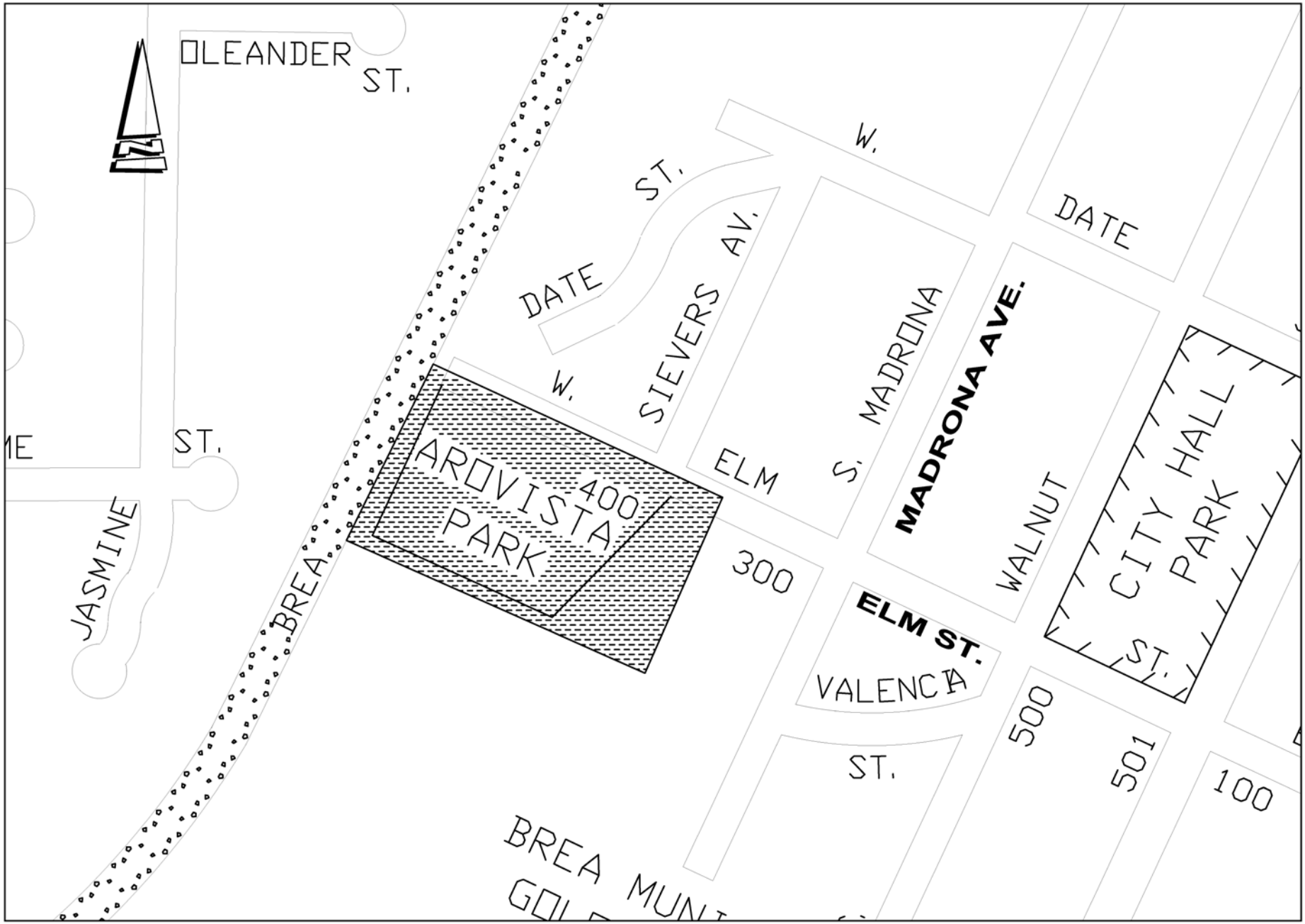
PROJECT 7936	Actual Prior	Approved 2019-20	Budgeted 2020-21	Proposed 2021-22	Proposed 2022-23	Proposed 2023-24	Proposed 2024-25	Proposed 2025-26	Proposed 2026-27	Total Budget
DESIGN	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
RIGHT OF WAY	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
CONSTRUCTION	$ -	$ 717,791	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 717,791
CONST. ENGINEERING	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
TOTAL	$ -	$ 717,791	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 717,791
FUNDING SOURCES										
Fund 420 (Water)	$ -	$ 121,698	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 121,698
Fund 182 (FARP)	$ -	$ 596,093	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 596,093
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
TOTAL	$ -	$ 717,791	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 717,791

Estimated Expenses 2019-20	Estimated Carryover 2019-20
$50,000	$667,791

Project Manager Approval: Bill Bowlus
(Type Name)

PROJECT 7940

AROVISTA PARK (WEST) RESTROOM REPAIRS



VICINITY MAP

NOT TO SCALE

PROJECT 7940

FACILITY IMPROVEMENTS - AROVISTA PARK (WEST) RESTROOM REPAIRS

This project will repair the restroom building off of Imperial Highway at Arovista Park.

PROJECT 7940	Actual Prior	Approved 2019-20	Budgeted 2020-21	Proposed 2021-22	Proposed 2022-23	Proposed 2023-24	Proposed 2024-25	Proposed 2025-26	Proposed 2026-27	Total Budget
DESIGN	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
RIGHT OF WAY	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
CONSTRUCTION	$ -	$ 45,000	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 45,000
CONST. ENGINEERING	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
TOTAL	$ -	$ 45,000	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 45,000
FUNDING SOURCES										
Fund 182 (FARP)	$ -	$ 45,000	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 45,000
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
TOTAL	$ -	$ 45,000	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 45,000

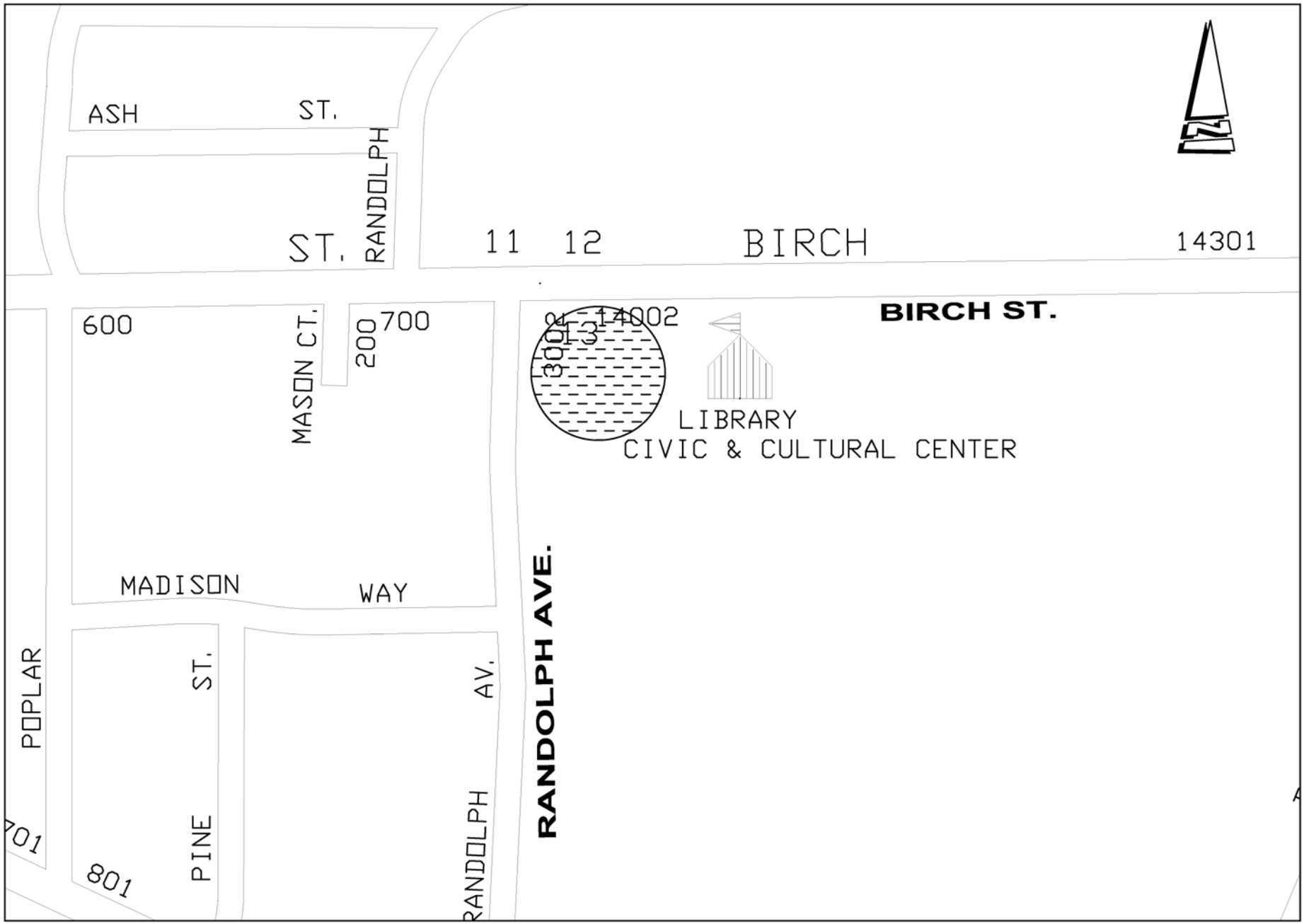
Estimated Expenses 2019-20	Estimated Carryover 2019-20
$5,000	$40,000

Project Manager Approval: Bill Bowlus

(Type Name)

PROJECT 7942

HVAC COMPONENT REPLACEMENT AT CIVIC CENTER



VICINITY MAP

NOT TO SCALE

PROJECT 7942

FACILITY IMPROVEMENTS - HVAC COMPONENT REPLACEMENT AT CIVIC CENTER

This project will replace air handlers # 1, 2 & 6 at the Brea Civic & Cultural Center. Will also replace 36 Variable Air Volume boxes on the 3rd floor. Existing equipment is original building components installed in 1981.

PROJECT 7942	Actual Prior	Approved 2019-20	Budgeted 2020-21	Proposed 2021-22	Proposed 2022-23	Proposed 2023-24	Proposed 2024-25	Proposed 2025-26	Proposed 2026-27	Total Budget
DESIGN	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
RIGHT OF WAY	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
CONSTRUCTION	$ 28,656	$ 156,344	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 185,000
CONST. ENGINEERING	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
TOTAL	$ 28,656	$ 156,344	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 185,000
FUNDING SOURCES										
Fund 182 (FARP)	$ 28,656	$ 156,344	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 185,000
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
TOTAL	$ 28,656	$ 156,344	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 185,000

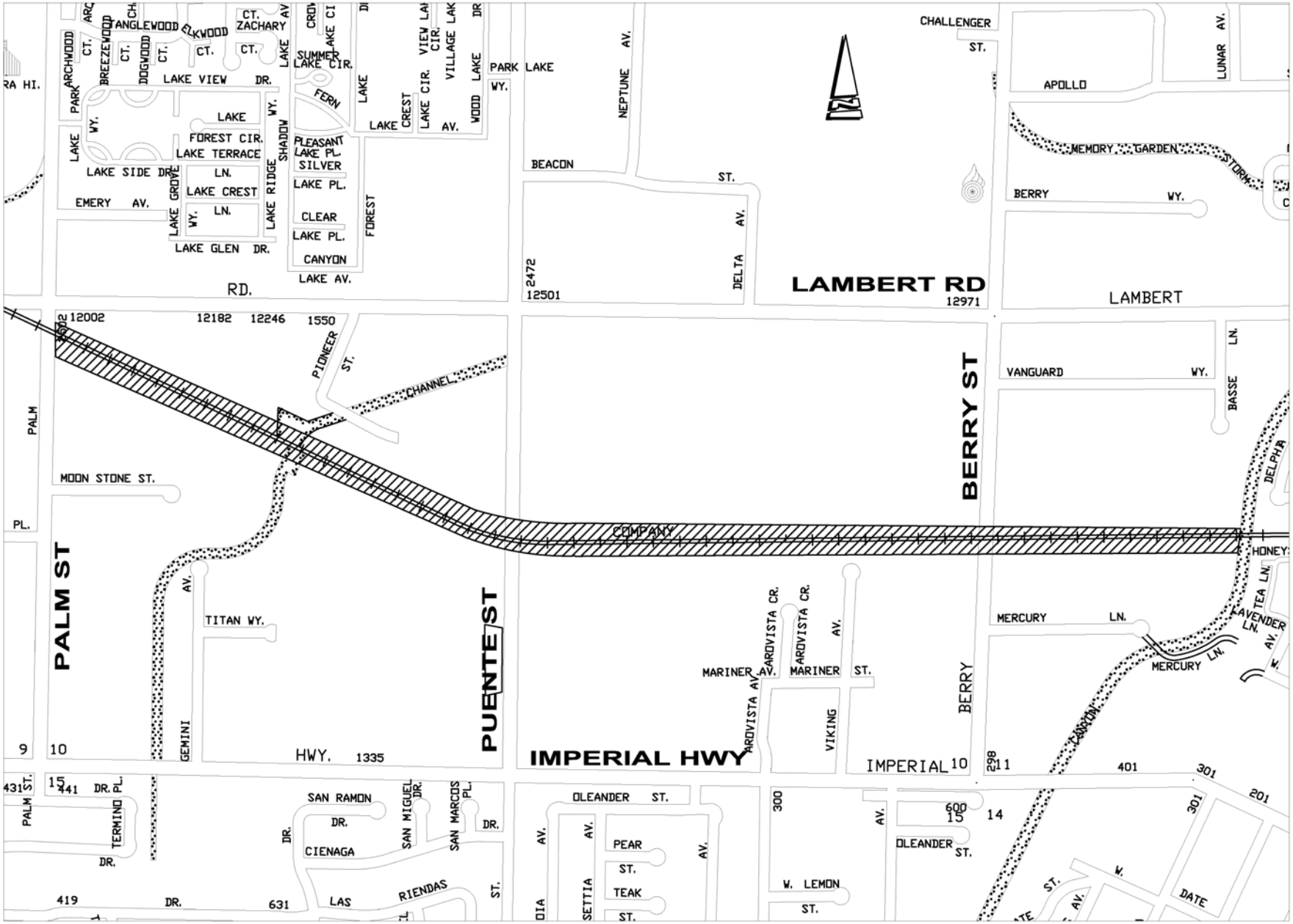
Estimated Expenses 2019-20	Estimated Carryover 2019-20
$96,850	$59,494

Project Manager Approval: Eric Aulls

(Type Name)

PROJECT 7946

FACILITY IMPROVEMENTS - TRACKS AT BREA EXPANSION STUDY



VICINITY MAP

NOT TO SCALE

PROJECT 7946

FACILITY IMPROVEMENTS - WESTERN EXTENSION TO THE TRACKS AT BREA TRAIL PROJECT

This project will continue the Tracks At Brea Trail System to the West and connect to the City of La Habra's Trail System.

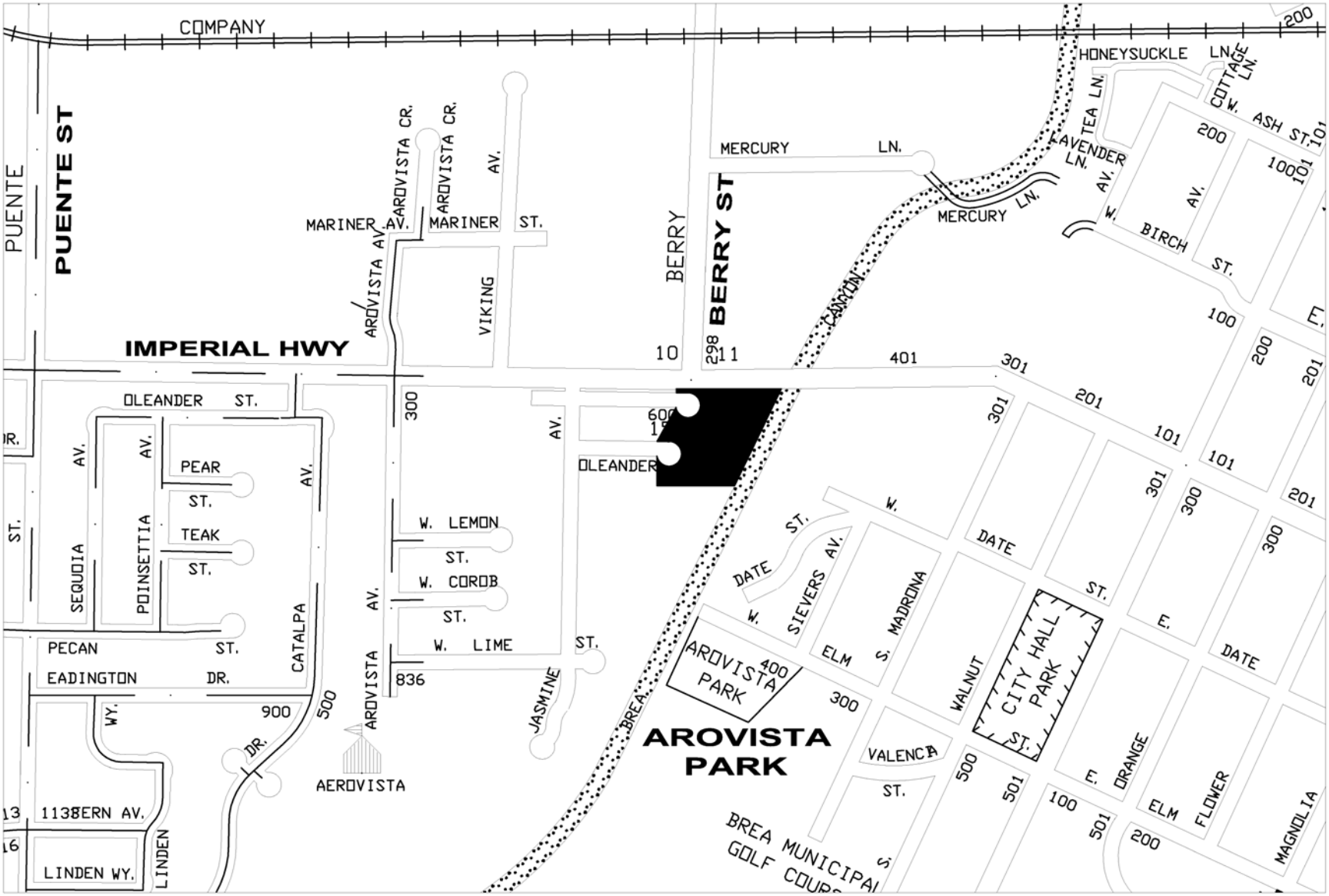
PROJECT 7946	Actual Prior	Approved 2019-20	Budgeted 2020-21	Proposed 2021-22	Proposed 2022-23	Proposed 2023-24	Proposed 2024-25	Proposed 2025-26	Proposed 2026-27	Total Budget
DESIGN	$ 13,258	$ -	$ -	$ -	$ -	$ 250,000	$ -	$ -	$ -	$ 263,258
RIGHT OF WAY	$ -	$ -	$ -	$ -	$ -	$ 3,292,500	$ -	$ -	$ -	$ 3,292,500
CONSTRUCTION	$ -	$ 67,840	$ -	$ -	$ -	$ -	$ 2,636,394	$ 2,636,394	$ -	$ 5,340,628
CONST. ENGINEERING	$ 18,176	$ -	$ -	$ -	$ -	$ -	$ 100,000	$ 100,000	$ -	$ 218,176
TOTAL	$ 31,434	$ 67,840	$ -	$ -	$ -	$ 3,542,500	$ 2,736,394	$ 2,736,394	$ -	$ 9,114,562
FUNDING SOURCES										
Federal Grants	$ 31,434	$ 67,840	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 99,274
State Grants	$ -	$ -	$ -	$ -	$ -	$ 2,586,025	$ 1,730,757	$ 1,730,757	$ -	$ 6,047,539
Fund 250 (Park)	$ -	$ -	$ -	$ -	$ -	$ 956,475	$ 1,005,637	$ 1,005,637	$ -	$ 2,967,749
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
TOTAL	$ 31,434	$ 67,840	$ -	$ -	$ -	$ 3,542,500	$ 2,736,394	$ 2,736,394	$ -	$ 9,114,562

Estimated Expenses 2019-20	Estimated Carryover 2019-20
$5,000	$62,840

Project Manager Approval: Michael Ho
(Type Name)

PROJECT 7947

FACILITY IMPROVEMENTS
AROVISTA PARK (LOWER) PARKING LOT
REHABILITATION



VICINITY MAP

NOT TO SCALE

PROJECT 7947

FACILITY IMPROVEMENTS - AROVISTA PARK (LOWER) PARKING LOT REHABILITATION

This project will rehabilitate 24,937 square feet of asphalt, add two ADA ramps and seal coat the 34,737 square foot lower parking lot at Arovista Park.

PROJECT 7947	Actual Prior	Approved 2019-20	Budgeted 2020-21	Proposed 2021-22	Proposed 2022-23	Proposed 2023-24	Proposed 2024-25	Proposed 2025-26	Proposed 2026-27	Total Budget
DESIGN	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
RIGHT OF WAY	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
CONSTRUCTION	$ -	$ 176,589	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 176,589
CONST. ENGINEERING	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
TOTAL	$ -	$ 176,589	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 176,589
FUNDING SOURCES										
Fund 182 (FARP)	$ -	$ 176,589	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 176,589
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
TOTAL	$ -	$ 176,589	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 176,589

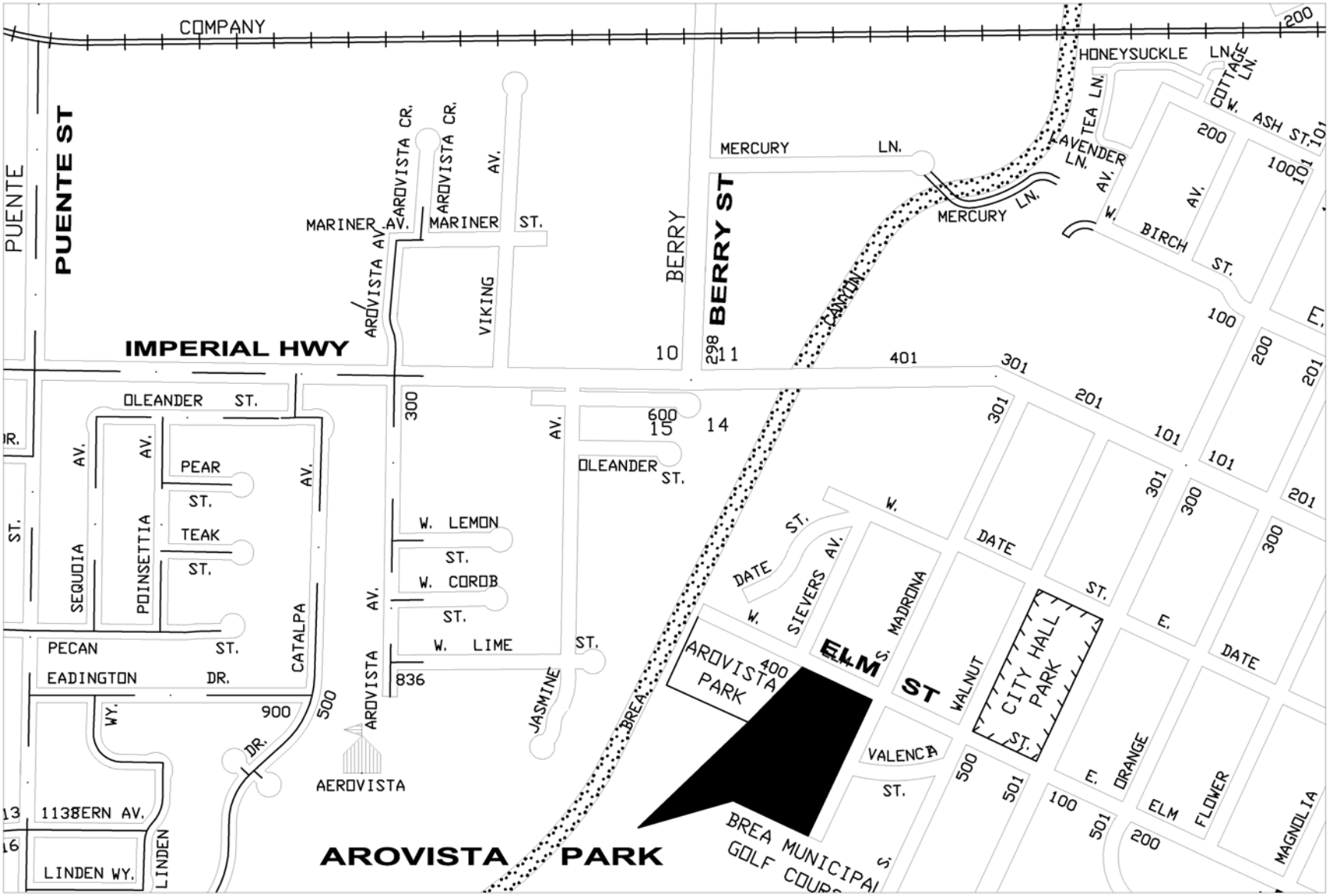
Estimated Expenses 2019-20	Estimated Carryover 2019-20
$20,000	$156,589

Project Manager Approval: Will Wenz

(Type Name)

PROJECT 7948

FACILITY IMPROVEMENTS
AROVISTA PARK (UPPER) PARKING LOT
REHABILITATION



VICINITY MAP

NOT TO SCALE

PROJECT 7948

FACILITY IMPROVEMENTS - AROVISTA PARK (UPPER) PARKING LOT REHABILITATION

This project will rehabilitate the 5,127 square feet of asphalt and seal coat the 39,527 square foot upper parking lot at Arovista Park.

PROJECT 7948	Actual Prior	Approved 2019-20	Budgeted 2020-21	Proposed 2021-22	Proposed 2022-23	Proposed 2023-24	Proposed 2024-25	Proposed 2025-26	Proposed 2026-27	Total Budget
DESIGN	$ -	$ -	$ 20,000	$ -	$ -	$ -	$ -	$ -	$ -	$ 20,000
RIGHT OF WAY	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
CONSTRUCTION	$ -	$ 42,000	$ 8,000	$ -	$ -	$ -	$ -	$ -	$ -	$ 50,000
CONST. ENGINEERING	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
TOTAL	$ -	$ 42,000	$ 28,000	$ -	$ -	$ -	$ -	$ -	$ -	$ 70,000
FUNDING SOURCES										
Fund 182 (FARP)	$ -	$ 42,000	$ 28,000	$ -	$ -	$ -	$ -	$ -	$ -	$ 70,000
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
TOTAL	$ -	$ 42,000	$ 28,000	$ -	$ -	$ -	$ -	$ -	$ -	$ 70,000

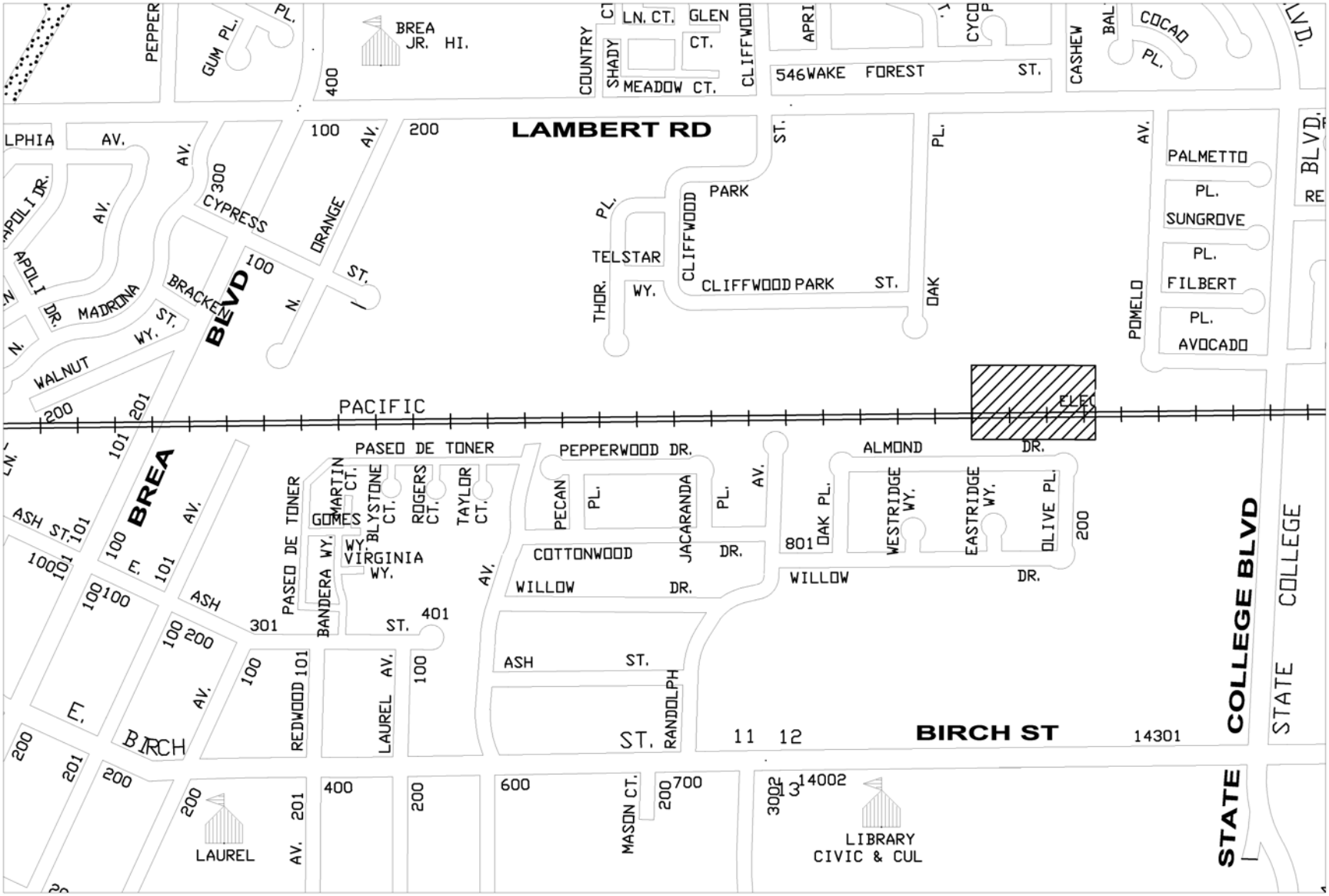
Estimated Expenses 2019-20	Estimated Carryover 2019-20
$20,000	$22,000

Project Manager Approval: Will Wenz

(Type Name)

PROJECT 7952

FACILITY IMPROVEMENTS
TRACKS SEGMENT 3 DRAINAGE REPAIRS



VICINITY MAP

NOT TO SCALE

PROJECT 7952

FACILITY IMPROVEMENTS - TRACKS SEGMENT 3 DRAINAGE REPAIRS

This project will improve drainage and install rip-rap.

PROJECT 7952	Actual Prior	Approved 2019-20	Budgeted 2020-21	Proposed 2021-22	Proposed 2022-23	Proposed 2023-24	Proposed 2024-25	Proposed 2025-26	Proposed 2026-27	Total Budget
DESIGN	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
RIGHT OF WAY	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
CONSTRUCTION	$ -	$ 57,799	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 57,799
CONST. ENGINEERING	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
TOTAL	$ -	$ 57,799	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 57,799
FUNDING SOURCES										
Fund 410 (Urban Runoff)	$ -	$ 57,799	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 57,799
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
TOTAL	$ -	$ 57,799	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 57,799

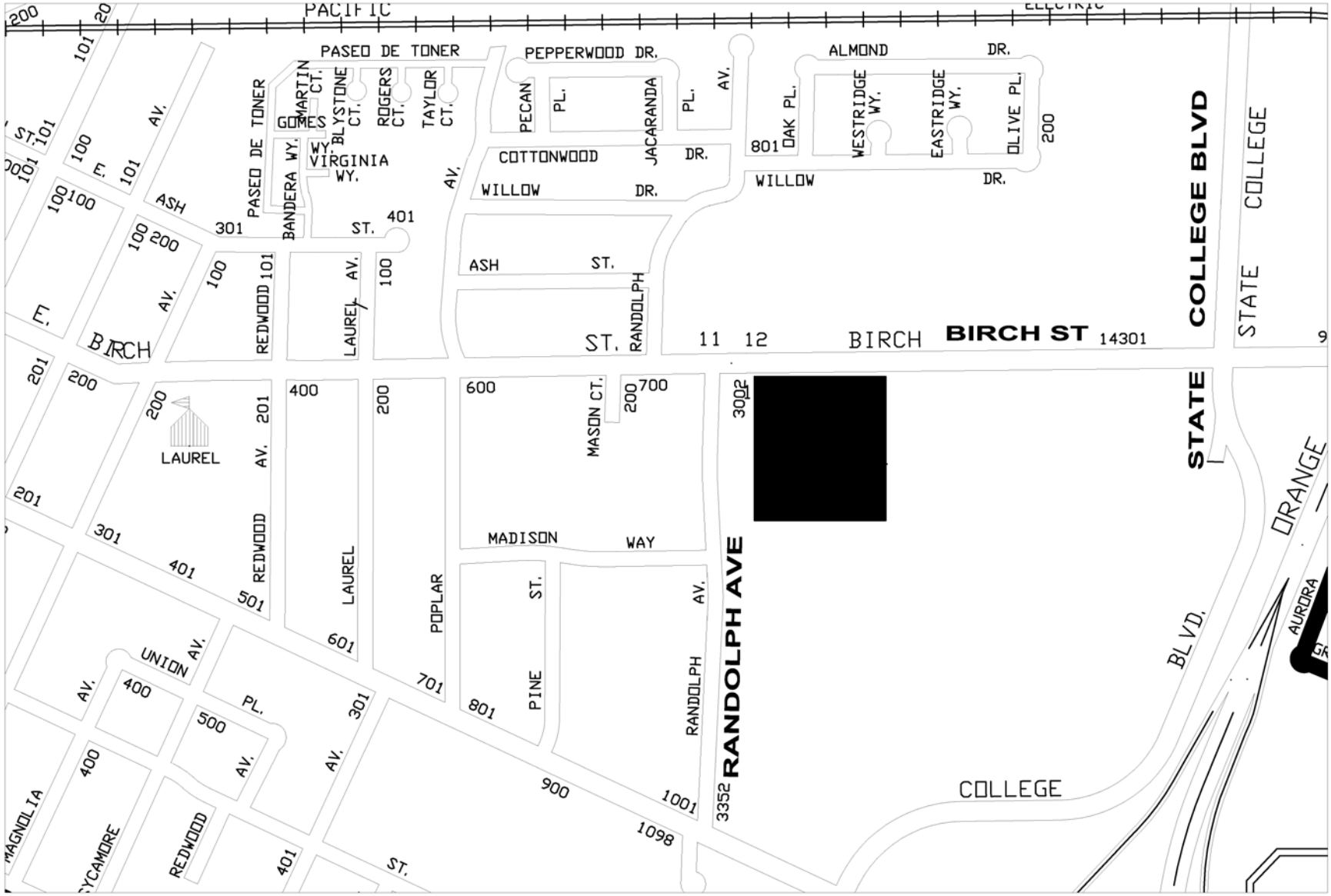
Estimated Expenses 2019-20	Estimated Carryover 2019-20
$0	$57,799

Project Manager Approval: Bill Bowlus

(Type Name)

PROJECT 7954

FACILITY IMPROVEMENTS
CIVIC CENTER SECURITY SYSTEM IMPROVEMENTS



VICINITY MAP

NOT TO SCALE

PROJECT 7954

FACILITY IMPROVEMENTS - CIVIC CENTER SECURITY SYSTEM IMPROVEMENTS

This project will provide and install access control measures between public and staff-only areas of the Civic Center building.

PROJECT 7954	Actual Prior	Approved 2019-20	Budgeted 2020-21	Proposed 2021-22	Proposed 2022-23	Proposed 2023-24	Proposed 2024-25	Proposed 2025-26	Proposed 2026-27	Total Budget
DESIGN	$ 8,506	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 8,506
RIGHT OF WAY	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
CONSTRUCTION	$ -	$ 251,494	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 251,494
CONST. ENGINEERING	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
TOTAL	$ 8,506	$ 251,494	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 260,000
FUNDING SOURCES										
Fund 182 (FARP)	$ 8,506	$ 251,494	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 260,000
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
TOTAL	$ 8,506	$ 251,494	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 260,000

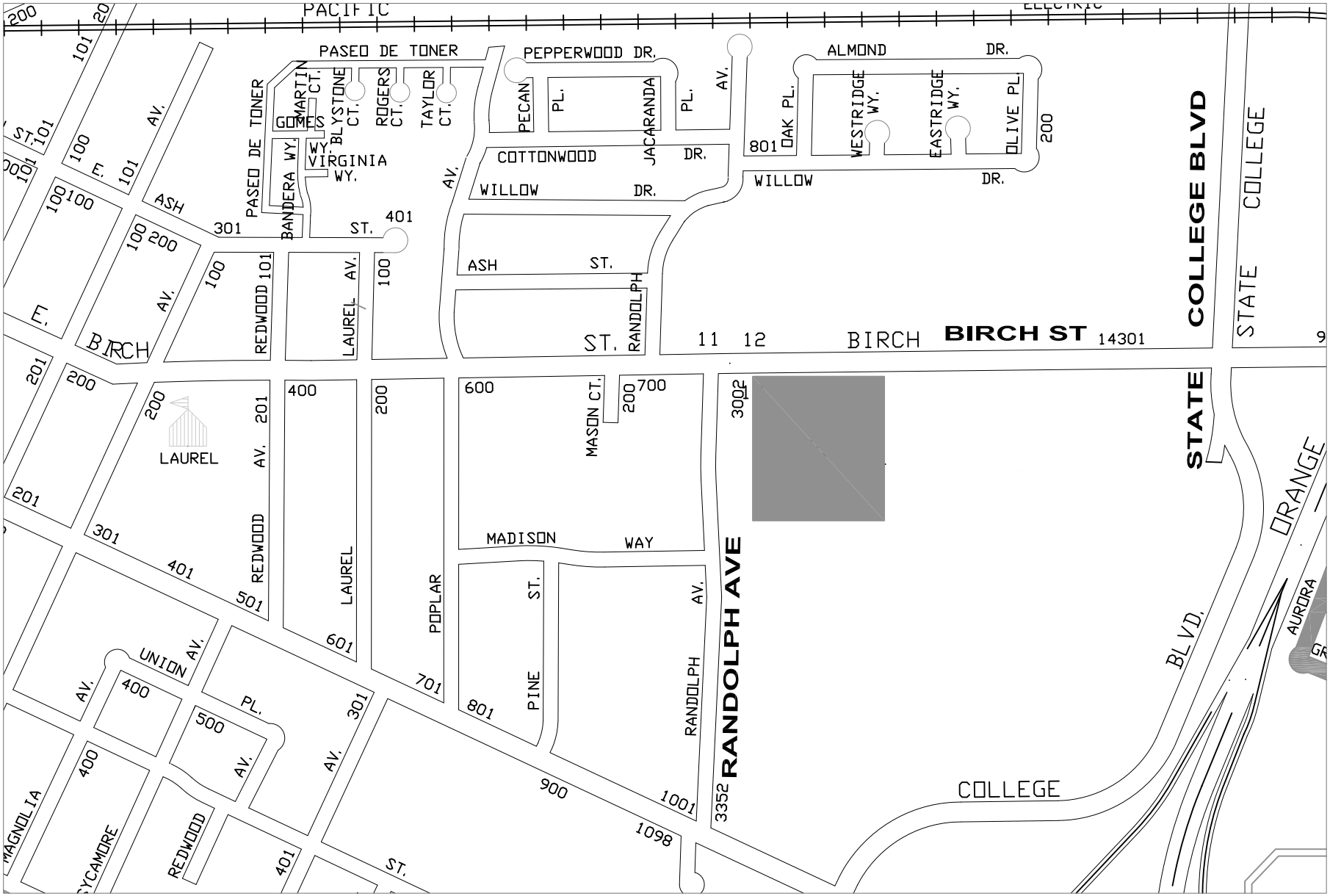
Estimated Expenses 2019-20	Estimated Carryover 2019-20
$15,000	$236,494

Project Manager Approval: Eric Aulls

(Type Name)

PROJECT 7955

CCC THIRD FLOOR SPACE PLAN



VICINITY MAP

NOT TO SCALE

PROJECT 7955

FACILITY IMPROVEMENTS - CCC THIRD FLOOR SPACE PLAN IMPROVEMENTS

This project will replace and reconfigure office spaces throughout the third floor of the Brea Civic & Cultural Center.

PROJECT 7955	Actual Prior	Approved 2019-20	Budgeted 2020-21	Proposed 2021-22	Proposed 2022-23	Proposed 2023-24	Proposed 2024-25	Proposed 2025-26	Proposed 2026-27	Total Budget
DESIGN	$ -	$ 25,000	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 25,000
RIGHT OF WAY	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
CONSTRUCTION	$ -	$ 800,000	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 800,000
CONST. ENGINEERING	$ -	$ 10,000	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 10,000
TOTAL	$ -	$ 835,000	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 835,000
FUNDING SOURCES										
Fund 182 (FARP)	$ -	$ 835,000	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 835,000
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
TOTAL	$ -	$ 835,000	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 835,000

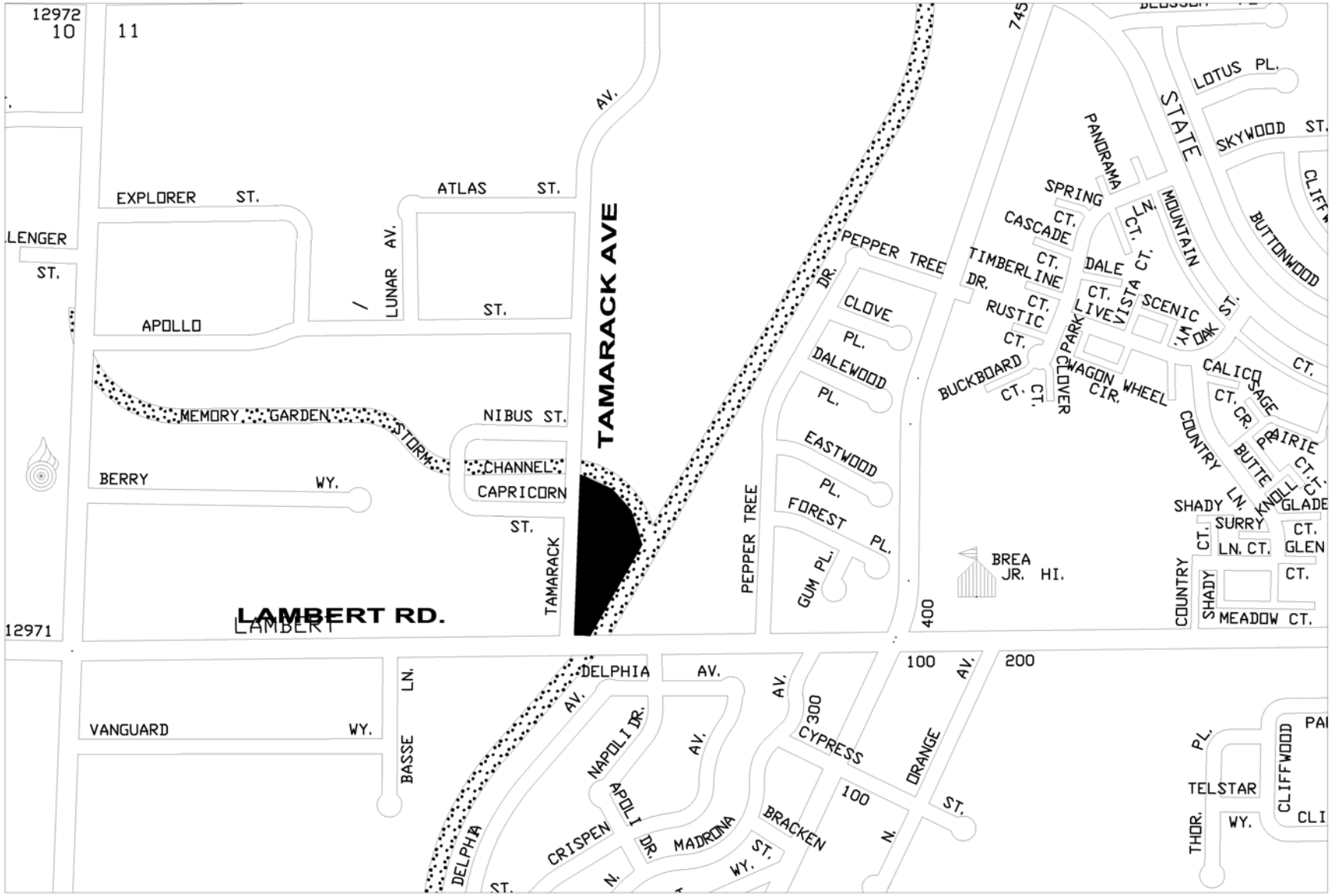
Estimated Expenses 2019-20	Estimated Carryover 2019-20
$75,000	$760,000

Project Manager Approval: Eric Aulls

(Type Name)

PROJECT 7956

TAMARACK PARK PARKING LOT
ASPHALT REHABILITATION



VICINITY MAP

NOT TO SCALE

PROJECT 7956

FACILITY IMPROVEMENTS - TAMARACK PARKING LOT ASPHALT REHABILITATION

This project will rehabilitate 6,005 square feet of asphalt, add 3 ADA ramps, seal coat and restripe the 25,624 square foot parking lot at Tamarack Park.

PROJECT 7956	Actual Prior	Estimated 2019-20	Proposed 2020-21	Proposed 2021-22	Proposed 2022-23	Proposed 2023-24	Proposed 2024-25	Proposed 2025-26	Proposed 2026-27	Total Budget
DESIGN	$ -	$ -	$ 20,000	$ -	$ -	$ -	$ -	$ -	$ -	$ 20,000
RIGHT OF WAY	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
CONSTRUCTION	$ -	$ 75,000	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 75,000
CONST. ENGINEERING	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
TOTAL	$ -	$ 75,000	$ 20,000	$ -	$ -	$ -	$ -	$ -	$ -	$ 95,000
FUNDING SOURCES										
Fund 182 (FARP)	$ -	$ 75,000	$ 20,000	$ -	$ -	$ -	$ -	$ -	$ -	$ 95,000
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
TOTAL	$ -	$ 75,000	$ 20,000	$ -	$ -	$ -	$ -	$ -	$ -	$ 95,000

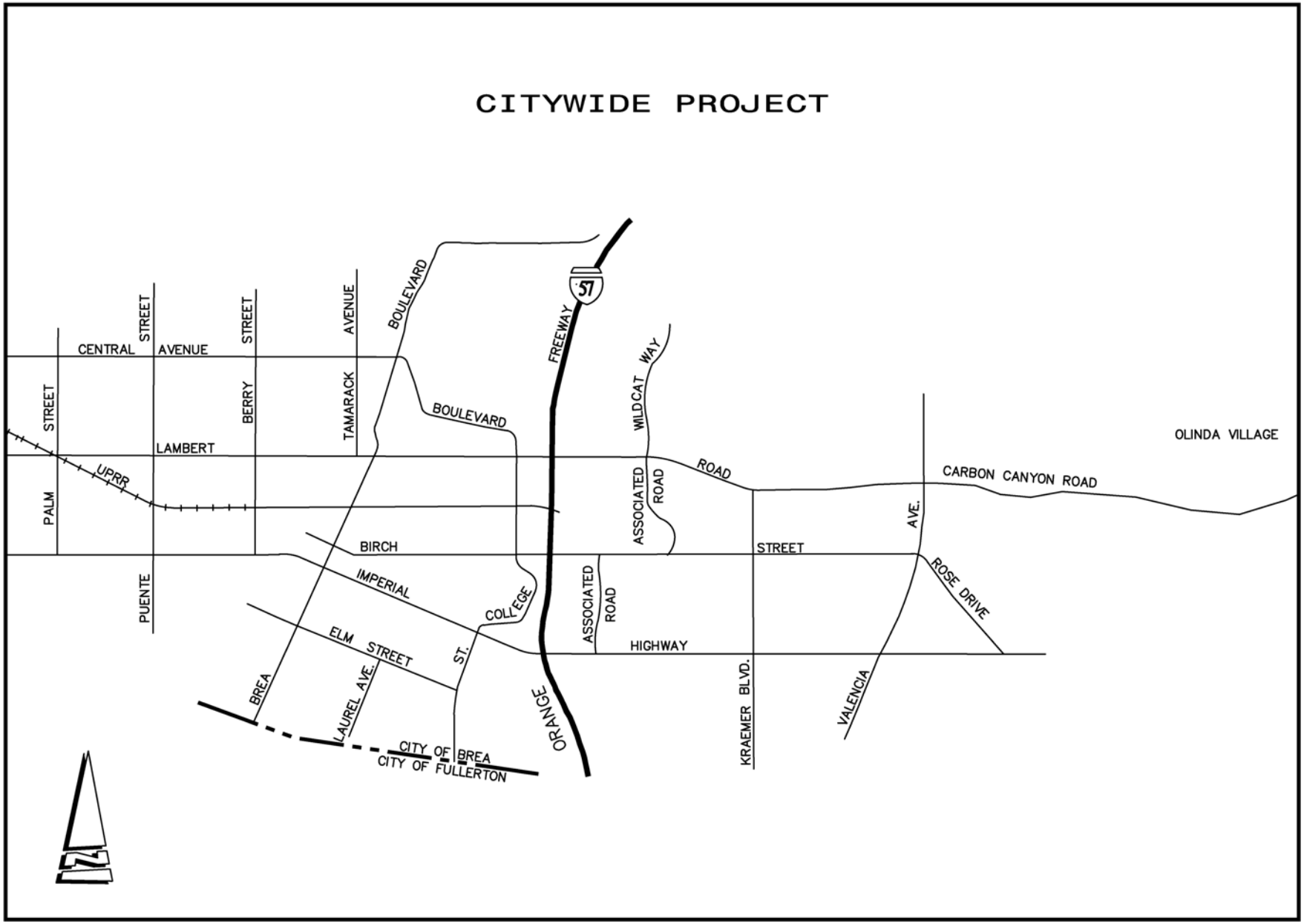
Estimated Expenses 2019-20	Estimated Carryover 2019-20
$0	$75,000

Project Manager Approval: Will Wenz

(Type Name)

PROJECT 7957

FACILITY IMPROVEMENTS - PARK IRRIGATION DESIGN & REPLACEMENT



VICINITY MAP

NOT TO SCALE

PROJECT 7957

FACILITY IMPROVEMENTS - PARK IRRIGATION DESIGN & REPLACEMENT

This is a phased irrigation system design & installation starting with design at City Hall Park & Country Hills Park and installation at City Hall Park.

PROJECT 7957	Actual Prior	Estimated 2019-20	Proposed 2020-21	Proposed 2021-22	Proposed 2022-23	Proposed 2023-24	Proposed 2024-25	Proposed 2025-26	Proposed 2026-27	Total Budget
DESIGN	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
RIGHT OF WAY	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
CONSTRUCTION	$ -	$ 250,000	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 250,000
CONST. ENGINEERING	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
TOTAL	$ -	$ 250,000	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 250,000
FUNDING SOURCES										
Fund 182 (FARP)	$ -	$ 250,000	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 250,000
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
TOTAL	$ -	$ 250,000	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 250,000

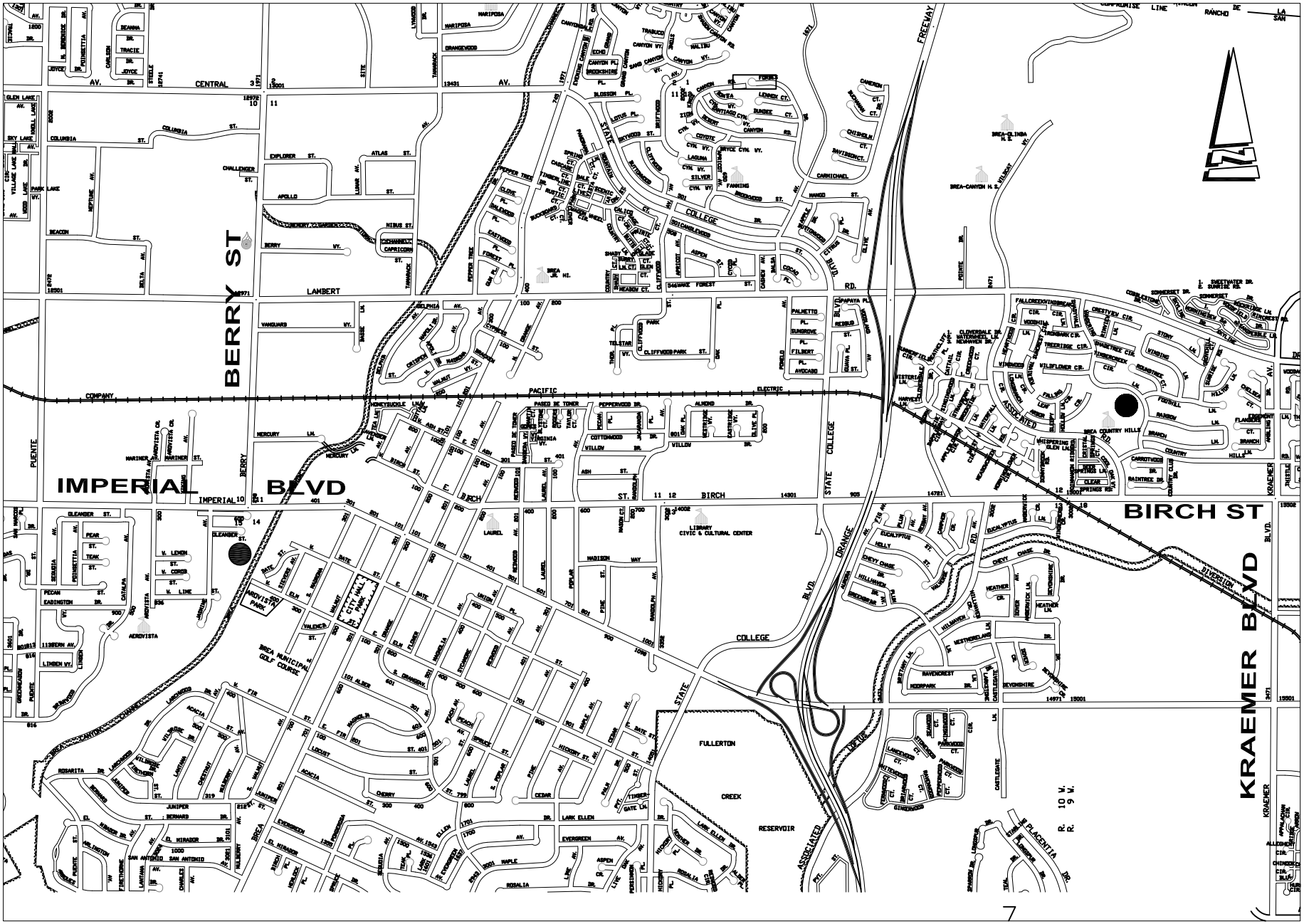
Estimated Expenses 2019-20	Estimated Carryover 2019-20
$0	$250,000

Project Manager Approval: Bill Bowlus

(Type Name)

PROJECT 7960

NEW SWITCH GEAR BOXES AROVISTA & COUNTRY HILLS PARKS



VICINITY MAP

NOT TO SCALE

PROJECT 7960

FACILITY IMPROVEMENTS - NEW SWITCH GEAR BOXES AT AROVISTA & COUNTRY HILLS PARKS

This project will replace the primary electrical switch gear boxes at Arovista & Country Hills parks. Both existing switch gear boxes are badly rusted and were identified in the Facility Condition Assessment

PROJECT 7960	Actual Prior	Approved 2019-20	Proposed 2020-21	Proposed 2021-22	Proposed 2022-23	Proposed 2023-24	Proposed 2024-25	Proposed 2025-26	Proposed 2026-27	Total Budget
DESIGN	$ -	$ -	$ 25,000	$ -	$ -	$ -	$ -	$ -	$ -	$ 25,000
RIGHT OF WAY	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
CONSTRUCTION	$ -	$ -	$ -	$ 350,000	$ -	$ -	$ -	$ -	$ -	$ 350,000
CONST. ENGINEERING	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
TOTAL	$ -	$ -	$ 25,000	$ 350,000	$ -	$ -	$ -	$ -	$ -	$ 375,000
FUNDING SOURCES										
Fund 182 (FARP)	$ -	$ -	$ 25,000	$ 350,000	$ -	$ -	$ -	$ -	$ -	$ 375,000
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
TOTAL	$ -	$ -	$ 25,000	$ 350,000	$ -	$ -	$ -	$ -	$ -	$ 375,000

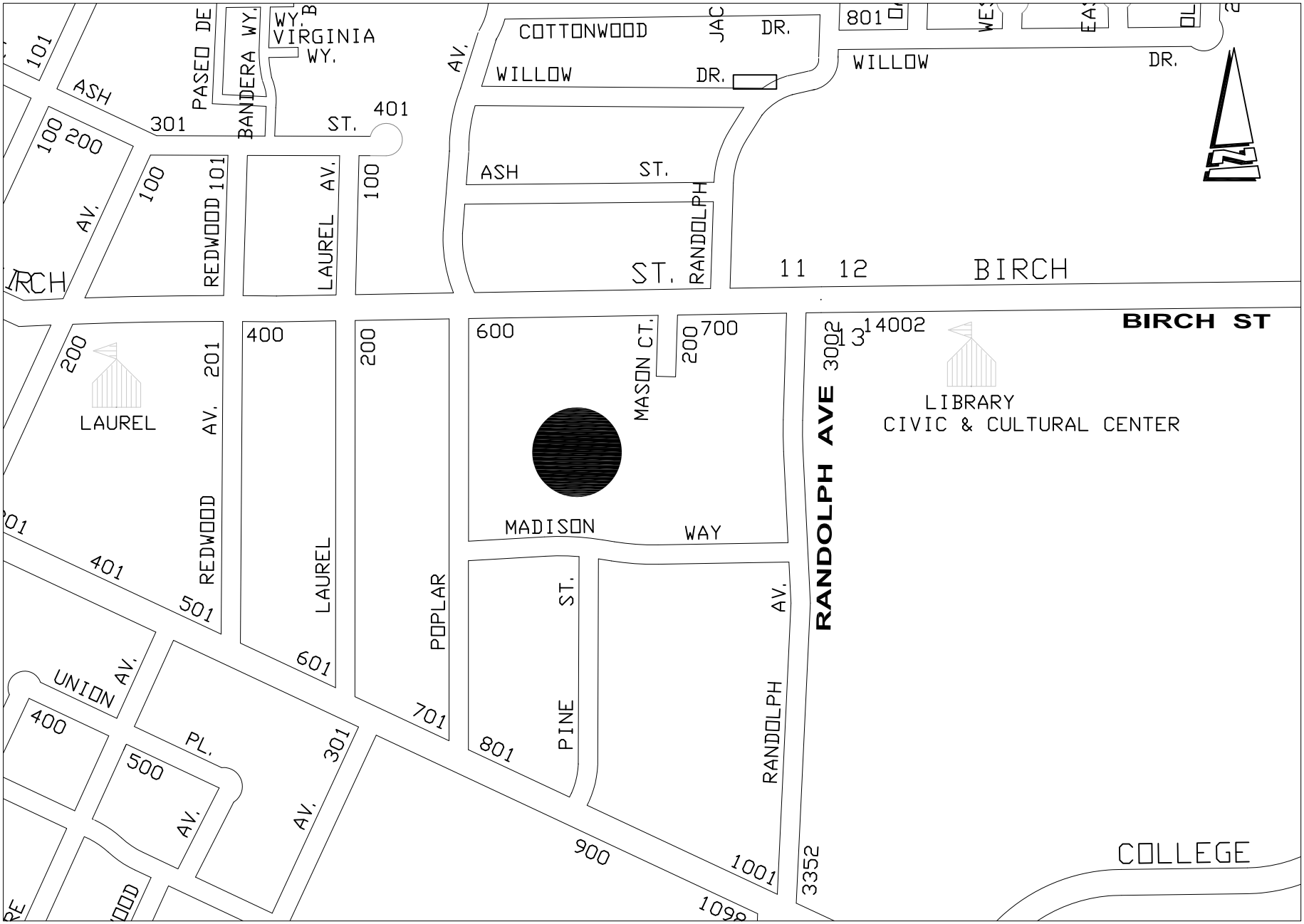
Estimated Expenses 2019-20	Estimated Carryover 2019-20
$0	$0

Project Manager Approval: Chris Beckman

(Type Name)

PROJECT 7961

PARKING LOT REHABILITATION AT BREA COMMUNITY CENTER



VICINITY MAP

NOT TO SCALE

PROJECT 7961

FACILITY IMPROVEMENTS - PARKING LOT REHABILITATION AT BREA COMMUNITY CENTER

This project will rehabilitate 8,000 square feet of asphalt, upgrade two ADA ramps, seal coat and restripe the 85,900 square feet parking lot at the Community Center. The parking lot currently has low points causing puddling and is in need of asphalt repairs.

PROJECT 7961	Actual Prior	Approved 2019-20	Proposed 2020-21	Proposed 2021-22	Proposed 2022-23	Proposed 2023-24	Proposed 2024-25	Proposed 2025-26	Proposed 2026-27	Total Budget
DESIGN	$ -	$ -	$ 20,000	$ -	$ -	$ -	$ -	$ -	$ -	$ 20,000
RIGHT OF WAY	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
CONSTRUCTION	$ -	$ -	$ 90,000	$ -	$ -	$ -	$ -	$ -	$ -	$ 90,000
CONST. ENGINEERING	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
TOTAL	$ -	$ -	$ 110,000	$ -	$ -	$ -	$ -	$ -	$ -	$ 110,000
FUNDING SOURCES										
Fund 182 (FARP)	$ -	$ -	$ 110,000	$ -	$ -	$ -	$ -	$ -	$ -	$ 110,000
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
TOTAL	$ -	$ -	$ 110,000	$ -	$ -	$ -	$ -	$ -	$ -	$ 110,000

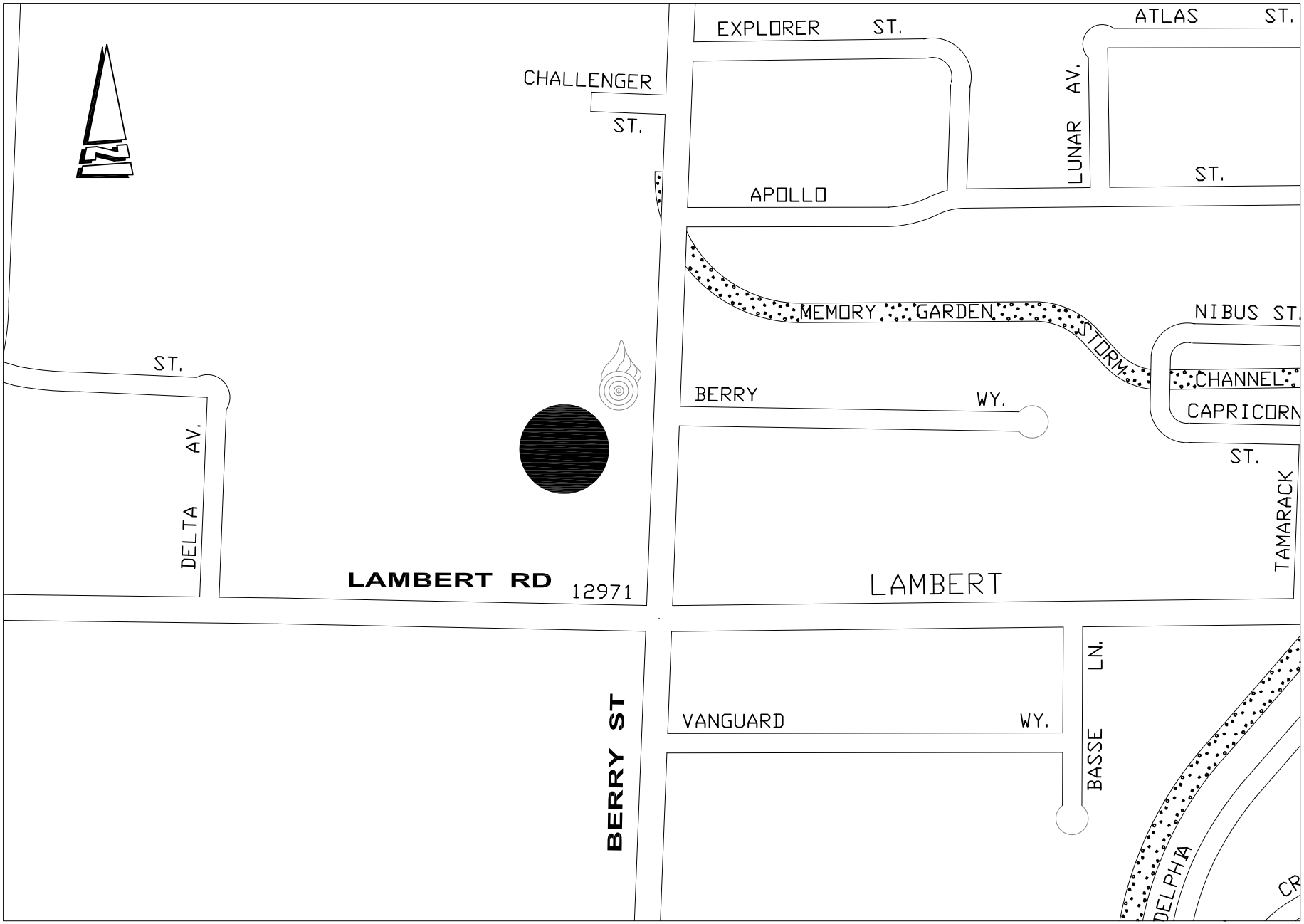
Estimated Expenses 2019-20	Estimated Carryover 2019-20
$0	$0

Project Manager Approval: Will Wenz

(Type Name)

PROJECT 7966

REPLACE FENCING AROUND CITY SERVICE CENTER



VICINITY MAP

NOT TO SCALE

PROJECT 7966

FACILITY IMPROVEMENTS - REPLACE FENCING AROUND CITY SERVICE CENTER

This project will replace the chain link fence surrounding the City Service Center.

PROJECT 7966	Actual Prior	Approved 2019-20	Proposed 2020-21	Proposed 2021-22	Proposed 2022-23	Proposed 2023-24	Proposed 2024-25	Proposed 2025-26	Proposed 2026-27	Total Budget
DESIGN	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
RIGHT OF WAY	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
CONSTRUCTION	$ -	$ -	$ 50,000	$ -	$ -	$ -	$ -	$ -	$ -	$ 50,000
CONST. ENGINEERING	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
TOTAL	$ -	$ -	$ 50,000	$ -	$ -	$ -	$ -	$ -	$ -	$ 50,000
FUNDING SOURCES										
Fund 420 (Water)	$ -	$ -	$ 25,000	$ -	$ -	$ -	$ -	$ -	$ -	$ 25,000
Fund 430 (Sewer)	$ -	$ -	$ 25,000	$ -	$ -	$ -	$ -	$ -	$ -	$ 25,000
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
TOTAL	$ -	$ -	$ 50,000	$ -	$ -	$ -	$ -	$ -	$ -	$ 50,000

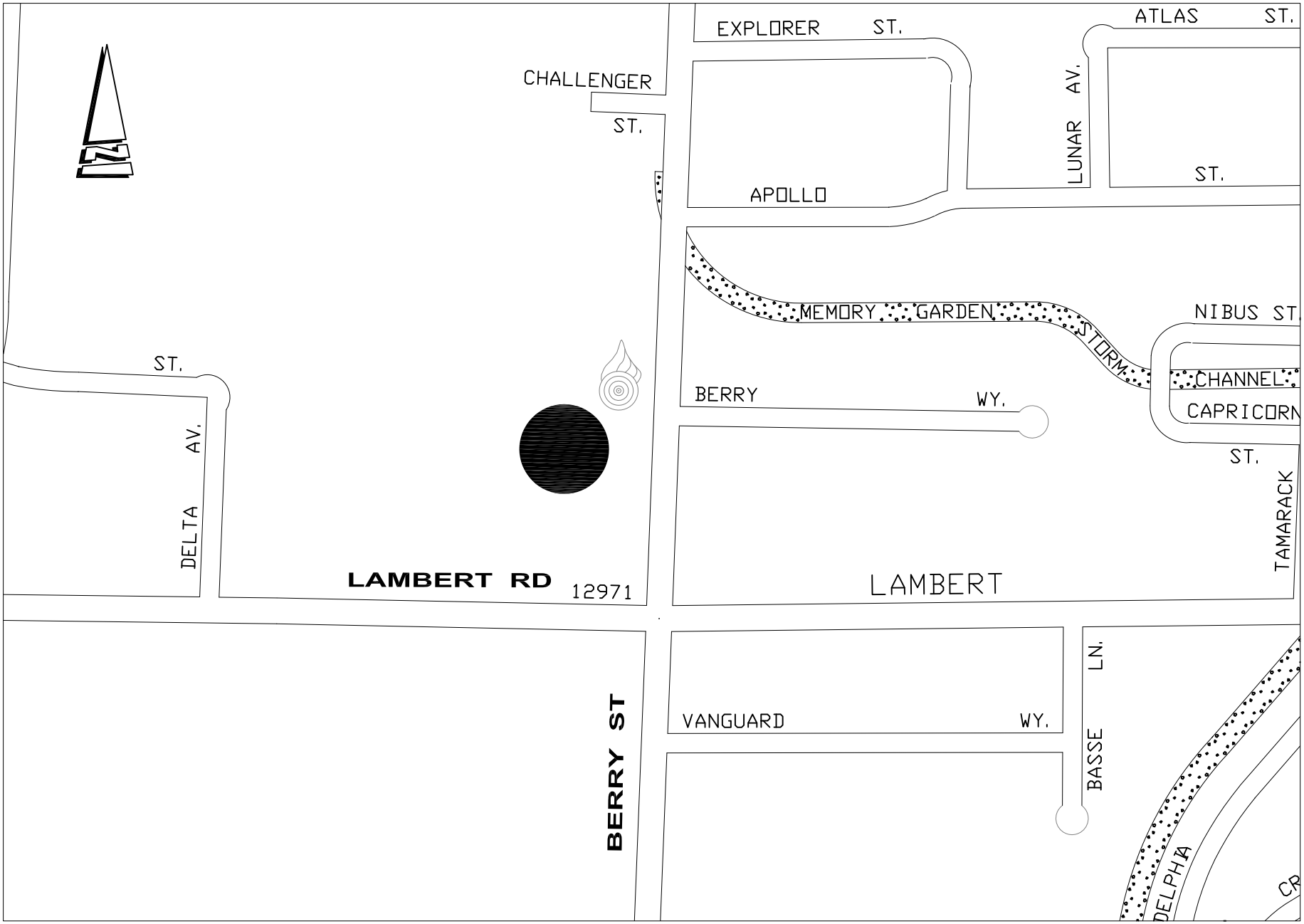
Estimated Expenses 2019-20	Estimated Carryover 2019-20
$0	$0

Project Manager Approval: Rudy Correa

(Type Name)

PROJECT 7967

REPLACE SECURITY CAMERAS AT CITY SERVICE CENTER



VICINITY MAP

NOT TO SCALE

PROJECT 7967

FACILITY IMPROVEMENTS - REPLACE SECURITY CAMERAS AT CITY SERVICE CENTER

PROJECT DESCRIPTION: This project will replace the security cameras at the City Service Center Facility.

PROJECT 7967	Actual Prior	Approved 2019-20	Proposed 2020-21	Proposed 2021-22	Proposed 2022-23	Proposed 2023-24	Proposed 2024-25	Proposed 2025-26	Proposed 2026-27	Total Budget
DESIGN	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
RIGHT OF WAY	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
CONSTRUCTION	$ -	$ -	$ 70,000	$ -	$ -	$ -	$ -	$ -	$ -	$ 70,000
CONST. ENGINEERING	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
TOTAL	$ -	$ -	$ 70,000	$ -	$ -	$ -	$ -	$ -	$ -	$ 70,000
FUNDING SOURCES										
Fund 420 (Water)	$ -	$ -	$ 35,000	$ -	$ -	$ -	$ -	$ -	$ -	$ 35,000
Fund 430 (Sewer)	$ -	$ -	$ 35,000	$ -	$ -	$ -	$ -	$ -	$ -	$ 35,000
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
TOTAL	$ -	$ -	$ 70,000	$ -	$ -	$ -	$ -	$ -	$ -	$ 70,000

Estimated Expenses 2019-20	Estimated Carryover 2019-20
$0	$0

Project Manager Approval: Rudy Correa

(Type Name)

Golf Course
Improvements

CITY OF BREA

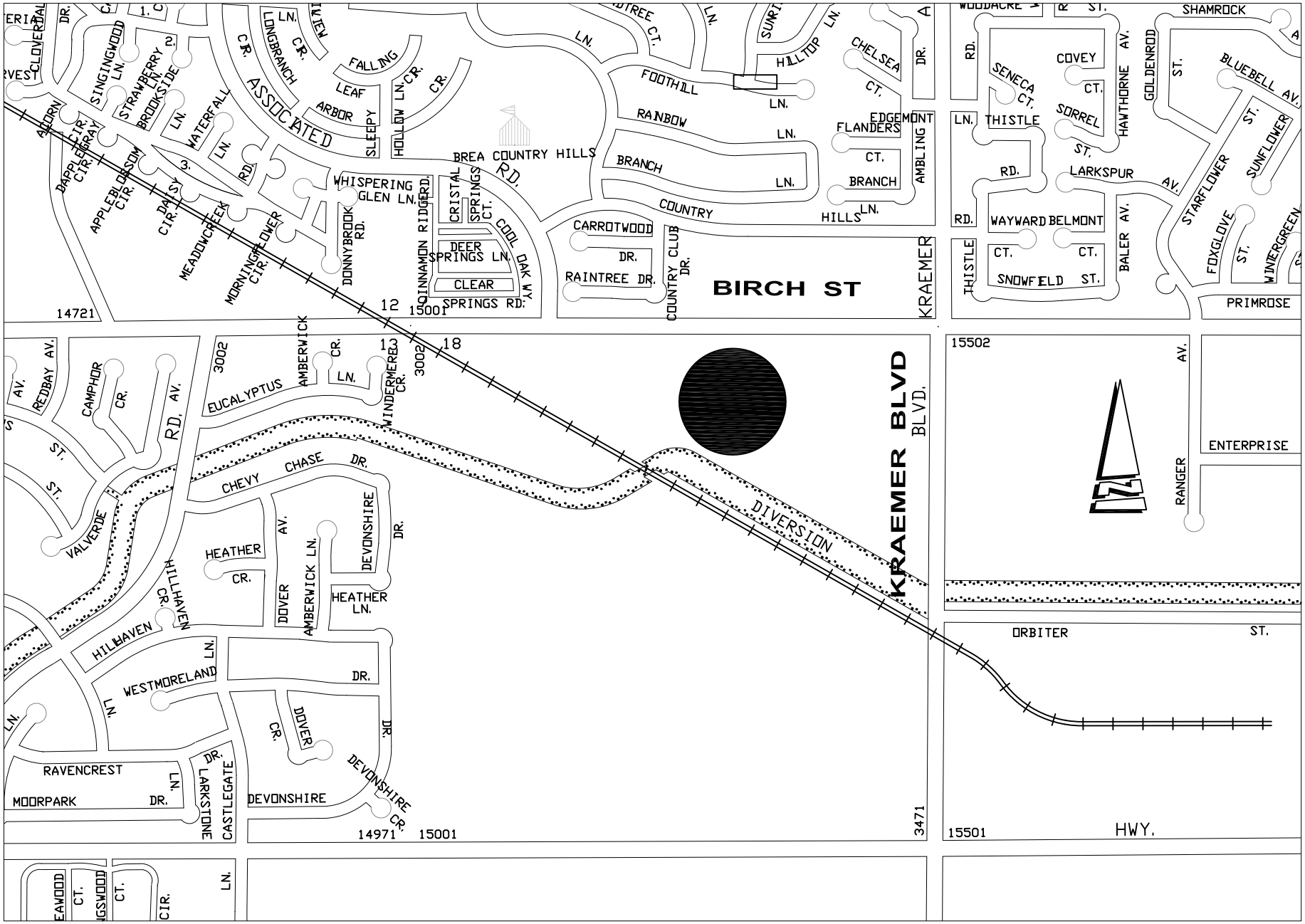
SEVEN-YEAR CAPITAL IMPROVEMENT PROGRAM BUDGET

FY 2020-21 through FY 2026-27

GOLF COURSE IMPROVEMENTS

PROJECT 7958

NEW BRIDGE AT BIRCH HILLS GOLF COURSE



VICINITY MAP

NOT TO SCALE

PROJECT 7958

GOLF COURSE IMPROVEMENTS - NEW BRIDGE AT BIRCH HILLS GOLF COURSE

Project will replace the existing bridge to allow for re-numbering of holes. Renumbering holes will provide a better golfing experience.

PROJECT 7958	Actual Prior	Approved 2019-20	Proposed 2020-21	Proposed 2021-22	Proposed 2022-23	Proposed 2023-24	Proposed 2024-25	Proposed 2025-26	Proposed 2026-27	Total Budget
DESIGN	$ -	$ -	$ 20,000	$ -	$ -	$ -	$ -	$ -	$ -	$ 20,000
RIGHT OF WAY	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
CONSTRUCTION	$ -	$ -	$ 110,000	$ -	$ -	$ -	$ -	$ -	$ -	$ 110,000
CONST. ENGINEERING	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
TOTAL	$ -	$ -	$ 130,000	$ -	$ -	$ -	$ -	$ -	$ -	$ 130,000
FUNDING SOURCES										
Fund 182 (FARP)	$ -	$ -	$ 130,000	$ -	$ -	$ -	$ -	$ -	$ -	$ 130,000
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
TOTAL	$ -	$ -	$ 130,000	$ -	$ -	$ -	$ -	$ -	$ -	$ 130,000

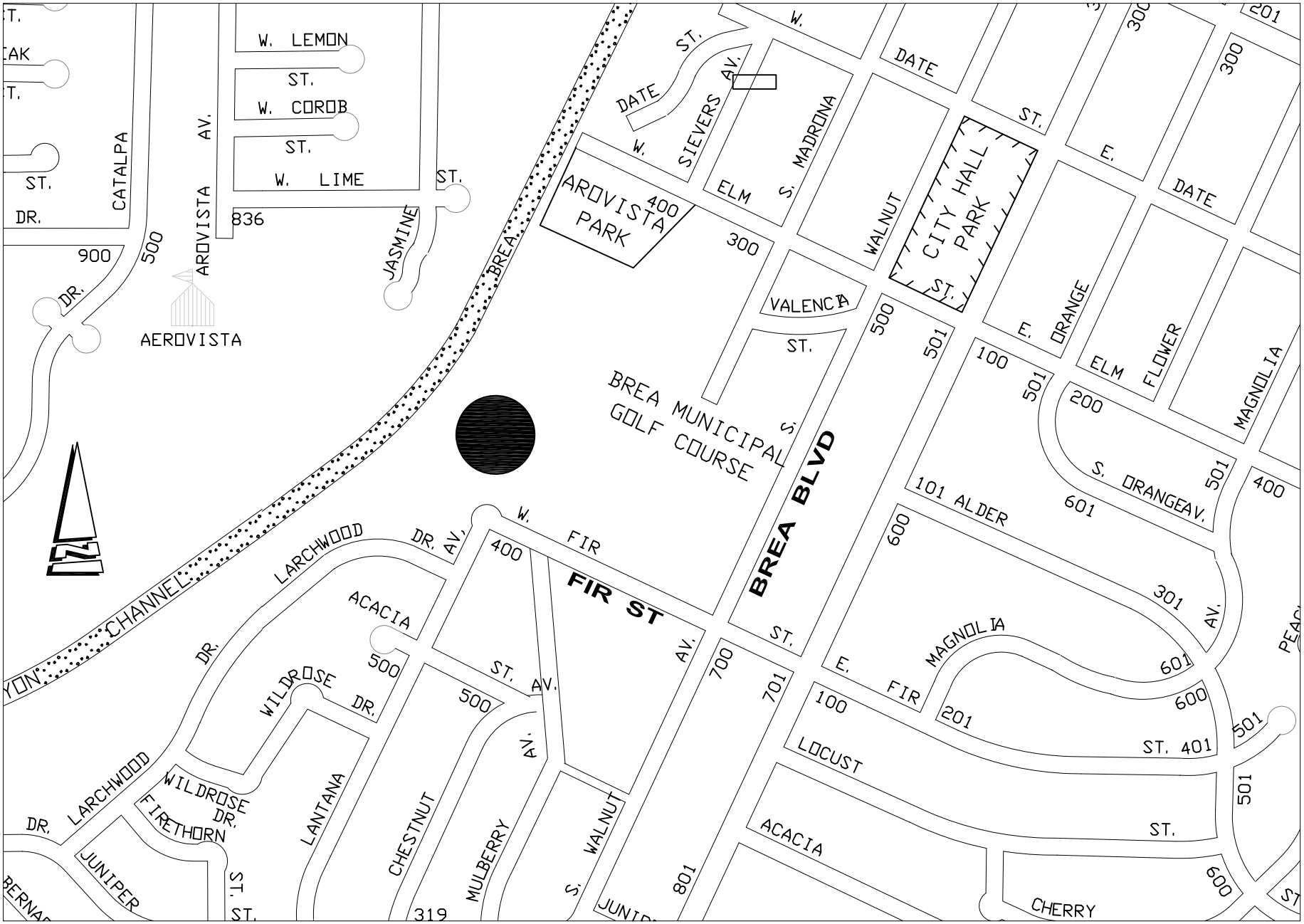
Estimated Expenses 2019-20	Estimated Carryover 2019-20
$0	$0

"Other" Funding is Funding Reserved For Birch Hills Golf Course.

Project Manager Approval: Bill Bowlus
(Type Name)

PROJECT 7959

PARKING LOT IMPROVEMENTS AT BREA CREEK GOLF COURSE



VICINITY MAP

NOT TO SCALE

PROJECT 7959

GOLF COURSE IMPROVEMENTS - PARKING LOT IMPROVEMENTS AT BREA CREEK GOLF COURSE

This project will grind, overlay, seal and stripe the existing parking lot at this facility. This public parking lot has not had preventative maintenance performed on it.

PROJECT 7959	Actual Prior	Approved 2019-20	Proposed 2020-21	Proposed 2021-22	Proposed 2022-23	Proposed 2023-24	Proposed 2024-25	Proposed 2025-26	Proposed 2026-27	Total Budget
DESIGN	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
RIGHT OF WAY	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
CONSTRUCTION	$ -	$ -	$ 65,000	$ -	$ -	$ -	$ -	$ -	$ -	$ 65,000
CONST. ENGINEERING	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
TOTAL	$ -	$ -	$ 65,000	$ -	$ -	$ -	$ -	$ -	$ -	$ 65,000
FUNDING SOURCES										
Fund 182 (FARP)	$ -	$ -	$ 65,000	$ -	$ -	$ -	$ -	$ -	$ -	$ 65,000
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
TOTAL	$ -	$ -	$ 65,000	$ -	$ -	$ -	$ -	$ -	$ -	$ 65,000

Estimated Expenses 2019-20	Estimated Carryover 2019-20
$0	$0

Project Manager Approval: Will Wenz

(Type Name)

City of Brea

COUNCIL AND AUTHORITY COMMUNICATION

TO: Honorable Mayor/Chair and City Council/Authority Members

FROM: Bill Gallardo

DATE: 06/16/2020

SUBJECT: Public Hearing to Consider Adoption of 2020-21 Operating Budget for the Brea Community Benefit Financing Authority

RECOMMENDATION

Adopt the attached Resolution appropriating funds for the Brea Community Benefit Financing Authority 2020-21 Operating Budget, as presented in the 2020-21 Proposed Budget document.

BACKGROUND/DISCUSSION

The Brea Community Benefit Financing Authority is a shared exercise of powers between the City of Brea and the Industrial Development Authority of the City of Brea, created by a Joint Powers Agreement in July 2014. The creation of such was necessary as the result of the Brea Redevelopment Agency's dissolution and the inability of the Brea Public Financing Authority to continue operations in regards to any new bond issues.

SUMMARY/FISCAL IMPACT

The fiscal impact for the Brea Community Benefit Financing Authority Operating Budget for 2020-21 is as follows:

	Fiscal Year 2020-21
Bond Principal	$ 370,000
Bond Interest	$ 802,019
Total	$ 1,1720,19

RESPECTFULLY SUBMITTED

William Gallardo, City Manager
Prepared by: Alicia Brenner, Sr. Fiscal Analyst
Concurrence: Cindy Russell, Administrative Services Director

Attachments

Resolution

RESOLUTION NO. BCBFA 2020-01

A RESOLUTION OF THE BREA COMMUNITY BENEFIT FINANCING AUTHORITY ADOPTING AN OPERATING BUDGET FOR SAID AUTHORITY FOR THE FISCAL YEAR COMMENCING JULY 1, 2020, AND ENDING JUNE 30, 2021, AND APPROPRIATING FUNDS FOR ACCOUNTS, DEPARTMENTS, DIVISIONS, PROGRAMS, OBJECTS AND PURPOSES THEREIN SET FORTH

A. RECITALS:

(i) The Executive Director has, heretofore, presented to the Authority Directors the "Proposed Budget" for the fiscal year July 1, 2020 through June 30, 2021.

(ii) Copies of said Proposed Budget are on file in the Office of the Secretary and said Proposed Budget is hereby made a part of this Resolution.

B. RESOLUTION:

NOW, THEREFORE, be it is found, determined and resolved by the Brea Community Benefit Financing Authority as follows:

1. Said Proposed Brea Community Benefit Financing Authority Budget is hereby adopted as the Budget of the Authority for the fiscal year commencing July 1, 2020 and ending June 30, 2021, and consists of the estimated and anticipated expenditures and revenues for the fiscal year.

2. There are hereby appropriated for obligation and expenditure by the Executive Director the amounts shown for the various funds and accounts separately set forth in the Brea Community Benefit Financing Authority Proposed Budget for fiscal year 2020-21. All obligations and expenditures shall be incurred and made in the manner provided by the provisions of State law and Authority resolutions applicable to purchasing

and contracting.

3. No warrant shall be issued or indebtedness incurred which exceeds the unexpended balance of the fund and project appropriations herein before authorized unless such has been amended by a supplemental appropriation duly enacted by the Authority by resolution.

APPROVED AND ADOPTED this 16th day of June, 2020

_____
Marty Simonoff, Chair

ATTEST: _____
Lillian Harris-Neal, Secretary

I, Lillian Harris-Neal, Secretary of the Brea Community Benefit Financing Authority, do hereby certify that the foregoing Resolution was adopted at the regular meeting of the Brea Community Benefit Financing Authority on the 16th day of June, 2020, by the following vote:

AYES: AUTHORITY MEMBERS:

NOES: AUTHORITY MEMBERS:

ABSENT: AUTHORITY MEMBERS:

ABSTAIN: AUTHORITY MEMBERS:

DATED: _____

_____
Lillian Harris-Neal, Secretary

City of Brea

COUNCIL AND AUTHORITY COMMUNICATION

TO: Honorable Mayor/Chair and City Council/Authority Members

FROM: Bill Gallardo

DATE: 06/16/2020

SUBJECT: Public Hearing to Consider Adoption of 2020-21 Operating Budget for the Brea Public Financing Authority

RECOMMENDATION

Adopt the resolution appropriating funds for the Brea Public Financing Authority 2020-21 Operating Budget, as presented in the 2020-21 Proposed Budget document.

BACKGROUND/DISCUSSION

The Brea Public Financing Authority is a shared exercise of powers between the City of Brea and the former Brea Redevelopment Agency, created by a Joint Powers Agreement. The following is the 2019-20 Proposed Budget for the Brea Public Financing Authority.

SUMMARY/FISCAL IMPACT

The fiscal impact for the Brea Public Financing Authority Operating Budget for 2020-21 is as follows:

	Fiscal Year 2020-21
Bond Principal	$1,310,000
Bond Interest	$ 269,799
Total	**$1,579,779**

RESPECTFULLY SUBMITTED

William Gallardo, City Manager
Prepared by: Alicia Brenner, Sr. Fiscal Analyst
Concurrence: Cindy Russell, Administrative Services Director

Attachments

Resolution

RESOLUTION NO. A 2020-01

A RESOLUTION OF THE BREA PUBLIC FINANCING AUTHORITY ADOPTING AN OPERATING BUDGET FOR SAID AUTHORITY FOR THE FISCAL YEAR COMMENCING JULY 1, 2020, AND ENDING JUNE 30, 2021, AND APPROPRIATING FUNDS FOR ACCOUNTS, DEPARTMENTS, DIVISIONS, PROGRAMS, OBJECTS AND PURPOSES THEREIN SET FORTH

A. RECITALS:

(i) The Executive Director has, heretofore, presented to the Authority Directors the "Proposed Budget" for the fiscal year July 1, 2020 through June 30, 2021.

(ii) Copies of said Proposed Budget are on file in the Office of the Secretary and said Proposed Budget is hereby made a part of this Resolution.

B. RESOLUTION:

NOW, THEREFORE, be it is found, determined and resolved by the Brea Public Financing Authority as follows:

1. Said Proposed Brea Public Financing Authority Budget is hereby adopted as the Budget of the Authority for the fiscal year commencing July 1, 2020 and ending June 30, 2021, and consists of the estimated and anticipated expenditures and revenues for the fiscal year.

2. There are hereby appropriated for obligation and expenditure by the Executive Director the amounts shown for the various funds and accounts separately set forth in the Brea Public Financing Authority Proposed Budget for fiscal year 2020-21. All obligations and expenditures shall be incurred and made in the manner provided by the provisions of State law and Authority resolutions applicable to purchasing and contracting.

3. No warrant shall be issued or indebtedness incurred which exceeds the unexpended balance of the fund and project appropriations herein before authorized unless such has been amended by a supplemental appropriation duly enacted by the Authority by resolution.

APPROVED AND ADOPTED this 16th day of June, 2020

_____
Marty Simonoff, Chair

ATTEST: _____
Lillian Harris-Neal, Secretary

I, Lillian Harris-Neal, Secretary of the Brea Public Financing Authority, do hereby certify that the foregoing Resolution was adopted at the regular meeting of the Brea Public Financing Authority on the 16th day of June, 2020, by the following vote:

AYES: AUTHORITY MEMBERS:

NOES: AUTHORITY MEMBERS:

ABSENT: AUTHORITY MEMBERS:

ABSTAIN: AUTHORITY MEMBERS:

DATED: _____

_____
Lillian Harris-Neal, Secretary

City of Brea

COUNCIL COMMUNICATION

TO: Honorable Mayor and City Council Members

FROM: Bill Gallardo, City Manager

DATE: 06/16/2020

SUBJECT: Public Hearing to Consider Resolution Adding New User Fees for Special City Services

RECOMMENDATION

Adopt resolution adding a new Sidewalk Vendor Permit Fee and Parking Citation Payment Plan Implementation Fee.

BACKGROUND/DISCUSSION

The City of Brea provides a wide range of services which are of general benefit to the public. Examples of these are the maintenance of streets and parks, and police, fire and paramedic response. The City also provides a number of services that benefit a specific user or users of those services.

When a service that is provided benefits a particular user of that service, it is appropriate to charge a fee to recover all or a portion of the cost of providing that service. When the full cost of providing that service is not recovered from the user, it is necessary to subsidize the cost of that service by using general tax dollars that would otherwise be available to support fundamental City-wide services. The application of user fees is not only an issue of equity in terms of who bears the financial burden for program and service costs, but is also good budget practice in that it better addresses the cost of conducting business in a changing environment.

During preparation of the FY 2020-21 Budget, all City user fees were evaluated based upon an analysis of the cost of providing the service, date of last review and/or update, and demand for the program or service relative to resources necessary to provide said program or service. Staff is recommending adding certain user fees for the applicable programs and services as delineated in Exhibit A to the proposed resolution. The addition of these fees was discussed with the City Council during the Budget Workshop conducted on June 2, 2020 and are summarized below:

Sidewalk Vendor Permit Fee

Per the City's Sidewalk Vending Policy adopted on October 1, 2019 with Ordinance No. 1210, requires sidewalk vendors to comply with the policy as well as obtain a sidewalk vendor permit. The proposed fee amount of $20.00 reflects the estimated cost for an Account Technician I/II position to process the permit. This includes explaining the requirements of the policy to customer, verifying permit for completeness, updating database, processing payment and mailing sidewalk vendor sticker(s) to customer. Implementing this fee would offset costs associated to processing the permit. The permit is currently be processed at no cost to the customer. Staff do not anticipate a high volume of permits at this time.

Current Fee: $0.00
Proposed Fee: $20.00

Parking Citation Payment Plan Implementation Fee

Assembly Bill 503 went into effect July 1, 2018 which allows for parking ticket recipients to pay for citation fines via an optional payment plan. The parking citation vendor, Turbo Data Systems, bills the Police Services Department processing fees for each approved payment plan, plus postage for mailing the notice. Implementing this new user fee would partially offset the costs billed to department for the payment plan processing and US postage. California law limits the processing fee to participate in a payment plan to $5.00 for indigent persons, as defined in Section 68632 of the Government Code. The ability to offer a payment plan option provides a greater opportunity to collect citation fees. The City anticipates that approximately 10-20 people may take advantage of this payment plan option annually.

Current Fee: $0.00
Proposed Fee: $10.50 (Standard plans); $5.00 (Indigent plans)

To maintain a sound fiscal plan, it is important that fees be reviewed and/or updated on a regular basis. The regular review process is currently applied for all City fees during each budget process to ensure that no fee goes unexamined for a long period of time. Doing so ensures that the City of Brea is keeping pace with internal and external changes that create a financial impact upon City programs and services.

All fee additions will be effective July 1, 2020.

FISCAL IMPACT/SUMMARY

Based on a similar volume of services, this would result in an estimated $230 to the City's General Fund (110) annually.

RESPECTFULLY SUBMITTED:

William Gallardo, City Manager
Prepared by: Alicia Brenner, Senior Fiscal Analyst
Concurrence: Cindy Russell, Administrative Services Director

Attachments

Resolution
Exhibit A - Fee Schedule

RESOLUTION NO. 2020-046

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BREA ADDING USER FEES FOR CERTAIN CITY SERVICES

A. RECITALS:

(i) The City Council has heretofore established fees for the provision of certain municipal services provided Citywide and by the Administrative Services Department, Police Services Department, and Public Works Department of the City. Costs to the City for providing these services have increased since their establishment.

(ii) Of the services provided by the departments referenced above, some services have been provided at a cost lower than the costs of providing such service, causing loss to the City and further increasing its financial burdens.

(iii) It is the intent of the City Council in adopting this Resolution to add certain user fees to more accurately reflect the current costs of providing such services, and to establish fees to offset the expense of providing those certain services.

(iv) On June 16, 2020, the City Council conducted a duly noticed public hearing concerning the fees increased in this Resolution.

(v) All legal prerequisites to the adoption of this Resolution have occurred.

B. RESOLUTION:

NOW, THEREFORE, be it is found, determined and resolved by the City Council of the City of Brea as follows:

1. All facts set forth in the Recitals, Part A, of this Resolution are true and correct.

2. The fee adjustments provided in this resolution shall become effective on July 1, 2020.

3. The City Council hereby approves and adopts the fees for certain services set forth in Exhibit "A" attached hereto and hereby incorporated by reference. Any and all provisions of prior resolutions of the City Council of the City of Brea establishing or modifying fees for the services set forth in Exhibit "A" are hereby repealed and replaced with the fees set forth in said Exhibit provided, however, that such repeal shall not excuse or affect the failure of any person or entity to pay any fee heretofore imposed upon such person or entity.

4. The fee amounts set forth in Exhibit "A" do not exceed the actual costs to the City of Brea in providing certain services.

5. The City Clerk shall certify to the adoption of this Resolution.

APPROVED AND ADOPTED this 16th day of June, 2020.

_____
Marty Simonoff, Mayor

ATTEST: _____
Lillian Harris-Neal, City Clerk

I, Lillian Harris-Neal, City Clerk of the City of Brea, do hereby certify that the foregoing Resolution was adopted at a regular meeting of the City Council of the City of Brea, held on the 16th day of June, 2020, by the following vote:

AYES: COUNCIL MEMBERS:

NOES: COUNCIL MEMBERS:

ABSENT: COUNCIL MEMBERS:

ABSTAIN: COUNCIL MEMBERS:

DATED: _____

_____
Lillian Harris-Neal, City Clerk

USER FEES – Exhibit A

Administrative Services Department

Service Fee/License/Permit	Current Fee	Proposed Fee
Sidewalk Vendor Permit Fee	$0.00	$20.00

Police Services Department

Service Fee/License/Permit	Current Fee	Proposed Fee
Parking Citation Payment Plan Implementation Fee		
Standard plans	$0.00	$10.50
Indigent plans	$0.00	$5.00

City of Brea

COUNCIL COMMUNICATION

TO: Honorable Mayor and City Council Members

FROM: Bill Gallardo, City Manager

DATE: 06/16/2020

SUBJECT: June 2, 2020 City Council Regular Meeting Minutes

RECOMMENDATION

Approve.

RESPECTFULLY SUBMITTED:

William Gallardo, City Manager
Prepared by: Victoria Popescu, Deputy City Clerk
Concurrence: Lillian Harris-Neal, City Clerk

Attachments

Draft Minutes

D R A F T

BREA CITY COUNCIL
SUCCESSOR AGENCY TO THE
BREA REDEVELOPMENT AGENCY
MEETING

MINUTES
June 2, 2020

CLOSED SESSION
6:00 p.m. - Council Chamber
Plaza Level

CALL TO ORDER / ROLL CALL - COUNCIL

Mayor Simonoff called the Closed Session to order at 6:00 p.m., Mayor Simonoff, Mayor Pro Tem Vargas and Coucilmembers Hupp and Marick were present in the Council Chambers; and Councilmember Parker was present via teleconference.

Present: Marick, Simonoff, Hupp, Parker, Vargas

1. **Public Comment**
   None.

Closed Session may convene to consider matters of purchase / sale of real property (G. C. §54956.8), pending litigation [G.C.§54956.9(d)(1)], potential litigation [G.C. §54956.9(d)(2)(3) or (4)], liability claims (G. C. §54961) or personnel items (G.C.§54957.6). Records not available for public inspection.

2. **Conference with Real Property Negotiators Pursuant to Government Code Section 54956.8.**
   Property: Chamber of Commerce Lease, 1 Civic Center Circle, Second Floor #2, Brea, CA
   City of Brea Negotiators: City Manager Bill Gallardo, Administrative Services Director, Cindy Russell
   Negotiating Party: Chamber of Commerce
   Under Negotiation: Price and Terms of Payment

3. **Conference with Real Property Negotiators Pursuant to Government Code Section 54956.8.**
   Property: Hotel Ground Lease, 900 E. Birch Street, Brea, CA (APN 319-101-43, 319-101-45 and a portion of 319-101-46) and Retail Court Ground Lease, 910 E. Birch Street, Brea, CA (portion of APN 319-101-46)
   City of Brea Negotiators: City Manager Bill Gallardo, Administrative Services Director, Cindy Russell
   Negotiating Parties: Windsor Capital Group on behalf of Nesbitt Partners Brea Ventures, Ltd.
   Under Negotiation: Price and Terms of Payment

4. **Conference with Legal Counsel Pursuant to Government Code Section 54956.9(d)(4) - Anticipated Litigation.** Initiation of Litigation: 1 potential case.

Mayor Simonoff adjourned the Closed Session at 6:20 p.m.

STUDY SESSION
6:45 p.m. - Council Chamber
Plaza Level

CALL TO ORDER / ROLL CALL - COUNCIL

Mayor Simonoff called the Study Session to order at 6:45 p.m., Mayor Simonoff, Mayor Pro Tem Vargas and Coucilmembers Hupp and Marick were present in the Council Chambers; and Councilmember Parker was present via teleconference.

5. Public Comment
None.

6. Clarify Regular Meeting Topics
Mayor Pro Tem Vargas requested Item 24, Lease Agreements between the City of Brea and the Tomlinson Families for use of California Domestic Water Company Stock, be continued to the next regular City Council meeting. With Council concurrence, the item was continued to the next regular City Council meeting.

REPORT

7. Council Member Report/Requests
Mayor Pro Tem Vargas announced that he will be deployed for three (3) months and will participate in meetings via teleconference until October.

Councilmember Parker announced that the Orange County Sanitation District has a half billion dollars for construction projects to stimulate the economy.

Mayor Simonoff adjourned the Study Session at 6:51 p.m.

GENERAL SESSION
7:00 p.m. - Council Chamber
Plaza Level

CALL TO ORDER/ ROLL CALL - COUNCIL

Mayor Simonoff called the General Session to order at 7:01 p.m., Mayor Simonoff, Mayor Pro Tem Vargas and Coucilmembers Hupp and Marick were present in the Council Chambers; and Councilmember Parker was present via teleconference.

Mayor Simonoff provided updates related to the COVID-19 pandemic and explained how the City is responding to the reopening guidelines.

8. Pledge of Allegiance
City Attorney Boga led the Pledge of Allegiance.

9. Invocation
Ben Tabbal, Living Hope Community Church, delivered the Invocation.

10. Presentation: Lambert/57 Update
Deputy Public Works Director Ho provided a PowerPoint presentation to the Council and spoke about the project recap; project scope; current status of the project; remaining items; summary of time left to estimated completion; a continued efforts between the City, Caltrans and the project contractor.

Mayor Pro Tem Vargas inquired as to when the construction of the sound walls will take place.

Deputy Public Works Director Ho indicated the sound walls are scheduled to be completed in March 2021.

11. Report - Prior Study Session

Mayor Simonoff indicated that Item 24, Lease Agreements between the City of Brea and the Tomlinson Families for use of California Domestic Water Company Stock, will be postponed to the next City Council Meeting.

12. Matters from the Audience

Written comments were accepted via email at cityclerksgroup@cityofbrea.net in advance of the meeting.

City Clerk Harris-Neal summarized the following comments aloud:

Laurel Mathews stated that she would like to request that police services budget be reduced in 2020-21 to direct the funds to education; housing and planning; and active transportation. She also provided reasons for her request and thanked Council for their service to the community.

Blake Perez suggested that the significant investment the City makes in policing be invested in programming that builds and nurtures mutual trust between the community and the men and women tasked with protecting it. He also indicated that he supports policies encouraging the development of workforce affordable housing, like the Mercury Project and that the City continue investing in community services, including the arts.

Lauren Barnes suggested that Council reduce the police services budget. She stated that the funds should be allocated to education and schools for ethnic studies and an educator with a cultural background. She also stated that if the police budget remains the same, the police department should invest the funds into body cameras and the necessary storage systems for videos.

Chris Suder, owner, Club Pilates, stated that Club Pilates is dedicated to creating a welcoming place where the community can become healthier, both physically and mentally. He also provided information related to what precautions Club Pilates is taking to reduce the spread of COVID-19, which included reduced studio class size; adjusted studio policies; hands off corrections; contact less check-in; equipment usage; class modifications; and studio and equipment sanitization.

Cesar Covarrubias, The Kennedy Commission, provided a letter regarding the Mercury Project. He stated that the Commission supports the approval of much needed new affordable housing in the City, and urged the City to deepen the affordability levels of the proposed units to make it truly accessible to lower income families. The Commission provided affordability suggestions for the project

The following comments were made by individuals present in the Council Chambers:

Stephanie Wade, Field Representative for the Office of Congressman Gil Cisneros, indicated that the Congressman sends his congratulations for the reopening of City offices to the public and also that he is appreciative of the services the City has been providing to the senior community. She also commended the Brea Police Department for how they handled the peaceful protest earlier in the day.

Dwight Manley spoke about the Mercury project and indicated that the project does not include any government subsidy's towards affordable living. He spoke about the Mercury development being the first of its kind in the County to offer affordable living so without the use of any tax dollars. He also thanked the protestors for protesting peacefully as well as the Brea Police Department for their handling of the protest.

Keith Fullington, spoke about cul de sac's in the City, and suggested the they become "no parking" areas. He also spoke about the recent City special events canceled due to the COVID-19 pandemic and requested that as the City begins to reopen, the Council reconsider holding said events.

13. Response to Public Inquiries - Mayor / City Manager

City Manager Gallardo responded to public inquiries.

PUBLIC HEARING - *This portion of the meeting is for matters that legally require an opportunity for public input. Audience participation is encouraged and is limited to 5 minutes per speaker.*

14. Public Hearing to Consider Levying an Assessment for Landscape and Lighting Maintenance Districts (LLMDs) #1, 2, 3, 4, 5, 6 and 7 for Fiscal Year 2020-2021

Public Works Superintendent Bowlus presented the details of the staff report, including requirements per legislation; public hearing process; public notification; incremental assessment increases in Districts 3 and 5; and noted that there were no comments received in response to the public notice of the proposed assessments.

Councilmember Parker inquired if all assessments are in compliance with State law.

Public Works Superintendent Bolwus confirmed that all assessments are in compliance with State law.

Mayor Simonoff opened the public hearing. Seeing no members of the public wishing to address the Council on the item, Mayor Simonoff closed the public hearing.

Motion was made by Council Member Parker, seconded by Council Member Hupp to adopt Resolution Nos. 2020-035 through 2020-041, levying assessments for Fiscal Year 2020-2021.

AYES: Council Member Marick, Mayor Simonoff, Council Member Hupp, Council Member Parker, Mayor Pro Tem Vargas

Passed

ADMINISTRATIVE ITEMS - *This agenda category is for City Council consideration of a wide variety of topics related to the City's operations. Public comments regarding items in this section should be presented during "Matters from the Audience."*

15. Ordinance No. 1215 approving Zone Change ZC 20-02, changing the zoning at 109 Lilac Lane from Public Facilities to Single Family Residential (Equestrian Overlay)

City Attorney Boga read Ordinance No. 1215 by title.

Motion was made by Council Member Hupp, seconded by Mayor Pro Tem Vargas to adopt Ordinance No. 1215, an Ordinance of the City of Brea approving Zone Change ZC 20-02 and amending the Zoning Map regarding the same; to permit the development of a single-family home, accessory structures and private equestrian facilities at 109 Lilac Lane, and making findings in support thereof.

AYES: Council Member Marick, Mayor Simonoff, Council Member Hupp, Council Member Parker, Mayor Pro Tem Vargas

Passed

16. Adopt Ordinance No. 1214 approving Planned Community Master Plan No, PCMP 19-01, and related Zone Change No. ZC 19-01 and Development Agreement No DA 19-01, for the development of 114 multifamily on a 1.01-acre parcel located at the southeast corner of Mercury Lane and Berry Street

City Attorney Boga read Ordinance No. 1214 by title.

Motion was made by Council Member Hupp, seconded by Council Member Parker to adopt Ordinance No. 1214, approving Zone Change No. ZC 19-01, Planned Community Master Plan No. PCMP 19-01, and Development Agreement No. DA 19-01 for the Mercury Residential Development Proposal at the Southeast Corner of Mercury Lane and Berry Street.

AYES: Council Member Marick, Mayor Simonoff, Council Member Hupp, Council Member Parker, Mayor Pro Tem Vargas

Passed

17. Discussion of the Proposed Fiscal Year 2020-21 Operating and Seven-Year Capital Improvement Program Budgets

Administrative Services Director Russell provided a PowerPoint presentation on the details of the staff report, including City Council top priorities and projects; FY 2020-21 budget process; FY 2020-21 budget highlights; current community employment levels; 2020-21 General Fund expenditures; sales tax segment changes; sales tax projections; property tax projections; transient occupancy tax projections; efforts to close the budget gap; assumptions; and five year projections.

Mayor Pro Tem Vargas inquired as to the anticipated date the hotel at the Hines development is slated to open.

City Manager Gallardo indicated that the City received a letter from the proposed Marriott hotel indicating that there may be delays. He also clarified that occupancy dropped considerably at the Embassy Suites hotel and as a result, the Embassy Suites closed for a short period of time, however the hotel is back to accommodating guests.

Administrative Services Director Russell continued her presentation, and spoke about COVID impacts on the PERS rates and FY 2020-21 mitigation measures.

Discussion ensued related to insurance claims for economic recovery and economic relief currently in the state legislature.

Administrative Services Director Russell suggested the Council put decision packages on-hold for the time being until the mid-year budget update in order to better understand the City's funding position and indicated that the suggestion to put decision packages on hold was an effort to hold on to funds until better information is available.

Councilmember Marick noted that some packages may increase efficiency due to personnel vacancies.

Councilmember Hupp spoke about areas in the decision packages which relate to repairs or replacements which constitute current safety issues, and noted that she feels these should be prioritized if the funds are available.

Councilmember Parker concurred with Councilmember Hupp and inquired as to a dedicated vehicle for the homeless liaison officer.

Administrative Services Director Russell led a discussion related to each of the on-hold decision packages.

Discussion ensued related to the personnel decision package.

Police Chief Burks explained the justification for a full time Human Resources Technician position within the Police Services Department; and spoke about the different vehicle accommodations the homeless liaison officer requires, and how said needs differ from a traditional patrol vehicle. He also spoke about the difficulty of disposing of vehicles purchased using the Narcotics Asset Seizure Funds.

Discussion ensued related to practices in refurbishment and purchasing of vehicles.

Councilmember Marick expressed support for protecting the General Fund as best possible and to hold off on until the mid-year budget update to make a decision on these expenditures, unless there are other creative solutions.

The Council concurred to hold off on the NEOGOV Human Resources Management Software, Corporate Credit Card Expense Management and Reconciliation Software purchases, and the addition of a full-time Human Resources Technician Position with the Police Services Department until the mid-year budget review. The Council also concurred to hold off on purchasing a new police supervisor vehicle until the mid-year budget review, unless there is another creative solutions to extend

the life of the current vehicle unit that time.

The Council also concurred to move forward with the following decision package items: DNS Monitoring and Protection Software and the Police Online Citizen Reporting Software.

Police Chief Burks spoke about the cost and involvement surveillance cameras and the storage of surveillance footage.

Discussion ensued related to individual line items under the BCC Equipment and Facility Improvements. Council concurred to move forward with the following items related to facility improvements: Meeting Rooms/Art Studio Ceiling Tiles; Tiny Tots Chairs/Kid Watch Table/Kid Watch Gate/Playground Light; Kid Watch Infant Area System; and Resource Center safety items/Keyfob door.

The Council concurred to hold off on the Brea War Memorial Paver Purchase; Curtis Theater Equipment Upgrades; Brea Loves Art; Eastside Concert in the Park; and Cultural Arts Master Plan.

The Council concurred to move forward with the new police gas mask purchase and SWAT helmet replacement purchase decision package items.

Administrative Services Director Russell provided staff's recommendation and inquired if the Council would either support using excess reserves to close the General Fund budget gap in the total amount of $1.70 million and set-aside any remainder to pay down the City's unfunded liability; or to continue with the action to set-aside $2.5 million toward the City's unfunded OPEB liability and use the reminder along with Budget Stabilization Reserves to temporarily close the budget gap.

Council concurred to use excess reserves to close the General Fund budget gap in the total amount of $1.70 million and set-aside any remainder to pay down the City's unfunded liability and in six-months work towards continuing with the action to set-aside $2.5 million towards the City's unfunded OPEB liability.

Administrative Services Director Russell also spoke about proposed new user fees; and the FY 2020-21 Successor Agency Budget.

Deputy Director of Public Works Ho provided a PowerPoint presentation on the details of the proposed Seven Year Capital Improvement Program (CIP)for FY 2020-21 to FY 2026-27, including CIP goals and priorities, water infrastructure and investment in streets and facilities; funding sources; continuing appropriations; new FY 20-21 appropriations; and the proposed FY 20-21 CIP summary.

Councilmember Parker expressed interest in improving sidewalks throughout the City and widening sidewalks on Berry Street.

Discussion ensued related to ongoing improvements in the area of Berry Street leading to the Tracks, and other infrastructure improvements which would be required to improve walk ability of sidewalks in that area.

Councilmember Parker spoke about CIP No. 7323, Country Lane Street Rehabilitation project, and indicated this project should be prioritized due to the current conditions of the streets in the area. He also spoke about CIP No. 7964, Rehabilitate Landfill Access Road on Valencia Avenue, and inquired what the City is doing to address damage due to water flow. He also clarified that all projects should be planned and coordinated in proper order.

Deputy Director of Public Works Ho indicated the repairs are due to degradation from years of truck traffic.

18. Urgency Ordinance No. 1216 for the Extension of Payment Deadlines, Waiver of Delinquency Penalties and Late Fees and the Authorization of Payment Plans

Revenue and Budget Manager Madrazo presented the details of the staff report, noting that no late fees have been charged since March; revenue lost to the Water Enterprise Funds; Transient Occupancy Tax and Business License Tax payment deadline extensions; State mandate to not shut off water; and account management plans.

Mayor Pro Tem Vargas requested clarification on deadline extensions.

Revenue and Budget Manager Madrazo indicated that deadline extensions and payment arrangements are specific to each fee.

Discussion ensued related to Transient Occupancy Tax collection; the 90-day extension period; and the requirements of hotels to collect the tax and remit payment to the City.

City Attorney Boga read the title of the Ordinance.

Motion was made by Mayor Pro Tem Vargas, seconded by Council Member Hupp to adopt Urgency Ordinance No. 1216, temporarily extending deadlines for Transient Occupancy Tax (TOT), Business License Tax, certain permit fees, and utility bill payments; waiving delinquency penalties and late fees and authorizing the City Manager or designee to execute related payment plans. This ordinance requires a four-fifths vote for adoption whereupon it will take effect immediately.

AYES: Council Member Marick, Mayor Simonoff, Council Member Hupp, Council Member Parker, Mayor Pro Tem Vargas

Passed

CONSENT CALENDAR - *The City Council/Successor Agency approves all Consent Calendar matters with one motion unless Council/Agency or Staff requests further discussion of a particular item. Items of concern regarding Consent Calendar matters should be presented during "Matters from the Audience."*

CITY COUNCIL - CONSENT

19. May 12, 2020 Special City Council Meeting Minutes

The City Council approved the May 12, 2020 Special City Council Meeting Minutes.

20. May 19, 2020 City Council Regular Meeting Minutes

The City Council approved the May 19, 2020 City Council Regular Meeting Minutes.

21. May 21, 2020 Special City Council Meeting Minutes

The City Council approved the May 21, 2020 Special City Council Meeting Minutes.

22. November 3, 2020 General Municipal Election Authorization and Consolidation Request

The City Council adopted Resolution No. 2020-042 calling and giving notice of the holding of a General Municipal Election on Tuesday, November 3, 2020 for the election of certain officers as required by the provisions of the laws of the State of California relating to General Law cities; and adopted Resolution No. 2020-043 requesting the Board of Supervisors of the County of Orange to consolidate a General Municipal Election held on November 3, 2020 with the Statewide General Election to be hold on that date pursuant to Section 10403 of the Elections Code.

23. Maintenance Agreement with the State of California's Department of Transportation for the intersection Overhead Street Name Signs on SR-90 & SR-142

The City Council approved the agreement.

24. Lease Agreements between the City of Brea and the Tomlinson Families for use of California Domestic Water Company Stock

The City Council continued this item to the next regular City Council Meeitng.

25. Monthly Report of Investments for the City of Brea for Period Ending April 30, 2020
The City Council received and filed the Monthly Report of Investments for the City of Brea for Period Ending April 30, 2020.

26. City Disbursement Registers for May 22 and 29, 2020
The City Council received and filed the City Disbursement Registers for May 22 and 29, 2020.

Motion was made by Mayor Pro Tem Vargas, seconded by Council Member Hupp to approve City Council Consent Items 19-23, and 25-26. Noting that Item 24 is continued to the next regular City Council Meeting.

AYES: Council Member Marick, Mayor Simonoff, Council Member Hupp, Council Member Parker, Mayor Pro Tem Vargas

Passed

CITY/ SUCCESSOR AGENCY - CONSENT

27. Monthly Report of Investments for the Successor Agency to the Brea Redevelopment Agency for Period Ending April 30, 2020
The City Council, as the Successor Agency, received and filed the Monthly Report of Investments for the Successor Agency to the Brea Redevelopment Agency for Period Ending April 30, 2020.

28. Successor Agency Disbursement Register for May 29, 2020
The City Council, as the Successor Agency, received and filed the Successor Agency Disbursement Register for May 29, 2020.

Motion was made by Council Member Hupp, seconded by Mayor Pro Tem Vargas to approve City/Successor Agency Consent Items 27 and 28.

AYES: Council Member Marick, Mayor Simonoff, Council Member Hupp, Council Member Parker, Mayor Pro Tem Vargas

Passed

ADMINISTRATIVE ANNOUNCEMENTS

29. City Manager
City Manager Gallardo indicated that the peaceful protests in the City have ended and commended the Police Department for their hard work to make the peaceful protest successful.

30. City Attorney
None.

31. Council Requests
None.

COUNCIL ANNOUNCEMENTS
Mayor Simonoff wished City Clerk Harris-Neal a happy birthday.

ADJOURNMENT
Mayor Simonoff adjourned the General Session at 9:17 p.m.

Respectfully submitted,

The foregoing minutes are hereby approved this 16th day of June, 2020.

_____

Lillian Harris-Neal, City Clerk

_____

Marty Simonoff, Mayor

City of Brea

COUNCIL COMMUNICATION

TO: Honorable Mayor and City Council Members

FROM: Bill Gallardo, City Manager

DATE: 06/16/2020

SUBJECT: Lease Agreements between the City of Brea and the Tomlinson Families for use of California Domestic Water Company Stock

RECOMMENDATION

Approve lease agreements

BACKGROUND/DISCUSSION

For the last 39 years, the City of Brea has leased water shares from the Tomlinson Families, who currently own 188 shares of California Domestic Water Company (Cal Domestic) stock. The lease of these shares allows the City to purchase Cal Domestic water to supplement the water the City of Brea imports from the Municipal Water District of Orange County (MWDOC). The Cal Domestic water is less costly to purchase than the water provided by MWDOC and, as such, the City seeks to secure the rights to purchase this water whenever possible.

There are two agreements for this transaction. One agreement is for eight (8) shares and the other agreement is for one hundred and eighty (180) shares. The individual Tomlinson family members are named within each respective agreement. Both current lease agreements were executed in March 2001 and expire on June 30, 2020. Staff is recommending to enter into agreements with the Tomlinson Families effective July 1, 2020 through June 30, 2035 in order to formalize the use of this water stock and ensure that the water rate payers of the City of Brea receive the best possible value.

COMMISSION/COMMITTEE RECOMMENDATION

The Finance Committee reviewed staff's recommendation at their May 26, 2020 meeting and recommended to proceed.

FISCAL IMPACT/SUMMARY

Approval of these Lease Agreements will result in long-term savings to the water rate payers of the City of Brea. The savings will vary each year, but will be approximately $29,000 per year. Payment for leasing of shares will come from the Water Fund and there is no impact to the General Fund. The methodology for calculation of annual lease payment amount is included in Exhibit A of the agreements.

RESPECTFULLY SUBMITTED:

William Gallardo, City Manager
Prepared by: Rudy Correa, Interim Superintendent
Concurrence: Tony Olmos, P.E., Public Works Director

Attachments

Agreement - 8 Shares
Agreement - 180 Shares

LEASE OF USE OF WATER INCIDENT TO OWNERSHIP OF EIGHT SHARES OF CALIFORNIA DOMESTIC WATER COMPANY STOCK

This lease ("Lease") is made and entered into effective July 1, 2020 by and among the City of Brea, a California municipal corporation ("City" hereinafter) and the William M. Tomlinson, II Irrevocable Trust (hereinafter referred to as "Tomlinson").

A. WHEREAS, Tomlinson owns Eight (8) shares of stock in the California Domestic Water Company, a mutual water company ("Water Company" hereinafter), and Tomlinson has historically leased those shares to City on an annual basis; and

B. WHEREAS, the prior lease between the parties dated July 1, 2001 will expire by its terms as of June 30, 2020, and City's final annual rent payment thereunder is to be made to Tomlinson by July 30, 2020; and

C. WHEREAS, the parties desire to enter into a new lease to afford City access to purchase, from Water Company, additional water from the San Gabriel River System.

NOW, THEREFORE, in consideration of the mutual covenants and promises herein, the parties hereto agree as follows:

1. Lease. Tomlinson hereby leases to City, and City leases from Tomlinson, the use of water incident to the ownership of 8 shares of Water Company stock owned by Tomlinson. City shall pay all assessments imposed on those 8 shares during the term hereof.

2. Term. The term of this Lease shall be fifteen (15) years (July 1-June 30) commencing on July 1, 2020 and concluding on June 30, 2035.

3. Rent. City shall pay rent to Tomlinson for the use of the water incident to the shares within thirty (30) days of the conclusion of each fiscal year (July 1-June 30) ("FY" hereinafter) during the term hereof. The amount of rent due and payable for any given FY shall be calculated as follows:

a. There shall be derived the total of City's annual cost items related to its lease of the stock during the FY, as follows:

(i) All assessments imposed and/or levied on the 8 shares and paid by City; plus

(ii) Water Company's charges paid by City for the water delivered by Water Company to City incident to the 8 shares; plus

(iii) City's costs of pumping water so delivered by Water Company for delivery to City's water customers.

b. Determine the amount of water in acre-feet ("AF") that City had available from the 8 shares as per the allocation per share by Water Company for the FY and

determine the cost that the Metropolitan Water District of Southern California ("MWD") would have charged City as of June 30 of the FY for the amount of water available from Water Company based on the 8 shares.

c. The cost derived under 3.a above shall be deducted from the value calculated under 3.b above. The annual rent due under this Lease for the FY shall be seventy-five percent (75%) of the resulting value.

d. The minimum annual rent per share during the term of this Lease is One Hundred Dollars ($100.00) per share, which is Eight Hundred Dollars ($800.00) total per year for the 8 shares.

e. The method of calculation of annual rent under this Section 3 is illustrated in **Exhibit A** attached hereto and incorporated herein by this reference.

4. Payment of Rent. All rent payable hereunder shall be paid to Tomlinson, Post Office Box 759, Brea, California, 92822-0759, or at such other address of which City is made aware in writing by the Tomlinsons pursuant to Section 8 hereof.

5. No Evidence of Fair Market Value. City is leasing the use of the water incident to ownership of the stock for the purpose of providing a supply of water to City from the San Gabriel River. City and Tomlinson agree that this Lease does not reflect market income or value for the substantial assets of Water Company, including its pumping, storage and distribution facilities, real estate, or improvements. City agrees that this lease of the use of water incident to the stock is not a transaction within the meaning of Sections 814 through 819 inclusive of the California Evidence Code. City represents, warrants and agrees that the terms of this transaction shall not be used, for any purpose (including leases of stock from third parties) in calculating the fair market value of either the water or the stock, whether as a comparable transaction or as a part of the income approach to value. City agrees that the terms of this transaction shall not be used as evidence in any proceeding, and that the transaction shall be excluded from evidence under Section 822(a)(1) or (2) of the California Evidence Code.

6. Disposition of Water Company; Early Termination. In the event that over fifty-one percent (51%) of the stock of Water Company is acquired, or Water Company is merged or its assets are sold, this Lease shall terminate early without any liability to either Tomlinson or City. Upon termination, City shall have no claim for compensation as against Tomlinson and City shall not be entitled to any compensation or consideration from the sale, merger, or acquisition. City shall pay a pro rata share of annual rent under Sections 3 and 4 hereof based on how much of the FY has passed when early termination occurs under this Section 6.

7. Title. Tomlinson shall retain all right, title and interest in and to the subject shares of stock, including, but not limited to, the right to vote those shares in reference to the governance of Water Company and any other corporate matter requiring a vote of shareholders. By executing this Lease, City hereby waives any right it may have to assert now or in the future, that the water made available to it pursuant to this Lease has been dedicated to public use either expressly, impliedly, or by operation of law. The parties agree that no water right shall accrue in favor of City by its use of water incident to the shares of stock subject to this Lease.

8. Notices. All notices or other communications required or desired to be given under this Lease shall be in writing and shall be hand-delivered, or sent by the United States Postal Service with tracking or other delivery confirmation. Each such notice or communication shall be deemed to be duly given when delivered. Each such notice or communication shall be addressed as follows, or to such other address as a party may designate by written notice to the other party:

If to City:	William Gallardo, City Manager 1 Civic Center Circle Brea, CA 92821
With a copy to:	Tony Olmos, Public Works Director 1 Civic Center Circle Brea, CA 92821
If to Tomlinson:	William M. Tomlinson Tomlinson Management, Inc. P.O. Box 759 Brea, CA 92822-0759
With a copy to:	Alfred E. Smith, Esq. Nossaman LLP 777 Figueroa St., 34th Floor Los Angeles CA, 90017

9. Entire Agreement. This Lease contains the entire understanding between the parties with respect to its subject matter, and supersedes all prior agreements, oral or written, and all prior or contemporaneous discussions or negotiations. This Lease cannot be amended or modified except in writing signed by both parties.

10. No Waiver. Any failure or delay on the part of either party to exercise any right under this Lease shall not constitute a waiver of the right, and shall not preclude such party from exercising or enforcing the right, or any other provision of this Lease, on any subsequent occasion.

11. Mutual Drafting. Each party has had the opportunity to be represented by counsel of its choice in negotiating this Lease. Therefore, this Lease shall be deemed to have been negotiated and prepared jointly by the parties and shall be construed without regard to any presumption or rule requiring construction or interpretation against the drafting party.

12. Headings; Section References. Captions and headings appearing in this Lease are inserted solely as reference aids for ease and convenience; they shall not be used in construing the intent or effect of such provisions.

13. Binding Effect. This Lease shall be binding on and inure to the benefit of the parties, and their respective successors and assigns.

14. Attorney's Fees. In the event a dispute arises concerning this Lease, the party not prevailing in such dispute shall pay any and all costs and expenses incurred by the other party in enforcing or establishing its rights hereunder, including, without limitation, court costs, attorney's fees and other related expenses.

15. Governing Law. This Lease has been prepared, negotiated and executed in, and shall be construed in accordance with the laws of, the State of California.

16. Execution in Counterparts. This Lease may be executed in two or more counterparts, each of which shall be deemed an original, but all of which together shall constitute the same agreement.

17. Authority and Signatures. The individuals executing this Lease represent and warrant that they have the right, power, legal capacity and authority to enter into and to execute this Lease on behalf of the respective party.

[SIGNATURES ON FOLLOWING PAGE(S)]

IN WITNESS WHEREOF, the parties have entered into this Lease, effective July 1, 2020.

CITY OF BREA

_____ Dated: _____ ___, 2020
By: Marty Simonoff
Its: Mayor

_____ Dated: _____ ___, 2020
Attest: Lillian Harris-Neal
Its: City Clerk

WILLIAM M. TOMLINSON, II IRREVOCABLE TRUST

_____ Dated: May 21, 2020
William M. Tomlinson

Exhibit A

1. Example Calculation. If in a hypothetical FY,

- Assessments are imposed and/or levied and paid by City in the amount of $25.00/share;
- Water Company's charges paid by City for water delivered by Water Company to City incident to the shares are $6,000.00;
- City's costs of pumping the water delivered by Water Company to City for delivery to City's customers are $75.00/AF for 12 AF;
- City had 1.5 AF available per share, or 12 AF total incident to the 8 shares, per the allocation by Water Company; and
- MWD would have charged $1,078.00/AF as of June 30;[1]

then the calculation of annual rent under the Lease for the hypothetical FY would be as follows:

Calculation under 3.a		
3.a(i)	$25.00/share x 8 shares =	$200
3.a(ii)	Total Water Company charges paid by City for water delivered incident to the shares =	$6,000
3.a(iii)	$75.00/AF x 12 AF delivered =	$900
		$7,100
Calculation under 3.b		
	$1,078.00/AF x 12 AF available =	$12,936
Calculation of annual rent under 3.c		
3.b		$12,936
3.a		($7,100)
		$5,836
	Annual rent for the FY = 75% x $5,836 =	**$4,377.00**

2. Accounting. Along with its annual payment of rent under Sections 3 and 4 of this Lease, City shall provide a written annual accounting to the Tomlinsons with the information shown above. Upon request by the Tomlinsons, City shall provide any additional information or documentation necessary to support its calculations.

[1] MWD Full-Service Treated Tier 1 rate in effect as of June 30, 2020 is $1,078/AF.

LEASE OF USE OF WATER INCIDENT TO OWNERSHIP OF 180 SHARES OF CALIFORNIA DOMESTIC WATER COMPANY STOCK

This lease ("Lease") is made and entered into effective July 1, 2020 by and among the City of Brea, a California municipal corporation ("City" hereinafter) and FC & MK Tomlinson, LLC (hereinafter referred to as "the Tomlinsons").

A. WHEREAS, the Tomlinsons own One Hundred Eighty (180) shares of stock in the California Domestic Water Company, a mutual water company ("Water Company" hereinafter), and the Tomlinsons have historically leased those shares to City on an annual basis; and

B. WHEREAS, the prior lease between the parties, dated July 1, 2001 will expire by its terms as of June 30, 2020, and City's final annual rent payment thereunder is to be made to the Tomlinsons by July 30, 2020; and

C. WHEREAS, the parties desire to enter into a new lease to afford City access to purchase, from Water Company, additional water from the San Gabriel River System.

NOW, THEREFORE, in consideration of the mutual covenants and promises herein, the parties hereto agree as follows:

1. Lease. The Tomlinsons hereby lease to City, and City leases from the Tomlinsons, the use of water incident to the ownership of 180 shares of Water Company stock owned by the Tomlinsons. City shall pay all assessments imposed on those 180 shares during the term hereof.

2. Term. The term of this Lease shall be fifteen (15) years (July 1-June 30) commencing on July 1, 2020 and concluding on June 30, 2035.

3. Rent. City shall pay rent to the Tomlinsons for the use of the water incident to the shares within thirty (30) days of the conclusion of each fiscal year (July 1-June 30) ("FY" hereinafter) during the term hereof. The amount of rent due and payable for any given FY shall be calculated as follows:

a. There shall be derived the total of City's annual cost items related to its lease of the stock during the FY, as follows:

(i) All assessments imposed and/or levied on the 180 shares and paid by City; plus

(ii) Water Company's charges paid by City for the water delivered by Water Company to City incident to the 180 shares; plus

(iii) City's costs of pumping water so delivered by Water Company for delivery to City's water customers.

b. Determine the amount of water in acre-feet ("AF") that City had available from the 180 shares as per the allocation per share by Water Company for the FY and determine the cost that the Metropolitan Water District of Southern California ("MWD") would have charged City as of June 30 of the FY for the amount of water available from Water Company based on the 180 shares.

c. The cost derived under 3.a above shall be deducted from the value calculated under 3.b above. The annual rent due under this Lease for the FY shall be seventy-five percent (75%) of the resulting value.

d. The minimum annual rent per share during the term of this Lease is One Hundred Dollars ($100.00) per share, which is Eighteen Thousand Dollars ($18,000.00) total per year for the 180 shares.

e. The method of calculation of annual rent under this Section 3 is illustrated in **Exhibit A** attached hereto and incorporated herein by this reference.

4. Payment of Rent. All rent payable hereunder shall be paid to the Tomlinsons, Post Office Box 759, Brea, California, 92822-0759, or at such other address of which City is made aware in writing by the Tomlinsons pursuant to Section 8 hereof.

5. No Evidence of Fair Market Value. City is leasing the use of the water incident to ownership of the stock for the purpose of providing a supply of water to City from the San Gabriel River. City and the Tomlinsons agree that this Lease does not reflect market income or value for the substantial assets of Water Company, including its pumping, storage and distribution facilities, real estate, or improvements. City agrees that this lease of the use of water incident to the stock is not a transaction within the meaning of Sections 814 through 819 inclusive of the California Evidence Code. City represents, warrants and agrees that the terms of this transaction shall not be used, for any purpose (including leases of stock from third parties) in calculating the fair market value of either the water or the stock, whether as a comparable transaction or as a part of the income approach to value. City agrees that the terms of this transaction shall not be used as evidence in any proceeding, and that the transaction shall be excluded from evidence under Section 822(a)(1) or (2) of the California Evidence Code.

6. Disposition of Water Company. In the event that over fifty-one percent (51%) of the stock of Water Company is acquired, or Water Company is merged or its assets are sold, this Lease shall terminate without any liability to either the Tomlinsons or City. Upon termination, City shall have no claim for compensation as against the Tomlinsons and City shall not be entitled to any compensation or consideration from the sale, merger, or acquisition. City shall pay a pro rata share of annual rent under Sections 3 and 4 hereof based on how much of the FY has passed when early termination occurs under this Section 6.

7. Title. The Tomlinsons shall retain all right, title and interest in and to the subject shares of stock, including, but not limited to, the right to vote those shares in reference to the governance of Water Company and any other corporate matter requiring a vote of shareholders. By executing this Lease, City hereby waives any right it may have to assert now or in the future, that the water made available to it pursuant to this Lease has been dedicated to public use either expressly, impliedly, or by operation of law. The parties agree that no water right shall accrue in favor of City by its use of water incident to the shares of stock subject to this Lease.

8. Notices. All notices or other communications required or desired to be given under this Lease shall be in writing and shall be hand-delivered, or sent by the United States Postal Service with tracking or other delivery confirmation. Each such notice or communication shall be deemed to be duly given when delivered. Each such notice or communication shall be addressed as follows, or to such other address as a party may designate by written notice to the other party:

If to City:	William Gallardo, City Manager 1 Civic Center Circle Brea, CA 92821
With a copy to:	Tony Olmos, Public Works Director 1 Civic Center Circle Brea, CA 92821
If to the Tomlinsons:	John Tomlinson P.O. Box 759 Brea, CA 92822-0759
With a copy to:	Alfred E. Smith, Esq. Nossaman LLP 777 Figueroa St., 34th Floor Los Angeles CA, 90017

9. Entire Agreement. This Lease contains the entire understanding between the parties with respect to its subject matter, and supersedes all prior agreements, oral or written, and all prior or contemporaneous discussions or negotiations. This Lease cannot be amended or modified except in writing signed by both parties.

10. No Waiver. Any failure or delay on the part of either party to exercise any right under this Lease shall not constitute a waiver of the right, and shall not preclude such party from exercising or enforcing the right, or any other provision of this Lease, on any subsequent occasion.

11. Mutual Drafting. Each party has had the opportunity to be represented by counsel of its choice in negotiating this Lease. Therefore, this Lease shall be deemed to have been

negotiated and prepared jointly by the parties and shall be construed without regard to any presumption or rule requiring construction or interpretation against the drafting party.

12. Headings; Section References. Captions and headings appearing in this Lease are inserted solely as reference aids for ease and convenience; they shall not be used in construing the intent or effect of such provisions.

13. Binding Effect. This Lease shall be binding on and inure to the benefit of the parties, and their respective successors and assigns.

14. Attorney's Fees. In the event a dispute arises concerning this Lease, the party not prevailing in such dispute shall pay any and all costs and expenses incurred by the other party in enforcing or establishing its rights hereunder, including, without limitation, court costs, attorney's fees and other related expenses.

15. Governing Law. This Lease has been prepared, negotiated and executed in, and shall be construed in accordance with the laws of, the State of California.

16. Execution in Counterparts. This Lease may be executed in two or more counterparts, each of which shall be deemed an original, but all of which together shall constitute the same agreement.

17. Authority and Signatures. The individuals executing this Lease represent and warrant that they have the right, power, legal capacity and authority to enter into and to execute this Lease on behalf of the respective party.

[SIGNATURES ON FOLLOWING PAGE(S)]

IN WITNESS WHEREOF, the parties have entered into this Lease, effective July 1, 2020.

CITY OF BREA

_____ Dated: _____ ___, 2020

By: Marty Simonoff
Its: Mayor

_____ Dated: _____ ___, 2020

Attest: Lillian Harris-Neal
Its: City Clerk

FC & MK TOMLINSON, LLC

_____ Dated: May 21, 2020

John Tomlinson

Exhibit A

1. Example Calculation. If in a hypothetical FY,

- Assessments are imposed and/or levied and paid by City in the amount of $25.00/share;
- Water Company's charges paid by City for water delivered by Water Company to City incident to the shares are $135,000.00;
- City's costs of pumping the water delivered by Water Company to City for delivery to City's customers are $75.00/AF for 270 AF;
- City had 1.5 AF available per share, or 270 AF total incident to the 180 shares, per the allocation by Water Company; and
- MWD would have charged $1,078.00/AF as of June 30;[1]

then the calculation of annual rent under the Lease for the hypothetical FY would be as follows:

Calculation under 3.a		
3.a(i)	$25.00/share x 180 shares =	$4,500
3.a(ii)	Total Water Company charges paid by City for water delivered incident to the shares =	$135,000
3.a(iii)	$75.00/AF x 270 AF delivered =	$20,250
		$159,750
Calculation under 3.b		
	$1,078.00/AF x 270 AF available =	$291,060
Calculation of annual rent under 3.c		
3.b		$291,060
3.a		($159,750)
		$131,310
	Annual rent for the FY = 75% x $131,310 =	**$98,482.50**

2. Accounting. Along with its annual payment of rent under Sections 3 and 4 of this Lease, City shall provide a written annual accounting to the Tomlinsons with the information shown above. Upon request by the Tomlinsons, City shall provide any additional information or documentation necessary to support its calculations.

[1] MWD Full-Service Treated Tier 1 rate in effect as of June 30, 2020 is $1,078/AF.

City of Brea

COUNCIL COMMUNICATION

TO: Honorable Mayor and City Council Members

FROM: Bill Gallardo, City Manager

DATE: 06/16/2020

SUBJECT: Renewed Measure M (M2) Eligibility Submittal Package for Fiscal Year 2020-21

RECOMMENDATION

1. Approve and authorize staff to submit to Orange County Transportation Authority (OCTA) the Measure M2 Seven Year Capital Improvement Program (CIP) for Fiscal Years 2020-21 through 2026-27.
2. Approve Resolution Regarding Update to the Local Signal Synchronization Plan (LSSP)

BACKGROUND/DISCUSSION

To maintain its eligibility to receive Measure M2 sales tax revenue, the City is required to submit annual documentation on its transportation related programs to OCTA. Every seven years, OCTA requires an expanded submittal of the City's programs and projects effecting circulation and transportation to verify that these elements are in alignment with Measure M2 and countywide plans.

This year's submittal requires the following documentation:

- 7-Year Capital Improvement Program Budget presented in the OCTA format
- Update For Local Signal Synchronization Plan (LSSP)*
- Documentation Regarding Maintenance of Effort
- M2 Eligibility Requirements Checklist
- Timely Expenditure of Funds Certification
- Traffic Forum Attendance
- Transit/Non-Motorized Transportation in General Plan Letter

* Requires Council Resolution

M2 Seven-Year Capital Improvement Program CIP

The City's Measure M2 Seven-Year CIP for Fiscal Years 2020-21 through 2026-27 is a transportation planning and fiscal forecasting document used to guide future programming for transportation capital improvement projects. The M2 Seven year CIP is consistent with the proposed citywide Capital Improvement Program Budget for Fiscal Year 2020-21. The submittal of the M2 Seven-Year CIP does not commit the City to funding the identified improvements. However, projects must be included in the M2 Seven-Year CIP to be eligible to receive Measure M2 funding. This document is updated every year to allow for changes based on City Council priorities. The City's Seven-Year CIP includes 80 projects with a total preliminary projected budget requirement of more than $116 Million over the seven year period. The M2 CIP document emphasizes projects that improve circulation, mitigate traffic congestion and maintain the City's investment in existing transportation infrastructure.

FISCAL IMPACT/SUMMARY

Annual submittal of Measure M2 eligibility documentation to the Orange County Transportation Authority (OCTA) is required to receive Measure M2 sales tax revenue funds. The submittal documentation this year requires City Council approval of an updated Measure M2 Seven-Year Capital Improvement Program, an update to Brea's Local Signal Synchronization Plan, and documentation of Brea's Maintenance of Effort (MOE). MOE is the term used to represent the amount of its discretionary funds agencies spend on Road Maintenance items. Approval of the recommended action will satisfy these requirements.

Fulfillment of the eligibility requirements for FY 2020-21 will confirm the City's ability to continue receiving M2 funds. In addition, the City's annual M2 local jurisdiction apportionment, more commonly referred to as "Fair Share," will be approximately $850,000 for Fiscal Year 2020-21. There is no impact to the General Fund with this action.

RESPECTFULLY SUBMITTED:

Bill Gallardo, City Manager
Prepared by: Warren Coleman, Sr. Management Analyst
Concurrence: Michael Ho, P.E. City Engineer
Tony Olmos, P.E. Director of Public Works

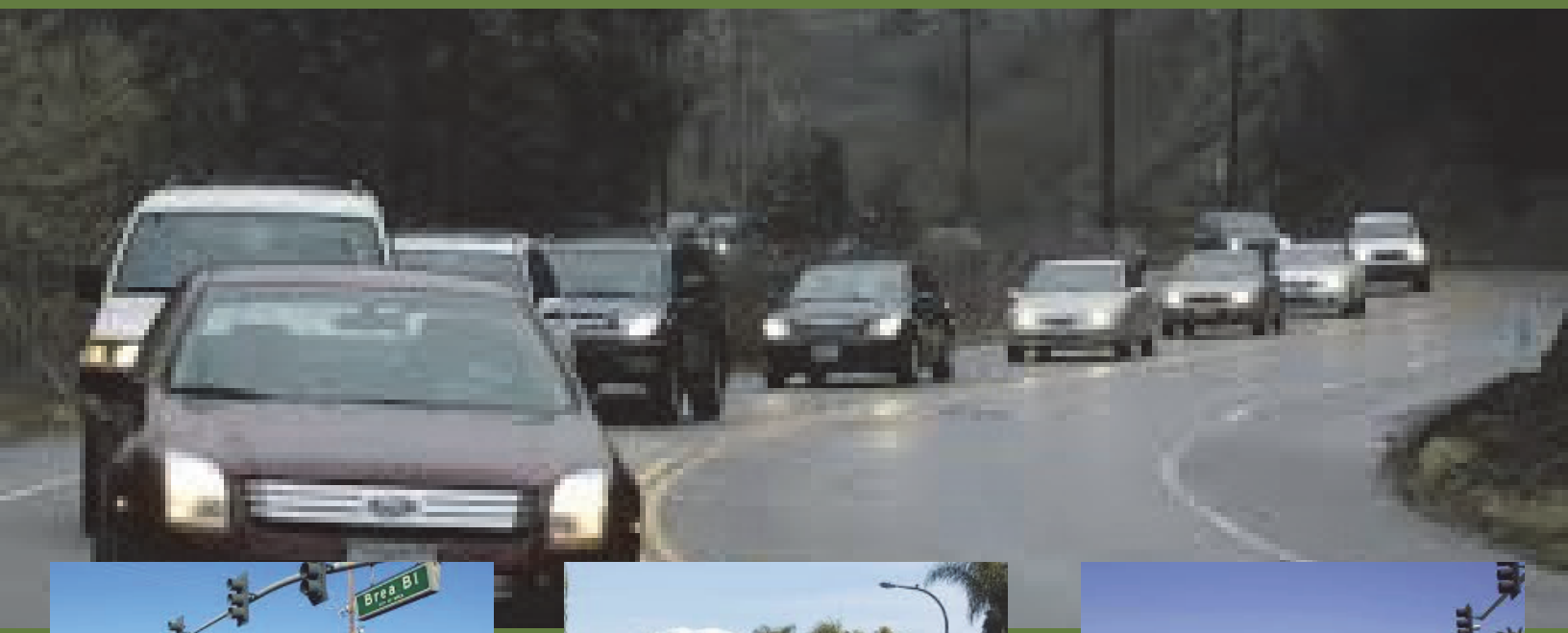
Attachments

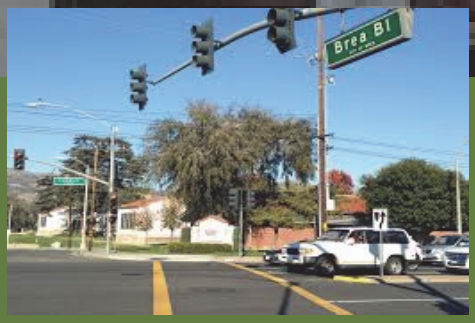
LSSP Document
Transit Strategies
Resolution
OCTA Format
Maintenance of Effort

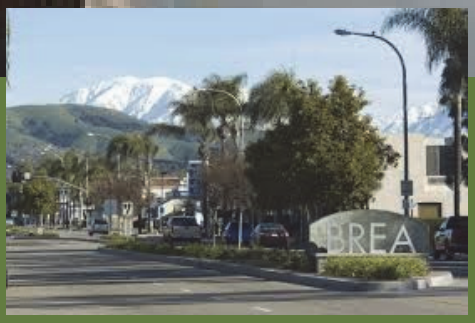
City of Brea

LOCAL SIGNAL SYCHRONIZATION PLAN UPDATE

June 2020







City of Brea

June 16, 2020

Orange County Transportation Authority
ATTN: Archie Tan
Regional Modeling and Traffic Operations
Planning Division
P.O. Box 14184
Orange, CA 92863-1584

Subject: Local Signal Synchronization Plan Submittal as Part of the Measure M2 Eligibility Process

Dear Mr. Tan:

The City of Brea is pleased to submit its Local Signal Synchronization Plan as part of the Measure M2 eligibility process. The submittal includes the following components:

1. A completed "Local Signal Synchronization Plan Consistency Review Checklist" form establishing consistency between the Local Signal Synchronization Plan and the Regional Traffic Signal Synchronization Master Plan.

2. An updated Local Signal Synchronization Plan for Fiscal Years 2020/21 to 2022/23 including and all required elements as identified in the "Guidelines for the Preparation of Local Signal Synchronization Plans".

The City looks forward to continuing the implementation of the beneficial programs and construction projects required and made possible by Measure M2.

If you have any questions, please call David Roseman, City Traffic Engineer at (562) 824-2071.

Sincerely,

Michael Ho, P.E.
City Engineer

Enclosures
A. Local Signal Synchronization Plan Consistency Review Checklist
B. Local Signal Synchronization Plan

City Council **Marty Simonoff** *Mayor* **Steven Vargas** *Mayor Pro Tem* **Cecilia Hupp** *Council Member* **Christine Marick** *Council Member* **Glenn Parker** *Council Member*

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LOCAL SIGNAL SYNCHRONIZATION PLAN CONSISTENCY REVIEW CHECKLIST

The Local Agency Name: City of Brea Plan Date: June 16, 2020

Local agencies must submit a copy of the Local Signal Synchronization Plan, a completed consistency review checklist, and any supporting documentation. Complete the table below.

Complete the table below:

Local Agency Statement	Page #s in LSSP	Provided or N/A
1. Signal synchronization goals of the agency are consistent with those outlined as part of the Regional Traffic Signal Synchronization Master Plan.	1-7	Provided
2. Traffic signal synchronization street routes are identified, including all corridors along the regional signal synchronization network located within the local agency.	8-9	Provided
3. Traffic signal inventory for all traffic signal synchronization street routes.	10-12	Provided
4. Three-year plan separately showing costs, available funding, and phasing for capital, operations, and maintenance of signal synchronization along the traffic signal synchronization street routes and traffic signals for constrained, unconstrained and build-out scenarios.	13-16	Provided
5. Signal synchronization review, revision, and assessment of synchronization activities along the traffic signal synchronization street routes and traffic signals.	17-21	Provided

I certify that the above statements are true to the best of my knowledge.

Signature 6/16/20 Date

Michael Ho, P.E., City Engineer

Printed Name, Title

LOCAL SIGNAL SYNCHRONIZATION PLAN

SECTION ONE

TRAFFIC SIGNAL SYNCHRONIZATION GOALS, POLICIES AND OBJECTIVES

Purpose and Need

The Brea General Plan is the guiding document that sets the community's vision for the future of the City. It also establishes the fundamental framework to guide decision-making and resource allocation by transportation planners and engineers. Goal CD-11 of the Brea General Plan calls for the City to provide a safe and efficient circulation system that meets the needs of the community. Furthermore, Policy CD-11.6 encourages the use of creative methods to reduce congestion and improve circulation. Since the City's arterial network and its traffic signals are critical to access, circulation, and travel efficiency naturally a significant focus is placed on their operation, upkeep, and modernization. It is the City of Brea's Traffic Signal System Master Plan (TSSMP) which then serves as the basis and framework for the City's traffic signal synchronization and ITS programs. The TSSMP provides a roadmap for implementing and maintaining the City's signal synchronization and ITS components and is the cornerstone of Brea's Local Signal Synchronization Plan (LSSP). The LSSP and TSSMP are consistent with national, state, county policy documents, as well as with the Regional Traffic Signal Synchronization Master Plan.

Role of Traffic Signal Synchronization

Traffic signal synchronization is a traffic engineering technique of matching the green light times for a series of traffic signals to enable the free flow of traffic and maximize the number of vehicles passing through intersections, thereby reducing stops and delays experienced by motorists. Synchronizing traffic signals ensures a better flow of traffic and minimizes fuel consumption and air pollution. The U.S. Department of Transportation has indicated that the synchronization of traffic signals is one of the more cost-effective strategies available to cities in their efforts to manage congestion and growing travel demands. Traffic signal synchronization not only reduces congestion and saves time and money for businesses and the public, it can also reduce aggressive driving behavior and improve safety by reducing the number of severe crashes. Increasingly in Southern California traffic signal synchronization across city boarders and with Caltrans operated State Highways and freeway interchanges is an important aspect of maintaining good traffic flow in a City.

Regional Funding for Traffic Signal Synchronization

On November 6, 1990, the voters in Orange County approved Measure M, a ½-cent sales tax for transportation improvements. This sales tax increment which is managed by the Orange County Transportation Authority (OCTA) provides funding for a variety of street and road projects including traffic signal synchronization. On November 6, 2006, voters again approved Measure M2 to extend the ½-cent sales tax until 2041. Project P, the Regional Traffic Signal Synchronization Program (RTSSP), was included as part of Measure M2. The RTSSP outlines a series of corridors throughout the county in which traffic signal synchronization is a priority. Measure M2 funds are then allocated through a competitive call for projects process to a city or group of cities for the design and implementation of traffic signal

synchronization projects on the priority corridors. Once a traffic signal synchronization project is complete cities are expected to maintain the operation of the newly synchronized traffic signals for a minimum of two years and a performance evaluation is conducted to document the value of the project. Since 2011 the City has actively participated in Project P, both completing signal synchronization projects and by entering into several cooperative agreements for traffic signal synchronization projects managed by neighboring cities and the OCTA.

Regional Traffic Signal Synchronization Program (RTSSP)

The RTSSP is comprised of a 750-mile regional signal synchronization network of 2,000 signals. The goals of the program are to improve the flow of traffic on Orange County streets and roads by implement multi-agency signal synchronization. Local agencies and Caltrans are encouraged to work cooperatively with the OCTA to synchronize traffic signals throughout Orange County on a corridor basis to improve travel time and reduce stops. Local agencies will maintain local control and responsibility for signals within their jurisdiction. Any changes to traffic signals, signal timing equipment, or related traffic signal policies(including transit signal priority, transit preemption, or emergency vehicle preemption) ae at the fill discretion of the responsible local agency.

Local Signal Synchronization Plan (LSSP)

Eligibility requirements included in Measure M2 specify that each local jurisdiction must adopt a LSSP. For eligibility purposes, each local jurisdiction initially adopted a LSSP in 2010 that included the following components:

- Signal Synchronization Goals
- Traffic Signal Synchronization Street Routes
- Traffic Signal Inventory
- Three-year Capital, Operations, and Maintenance Plan

Subsequent to the adoption of each 2010 LSSP, the local agencies are required to maintain and update their respective LSSP for the duration of Measure M2 to remain eligible for funding. The LSSP provide a tool to succinctly report local agency plans, goals and objectives regarding signal operations. Budgetary needs and system performance metrics are included to help communicate overall system operations and investment effectiveness. Submittal of these plans enables OCTA verification of consistency with the RTSSP. By implementing, maintaining, and operating an LSSP in conformance with the RTSSP, a local agency benefits through a local match reduction on M2 funded projects of 10% of eligible costs as part of the Regional Capacity Program (Project O) competitive grant program.

Goals, Polices, and Objectives of the Brea LSSP

One of the City's primary goals with respect to mobility is to create and maintain a safe and efficient transportation network that emphasizes the use of state of the art technologies to deliver on the vision of efficient traffic flow through the synchronization of traffic signals along major arterials. It is this document combined with the City of Brea's Traffic Signal System Master Plan (TSSMP) and OCTA's Regional Traffic Signal Synchronization Program (RTSSP) that are the primary guiding documents to achieve this goal.

The City recognizes that this Local Signal Synchronization Plan (LSSP) is an integral component in maintaining an effective and efficient circulation system; therefore, the City continues to support and implement the goals outlined in the RTSSP as outlined by OCTA. The City is in support of the multi-agency, corridor-based approach that optimizes traffic signals based on existing traffic patterns. Furthermore, the City supports local agency responsibility for signal timing and working collaboratively with neighboring agencies and the OCTA to develop and maintain synchronization traffic signal timing. In addition, the City is an active participant in OCTA's Traffic Forum and continues to advocate for regional approaches to solving our collective traffic challenges.

The City is committed to not only implementing traffic signal synchronization projects but maintaining its equipment and control systems such that traffic synchronization operates as it was designed. To that end the City has retained Econolite Corporation to maintain its traffic signals, communications systems, detection systems, surveillance cameras, and centralized control system. The City has also maintained a contractual relationship with a number of traffic engineering consulting firms in order to provide it with technical assistance, trouble shooting, cyber security, and minor communications and control systems upgrades so that optimum performance is achieved and maintained.

City of Brea's Completed Traffic Signal Synchronization Projects

The following is a summary of the City of Brea's significant traffic signal synchronization accomplishments most of which have been substantially funded by Measure M2:

- In 2011 the City upgraded its existing Multisonics traffic signal master computer system to an Econolite Centracs system as an initial step in updating the City's traffic signal system infrastructure. That upgrade included new ASC/3 controllers, fiber optic communications, and the construction of a Traffic Management Center (TMC) in City Hall.

- In 2012 the City joined the City of La Habra for design and implementation of the Lambert Road Traffic Signal Synchronization Project. This project upgraded traffic signal control equipment, developed traffic signal timing plans, and synchronized traffic signals along Lambert Road/Carbon Canyon Road in La Habra and Brea. The City of La Habra was the lead agency and the construction, traffic signal timing implementation, and monitoring have been completed.

- In 2013 the City joined the City of Fullerton for design and implementation of the Brea Boulevard Traffic Signal Synchronization Project. This project upgraded traffic control equipment, developed traffic signal timing plans and synchronize traffic signals along Brea Boulevard in Fullerton and Brea. The City of Fullerton was the lead agency and the construction, traffic signal timing implementation, and monitoring have been completed.

- In 2013 the City joined the City of La Habra for design and implementation of the La Habra Boulevard/Central Avenue/State College Boulevard Traffic Signal Synchronization Project. This project upgraded traffic signal control equipment, developed traffic signal timing plans, and synchronized traffic signals along La Habra Boulevard, Central Avenue, and State College Boulevard in La Habra and Brea. The City of La Habra is the lead agency and the project construction, implementation, and monitoring have been completed, and is awaiting completion of the final report.

- In early 2014 the City completed two major projects, the Lambert Road Traffic Signal Synchronization Project and Phase 1 of the City's Traffic Signal Control Technology Improvements Project. The two projects were a major step in updating the City's traffic management system capabilities. A primary component of the technology control project was the expansion of the City's TMC to include new video and emergency vehicle monitoring capabilities, hardware and software upgrades, and expanded communications.

- In 2014 the City joined OCTA, representing the City of Placentia, for the Kraemer Boulevard / Glassell Street / Grand Avenue Traffic Signal Synchronization Project. This project upgraded traffic signal control equipment, is developing traffic signal timing plans, and will be synchronizing traffic signals

along the Kraemer Boulevard, Glassell Street, and Grand Avenue in Brea, Placentia, Anaheim and Santa Ana. OCTA is the lead agency and the project design and construction has been completed.

- In 2016 the City authorized Phase 2 of its Traffic Signal Control Technology Improvements Project, which installed additional traffic monitoring cameras and additional fiber optic cable for traffic signal interconnect and communications as part of the city-wide strategy to install traffic monitoring cameras at key intersections and enhance traffic signal communication facilities.

City of Brea's On-going Traffic Signal Synchronization Projects

The following is a summary of the City of Brea's significant traffic signal synchronization efforts underway most of which have substantial Measure M2 funding:

- In late 2016 the City initiated design of the Birch Street/Rose Avenue Traffic Signal Synchronization Project, a local traffic signal synchronization route. This project has upgraded traffic signal control equipment, installed fiber communications, and synchronized 14 traffic signals along Birch Street and Rose Drive. The implementation of the project is complete; however, the monitoring of traffic operations is on-going.

- In late 2017 the City joined Caltrans, the City of La Habra, and the City of Yorba Linda to initiate the design of the Imperial Highway Traffic Signal Synchronization Project, a priority corridor synchronization route in the county. The City of LaHabra is the lead agency for this important regional mobility enhancement project. The project will upgrade traffic signal and communications equipment, provide new traffic surveillance cameras, and implement new synchronized traffic signal timing plans. The project design has been completed and as of early 2020 construction on this 40+ traffic signal corridor has begun.

- After years of planning, design, and acquisition of funding, in 2019 the State Route 57 Freeway and Lambert Road Interchange Project entered the construction phase. This $100M major transportation improvement project is a collaborative effort between the City and Caltrans and will provide much needed traffic congestion relief and the opportunity to reconfigure and retime traffic signals along the Lambert corridor.

- In 2019 the City approved the deployment of a privately funded fully adaptive traffic signal system at 11 traffic signals along State College Boulevard and Birch Street. The 11 traffic signals are also being upgraded with wireless communications capabilities to monitor actual vehicle travel times and broadcast traffic signal timing information to "smart" vehicles. It is anticipated that this system will be fully operational by the Fall of 2020. Once operational, the adaptive system will be fine-tuned to optimize traffic signal operations over a three-year monitoring period.

City of Brea's Anticipated Future Traffic Signal Synchronization Projects

The following is a summary of the City of Brea's anticipated future Traffic Signal Synchronization Projects:

- Work with the City of La Habra and OCTA to seek M2 funding for the upgrade of traffic signal control equipment, installation of fiber optic communications gap closures, and implementation of revised traffic signal synchronization parameters along the Lambert Road corridor.

- Work with OCTA to seek SB1 funding for the upgrade of traffic signal control equipment, battery back-ups, and implementation of revised traffic signal synchronization parameters along the Kraemer Boulevard corridor.

- Work with Fullerton and OCTA to seek M2 funding for the providing fiber optic communications, and to upgrade traffic signal controllers and central control software to provide adaptive control capability to improve the State College / Central corridor's responsiveness to variable traffic demands.

- Upgrade traffic signal controllers, pedestrian facilities, detection, and central control software to improve the traffic signal system's responsiveness to fluctuating traffic demands, strengthen the traffic control and communications systems resiliency, and enhance safety.

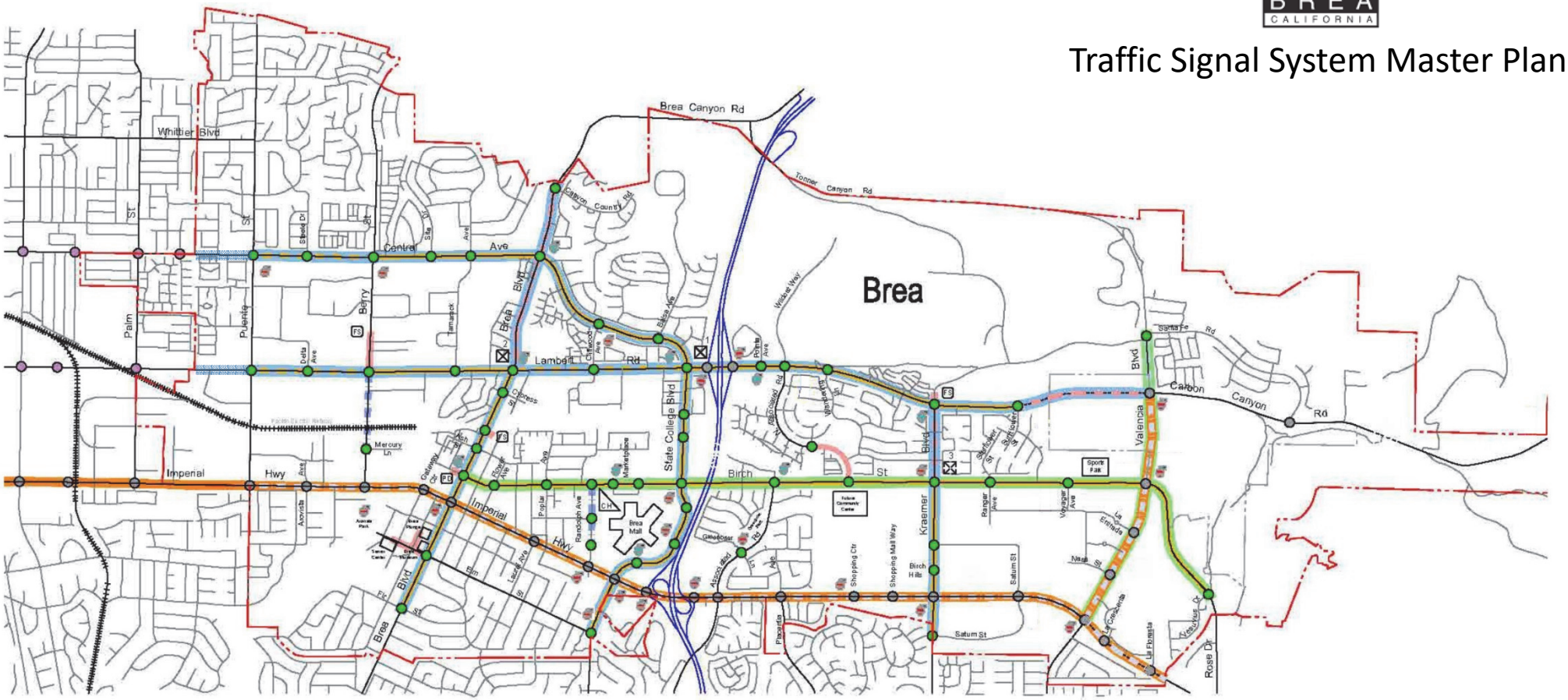
- Revise traffic signal timing parameters to improve safety and better facilitate walking, cycling and alternative modes of travel.

- Install battery back-up systems along key traffic signal synchronization corridors to improve the signal system's resiliency during planned power outages, disasters, and emergencies.

SECTION TWO

TRAFFIC SIGNAL SYNCHRONIZATION STREET ROUTES (EXISTING AND PLANNED)

Traffic Signal System Master Plan



Legend

Synchronization Routes

- Local (Consistent with OCTA)
- Local (Additional to OCTA)
- State Highway (Not under City Control)

Traffic Signals

- City of Brea
- City of La Habra
- Caltrans
- City Boundary

Fiber Optic Cable

- Proposed Fiber in Existing Conduit
- Proposed Fiber in New Conduit
- Proposed Fiber in Existing Conduit (shared with Caltrans)
- Retain Existing Hardwire (copper)

CCTV Cameras

- Existing CCTV Camera
- Proposed CCTV Camera

Communication Hubs

- Hub Location
- Hub Location (Future)

NOT TO SCALE

June 30, 2020

SECTION THREE

TRAFFIC SIGNAL

INVENTORY

Traffic Synchronization Inventory

City of Brea

		Cycle Length					Equipment										
Corridor	**Cross Street Intersection**	**AM**	**MID**	**PM**	**WKND**	**Maintenance Responsibility**	**Cabinet**	**Type**	**Software**	**Detection**	**Bike Detection**	**CCTV**	**Power Backup**	**Comm**	**Other ITS**	**ATMS**	**Status**
State College Blvd	Elm Street	Free	Free	Free	Free	Brea	P (TS2 Type 1)	ASC/3	ASC/3	Video	No	N/A	N/A	Fiber		Centracs	Online
	Imperial Highway	120	120	120	120	Caltrans	332	170/170E	C8	Loops	No	N/A	N/A	Copper			Offline
	Mall South	120	120	120	Free	Brea	P (TS1)	ASC/3	ASC/3	Video	No	N/A	N/A	Copper		Centracs	Online
	Mall Center	100	100	100	Free	Brea	P (TS1)	ASC/3	ASC/3	Video	No	N/A	N/A	Copper		Centracs	Online
	Mall North	100	100	100	Free	Brea	P (TS1)	ASC/3	ASC/3	Video	No	N/A	N/A	Copper		Centracs	Online
	Birch Street	100	100	100	Free	Brea	P (TS1)	ASC/3	ASC/3	Video	No	Cohu	N/A	Fiber		Centracs	Online
	Financial Commons	110	100	110	100	Brea	P (TS1)	ASC/3	ASC/3	Video	No	N/A	N/A	Fiber		Centracs	Online
	Avocado St / Tracks @ Brea	55	55	55	55	Brea	P (TS1)	ASC/3	ASC/3	Video	Yes	N/A	N/A	Fiber		Centracs	Online
	Lambert Road	110	100	110	100	Brea	P (TS1)	ASC/3	ASC/3	Video	No	Cohu	N/A	Fiber		Centracs	Online
	Balsa Ave	55	Free	55	Free	Brea	M	ASC/3	ASC/3	Loops	No	N/A	N/A	Copper		Centracs	Online
	Cliffwood Ave	55	Free	55	Free	Brea	M	ASC/3	ASC/3	Loops	No	N/A	N/A	Copper		Centracs	Online
Central Avenue	Brea Blvd / State College	110	100	110	100	Brea	P (TS1)	ASC/3	ASC/3	Video	No	Cohu	N/A	Copper		Centracs	Online
	Tamarack Avenue	110	100	110	100	Brea	P (TS1)	ASC/3	ASC/3	Loops	No	N/A	N/A	Copper		Centracs	Online
	Site Drive	55	50	55	100	Brea	P (TS2 Type 1)	ASC/3	ASC/3	Loops	No	N/A	N/A	Copper		Centracs	Online
	Berry Street	110	100	110	100	Brea	P (TS1)	ASC/3	ASC/3	Loops	No	N/A	N/A	Copper		Centracs	Online
	Steele Drive	110	100	110	100	Brea	P (TS1)	ASC/3	ASC/3	Video	No	N/A	N/A	Copper		Centracs	Online
	Puente Street	110	100	110	100	Brea	P (TS1)	ASC/3	ASC/3	Video	No	N/A	N/A	Copper		Centracs	Online
Lambert Road	Puente Street	110	100	110	100	Brea	P (TS1)	ASC/3	ASC/3	Video	No	N/A	N/A	Copper		Centracs	Online
	Delta Street	110	100	110	Free	Brea	P (TS2 Type 1)	ASC/3	ASC/3	Video	No	N/A	N/A	Copper		Centracs	Online
	Berry Street	110	100	110	Free	Brea	P (TS1)	ASC/3	ASC/3	Loops	No	N/A	N/A	Fiber		Centracs	Online
	Tamarack Avenue	110	100	110	Free	Brea	P (TS1)	ASC/3	ASC/3	Video	No	N/A	N/A	Fiber		Centracs	Online
	Brea Boulevard	110	100	110	100	Brea	P (TS1)	ASC/3	ASC/3	Video	No	Cohu	N/A	Fiber		Centracs	Online
	Cliffwood Ave	110	50	110	50	Brea	P (TS2 Type 1)	ASC/3	ASC/3	Video	No	N/A	N/A	Copper		Centracs	Online
	SR-57 SB	110	100	110	100	Caltrans	332	2070	C8	Loops	No	N/A	N/A	Other	None		Offline
	SR-57 NB	110	100	110	100	Caltrans	332	2070	C8	Loops	No	N/A	N/A	Other	None		Offline
	Pointe Drive	110	100	110	Free	Brea	P (TS1)	ASC/3	ASC/3	Video	No	Cohu	N/A	Fiber		Centracs	Online
	Associated Rd/ Wildcat Way	110	100	110	Free	Brea	P (TS1)	ASC/3	ASC/3	Video	No	N/A	N/A	Fiber		Centracs	Online
	Wandering Lane	110	Free	110	Free	Brea	P (TS1)	ASC/3	ASC/3	Video	No	N/A	N/A	Fiber		Centracs	Online
	Kraemer Blvd / Santa Fe Rd	110	Free	110	Free	Brea	P (TS1)	ASC/3	ASC/3	Video	No	Cohu	N/A	Fiber		Centracs	Online
	Sunflower Street	Free	Free	Free	Free	Brea	P (TS1)	ASC/3	ASC/3	Video	No	N/A	N/A	Fiber		Centracs	Online
Birch Street	Brea Boulevard	130	130	130	130	Brea	P (TS1)	ASC/3	ASC/3	Video	No	Cohu	N/A	Fiber		Centracs	Online
	Flower Avenue	65	65	65	65	Brea	P (TS2 Type 1)	ASC/3	ASC/3	Video	No	N/A	N/A	Fiber		Centracs	Online
	Poplar Avenue	55	50	55	50	Brea	P (TS2 Type 1)	ASC/3	ASC/3	Video	No	N/A	N/A	Fiber		Centracs	Online
	Randolph Avenue	110	100	110	100	Brea	P (TS2 Type 1)	ASC/3	ASC/3	Video	No	N/A	N/A	Fiber		Centracs	Online
	Civic Center	110	100	110	100	Brea	P (TS2 Type 1)	ASC/3	ASC/3	Video	No	Cohu	N/A	Fiber		Centracs	Online
	North Mall	110	100	110	100	Brea	P (TS2 Type 1)	ASC/3	ASC/3	Video	No	Cohu	N/A	Fiber		Centracs	Online
	Associated West	110	100	110	100	Brea	P (TS2 Type 2)	ASC/3	ASC/3	Video	No	Cohu	N/A	Fiber		Centracs	Online
	Associated East	110	100	110	100	Brea	P (TS2 Type 1)	ASC/3	ASC/3	Video	No	N/A	N/A	Fiber		Centracs	Online
	Kraemer Boulevard	110	100	110	100	Brea	P (TS2 Type 2)	ASC/3	ASC/3	Video	No	Cohu	N/A	Fiber		Centracs	Online
	Ranger Ave/ Starflower St	110	100	110	100	Brea	P (TS2 Type 1)	ASC/3	ASC/3	Video	No	N/A	N/A	Fiber		Centracs	Online
	Voyager Ave	110	100	110	100	Brea	P (TS2 Type 1)	ASC/3	ASC/3	Video	No	N/A	N/A	Fiber		Centracs	Online
Rose Avenue	Vesuvius Dr	Free	Free	Free	Free	Brea	P (TS2 Type 1)	ASC/3	ASC/3	Video	No	N/A	N/A	Fiber		Centracs	Online

		Cycle Length					Equipment										
Corridor	Cross Street Intersection	AM	MID	PM	WKND	Maintenance Responsibility	Cabinet	Type	Software	Detection	Bike Detection	CCTV	Power Backup	Comm	Other ITS	ATMS	Status
Kraemer Boulevard	Orbiter Street	Free	Free	Free	Free	Brea	P (TS2 Type 2)	ASC/3	ASC/3	Video	No	N/A	N/A	Fiber		Centracs	Online
	Birch Hills Mall	Free	Free	Free	Free	Brea	P (TS1)	ASC/3	ASC/3	Video	No	Cohu	N/A	Fiber		Centracs	Online
	Imperial Highway	120	120	120	120	Caltrans	332	170/170E	C8	Video	No	N/A	N/A	Copper			Offline
	Saturn St/ Buttonwood Dr	Free	Free	Free	Free	Brea	P (TS1)	ASC/3	ASC/3	Video	No	N/A	N/A	Fiber		Centracs	Online
Brea Boulevard	Fir Street	120	120	120	120	Brea	M	ASC/3	ASC/3	Video	No	N/A	N/A	Fiber		Centracs	Online
	Elm Street	120	120	120	120	Brea	P (TS2 Type 1)	ASC/3	ASC/3	Video	No	N/A	N/A	Fiber		Centracs	Online
	Imperial Highway	120	120	120	120	Caltrans	332	170/170E	C8	Loops	No	N/A	N/A	Copper			Offline
	Ash Street	120	120	120	120	Brea	P (TS1)	ASC/3	ASC/3	Video	No	N/A	N/A	Fiber		Centracs	Online
	Fire Station #2 / Tracks @ Brea	120	120	120	120	Brea	M	ASC/3	ASC/3	Video	No	N/A	N/A	Fiber		Centracs	Online
	Cypress Street	110	100	110	100	Brea	P (TS1)	ASC/3	ASC/3	Video	No	N/A	N/A	Fiber		Centracs	Online
	Canyon Country	Free	Free	Free	Free	Brea	P (TS1)	ASC/3	ASC/3	Loops	No	N/A	N/A	Copper			Offline
Imperial Highway	Puente Street	120	120	120	120	Caltrans	332	170/170E	C8	Loops	No	N/A	N/A	Copper			Offline
	Arovista Avenue	120	120	120	120	Caltrans	332	170/170E	C8	Loops	No	N/A	N/A	Copper			Offline
	Berry Street	120	120	120	120	Caltrans	332	170/170E	C8	Loops	No	N/A	N/A	Copper			Offline
	Gateway	120	120	120	120	Caltrans	332	170/170E	C8	Loops	No	N/A	N/A	Copper			Offline
	Laurel Avenue	120	120	120	120	Caltrans	332	170/170E	C8	Loops	No	N/A	N/A	Copper			Offline
	Randolph Avenue	120	120	120	120	Caltrans	332	170/170E	C8	Loops	No	N/A	N/A	Copper			Offline
	SR-57 SB Ramps	120	120	120	120	Caltrans	332	170/170E	C8	Loops	No	N/A	N/A	Copper			Offline
	SR-57 NB Ramps	120	120	120	120	Caltrans	332	170/170E	C8	Loops	No	N/A	N/A	Copper			Offline
	Asociated Road	120	120	120	120	Caltrans	332	170/170E	C8	Loops	No	N/A	N/A	Copper			Offline
	Pacentia Ave/ Castlegate Ln	120	120	120	120	Caltrans	332	170/170E	C8	Loops	No	N/A	N/A	Copper			Offline
	Shopping Center	120	120	120	120	Caltrans	332	170/170E	C8	Loops	No	N/A	N/A	Copper			Offline
	Saturn Street	120	120	120	120	Caltrans	332	170/170E	C8	Loops	No	N/A	N/A	Copper			Offline
	Valencia Avenue	120	120	120	120	Caltrans	332	170/170E	C8	Loops	No	N/A	N/A	Copper			Offline
	La Crescenta Drive	120	120	120	120	Caltrans	332	170/170E	C8	Loops	No	N/A	N/A	Copper			Offline
	La Floresta Drive	120	120	120	120	Caltrans	332	170/170E	C8	Loops	No	N/A	N/A	Copper			Offline
Valencia Avenue	La Entrada Drive	Free	Free	Free	Free	Caltrans	332	170/170E	C8	Loops	No	N/A	N/A	Copper			Offline
	Nasa St/ La Floresta Dr	Free	Free	Free	Free	Caltrans	332	170/170E	C8	Loops	No	N/A	N/A	Copper			Offline
	Birch Street	Free	Free	Free	Free	Caltrans	332	170/170E	C8	Loops	No	N/A	N/A	Copper			Offline
	Lambert Road	Free	Free	Free	Free	Caltrans	332	170/170E	C8	Loops	No	N/A	N/A	Copper			Offline
	Santa Fe Road	Free	Free	Free	Free	Brea	P (TS1)	ASC/3	ASC/3	Video	No	N/A	N/A	Copper			Offline

SECTION FOUR

TRAFFIC SIGNAL SYNCHRONIZATION SYSTEM

AND

THREE-YEAR PLAN

3-YEAR OUTLOOK
TRAFFIC SIGNAL SYNCHRONIZATION

Funding Needs for Synchronized Operation
(Constrained)

Reporting Jurisdiction: City of Brea

Type of Traffic Signal Synchronization Expenditures
Year of Expenditure Dollars

MAINTENANCE

PROJECT	FY20/21	FY21/22	FY22/23	TOTAL
Traffic Signal Maintenance	$15,000	$16,000	$17,000	$48,000
Traffic Signal Repairs	$19,000	$20,000	$21,000	$60,000
Communications Repairs	$8,000	$8,000	$8,000	$24,000
Traffic Signal Timing	$6,000	$6,000	$6,000	$18,000
Subtotal Maintenance	$48,000	$50,000	$52,000	$150,000

CONSTRUCTION

PROJECT	FY20/21	FY21/22	FY22/23	TOTAL
Imperial Highway TSSP	$314,099			$314,099
Controller & Equipment Upgrades	$421,568	$100,000	$100,000	$621,568
SR 55 Congestion Corridors		$20,000		$20,000
Subtotal Construction	$735,667	$120,000	$100,000	$955,667

OPERATIONS

PROJECT	FY20/21	FY21/22	FY22/23	TOTAL
Traffic Signal Monitoring	$5,000	$5,000	$5,000	$15,000
Traffic Signal Timing Adjustments	$10,000	$10,000	$10,000	$30,000
Subtotal Operations	$15,000	$15,000	$15,000	$45,000
	$798,667	**$185,000**	**$167,000**	**$1,150,667**

3-YEAR OUTLOOK
TRAFFIC SIGNAL SYNCHRONIZATION

Funding Needs for Synchronized Operation (Unconstrained)

Reporting Jurisdiction: City of Brea

Type of Traffic Signal Synchronization Expenditures in Year of Expenditure Dollars

MAINTENANCE

PROJECT	FY20/21	FY21/22	FY22/23	TOTAL
Traffic Signal Maintenance	$15,000	$16,000	$17,000	$48,000
Traffic Signal Repairs	$19,000	$20,000	$21,000	$60,000
Com. Maintenance & Repairs	$8,000	$8,000	$8,000	$24,000
Signal Timing	$6,000	$6,000	$6,000	$18,000
Detection Repairs	$30,000	$30,000	$30,000	$90,000
Subtotal Maintenance	$78,000	$80,000	$82,000	$240,000

CONSTRUCTION

PROJECT	FY20/21	FY21/22	FY22/23	TOTAL
Imperial Highway TSSP	$314,099			$314,099
Controller & Equipment Upgrades	$421,568	$100,000	$100,000	$621,568
SR55 Congested Corridors		$20,000		$20,000
Lambert TSSP		$608,400	$608,400	$1,216,800
Valencia Avenue (SR142) TSSP		$375,000	$375,000	$750,000
State College / Central TSSP		$675,000	$675,000	$1,350,000
Battery Backups	$40,000	$40,000	$40,000	$120,000
Subtotal Construction	$775,667	$1,818,400	$1,798,400	$4,392,467

OPERATIONS

PROJECT	FY20/21	FY21/22	FY22/23	TOTAL
Traffic Signal Monitoring	$10,000	$10,000	$10,000	$30,000
Traffic Signal Timing Adjustments	$10,000	$10,000	$10,000	$30,000
Subtotal Operations	$20,000	$20,000	$20,000	$60,000
	$873,667	**$1,918,400**	**$1,900,400**	**$4,692,467**

LSSP IMPLEMENTATION – CANDIDATE SIGNAL SYNCHORNIZATION PROJECTS WITH ESTIMATED COSTS

Reporting Jurisdiction Expenditures: City of Brea

Include estimated cost for currently uncoordinated corridors, conversion of existing corridors to improve compatibility, and TMC upgrades if appropriate. Do not include equipment that meets current needs but has not yet reached the end of its normal life cycle. This is a build-out budget.

CORRIDOR	IMPROVEMENT SUMMARY	ESTIMATED COST
Lambert TSSP	Upgrade traffic signal control equipment, complete gap closures in the fiber optic communications system, and revised traffic signal synchronization patterns to take advantage of the improved SR57 interchange improvements	$1,216,800
Valencia Avenue (SR142) TSSP	Upgrade traffic signal control equipment, provide fiber optic communications, and revised traffic signal synchronization patterns to address growing traffic volumes on this key State Highway.	$750,000
State College / Central TSSP	Provide fiber optic communications, and upgrade traffic signal controllers and central control software to provide adaptive control capability to improve the corridor's responsiveness to variable traffic demands.	$1,350,000
	Total Estimated Cost:	**$3,316,800**

SECTION FIVE

TRAFFIC SIGNAL SYNCHRONIZATION ASSESSMENT REVIEW AND REVISE, AS MAY BE NECESSARY, THE TIMING OF TRAFFIC SIGNALS

Significant timing plan updates and projects completed FY 2017/2018 through 2019/2020

(Do not include periodic refinements performed as part of routine monthly reviews)

Traffic Signal Synchronization Assessment, Review and, Revision

The Corridor Synchronization Performance Index (CSPI), is a Measure of Effectiveness (MOE) of a synchronized corridor's performance. It is a measurement that correlates numerical values for average speed, stops per mile, and the number of intersections made on a green light vs. those stopped by red lights during travel time runs. The sum of the three numerical values gives a total CSPI, where a CSPI of 70 and above is considered acceptable performance, while a CPSI below 70 indicates a need for improvement, and a CPSI below 50 indicates a need for major signal timing or corridor improvements. Attached and incorporated here within by reference is the OCTA 2017 Corridor Operational Performance map for the City of Brea. This map outlines the CPSI performance rating by performance tier of the arterials within the City.

Currently the City has completed performance evaluations for two corridor projects completed in the past three years. Two of the corridors, Kraemer Boulevard/Glassell Street/Grand Avenue and Birch Street/Rose Avenue are currently in their operations and maintenance phases. In addition to new traffic signal synchronization timing, both corridors included traffic signal controller upgrades, installation of fiber optic communications, and closed-circuit television monitoring cameras. The Imperial Highway corridor is a collaborative project between three cities and Caltrans and that corridor project is currently under construction; therefore, performance assessments have yet to be conducted.

The recently completed Birch Street/Rose Avenue corridor project has resulted in significant improvement in overall corridor performance, with an improvement in travel speeds, reduction in stops, and the number of green lights that motorists encounter. The resulting CSPI improved significantly from a score of 58 before the project to a score of 87 after the project. Specifics of the timing updates and results can be found in the following data tables.

Unfortunately, the Kraemer Boulevard/Glassell Street/Grand Avenue corridor project did not result in the same significant performance gains as the Birch Street/Rose Avenue corridor. This corridor actually saw a degradation in performance despite the traffic signal timing improvements implemented. This loss of performance in the peak periods could be tied to increased regional traffic on the corridor as a result of congested peak-period SR-57 freeway conditions in recent years. In the final assessment, travel speeds dropped slightly, stops increased, and the number of green lights encountered by motorists in relation to red lights dropped as well. The resulting CSPI score as calculated in 2017 for the corridor has dropped to 43, which indicates that further improvements are needed in the corridor to restore operations to a CSPI score of 70 or better.

An integral element of the City's goal to maintain a safe and efficient transportation network is the on-going monitoring and adjustment of both local intersection controller timing and citywide corridor synchronization timing, to meet changes in local and regional conditions that affect traffic demands and patterns. While many of these efforts are routinely scheduled, such as with annual monitoring of the synchronization routes, routine monthly traffic signal preventative maintenance, and City quarterly overall system reviews, many other investigative and monitoring efforts are initiated by citizen requests or public official inquiries, which serve as an ancillary tool in daily operation and monitoring of the system.

TRAFFIC SIGNAL SYNCHRONIZATION

ASSESSMENT, REVIEW, AND REVISION

LOCAL AGENCY CORRIDOR	TIMING REVIEWED (Past 3 Years)	DID TIMING REQUIRE AN UPDATE?	TIMING UPDATE RESULTS							
			Speed Travel		Stops per mile		Greens per red		CSPI Score*	
			Before	After	Before	After	Before	After	Before	After
Kraemer Bl TSSP	2016	Yes	20.8	19.6	1.6	2.1	1.6	1.2	53.5	43
Birch / Rose TSSP	2018	Yes	19.7	30.0	1.60	1.03	2.85	4.50	58	87
Imperial Highway TSSP	2019	Yes	Studies Underway / Unavailable							

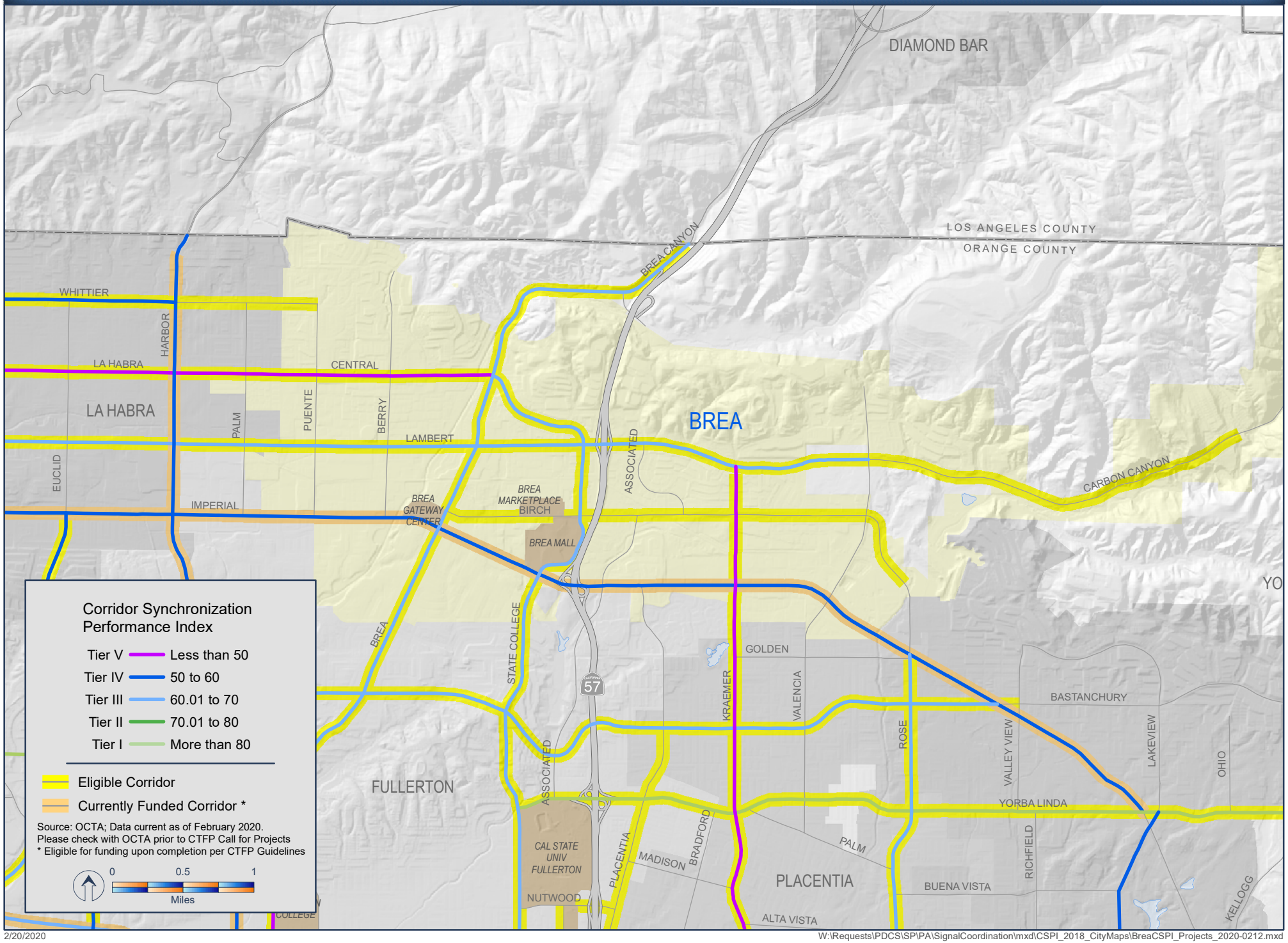
*Corridor Synchronization Performance Index

SIGNAL TIMING REVISIONS
JULY 2017 – JUNE 2020

PROJECT CORRIDOR	CROSS STREET	CYCLE LENGTH (Before/After)
Kraemer Boulevard	Lambert Road / Santa Fe	100,Free,100,Free / 110,Free,110,Free
	Birch Street	100,90,100,90 / 110,100,110,100
	Orbiter Street	Free / Free
	Birch Hills Mall	Free / Free
	Imperial Highway	120 / 120
	Saturn / Buttonwood Drive	Free / Free
Birch Street	Brea Boulevard	120 / 130
	Flower Avenue	Free,50,55,50 / 65
	Popular Avenue	Free,50,55,50 / 55,50,55,50
	Randolph Avenue	100,90,100,90 / 110,100,110,100
	Civic Center	100,90,100,90 / 110,100,110,100
	North Mall	100,90,100,90 / 110,100,110,100
	Associated West	100,90,100,90 / 110,100,110,100
	Associated East	100,90,100,90 / 110,100,110,100
	Kraemer Boulevard	100,90,100,90 / 110,100,110,100
	Ranger Avenue / Starflower Street	110,100,110,100 / 55,50,55,50
	Voyager Avenue	100,90,100,90 / 110,100,110,100
	Valencia Avenue	Free / Free
Rose Drive	Vesuvius Drive	Free / Free

Note: Cycle Lengths shown as: AM,MIDDAY,PM, WEEKEND

2017 Corridor Operational Performance
Brea



2/20/2020

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City of Brea

June 16, 2020

Mr. Joe Alcock, M2 Local Programs Section Manager
Orange County Transportation Authority
P.O. Box 14184
Orange, CA 92863-1584

Subject: **City of Brea Strategies that accommodate transit and non-motorized transportation**

Dear Mr Alcock:

The following excerpts from the City of Brea's General Plan (GP) satisfy the item related to Renewed Measure M (M2) Eligibility for FY 2020-21: "to consider, as part of the Eligible Jurisdiction's General Plan, land use strategies that accommodate transit and non-motorized transportation." The GP contains the Circulation Element (CE) located in *Chapter 2: Community Development,* and is included as an attachment to this letter (in CD format). The CE covers the following transit and non-motorized transportation items in detail:

- Public Transit
- Regional Transportation Facilities
- Bicycle and Pedestrian Facilities

Additionally, the CE contains listed goals, objectives and policies to assist in meeting strategies that will accommodate transit and non-motorized items in the near future. The following summarize the goals, objectives and policies from the City's CE:

Local Circulation System

Goal CD-11: Provide a safe and efficient circulation system that meets the needs of the community.

Policy CD-11.3: Plan neighborhood streets, pedestrian walks, and bicycle paths as a system of fully connected routes throughout the City.

City Council Marty Simonoff *Mayor* Steven Vargas *Mayor Pro Tem* Cecilia Hupp *Council Member* Christine Marick *Council Member* Glenn Parker *Council Member*

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Policy CD-11.11: Examine alternative methods such as traffic calming, landscaping, provision of bike/transit lanes to slow traffic, improve street capacity, and increase safety.

Public Transit

Goal CD-12: Promote and support an efficient public transportation system

Policy CD-12.1: Support transit providers such as the Orange County Transportation Authority in granting additional service routes within the City as needed.

Policy CD-12.3: Establish the Birch Street corridor between Downtown Brea and the Civic and Cultural Center/Brea Mall as a pedestrian and bicycle-friendly travel way.

Policy CD-13.4: Require new developments to provide for the use of alternative modes of transit via internal trails or travel ways – public or private – for pedestrians and vehicles other than cars. New developments shall include such features as well-designed sidewalks and parkways, bike lanes and paths, and dedicated bus turn-outs.

Excerpt from "Public Transportation System":

Promoting the use of alternative transportation modes such as transit, bicycling, and walking produces a number of community benefits, including reduced traffic, reduced need for costly roadway improvement projects, improved air quality, and a healthier population…..

Public bus service is provided by OCTA…transit routes link Brea to other communities such as La Habra, Fullerton, Orange, Santa Ana, Costa Mesa, Tustin, Anaheim, Garden Grove, Irvine, and Newport Beach….

Paratransit services are provided by ACCESS, OCTA's shared-ride service for people who are unable to use the regular, fixed-route bus service because of functional limitations caused by a disability. The City operates the Brea Shuttle Express, a curb-to-curb transportation shuttle…

OCTA also oversees commuter rail planning and operations. Brea supports efforts of OCTA to extend light rail or other commuter rail services to North Orange County, provided such program maintains the quality of life in the City.

Regional Transportation Facilities

Transportation in Brea is directly related to an overall transportation network for the four-county area. Roadway facilities in Brea accommodate regional traffic resulting from congestion on State Route 57 and limited access between San Bernardino and Riverside counties to Orange and Los Angeles counties. Planning for the needs of the community necessarily includes recognition of the related transportation needs and planning efforts of the surrounding communities, County, and region. With that recognition is the need for the City to actively monitor transportation planning in the surrounding area and strongly encourage regional transportation improvements.

Goal CD-10: Maintain an effective regional transportation network.

Policies that support this goal are detailed in the General Plan (Chapter 2-60). They include the following: working with Caltrans to improve access to and from State Route 57; supporting efforts to establish a regional network of rail travel connections; cooperating with surrounding jurisdictions to ensure the efficient operation of the arterial network system; working with Caltrans, OCTA, and surrounding jurisdictions to provide adequate capacity on regional routes; ensuring that the County Master Plan of Arterial Highways is consistent with the City's Master Plan of Roadways; examining design solution alternatives that can improve the safety and efficiency of Carbon Canyon Road, which serves high volumes of regional traffic; and working with the Four Corners Group to explore regional solutions to the four-county area.

Bicycle and Pedestrian Facilities

Goal CD-13: Provide for an extensive, integrated, and safe bicycle, hiking, and pedestrian network throughout the community, and make Brea a pedestrian-friendly community.

Policy CD-13.1: Develop and maintain a comprehensive and integrated system of bikeways that promotes bicycling riding for commuting and recreation.

Policy CD-13.2: Provide for safe and convenient pedestrian connections to and from Downtown, other commercial districts, neighborhoods, and major activity centers within the City.

Excerpt from "Pedestrian Circulation System":

Walkability, access, and connections are necessary components of a circulation system that easily and specifically accommodates pedestrians. Walkability includes wide sidewalks, safe street crossings, features that encourage cautious driving, and a pleasant and safe walking environment. Walkways, mid-block crossings, pathways, and pedestrian short-cuts allow people to get from one destination point to another with ease and quickly. Dedicated pedestrian paths can provide access between residential and

retail areas, especially if streets are not feasible. Pedestrian connections should be provided primarily to and from intense commercial activity centers such as Downtown Brea and transit stops. Handicapped access strategies should be incorporated into all street and pathway plans.

Residential development tracts designed inward or isolated from adjoining neighborhoods create obstacles to pedestrian movement due to walls, limited access ways, and long walking distances. Residential tracts should have pathways to commercial centers, parks, schools, and transit stops. Activities of daily life must be within walking distance so that people will opt to walk rather than use the automobile for short trips.

Excerpt from "Accommodating Bicyclists":

In Brea and throughout Orange County, where rain falls less than 30 days a year and temperatures are generally moderate, the climate is perfect for bicycling. People can easily cycle to work or school, provided safe routes are available. Allowing bicycles on buses or providing secure bicycle parking facilities can further encourage bicycling for longer trips. Cycling is also a major recreational activity, both on mountain tracks and along the roads. The numerous backbone and single-track trails for the advanced and beginning mountain bikers in Chino Hills Park are purely for fun and exercise. For the road cyclist, Rose Drive leads cyclists to a paved pathway in Yorba Linda that guides them to the Santa Ana River Bike Trail, a great paved bike path that follows the Santa Ana River to the Pacific Ocean.

Bikeways, like roadways, come in several forms. Brea has adopted three bikeway standards that parallel those presented in OCTA's Bikeways Strategic Plan. Descriptions of these classifications are presented in Table CD-5 and illustrated in Figure CD-9 [see General Plan CD submitted with original M2 Eligibility package].

Should you have any further questions or concerns regarding the City of Brea's Circulation Element and/or the City's strategies that accommodate transit and non-motorized transportation, please contact me at (714) 990-7657 to discuss.

Sincerely,

Michael Ho, P.E.
City Engineer / Deputy Public Works Director

RESOLUTION NO. 2020-047

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BREA, CALIFORNIA CONCERNING THE UPDATE OF THE LOCAL SIGNAL SYNCHRONIZATION PLAN FOR THE MEASURE M2 PROGRAM

A. RECITALS:

(i) The Orange County Transportation Authority has developed the Regional Traffic Signal Synchronization Master Plan to identify traffic signal synchronization street routes and traffic signals within and across jurisdictional boundaries, and defines the means of implementing the Regional Traffic Signal Synchronization Program; and.

(ii) The Regional Traffic Signal Synchronization Program requires that local agencies adopt a Local Signal Synchronization Plan consistent with the Regional Traffic Signal Synchronization Master Plan as a key component of local agencies' efforts to synchronizing traffic signals across local agencies' boundaries; and

(iii) The Local Signal Synchronization Plan must be updated by June 30, 2020 to continue to be eligible to receive Net Revenues as part of Measure M2;

B. RESOLUTION:

NOW, THEREFORE, be it found, determined and resolved, that the City Council of the City of Brea, does hereby inform OCTA that;

1. The City/County adopts and maintains a Local Signal Synchronization Plan which includes goals that are consistent with those outlined as part of the Regional Signal Synchronization Master Plan, including signal synchronization across jurisdictions.

2. The Local Signal Synchronization Plan identifies traffic signal synchronization street routes, including all elements of the Regional Signal Synchronization Network located within the City/County.

3. The Local Signal Synchronization Plan includes the traffic signal inventory for all traffic signal synchronization street routes.

4. The Local Signal Synchronization Plan includes a three-year plan showing capital, operations, and maintenance of signal synchronization along the traffic signal synchronization street routes and traffic signals.

5. The Local Signal Synchronization Plan includes an update on the status and performance of traffic signal synchronization activities.

6. The Local Signal Synchronization Plan includes a discussion on the review and revision, as may be necessary, on the timing of traffic signals on the traffic signal synchronization street routes.

APPROVED AND ADOPTED by the Council of the City of Brea, California, this 16th day of June, 2020.

_____
Marty Simonoff, Mayor

ATTEST: _____
Lillian Harris-Neal, City Clerk

I, Lillian Harris-Neal, City Clerk of the City of Brea, California, do hereby certify that the foregoing resolution was adopted by the City Council of the City of Brea, California, at its regular meeting held on the 16th day of June, 2020, by the following vote:

AYES: COUNCIL MEMBERS:
NOES: COUNCIL MEMBERS:
ABSENT: COUNCIL MEMBERS:
ABSTAINED: COUNCIL MEMBERS:

DATED: _____

_____
Lillian Harris-Neal, City Clerk

MAIN MENU

CHANGE PASSWORD | LOGOUT | OCTA | SCAG

OCTA Orange County Transportation Authority

VIEW PREVIOUS VERSIONS OF THIS PROJECT

UPLOAD PROJECT DOCUMENTS

PROJECT ID: CP-10720 **VERSION:** 1 **TOTAL PROJECT COST** $13,930,451.00

LAST MODIFIED BY: Warren Coleman (6/4/2020) **APPROVED BY:** N/A HISTORY

ADMINISTRATIVE EDIT - READ-ONLY

CIP DOC: 20-00 - CIP

CTFP/WATER VERSION: N/A

PROJECT INFORMATION

* **IMPLEMENTING AGENCY**: Brea, City of

LOCAL PROJECT NUMBER: N/A

ADDITIONAL PROJECT IDS:

* **PROJECT TITLE**: 7173 - Residential Streets Rehabilitation Program

* **PROJECT DESCRIPTION**:

This is an annual project to reconstruct and resurface residential streets identified in the Pavement Management Program (PMP). Specific streets are designated for rehabilitation for each year's program & assigned a separate project number.

* **LIMITS**: Citywide

TYPE OF WORK: Road Maintenance

TYPE OF WORK DESCRIPTION: Rehabilitation of roadway

PROGRAMMING INFORMATION ($0)

[MAP] [HISTORICAL REVENUES] [GRAPH REVENUES]

FISCAL YEAR	FUND TYPE (PROGRAMMED REVENUE SOURCE)	ENG	ROW	CON/IMP	O&M	TOTAL	
21/22	Measure M2 Local Fairshare	$120,000.00	$0.00	$615,000.00	$0.00	$735,000	X
21/22	Gas Tax	$0.00	$0.00	$690,000.00	$0.00	$690,000	X
21/22	Local Streets and Roads apportionments	$0.00	$0.00	$605,000.00	$0.00	$605,000	X
22/23	Measure M2 Local Fairshare	$127,400.00	$0.00	$637,600.00	$0.00	$765,000	X
22/23	Local Streets and Roads apportionments	$0.00	$0.00	$665,500.00	$0.00	$665,500	X
22/23	Gas Tax	$0.00	$0.00	$710,000.00	$0.00	$710,000	X
23/24	Measure M2 Local Fairshare	$134,400.00	$0.00	$660,600.00	$0.00	$795,000	X
23/24	Gas Tax	$0.00	$0.00	$730,000.00	$0.00	$730,000	X
23/24	Local Streets and Roads apportionments	$0.00	$0.00	$732,000.00	$0.00	$732,000	X
24/25	Measure M2 Local Fairshare	$141,400.00	$0.00	$683,600.00	$0.00	$825,000	X
24/25	Gas Tax	$0.00	$0.00	$750,000.00	$0.00	$750,000	X
24/25	Local Streets and Roads apportionments	$0.00	$0.00	$805,000.00	$0.00	$805,000	X
25/26	Measure M2 Local Fairshare	$148,470.00	$0.00	$717,780.00	$0.00	$866,250	X
25/26	Gas Tax	$0.00	$0.00	$787,500.00	$0.00	$787,500	X
25/26	Local Streets and Roads apportionments	$0.00	$0.00	$845,250.00	$0.00	$845,250	X
26/27	Measure M2 Local Fairshare	$155,894.00	$0.00	$753,669.00	$0.00	$909,563	X
26/27	Local Streets and Roads apportionments	$0.00	$0.00	$887,513.00	$0.00	$887,513	X
26/27	Gas Tax	$0.00	$0.00	$826,875.00	$0.00	$826,875	X
						$0	
						$0	
	Measure M2 Local Fairshare	$827,564	$0	$4,068,249	$0	$4,895,813	
	Gas Tax	$0	$0	$4,494,375	$0	$4,494,375	
	Local Streets and Roads apportionments	$0	$0	$4,540,263	$0	$4,540,263	
	GRAND TOTAL	$827,564	$0	$13,102,887	$0	$13,930,451	

HISTORICAL COMMENTS

MAIN MENU

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OCTA Orange County Transportation Authority

VIEW PREVIOUS VERSIONS OF THIS PROJECT

UPLOAD PROJECT DOCUMENTS

PROJECT ID: CP-10721 **VERSION:** 1 **TOTAL PROJECT COST** $8,421,125.00

LAST MODIFIED BY: Warren Coleman (6/4/2020) **APPROVED BY:** N/A HISTORY

ADMINISTRATIVE EDIT - READ-ONLY

CIP DOC: 20-00 - CIP

CTFP/WATER VERSION: N/A

PROJECT INFORMATION

* **IMPLEMENTING AGENCY**: Brea, City of

LOCAL PROJECT NUMBER: N/A

ADDITIONAL PROJECT IDS:

* **PROJECT TITLE**: 7193 - Annual Arterial Rehabilitation Program

* **PROJECT DESCRIPTION**:

This is an annual program to reconstruct and resurface arterial streets identified in the Pavement Management Plan (PMP). Each year the project budget will be designated to a specific segment of an arterial roadway for overlay and rehabilitation.

* **LIMITS**: Arterial streets identified in the Pavement Management Plan (PMP)

TYPE OF WORK: Road Maintenance

TYPE OF WORK DESCRIPTION: Rehabilitation of roadway

PROGRAMMING INFORMATION ($0)

[MAP] [HISTORICAL REVENUES] [GRAPH REVENUES]

FISCAL YEAR	FUND TYPE (PROGRAMMED REVENUE SOURCE)	ENG	ROW	CON/IMP	O&M	TOTAL	
21/22	Measure M2 Local Fairshare	$70,000.00	$0.00	$400,000.00	$0.00	$470,000	X
21/22	Gas Tax	$0.00	$0.00	$420,000.00	$0.00	$420,000	X
21/22	Local Streets and Roads apportionments	$0.00	$0.00	$300,000.00	$0.00	$300,000	X
22/23	Measure M2 Local Fairshare	$80,000.00	$0.00	$430,000.00	$0.00	$510,000	X
22/23	Local Streets and Roads apportionments	$0.00	$0.00	$350,000.00	$0.00	$350,000	X
22/23	Gas Tax	$0.00	$0.00	$460,000.00	$0.00	$460,000	X
23/24	Measure M2 Local Fairshare	$82,000.00	$0.00	$448,000.00	$0.00	$530,000	X
23/24	Gas Tax	$0.00	$0.00	$480,000.00	$0.00	$480,000	X
23/24	Local Streets and Roads apportionments	$0.00	$0.00	$375,000.00	$0.00	$375,000	X
24/25	Measure M2 Local Fairshare	$86,000.00	$0.00	$464,000.00	$0.00	$550,000	X
24/25	Local Streets and Roads apportionments	$0.00	$0.00	$375,000.00	$0.00	$375,000	X
24/25	Gas Tax	$0.00	$0.00	$480,000.00	$0.00	$480,000	X
25/26	Measure M2 Local Fairshare	$90,300.00	$0.00	$487,200.00	$0.00	$577,500	X
25/26	Local Streets and Roads apportionments	$0.00	$0.00	$420,000.00	$0.00	$420,000	X
25/26	Gas Tax	$0.00	$0.00	$525,000.00	$0.00	$525,000	X
26/27	Measure M2 Local Fairshare	$94,815.00	$0.00	$511,560.00	$0.00	$606,375	X
26/27	Gas Tax	$0.00	$0.00	$551,250.00	$0.00	$551,250	X
26/27	Local Streets and Roads apportionments	$0.00	$0.00	$441,000.00	$0.00	$441,000	X
						$0	
						$0	
	Measure M2 Local Fairshare	$503,115	$0	$2,740,760	$0	$3,243,875	
	Gas Tax	$0	$0	$2,916,250	$0	$2,916,250	
	Local Streets and Roads apportionments	$0	$0	$2,261,000	$0	$2,261,000	
	GRAND TOTAL	$503,115	$0	$7,918,010	$0	$8,421,125	

HISTORICAL COMMENTS

MAIN MENU

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OCTA Orange County Transportation Authority

VIEW PREVIOUS VERSIONS OF THIS PROJECT

UPLOAD PROJECT DOCUMENTS

PROJECT ID: CP-10723 **VERSION:** 1 **TOTAL PROJECT COST** $190,296.00

LAST MODIFIED BY: Warren Coleman (6/4/2020) **APPROVED BY:** N/A **HISTORY**

ADMINISTRATIVE EDIT - READ-ONLY

CIP DOC: 20-00 - CIP

CTFP/WATER VERSION: N/A

PROJECT INFORMATION

* **IMPLEMENTING AGENCY**: Brea, City of

LOCAL PROJECT NUMBER: N/A

ADDITIONAL PROJECT IDS:

* **PROJECT TITLE**: 7212 - Illuminated Street Name Sign Upgrade

* **PROJECT DESCRIPTION**:

This project will upgrade existing illuminated street name signs at signalized intersections throughout the City. The existing deteriorated sign panels will be replaced.

* **LIMITS**: Signalized intersections throughout the City

TYPE OF WORK: Safety

TYPE OF WORK DESCRIPTION: Signage installation and/or replacement

PROGRAMMING INFORMATION ($0)

[MAP] [HISTORICAL REVENUES] [GRAPH REVENUES]

FISCAL YEAR	FUND TYPE (PROGRAMMED REVENUE SOURCE)	ENG	ROW	CON/IMP	O&M	TOTAL	
19/20	Gas Tax	$0.00	$0.00	$165,296.00	$0.00	$165,296	X
20/21	Gas Tax	$0.00	$0.00	$25,000.00	$0.00	$25,000	X
						$0	
						$0	
						$0	
						$0	
						$0	
						$0	
						$0	
						$0	
						$0	
						$0	
						$0	
						$0	
						$0	
						$0	
						$0	
						$0	
						$0	
						$0	
	Gas Tax	$0	$0	$190,296	$0	$190,296	
	GRAND TOTAL	$0	$0	$190,296	$0	$190,296	

HISTORICAL COMMENTS

PROJECT NOTES -

MAIN MENU

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OCTA Orange County Transportation Authority

VIEW PREVIOUS VERSIONS OF THIS PROJECT

UPLOAD PROJECT DOCUMENTS

PROJECT ID: CP-10724 **VERSION:** 1 **TOTAL PROJECT COST** $1,326,568.00

LAST MODIFIED BY: Warren Coleman (6/3/2020) **APPROVED BY:** N/A **HISTORY**

ADMINISTRATIVE EDIT - READ-ONLY

CIP DOC: 20-00 - CIP

CTFP/WATER VERSION: N/A

PROJECT INFORMATION

* **IMPLEMENTING AGENCY**: Brea, City of

LOCAL PROJECT NUMBER: N/A

ADDITIONAL PROJECT IDS:

* **PROJECT TITLE**: 7218 - Traffic Signal Controller Upgrade

* **PROJECT DESCRIPTION**:

This project will replace obsolete traffic signal controllers, install video detection and upgrade traffic signal equipment citywide.

* **LIMITS**: Brea limits

TYPE OF WORK: Traffic Signals

TYPE OF WORK DESCRIPTION: Replace and upgrade traffic signals and equipment

PROGRAMMING INFORMATION ($0)

[MAP] [HISTORICAL REVENUES] [GRAPH REVENUES]

FISCAL YEAR	FUND TYPE (PROGRAMMED REVENUE SOURCE)	ENG	ROW	CON/IMP	O&M	TOTAL	
19/20	Traffic Impact Fees	$0.00	$0.00	$368,806.00	$0.00	$368,806	X
19/20	Measure M2 Local Fairshare	$0.00	$0.00	$57,762.00	$0.00	$57,762	X
21/22	Traffic Impact Fees	$0.00	$0.00	$100,000.00	$0.00	$100,000	X
21/22	Measure M2 Local Fairshare	$0.00	$0.00	$50,000.00	$0.00	$50,000	X
22/23	Traffic Impact Fees	$0.00	$0.00	$100,000.00	$0.00	$100,000	X
22/23	Measure M2 Local Fairshare	$0.00	$0.00	$50,000.00	$0.00	$50,000	X
23/24	Traffic Impact Fees	$0.00	$0.00	$100,000.00	$0.00	$100,000	X
23/24	Measure M2 Local Fairshare	$0.00	$0.00	$50,000.00	$0.00	$50,000	X
24/25	Traffic Impact Fees	$0.00	$0.00	$100,000.00	$0.00	$100,000	X
24/25	Measure M2 Local Fairshare	$0.00	$0.00	$50,000.00	$0.00	$50,000	X
25/26	Traffic Impact Fees	$0.00	$0.00	$100,000.00	$0.00	$100,000	X
25/26	Measure M2 Local Fairshare	$0.00	$0.00	$50,000.00	$0.00	$50,000	X
26/27	Traffic Impact Fees	$0.00	$0.00	$100,000.00	$0.00	$100,000	X
26/27	Measure M2 Local Fairshare	$0.00	$0.00	$50,000.00	$0.00	$50,000	X
						$0	
						$0	
						$0	
						$0	
						$0	
						$0	
	Traffic Impact Fees	$0	$0	$968,806	$0	$968,806	
	Measure M2 Local Fairshare	$0	$0	$357,762	$0	$357,762	
	GRAND TOTAL	$0	$0	$1,326,568	$0	$1,326,568	

HISTORICAL COMMENTS

PROJECT NOTES - LAST UPDATED: 1/23/2020 -

MAIN MENU

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OCTA Orange County Transportation Authority

VIEW PREVIOUS VERSIONS OF THIS PROJECT

UPLOAD PROJECT DOCUMENTS

PROJECT ID: CP-10725 **VERSION:** 1 **TOTAL PROJECT COST** $376,756.00

LAST MODIFIED BY: Warren Coleman (6/4/2020) **APPROVED BY:** N/A **HISTORY**

ADMINISTRATIVE EDIT - READ-ONLY

CIP DOC: 20-00 - CIP

CTFP/WATER VERSION: N/A

PROJECT INFORMATION

* **IMPLEMENTING AGENCY**: Brea, City of

LOCAL PROJECT NUMBER: N/A

ADDITIONAL PROJECT IDS:

* **PROJECT TITLE**: 7219 - Traffic Calming Improvements

* **PROJECT DESCRIPTION**:

This is an annual program for the development and implementation of traffic calming improvements as recommended by Traffic Committee and approved by City Council.

* **LIMITS**: Citywide

TYPE OF WORK: Safety

TYPE OF WORK DESCRIPTION: Traffic calming such as bulbout, chokers, speed hump, etc.

PROGRAMMING INFORMATION ($0)

[MAP] [HISTORICAL REVENUES] [GRAPH REVENUES]

FISCAL YEAR	FUND TYPE (PROGRAMMED REVENUE SOURCE)	ENG	ROW	CON/IMP	O&M	TOTAL	
19/20	Gas Tax	$0.00	$0.00	$76,756.00	$0.00	$76,756	X
21/22	Gas Tax	$0.00	$0.00	$50,000.00	$0.00	$50,000	X
22/23	Gas Tax	$0.00	$0.00	$50,000.00	$0.00	$50,000	X
23/24	Gas Tax	$0.00	$0.00	$50,000.00	$0.00	$50,000	X
24/25	Gas Tax	$0.00	$0.00	$50,000.00	$0.00	$50,000	X
25/26	Gas Tax	$0.00	$0.00	$50,000.00	$0.00	$50,000	X
26/27	Gas Tax	$0.00	$0.00	$50,000.00	$0.00	$50,000	X
						$0	
						$0	
						$0	
						$0	
						$0	
						$0	
						$0	
						$0	
						$0	
						$0	
						$0	
						$0	
						$0	
	Gas Tax	$0	$0	$376,756	$0	$376,756	
	GRAND TOTAL	$0	$0	$376,756	$0	$376,756	

HISTORICAL COMMENTS

PROJECT NOTES -

MAIN MENU

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OCTA Orange County Transportation Authority

VIEW PREVIOUS VERSIONS OF THIS PROJECT

UPLOAD PROJECT DOCUMENTS

PROJECT ID: CP-10726 **VERSION:** 1 **TOTAL PROJECT COST** $3,115,000.00

LAST MODIFIED BY: Warren Coleman (6/3/2020) **APPROVED BY:** N/A **HISTORY**

ADMINISTRATIVE EDIT - READ-ONLY

CIP DOC: 20-00 - CIP

CTFP/WATER VERSION: N/A

PROJECT INFORMATION

* **IMPLEMENTING AGENCY**: Brea, City of

LOCAL PROJECT NUMBER: N/A

ADDITIONAL PROJECT IDS:

* **PROJECT TITLE**: 7234 - Imperial Hwy/Kraemer Blvd Intersection Improvement

* **PROJECT DESCRIPTION**:

This project will provide an additional northbound through lane on Kraemer Blvd. and a westbound right-turn lane on Imperial Hwy. Caltrans coordination is required for design, permit and construction. Right of way acquisition will be included.

* **LIMITS**: Kraemer Blvd. and Imperial Hwy.

TYPE OF WORK: Intersection

TYPE OF WORK DESCRIPTION: Add through and right turn lanes to intersection

PROGRAMMING INFORMATION ($0)

[MAP] [HISTORICAL REVENUES] [GRAPH REVENUES]

FISCAL YEAR	FUND TYPE (PROGRAMMED REVENUE SOURCE)	ENG	ROW	CON/IMP	O&M	TOTAL	
21/22	Traffic Impact Fees	$140,000.00	$0.00	$0.00	$0.00	$140,000	X
22/23	Traffic Impact Fees	$0.00	$500,000.00	$35,000.00	$0.00	$535,000	X
23/24	Measure M2 Local Fairshare	$0.00	$0.00	$75,000.00	$0.00	$75,000	X
23/24	Unfunded/Unknown	$0.00	$0.00	$2,290,000.00	$0.00	$2,290,000	X
23/24	Gas Tax	$0.00	$0.00	$75,000.00	$0.00	$75,000	X
						$0	
						$0	
						$0	
						$0	
						$0	
						$0	
						$0	
						$0	
						$0	
						$0	
						$0	
						$0	
						$0	
						$0	
						$0	
	Traffic Impact Fees	$140,000	$500,000	$35,000	$0	$675,000	
	Measure M2 Local Fairshare	$0	$0	$75,000	$0	$75,000	
	Unfunded/Unknown	$0	$0	$2,290,000	$0	$2,290,000	
	Gas Tax	$0	$0	$75,000	$0	$75,000	
	GRAND TOTAL	$140,000	$500,000	$2,475,000	$0	$3,115,000	

HISTORICAL COMMENTS

MAIN MENU

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OCTA Orange County Transportation Authority

VIEW PREVIOUS VERSIONS OF THIS PROJECT

UPLOAD PROJECT DOCUMENTS

PROJECT ID: CP-10731 **VERSION:** 1 **TOTAL PROJECT COST** $141,812.00

LAST MODIFIED BY: Warren Coleman (6/4/2020) **APPROVED BY:** N/A **HISTORY**

ADMINISTRATIVE EDIT - READ-ONLY

CIP DOC: 20-00 - CIP

CTFP/WATER VERSION: N/A

PROJECT INFORMATION

* **IMPLEMENTING AGENCY**: Brea, City of

LOCAL PROJECT NUMBER: 14-ORCO-ACE-37

ADDITIONAL PROJECT IDS:

* **PROJECT TITLE**: 7305 - Brea Boulevard Widening

* **PROJECT DESCRIPTION**:

Project will widen the west side of Brea Blvd. from Canyondale Dr. to north City limit in accordance with Master Plan of Arterial Highway (MPAH) standards. Funding is reflected in a prior year for engineering phase.

* **LIMITS**: West side of Brea Blvd. from Canyondale Dr. to north City limit

TYPE OF WORK: Road Widening

TYPE OF WORK DESCRIPTION: Add 1 lane to existing roadway in project limits

PROGRAMMING INFORMATION ($0)

[MAP] [HISTORICAL REVENUES] [GRAPH REVENUES]

FISCAL YEAR	FUND TYPE (PROGRAMMED REVENUE SOURCE)	ENG	ROW	CON/IMP	O&M	TOTAL
19/20	Traffic Impact Fees	$0.00	$0.00	$141,812.00	$0.00	$141,812
						$0
						$0
						$0
						$0
						$0
						$0
						$0
						$0
						$0
						$0
						$0
						$0
						$0
						$0
						$0
						$0
						$0
						$0
						$0
	Traffic Impact Fees	$0	$0	$141,812	$0	$141,812
	GRAND TOTAL	$0	$0	$141,812	$0	$141,812

HISTORICAL COMMENTS

PROJECT NOTES - LAST UPDATED: 1/23/2020 -

MAIN MENU

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OCTA Orange County Transportation Authority

VIEW PREVIOUS VERSIONS OF THIS PROJECT

UPLOAD PROJECT DOCUMENTS

PROJECT ID: CP-10733 **VERSION:** 1 **TOTAL PROJECT COST** $2,700,000.00

LAST MODIFIED BY: Warren Coleman (6/3/2020) **APPROVED BY:** N/A **HISTORY**

ADMINISTRATIVE EDIT - READ-ONLY

CIP DOC: 20-00 - CIP

CTFP/WATER VERSION: N/A

PROJECT INFORMATION

* **IMPLEMENTING AGENCY**: Brea, City of

LOCAL PROJECT NUMBER: N/A

ADDITIONAL PROJECT IDS:

* **PROJECT TITLE**: 7306 - Imperial Hwy/SR-57 Interchange Improvements

* **PROJECT DESCRIPTION**:

Project will widen the SR-57 southbound on-ramp & reconfigure eastbound lanes on Imperial Hwy. The project will improve traffic operational performance & reduce congestion on Imperial Hwy. Caltrans coordination is required.

* **LIMITS**: SR-57 southbound on-ramp and reconfigure eastbound lanes on Imperial Hwy.

TYPE OF WORK: Interchange

TYPE OF WORK DESCRIPTION: Widen interchange between street and freeway

PROGRAMMING INFORMATION ($0)

[MAP] [HISTORICAL REVENUES] [GRAPH REVENUES]

FISCAL YEAR	FUND TYPE (PROGRAMMED REVENUE SOURCE)	ENG	ROW	CON/IMP	O&M	TOTAL	
19/20	Traffic Impact Fees	$200,000.00	$0.00	$0.00	$0.00	$200,000	X
20/21	Traffic Impact Fees	$150,000.00	$0.00	$0.00	$0.00	$150,000	X
22/23	Traffic Impact Fees	$150,000.00	$50,000.00	$0.00	$0.00	$200,000	X
23/24	Traffic Impact Fees	$0.00	$0.00	$650,000.00	$0.00	$650,000	X
23/24	Unfunded/Unknown	$0.00	$0.00	$1,500,000.00	$0.00	$1,500,000	X
						$0	
						$0	
						$0	
						$0	
						$0	
						$0	
						$0	
						$0	
						$0	
						$0	
						$0	
						$0	
						$0	
						$0	
						$0	
						$0	
	Traffic Impact Fees	$500,000	$50,000	$650,000	$0	$1,200,000	
	Unfunded/Unknown	$0	$0	$1,500,000	$0	$1,500,000	
	GRAND TOTAL	$500,000	$50,000	$2,150,000	$0	$2,700,000	

HISTORICAL COMMENTS

PROJECT NOTES - LAST UPDATED: 1/23/2020 -

OCTA Orange County Transportation Authority

PROJECT ID: CP-10735 **VERSION:** 1 **TOTAL PROJECT COST** $1,400,000.00

LAST MODIFIED BY: Hannah Allington (1/23/2020) **APPROVED BY:** N/A **HISTORY**

ADMINISTRATIVE EDIT - READ-ONLY

CIP DOC: 20-00 - CIP

CTFP/WATER VERSION: N/A

PROJECT INFORMATION

* **IMPLEMENTING AGENCY**: Brea, City of

LOCAL PROJECT NUMBER: N/A

ADDITIONAL PROJECT IDS:

* **PROJECT TITLE**: 7312 - Citywide Slurry Seal Program (PN 7312)

* **PROJECT DESCRIPTION**:

This project is an annual proactive, street maintenance program through which City streets are slurry sealed on an eight-year cycle. Each year, a listing of specific streets will be determined for slurry seal in coordination with PMP recommendations.

* **LIMITS**: Varies annually

TYPE OF WORK: Road Maintenance

TYPE OF WORK DESCRIPTION: Slurry seal of roadway

PROGRAMMING INFORMATION ($0)

[MAP] [HISTORICAL REVENUES] [GRAPH REVENUES]

FISCAL YEAR	FUND TYPE (PROGRAMMED REVENUE SOURCE)	ENG	ROW	CON/IMP	O&M	TOTAL	
19/20	Measure M2 Local Fairshare	$0.00	$0.00	$200,000.00	$0.00	$200,000	X
20/21	Measure M2 Local Fairshare	$0.00	$0.00	$200,000.00	$0.00	$200,000	X
21/22	Measure M2 Local Fairshare	$0.00	$0.00	$200,000.00	$0.00	$200,000	X
22/23	Measure M2 Local Fairshare	$0.00	$0.00	$200,000.00	$0.00	$200,000	X
23/24	Measure M2 Local Fairshare	$0.00	$0.00	$200,000.00	$0.00	$200,000	X
24/25	Measure M2 Local Fairshare	$0.00	$0.00	$200,000.00	$0.00	$200,000	X
25/26	Measure M2 Local Fairshare	$0.00	$0.00	$200,000.00	$0.00	$200,000	X
						$0	
						$0	
						$0	
						$0	
						$0	
						$0	
						$0	
						$0	
						$0	
						$0	
						$0	
						$0	
						$0	
	Measure M2 Local Fairshare	$0	$0	$1,400,000	$0	$1,400,000	
	GRAND TOTAL	$0	$0	$1,400,000	$0	$1,400,000	

HISTORICAL COMMENTS

PROJECT NOTES -

MAIN MENU

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OCTA Orange County Transportation Authority

VIEW PREVIOUS VERSIONS OF THIS PROJECT

UPLOAD PROJECT DOCUMENTS

PROJECT ID: CP-10736 **VERSION:** 1 **TOTAL PROJECT COST** $924,668.00

LAST MODIFIED BY: Warren Coleman (6/3/2020) **APPROVED BY:** N/A **HISTORY**

ADMINISTRATIVE EDIT - READ-ONLY

CIP DOC: 20-00 - CIP

CTFP/WATER VERSION: N/A

PROJECT INFORMATION

* **IMPLEMENTING AGENCY**: Brea, City of

LOCAL PROJECT NUMBER: 7313

ADDITIONAL PROJECT IDS:

* **PROJECT TITLE**: 7313 - Citywide Sidewalk Replacement Program

* **PROJECT DESCRIPTION**:

This project allows for repair and replacement of displaced concrete sidewalks, curb & gutter, and curb access ramps.

* **LIMITS**: Citywide

TYPE OF WORK: Pedestrian

TYPE OF WORK DESCRIPTION: Reconstruction or rehabilitation of sidewalk

PROGRAMMING INFORMATION ($0)

[MAP] [HISTORICAL REVENUES] [GRAPH REVENUES]

FISCAL YEAR	FUND TYPE (PROGRAMMED REVENUE SOURCE)	ENG	ROW	CON/IMP	O&M	TOTAL	
19/20	Gas Tax	$0.00	$0.00	$224,668.00	$0.00	$224,668	X
20/21	Gas Tax	$0.00	$0.00	$100,000.00	$0.00	$100,000	X
21/22	Gas Tax	$0.00	$0.00	$100,000.00	$0.00	$100,000	X
22/23	Gas Tax	$0.00	$0.00	$100,000.00	$0.00	$100,000	X
23/24	Gas Tax	$0.00	$0.00	$100,000.00	$0.00	$100,000	X
24/25	Gas Tax	$0.00	$0.00	$100,000.00	$0.00	$100,000	X
25/26	Gas Tax	$0.00	$0.00	$100,000.00	$0.00	$100,000	X
26/27	Gas Tax	$0.00	$0.00	$100,000.00	$0.00	$100,000	X
						$0	
						$0	
						$0	
						$0	
						$0	
						$0	
						$0	
						$0	
						$0	
						$0	
						$0	
						$0	
	Gas Tax	$0	$0	$924,668	$0	$924,668	
	GRAND TOTAL	$0	$0	$924,668	$0	$924,668	

HISTORICAL COMMENTS

PROJECT NOTES -

OCTA Orange County Transportation Authority

PROJECT ID: CP-10866 **VERSION:** 1 **TOTAL PROJECT COST** $2,568,000.00

LAST MODIFIED BY: Warren Coleman (6/3/2020) **APPROVED BY:** N/A **HISTORY**

ADMINISTRATIVE EDIT - READ-ONLY

CIP DOC: 20-00 - CIP

CTFP/WATER VERSION: N/A

PROJECT INFORMATION

* **IMPLEMENTING AGENCY**: Brea, City of

LOCAL PROJECT NUMBER: 7322

ADDITIONAL PROJECT IDS:

* **PROJECT TITLE**: 7322 - Country Hills Subdivision Pavement & Water Connection Rehabilitation

* **PROJECT DESCRIPTION**: Rehabilitate Streets in Country Hills Tract.

* **LIMITS**: Country Hills Tract - East of Associated Road between Lambert Road & Birch Street

TYPE OF WORK: Road Maintenance

TYPE OF WORK DESCRIPTION: Rehabilitation of roadway

PROGRAMMING INFORMATION ($0)

[MAP] [HISTORICAL REVENUES] [GRAPH REVENUES]

FISCAL YEAR	FUND TYPE (PROGRAMMED REVENUE SOURCE)	ENG	ROW	CON/IMP	O&M	TOTAL	
19/20	Agency Contribution	$0.00	$0.00	$307,000.00	$0.00	$307,000	X
19/20	Measure M2 Local Fairshare	$0.00	$0.00	$525,000.00	$0.00	$525,000	X
19/20	Local Streets and Roads apportionments	$0.00	$0.00	$743,000.00	$0.00	$743,000	X
19/20	Gas Tax	$0.00	$0.00	$200,000.00	$0.00	$200,000	X
20/21	Agency Contribution	$0.00	$0.00	$193,000.00	$0.00	$193,000	X
20/21	Measure M2 Local Fairshare	$0.00	$0.00	$250,000.00	$0.00	$250,000	X
20/21	Gas Tax	$0.00	$0.00	$350,000.00	$0.00	$350,000	X
						$0	
						$0	
						$0	
						$0	
						$0	
						$0	
						$0	
						$0	
						$0	
						$0	
						$0	
						$0	
						$0	
	Agency Contribution	$0	$0	$500,000	$0	$500,000	
	Measure M2 Local Fairshare	$0	$0	$775,000	$0	$775,000	
	Local Streets and Roads apportionments	$0	$0	$743,000	$0	$743,000	
	Gas Tax	$0	$0	$550,000	$0	$550,000	
	GRAND TOTAL	$0	$0	$2,568,000	$0	$2,568,000	

HISTORICAL COMMENTS

PROJECT NOTES -

MAIN MENU

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OCTA Orange County Transportation Authority

VIEW PREVIOUS VERSIONS OF THIS PROJECT

UPLOAD PROJECT DOCUMENTS

PROJECT ID: CP-10869 **VERSION:** 1 **TOTAL PROJECT COST** $1,000,000.00

LAST MODIFIED BY: Warren Coleman (6/11/2020) **APPROVED BY:** N/A **HISTORY**

ADMINISTRATIVE EDIT - READ-ONLY

CIP DOC: 20-00 - CIP

CTFP/WATER VERSION: N/A

PROJECT INFORMATION

* **IMPLEMENTING AGENCY**: Brea, City of

LOCAL PROJECT NUMBER: N/A

ADDITIONAL PROJECT IDS:

* **PROJECT TITLE**: 7323 - Country Lane Stree Rehabilitation

* **PROJECT DESCRIPTION**:

This project will use the grind and overlay method to rehabilitate the streets in the Country Lane neighborhood as called for in the Pavement Management Program.

* **LIMITS**: Country Lane between State College Blvd and Lambert Road.

TYPE OF WORK: Road Maintenance

TYPE OF WORK DESCRIPTION: Rehabilitation of roadway

PROGRAMMING INFORMATION ($0)

[MAP] [HISTORICAL REVENUES] [GRAPH REVENUES]

FISCAL YEAR	FUND TYPE (PROGRAMMED REVENUE SOURCE)	ENG	ROW	CON/IMP	O&M	TOTAL	
19/20	Measure M2 Local Fairshare	$50,000.00	$0.00	$0.00	$0.00	$50,000	X
20/21	Measure M2 Local Fairshare	$0.00	$0.00	$650,000.00	$0.00	$650,000	X
20/21	Gas Tax	$0.00	$0.00	$300,000.00	$0.00	$300,000	X
						$0	
						$0	
						$0	
						$0	
						$0	
						$0	
						$0	
						$0	
						$0	
						$0	
						$0	
						$0	
						$0	
						$0	
						$0	
						$0	
						$0	
	Measure M2 Local Fairshare	$50,000	$0	$650,000	$0	$700,000	
	Gas Tax	$0	$0	$300,000	$0	$300,000	
	GRAND TOTAL	$50,000	$0	$950,000	$0	$1,000,000	

HISTORICAL COMMENTS

PROJECT NOTES -

MAIN MENU

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OCTA Orange County Transportation Authority

VIEW PREVIOUS VERSIONS OF THIS PROJECT

UPLOAD PROJECT DOCUMENTS

PROJECT ID: CP-10871 **VERSION:** 1 **TOTAL PROJECT COST** $50,000.00

LAST MODIFIED BY: Warren Coleman (6/3/2020) **APPROVED BY:** N/A **HISTORY**

ADMINISTRATIVE EDIT - READ-ONLY

CIP DOC: 20-00 - CIP

CTFP/WATER VERSION: N/A

PROJECT INFORMATION

* **IMPLEMENTING AGENCY**: Brea, City of

LOCAL PROJECT NUMBER: N/A

ADDITIONAL PROJECT IDS:

* **PROJECT TITLE**: 7324 - Berry Street Sidewalk Installation

* **PROJECT DESCRIPTION**:

This project will design approximately 2,000 linear feet of 8-foot wide sidewalks along the east side of Berry Street between Lambert Road and Central Avenue.

* **LIMITS**: East side of Berry Street between Lambert Road and Central Avenue

TYPE OF WORK: Pedestrian

TYPE OF WORK DESCRIPTION: New sidewalk

PROGRAMMING INFORMATION ($0)

[MAP] [HISTORICAL REVENUES] [GRAPH REVENUES]

FISCAL YEAR	FUND TYPE (PROGRAMMED REVENUE SOURCE)	ENG	ROW	CON/IMP	O&M	TOTAL
19/20	Gas Tax	$50,000.00	$0.00	$0.00	$0.00	$50,000 X
						$0
						$0
						$0
						$0
						$0
						$0
						$0
						$0
						$0
						$0
						$0
						$0
						$0
						$0
						$0
						$0
						$0
						$0
						$0
						$0
	Gas Tax	$50,000	$0	$0	$0	$50,000
	GRAND TOTAL	$50,000	$0	$0	$0	$50,000

HISTORICAL COMMENTS

PROJECT NOTES -

MAIN MENU

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OCTA Orange County Transportation Authority

VIEW PREVIOUS VERSIONS OF THIS PROJECT

UPLOAD PROJECT DOCUMENTS

PROJECT ID: CP-10878 **VERSION:** 1 **TOTAL PROJECT COST** $114,536.00

LAST MODIFIED BY: Saul Lua (1/27/2020) **APPROVED BY:** N/A **HISTORY**

ADMINISTRATIVE EDIT - READ-ONLY

CIP DOC: 20-00 - CIP

CTFP/WATER VERSION: N/A

PROJECT INFORMATION

* **IMPLEMENTING AGENCY**: Brea, City of

LOCAL PROJECT NUMBER: 13-BREA-ECP-36

ADDITIONAL PROJECT IDS:

* **PROJECT TITLE**: 7524 - Citywide Catch Basin Inserts Round 3

* **PROJECT DESCRIPTION**:

This project would use BMPs to install catch basin filters throughout the City.

* **LIMITS**: Citywide

TYPE OF WORK: Environmental Cleanup

TYPE OF WORK DESCRIPTION: Automatic Retractable Screen and other debris screens or inserts

PROGRAMMING INFORMATION ($0)

[MAP] [HISTORICAL REVENUES] [GRAPH REVENUES]

FISCAL YEAR	FUND TYPE (PROGRAMMED REVENUE SOURCE)	ENG	ROW	CON/IMP	O&M	TOTAL	
19/20	General Fund	$0.00	$0.00	$0.00	$28,559.00	$28,559	X
20/21	General Fund	$0.00	$0.00	$0.00	$28,559.00	$28,559	X
21/22	General Fund	$0.00	$0.00	$0.00	$28,559.00	$28,559	X
22/23	General Fund	$0.00	$0.00	$0.00	$28,859.00	$28,859	X
						$0	
						$0	
						$0	
						$0	
						$0	
						$0	
						$0	
						$0	
						$0	
						$0	
						$0	
						$0	
						$0	
						$0	
						$0	
						$0	
	General Fund	$0	$0	$0	$114,536	$114,536	
	GRAND TOTAL	$0	$0	$0	$114,536	$114,536	

HISTORICAL COMMENTS

PROJECT NOTES -

MAIN MENU

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OCTA Orange County Transportation Authority

VIEW PREVIOUS VERSIONS OF THIS PROJECT

UPLOAD PROJECT DOCUMENTS

PROJECT ID: CP-10927 **VERSION:** 1 **TOTAL PROJECT COST** $93,534.00

LAST MODIFIED BY: Hannah Allington (1/27/2020) **APPROVED BY:** N/A **HISTORY**

ADMINISTRATIVE EDIT - READ-ONLY

CIP DOC: 20-00 - CIP

CTFP/WATER VERSION: N/A

PROJECT INFORMATION

* **IMPLEMENTING AGENCY**: Brea, City of

LOCAL PROJECT NUMBER: 16-BREA-ECP-38

ADDITIONAL PROJECT IDS:

* **PROJECT TITLE**: 7524 - Citywide Catch Basin Inserts Round 8

* **PROJECT DESCRIPTION**:

This project uses BMPs to install catch basin inserts throughout the city. Project has 10 year O&M match requirement ($15,589 per FY) from FY 17/18 through FY 26/27.

* **LIMITS**: Citywide

TYPE OF WORK: Environmental Cleanup

TYPE OF WORK DESCRIPTION: Automatic Retractable Screen and other debris screens or inserts

PROGRAMMING INFORMATION ($0)

[MAP] [HISTORICAL REVENUES] [GRAPH REVENUES]

FISCAL YEAR	FUND TYPE (PROGRAMMED REVENUE SOURCE)	ENG	ROW	CON/IMP	O&M	TOTAL	
19/20	General Fund	$0.00	$0.00	$0.00	$15,589.00	$15,589	X
20/21	General Fund	$0.00	$0.00	$0.00	$15,589.00	$15,589	X
21/22	General Fund	$0.00	$0.00	$0.00	$15,589.00	$15,589	X
22/23	General Fund	$0.00	$0.00	$0.00	$15,589.00	$15,589	X
23/24	General Fund	$0.00	$0.00	$0.00	$15,589.00	$15,589	X
24/25	General Fund	$0.00	$0.00	$0.00	$15,589.00	$15,589	X
						$0	
						$0	
						$0	
						$0	
						$0	
						$0	
						$0	
						$0	
						$0	
						$0	
						$0	
						$0	
						$0	
						$0	
	General Fund	$0	$0	$0	$93,534	$93,534	
	GRAND TOTAL	$0	$0	$0	$93,534	$93,534	

HISTORICAL COMMENTS

PROJECT NOTES -

MAIN MENU

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OCTA Orange County Transportation Authority

VIEW PREVIOUS VERSIONS OF THIS PROJECT

UPLOAD PROJECT DOCUMENTS

PROJECT ID: CP-10923 **VERSION:** 1 **TOTAL PROJECT COST** $226,800.00

LAST MODIFIED BY: Hannah Allington (1/27/2020) **APPROVED BY:** N/A **HISTORY**

ADMINISTRATIVE EDIT - READ-ONLY

CIP DOC: 20-00 - CIP

CTFP/WATER VERSION: N/A

PROJECT INFORMATION

* **IMPLEMENTING AGENCY**: Brea, City of

LOCAL PROJECT NUMBER: 16-BREA-ECP-38

ADDITIONAL PROJECT IDS:

* **PROJECT TITLE**: 7524 - Citywide Catch Basin Inserts Round 7

* **PROJECT DESCRIPTION**:

This project uses best management practices to install catch basin filters throughout the City. Project has 10 year O&M match requirement ($37,800 per FY) from FY 17/18 through FY 26/27.

* **LIMITS**: Citywide

TYPE OF WORK: Environmental Cleanup

TYPE OF WORK DESCRIPTION: Automatic Retractable Screen and other debris screens or inserts

PROGRAMMING INFORMATION ($0)

[MAP] [HISTORICAL REVENUES] [GRAPH REVENUES]

FISCAL YEAR	FUND TYPE (PROGRAMMED REVENUE SOURCE)	ENG	ROW	CON/IMP	O&M	TOTAL	
19/20	General Fund	$0.00	$0.00	$0.00	$37,800.00	$37,800	X
20/21	General Fund	$0.00	$0.00	$0.00	$37,800.00	$37,800	X
21/22	General Fund	$0.00	$0.00	$0.00	$37,800.00	$37,800	X
22/23	General Fund	$0.00	$0.00	$0.00	$37,800.00	$37,800	X
23/24	General Fund	$0.00	$0.00	$0.00	$37,800.00	$37,800	X
24/25	General Fund	$0.00	$0.00	$0.00	$37,800.00	$37,800	X
						$0	
						$0	
						$0	
						$0	
						$0	
						$0	
						$0	
						$0	
						$0	
						$0	
						$0	
						$0	
						$0	
						$0	
	General Fund	$0	$0	$0	$226,800	$226,800	
	GRAND TOTAL	$0	$0	$0	$226,800	$226,800	

HISTORICAL COMMENTS

PROJECT NOTES -

MAIN MENU

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OCTA Orange County Transportation Authority

VIEW PREVIOUS VERSIONS OF THIS PROJECT

UPLOAD PROJECT DOCUMENTS

PROJECT ID: CP-10921 **VERSION:** 1 **TOTAL PROJECT COST** $215,952.00

LAST MODIFIED BY: Hannah Allington (1/27/2020) **APPROVED BY:** N/A **HISTORY**

ADMINISTRATIVE EDIT - READ-ONLY

CIP DOC: 20-00 - CIP

CTFP/WATER VERSION: N/A

PROJECT INFORMATION

* **IMPLEMENTING AGENCY**: Brea, City of

LOCAL PROJECT NUMBER: 16-BREA-ECP-38

ADDITIONAL PROJECT IDS:

* **PROJECT TITLE**: 7524 - Citywide Catch Basin Inserts Round 6

* **PROJECT DESCRIPTION**:

This project uses best management practices to install catch basin filters throughout the City. Project has 10 year O&M match requirement ($35,992 per FY) from FY 17/18 through FY 26/27.

* **LIMITS**: Citywide

TYPE OF WORK: Environmental Cleanup

TYPE OF WORK DESCRIPTION: Automatic Retractable Screen and other debris screens or inserts

PROGRAMMING INFORMATION ($0)

[MAP] [HISTORICAL REVENUES] [GRAPH REVENUES]

FISCAL YEAR	FUND TYPE (PROGRAMMED REVENUE SOURCE)	ENG	ROW	CON/IMP	O&M	TOTAL	
19/20	General Fund	$0.00	$0.00	$0.00	$18,781.00	$18,781	X
19/20	Environmental Cleanup Program (ECP) - Tier 1	$0.00	$0.00	$0.00	$17,211.00	$17,211	X
20/21	General Fund	$0.00	$0.00	$0.00	$18,781.00	$18,781	X
20/21	Environmental Cleanup Program (ECP) - Tier 1	$0.00	$0.00	$0.00	$17,211.00	$17,211	X
21/22	General Fund	$0.00	$0.00	$0.00	$18,781.00	$18,781	X
21/22	Environmental Cleanup Program (ECP) - Tier 1	$0.00	$0.00	$0.00	$17,211.00	$17,211	X
22/23	General Fund	$0.00	$0.00	$0.00	$18,781.00	$18,781	X
22/23	Environmental Cleanup Program (ECP) - Tier 1	$0.00	$0.00	$0.00	$17,211.00	$17,211	X
23/24	General Fund	$0.00	$0.00	$0.00	$18,781.00	$18,781	X
23/24	Environmental Cleanup Program (ECP) - Tier 1	$0.00	$0.00	$0.00	$17,211.00	$17,211	X
24/25	General Fund	$0.00	$0.00	$0.00	$18,781.00	$18,781	X
24/25	Environmental Cleanup Program (ECP) - Tier 1	$0.00	$0.00	$0.00	$17,211.00	$17,211	X
						$0	
						$0	
						$0	
						$0	
						$0	
						$0	
						$0	
						$0	
	General Fund	$0	$0	$0	$112,686	$112,686	
	Environmental Cleanup Program (ECP) - Tier 1	$0	$0	$0	$103,266	$103,266	
	GRAND TOTAL	$0	$0	$0	$215,952	$215,952	

HISTORICAL COMMENTS

PROJECT NOTES -

MAIN MENU

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OCTA Orange County Transportation Authority

VIEW PREVIOUS VERSIONS OF THIS PROJECT

UPLOAD PROJECT DOCUMENTS

PROJECT ID: CP-10921 **VERSION:** 1 **TOTAL PROJECT COST** $215,952.00

LAST MODIFIED BY: Hannah Allington (1/27/2020) **APPROVED BY:** N/A **HISTORY**

ADMINISTRATIVE EDIT - READ-ONLY

CIP DOC: 20-00 - CIP

CTFP/WATER VERSION: N/A

PROJECT INFORMATION

* **IMPLEMENTING AGENCY**: Brea, City of

LOCAL PROJECT NUMBER: 16-BREA-ECP-38

ADDITIONAL PROJECT IDS:

* **PROJECT TITLE**: 7524 - Citywide Catch Basin Inserts Round 6

* **PROJECT DESCRIPTION**:

This project uses best management practices to install catch basin filters throughout the City. Project has 10 year O&M match requirement ($35,992 per FY) from FY 17/18 through FY 26/27.

* **LIMITS**: Citywide

TYPE OF WORK: Environmental Cleanup

TYPE OF WORK DESCRIPTION: Automatic Retractable Screen and other debris screens or inserts

PROGRAMMING INFORMATION ($0)

[MAP] [HISTORICAL REVENUES] [GRAPH REVENUES]

FISCAL YEAR	FUND TYPE (PROGRAMMED REVENUE SOURCE)	ENG	ROW	CON/IMP	O&M	TOTAL	
19/20	General Fund	$0.00	$0.00	$0.00	$18,781.00	$18,781	X
19/20	Environmental Cleanup Program (ECP) - Tier 1	$0.00	$0.00	$0.00	$17,211.00	$17,211	X
20/21	General Fund	$0.00	$0.00	$0.00	$18,781.00	$18,781	X
20/21	Environmental Cleanup Program (ECP) - Tier 1	$0.00	$0.00	$0.00	$17,211.00	$17,211	X
21/22	General Fund	$0.00	$0.00	$0.00	$18,781.00	$18,781	X
21/22	Environmental Cleanup Program (ECP) - Tier 1	$0.00	$0.00	$0.00	$17,211.00	$17,211	X
22/23	General Fund	$0.00	$0.00	$0.00	$18,781.00	$18,781	X
22/23	Environmental Cleanup Program (ECP) - Tier 1	$0.00	$0.00	$0.00	$17,211.00	$17,211	X
23/24	General Fund	$0.00	$0.00	$0.00	$18,781.00	$18,781	X
23/24	Environmental Cleanup Program (ECP) - Tier 1	$0.00	$0.00	$0.00	$17,211.00	$17,211	X
24/25	General Fund	$0.00	$0.00	$0.00	$18,781.00	$18,781	X
24/25	Environmental Cleanup Program (ECP) - Tier 1	$0.00	$0.00	$0.00	$17,211.00	$17,211	X
						$0	
						$0	
						$0	
						$0	
						$0	
						$0	
						$0	
						$0	
	General Fund	$0	$0	$0	$112,686	$112,686	
	Environmental Cleanup Program (ECP) - Tier 1	$0	$0	$0	$103,266	$103,266	
	GRAND TOTAL	$0	$0	$0	$215,952	$215,952	

HISTORICAL COMMENTS

PROJECT NOTES -

OCTA Orange County Transportation Authority

PROJECT ID: CP-10880 **VERSION:** 1 **TOTAL PROJECT COST** $124,432.00

LAST MODIFIED BY: Hannah Allington (1/27/2020) **APPROVED BY:** N/A **HISTORY**

ADMINISTRATIVE EDIT - READ-ONLY

CIP DOC: 20-00 - CIP

CTFP/WATER VERSION: N/A

PROJECT INFORMATION

* **IMPLEMENTING AGENCY**: Brea, City of

LOCAL PROJECT NUMBER: 14-BREA-ECP-37

ADDITIONAL PROJECT IDS:

* **PROJECT TITLE**: 7524 - Citywide Catch Basin Inserts Round 4

* **PROJECT DESCRIPTION**:

This project would use best management practices to install catch basins filters throughout the City.

* **LIMITS**: Citywide

TYPE OF WORK: Environmental Cleanup

TYPE OF WORK DESCRIPTION: Automatic Retractable Screen and other debris screens or inserts

PROGRAMMING INFORMATION ($0)

[MAP] [HISTORICAL REVENUES] [GRAPH REVENUES]

FISCAL YEAR	FUND TYPE (PROGRAMMED REVENUE SOURCE)	ENG	ROW	CON/IMP	O&M	TOTAL	
19/20	General Fund	$0.00	$0.00	$0.00	$31,108.00	$31,108	X
20/21	General Fund	$0.00	$0.00	$0.00	$31,108.00	$31,108	X
21/22	General Fund	$0.00	$0.00	$0.00	$31,108.00	$31,108	X
22/23	General Fund	$0.00	$0.00	$0.00	$31,108.00	$31,108	X
						$0	
						$0	
						$0	
						$0	
						$0	
						$0	
						$0	
						$0	
						$0	
						$0	
						$0	
						$0	
						$0	
						$0	
						$0	
						$0	
	General Fund	$0	$0	$0	$124,432	$124,432	
	GRAND TOTAL	$0	$0	$0	$124,432	$124,432	

HISTORICAL COMMENTS

PROJECT NOTES -

MAIN MENU

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OCTA Orange County Transportation Authority

VIEW PREVIOUS VERSIONS OF THIS PROJECT

UPLOAD PROJECT DOCUMENTS

PROJECT ID: CP-10876 **VERSION:** 1 **TOTAL PROJECT COST** $55,528.00

LAST MODIFIED BY: Hannah Allington (1/27/2020) **APPROVED BY:** N/A **HISTORY**

ADMINISTRATIVE EDIT - READ-ONLY

CIP DOC: 20-00 - CIP

CTFP/WATER VERSION: N/A

PROJECT INFORMATION

* **IMPLEMENTING AGENCY**: Brea, City of

LOCAL PROJECT NUMBER: 12-BREA-ECP-36

ADDITIONAL PROJECT IDS:

* **PROJECT TITLE**: 7524 - Citywide Catch Basin Inserts Round 2

* **PROJECT DESCRIPTION**:

This project would use BMPs to install catch basin filters throughout the City.

* **LIMITS**: Citywide

TYPE OF WORK: Environmental Cleanup

TYPE OF WORK DESCRIPTION: Automatic Retractable Screen and other debris screens or inserts

PROGRAMMING INFORMATION ($0)

[MAP] [HISTORICAL REVENUES] [GRAPH REVENUES]

FISCAL YEAR	FUND TYPE (PROGRAMMED REVENUE SOURCE)	ENG	ROW	CON/IMP	O&M	TOTAL	
19/20	General Fund	$0.00	$0.00	$0.00	$13,882.00	$13,882	X
20/21	General Fund	$0.00	$0.00	$0.00	$13,882.00	$13,882	X
21/22	General Fund	$0.00	$0.00	$0.00	$13,882.00	$13,882	X
22/23	General Fund	$0.00	$0.00	$0.00	$13,882.00	$13,882	X
						$0	
						$0	
						$0	
						$0	
						$0	
						$0	
						$0	
						$0	
						$0	
						$0	
						$0	
						$0	
						$0	
						$0	
						$0	
						$0	
	General Fund	$0	$0	$0	$55,528	$55,528	
	GRAND TOTAL	$0	$0	$0	$55,528	$55,528	

HISTORICAL COMMENTS

PROJECT NOTES -

MAIN MENU

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OCTA Orange County Transportation Authority

VIEW PREVIOUS VERSIONS OF THIS PROJECT

UPLOAD PROJECT DOCUMENTS

PROJECT ID: CP-10874 **VERSION:** 1 **TOTAL PROJECT COST** $50,000.00

LAST MODIFIED BY: Hannah Allington (1/27/2020) **APPROVED BY:** N/A **HISTORY**

ADMINISTRATIVE EDIT - READ-ONLY

CIP DOC: 20-00 - CIP

CTFP/WATER VERSION: N/A

PROJECT INFORMATION

* **IMPLEMENTING AGENCY**: Brea, City of

LOCAL PROJECT NUMBER: 11-BREA-ECP-35

ADDITIONAL PROJECT IDS:

* **PROJECT TITLE**: 7524 - Citywide Catch Basin Inserts Round 1

* **PROJECT DESCRIPTION**:

This project would use BMPs to install catch basin filters throughout the City.

* **LIMITS**: Citywide

TYPE OF WORK: Environmental Cleanup

TYPE OF WORK DESCRIPTION: Automatic Retractable Screen and other debris screens or inserts

PROGRAMMING INFORMATION ($0)

[MAP] [HISTORICAL REVENUES] [GRAPH REVENUES]

FISCAL YEAR	FUND TYPE (PROGRAMMED REVENUE SOURCE)	ENG	ROW	CON/IMP	O&M	TOTAL	
19/20	General Fund	$0.00	$0.00	$0.00	$12,500.00	$12,500	X
20/21	General Fund	$0.00	$0.00	$0.00	$12,500.00	$12,500	X
21/22	General Fund	$0.00	$0.00	$0.00	$12,500.00	$12,500	X
22/23	General Fund	$0.00	$0.00	$0.00	$12,500.00	$12,500	X
						$0	
						$0	
						$0	
						$0	
						$0	
						$0	
						$0	
						$0	
						$0	
						$0	
						$0	
						$0	
						$0	
						$0	
						$0	
						$0	
	General Fund	$0	$0	$0	$50,000	$50,000	
	GRAND TOTAL	$0	$0	$0	$50,000	$50,000	

HISTORICAL COMMENTS

PROJECT NOTES -

MAIN MENU

CHANGE PASSWORD | LOGOUT | OCTA | SCAG

OCTA Orange County Transportation Authority

VIEW PREVIOUS VERSIONS OF THIS PROJECT

UPLOAD PROJECT DOCUMENTS

PROJECT ID: CP-10936 **VERSION:** 1 **TOTAL PROJECT COST** $91,787.00

LAST MODIFIED BY: Warren Coleman (6/3/2020) **APPROVED BY:** N/A **HISTORY**

ADMINISTRATIVE EDIT - READ-ONLY

CIP DOC: 20-00 - CIP

CTFP/WATER VERSION: N/A

PROJECT INFORMATION

* **IMPLEMENTING AGENCY**: Brea, City of

LOCAL PROJECT NUMBER: 14-BREA-TSP-37

ADDITIONAL PROJECT IDS:

* **PROJECT TITLE**: 7709 - Birch Street Traffic Signal Synchronization

* **PROJECT DESCRIPTION**:

Upgrade of traffic signal control equipment along Birch St. & Rose Dr., including fiber optic interconnect cable and synchronization of traffic signals. O&M llocally funded for FY19/20 - 21/22.

* **LIMITS**: City limits

TYPE OF WORK: Traffic Signals

TYPE OF WORK DESCRIPTION: Interconnect traffic signals to improve coordination and communications

PROGRAMMING INFORMATION ($0)

[MAP] [HISTORICAL REVENUES] [GRAPH REVENUES]

FISCAL YEAR	FUND TYPE (PROGRAMMED REVENUE SOURCE)	ENG	ROW	CON/IMP	O&M	TOTAL	
19/20	Traffic Impact Fees	$0.00	$0.00	$0.00	$36,711.00	$36,711	X
20/21	Traffic Impact Fees	$0.00	$0.00	$0.00	$55,076.00	$55,076	X
						$0	
						$0	
						$0	
						$0	
						$0	
						$0	
						$0	
						$0	
						$0	
						$0	
						$0	
						$0	
						$0	
						$0	
						$0	
						$0	
						$0	
						$0	
	Traffic Impact Fees	$0	$0	$0	$91,787	$91,787	
	GRAND TOTAL	$0	$0	$0	$91,787	$91,787	

HISTORICAL COMMENTS

PROJECT NOTES - LAST UPDATED: 1/27/2020 -

MAIN MENU

CHANGE PASSWORD | LOGOUT | OCTA | SCAG

OCTA Orange County Transportation Authority

VIEW PREVIOUS VERSIONS OF THIS PROJECT

UPLOAD PROJECT DOCUMENTS

PROJECT ID: CP-10972 **VERSION:** 1 **TOTAL PROJECT COST** $590,000.00

LAST MODIFIED BY: Warren Coleman (6/3/2020) **APPROVED BY:** N/A **HISTORY**

ADMINISTRATIVE EDIT - READ-ONLY

CIP DOC: 20-00 - CIP

CTFP/WATER VERSION: N/A

PROJECT INFORMATION

* **IMPLEMENTING AGENCY**: Brea, City of

LOCAL PROJECT NUMBER: 7715

ADDITIONAL PROJECT IDS:

* **PROJECT TITLE**: 7715 - Valencia Ave (SR 142) Traffic Signal Synchronization

* **PROJECT DESCRIPTION**: Upgrade Traffic Signal Control Equipment

* **LIMITS**: Valencia Avenue from Santa Fe Road to Imperial Highway

TYPE OF WORK: Traffic Signals

TYPE OF WORK DESCRIPTION: Replace and upgrade traffic signals and equipment

PROGRAMMING INFORMATION ($0)

[MAP] [HISTORICAL REVENUES] [GRAPH REVENUES]

FISCAL YEAR	FUND TYPE (PROGRAMMED REVENUE SOURCE)	ENG	ROW	CON/IMP	O&M	TOTAL	
19/20	Traffic Impact Fees	$60,000.00	$0.00	$54,000.00	$0.00	$114,000	X
21/22	Traffic Impact Fees	$0.00	$0.00	$4,000.00	$0.00	$4,000	X
21/22	Unfunded/Unknown	$0.00	$0.00	$472,000.00	$0.00	$472,000	X
						$0	
						$0	
						$0	
						$0	
						$0	
						$0	
						$0	
						$0	
						$0	
						$0	
						$0	
						$0	
						$0	
						$0	
						$0	
						$0	
						$0	
						$0	
	Traffic Impact Fees	$60,000	$0	$58,000	$0	$118,000	
	Unfunded/Unknown	$0	$0	$472,000	$0	$472,000	
	GRAND TOTAL	$60,000	$0	$530,000	$0	$590,000	

HISTORICAL COMMENTS

PROJECT NOTES -

OCTA

APPENDIX I

Maintenance of Effort (MOE) Certification Form

Jurisdiction: City of Brea

Type of GENERAL FUND Transportation Expenditures:

Please complete and attach supporting budget documentation for each line item listed below, if the MOE certification is based on the MOE benchmark by dollar value. For FY 2020-21 only, the table does not need to be completed if the Agency is certifying to meet the percentage of general fund revenues.

MAINTENANCE	Total Expenditure
Street Maintenance Program	$ 1,567,501.00
Parkway Trees Program	$ 209,429.00
Subtotal Maintenance	**$ 1,776,930.00**

CONSTRUCTION	Total Expenditure
Subtotal Construction	**$ -**

INDIRECT/OTHER	Total Expenditure
Subtotal Indirect/Other	**$ -**
Total General Fund Transportation Expenditures	$ 1,776,930.00
(Less Total MOE Exclusions[1])	$ 450,000
MOE Expenditures	$ 1,326,930.00
MOE Benchmark Requirement[2]	$ 838,243.00
Surplus	$ 488,687.00

Certification:

I hereby certify that:

☑ The City/County of Brea is aware of the State Controller's "Guidelines Relating to Gas Tax Expenditures for Cities and Counties", which is a guide for determining MOE Expenditures for Measure M2 Eligibility purposes and;

☑ The City/County of Brea's MOE Reporting Form is in compliance with direction provided in the State Controller's "Guidelines Relating to Gas Tax Expenditures for Cities and Counties" and;

Choose one of the following:

☑ The City/County of Brea certifies that the budgeted MOE expenditures meet the fiscal year (FY) FY 20-21 MOE benchmark requirement based on dollar value.

or

☐ The City/County of _____ certifies that it will meet the MOE % of general fund revenues and has included in its budget for FY 2020-21 the use of local discretionary funds for streets and roads purposes that is equal to _____% (Use percentage in MOE Benchmark by Local Agency Table) of the City's budgeted general fund revenues.

Cindy Russell — Finance Director Signature

Cindy Russell — Finance Director (Print Name)

8-Jun-20 — Date

[1]Funding sources include Measure M, federal, state, redevelopment, and bond financing.

[2]MOE benchmark requirement was modified in light of the coronavirus pandemic. To calculate the City's FY 2020-21 MOE benchmark requirement, please refer to the updated MOE benchmark table that was approved by the Board of Directors on May 11, 2020.

PUBLIC WORKS | *FY 2020-21 Recommended Budget Worksheets*

110515121 *STREET MAINTENANCE*

ACCOUNT	TITLE	FY 2017-18 ACTUALS	FY 2018-19 BUDGET	FY 2018-19 ACTUALS	FY 2019-20 BUDGET	FY 2019-20 ACTUALS	FY 2019-20 YE ESTIMATE	FY 2020-21 BUDGET
4111	FULL TIME	226,642	292,879	207,904	297,507	255,886	297,507	298,707
4112	PART-TIME & SEASONAL	82,501	82,168	83,848	84,539	52,824	84,539	81,812
4113	OVERTIME	5,482	3,000	3,683	3,000	3,279	5,000	4,000
	MSW II (75 HRS)						*4,000*	
							4,000	
4123	SPECIAL PAY	-	11,800	-	-	-	-	70
	ON CALL PAY (300/WK)-SPLIT BTWN ST & SEWER (150K TOTAL)						*7,800*	
	OTHER SPECIAL PAY						*4,000*	
							11,800	
41230045	VACATION PAYOFF	1,167	-	-	389	1,984	389	390
41230048	VACATION BUYDOWN	-	-	5,950	1,056	1,785	1,056	3,040
41230064	COMP TERMINATION PAYOFF	62	-	-	21	-	21	20
41230137	HOLIDAY BANKS PAID	365	-	-	122	-	122	120
41230190	UNIFORM ALLOWANCE	-	-	-	125	-	125	-
41230192	WORK SHOE REIMBURSEMENT	1,075	-	825	992	1,075	992	990
41230196	FITNESS/WELLNESS PROGRAM	1,373	-	303	1,795	724	1,795	1,778
41230650	ON CALL STIPEND	4,293	-	2,148	1,887	4,776	1,887	2,150
4131	RETIREMENT PERS	42,410	58,799	45,687	72,334	64,194	72,334	81,235
4131A	PERS COST SHARING	-677	-	-1,430	-	-1,914	-	-
4134	WORKERS' COMPENSATION	12,936	12,602	12,602	23,496	21,538	23,496	23,897
4141	MEDICARE	4,799	5,246	4,527	6,173	4,535	6,173	6,255
4151	FLEXIBLE BENEFITS	30,074	41,454	30,247	42,155	43,874	42,155	49,258
4153	AUTOMOBILE ALLOWANCE	1,680	1,680	1,680	1,680	1,470	1,680	1,680
	EMPLOYEE COSTS SUB-TOTAL	**414,181**	**509,628**	**397,975**	**537,271**	**456,030**	**539,271**	**555,402**
4221	TRAINING	-	-	41	-	-	-	-

110515121 *STREET MAINTENANCE*

ACCOUNT	TITLE	FY 2017-18 ACTUALS	FY 2018-19 BUDGET	FY 2018-19 ACTUALS	FY 2019-20 BUDGET	FY 2019-20 ACTUALS	FY 2019-20 YE ESTIMATE	FY 2020-21 BUDGET
4249	PROFESSIONAL SVC-OTHER	153,799	164,000	94,527	114,000	251,280	164,000	164,000
	CONCRETE REPAIR						*30,000*	
	GRAFFITI REMOVAL						*24,000*	
	STREET STRIPING						*60,000*	
							114,000	
4259	RENTALS & LEASES-OTHER	-	1,000	-	-	495	-	-
4269	BLDG & EQUIP SVC-OTHER	187,353	250,000	281,109	330,181	382,796	305,000	285,000
	CONTRACT ASPHALT REPAIRS						*100,000*	
	LIGHT POLE INSTALLTION FROM ACCIDENTS						*30,000*	
	CONTRACT TRAFFIC SIGNAL MAINTENANCE						*145,000*	
	BREA MALL RING ROAD						*10,000*	
							285,000	
4279	TRAVEL & MEETING EXPENSE	456	1,000	718	500	93	100	500
	MSA REGIONAL MEETINGS						*500*	
							500	
4283	ST LGTS & TRAFFIC SVC	320,111	300,000	310,454	330,000	231,488	330,000	330,000
	ELECTRICITY FOR STREET LIGHTS AND SIGNALS						*330,000*	
							330,000	
4299	SERVICES-OTHER	601	1,800	1,263	830	1,215	1,300	1,300
	UNIFORMS						*1,300*	
							1,300	
4311	FOOD & CLOTHING	270	-	40	-	15	-	-
4329	OFFICE SUPPLIES-OTHER	22	-	-	-	-	-	-
4331	PAINT & RELATED SUPPLIES	3,224	1,000	1,562	500	5,305	6,000	1,000
	PAINT FOR COVERING GRAFFITI						*1,000*	
							1,000	
4332	JANITORIAL SUPPLIES	-	-	43	-	-	-	-
4334	ROCK ASPHALT SAND ETC	3,325	5,000	6,795	4,000	4,597	4,500	4,000
	ROAD BASE, SAND, ASPHALT						*4,000*	
							4,000	
4337	ELECTRICAL SUPPLIES&PARTS	43,238	40,000	23,543	25,000	23,535	25,000	20,000
	ST LIGHT POLE REPAIR PARTS INCLUDING POLES, INCLUDES						*20,000*	
	UNEXPECTED KNOCKDOWNS (REV OFFSET 110-3723)						*0*	
							20,000	
4339	CONSTR/MAINT SUPPLIES-OTH	1,377	3,000	1,095	1,500	283	1,000	1,000
	LUMBER, HARDWARE ITEMS						*1,000*	

PUBLIC WORKS | *FY 2020-21 Recommended Budget Worksheets*

110515121 *STREET MAINTENANCE*

ACCOUNT	TITLE	FY 2017-18 ACTUALS	FY 2018-19 BUDGET	FY 2018-19 ACTUALS	FY 2019-20 BUDGET	FY 2019-20 ACTUALS	FY 2019-20 YE ESTIMATE	FY 2020-21 BUDGET
							1,000	
4343	SAFETY EQUIPMENT	8,649	1,500	1,204	1,500	12,242	11,000	1,500
	TRAF.CNTRL SIGNS, CONES, DELINEATORS, EVENT BARRICADES						*1,000*	
	SAFETY JACKETS AND RAINGEAR						*500*	
							1,500	
4345	SIGNS-SAFETY & STREET	-	-	323	-	52	-	-
4349	MINOR TOOLS & EQUIP-OTHER	3,174	2,000	1,163	-	2,228	2,200	2,000
	POWER AND HAND TOOLS						*2,000*	
							2,000	
4432	UNCOLLECTIBLE ACCOUNTS	3,650	-	4,088	-	179	-	-
	OPERATING COSTS SUB-TOTAL	**729,249**	**770,300**	**727,968**	**808,011**	**915,803**	**850,100**	**810,300**
5819	VEHICLES - OTHER	72,528	82,314	82,314	111,668	102,366	111,668	119,131
5822	TECHNOLOGY CHARGES	27,084	30,247	30,247	27,511	25,223	27,511	32,591
5823	BUILDING OCCUPANCY CHRG	15,540	15,611	15,611	32,096	29,425	32,096	18,428
5826	RETIREE BENEFIT CHARGES	8,616	8,916	8,916	7,390	6,776	7,390	9,575
5827	GENERAL LIABILITY CHG	39,540	33,886	33,886	15,739	14,432	15,739	22,074
	OVERHEAD COSTS SUB-TOTAL	**163,308**	**170,974**	**170,974**	**194,404**	**178,222**	**194,404**	**201,799**
	110515121 TOTAL	**1,306,738**	**1,450,902**	**1,296,917**	**1,539,686**	**1,550,055**	**1,583,775**	**1,567,501**

PUBLIC WORKS | *FY 2020-21 Recommended Budget Worksheets*

110515142 *PARKWAY TREES*

ACCOUNT	TITLE	FY 2017-18 ACTUALS	FY 2018-19 BUDGET	FY 2018-19 ACTUALS	FY 2019-20 BUDGET	FY 2019-20 ACTUALS	FY 2019-20 YE ESTIMATE	FY 2020-21 BUDGET
4111	FULL TIME	14,160	15,641	15,641	15,947	13,047	15,947	14,620
4113	OVERTIME	116	750	192	500	388	500	500
	MSW I/II (13 HRS)							*500*
								500
4116	DISABILITY PAY	6	-	-	-	-	-	-
4123	SPECIAL PAY	-	600	-	-	-	-	-
41230045	VACATION PAYOFF	-	-	-	43	1,135	43	40
41230048	VACATION BUYDOWN	639	-	-	443	391	443	440
41230064	COMP TERMINATION PAYOFF	-	-	-	-	2	-	-
41230137	HOLIDAY BANKS PAID	-	-	-	-	27	-	-
41230190	UNIFORM ALLOWANCE	-	-	-	25	-	25	-
41230192	WORK SHOE REIMBURSEMENT	45	-	45	45	45	45	50
41230196	FITNESS/WELLNESS PROGRAM	26	-	36	81	-	81	81
4131	RETIREMENT PERS	2,887	3,193	3,397	3,989	3,224	3,989	4,060
4131A	PERS COST SHARING	-26	-	-62	-	-9	-	-
4134	WORKERS' COMPENSATION	780	526	526	966	891	966	918
4141	MEDICARE	236	217	232	262	215	262	261
4151	FLEXIBLE BENEFITS	2,068	2,075	2,078	2,117	2,813	2,117	3,348
	EMPLOYEE COSTS SUB-TOTAL	**20,937**	**23,002**	**22,085**	**24,418**	**22,168**	**24,418**	**24,318**
4249	PROFESSIONAL SVC-OTHER	191,809	241,952	139,782	177,168	177,168	177,168	182,485
	TREE TRIMMING (4 YR CYCLE STARTED FY18-19)						*177,168*	
	CPI (3.2% OF $171,675)						*5,317*	
							182,485	
4311	FOOD & CLOTHING	-	200	-	-	-	-	-
4374	TREES	107	-	158	-	327	-	-

PUBLIC WORKS | *FY 2020-21 Recommended Budget Worksheets*

110515142 *PARKWAY TREES*

ACCOUNT	TITLE	FY 2017-18 ACTUALS	FY 2018-19 BUDGET	FY 2018-19 ACTUALS	FY 2019-20 BUDGET	FY 2019-20 ACTUALS	FY 2019-20 YE ESTIMATE	FY 2020-21 BUDGET
	OPERATING COSTS SUB-TOTAL	**191,915**	**242,152**	**139,940**	**177,168**	**177,495**	**177,168**	**182,485**
5822	TECHNOLOGY CHARGES	1,755	990	990	1,113	1,023	1,113	1,077
5826	RETIREE BENEFIT CHARGES	444	476	476	500	462	500	469
5827	GENERAL LIABILITY CHG	612	643	643	1,065	979	1,065	1,080
	OVERHEAD COSTS SUB-TOTAL	**2,811**	**2,109**	**2,109**	**2,678**	**2,464**	**2,678**	**2,626**
	110515142 TOTAL	**215,663**	**267,263**	**164,134**	**204,264**	**202,127**	**204,264**	**209,429**

220 GAS TAX FUND

This fund is used to account for revenues received and expenditures made for street improvements and street maintenance. Financing is provided by the City's share of State gasoline taxes pursuant to the California State Constitution and authorized by the State Legislature.

	Actual FY 2018-19	Adopted FY 2019-20	Estimated FY 2019-20	Budget FY 2020-21
Beginning Balance 7/1	**$ 1,085,198**	**$ 1,530,959**	**$ 1,530,959**	**$ 217,034**
Resources				
Revenues				
State Gasoline Taxes	928,603	1,184,947	1,180,331	1,150,738
Interest	45,237	16,200	16,200	16,200
Total Resources	973,840	1,201,147	1,196,531	1,166,938
Total Available	2,059,038	2,732,106	2,727,490	1,383,972
Requirements				
Transfers-out				
General Fund (110)	300,000	450,000	450,000	450,000
Capital Improvement (510)	228,079	2,060,456	2,060,456	535,000
Total Requirements	528,079	2,510,456	2,510,456	985,000
Ending Balance 6/30	**$ 1,530,959**	**$ 221,650**	**$ 217,034**	**$ 398,972**

ATTACHMENT D

FY 2020-21 MOE Benchmark as a Percentage of FY 2018-19 GFR

Local Agency	(A) FY 2020-21 MOE Benchmark[1]	(B) FY 2018-19 GFR[2]	(A/B) MOE Benchmark as a % of GFR
Aliso Viejo	538,604	20,264,249	2.66%
Anaheim	11,725,957	412,996,000	2.84%
Brea	838,243	65,445,918	1.28%
Buena Park	4,206,464	70,242,813	5.99%
Costa Mesa	8,607,340	143,753,298	5.99%
County of Orange	-	N/A	N/A
Cypress	3,607,878	36,691,594	9.83%
Dana Point	1,510,094	41,545,825	3.63%
Fountain Valley	1,564,638	61,380,673	2.55%
Fullerton	4,413,567	100,526,519	4.39%
Garden Grove	3,938,473	129,838,910	3.03%
Huntington Beach	5,921,206	236,631,000	2.50%
Irvine	8,001,915	221,961,000	3.61%
La Habra	1,737,300	48,583,838	3.58%
La Palma	201,688	12,057,831	1.67%
Laguna Beach	1,806,353	88,020,317	2.05%
Laguna Hills	331,579	22,047,533	1.50%
Laguna Niguel	908,566	43,809,474	2.07%
Laguna Woods	104,578	6,351,788	1.65%
Lake Forest	226,678	54,795,849	0.41%
Los Alamitos	182,250	14,165,860	1.29%
Mission Viejo	2,864,895	63,356,854	4.52%
Newport Beach	12,547,102	229,812,594	5.46%
Orange	3,392,885	124,241,260	2.73%
Placentia	770,006	35,796,833	2.15%
Rancho Santa Margarita	428,337	19,137,375	2.24%
San Clemente	1,316,842	65,789,926	2.00%
San Juan Capistrano	492,518	36,522,274	1.35%
Santa Ana	9,040,904	275,532,227	3.28%
Seal Beach	642,598	35,500,962	1.81%
Stanton	285,869	23,951,047	1.19%
Tustin	1,697,045	67,924,240	2.50%
Villa Park*	360,429	3,722,258	9.68%
Westminster	1,805,546	66,489,760	2.72%
Yorba Linda	2,608,191	38,335,027	6.80%
Totals	**98,626,539**	**2,917,222,926**	

*Final CAFR has not been published. Draft CAFR provided by City of Villa Park on April 21, 2020 has been used.

[1]FY 2020-21 MOE Benchmarks were taken from the Board-approved staff report on April 13, 2020.

[2]GFRs are from FY 2018-19 CAFRs published online .

CAFR - Comprehensive Annual Financial Report
FY - Fiscal year
GFR - General fund revenue
MOE - Maintenance of effort
N/A - Not Applicable

City of Brea

COUNCIL COMMUNICATION

TO: Honorable Mayor and City Council Members

FROM: Bill Gallardo, City Manager

DATE: 06/16/2020

SUBJECT: Construction Contract for Civic Center Space Improvements, CIP No. 7955

RECOMMENDATION

1. Award a construction contract to PeopleSpace for $180,805 for the installation of walls and doors for office construction; and
2. Authorize City Engineer to approve change orders up to 10% of the contract amount.

BACKGROUND/DISCUSSION

On July 16, 2019, City Council approved an agreement with PeopleSpace for $347,606 to design and construct 3rd floor office space improvements to enhance employee workflows, efficiency and collaboration, which included:

1. New updated office workstations to improve both safety and the ability to reconfigure spaces as time goes on; and
2. Consolidating staff from Management Services, Community Services, and Administrative Services.

The overall scope of the 3rd floor space improvements has always included the construction of offices for mid-managers. Currently these managers are situated in open cubicles that do not foster the necessary enclosed privacy for managers to work and converse with employees and community members. This contract also includes building two small conference rooms in the modified, open cubicle environment to provide fixed spaces for collaboration, as well as a dedicated “mother’s room” to meet the needs of the organization in providing a comfortable and convenient option for employees in need of this accommodation. Due to time-sensitivity in obtaining the best pricing for the office furniture, the construction of private offices was not included in the July 16, 2019 agreement since the design had not yet been completed.

The design for the walls has now been completed and staff has obtained a proposal from PeopleSpace for construction. The proposed cost is $180,805 and includes the construction of new demountable walls and doors per the attached drawings. These demountable walls will allow for adjustments to be made more easily in the future, compared to installing more permanent walls using drywall. Since PeopleSpace is the approved vendor for the current cubicle workstation installation, staff recommends awarding a sole source contract for this construction project to PeopleSpace to maintain design continuity and to provide seamless coordination among projects. Finally, since PeopleSpace was selected as the most qualified firm for the overall project from a number of proposals received in April 2019, staff feels that the contractor selection process has been fulfilled.

COMMISSION/COMMITTEE RECOMMENDATION

Finance Committee received an oral report on this item at their June 9, 2020 meeting since the staff report was not ready at the time the agenda was published and delayed approval of this item could delay the schedule. Finance Committee wanted to better understand the entire project and recommended that this item be presented at City Council Study Session on June 16, 2020 for discussion.

FISCAL IMPACT/SUMMARY

This scope of work is included in Capital Improvement Program Project No. 7955. There are sufficient funds in said project to fund these services. The approved CIP project budget of $835,000 is funded by the Fixed Asset Replacement Program. There will be no General Fund impact.

RESPECTFULLY SUBMITTED:

William Gallardo, City Manager
Prepared by: Michael Ho, Deputy Public Works Director / City Engineer
Concurrence: Tony Olmos, Public Works Director

Attachments

Contract
Proposal
Design Drawings

CONSTRUCTION AGREEMENT

CCC THIRD FLOOR SPACE PLAN IMPROVEMENTS, CIP NO. 7955

This Construction Agreement ("Agreement") is dated _____, 20__ for reference purposes and is executed by the City of Brea, a California municipal corporation ("City"), and PeopleSpace, a California Corporation ("Contractor"). Contractor's CSLB license number is 989310. Contractor's DIR registration number is 1000015449.

RECITALS

A. City duly solicited, received, publicly opened, and declared bids for the following public works project: **CCC Third Floor Space Plan Improvements, CIP NO. 7955** ("Project").

B. City selected Contractor as the lowest responsive and responsible bidder for the Project.

C. The parties are executing this Agreement to provide for Contractor's furnishing of labor, equipment, and material for the construction of the Project.

NOW, THEREFORE, in consideration of the mutual covenants herein contained, City and Contractor hereby agree as follows:

1. GENERAL SCOPE OF WORK: Contractor shall furnish all necessary labor, tools, materials, appliances, and equipment and shall do the work for the construction of the **CCC THIRD FLOOR SPACE PLAN IMPROVEMENTS, CIP NO. 7955** ("Project"). Such work shall be performed in accordance with contract documents for this Project on file in the office of the City Engineer and in accordance with bid prices, plans, and specifications more fully described in Section 4, below, and in accordance with the instructions of the Public Works Director (collectively, "Work"). Contractor shall at all times comply with applicable laws and City policies.

2. CONTRACT PRICE AND PAYMENT:

A. As total and complete compensation for satisfactorily completing the Work, City shall pay to Contractor the prices set forth in Contractor's bid amount of $ **180,804.50.** Progress payments shall be made for each portion of the Work satisfactorily completed. Notwithstanding the foregoing, City shall be authorized to withhold a retention from payments in the maximum amount permitted by law.

B. At the written request and expense of Contractor, securities equivalent to any moneys withheld by City to ensure performance of this Agreement shall be deposited with City, or with a state or federally chartered bank in the State of California as the escrow agent, that shall then pay those moneys to Contractor. Upon satisfactory completion of this Agreement, the securities shall be returned to Contractor. Alternatively, Contractor may request that City make payment of retentions earned directly to the escrow agent at the expense of Contractor. At the expense of Contractor, Contractor may direct the investment of the payments into securities, and Contractor shall receive the interest earned on the investments upon the same terms provided for securities deposited by Contractor.

C. Upon satisfactory completion of this Agreement, Contractor shall receive from the escrow agent all securities, interest, and payments received by the escrow agent from City pursuant to the terms of this Section. Securities eligible for investment shall include those listed in Government Code Section 16430, bank or savings and loan certificates of deposit, interest-bearing demand deposit accounts, standby letters of credit, or any other security to which the parties agree in writing. Contractor shall be the beneficial owner of any securities substituted for moneys withheld and shall receive any interest thereon.

D. If Contractor elects to receive interest on moneys withheld in retention by City, then Contractor shall, at the request of any subcontractor performing more than five percent of Contractor's total bid amount, make that option available to the subcontractor regarding any moneys withheld in retention by Contractor from the subcontractor. Further mandatory details are provided in Public Contract Code Section 22300(d).

E. The escrow agreement for security deposits in lieu of retention shall be substantially similar to the form provided in Public Contract Code Section 22300(f).

3. <u>CUSTOMER CARE</u>: Contractor, while fulfilling the terms of this Agreement, shall provide exceptional customer care. Any negative contact with City staff, residents, businesses, visitors, or other contractors shall be reported by Contractor immediately to City. Contractor's management and supervisory personnel shall intercede to resolve or mitigate the negative contact in conjunction with City staff. The parties may agree in advance to a single person contact, a representative of either City or Contractor, for the investigation and response to complaints.

4. <u>INCORPORATED DOCUMENTS</u>: The plans and specifications referenced in Section 1, above, the Notice Inviting Sealed Bids attached hereto, the Instructions to Bidders (including attachments), and, unless omitted from such Notice, the 2018 edition of "Standard Specifications for Public Works Construction" ("Standard Specifications"), as amended by the Contract Documents, all of which are incorporated by reference herein, and this written agreement (collectively, "Contract Documents"), shall constitute the entire agreement between the parties. This Agreement is intended to require a complete and finished piece of work, and Contractor shall perform all work necessary to properly complete the Work and the Project in accordance with applicable laws, whether set out specifically in the Contract Documents or not. Should it be ascertained that any inconsistency exists between any of the Contract Documents, the provisions of this Agreement shall control.

5. <u>COMPLETION DATE / LIQUIDATED DAMAGES</u>:

A. Contractor shall substantially complete the Project not inclusive of the completion of any punchlist items within <u>100</u> working days from the date of Notice to Proceed ("Completion Date").

B. Contractor agrees further to the assessment of liquidated damages in the amount of **$200.00** for each **calendar** day the work remains incomplete beyond the completion date. City may deduct liquidated damages from any monies due or that may become due Contractor. Progress payments made after the completion date shall not constitute a waiver of liquidated damages.

6. TERMINATION:

A. City may terminate this Agreement for convenience without penalty at any time upon 30 days' written notice to Contractor. In such event, City shall pay Contractor for all services satisfactorily rendered prior to date of termination, which in any case shall not exceed the total contract price, and such payment shall be in full satisfaction of all services rendered.

B. If Contractor breaches this Agreement and fails to cure such breach within seven days of written notice, then City may immediately terminate this Agreement for cause.

7. INSURANCE:

A. Contractor shall not commence work until it has obtained all insurance required hereunder from a company or companies acceptable to City, nor shall Contractor allow any subcontractor to commence work on its subcontract until all insurance required of the subcontractor has been obtained. Contractor shall take maintain the following policies of insurance:

i. Compensation insurance: Before beginning work, Contractor shall furnish to City a certificate of insurance as proof that it has taken out full compensation insurance for all persons whom Contractor may employ directly or through subcontractors in carrying out the Work, in accordance with the laws of the State of California. Such insurance shall be maintained in full force and effect during the period covered by this Agreement. Further, such policy of insurance shall provide that the insurer waives all rights of subrogation against City and its elected officials, officers, employees and agents. In accordance with the provisions of Labor Code Section 3700, every contractor shall secure the payment of compensation to its employees. Contractor, prior to commencing work, shall sign and file with City a certification as follows:

> "I am aware of the provisions of Section 3700 of the Labor Code which require every employer to be insured against liability for worker's compensation or to undertake self-insurance in accordance with the provisions of that Code, and I will comply with such provisions before commencing the performance of work of this contract."

ii. For all operations of Contractor or any subcontractor in performing the Work, insurance with the following minimum limits and coverage:

a. Commercial General Liability (occurrence) - for bodily injury, death, and property damage products/completed operations and all other activities undertaken by Contractor in the performance of this Agreement.

b. Comprehensive Automobile Liability (occurrence) - for bodily injury, death, and property damage, insuring against all liability arising out of the use of any vehicle.

c. Owner's and Contractor's Protective (occurrence) - for bodily injury, death, and property damage arising out of any activities undertaken by Contractor in the performance of this Agreement.

d. Other required insurance, endorsement, or exclusions, as required by the Contract Documents.

B. The policies of insurance required in paragraph (A)(ii) above shall have no less than the following limits of coverage:

i. $2,000,000 for bodily injury or death;

ii. $2,000,000 for property damage; and

iii. The total of the limits specified in subsections (i) and (ii) above, where a combined single limit is provided.

C. Each such policy of insurance required in paragraph (A)(ii) above shall:

i. Be subject to no deductible amount unless otherwise provided, or approved in writing by City.

ii. Be issued by an insurance company approved in writing by City, which is admitted and licensed to do business in the State of California and which is rated A/VII or better according to the most recent A.M. Best Co. Rating Guide.

iii. Name as additional insureds City, its elected officials, officers, employees, attorneys, and agents, and any other parties including subcontractors, specified by City to be included.

iv. Specify that it acts as primary insurance and that no insurance held or owned by the designated additional insureds shall be called upon to cover a loss under such policy.

v. Specify that it applies separately to each insured against whom claim is made or suit is brought, except with respect to the limits of the insurer's liability.

vi. Contain a clause substantially in the following words:

> "It is hereby understood and agreed that this policy may not be canceled nor the amount of coverage thereof reduced until 30 days after receipt by the City of Brea of written notice of such cancellation or reduction of coverage as evidenced by receipt of such notice by registered letter."

vii. Specify that any failure to comply with reporting or other provisions of the required policy, including breaches of warranty, shall not affect the coverage required to be provided.

viii. Specify that the insurer waives all rights of subrogation against the named additional insureds.

ix. Specify that any and all costs of adjusting and/or defending any claim against any insured, including court costs and attorneys' fees, shall be paid in addition to and shall not deplete any policy limits.

x. Otherwise be in form satisfactory to City.

D. Prior to commencing performance under this Agreement, Contractor shall furnish City with original endorsements, or copies of each required policy, effecting and evidencing the insurance coverage required by this Agreement. The endorsements shall be signed by a person authorized by the insurer(s) to bind coverage on its behalf. All endorsements or policies shall be received and approved by City before Contractor commences performance. If performance of this Agreement shall extend beyond one year or if the policies expire prior to the end of the Contract, Contractor shall provide City with the required policies or endorsements evidencing renewal of the required policies of insurance prior to their expiration of any required policies of insurance.

E. The insurance obligations under this Agreement shall be: (i) all the insurance coverage and/or limits carried by or available to Contractor; or (ii) the minimum insurance coverage requirements and/or limits shown in this Agreement; whichever is greater. Any insurance proceeds in excess of or broader than the minimum required coverage and/or minimum required limits, which are applicable to a given loss, shall be available to City. No representation is made that the minimum insurance requirements of this Agreement are sufficient to cover the obligations of Contractor under this Agreement.

8. <u>LABOR CODE COMPLIANCE</u>:

A. Contractor acknowledges that the Work required is a "public work" as defined in Labor Code Section 1720 et seq. Contractor is required to pay not less than the general prevailing rate of per diem wages for work of a similar character in locality in which the public work is performed, and not less than the general prevailing rate of per diem wages for holiday and overtime work. In that regard, the Director of the Department of Industrial Relations of the State of California is required to and has determined such general prevailing rates of per diem wages. The applicable prevailing rates can be found on the following website: http://www.dir.ca.gov/OPRL/pwd/. For federally funded projects, Davis-Bacon requirements apply, and the appropriate wage determinations can be found in the project specifications. Contractor shall ascertain all prevailing wages applicable to the Project and shall cause a copy of such wage determinations to be posted at the job site.

B. Pursuant to Labor Code Section 1775, Contractor and all subcontractors shall, as a penalty to City, forfeit not more than $200 for each calendar day, or portion thereof, for each worker paid less than the prevailing wage rates as determined by the Director of Industrial Relations for the work or craft in which the worker is employed for work done under this Agreement by Contractor or, except as provided in Section 1775(b), by any subcontractor.

C. Contractor shall comply with and be bound by the provisions of Labor Code Section 1777.5 concerning the employment of apprentices on public works projects. Contractor shall be responsible for compliance with Section 1777.5 for all apprenticeable occupations. Prior to commencing the Work, Contractor shall provide City with a copy of the information submitted

to any applicable apprenticeship program. Within 60 days after concluding work pursuant to this Agreement, Contractor and each of its subcontractors shall submit to City a verified statement of the journeyman and apprentice hours performed under this Agreement.

D. Eight hours of labor shall constitute a legal day's work for all workmen employed in the execution of this Agreement, and Contractor and all subcontractors shall comply with and be governed by the laws of the State of California having to do with working hours.

E. Contractor and all subcontractors shall, as a penalty to City, forfeit $25 for each worker employed in the execution of this Agreement by Contractor or a subcontractor for each calendar day during which the worker is required or permitted to work more than eight hours in any one calendar day and 40 hours in any one calendar week in violation of the Labor Code.

F. Contractor shall comply with and be bound by the provisions of Labor Code Section 1776, which requires Contractor and each subcontractor to: (i) keep accurate payroll records and verify such records in writing under penalty of perjury, as specified in Section 1776; (ii) certify and make such payroll records available for inspection as provided by Section 1776; and (iii) inform City of the location of the records. Contractor and each subcontractor shall comply with and be bound by the provisions of Labor Code Section 1771.4(a)(3), which requires that each contractor and each subcontractor shall furnish the records specified in Section 1776 directly to the Labor Commissioner at least monthly, in a format prescribed by the Labor Commissioner.

G. For every subcontractor who will perform work on the Project, Contractor shall be responsible for such subcontractor's compliance with Labor Code Sections 1771, 1775, 1776, 1777.5, 1813, and 1815, and Contractor shall include in the written contract between it and each subcontractor copies of Labor Code Sections 1771, 1775, 1776, 1777.5, 1813, and 1815 and a requirement that each subcontractor shall comply with these statutes. Contractor shall be required to take all actions necessary to enforce such contractual provisions and ensure each subcontractor's compliance, including conducting a periodic review of the certified payroll records of the subcontractor. Upon becoming aware of a failure of the subcontractor to pay its workers the specified prevailing rate of wages, Contractor shall diligently take corrective action to halt or rectify the failure.

H. Contractor truthfully represents that at the time Contractor submitted its bid for this Project, and thereafter, Contractor possessed, and now possesses the required license(s) from the State Contractors State Licensing Board, and as required in the Contract Documents, as well as all permits, qualifications, insurance and approvals of any nature that are legally required of Contractor to practice its trade(s) and complete the Project. Contractor agrees to not be debarred at any time through the duration of this Agreement. Contractor has investigated and represents and will ensure that all subcontractors possessed and now possess a valid specialty trade license in its trade, as well as all permits, qualifications, insurance and approvals of any nature that are legally required of the subcontractor to practice its trade during the term of this Agreement and at the time Contractor's bid was submitted. All general building contractor licensees must comply with Business and Professions Code Section 7057. Contractor and all subcontractors must comply with business license requirements of City. Contractor shall not perform work with any debarred subcontractor pursuant to Labor Code Section 1777.1 or 1777.7.

9. **UNRESOLVED DISPUTES**:

A. In the event that a dispute arises between the parties regarding whether the conditions materially differ, involve hazardous waste, or cause a decrease or increase in Contractor's cost of or time required for performance of any part of the Work, Contractor shall not be excused from the Completion Date, but shall proceed with all work to be performed under the Agreement. Contractor shall retain any and all rights provided that pertain to the resolution of disputes and protests between the parties. In the event of any dispute or controversy with City over any matter whatsoever, Contractor shall not cause any delay or cessation in or of work, but shall proceed with the performance of the work in dispute. This includes disputed time extension requests and prices for changes. The disputed work will be categorized as an "unresolved dispute" and payment, if any, shall be as later determined by agreement or a court of law. Contractor shall keep accurate, detailed records of all disputed work, claims and other disputed matters.

B. All claims arising out of or related to the Contract Documents or this Project, and the consideration and payment of such claims, are subject to the Government Claims Act (Government Code Section 810 et seq.) with regard to filing claims. All such claims are also subject to the dispute procedures set forth in Public Contract Code Section 9204 and Public Contract Code Section 20104 et seq., to the extent each is applicable. This Agreement hereby incorporates those provisions as through fully set forth herein. Thus, Contractor or any subcontractor must file a claim in accordance with the Government Claims Act as prerequisite to filing a construction claim in compliance with Section 9204 and Section 20104 et seq. (if applicable), and must then adhere to Section 20104 et seq. and Section 9204, as applicable, with respect to any asserted "claim," as individually defined in those Sections.

10. **ANTI-TRUST CLAIMS**: In entering into this Agreement, Contractor offers and agrees to assign to City all rights, title, and interest in and to all causes of action it may have under Section 4 of the Clayton Act (15 U.S.C. Sec. 15) or under the Cartwright Act (Business and Professions Code Section 16700 et seq.) arising from purchases of goods, services, or materials pursuant to this Agreement. This assignment shall be made and become effective at the time City tenders final payment to Contractor without further action or acknowledgment by the parties.

11. **THIRD PARTY CLAIMS**: Pursuant to Public Contract Code Section 9201, City has full authority to compromise or otherwise settle any claim relating to this Agreement at any time. City shall timely notify Contractor of the receipt of any third-party claim relating to this Agreement. City shall be entitled to recover its reasonable costs incurred in providing the notification required by Public Contract Code Section 9201(b).

12. **RIGHT TO AUDIT**: City or its representative shall have the option of inspecting and/or auditing all records and other written materials used by Contractor in preparing its billings to City as a condition precedent to any payment to Contractor. Contractor will promptly furnish documents requested by City. Additionally, pursuant to Government Code Section 8546.7, if this Agreement involves the expenditure of public funds in excess of $10,000, Contractor shall be subject to State Auditor examination and audit at the request of City or as part of any audit of City, for a period of three years after final payment under this Agreement.

13. TRENCHING AND EXCAVATIONS:

A. If the Project involves trenching more than four feet deep, Contractor shall promptly and before the following conditions are disturbed notify City in writing of any: (i) material that Contractor believes may be material that is hazardous waste, as defined in California Health and Safety Code Section 25117, that is required to be removed to a Class I, Class II, or Class III disposal site in accordance with provisions of existing law; (ii) subsurface or latent physical conditions at the site differing from those indicated; or (iii) unknown physical conditions at the site of any unusual nature, different materially from those ordinarily encountered and generally recognized as inherent in work of the character provided for in this Agreement. City shall investigate the conditions, and if City finds that the conditions do materially differ or do involve hazardous waste and cause a decrease or increase in Contractor's cost of or the time required for performance of any part of the Work, City shall issue a change order.

B. In addition, whenever work under this Agreement involves an estimated expenditure in excess of $25,000 for the excavation of any trench or trenches five (5) feet or more in depth, Contractor shall submit for acceptance by City or by a registered civil or structural engineer employed by City to whom authority to accept has been delegated, in advance of excavation, a detailed plan showing the design of shoring, bracing, sloping, or other provisions to be made for worker protection from the hazard of caving ground during the excavation, of such trench or trenches. If such plan varies from the shoring system standards established by the Construction Safety Orders of the Division of Industrial Safety, the plan shall be prepared by a registered civil or structural engineer employed by Contractor, and all costs therefor shall be included in the contract price herein for completion of the Work as set forth in this Agreement. Nothing in this provision shall be deemed to allow the use of a shoring, sloping, or other protective system less effective than that required by the Construction Safety Orders. Nothing in this provision shall be construed to impose tort liability on City or on any City officer, agent, or employee. All plans, plan review, processing, and shoring costs are Contractor's financial and legal responsibility.

14. UTILITIES: City acknowledges its responsibilities under Government Code Section 4215 concerning existing utilities.

15. LOCATION OF EXISTING ELEMENTS: The methods used and costs involved to locate existing elements, points of connection and all construction methods are Contractor's sole responsibility. Accuracy of information furnished, as to existing conditions, is not guaranteed by City. Contractor must strictly comply with all applicable requirements of Government Code Section 4216 et seq. Prior to commencement of the Work, Contractor, at its sole expense, must make all investigations necessary to determine locations of existing elements, which may include contacting Underground Service Alert and other private underground locating firm(s), utilizing specialized locating equipment, hand trenching, or both. Contractor must provide City with every Dig Alert Identification Number issued by Underground Service Alert during the course of the Project. Contractor shall be responsible for preserving the integrity of the existing underground utilities and elements at the site.

16. CONTRACTOR'S LIABILITY:

A. City and its officers, agents, and employees shall not be answerable or accountable in any manner for any loss or damage that may happen to the Work or any part thereof, or for any of the materials or other things used or employed in performing the Work; or for injury or damage to any person or persons, either workers, employees of Contractor or its subcontractors or the public, or for damage to adjoining or other property from any cause whatsoever arising out of or in connection with the performance of the Work. Contractor shall be responsible for all damage or injury to any person or property resulting from defects or obstructions or from any cause whatsoever, except the sole negligence or willful misconduct of City, its employees, servants, or independent contractors who are directly responsible to City during the progress of the Work or at any time before its completion and final acceptance.

B. To the maximum extent permitted by law, Contractor will defend, indemnify, and hold City, its elected officials, officers, employees, agents, and volunteers (collectively, "Indemnitees") free and harmless with respect to any and all actions, claims, liens, stop notices, damages to persons or property, penalties, obligations, and liabilities that may be asserted or claimed by any person, firm, entity, corporation, political subdivision, or other entity in any way arising out of or in connection with the acts, omissions, willful misconduct, work, operations, breach of this Agreement, violation of the Labor Code or any other code or regulation, and/or activities of Contractor, its agents, employees, subcontractors, or invitees in or related to the performance of this Agreement (collectively, "Claims"), whether or not there is concurrent passive or active negligence on the part of any of the Indemnitees, but excluding such actions, claims, damages to persons or property, penalties, obligations, or liabilities arising from the sole negligence or willful misconduct of any of the Indemnitees, as determined by a final court decision or agreement of the parties.

C. Contractor will defend any action or actions filed in connection with any Claims and will pay all costs and expenses, including actual attorneys' fees incurred in connection therewith.

D. Contractor will promptly pay any judgment rendered against Contractor or any of the Indemnitees as a result of any Claims, and Contractor agrees to indemnify and save and hold the Indemnitees harmless therefrom.

E. In the event any Indemnitee is made a party to any action or proceeding filed or prosecuted against Contractor in connection with any Claims, Contractor shall pay to the Indemnitees any and all costs and expenses incurred by the Indemnitees in such action or proceeding together with actual attorneys' fees.

F. So much of the money due to Contractor under and by virtue of this Agreement, as shall be considered necessary by City, may be retained by City until Contractor has satisfied its indemnity obligations under this Section.

17. ASSIGNMENT: Contractor shall not assign or transfer any interest in this Agreement or any part thereof, whether by assignment or novation, without City's prior written consent. Any purported assignment without written consent shall be null, void, and of no effect, and Contractor shall hold harmless, defend and indemnify City and its officers, officials,

employees, agents, and representatives with respect to any claim, demand, or action arising from or relating to any unauthorized assignment.

18. CONTRACTOR'S REPRESENTATIONS: Contractor represents, covenants and agrees that: (i) Contractor is qualified and capable of furnishing the labor, materials, and expertise necessary to perform the Work in accordance with the terms and conditions set forth in this Agreement; (ii) there are no obligations, commitments, or impediments of any kind that will limit or prevent Contractor's full performance under this Agreement; (iii) there is no litigation pending against Contractor or any owner or officer thereof, involving alleged theft, dishonesty, or fraud involving a public works project, and neither Contractor nor any owner or officer thereof is the subject of any criminal investigation or proceeding involving a public works project; and (iv) to Contractor's actual knowledge, neither Contractor nor any owner or officer thereof has been convicted of a felony involving theft, dishonesty, or fraud in connection with a public works project, within the last 10 years.

19. NOTICES: Except as otherwise required by law, any notice, payment, or other communication authorized or required by this Agreement shall be in writing and shall be deemed received on (i) the day of delivery if delivered by hand or overnight courier service during City's regular business hours or (ii) on the third business day following deposit in the United States mail, postage prepaid, to the addresses listed below, or at such other address as one party may notify the other:

To City:
Director of Public Works
City of Brea
1 Civic Center Circle
Brea, California 92821

To Contractor:

_____

_____

_____

20. NON-DISCRIMINATION: No discrimination shall be made in the employment of persons upon public works because of the race, color, or religion of such persons, or on any other basis specified in Government Code Section 12940. Every contractor for public works violating this section is subject to all the penalties imposed for a violation of Labor Code Section 1720 et seq. in accordance with the provisions of Section 1735 of such Code.

21. APPLICABLE LAW: The validity, interpretation, and performance of this Agreement shall be controlled by and construed under the laws of the State of California, excluding the choice of law rules. Venue for any such action relating to this Agreement shall be in the Orange County Superior Court.

22. ATTORNEYS' FEES: In the event that any action or proceeding is brought by either party to enforce any term or provision of this Agreement, the prevailing party shall recover its reasonable attorneys' fees and costs incurred with respect thereto.

23. ENTIRE AGREEMENT: This Agreement, including the Contract Documents, and any other documents incorporated herein by specific reference, represents the entire and integrated agreement between the parties. This Agreement supersedes all prior oral or written negotiations, representations or agreements. This Agreement may not be modified or amended, nor any provision or breach waived, except in a writing signed by both parties which expressly refers to this Agreement.

24. NON-WAIVER OF TERMS: Waiver by either party of any one or more of the conditions of performance under this Agreement shall not be a waiver of any other condition of performance under this Agreement. In no event shall the making by City of any payment to Contractor constitute or be construed as a waiver by City of any breach of covenant, or any default which may then exist on the part of Contractor, and the making of any such payment by City shall in no way impair or prejudice any right or remedy available to City with regard to such breach or default.

25. AUTHORITY: Any person executing this Agreement on behalf of Contractor warrants and represents that he or she has the authority to execute this Agreement on behalf of Contractor and has the authority to bind Contractor to the performance of its obligations hereunder.

26. COUNTERPARTS: This Agreement may be executed in counterpart originals, duplicate originals, or both, each of which is deemed to be an original for all purposes.

TO EXECUTE THIS AGREEMENT, the parties have caused their authorized representatives to sign below.

INTERIOR OFFICE SOLUTIONS, INC. (dba PeopleSpace; dba AtSpace) CSL #989310

_____ 06/09/2020	_____ 06/09/2020
Jesse D. Bagley, CEO	**Brian W. Airth, Secretary**

[Pursuant to California Corporations Code Section 313, both signature lines must be executed unless the signatory holds at least one of the offices designated on each line.]

CITY OF BREA

By: _____
Mayor

Attest: _____
City Clerk

peoplespace

www.PeopleSpace.com

BUDGETARY PROPOSAL FOR:

17800 Mitchell North, Irvine, CA 92614
T : 949.724.9444 | F: 949.724.9449

444 South Flower Street, #200, Los Angeles, CA 90071
T : 310.726.9067 | F: 310.726.9066

811 SW 6th Avenue, Suite 400, Portland, OR 97204
T : 503.205.2200 | F: 503.534.0200

705 5th Avenue S, Seattle, WA 98104
T : 949.724.9444 | F: 949.724.9449

CITY OF BREA CITY HALL

1 Civic Center Circle, 3rd Floor, Brea, CA 92821

REVISION-03 03/03/2020

Budgetary Proposal Prepared for Eric Aulls of City of Brea by:
Dave Merrill | (949) 724-9444 | DMerrill@PeopleSpace.com

HAWORTH ENCLOSE®	Qty.	Unit Price	Ext. Price
Demountable Walls per the Attached Drawings.	1	$167,800.00	**$167,800.00**
HAWORTH ENCLOSE® SUBTOTAL:			**$167,800.00**

MANUFACTURER'S LEAD-TIME: Approximately 10-12 Weeks Upon Your P.O., Deposit, and Signed-Off Shop Drawings.

INCLUDING THE FOLLOWING:

- Approximately (207) Lineal Feet of Demountable Walls Including Doors at 09'-00" High to Drop Ceiling Grid.
- Trim Finish: Manufacturer's Standard Powdercoat Selection Grade-A TBD.
- Solid Panel Wallcovering: Manufacturer's Standard Metal Powdercoat Selection Grade-A TBD (outside), and Vinyl Wallcovering Selection Grade-D TBD (inside).
- Glazing: 3/8" (10mm) Tempered Standard Clear Glass.
- Doors: Full-Height Butt-Hinged Aluminum-Glass with Grade-2 ADA Leversets.
- Includes Prevailing Wage Labor.
- Delivery & Installation Shall Occur Weekdays During Normal Business Hours.
- Work Area to be Left in Broom-Clean Condition.
- This Proposal is Valid for 30-Days and is Subject to PeopleSpace's Standard Terms & Conditions.

EXCLUDING THE FOLLOWING:

- Excludes After-Hours, Weekend, or Holiday Delivery & Installation.
- Excludes Union Labor.
- Excludes Engineering Calculations, Wet-Stamped Drawings, Permitting, or Inspection Fees.
- Excludes Seismic Bracing Above Header to Building Structure.
- Excludes Xray or Radar Scanning of Slabs.
- Excludes Ceiling Grid Rework and Cutting of Acoustic Ceiling tiles.
- Excludes Construction Payment Management (CPM) Fees.
- Excludes Stair-Carry or Window Conveyance of Materials.
- Excludes Jobsite Parking Fees.
- Excludes Reconsignment, Double-Handling, or Storage of Materials Due to Construction or Schedule Delays.
- Excludes Glass Manufacturer's Energy Surcharge Escalation.
- Excludes Construction Project Commissioning Costs.
- Excludes Any Tariff Surcharges Imposed After the Date of this Budgetary Proposal.

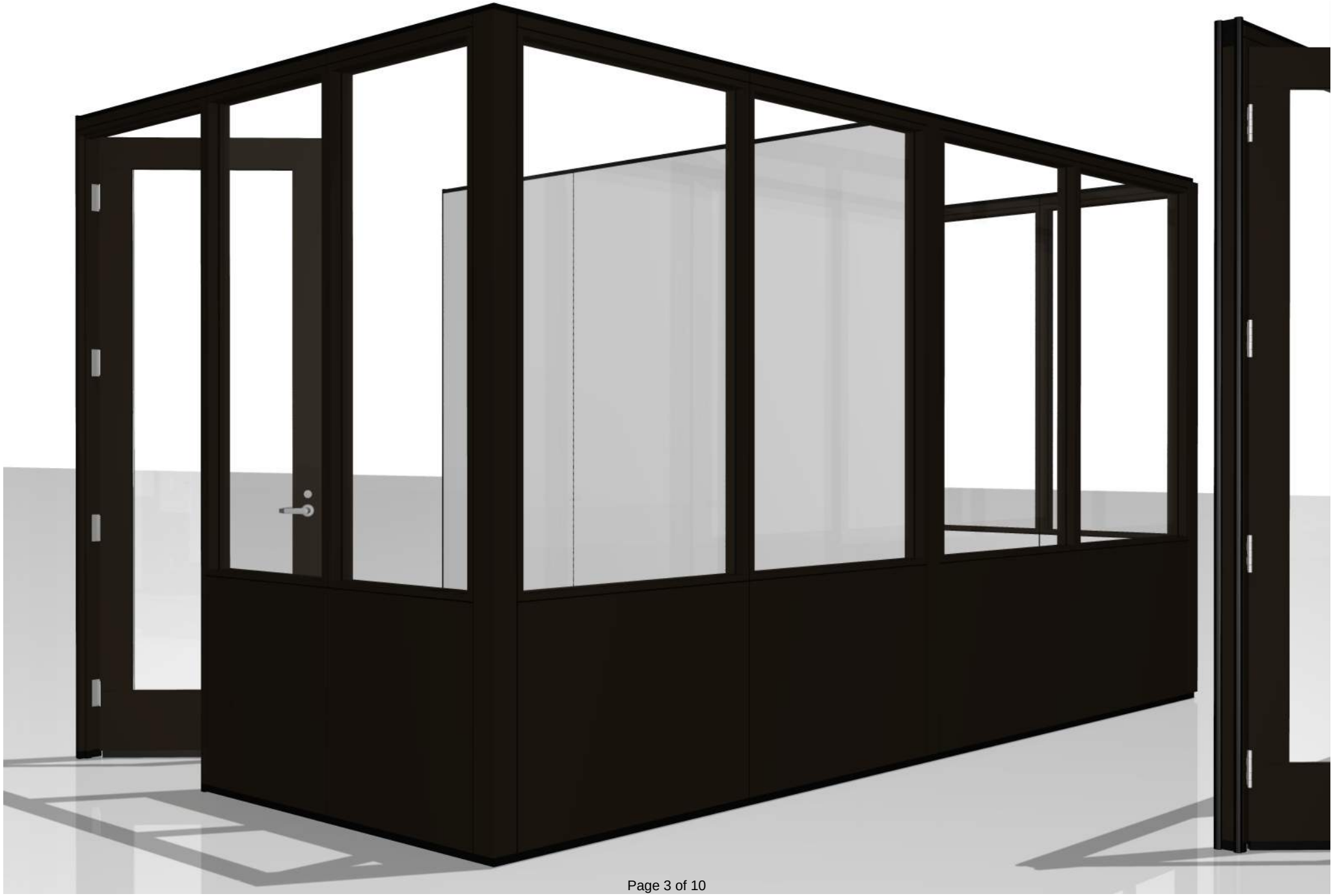
SALES TAX - Orange County @ 7.750%	$13,004.50
FREIGHT (included)	$0.00
GRAND TOTAL	**$180,804.50**

CITY OF BREA CITY HALL
1 Civic Center Circle, 3rd Floor
Brea, CA 92821

3rd Floor Private Office Demountable Walls

Drawn by Dave Merrill, 3/3/2020 2:37:38 PM

c:\Users\dmerrill\Interior Office Solutions\AT-Space - Documents\Clients (Active)\A - E\Brea City Hall 3rd Floor (Aug 2019)_DRAWINGS - CANVAS\Brea City Hall - Private Offices (REV4 3-3-20).cmdrw

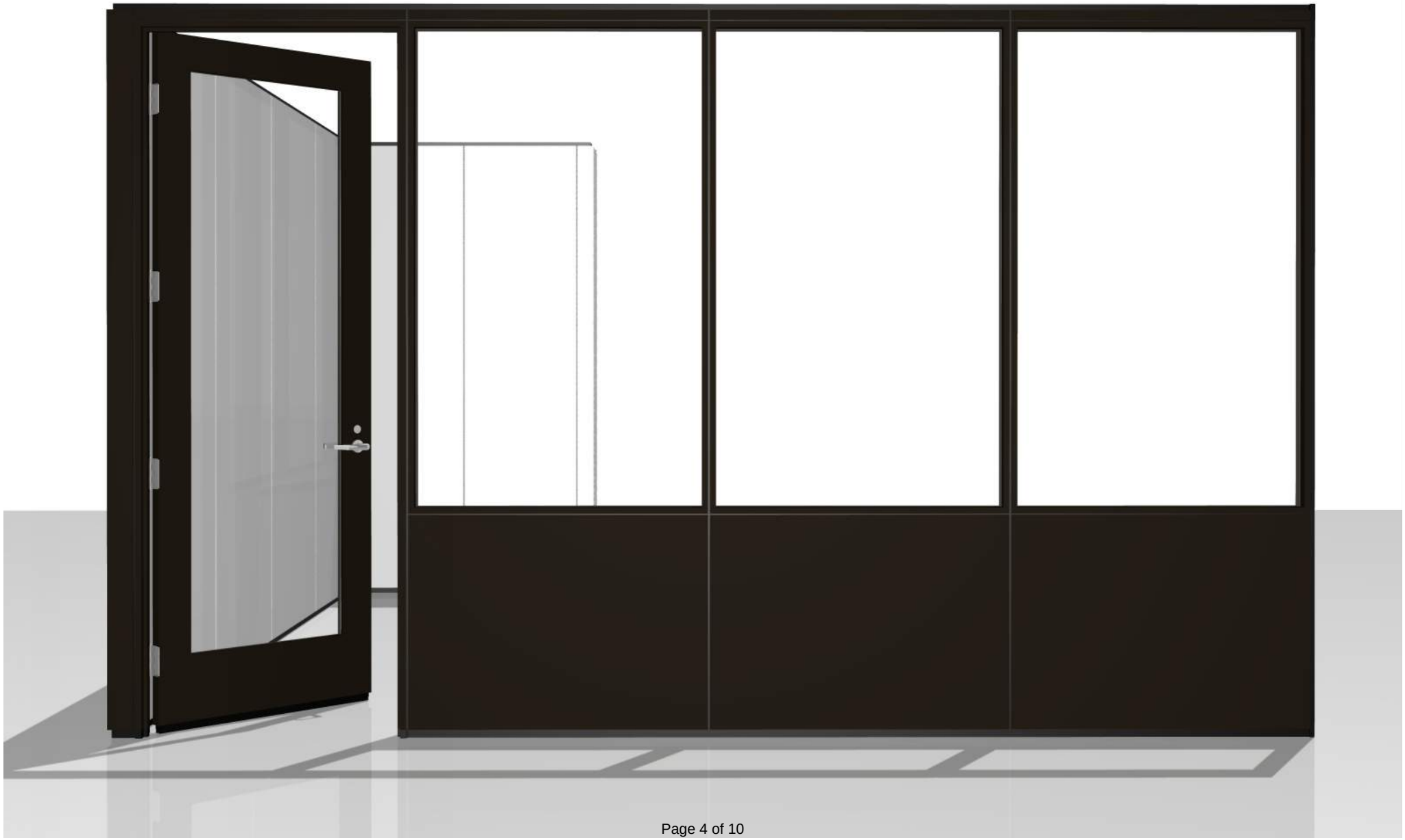


CITY OF BREA CITY HALL
1 Civic Center Circle, 3rd Floor
Brea, CA 92821

3rd Floor Private Office Demountable Walls

Drawn by Dave Merrill, 3/3/2020 2:37:39 PM

c:\Users\dmerrill\Interior Office Solutions\AT-Space - Documents\Clients (Active)\A - E\Brea City Hall 3rd Floor (Aug 2019)_DRAWINGS - CANVAS\Brea City Hall - Private Offices (REV4 3-3-20).cmdrw



CITY OF BREA CITY HALL
1 Civic Center Circle, 3rd Floor
Brea, CA 92821

3rd Floor Private Office Demountable Walls

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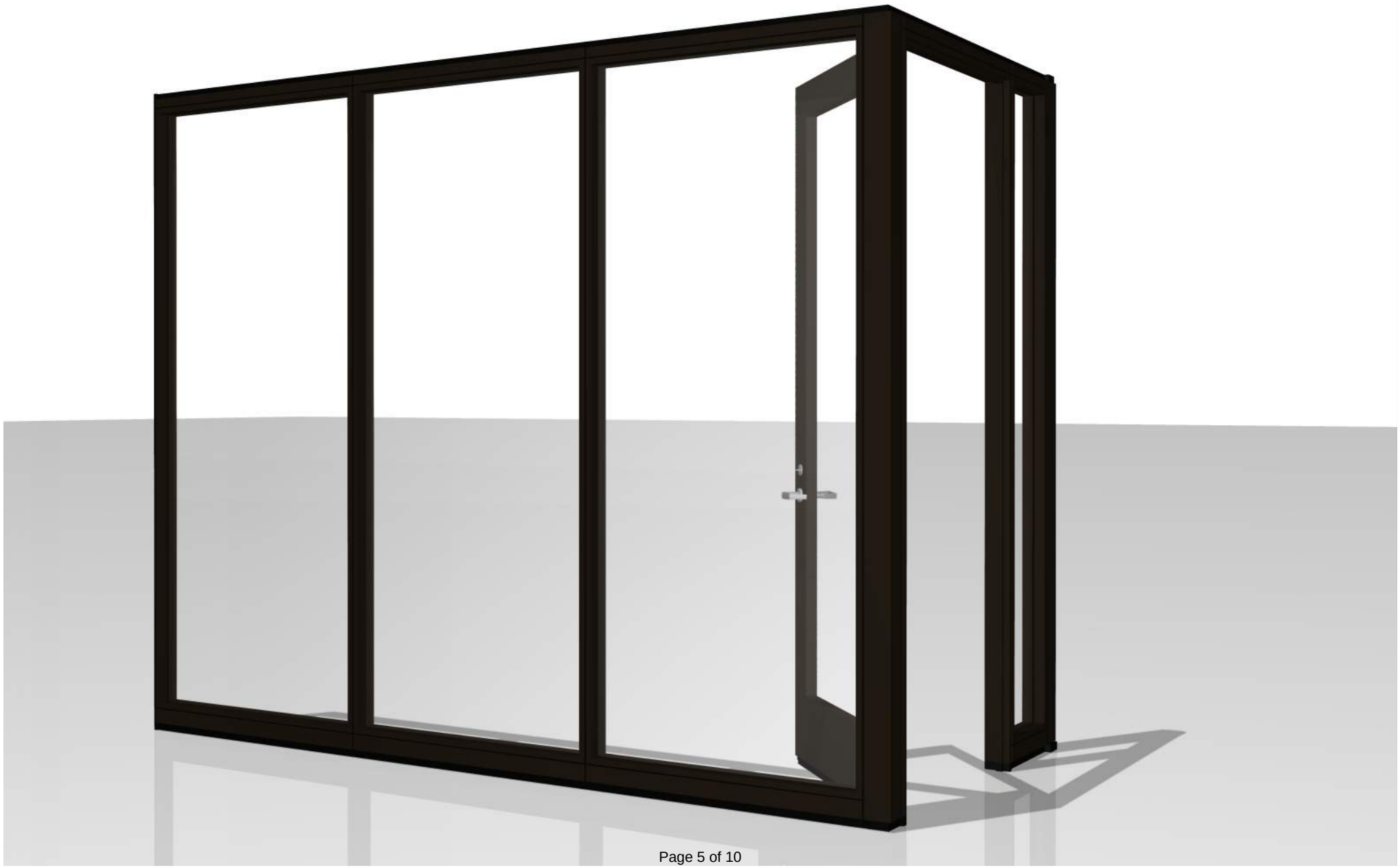

CITY OF BREA CITY HALL

1 Civic Center Circle, 3rd Floor
Brea, CA 92821

3rd Floor Private Office Demountable Walls

Drawn by Dave Merrill, 3/3/2020 2:37:41 PM

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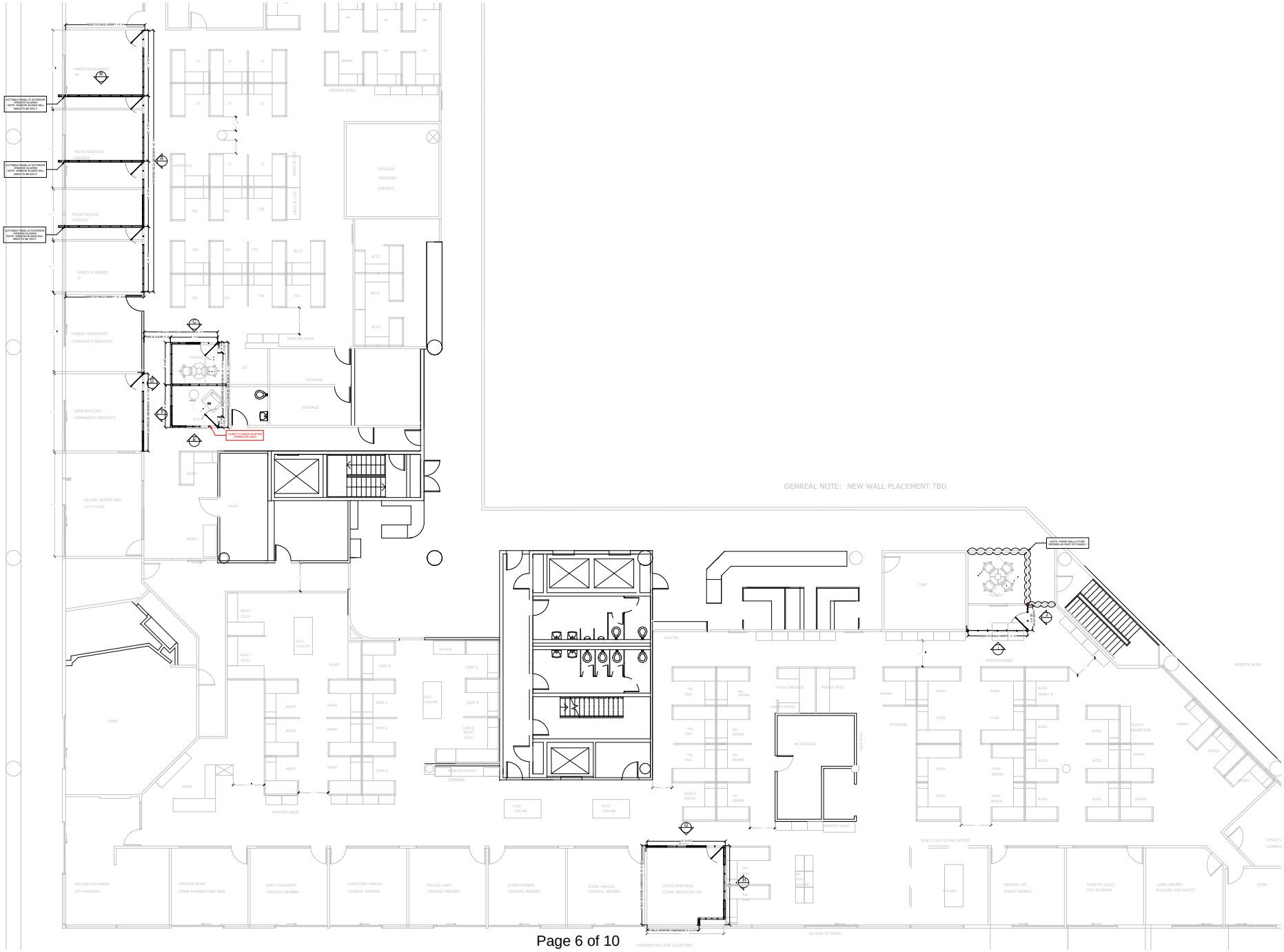

CITY OF BREA CITY HALL

1 Civic Center Circle, 3rd Floor
Brea, CA 92821

3rd Floor Private Office Demountable Walls

Drawn by Dave Merrill, 3/3/2020 2:37:42 PM

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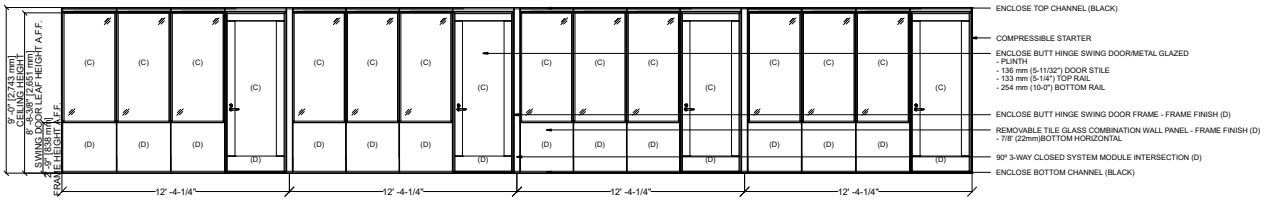
Elevation A



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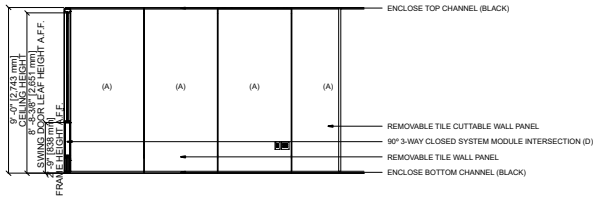

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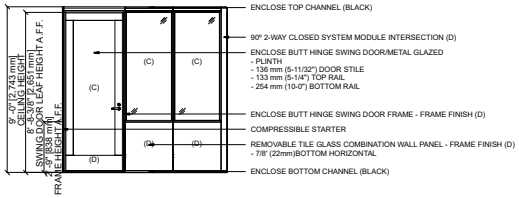

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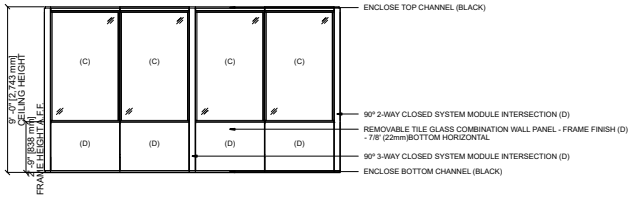

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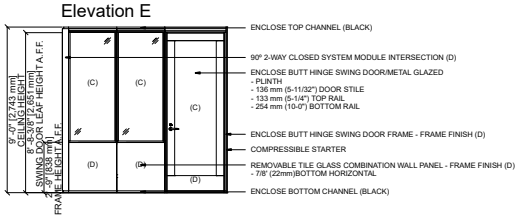
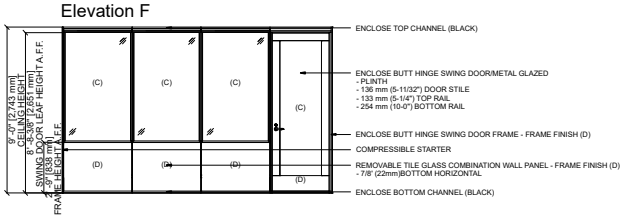
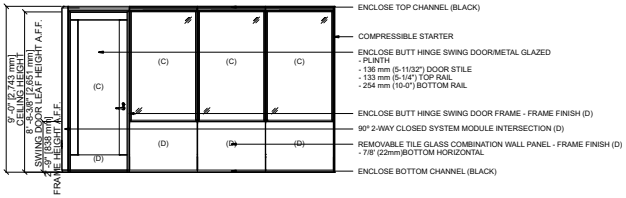


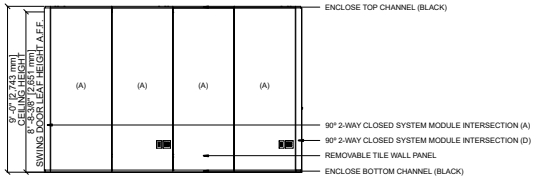
Elevation F



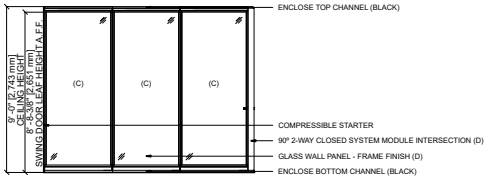
Elevation G



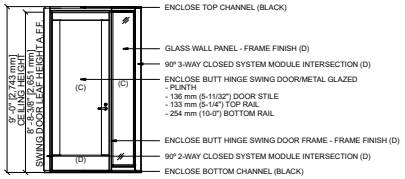
Elevation H



Elevation I



Elevation J



CITY OF BREA CITY HALL

1 Civic Center Circle, 3rd Floor
Brea, CA 92821

3rd Floor Private Office Demountable Walls

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LINEAL FOOTAGE LEGEND
(Enclose)

Enclose	206' -7-1/8"

ENCLOSE PROJECT NOTES

CEILING HEIGHT	: 108" [2,743 mm]
CEILING TYPE	: 1" T-BAR AND 1/4" TEGULAR TILE CLIP
STANDING DETAIL	: CEILING HIGH
LATERAL BRACING	: CEILING & FLOOR
FLOOR DETAIL	: CARPET
REVEALS	: PITCH (TEXTURED), GRADE A - TR-0TF
GLAZING BEADS	: PITCH (TEXTURED), GRADE A - TR-0TF

CEILING HEIGHT TOLERANCES

PRODUCT WILL BE PRODUCED TO FIT CEILING HEIGHT NOTED ABOVE.
NOTE: WALL HEIGHTS AVAILABLE IN 1/8" (3.175MM) INCREMENTS, REFER TO VERTICAL ADJUSTMENT RANGES IN TABLE BELOW.
ALL VERTICAL PRODUCT DIMENSIONS REFERENCING FINISH FLOOR ARE CAPABLE OF A VARIATION OF:

	RANGE DOWNWARD	RANGE UPWARD
• ENCLOSE PANELS:	-0.75"(-19 MM)	1.75"(44 MM)
• ENCLOSE DOORS:	REFERENCE DOOR SCHEDULE	

FINISH SUMMARY

WallCover		
A	UNDECIDED, PLEASE VERIFY, GRADE D	,WV-0D~
Plastic		
B	PITCH (TEXTURED), GRADE A	,TR-0TF
Glass		
C	CLEAR TEMPERED - 10MM, GRADE B	,1G-03C
Trim / Powdercoat		
D	COCOA, GRADE A	,TR-0C1
E	PITCH (TEXTURED), GRADE A	,TR-0TF

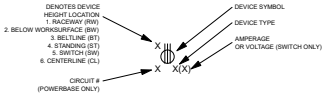
LATERAL BRACING NOTES

LATERAL BRACING REQUIREMENTS CEILING AND FLOOR
Mechanically fasten base to floor.
Mechanically fasten wall starts to structure.
Provide 1 - Cable tie bracket to be placed on top of Panel.

GENERAL ELECTRICAL NOTES

ALL CONVENTIONAL BOXES, EXCEPT OCTOGON/JUNCTION COME WITH A SINGLE OR DOUBLE MUD RING TO SUIT.

ELECTRICAL/DATA HEIGHT	**- 18" (457mm)**	A.F.F TO CENTER OF BOX UNLESS OTHERWISE NOTED
AUDIO/VIDEO POWER LOCATION	**- 48" (1219mm)**	A.F.F TO CENTER OF BOX UNLESS OTHERWISE NOTED
SWITCHES	**- 42" (1067mm)**	A.F.F TO CENTER OF BOX UNLESS OTHERWISE NOTED
OCTAGONAL/JUNCTION	**- 80" (2032mm)**	A.F.F TO CENTER OF BOX (LOCATED CENTER OF PANEL) UNLESS OTHERWISE NOTED
CONVENTIONAL RACEWAY	**- 7" (177mm)**	A.F.F TO CENTER OF BOX



GENERAL ELECTRICAL REQUIREMENTS

E4. CONVENTIONAL PRE-WIRED:
a. HAWORTH TO PROVIDE FACTORY INSTALLED POWER AND/OR SWITCH DEVICES AND CABLE WITH PIGTAILS FOR CONNECTION TO DISTRIBUTION BOX OR BUILDING ELECTRICAL BY OTHERS
b. ALL TOP FEED WHIPS 10' (3048mm) FROM TOP OF PANEL, ALL HORIZONTAL FEED WHIPS 12" (304.8mm) AND ALL BOTTOM FEED WHIPS 5' (1524mm) FROM BOTTOM OF PANEL UNLESS OTHERWISE NOTED.

PROJECT ELECTRICAL REQUIREMENTS

- COUNTRY	:	USA
- TYPE : CONVENTIONAL	:	PRE-WIRED
FINISH	:	WHITE, GRADE NG
- ELECTRICAL FEED	:	TOP

ELECTRICAL LEGEND

4x4 CONVENTIONAL BOX WITH SINGLE MUDRING (DEVICE BY OTHERS)
C/W 1, 3/4" EMT CONDUIT (WIRES BY OTHERS)

4x4 CONVENTIONAL BOX WITH 2, 20AMP POWERS
C/W 2, 12/2 MC CABLES

ENCLOSE PARTITION LEGEND

T-XXX	PANEL TYPE ID	NOTE: ALL EXISTING PANELS ARE INDICATED WITH AN
42.00	TRUE PANEL SIZE (IMPERIAL)	"(E)" AT THE END OF THE LABEL LOCATION NUMBER
EN-XX-XXX	PRODUCT TYPE/ZONE/PANEL ID	i.e. EN-A-94 (E) \ EXISTING
SIDE A		i.e. EN-AD-1 \ NEW PRODUCT
SIDE B		*OS* ON FRAMELESS ENCLOSE INDICATES OVERSIZED HORIZONTALS

REMOVABLE TILE SOLID WALL PANEL

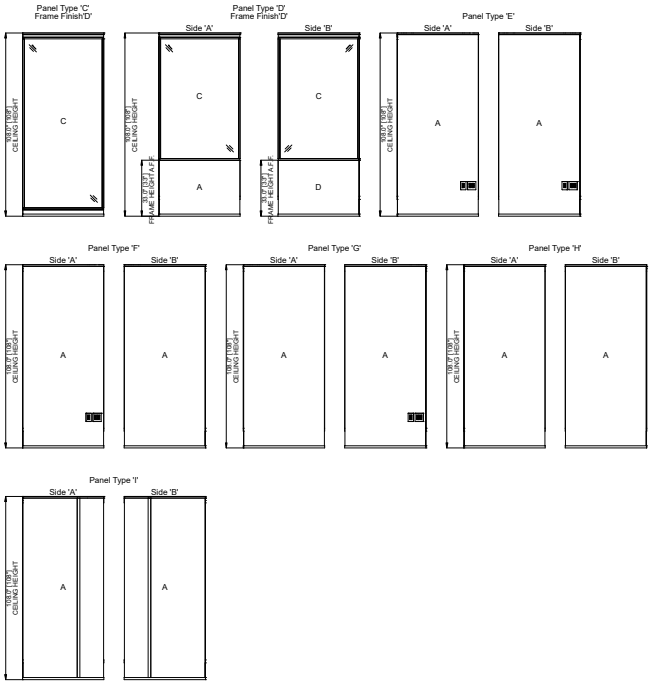
REMOVABLE TILE SOLID CUTTABLE WALL PANEL

GLASS WALL PANEL (RECTILINEAR)

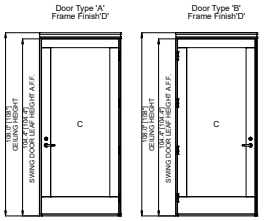
REMOVABLE TILE GLASS/SOLID WALL PANEL

SINGLE SWING GLAZED DOOR

Panel Types - Enclose



Panel Types - Enclose Door



ABBREVIATION LEGEND

167	Enclose ®
6	6 Lever
ANSI	ANSI
FLRMNT	Floor Mounted
FPREPSH	Factory Prep/Ship Lockset
L9050	Office/Inner Entry (L9050)
LH	Left Hand
MRT	Mortise
MTLGLZ	Metal Glazed
PLINTH	Plinth
RH	Right Hand
SCHLAGE	Schlage
SFIC_H	Sm Frmt IC Housing (No Core)
SGL	Single

DOOR SCHEDULE

								FRAME					DOOR LEAF					HARDWARE																	
INDTAG	TYPE	HANDEDNESS	QTY	WIDTH	CEILING HEIGHT	DETAIL REFERENCE	ELEVATION REFERENCE	CONFIGURATION	COLOR	RANGE NOTE	RANGEDOWN	RANGEUP	TRIMDIM	TRANSOM HEIGHT A.F.F.	TYPE	LOCSET PREP	PULLPREP	SURF COLOR	PLINTH	BOTTOM WALL HEIGHT	HARDWARE SET	SHP	LOCSET MANUFACTURER	LOCSET TYPE	ACTIVE FUNCTION	HANDLE STYLE	LOCSET FINISH	INACTIVE FUNCTION	LOCSET HEIGHT	LOCSET CORE	JAMB STRIKE	STOP	CLOSER	PULL MANUFACTURER	PULL TYPE	PULL FINISH	PULL HEIGHT	BYPASS SEAL	SOFT CLOSE	REMARKS
A	ENC BUTT HINGE	LH	3	3'-4"	9'-0"	-	-	SGL	D	-	-0'-0-3/4"	0'-1-3/4"	-	-	MTLGLZ (1)	FACTORY	-	D	PLINTH	0'-10"	2	YES	SCHLAGE	MRT	L9050	6	U2_626	-	3'-5-5/8"	SFIC_H	ANSI	FLRMNT	-	-	-	-	-	-	-	
B	ENC BUTT HINGE	RH	6	3'-4"	9'-0"	-	-	SGL	D	-	-0'-0-3/4"	0'-1-3/4"	-	-	MTLGLZ (1)	FACTORY	-	D	PLINTH	0'-10"	2	YES	SCHLAGE	MRT	L9050	6	U2_626	-	3'-5-5/8"	SFIC_H	ANSI	FLRMNT	-	-	-	-	-	-	-	

Enclose®

Walls

Office spaces are getting smaller, yet are expected to do more. Reconfiguration for today's workstyles and the anticipation of change is placing a strain on organizations with permanent interior construction. Moveable walls are a smart, responsive alternative, providing a sense of presence, permanence, and acoustical privacy, while ensuring your endless ability to adapt.

More Flexibility, Less Effort

With the look, feel, and performance of fixed construction, Enclose moveable walls offer space-saving, easily adaptable options to create more workspaces in a floorplate, without sacrificing comfort, personal storage, or privacy. Its non-progressive design lets you remove and switch any single panel or door without upsetting the rest. And Enclose can be completely reconfigured with ease, in up to one-third the time of many competitors.

Features

With Enclose moveable walls, the design possibilities are truly unlimited. Floor to ceiling panels achieve a sense of permanence and privacy, while ensuring your endless ability to adapt.

Efficient and agile – Easily installs, adapts, and reinstalls, without disruption, dust, or excessive downtime.

Damage-free installation – Touches the building lightly with mechanical fasteners only at the slab.

Seamless integration – Designed to work with Enclose Frameless Glass walls and doors, and seamlessly transition to conventional construction.

Acoustical privacy of fixed walls – Provides the acoustical performance needed to meet the speech privacy and confidentiality requirements of today's offices, in a moveable wall system.

Colors, Materials, Finishes

Choose Enclose moveable walls in metal, laminate, wall coverings, or wood with finishes to match your casegoods. Or, opt for clear, patterned, or custom glass. Monolithic and segmented tiles are available in framed and frameless designs. Multiple door options—including full-height, double-glazed, frameless glass doors—complete the aesthetic.

Certifications

- GREENGUARD® certified
- BIFMA® LEVEL® 1 certified

To learn more, visit haworth.com.

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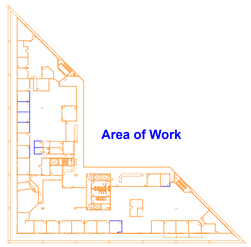
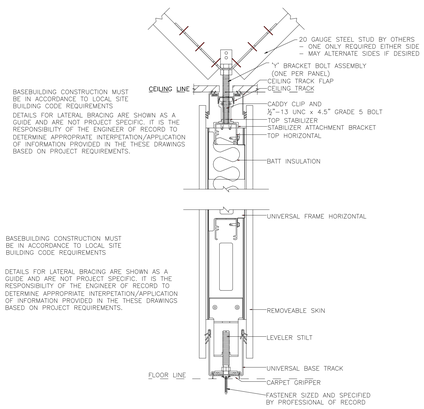
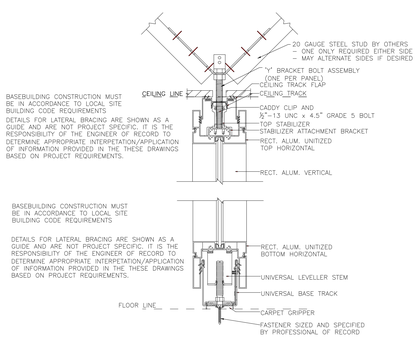
HAWORTH®



KEY PLAN
NTS



TYPICAL DETAILS - SOLID
3" = 1'



TYPICAL DETAILS - GLASS
3" = 1'

DOOR SCHEDULE

								FRAME						DOOR LEAF						HARDWARE																
IND TAG	TYPE	HANDEDNESS	QTY	WIDTH	CEILING HEIGHT	DETAIL REFERENCE	ELEVATION REFERENCE	CONFIGURATION	COLOR	RANGE NOTE	RANGE DOWN	RANGE UP	TRANSOM	TRANSOM HEIGHT A.F.F.	TYPE	LOCKSET PREP	PULL PREP	SURF COLOR	PLINTH	BOTTOM RAIL HEIGHT	HARDWARE SET	SHIP	LOCKSET MANUFACTURER	LOCKSET TYPE	ACTIVE FUNCTION	HANDLE STYLE	LOCKSET FINISH	INACTIVE FUNCTION	LOCKSET HEIGHT	LOCKSET CORE	JAMB STRIKE	STOP	CLOSER	PULL MANUFACTURER	PULL TYPE	PULL FINISH	PULL HEIGHT	BYPASS SEAL	SOFT CLOSE	REMARKS
A	ENC BUTT HINGE	LH	5	3' -4"	9' -0"	-	-	SGL	D	-	-0' -0-3/4"	0' -1-3/4"	-	-	MTLGLZ (1)	FACTORY	-	D	PLINTH	0' -10"	2	YES	SCHLAGE	MRT	L9050	6	U2_626	-	3' -5-5/8"	SFIC_H	ANSI	FLRMNT	-	-	-	-	-	-	-	-
B	ENC BUTT HINGE	RH	4	3' -4"	9' -0"	-	-	SGL	D	-	-0' -0-3/4"	0' -1-3/4"	-	-	MTLGLZ (1)	FACTORY	-	D	PLINTH	0' -10"	2	YES	SCHLAGE	MRT	L9050	6	U2_626	-	3' -5-5/8"	SFIC_H	ANSI	FLRMNT	-	-	-	-	-	-	-	-

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LATERAL BRACING	: CEILING & FLOOR
FLOOR DETAIL	: CARPET
REVEALS	: PITCH (TEXTURED), GRADE A - TR-0TF
GLAZING BEADS	: PITCH (TEXTURED), GRADE A - TR-0TF

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• ENCLOSE PANELS:	-0.75"(-19 MM)	1.75"(44 MM)
• ENCLOSE DOORS: REFERENCE DOOR SCHEDULE		

FINISH SUMMARY

WallCover
A UNDECIDED, PLEASE VERIFY, GRADE D ,WV-0D~

Plastic
B PITCH (TEXTURED), GRADE A ,TR-0TF

Glass
C CLEAR TEMPERED - 10MM, GRADE B ,1G-03C

Trim / Powdercoat
D COCOA, GRADE A ,TR-0C1
E PITCH (TEXTURED), GRADE A ,TR-0TF

LATERAL BRACING NOTES

LATERAL BRACING REQUIREMENTS CEILING AND FLOOR
Mechanically fasten base to floor.
Mechanically fasten wall starts to structure.
Provide 1 - Cable tie bracket to be placed on top of Panel.

GENERAL ELECTRICAL NOTES

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ELECTRICAL/DATA HEIGHT	**- 18" (457mm)**	A.F.F TO CENTER OF BOX UNLESS OTHERWISE NOTED
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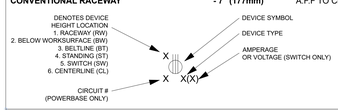
CONVENTIONAL RACEWAY	**- 7" (177mm)**	A.F.F TO CENTER OF BOX



GENERAL ELECTRICAL REQUIREMENTS

E4. CONVENTIONAL PRE-WIRED:
a. HAWORTH TO PROVIDE FACTORY INSTALLED POWER AND/OR SWITCH DEVICES AND CABLE WITH PIGTAILS FOR CONNECTION TO DISTRIBUTION BOX OR BUILDING ELECTRICAL BY OTHERS
b. ALL TOP FEED WHIPS 10' (3048mm) FROM TOP OF PANEL, ALL HORIZONTAL FEED WHIPS 12" (304.8mm) AND ALL BOTTOM FEED WHIPS 5' (1524mm) FROM BOTTOM OF PANEL UNLESS OTHERWISE NOTED.

PROJECT ELECTRICAL REQUIREMENTS

- COUNTRY	:	USA
- TYPE : CONVENTIONAL	:	PRE-WIRED
: FINISH	:	WHITE, GRADE NG
- ELECTRICAL FEED	:	TOP

ELECTRICAL LEGEND

4x4 CONVENTIONAL BOX WITH SINGLE MUDRING (DEVICE BY OTHERS)
C/W 1, 3/4" EMT CONDUIT (WIRES BY OTHERS)

(20) 4x4 CONVENTIONAL BOX WITH 2, 20AMP POWERS
C/W 2, 12/2 MC CABLES

$(277) 4x4 CONVENTIONAL BOX WITH 1, 277V SWITCH
C/W 1, 12/3 MC CABLE

ENCLOSE PARTITION LEGEND

T-XXX	PANEL TYPE ID	NOTE: ALL EXISTING PANELS ARE INDICATED WITH AN
42.00	TRUE PANEL SIZE (IMPERIAL)	"(E)" AT THE END OF THE LABEL LOCATION NUMBER
EN-XX-XXX	PRODUCT TYPE/ZONE/PANEL ID	i.e. EN-A-94 (E) \ EXISTING
SIDE A / SIDE B		i.e. EN-AD-1 \ NEW PRODUCT
		"OS" ON FRAMELESS ENCLOSE INDICATES OVERSIZED HORIZONTALS

REMOVABLE TILE SOLID WALL PANEL
REMOVABLE TILE SOLID CUTTABLE WALL PANEL
GLASS WALL PANEL (RECTILINEAR)
REMOVABLE TILE GLASS/SOLID WALL PANEL
SINGLE SWING GLAZED DOOR

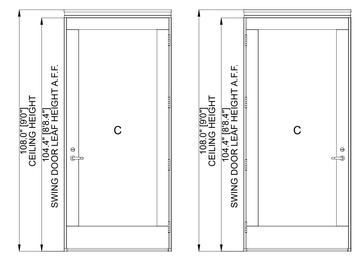
LINEAL FOOTAGE LEGEND
(Enclose)

Enclose	206' -7-1/8"

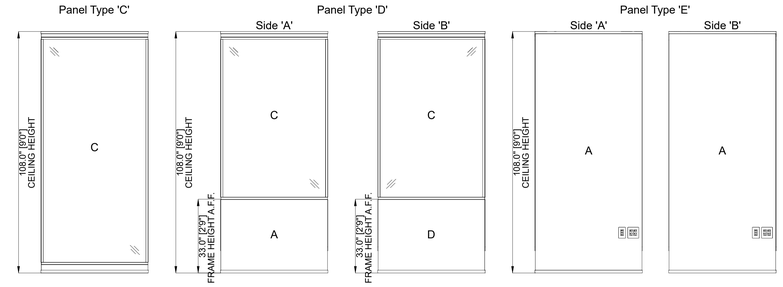
ABBREVIATION LEGEND

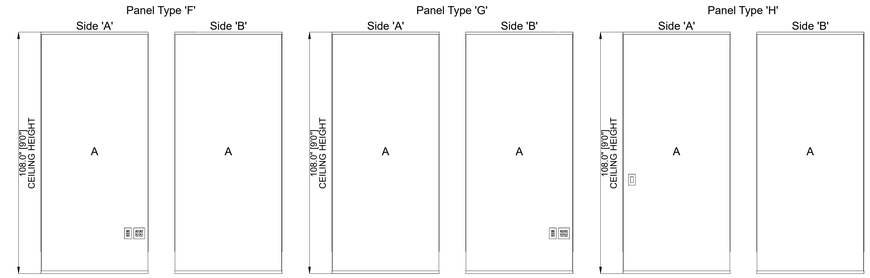
167	Enclose ®
6	6 Lever
ANSI	ANSI
FLRMNT	Floor Mounted
FPREPSH	Factory Prep/Ship Lockset
L9050	Office/Inner Entry (L9050)
LH	Left Hand
MRT	Mortise
MTLGLZ	Metal Glazed
PLINTH	Plinth
RH	Right Hand
SCHLAGE	Schlage
SFIC_H	Sm Frmt IC Housing (No Core)
SGL	Single

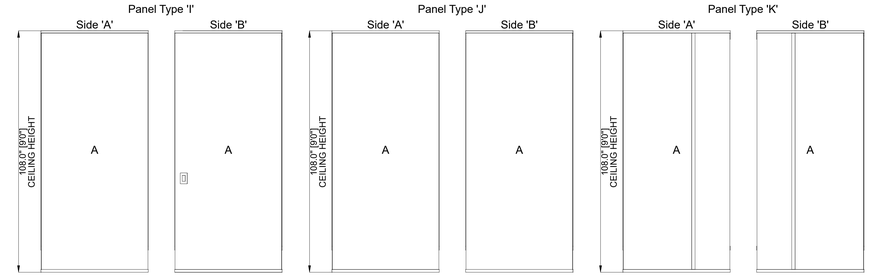
Panel Types - Enclose Door

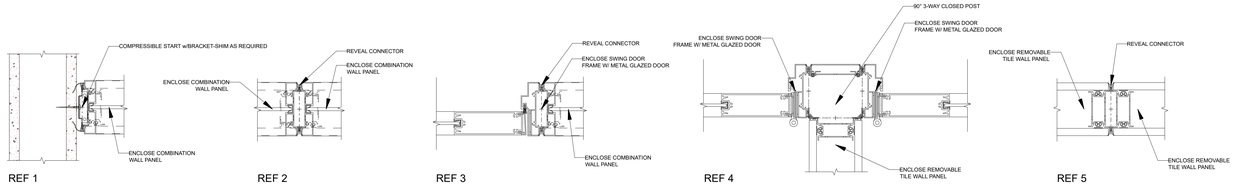


Panel Types - Enclose

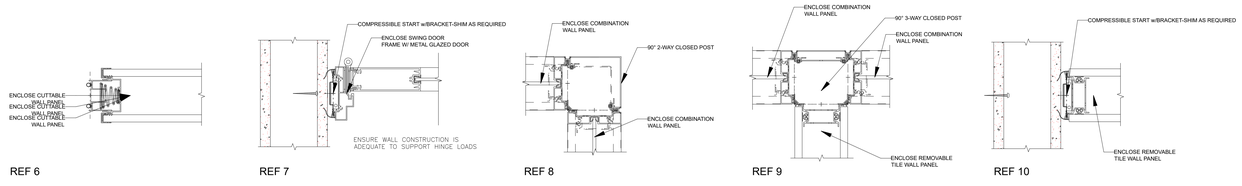








TYPICAL DETAILS
3" = 1'



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1731 Technology Drive, Suite 100 | San Jose, CA 95110
Tel: 408-213-1790
17800 Mitchell North | Irvine, CA 92614 Tel: 949-724-9444
444 S. Flower Street, Suite 200 | Los Angeles, CA 90071 Tel: 310-726-9567
705 5th Avenue South, Suite 825 | Seattle, WA 98104 Tel: 206-435-7700
811 SW 6th Avenue, 4th Floor | Portland, OR 97204 Tel: 503-205-2200
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GENERAL NOTES

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2. DRAWING AND MATERIAL PRESENTED IS THE PROPERTY OF HAWORTH AND MAY NOT BE DUPLICATED, USED OR DISCLOSED WITHOUT THE WRITTEN CONSENT OF HAWORTH.

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REVISIONS

NO.	INITIALS	NOTES	DATE
1	HP	CREATED shop drawing	05-06-20

PROJECT:
CITY OF BREA CITY HALL

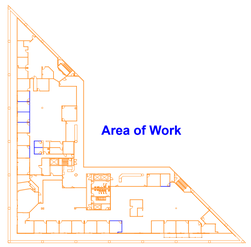
SITE ADDRESS:
1 CIVIC CENTER CIRCLE
BREA, CA 92821

AREA / ZONE:
LEVEL 3
(ENTER AREA/ZONE)

DRAWING TITLE:
Shop DRAWING

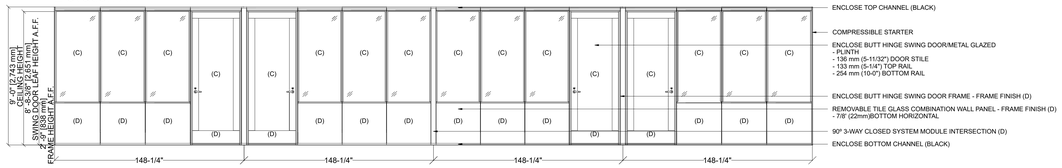
C:\Users\HungP\OneDrive - PeopleSpace\OneDrive - Documents\Brea City Hall\02. Drawings\Part 2\Brea City Hall ISP (R6 5-6-20) Part2.cmdrw

PROJECT MANAGER: - - - - - - - - -	CONTACT: - - - - - - - - - -
HAWORTH TECHNICAL REP.: - - -	DRAWN BY: Hung Phu
OPP/EST No: OPP8247	SALES ORDER No: enter SO #
HAWORTH LYNX ID : enter LYNX #	SHEET: 1 OF 2



KEY PLAN
NTS

Elevation A



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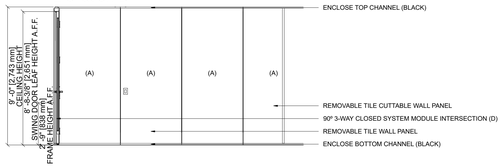
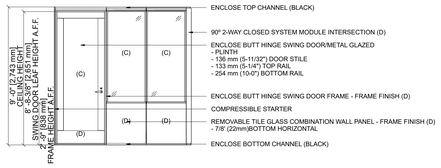
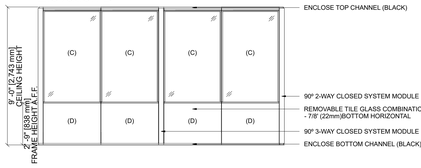


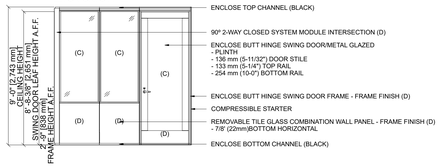
Elevation C



Elevation D



Elevation E



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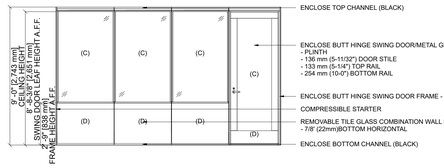
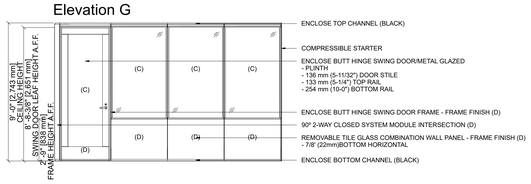
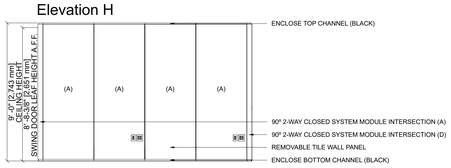


Elevation G



Elevation H



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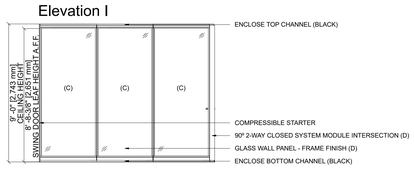
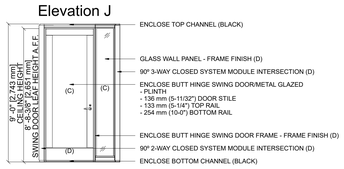
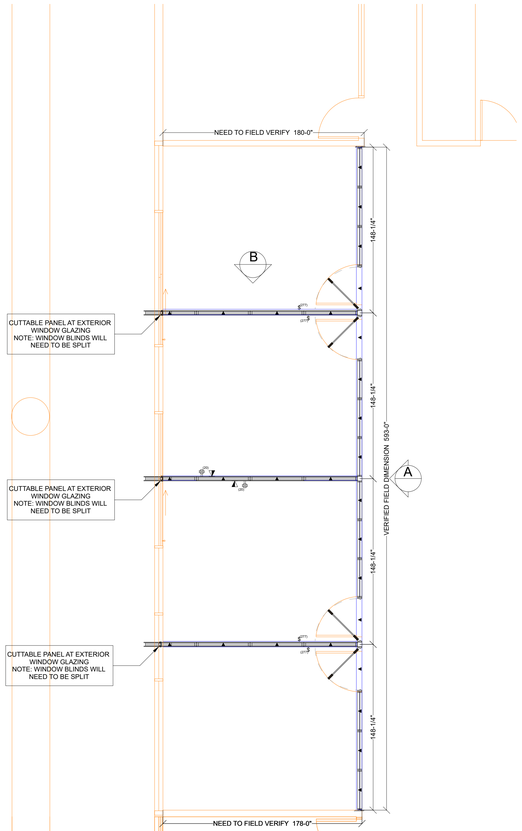
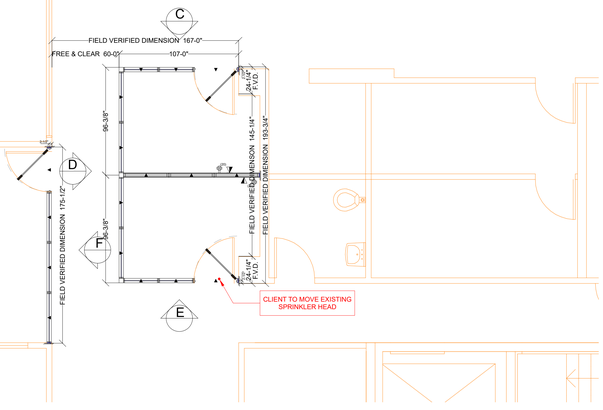
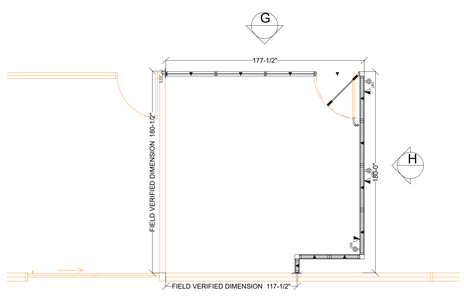


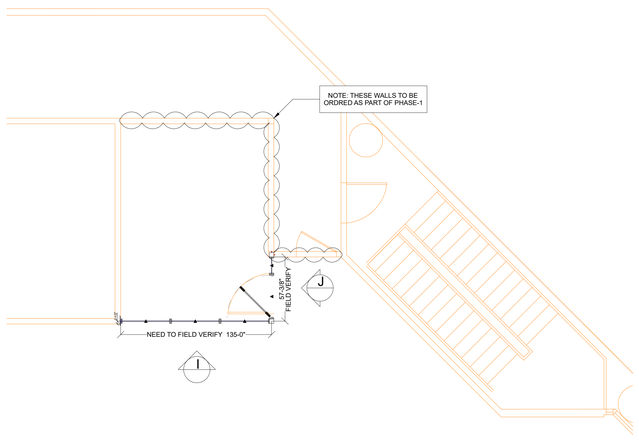
Elevation J











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Tel: 408-213-1790

17800 Mitchell North | Irvine, CA 92614
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Tel: 310-726-9567

705 5th Avenue South, Suite 825 | Seattle, WA 98104
Tel: 206-435-7700

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REVISIONS

NO.	INITIALS	NOTES	DATE
1	HP	CREATED shop drawing	05-04-20

PROJECT:
CITY OF BREA CITY HALL

SITE ADDRESS:
1 CIVIC CENTER CIRCLE
BREA, CA 92821

AREA / ZONE:
LEVEL 3
(ENTER AREA/ZONE)

DRAWING TITLE:
Shop DRAWING

C:\Users\Hung\OneDrive - PeopleSpace\OneDrive - Documents\Brea City Hall\02. Drawings\Part 2-Brea City Hall GSF (Rk 5-6-20) Part2.rvt.dwfx

PROJECT MANAGER: - - - - - - - - -	CONTACT: - - - - - - - - - -
HAWORTH TECHNICAL REP.: - - -	DRAWN BY: Hung Phu
OPP/EST No: OPP8247	SALES ORDER No: enter SO #
HAWORTH LYNX ID : enter LYNX #	SHEET: 2 OF 2

City of Brea

COUNCIL COMMUNICATION

TO: Honorable Mayor and City Council Members

FROM: Bill Gallardo, City Manager

DATE: 06/16/2020

SUBJECT: Consideration and Adoption of Resolution Approving Submittal of Grant Application and Receipt of Local Government Planning Support Grant Program Funds

RECOMMENDATION

1. Adopt the resolution approving the submittal and receipt of a grant application in an amount up to $150,000 in funding under the Local government Planning Support Program Funds, also referred to as the Local Early Action Planning (LEAP) Grant Program;

2. Authorize the City Manager to apply for and execute the Standard Agreement and all necessary contracts, payment requests, and amendments for the purposes of securing the grant funds with the State of California Department of Housing and Community Development (HCD);

3. Authorize the City Manager to execute subsequent Professional Services Agreements with consultant(s) to carry out the programs approved from this grant in an aggregate amount not-to-exceed $150,000; and

4. Amend the Community Development Department's revenue and expenditure budget for Fiscal Year 2020-2021 by the amount awarded in the next quarterly budget adjustments.

BACKGROUND/DISCUSSION

In the 2019-20 Budget Act, California Governor Gavin Newsom allocated $250 million for all regions, cities, and counties to support activities that meet state housing planning requirements and the state's identified housing needs, including accelerating housing production. The California Department of Housing and Community Development (HCD) has established the Local Early Action Planning (LEAP) Grant Program to make $119 million of the funding allocated by the Governor available to cities and counties as grants which can be used to update housing elements and other housing policy and planning documents, and can be used to fund planning exercises that would bring the city into compliance with the sixth cycle Regional Housing Needs Assessment (RHNA).

LEAP grants are non-competitive and awarded based on available funding. The City of Brea is eligible for up to $150,000 in grant funds. Applications must be submitted by July 1, 2020. All activities must be completed and paid for by the City, and then submitted to the State for reimbursement by December 31, 2023.

Similar to the SB-2 Planning Grant Program, which the City of Brea was awarded in 2020, LEAP provides support to jurisdictions to engage in planning activities that would facilitate the acceleration of housing production. LEAP may be utilized in a variety of housing-related planning activities, including preparations for the sixth cycle of the Regional Housing Needs Assessment (RHNA).

Under this grant program, local governments are provided an eligibility allowance based on community population. The maximum grant amount for a jurisdiction of Brea's size (for localities with a population under 60,000) is $150,000. Staff is preparing a grant application for submittal to HCD before the July 1, 2020 deadline, to fund a range of planning analyses, policy and program evaluation that will better inform discussions about housing production in the City of Brea.

Specific Brea projects will be further identified and Council will receive future updates regarding how the funding is proposed for use. It is likely the grant requests will be for several individual projects. The program guidelines require that the grant request be accompanied by an adopted City Council resolution, which endorses the request. The resolution would approve the submittal and receipt of a grant application for funding through the State of California, Department of Housing and Community Development, Local Government Planning Support Program Funds.

FISCAL IMPACT/SUMMARY

The grant request of $150,000 is the maximum amount a city our size can apply for. The minimum award amount is $25,000. There is no match requirement from local jurisdictions requesting grant funds. FY 2020-2021 revenue and expenditure appropriations will be increased in the Community Development Department's budget by the amount awarded in the next quarterly budget adjustments. City staff time is required for processing the grant applications and administering/managing the projects funded by the grant would be absorbed as part of the staff workload.

RESPECTFULLY SUBMITTED:

William Gallardo, City Manager
Prepared by: Linda Sok Tang, Management Analyst I
Concurrence: Tracy Steinkruger, Community Development Director

---

Attachments

Resolution

RESOLUTION NO. 2020-048

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BREA AUTHORIZING THE CITY MANAGER SUBMITTAL OF APPLICATION FOR, AND RECEIPT OF, LOCAL GOVERNMENT PLANNING SUPPORT GRANT PROGRAM FUNDS AND EXECUTION OF THE AGREEMENTS WITH CONSULANTS TO CARRY OUT THE PROGRAMS APPROVED FROM THIS GRANT, AND AMEND THE FISCAL YEAR 2020 - 2021 COMMUNITY DEVELOPMENT DEPARTMENT BUDGET BY THE GRANT AWARD AMOUNT

A. <u>RECITALS:</u>

(i) WHEREAS, pursuant to Health and Safety Code 50515 et. Seq, the Department of Housing and Community Development (Department) is authorized to issue a Notice of Funding Availability (NOFA) as part of the Local Government Planning Support Grants Program (hereinafter referred to by the Department as the Local Early Action Planning Grants program or LEAP); and

(ii) WHEREAS, the City Council of the City of Brea desires to submit a LEAP grant application package ("Application"), on the forms provided by the Department, for approval of grant funding for projects that assist in the preparation and adoption of planning documents and process improvements that accelerate housing production and facilitate compliance to implement the sixth cycle of the regional housing need assessment; and

(iii) WHEREAS, the Department has issued a NOFA and Application on January 27, 2020 in the amount of $119,040,000 for assistance to all California Jurisdictions;

B. <u>RESOLUTION:</u>

NOW, THEREFORE, be it found, determined and resolved by the City Council of the City of Brea, as follows:

1. The City Manager is hereby authorized and directed to apply for and submit

to the Department the Application package.

2. In connection with the LEAP grant, if the Application is approved by the Department, the City Manager of the City of Brea is authorized to submit the Application, enter into, execute, and deliver on behalf of the City, a State of California Agreement (Standard Agreement) for the amount of $150,000, and any and all other documents required or deemed necessary or appropriate to evidence and secure the LEAP grant, the City's obligations related thereto, and all amendments thereto; and

3. The City shall be subject to the terms and conditions as specified in the NOFA, and the Standard Agreement provided by the Department after approval. The Application and any and all accompanying documents are incorporated in full as part of the Standard Agreement. Any and all activities funded, information provided, and timelines represented in the Application will be enforceable through the fully executed Standard Agreement. Pursuant to the NOFA and in conjunction with the terms of the Standard Agreement, the Applicant hereby agrees to use the funds for eligible uses and allowable expenditures in the manner presented and specifically identified in the approved Application.

4. The City Manager of the City of Brea is authorized to execute subsequent Professional Services Agreements with consultant(s) to carry out the programs approved from this grant in an aggregate amount not-to-exceed $150,000.

5. The Community Development Department's revenue and expenditure budget for Fiscal Year 2020-2021 be amended by the amount awarded in the next quarterly budget adjustments.

APPROVED AND ADOPTED this 16TH day of June, 2020.

_____
Marty Simonoff, Mayor

ATTEST: _____
Lillian Harris-Neal, City Clerk

I, Lillian Harris-Neal, City Clerk of the City of Brea, do hereby certify that the foregoing Resolution was adopted at a regular meeting of the City Council of the City of Brea, held on the 16TH day of June, 2020, by the following vote:

AYES: COUNCIL MEMBERS:

NOES: COUNCIL MEMBERS:

ABSENT: COUNCIL MEMBERS:

ABSTAIN: COUNCIL MEMBERS:

Dated: _____

_____
Lillian Harris-Neal, City Clerk

City of Brea

COUNCIL COMMUNICATION

TO: Honorable Mayor and City Council Members

FROM: Bill Gallardo, City Manager

DATE: 06/16/2020

SUBJECT: Professional Services Agreement with HF&H Consultants, LLC for Solid Waste SB 1383 Contracting Assistance in the Amount Not-to-Exceed $30,000

RECOMMENDATION

Approve Professional Services Agreement (PSA) with HF&H Consultants, LLC to provide solid waste SB 1383 contracting assistance in the amount not-to-exceed $30,000.

BACKGROUND/DISCUSSION

The City of Brea has an exclusive franchise agreement with Republic Services to provide solid waste and recycling services in the City. In the past three years, the City has undertaken numerous efforts to be in compliance with current state regulations such as AB 341 (Mandatory Commercial Recycling), AB 1826 (Mandatory Organic Commercial Recycling), and AB 1594 (Green Material used as Alternative Daily Cover). The City's franchise agreement has also been amended to codify these regulations and their resulting rate changes, where applicable.

In September 2016, Governor Brown signed into law SB 1383, establishing methane emissions reduction targets for short-lived climate pollutants (SLCP) in various sectors of California's economy. SB 1383 establishes a mandated target to achieve a 50 percent reduction in statewide disposal of organic waste from 2014 levels by 2020 and a 75 percent reduction by 2025. The law grants CalRecycle the absolute regulatory authority to achieve organic waste disposal reduction targets by requiring residential organics recycling and establishes an additional target that not less than 20 percent of currently disposable edible food is recovered for human consumption by 2025.

City of Brea staff has been in communication with other Republic cities on a possible joint effort to analyze and ultimately negotiate contract terms with Republic for implementation of SB1383 mandates. The cities of Garden Grove, Fullerton, Yorba Linda, Placentia and Brea (Cities) agreed to seek a sole-source proposal from HF&H given HF&H's prior work with North Orange County cities on AB1826. HF&H Project Manager, Laith Ezzet, has over 30 years of experience in the waste management industry. He has assisted over 100 public agencies in solid waste matters, and negotiated agreements with total values in excess of $2 billion. Mr. Ezzet is considered one of the top industry experts in his field within Southern California, and was highly praised for his work by other North Orange County cities currently contracting with HF&H. Mr. Ezzet also assisted the City of Anaheim in implementing mandatory commercial organics recycling, one of the first cities in North Orange County to do so, and has served as a guest speaker at numerous events on organics recycling.

As a result, HF&H provided the attached proposal for Solid Waste SB 1383 Contracting Assistance (Exhibit A). The contractor's complete scope of work is detailed therein. Given the variation in the Cities' refuse contracts and their current state of organics compliance, staff from the Cities agreed to

consider moving forward on Tasks A & B only and consider Task C once Tasks A & B have been completed.

A summary of the contractor's proposed scope of work is as follows:

- **Task A: Contract Profile** – This would involve the contractor comparing the terms of the City's individual franchise agreement to their inventory of the most modern franchise agreements and developing a document detailing their findings. It would also include both an individual meeting with the City, as well as a group meeting of all the cities choosing to engage the contractor to discuss a shared profile.
- **Task B: Gap Analysis** – Under this item, the contractor would examine what requirements would be needed of the City in order to be in compliance with all SB 1383 provisions; then, they would identify compliance areas the City was already meeting versus compliance areas in which the City was lacking. It was noted by the contractor that not everything can be delegated to the hauler, but that some functions would require City responsibility, resources, etc.
- **Task C: Contract Negotiations *(For informational purposes only at this time; not part of current contract authorization request)*** - The North Orange County cities group varied in terms of some wishing to completely update their franchise agreements versus others that simply wished to incorporate SB 1383 as an amendment to the existing franchise agreement. It was decided that this decision could be decided at a later date, independent of Tasks A and B.

The final cost of this effort will be dependent on the number of cities engaging with HF&H on the combined Tasks A & B above. The contractor has provided a sliding scale reflecting a discounted cost dependent on how many cities are willing to participate in this effort (Exhibit A, page 7). If all five Cities agree to participate, the proposed fee for Tasks A & B would be $25,000. At the time of this report, the cities of Garden Grove, Yorba Linda and Placentia have stated that they plan to move forward with an agreement for Tasks A & B in June/July either administratively or through City Council action.

COMMISSION/COMMITTEE RECOMMENDATION

This item was on the Finance Committee agenda for June 9, 2020. Since a member of Finance Committee cannot discuss this item due to a potential conflict of interest, Finance Committee recommended that this item be presented at the June 16, 2020 City Council Study Sessions without Finance Committee review.

FISCAL IMPACT/SUMMARY

There is no impact to the General Fund. Funding in the amount of $30,000 will come from the enterprise fund for refuse-related expenditures, Fund 440 (Sanitation & Street Sweeping). This amount was not included in the FY 2019-20 Adopted Budget. If approved, Finance will include this item in the next round of quarterly budget adjustments.

RESPECTFULLY SUBMITTED:

William Gallardo, City Manager
Prepared by: Gillian Lobo, Senior Management Analyst
Concurrence:Tony Olmos, P.E., Public Works Director

Attachments

EXHIBIT A - PROPOSAL
AGREEMENT

SCOPE OF WORK AND FEE ESTIMATE FOR SOLID WASTE SB 1383 CONTRACTING ASSISTANCE

Background

On January 30th, 2020 a group of Orange County Cities (OC Cities) met in Anaheim and discussed their desire to negotiate simultaneously with Republic Services (Republic) in order to coordinate and leverage negotiations and achieve efficiencies in the contracting process related to achieve Senate Bill (SB) 1383 compliance. The OC Cities have some services in common, but there are many unique services and contract terms to each jurisdiction, with some having long-term or evergreen arrangements and others having shorter periods remaining. With respect to SB 1383 requirements, individual cities may make different program decisions based on in-house resources and policy objectives that vary among agencies.

The OC Cities now desire to enter into negotiations with Republic to modernize their contracts to include provisions for compliance with new and upcoming legislation, and other procedures desired to reach compliance with state of California mandates. The negotiations will need to address Senate Bill (SB) 1383, which will require every waste generator in the City to have an organics recycling program, and require implementation of other new programs such as contamination monitoring, recovery of edible food, and enhanced reporting to CalRecycle.

To navigate this challenge successfully, the City needs a partner for this project who:

1. **Knows SB 1383, but more importantly, knows the wide range of approaches others are employing so that you can fully understand your options.** HF&H is preparing the model franchise, ordinance, food recovery agreement, and purchasing policies for CalRecycle. In total, we have worked with over 70 communities throughout California to adapt compliance to a wide range of real world conditions. We can bring a broad range of examples for compliance and if we need to innovate new ones, we have the connections with CalRecycle to ensure that the solution is viable.
2. **Is intimately familiar with the local infrastructure and industry.** The team we would assign to work on your project is the same team that is currently working with you and other Orange County cities to support planning and implementation of SB 1383. Through that work, we have developed a highly nuanced understanding of the local conditions, industry participants, stakeholders, and potential regional synergies available. In addition, our proposed project director (Laith Ezzet) is also the project director for ongoing financial and planning assistance for Orange County Waste and Recycling, providing an even deeper insight into local facilities and operations.
3. **Has the processes, tools, and templates to get this planning process done quickly so that you can transition into implementation.** If the City is going to achieve its goal of getting the plan done on an accelerated timeline, it is critical that the consultant isn't wasting time researching and preparing. HF&H is ready with all of the processes, tools, and templates we need to effectively and quickly facilitate your project

Scope of Work

The specific tasks and assignments will be determined on a mutually-agreed upon basis depending on the City's needs. The project will be performed in two phases. Phase 1 would include planning for negotiations with completion of a contract profile, SB 1383 gap analysis and assisting with negotiations for an updated solid waste agreement with Republic. The City can choose to complete tasks A and B independently of task C. The specific scope of work for Optional Phase 2 will be determined after completion of Phase 1 and may include assistance with updating the City's Municipal Code, drafting new ordinances required in SB 1383, edible food recovery program assistance, and other SB 1383 implementation activities.

PHASE 1: PLANNING AND NEGOTIATIONS

A. Contract Profile

This initial project phase will consist of comparing key terms in the existing agreement to those in a modern, state-of-the-art agreement. Our analysis will include key terms related to the provision of residential, commercial and roll-off box services, rate adjustment provisions, recycling requirements, regulatory compliance with AB 341, AB 1826, and SB 1382, performance standards, reporting requirements, indemnifications, complimentary services provided at no additional charge, and other key contract requirements.

We will prepare a written work product and meet once with City staff to review it. We will subsequently update the analysis based on the meeting with City staff.

Deliverable for Part A

Our final work product will be a matrix comparing the key contract terms and services provided in the City to industry standards based on our experience.

B. SB 1383 Compliance Gap Analysis

Task 1. Engagement Initiation

HF&H will initiate the engagement by conducting a meeting with the City to confirm the needs and desires of the City with respect to SB 1383 compliance approaches. This will ensure that recommendations and options developed align with the City's overall desired strategy for achieving compliance. For example, if the City wishes to comply with legislation at the lowest rates possible, the recommended programs may look significantly different than a jurisdiction who would like to be on the forefront of redefining the state of the industry and developing new environmental programs.

Task 2. Request for Information

HF&H will prepare a request for information for data necessary to conduct the analysis. HF&H will facilitate a conference call with the City to discuss the request for information and agree on timelines for delivery of that information, along with HF&H's work products dependent on it. The RFI will include, but not be limited to:

- Franchise agreement with Republic
- Electronic Annual Reports
- Municipal code sections related to solid waste
- Purchasing policy
- City Organization Chart
- Tonnage reports submitted by the waste hauler
- Customer subscription levels (to be provided by waste hauler)
- City facility solid waste service levels
- Large events and venues
- Non-profits and third parties providing food recovery service

Task 3. Community Programs Review

The City will receive an analysis of the current organics collection programs for all regulatory requirements (including processing, food recovery, education, and outreach and reporting) and an assessment of their adequacy to support compliance with SB 1383 requirements. Furthermore, the City will benefit from our proven SB 1383 analysis tools, which have been reviewed by CalRecycle, including our compliance checklists and responsibility matrix. These proven tools efficiently assess compliance with SB 1383, identify gaps in programs, synthesize the data, and inform decisions about who to assign responsibility for the various compliance requirements. These tools have been used in more than 30 communities for current and continual compliance analysis and are helpful working documents for use in the Implementation Record required by SB 1383. If there are questions or concerns surrounding a program's compliance, HF&H will obtain clarification from CalRecycle's SB 1383 Manager, or other CalRecycle executives as necessary. The City will benefit from our strong working relationship with CalRecycle and our deep knowledge of compliance issues, which has been developed across multiple engagements with CalRecycle, including our current project of assisting CalRecycle with the development of tools for local government implementation of SB 1383.

Task 4. Internal Operations Review

While SB 1383 is a shared-responsibility bill providing opportunity for delegation of requirements to franchisees, there are numerous requirements that could not be reasonably delegated, such as procurement of recovered content paper, issuing fines, and amending of ordinances. HF&H will evaluate the City's internal operations in order to identify gaps in performance or service compared to SB 1383 requirements. This analysis will be primarily focused on requirements for service, purchasing, education, outreach, and reporting.

Task 5. Baseline Analysis Report and Meeting

Based on the information gathered and work performed in Subtasks 1 through 4, HF&H will draft a presentation and facilitate a meeting to articulate the extent to which current programs, internal operations, and infrastructure comply. HF&H will discuss the pros and cons of various compliance

pathways, and seek City direction on which programs they would like to consider. We will document the discussion and direction provided in annotated meeting notes.

Deliverable for Part B:

The City will receive a baseline conditions report in PowerPoint and a three hour meeting with HF&H to review current compliance status and potential solutions to be considered in subsequent tasks.

C. Contract Negotiations with Republic

Task 1. Initiate Project and Brief City Officials

HF&H staff will prepare for and facilitate a kick-off meeting with City staff to confirm the contracting objectives, and project schedule, and confirm the approach to the contract negotiations. The result of the meeting will be a document confirming the contracting strategy and project schedule.

If requested, HF&H will also prepare for and attend one meeting to provide a briefing to the City Management or other City Officials based on direction from City staff given at the kick-off meeting.

Task 2: Develop New Contract Provisions and Prepare Updated Agreement or Contract Amendment

There have been many changes to solid waste regulations and technologies since the previous solid waste agreement was approved. For example, mandatory commercial organics recycling regulations were phased in with AB 1826, and will be expanded under new regulations being finalized under Senate Bill 1383. New facilities to process organics waste are being developed or proposed throughout the Southern California region. As a result of these and other regulatory and industry developments, there are many areas of the existing Agreement that will need to be updated.

HF&H has been instrumental in defining the "state of the industry" throughout California, and we will assist the City in development of an updated franchise agreement that reflects modern best practices. HF&H will work closely with the City to identify and adapt the service specifications to industry trends and developments that have occurred since the current Agreement was developed. HF&H has an extensive library of franchise agreements throughout California to draw upon for examples of performance standards, service options, diversion requirements, and rate adjustment methodologies for the City's consideration. HF&H has also been assisting CalRecycle in preparation of a model franchise agreement that incorporates the requirements of SB 1383 and is familiar with the necessary documentation to strive for compliance.

Based on the discussions and direction provided by City staff described above, we will prepare either an updated draft franchise agreement or contract amendment for the desired services

and contract terms. City staff, including the City Attorney, will subsequently review the draft agreement or contract amendment, and the City will be responsible for consolidating comments from the City's various reviewers into a single "redline" of the draft work product, which we will then use to prepare an updated draft work product.

Task 3: Negotiate Rates, Terms and Conditions of Desired Services

We recommend that the draft agreement be provided to Republic documenting the City's desired services and contract terms. Republic and the City can then negotiate rates that are consistent with the City's desired terms and conditions contained in the draft agreement developed in Task 2. The result of Republic's review of the agreement will likely be a series of points that they wish to address and proposed rates that may or may not be satisfactory. HF&H will then assist in negotiating reasonable rates. We will also work with City staff to guide the City through its determination of which service provider concerns are minor and which are valuable enough not to negotiate without a substantial offsetting gain for the City.

HF&H will assist the City by scheduling the necessary negotiation meetings and conference calls with all relevant parties from the City and Republic, creating meeting documents, and drafting meeting notes based on the discussions.

Task 4: Gather and Review Hauler Operating Data

Service statistics, such as the number of customers, container size and frequency of collection, can be used to determine the overall value of the contract at proposed rates. Typically, we determine and compare the overall compensation to the service provider under existing rates and using newly renegotiated rates in order to demonstrate the true overall financial impact to the rate payer. For example, a decrease in the rate for a common service level is more valuable than a decrease in a rate for a service that is seldom used. With the proper data, we can compare the overall proposed company compensation on a similar basis with other jurisdictions.

Task 5: Attend City Council Meeting

We have budgeted to attend one meeting of the City Council when the Council considers the new agreement for award.

OPTIONAL PHASE 2: ADDITIONAL SB 1383 ASSISTANCE

Upon completion of the Phase 1 tasks, HF&H can prepare a new scope based on City direction related to additional SB 1383 assistance. These tasks may include:

- Updating the City's Municipal Code to reflect the negotiated terms of the new franchise agreement;

- Drafting new ordinances required under SB 1383;
- Provide reporting assistance;
- Development and/or review of outreach materials;
- Edible food recovery program assistance; and,
- Other SB 1383 implementation activities.

COST PROPOSAL

We will provide the requested services based on time and materials. The estimated base cost is $120,000 for Phase 1 of the project. If the City would like to complete tasks A and B before executing task C, the project cost would be $30,000. We have broken the budget out by sub-project below:

Work Item	Total Cost
A. Contract Profile	$15,000
B. SB 1383 Compliance Gap Analysis	$15,000
Subtotal for Tasks A and B	$30,000
C. Negotiations with Republic	$90,000
Phase 1 Total	**$120,000**

The cost per city to complete only tasks A and B would be reduced based on the number of cities that join the project and can be seen in the following table:

Number of Cities	1	2	3	4	5
Project Cost per City	$30,000	$28,750	$27,500	$26,250	$25,000

Similarly, the total project cost per city would be reduced based on the number of cities that join the project and can be seen in the following table for all three sub-projects:

Number of Cities	1	2	3	4	5
Project Cost per City	$120,000	$115,000	$110,000	$105,000	$100,000

Our actual costs may be higher or lower than this amount, depending on the level of support requested, and we will notify you in writing if a budget amendment is required. We will bill you once per month based on the number of hours worked, multiplied by our hourly billing rates, plus out-of-pocket expenses incurred. Payment is due within 30 days. Hourly rates through December 31st, 2020 are as follows and will be adjusted each January 1st by 2.5%:

Position	Rate
Senior Vice President	$295
Senior Manager	$265 to $275
Senior Associate/Project Manager	$179 to $249
Associate Analyst	$155 to $175
Assistant Analyst	$139 to $149
Administrative Staff	$99 to $109

Expenses will be billed as follows:

Mileage	$0.50 per mile (or as adjusted by IRS allowance)
Outside document reproduction/couriers/postage	Actual

Public conveyances and parking	Actual
All other out-of-pocket expenses	Actual

SCHEDULE

CalRecycle is finalizing rule development for SB 1383 and the final package is anticipated in June or July 2020. We would start the engagement around the time the time that the rules are finalized, with the goal of completing the negotiations under Phase 1 by July 1, 2021, assuming timely agreement is reached with the waste hauler. The City could then use the period prior to January 1, 2022 to update ordinances and other perform other pre-implementation activities.

STAFFING

Laith Ezzet, Senior Vice President, will be the Project Director and he will be assisted by other HF&H staff with the appropriate skills for the assigned tasks.

CITY OF BREA

HF&H Workplan for SB 1383 Contracting Assistance - Phase 1

TASK	DESCRIPTION	Sr. Vice President	Sr. Project Manager	Project Manager/ Senior Associate	Assistant Analyst	Total Hours/ Fees [1]
A. Prepare Contract Profile						
	Prepare Contract Profile Hours	18	-	42	8	68
	Prepare Contract Profile Consulting Fees	$ 5,310	$ -	$ 8,358	$ 1,160	$ 14,828
	Prepare Contract Profile Expenses					$ 172
	Total Prepare Contract Profile					**$ 15,000**
B. SB 1383 Compliance Gap Analysis						
	SB 1383 Compliance Gap Analysis Hours	10	-	26	34	70
	SB 1383 Compliance Gap Analysis Consulting Fees	$ 4,720	$ -	$ 5,174	$ 4,930	$ 14,824
	SB 1383 Compliance Gap Analysis Expenses					$ 176
	Total SB 1383 Compliance Gap Analysis					**$ 15,000**
Total Tasks A and B Hours		**34**	**-**	**68**	**42**	**144**
Hourly Rates		$ 295	$ 270	$ 199	$ 145	
Total Consulting Fees for Tasks A and B		**$ 10,030**	**$ -**	**$ 13,532**	**$ 6,090**	**$ 29,652**
Total Tasks A and B Expenses						**$ 348**
Total Expenses for Tasks A and B						**$ 30,000**
C. Contract Negotiations with Republic						
1	Initiate Project and Brief City Officials	12	-	12	-	24
2	Develop New Contract Provisions and Prepare Updated Agreement	24	32	64	8	128
3	Negotiate Rates, Terms and Conditions of Desired Services	80	-	80	8	168
4	Gather and Review Hauler Operating Data	8	-	36	6	50
5	Attend City Council Meeting	6		6		12
	Contract Negotiations with Republic Hours	130	32	198	22	382
	Contract Negotiations with Republic Consulting Fees	$ 38,350	$ 8,640	$ 39,402	$ 3,190	$ 89,582
	Contract Negotiations with Republic Expenses					$ 418
	Total Contract Negotiations with Republic					**$ 90,000**
Total Hours		**164**	**32**	**266**	**64**	**526**
Hourly Rates		$ 295	$ 270	$ 199	$ 145	
Total Fees		**$ 48,380**	**$ 8,640**	**$ 52,934**	**$ 9,280**	**$ 119,234**
Total Expenses						$ 766
Total Fees and Expenses						**$ 120,000**

(1) Hours may be shifted among tasks.

PROFESSIONAL SERVICES AGREEMENT

This Agreement is made and entered into this **16th** day of **June 2020,** between the City of Brea, a Municipal Corporation (hereinafter referred to as "CITY") and **HF&H Consultants, LLC.** (hereinafter referred to as "CONSULTANT"),

A. Recitals

(i) CITY has heretofore solicited proposals pertaining to the performance of professional services with respect to **Solid Waste SB 1383 Contracting Assistance** ("Project" hereafter).

(ii) CONSULTANT has now submitted its proposal for the performance of such services, a full, true and correct copy of which proposal is attached hereto as Exhibit "A" and by this reference made a part hereof.

(iii) CITY desires to retain CONSULTANT to perform professional services necessary to render advice and assistance to CITY, CITY's Planning Commission, City Council and staff in preparation of Project.

(iv) CONSULTANT represents that it is qualified to perform such services and is willing to perform such professional services as hereinafter defined.

NOW, THEREFORE, it is agreed by and between CITY and CONSULTANT as follows:

B. Agreement

1. Definitions: The following definitions shall apply to the following terms, except where the context of this Agreement otherwise requires:

(a) Project: The preparation of **Solid Waste SB 1383 Contracting Assistance (Task A and Task B only)** described in Exhibit "A" hereto including, but not limited to, the preparation of maps, surveys, reports, and documents, the presentation, both oral and in writing, of such plans, maps, surveys, reports and documents to CITY as required and attendance at any

and all work sessions, public hearings and other meetings conducted by CITY with respect to the project.

(b) Services: Such professional services as are necessary to be performed by CONSULTANT in order to complete the Project.

(c) Completion of Project: The date of completion of all phases of the Project, including any and all procedures, development plans, maps, surveys, plan documents, technical reports, meetings, oral presentations and attendance by CONSULTANT at public hearings regarding the adoption of Project as set forth in Exhibit "A" hereto.

2. CONSULTANT agrees as follows:

(a) CONSULTANT shall forthwith undertake and complete the Project in accordance with Exhibit "A" hereto and all in accordance with Federal, State and CITY statutes, regulations, ordinances and guidelines, all to the reasonable satisfaction of CITY.

(b) CONSULTANT shall supply copies of all maps, surveys, reports, plans and documents (hereinafter collectively referred to as "documents") including all supplemental technical documents, as described in Exhibit "A" to CITY within the time specified in Exhibit "A". Copies of the documents shall be in such numbers as are required in Exhibit "A". CITY may thereafter review and forward to CONSULTANT comments regarding said documents and CONSULTANT shall thereafter make such revisions to said documents as are deemed necessary. CITY shall receive revised documents in such form and in the quantities determined necessary by CITY. The time limits set forth pursuant to this Section B2(b) may be extended upon written approval of CITY.

(c) CONSULTANT shall, at CONSULTANT's sole cost and expense, secure and hire such other persons as may, in the opinion of CONSULTANT, be necessary to comply with the terms of this Agreement. In the event any such other persons are retained by CONSULTANT,

CONSULTANT hereby warrants that such persons shall be fully qualified to perform services required hereunder. CONSULTANT further agrees that no subcontractor shall be retained by CONSULTANT except upon the prior written approval of CITY.

3. CITY agrees as follows:

(a) To pay CONSULTANT a maximum sum of **thirty thousand dollars and zero cents ($30,000.00)** for the performance of the services required hereunder, plus a contingency of zero ($000.00). This sum shall cover the cost of all staff time and all other direct and indirect costs or fees, including the work of employees, consultants and subcontractors to CONSULTANT. Payment to CONSULTANT, by CITY, shall be made in accordance with the schedule set forth below. CITY must receive a written request from CONSULTANT to use any of the contingency amount prior to performing any work that is outside the Project scope as defined in Exhibit "A". It will be the CITY's sole discretion to authorize the use of the contingency funds and the CITY must give this authorization to CONSULTANT in writing prior to the commencement of said work. Any work performed outside the Project scope as defined in Exhibit "A" that has not received prior written approval by CITY is assumed to have been performed in support of said Project and included within the not-to-exceed contract amount.

(b) Payments to CONSULTANT shall be made by CITY in accordance with the invoices submitted by CONSULTANT, on a monthly basis, and such invoices shall be paid within a reasonable time after said invoices are received by CITY. All charges shall be in accordance with CONSULTANT's proposal either with respect to hourly rates or lump sum amounts for individual tasks. Notwithstanding any provision herein or as incorporated by reference, in no event shall CONSULTANT, or any person claiming by or through CONSULTANT be paid an aggregate amount in excess of the amount set forth in Section 3 (a).

(c) Final payment shall be made not later than 60 days after presentation of final documents and acceptance thereof by CITY.

(d) Additional services: Payments for additional services requested, in writing, by CITY, and not included in CONSULTANT's proposal as set forth in Exhibit "A" hereof, shall be paid on a reimbursement basis in accordance with the fee schedule set forth in said Exhibit "A". Charges for additional services shall be invoiced on a monthly basis and shall be paid by CITY within a reasonable time after said invoices are received by CITY.

4. CITY agrees to provide to CONSULTANT:

(a) Information and assistance as set forth in Exhibit "A" hereto.

(b) Photographically reproducible copies of maps and other information, if available, which CONSULTANT considers necessary in order to complete the Project.

(c) Such information as is generally available from CITY files applicable to the Project.

(d) Assistance, if necessary, in obtaining information from other governmental agencies and/or private parties. However, it shall be CONSULTANT's responsibility to make all initial contact with respect to the gathering of such information.

5. Ownership of Written Product:

(a) Unless otherwise agreed upon in writing, all reports, documents, or other original written material, including any original images, photographs, video files, digital files, and/or or other media created or developed for the CITY by CONSULTANT in the performance of this Agreement (collectively, "Written Product") shall be and remain the property of CITY without restriction or limitation upon its use or dissemination by CITY. All Written Product shall be considered to be "works made for hire", and all Written Product and any and all intellectual property rights arising from their creation, including, but not limited to, all copyrights and other proprietary rights, shall be and remain the property of CITY without restriction or limitation upon their use, duplication or dissemination by CITY. CONSULTANT shall not obtain or attempt to obtain copyright protection as to any of the Written Product.

(b) CONSULTANT hereby assigns to CITY all ownership and any and all intellectual property rights to the Written Product that are not otherwise vested in the CITY pursuant to subsection (a), above.

(c) CONSULTANT warrants and represents that it has secured all necessary licenses, consents or approvals to use any instrumentality, thing or component as to which any intellectual property right exists, including computer software, used in the rendering of the Services and the production of all Written Product produced under this Agreement, and that CITY has full legal title to and the right to reproduce the Written Product. CONSULTANT shall defend, indemnify and hold CITY, and its elected officials, officers, employees, servants, attorneys, designated volunteers, and agents serving as independent contractors in the role of city officials, harmless from any loss, claim or liability in any way related to a claim that CITY's use of any of the Written Product is violating federal, state or local laws, or any contractual provisions, or any laws relating to trade names, licenses, franchises, copyrights, patents or other means of protecting intellectual property rights and/or interests in product or inventions. Consultant shall bear all costs arising from the use of patented, copyrighted, trade secret or trademarked documents, materials, equipment, devices or processes in connection with its provision of the Services and Written Product produced under this Agreement. In the event the use of any of the Written Product or other deliverables hereunder by CITY is held to constitute an infringement and the use of any of the same is enjoined, CONSULTANT, at its expense, shall: (a) secure for CITY the right to continue using the Written Product and other deliverables by suspension of any injunction, or by procuring a license or licenses for CITY; or (b) modify the Written Product and other deliverables so that they become non-infringing while remaining in compliance with the requirements of this Agreement. This covenant shall survive the termination of this Agreement.

6. Termination: This Agreement may be terminated by CITY upon the giving of a written "Notice of Termination" to CONSULTANT at least fifteen (15) days prior to the date of termination specified in said Notice. In the event this Agreement is so terminated, CONSULTANT shall be paid on a pro-rata basis with respect to the percentage of the Project completed as of the date of termination. In no event, however, shall CONSULTANT receive more than the maximum specified in paragraph 3(a), above. CONSULTANT shall provide to CITY any and all documents, data, studies, surveys, drawings, maps, models, photographs and reports,

whether in draft or final form, prepared by CONSULTANT as of the date of termination. CONSULTANT may not terminate this Agreement except for cause.

7. Notices and Designated Representatives: Any and all notices, demands, invoices and written communications between the parties hereto shall be addressed as set forth in this section 7. The below named individuals, furthermore, shall be those persons primarily responsible for the performance by the parties under this Agreement:

CITY REPRESENTATIVE	CONSULTANT REPRESENTATIVE
Tony Olmos Public Works Director City of Brea 1 Civic Center Circle Brea, CA 92821	Laith Ezzet Senior Vice President HF&H Consultants, LLC 201 North Civic Drive, Suite 230 Walnut Creek, CA 94596-3880

Any such notices, demands, invoices and written communications, by mail, shall be deemed to have been received by the addressee forty-eight (48) hours after deposit thereof in the United States mail, postage prepaid and properly addressed as set forth above.

8. Insurance: The CONSULTANT shall not commence work under this contract until it has obtained all insurance required hereunder in a company or companies acceptable to CITY nor shall the CONSULTANT allow any subcontractor to commence work on its subcontract until all insurance required of the subcontractor has been obtained. The CONSULTANT shall take out and maintain at all times during the life of this contract the following policies of insurance:

(a) Workers Compensation insurance: Before beginning work, the CONSULTANT shall furnish to the CITY a certificate of insurance as proof that it has taken out full compensation insurance for all persons whom the CONSULTANT may employ directly or through subcontractors in carrying out the work specified herein, in accordance with the laws of the State of California. Such insurance shall be maintained in full force and effect during the

period covered by this contract. Further, such policy of insurance shall provide that the insurer waives all rights of subrogation against CITY and its elected officials, officers, employees and agents.

In accordance with the provisions of Section 3700 of the California Labor Code, every contractor shall secure the payment of compensation to his employees. CONSULTANT, by executing this Agreement, certifies as follows:

> "I am aware of the provisions of Section 3700 of the labor Code which require every employer to be insured against liability for workers' compensation or to undertake self insurance in accordance with the provisions of that code, and I will comply with such provisions before commencing the performance of work of this contract."

(b) For all operations of the CONSULTANT or any subcontractor in performing the work provided for herein, insurance with the following minimum limits and coverage:

(1) Commercial General Liability (occurrence) - for bodily injury, death and property damage for products/completed operations and any and all other activities undertaken by the CONSULTANT in the performance of this Agreement.

(2) Comprehensive Automobile Liability (occurrence) - for bodily injury, death and property damage insuring against all liability arising out of the use of any vehicle.

(3) Professional Errors and Omissions Liability (if required by the RFP) - insuring against all liability arising out of professional errors and/or omissions, providing protection of at least Two Million Dollars ($2,000,000.00) for errors and/or omissions ("malpractice") of CONSULTANT in the performance of this Agreement. Such policy may be subject to a deductible or retention in an amount acceptable to CITY and shall further be subject to the provisions of subsections (2) and (6) of Section c, below. If a "claims made" policy is provided, such policy shall be maintained in effect from the date of performance of work or services on CITY's behalf until three (3) years after the date the work or services are accepted as

completed. Coverage for the post-completion period may be provided by renewal or replacement of the policy for each of the three (3) years or by a three (3) year extended reporting period endorsement which reinstates all limits for the extended reported period. If any such policy and/or policies have a retroactive date, that date shall be no later than the date of first performance of work or services on behalf of CITY. Renewal or replacement policies shall not allow for any advancement of such retroactive date. Each such policy or policies shall include a standard "notice of circumstances" provision, and shall be subject to the requirements of subsections (1), (2), (5), (6), (7), and (9) of Section 8 (c).

(5) Other required insurance, endorsements or exclusions as required by the Request for Proposal.

(6) The policies of insurance required in this Section 8(b) shall have no less than the following limits of coverage:

(i) $2,000,000 (Two Million Dollars) for bodily injury or death;

(ii) $2,000,000 (Two Million Dollars) for property damage;

(iii) The total of the limits specified in subsections (i) and (ii), above, where a combined single limit is provided.

(c) The policies of insurance required in subsections (1) and (2) of Section 8(b), above shall:

(1) Be subject to no deductible amount unless otherwise provided, or approved in writing by CITY;

(2) Be issued by an insurance company approved in writing by CITY, which is admitted and licensed to do business in the State of California and which is rated A/VII or better according to the most recent A.M. Best Co. Rating Guide;

(3) Name as additional insureds the CITY, its elected officials, officers, employees, attorneys and agents, and any other parties, including subcontractors, specified by CITY to be included;

(4) Specify that it acts as primary insurance and that no insurance held or owned by the designated additional insureds shall be called upon to cover a loss under said policy;

(5) Specify that it applies separately to each insured against whom claim is made or suit is brought, except with respect to the limits of the insurer's liability;

(6) Contain a clause substantially in the following words:

> "It is hereby understood and agreed that this policy may not be canceled nor the amount of coverage thereof reduced until thirty (30) days after receipt by CITY of written notice of such cancellation or reduction of coverage as evidenced by receipt of a registered letter."

(7) Specify that any failure to comply with reporting or other provisions of the required policy, including breaches of warranty, shall not affect the coverage required to be provided;

(8) Specify that the insurer waives all rights of subrogation against any of the named additional insureds; and

(9) Specify that any and all costs of adjusting and/or defending any claim against any insured, including court costs and attorneys' fees, shall be paid in addition to and shall not deplete any policy limits.

(10) Otherwise be in form satisfactory to CITY.

(d) Prior to commencing performance under this Agreement, the CONSULTANT shall furnish the CITY with original endorsements, or copies of each required policy, effecting and evidencing the insurance coverage required by this Agreement. The endorsements shall be signed by a person authorized by the insurer(s) to bind coverage on its behalf. All endorsements or policies shall be received and approved by the CITY before CONSULTANT commences

performance. If performance of this Agreement shall extend beyond one (1) year, CONSULTANT shall provide CITY with the required policies or endorsements evidencing renewal of the required policies of insurance prior to the expiration of any required policies of insurance.

9. Indemnity for Design Professional Services.

9.1 In connection with its design professional services, CONSULTANT shall hold harmless and indemnify CITY, and its elected officials, officers, employees, servants, designated volunteers, and those CITY agents serving as independent contractors in the role of CITY officials (collectively, "Indemnitees"), with respect to any and all claims, demands, damages, liabilities, losses, costs or expenses, including reimbursement of attorneys' fees and costs of defense (collectively, "Claims" hereinafter), including but not limited to Claims relating to death or injury to any person and injury to any property, which arise out of, pertain to, or relate to in whole or in part to the negligence, recklessness, or willful misconduct of CONSULTANT or any of its officers, employees, subcontractors, or agents in the performance of its design professional services under this Agreement.

9.2 Other Indemnities. In connection with any and all claims, demands, damages, liabilities, losses, costs or expenses, including attorneys' fees and costs of defense (collectively, "Damages" hereinafter) not covered by this Section 9.1, CONSULTANT shall defend, hold harmless and indemnify the Indemnitees with respect to any and all Damages, including but not limited to, Damages relating to death or injury to any person and injury to any property, which arise out of, pertain to, or relate to the acts or omissions of CONSULTANT or any of its officers, employees, subcontractors, or agents in the performance of this Agreement, except for such loss or damage arising from the sole negligence or willful misconduct of the CITY, as determined by final arbitration or court decision or by the agreement of the parties. CONSULTANT shall defend Indemnitees in any action or actions filed in connection with any

such Damages with counsel of CITY's choice, and shall pay all costs and expenses, including all attorneys' fees and experts' costs actually incurred in connection with such defense. CONSULTANT's duty to defend pursuant to this Section 9.2 shall apply independent of any prior, concurrent or subsequent misconduct, negligent acts, errors or omissions of Indemnitees.

10. Assignment and Subcontracting: No assignment of this Agreement or of any part or obligation of performance hereunder shall be made, nor shall any required performance be subcontracted, either in whole or in part, by CONSULTANT without the prior written consent of CITY.

11. Damages: In the event that CONSULTANT fails to submit to CITY the completed project, together with all documents and supplemental material required hereunder, in public hearing form to the reasonable satisfaction of CITY, within the time set forth herein, or as may be extended by written consent of the parties hereto, CONSULTANT shall pay to CITY, as liquidated damages and not as a penalty, the sum of N/A dollars ($000.00) per day for each day CONSULTANT is in default, which sum represents a reasonable endeavor by the parties hereto to estimate a fair compensation for the foreseeable losses that might result from such a default in performance by CONSULTANT, and due to the difficulty which would otherwise occur in establishing actual damages resulting from such default, unless said default is caused by CITY or by acts of God, acts of the public enemy, fire, floods, epidemics, or quarantine restrictions.

12. Independent Contractor: CONSULTANT is retained by CITY only to the extent set forth in this Agreement, and the CONSULTANT's relationship to the CITY is that of an independent contractor. CONSULTANT shall be free to dispose of all portions of CONSULTANT's time and activities which CONSULTANT is not obligated to devote to the CITY in such a manner and to such persons, firms, or corporations as the CONSULTANT sees fit except as expressly provided in this Agreement. Neither the CITY nor any of its agents shall have

control over the conduct of the CONSULTANT or any of the CONSULTANT's employees, except as set forth in this Agreement. CONSULTANT shall not have the status of an employee under this Agreement, or be entitled to participate in any insurance, medical care, vacation, sick leave or other benefits provided for CITY's officers or employees. CONSULTANT shall have no power to incur any debt, obligation, or liability on behalf of CITY or otherwise act on behalf of the CITY as an agent. CONSULTANT shall not, at any time, or in any manner, represent that it or any of its agents or employees are in any manner agents or employees of the CITY. CONSULTANT agrees to pay all required taxes on amounts paid to CONSULTANT under this Agreement, and to indemnify and hold CITY harmless from any and all taxes, assessments, penalties, and interest asserted against CITY by reason of the independent contractor relationship created by this Agreement. CONSULTANT shall fully comply with the workers' compensation law regarding CONSULTANT and CONSULTANT's employees. CONSULTANT further agrees to indemnify and hold CITY harmless from any failure of CONSULTANT to comply with applicable workers' compensation laws. CITY shall have the right to offset against the amount of any fees due to CONSULTANT under this Agreement any amount due to CITY from CONSULTANT as a result of CONSULTANT's failure to promptly pay to CITY any reimbursement or indemnification arising under this Section.

13. Governing Law and Venue: This Agreement shall be governed by and construed in accordance with the laws of the State of California. Venue for any legal action arising out this Agreement shall be the Superior Court of the County of Orange, California.

14. Attorneys' Fees: In the event any legal proceeding is instituted to enforce any term or provision of this Agreement, the prevailing party shall be entitled to recover attorneys' fees, experts' fees, and all other costs of litigation from the opposing party in an amount determined by the court to be reasonable.

15. Entire Agreement: This Agreement supersedes any and all other agreements, either oral or in writing, between the parties with respect to the subject matter herein. Each party to this Agreement acknowledges that no representation by any party which is not embodied herein nor any other agreement, statement, or promise not contained in this Agreement shall be valid and binding. Any modification of this Agreement shall be effective only if it is in writing signed by all parties. In the event of any inconsistency between this document and Exhibit A, the provisions of this document shall govern over Exhibit A.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement as of the day and year first set forth above:

CONSULTANT

Laith Ezzet

LAITH EZZET, Senior Vice President

(two signatures required if corporation)

CITY

_____

Mayor

ATTEST: _____

City Clerk

SCOPE OF WORK AND FEE ESTIMATE FOR SOLID WASTE SB 1383 CONTRACTING ASSISTANCE

Background

On January 30th, 2020 a group of Orange County Cities (OC Cities) met in Anaheim and discussed their desire to negotiate simultaneously with Republic Services (Republic) in order to coordinate and leverage negotiations and achieve efficiencies in the contracting process related to achieve Senate Bill (SB) 1383 compliance. The OC Cities have some services in common, but there are many unique services and contract terms to each jurisdiction, with some having long-term or evergreen arrangements and others having shorter periods remaining. With respect to SB 1383 requirements, individual cities may make different program decisions based on in-house resources and policy objectives that vary among agencies.

The OC Cities now desire to enter into negotiations with Republic to modernize their contracts to include provisions for compliance with new and upcoming legislation, and other procedures desired to reach compliance with state of California mandates. The negotiations will need to address Senate Bill (SB) 1383, which will require every waste generator in the City to have an organics recycling program, and require implementation of other new programs such as contamination monitoring, recovery of edible food, and enhanced reporting to CalRecycle.

To navigate this challenge successfully, the City needs a partner for this project who:

1. **Knows SB 1383, but more importantly, knows the wide range of approaches others are employing so that you can fully understand your options.** HF&H is preparing the model franchise, ordinance, food recovery agreement, and purchasing policies for CalRecycle. In total, we have worked with over 70 communities throughout California to adapt compliance to a wide range of real world conditions. We can bring a broad range of examples for compliance and if we need to innovate new ones, we have the connections with CalRecycle to ensure that the solution is viable.
2. **Is intimately familiar with the local infrastructure and industry.** The team we would assign to work on your project is the same team that is currently working with you and other Orange County cities to support planning and implementation of SB 1383. Through that work, we have developed a highly nuanced understanding of the local conditions, industry participants, stakeholders, and potential regional synergies available. In addition, our proposed project director (Laith Ezzet) is also the project director for ongoing financial and planning assistance for Orange County Waste and Recycling, providing an even deeper insight into local facilities and operations.
3. **Has the processes, tools, and templates to get this planning process done quickly so that you can transition into implementation.** If the City is going to achieve its goal of getting the plan done on an accelerated timeline, it is critical that the consultant isn't wasting time researching and preparing. HF&H is ready with all of the processes, tools, and templates we need to effectively and quickly facilitate your project

Scope of Work

The specific tasks and assignments will be determined on a mutually-agreed upon basis depending on the City's needs. The project will be performed in two phases. Phase 1 would include planning for negotiations with completion of a contract profile, SB 1383 gap analysis and assisting with negotiations for an updated solid waste agreement with Republic. The City can choose to complete tasks A and B independently of task C. The specific scope of work for Optional Phase 2 will be determined after completion of Phase 1 and may include assistance with updating the City's Municipal Code, drafting new ordinances required in SB 1383, edible food recovery program assistance, and other SB 1383 implementation activities.

PHASE 1: PLANNING AND NEGOTIATIONS

A. Contract Profile

This initial project phase will consist of comparing key terms in the existing agreement to those in a modern, state-of-the-art agreement. Our analysis will include key terms related to the provision of residential, commercial and roll-off box services, rate adjustment provisions, recycling requirements, regulatory compliance with AB 341, AB 1826, and SB 1382, performance standards, reporting requirements, indemnifications, complimentary services provided at no additional charge, and other key contract requirements.

We will prepare a written work product and meet once with City staff to review it. We will subsequently update the analysis based on the meeting with City staff.

Deliverable for Part A

Our final work product will be a matrix comparing the key contract terms and services provided in the City to industry standards based on our experience.

B. SB 1383 Compliance Gap Analysis

Task 1. Engagement Initiation

HF&H will initiate the engagement by conducting a meeting with the City to confirm the needs and desires of the City with respect to SB 1383 compliance approaches. This will ensure that recommendations and options developed align with the City's overall desired strategy for achieving compliance. For example, if the City wishes to comply with legislation at the lowest rates possible, the recommended programs may look significantly different than a jurisdiction who would like to be on the forefront of redefining the state of the industry and developing new environmental programs.

Task 2. Request for Information

HF&H will prepare a request for information for data necessary to conduct the analysis. HF&H will facilitate a conference call with the City to discuss the request for information and agree on timelines for delivery of that information, along with HF&H's work products dependent on it. The RFI will include, but not be limited to:

- Franchise agreement with Republic
- Electronic Annual Reports
- Municipal code sections related to solid waste
- Purchasing policy
- City Organization Chart
- Tonnage reports submitted by the waste hauler
- Customer subscription levels (to be provided by waste hauler)
- City facility solid waste service levels
- Large events and venues
- Non-profits and third parties providing food recovery service

Task 3. Community Programs Review

The City will receive an analysis of the current organics collection programs for all regulatory requirements (including processing, food recovery, education, and outreach and reporting) and an assessment of their adequacy to support compliance with SB 1383 requirements. Furthermore, the City will benefit from our proven SB 1383 analysis tools, which have been reviewed by CalRecycle, including our compliance checklists and responsibility matrix. These proven tools efficiently assess compliance with SB 1383, identify gaps in programs, synthesize the data, and inform decisions about who to assign responsibility for the various compliance requirements. These tools have been used in more than 30 communities for current and continual compliance analysis and are helpful working documents for use in the Implementation Record required by SB 1383. If there are questions or concerns surrounding a program's compliance, HF&H will obtain clarification from CalRecycle's SB 1383 Manager, or other CalRecycle executives as necessary. The City will benefit from our strong working relationship with CalRecycle and our deep knowledge of compliance issues, which has been developed across multiple engagements with CalRecycle, including our current project of assisting CalRecycle with the development of tools for local government implementation of SB 1383.

Task 4. Internal Operations Review

While SB 1383 is a shared-responsibility bill providing opportunity for delegation of requirements to franchisees, there are numerous requirements that could not be reasonably delegated, such as procurement of recovered content paper, issuing fines, and amending of ordinances. HF&H will evaluate the City's internal operations in order to identify gaps in performance or service compared to SB 1383 requirements. This analysis will be primarily focused on requirements for service, purchasing, education, outreach, and reporting.

Task 5. Baseline Analysis Report and Meeting

Based on the information gathered and work performed in Subtasks 1 through 4, HF&H will draft a presentation and facilitate a meeting to articulate the extent to which current programs, internal operations, and infrastructure comply. HF&H will discuss the pros and cons of various compliance

pathways, and seek City direction on which programs they would like to consider. We will document the discussion and direction provided in annotated meeting notes.

Deliverable for Part B:

The City will receive a baseline conditions report in PowerPoint and a three hour meeting with HF&H to review current compliance status and potential solutions to be considered in subsequent tasks.

C. Contract Negotiations with Republic

Task 1. Initiate Project and Brief City Officials

HF&H staff will prepare for and facilitate a kick-off meeting with City staff to confirm the contracting objectives, and project schedule, and confirm the approach to the contract negotiations. The result of the meeting will be a document confirming the contracting strategy and project schedule.

If requested, HF&H will also prepare for and attend one meeting to provide a briefing to the City Management or other City Officials based on direction from City staff given at the kick-off meeting.

Task 2: Develop New Contract Provisions and Prepare Updated Agreement or Contract Amendment

There have been many changes to solid waste regulations and technologies since the previous solid waste agreement was approved. For example, mandatory commercial organics recycling regulations were phased in with AB 1826, and will be expanded under new regulations being finalized under Senate Bill 1383. New facilities to process organics waste are being developed or proposed throughout the Southern California region. As a result of these and other regulatory and industry developments, there are many areas of the existing Agreement that will need to be updated.

HF&H has been instrumental in defining the "state of the industry" throughout California, and we will assist the City in development of an updated franchise agreement that reflects modern best practices. HF&H will work closely with the City to identify and adapt the service specifications to industry trends and developments that have occurred since the current Agreement was developed. HF&H has an extensive library of franchise agreements throughout California to draw upon for examples of performance standards, service options, diversion requirements, and rate adjustment methodologies for the City's consideration. HF&H has also been assisting CalRecycle in preparation of a model franchise agreement that incorporates the requirements of SB 1383 and is familiar with the necessary documentation to strive for compliance.

Based on the discussions and direction provided by City staff described above, we will prepare either an updated draft franchise agreement or contract amendment for the desired services

and contract terms. City staff, including the City Attorney, will subsequently review the draft agreement or contract amendment, and the City will be responsible for consolidating comments from the City's various reviewers into a single "redline" of the draft work product, which we will then use to prepare an updated draft work product.

Task 3: Negotiate Rates, Terms and Conditions of Desired Services

We recommend that the draft agreement be provided to Republic documenting the City's desired services and contract terms. Republic and the City can then negotiate rates that are consistent with the City's desired terms and conditions contained in the draft agreement developed in Task 2. The result of Republic's review of the agreement will likely be a series of points that they wish to address and proposed rates that may or may not be satisfactory. HF&H will then assist in negotiating reasonable rates. We will also work with City staff to guide the City through its determination of which service provider concerns are minor and which are valuable enough not to negotiate without a substantial offsetting gain for the City.

HF&H will assist the City by scheduling the necessary negotiation meetings and conference calls with all relevant parties from the City and Republic, creating meeting documents, and drafting meeting notes based on the discussions.

Task 4: Gather and Review Hauler Operating Data

Service statistics, such as the number of customers, container size and frequency of collection, can be used to determine the overall value of the contract at proposed rates. Typically, we determine and compare the overall compensation to the service provider under existing rates and using newly renegotiated rates in order to demonstrate the true overall financial impact to the rate payer. For example, a decrease in the rate for a common service level is more valuable than a decrease in a rate for a service that is seldom used. With the proper data, we can compare the overall proposed company compensation on a similar basis with other jurisdictions.

Task 5: Attend City Council Meeting

We have budgeted to attend one meeting of the City Council when the Council considers the new agreement for award.

OPTIONAL PHASE 2: ADDITIONAL SB 1383 ASSISTANCE

Upon completion of the Phase 1 tasks, HF&H can prepare a new scope based on City direction related to additional SB 1383 assistance. These tasks may include:

- Updating the City's Municipal Code to reflect the negotiated terms of the new franchise agreement;

- Drafting new ordinances required under SB 1383;
- Provide reporting assistance;
- Development and/or review of outreach materials;
- Edible food recovery program assistance; and,
- Other SB 1383 implementation activities.

COST PROPOSAL

We will provide the requested services based on time and materials. The estimated base cost is $120,000 for Phase 1 of the project. If the City would like to complete tasks A and B before executing task C, the project cost would be $30,000. We have broken the budget out by sub-project below:

Work Item	Total Cost
A. Contract Profile	$15,000
B. SB 1383 Compliance Gap Analysis	$15,000
Subtotal for Tasks A and B	$30,000
C. Negotiations with Republic	$90,000
Phase 1 Total	**$120,000**

The cost per city to complete only tasks A and B would be reduced based on the number of cities that join the project and can be seen in the following table:

Number of Cities	1	2	3	4	5
Project Cost per City	$30,000	$28,750	$27,500	$26,250	$25,000

Similarly, the total project cost per city would be reduced based on the number of cities that join the project and can be seen in the following table for all three sub-projects:

Number of Cities	1	2	3	4	5
Project Cost per City	$120,000	$115,000	$110,000	$105,000	$100,000

Our actual costs may be higher or lower than this amount, depending on the level of support requested, and we will notify you in writing if a budget amendment is required. We will bill you once per month based on the number of hours worked, multiplied by our hourly billing rates, plus out-of-pocket expenses incurred. Payment is due within 30 days. Hourly rates through December 31st, 2020 are as follows and will be adjusted each January 1st by 2.5%:

Position	Rate
Senior Vice President	$295
Senior Manager	$265 to $275
Senior Associate/Project Manager	$179 to $249
Associate Analyst	$155 to $175
Assistant Analyst	$139 to $149
Administrative Staff	$99 to $109

Expenses will be billed as follows:

Mileage	$0.50 per mile (or as adjusted by IRS allowance)
Outside document reproduction/couriers/postage	Actual

Public conveyances and parking	Actual
All other out-of-pocket expenses	Actual

SCHEDULE

CalRecycle is finalizing rule development for SB 1383 and the final package is anticipated in June or July 2020. We would start the engagement around the time the time that the rules are finalized, with the goal of completing the negotiations under Phase 1 by July 1, 2021, assuming timely agreement is reached with the waste hauler. The City could then use the period prior to January 1, 2022 to update ordinances and other perform other pre-implementation activities.

STAFFING

Laith Ezzet, Senior Vice President, will be the Project Director and he will be assisted by other HF&H staff with the appropriate skills for the assigned tasks.

CITY OF BREA

HF&H Workplan for SB 1383 Contracting Assistance - Phase 1

TASK	DESCRIPTION	Sr. Vice President	Sr. Project Manager	Project Manager/ Senior Associate	Assistant Analyst	Total Hours/ Fees [1]
A. Prepare Contract Profile						
	Prepare Contract Profile Hours	18	-	42	8	68
	Prepare Contract Profile Consulting Fees	$ 5,310	$ -	$ 8,358	$ 1,160	$ 14,828
	Prepare Contract Profile Expenses					$ 172
	Total Prepare Contract Profile					**$ 15,000**
B. SB 1383 Compliance Gap Analysis						
	SB 1383 Compliance Gap Analysis Hours	16	-	26	34	[illegible]
	SB 1383 Compliance Gap Analysis Consulting Fees	$ 4,720	$ -	$ 5,174	$ 4,930	$ 14,824
	SB 1383 Compliance Gap Analysis Expenses					$ 176
	Total SB 1383 Compliance Gap Analysis					**$ 15,000**
Total Tasks A and B Hours		**34**	**-**	**68**	**42**	**144**
Hourly Rates		$ 295	$ 270	$ 199	$ 145	
Total Consulting Fees for Tasks A and B		**$ 10,030**	**$ -**	**$ 13,532**	**$ 6,090**	**$ 29,652**
Total Tasks A and B Expenses						**$ 348**
Total Expenses for Tasks A and B						**$ 30,000**
C. Contract Negotiations with Republic						
1	Initiate Project and Brief City Officials	12	-	12	-	24
2	Develop New Contract Provisions and Prepare Updated Agreement	24	32	64	8	128
3	Negotiate Rates, Terms and Conditions of Desired Services	80	-	80	8	168
4	Gather and Review Hauler Operating Data	8	-	36	6	50
5	Attend City Council Meeting	8		6		14
	Contract Negotiations with Republic Hours	130	32	198	22	382
	Contract Negotiations with Republic Consulting Fees	$ 38,350	$ 8,640	$ 39,402	$ 3,190	$ 89,582
	Contract Negotiations with Republic Expenses					$ 418
	Total Contract Negotiations with Republic					**$ 90,000**
Total Hours		**164**	**32**	**266**	**64**	**526**
Hourly Rates		$ 295	$ 270	$ 199	$ 145	
Total Fees		**$ 48,380**	**$ 8,640**	**$ 52,934**	**$ 9,280**	**$ 119,234**
Total Expenses						$ 766
Total Fees and Expenses						**$ 120,000**

(1) Hours may be shifted among tasks.

City of Brea

COUNCIL COMMUNICATION

TO: Honorable Mayor and City Council Members

FROM: Bill Gallardo, City Manager

DATE: 06/16/2020

SUBJECT: Approval of the Fiscal Year 2020-21 Appropriations Limit

RECOMMENDATION

Adopt the attached resolution approving the Fiscal Year 2020-21 Appropriations Limit.

BACKGROUND/DISCUSSION

In November 1979, the voters of the State of California approved Proposition 4, commonly known as the “Gann Initiative.” The Proposition created Article XIII B of the State Constitution placing various limits on the appropriations of state and local governments. The law requires the governing body of each local jurisdiction to establish annually by resolution, the Appropriations Limit for the upcoming year. In effect, the law requires that expenditures subject to the limit cannot exceed the prior year’s expenditures after adjusting for inflation and population changes.

In June 1990, Proposition 111 was enacted which modified the formula to allow the Appropriations Limit to be more responsive to local growth issues. Prop. 111 allowed the City of Brea to modify its limit to take into consideration the change in the County or City population, whichever is greater.

The Appropriations Limit applies to all taxes levied by and for a municipality. In addition, user fees are excluded from the formula. The Appropriations Limit also excludes the following activities: Successor Agency to the Brea Redevelopment Agency Funds, Enterprise Funds, certain Capital Improvement Funds, and funds received from special assessment districts.

Brea’s appropriations that are “subject to the limit” have traditionally been much lower than required by Article XIII B. This year’s Appropriations Limit has been calculated to be $108,619,299. Revenues subject to the Appropriations Limit are $43,486,506 resulting in a favorable gap of $65,132,793.

FISCAL IMPACT/SUMMARY

There is no fiscal impact associated with establishing the Appropriations Limit.

RESPECTFULLY SUBMITTED:

William Gallardo, City Manager
Prepared by: Anthony Godoy, Management Analyst II
Concurrence: Cindy Russell, Administrative Services Director

Attachments

Resolution

RESOLUTION NO. 2020-049

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BREA DETERMINING AND APPROVING DESIGNATED INFLATION FACTORS AND ESTABLISHING THE APPROPRIATIONS LIMIT FOR FISCAL YEAR 2021-21

A. RECITALS:

(i) The voters of California, on November 6, 1979, added Article XIII B to the State Constitution placing various limitations on the appropriations of state and local governments.

(ii) Pursuant to Article XIII B and Section 7910 of the State Government Code, Brea must adopt an annual appropriations limit.

(iii) The documentation used in the determination of the appropriations limit set forth below has been available to the public as required by law.

B. RESOLUTION:

NOW, THEREFORE, be it is found, determined and resolved by the City Council of the City of Brea as follows:

1. Selects the California per capita personal income and the greater of the County or City population increase as allowable inflation factors.

2. Approves the following as the Appropriations Limit for Fiscal Year 2021-21 at $108,619,299 as shown in attached Exhibit A.

3. Declare that the appropriations of the City of Brea for Fiscal Year 2020-21 that are subject to the limitation do not exceed the limitation.

APPROVED AND ADOPTED this 16th day of June, 2020.

_____
Marty Simonoff, Mayor

ATTEST: _____
Lillian Harris-Neal, City Clerk

I, Lillian Harris-Neal, City Clerk of the City of Brea, do hereby certify that the foregoing Resolution was adopted at a regular meeting of the City Council of the City of Brea, held on the 16th day of June, 2020, by the following vote:

AYES: COUNCIL MEMBERS:

NOES: COUNCIL MEMBERS:

ABSENT: COUNCIL MEMBERS:

ABSTAIN: COUNCIL MEMBERS:

DATED: _____

_____
Lillian Harris-Neal, City Clerk

EXHIBIT A

2020-21 APPROPRIATION LIMIT CALCULATION

2020-21 APPROPIATIONS LIMITATION:

2019-20 Limitation:			$102,993,779
Annual adjustment factors:			
Population increase (for Brea, City of)	1.67%		1.0167
Inflation change (California Personal Income)	3.73%	x	1.0373
Combining adjustment factors			1.054622
2020-21 Limitation			**$108,619,299**

APPROPRIATIONS SUBJECT TO LIMITATION AND APPROPRIATIONS MARGIN:

Budget appropriation 2020-21		$73,266,674
Add Interest Earnings		1,174,696
Less exclusions:		
Non-proceeds of taxes	(30,954,864)	
Other	-	
Total exclusions		(30,954,864)
Total appropriations subject to limitation		**$43,486,506**

City of Brea

COUNCIL COMMUNICATION

TO: Honorable Mayor and City Council Members

FROM: Bill Gallardo, City Manager

DATE: 06/16/2020

SUBJECT: Approve Agreement with Fuscoe Engineering, Inc. to Provide NPDES Stormwater Management Services

RECOMMENDATION

1. Approve the Agreement with Fuscoe Engineering, Inc. for NPDES Stormwater Management Services in the amount not-to-exceed $91,500; and
2. Authorize the City Manager to approve up to four (4) additional one (1) year extensions in an annual amount not-to-exceed $66,500.

BACKGROUND/DISCUSSION

The National Pollution Discharge Elimination System (NPDES) program is a federally mandated program under the Clean Water Act. The Clean Water Act prohibits the discharge of "pollutants" under the provisions of an NPDES permit. The City of Brea is a co-permittee on a regional Orange County NPDES permit along with the County of Orange and the rest of Orange County cities. The permit contains limits on discharging, monitoring and reporting requirements, and other provisions to ensure that the discharge does not negatively affect water quality. NPDES violation fines can reach $10,000 per day in the worst case.

On April 24, 2020, the City of Brea issued a Request for Proposals (RFP) to qualified firms to provide NPDES Stormwater Management Services in support of the NPDES program. On May 18, 2020, the City received proposals from the following two firms: Infrastructure Engineers and Fuscoe Engineering, Inc. (Fuscoe). Both firms met the general criteria outlined in the RFP to provide the NPDES management services for the City. However, staff selected Fuscoe based on their familiarity with the Orange County permit, their expertise working with other Orange County cities and their excellent past performance working for the City of Brea for the last 13 years. Fuscoe was selected based on qualifications as is required for professional services. For reference purposes only, Fuscoe's proposed fee was $37,577 lower than Infrastructure Engineers.

The detailed scope-of-work is provided in Exhibit A of the Agreement. In summary, Fuscoe would provide the support and guidance over the following eight (8) tasks:

1. Program Management and Development
2. Municipal Activities Program
3. New Development/Redevelopment Program
4. Construction Program
5. Existing Development Program
6. Program Effectiveness Assessment
7. Stormwater Database Management

8. Industrial / Commercial Inspections (until Environmental Services Inspector position is filled)

This agreement is for NPDES management services and as-needed inspection services for FY 2020/21. The agreement has an option to add up to an additional four (4) years based on performance to be approved by the City Manager. Since the upcoming renewal of the OC NPDES Permit is expected to include additional regulations, staff strongly recommends having Fuscoe to assist Brea with compliance. Some of those new regulations that will have an impact include having the Municipal Separate Storm Sewer Permits (MS4) become more regional and watershed based and the incorporation of Total Maximum Daily Loads (TMDLs) such as Trash, Selenium, Metals, Nutrients into the MS4 Permits.

The proposed fee for the first year of this agreement is $91,500. This amount includes an estimated fee of $25,000 to perform as-needed inspection services while the Brea's Environmental Services Inspector remains vacant. Since the position is expected to be filled by FY 2021-22, the estimated amount is removed from years 2 through 5 as shown in Exhibit B of the agreement.

COMMISSION/COMMITTEE RECOMMENDATION

The Finance Committee reviewed this item at their June 9, 2020 meeting. Finance Committee emphasized that any future cost increases to the contract will need to be approved by the Finance Committee. Staff confirmed that this requirement is included at the end of Page 7 of the agreement.

FISCAL IMPACT/SUMMARY

Funds are available from the NPDES account using Stormwater Fees as the funding source. Plan checking services related to private development would be paid through the Cost Center funded by private developers. There is no General Fund impact.

RESPECTFULLY SUBMITTED:

William Gallardo, City Manager
Prepared by: Brian M. Ingallinera, Environmental Services Coordinator
Concurrence: Rudy Correa, Interim Water Superintendent
Tony Olmos, P.E., Public Works Director

Attachments

Agreement

AGREEMENT
for Professional Services
Greater than $25,000

For *NPDES Stormwater Management Services*

This Agreement is dated ***July 1, 2020*** for reference purpose and is executed by the **City of Brea** ("City"), a California municipal corporation, and ***Fuscoe Engineering, Inc.***, ("Contractor").

RECITALS

A. City desires to retain Contractor as an independent contractor to provide the ***services as set forth in Exhibit A***.

B. Contractor represents that it is fully qualified to perform such work by virtue of its quality, fitness, capacity, and experience to satisfactorily provide the requirements as set forth in Exhibit A.

NOW, THEREFORE, the parties agree as follows:

I. Definitions. In addition to the terms defined above, the following definitions shall apply for purposes of this Agreement:

A. "Contract Administrator": the City's duly authorized designee as named in Notices subsection.

B. "Contract Amount": $91,500

C. "Fee Schedule": the fee schedule set forth in the attached Exhibit B.

D. "Indemnitees": the City and its officers, employees, agents, and volunteers.

E. "Insurance Requirements": the insurance requirements set forth in the attached Exhibit D.

F. "Labor Code Requirements": the applicable Labor Code requirements set forth in the attached Exhibit E.

G. "Liabilities": actual, alleged, or threatened causes of action, claims, costs, damages, demands, expenses (including fees of accountants, attorneys, and other professionals), judgments, liens, losses, penalties, and proceedings of any nature whatsoever.

H. "Services": the tasks set forth in the attached Exhibit A.

II. Term

A. **Base Term.** The base term of this Agreement shall be for one year, commencing on ***July 1, 2020*** and expiring on ***June 30, 2021***, unless extended or earlier terminated as provided herein.

B. **Extension Options.** City shall have ***four*** options by which it may extend the term of this Agreement by one year at a time in its sole discretion. The one-year extension options may be exercised sequentially or concurrently. To exercise an extension option, City shall give written notice to Contractor at least 30 days prior to the then-scheduled expiration date.

C. **City Manager Authority.** The City Manager may exercise extension options without prior City Council approval if both of the following conditions are satisfied: (i) the compensation to be paid Contractor for the applicable extension period is

included in a City Council-approved budget; and (ii) Contractor is not in breach of this Agreement.

D. **Termination.** If either party breaches this Agreement and fails to cure such breach within seven days of written notice, then the non-breaching party may immediately terminate this Agreement for cause. Additionally, the City may terminate this Agreement for convenience upon 30 days prior written notice to Contractor.

III. **Notices.** Any notices, invoices, or other documents related to this Agreement shall be deemed received on: (a) the day of delivery, if delivered by hand during the receiving party's regular business hours or by e-mail before or during the receiving party's regular business hours; (b) the business day after delivery, if delivered by e-mail after the receiving party's regular business hours; or (c) on the second business day following deposit in the United States mail, postage prepaid, to the addresses listed below, or to such other addresses as the parties may, from time to time, designate in writing.

City Contract Administrator:

City of Brea
545 N. Berry St.
Brea, CA 92821
Brian M. Ingallinera
Environmental Services Coordinator
Briani@CityofBrea.net
(714) 990-7692

City Clerk (if over $25,000):

City of Brea
1 Civic Center Circle
Brea, CA 92821
Lillian Harris-Neal, MMC
City Clerk
LillianHN@CityofBrea.net
(714) 990-7757

Contractor:

Contractor Name	Fuscoe Engineering, Inc.
Mailing Address	16795 Von Karman, Suite 100
City, State, Zip	Irvine, CA 92606
Representative's Name	Howard Wen, MPH, CPSWQ, QSD/P
Title	Project Manager
Email	hwen@fuscoe.com
Phone	949.474.1960

(SIGNATURES ON FOLLOWING PAGE)

Offer and Acceptance

Digital Signatures are acceptable if they conform to all requirements of California Government Code Section 16.5.

OFFER made by Contractor to the City of Brea on this Date: May 18, 2020

I/we, the undersigned, hereby represent and warrant that I am/we are authorized to submit this Offer on behalf of and to bind the principals who I/we represent to all the requirements of the City of Brea's Terms & Conditions, Specifications, Scope or Work, any attachments, exhibits, amendments; and I/we offer and agree to those requirements at the prices set forth in Exhibit B-Compensation. Further, I/we understand that no contract exists unless City accepts this Offer by signing below.

Business Name: FUSCOE ENGINEERING, INC.

Mailing Address: 16795 Von Karman, Suite 100

City, State, Zip Irvine, CA 92606

Phone 949.474.1960 Email jolivier@fuscoe.com

Taxpayer ID#: 330531135

only for Prevailing Wages work Contractor Lic.#: N/A-is a civil eng firm DIR Reg#: 1000015538

[use this signature block if contractor is a corporation]
Pursuant to California Corporations Code Section 313, both signature lines must be executed unless the signatory holds at least one of the offices designated on each line

☐ Chairperson ☒ President ☐ Vice President

☐ Secretary ☐ Asst. Secretary ☒ Chief Finance Officer ☐ Asst. Treasurer

[use this signature block if contractor is a corporation]
Pursuant to California Corporations Code Section 17703.01(d), both signature lines must be executed unless the articles of incorporation state that the firm is managed by only one manager.

☐ Manager ☐ Manager

ACCEPTANCE of Offer by the City of Brea:

I, the undersigned, hereby represent and warrant that I am authorized to accept Offer on behalf of and to bind City of Brea and I accept the Offer accordingly. Contractor is now bound to furnish all requirements set forth in Contractor's Offer. Contractor is cautioned not to begin work until a written notice to proceed or purchase order is received from City.

City of Brea, a California Municipal Corporation

Address: 1 Civic Center Circle

City, State, Zip: Brea California 92821

Printed Name & Title: Marty Simonoff, Mayor

Authorized Signature: _____ Date _____

Attestation (if total contract value exceeds $25,000 or $200,000 for Public Works projects)

Printed Name & Title: Lillian Harris-Neal, MMC, City Clerk

Authorized Signature: _____ Date _____

EXHIBIT A
SCOPE OF SERVICES

I. Time of Performance

A. **Commencement and Completion of Work.** The Services to be performed pursuant to this Agreement shall commence upon ***receipt of written notice to proceed from the City***. Failure to commence work in a timely manner and/or diligently pursue work to completion may be deemed to be a breach, resulting in termination of this Agreement.

B. **Schedule.** After commencement of performance pursuant to paragraph A, above, the Services must be completed ***within the Scope of Services Requirements or for Additional Services as agreed-upon time by Parties***.

II. Scope of Services

A. **Required Services.**

1. PROGRAM MANAGEMENT AND DEVELOPMENT

a) Attend permittee sub-committee meetings, as-needed, and provide technical guidance with regional watershed issues and applicable TMDLs for the San Gabriel River-Coyote Creek Watershed Management Area.

b) Provide two additional trainings or education and outreach events per year, on an as-needed basis at the request of the City, to supplement the County-provided core competencies training program.

c) The Fullerton Creek Restoration Project is a priority for the City of Brea and OC Parks for Watershed Improvement Project Subcommittee (WIPS) implementation. Assist the City with budgeting and phasing, project alternatives, resource agency coordination (i.e. US Army Corps 408 permit requirements) and coordination with OC Parks to help move the project forward. Assist with the application for grant funding opportunities, where available.

d) Assist with Track 1 implementation of the Trash Provisions TMDL for the City. Through GIS analysis and field survey, ensure City's catch basin data is accurate, identify catch basins that require Full Capture System Best Management Practices (BMPs), identify and quantify installed treatment BMPs that receive partial capture credit, and identify Alternative Land Use (ALU) land swap opportunities for Priority Land Uses not being treated by Full Capture System BMPs. Results shall be incorporated into the City's Catch Basin Atlas (see below). Develop a workplan to meet full compliance for Trash Provisions by 2030, with a minimum 10% progress each year.

e) Based on Orange County's Alternative Land Use Substitution Guidance Document, conduct On-Land Visual Trash Assessments (OVTAs), as necessary, for Track 1 implementation for the City. Validate land substitutions of PLUs with ALUs using OVTA results.

2. MUNICIPAL ACTIVITIES PROGRAM

   a) Create a Catch Basin Atlas in GIS. Atlas shall include catch-basin specific attributes including installed BMPs, full capture systems, and/or screens or inserts. Additional catch basin information included in attributes may consist of drainage area priority (PLU vs ALU) and service and cleaning dates. Atlas shall be updated regularly based on OVTA's, catch basin cleanings, and new development projects or catch basin renovations.

   b) City intends to perform municipal inspections by City staff, but may request assistance when needed. Firm must have adequate staffing to assist with Fixed Facility and Field Program inspections, as needed upon request by the Environmental Services Coordinator. Inspection results shall be logged in the City's database system for use in annual reporting and performance assessments.

3. NEW DEVELOPMENT/REDEVELOPMENT PROGRAM

   a) Plan Check Water Quality Management Plans (WQMPs) and Non-Priority Project (NPPs) for both public and private developments. The City receives approximately 12 priority project WQMPs per year and 2 NPPs per year.

   b) Maintain WQMP plan check records. Records shall include, at a minimum, name of project and City tracking number, date plan check received and returned, name of plan checker, status of plan check approval, and additional project-specific notes. Plan check tracking checklist in Excel or equivalent format shall be sent to Environmental Services Coordinator on a weekly basis.

   c) Update the City's WQMP plan check documents, as needed, to ensure that plan checks occur efficiently and in accordance with County and Regional requirements. Specific updates may include editing the City WQMP review checklist to include new requirements and updates to the City's plan check approval and resubmittal protocols for both preliminary and final WQMPs.

   d) Maintain inventory of individual BMPs per property/WQMP and inspection records in the City's electronic database. WQMP inspection records shall be verified to be in accordance with permit requirements and used for annual reporting.

   e) City intends to perform WQMP inspections by City staff, but may request assistance when needed. Firm must have adequate staffing to assist with WQMP O&M inspections, as needed upon request by the Environmental Services Coordinator. The City has approximately 50 WQMP sites in its inventory. Inspection results shall be logged in the City's database system for use in annual reporting and performance assessments.

4. CONSTRUCTION PROGRAM

   a) On a monthly basis, review the State Water Resources Control Board's SMARTS database for CGP facilities in the City of Brea.

Update the City's construction inventory as needed, which can include assigning priority to construction sites and notifying the City of any project-specific concerns or requirements.

b) City intends to perform construction inspections by City staff, but may request assistance when needed. Firm must have adequate staffing to assist with Construction site stormwater compliance inspections, as needed upon request by the Environmental Services Coordinator. Inspection results shall be logged in the City's database system for use in annual reporting and performance assessments.

5. EXISTING DEVELOPMENT PROGRAM

a) Update the industrial/commercial inventory and prioritizations on a monthly basis, per DAMP guidelines. Assist with the implementation of Senate Bill 205 through the City's Business Licensing program.

b) Maintain industrial/commercial inventory and inspection records in the City's electronic database. Inventory shall be formatted so that it can be exported to tables that can be utilized for annual reporting and performance assessments (counts, priorities, scheduled and completed inspections).

c) City intends to perform industrial/commercial inspections by City staff, but may request assistance when needed. Firm must have adequate staffing to assist with industrial/commercial facility inspections, as needed upon request by the Environmental Services Coordinator. Inspection results shall be logged in the City's database system for use in annual reporting and performance assessments.

6. PROGRAM EFFECTIVENESS ASSESSMENT

a) Assist City Staff with the preparation of the Program Effectiveness Assessment (PEA) to report to the Santa Ana Regional Water Quality Control Board. Analyze trends in annual reporting data and recommend changes to iteratively improve the City's Stormwater Program. Prepare GIS-based exhibits and figures, as-needed, to illustrate or support the annual reporting data (including prior years).

7. STORMWATER DATABASE MANAGEMENT

a) Provide database management of commercial/industrial/municipal, construction, and post-construction BMP inspections associated with the National Pollutant Discharge Elimination System (NPDES) program to be in compliance with the North Orange County MS4 Permit. The Consultant shall provide an online database and inspection platform accessible from the web for City staff to access and conduct inspections using mobile devices (i.e. laptop, tablet, smart phone) with real-time uploads and reporting. Additional functions of the database shall include e-mailable inspection reports,

inventories of facilities to be inspected, storage of photographs, property and inspection search, and a catalog of post-construction BMPs and WQMP Plans. The web-based database shall provide a management dashboard for inspection scheduling and PEA reporting. At minimum, the database shall have the functions provided by the City's current Stormwater Inspection Management System Database and include the migration of data to the new system, if necessary. Alternatively, the consultant selected may utilize the City's SIMS Database to perform inspections and database management.

b) Assist with the data migration of catch basins, LID BMPs, and Full Capture System BMPs into OC Stormwater Tools. Prepare CSV data files from the City's stormwater databases, catch basin atlas, and other relevant data sources for bulk upload to OC Stormwater Tools. QA/QC to ensure accuracy of data migration.

8. AS-NEEDED COMPLIANCE INSPECTIONS

a) Conduct approximately 125 compliance inspections for the Stormwater and FOG programs.

B. **Additional Services.**

1. Hourly Rates. Propose fully-loaded hourly rates for services that are directly related to the Scope of Services.

C. The proposed annual not-to-exceed fee shall not increase due to consumer price index without the approval of the City Council.

End of Exhibit A

EXHIBIT B
COMPENSATION SCHEDULE

A. **Firm Fixed Fees.** Fees shall be fixed for each year of Agreement as extended by City.

B. **Required Services Fees.** May be adjusted by City with a corresponding price change.

C. **Optional/Additional Services Fees.** Rendered only upon City's prior written approval.

(attached)

Required Services (per Exhibit A)

LN	Tasks	Year 1	Year 2	Year 3	Year 4	Year 5
1	Program Management and Development	$30,500	$27,500	$28,050	$28,600	$29,150
2	Municipal Activities Program	$5,000	$8,000	$3,060	$3,120	$3,180
3	New Development/Redevelopment Program	$3,000	$3,000	$3,060	$3,120	$3,180
4	Construction Program	$2,000	$2,000	$2,040	$2,080	$2,120
5	Existing Development Program	$4,000	$4,000	$4,080	$4,160	$4,240
6	Program Effectiveness Assessment	$13,000	$13,000	$13,260	$13,520	$13,780
7	Stormwater Database Management	$9,000	$9,000	$9,080	$9,160	$9,240
8	As-Needed Compliance Inspections	$25,000	$0	$0	$0	$0
A	Total of Above Tasks	$91,500	$66,500	$62,630	$63,760	$64,890

Optional Services (per Exhibit A)

LN	Tasks	Year 1	Year 2	Year 3	Year 4	Year 5
1	Fog Program (per inspection)	$125	$125	$127	$130	$133

Additional Services (per Exhibit A)

LN	Hourly Rates	Year 1	Year 2	Year 3	Year 4	Year 5
1	Principal/Senior Project Manager	$230	$230	$235	$239	$244
2	Project Manager	$198	$198	$202	$206	$210
3	Sr. Water Resource Engineer	$178	$178	$182	$185	$189
4	Project Scientist/GIS Analyst	$159	$159	$162	$165	$169
5	Engineering/Environmental Tech.	$129	$129	$132	$134	$137
6	Inspector	$125	$125	$127	$130	$133
7	Information Coordinator	$90	$90	$92	$94	$96
8		$	$	$	$	$
9		$	$	$	$	$
10		$	$	$	$	$

End of Exhibit B

City of Brea

NPDES Stormwater Management Services (RFP No. 2020042201)

May 12, 2020

STORMWATER SERVICES

Task 1. ***Program Management and Development***

a) Attend and participate in the North Orange County Watershed Improvement Projects Sub-Committee (WIPS) meetings to represent the City's interests, at the City's request as needed. Budget assumes maximum attendance of 4 meetings per year.

Hourly (*Estimate) ***$2,000/yr (Years 1-5)***

b) Prepare two 1-hour training presentations on a stormwater program element, as requested by the City, to supplement the Core Competencies trainings to City Staff provided by the County of Orange. Up to two 1-hour trainings can be provided to City Staff per presentation.

Hourly (*Estimate) ***$6,500/yr (Years 1-5)***

c) Assist the City in coordination efforts for their Fullerton Creek Restoration Project. Coordination efforts include assistance with qualified grant applications, meeting coordination with agencies, and project planning (budgeting and phasing). This task does not include engineering or design services for the project, to be covered under a separate contract.

Hourly (*Estimate) ***$4,000/yr (Years 1-5)***

d) Prepare Trash Provisions Track 1 PLU Map based on catch basin catchments. Use Orange County 1m DEM data from 2011, for the analysis. Run ArcGIS spatial analyst tools to generate sub-watershed/sub-drainage basins and flow lines and flow direction. Analyze results around each PLU area to determine flow directions into catch basins and confirm which catch basins receive runoff from PLU areas. Identify catch basins requiring FCS BMPs and cross reference with catch basin atlas to identify catch basins with FCS installed.

Hourly (*Estimate) ***$18,000/yr (Year 1)***

Identify Alternative Land Use (ALU) land swap opportunities for PLUs that are not feasible to install FCS BMPs. Review City approved WQMPs for BMPs that qualify for partial capture credit to contribute to ALU land swap analysis. Estimate Trash Generation Rates (TGR) for ALU/PLU land swap areas to determine equivalency/proportionality of the land swap opportunities.

Hourly (*Estimate) ***$5,000/yr (Years 2-5)***

e) Conduct On-Land Visual Trash Assessments (OVTAs) for selected land swap ALU/PLU areas to grade and validate Trash Generation Rates to achieve full capture equivalency. FEI will employ Artificial Intelligence (A.I.) through optical capture and machine learning tools it has developed to rapidly perform OVTAs and automatically quantify trash load results. A minimum of 2 OVTAs are to be performed per site per year. US Census income data will be used to apply income rates to residential and retail areas of interest for TGR analysis. Compute trash generate rates for each of the land uses in the land swap areas based on OVTA results.

Hourly (*Estimate) ***$10,000/yr (Years 2-5)***

Task 2. **Municipal Activities Program**

a) Prepare Catch Basin GIS Atlas with the City's catch basin inventory. All data to be incorporated will be provided by the City. This includes, but are not limited to, catch basin ID, inlet type, and structural/treatment BMPs installed (including FCS certified devices).

Hourly (*Estimate) ***$5,000/yr (Years 1 & 2)***

Update the Catch Basin GIS Atlas, as needed and requested by the City. Updated information to be provided by the City.

Hourly (*Estimate) ***$3,000/yr (Years 2-5)***

Task 3. *New Development/Redevelopment Program*

a) Update the City's WQMP plan check applicant reference materials, as needed and as requested by the City. This includes, but are not limited to, the WQMP Plan Check Checklist, City WQMP or NPP Template, and BMP Summary sheet. Develop any additional reference materials (i.e. pre-treatment guidance), at the City's request.

Hourly (*Estimate) ***$3,000/yr (Years 1-5)***

Task 4. *Construction Program*

a) Update the City's Construction inventory and prioritization, monthly. Update the City's SIMS database with applicable construction sites to generate construction compliance stormwater inspections for those projects.

Hourly (*Estimate) ***$2,000/yr (Years 1-5)***

Task 5. *Existing Development Program*

a) Update the City's industrial/commercial inventory and prioritization, monthly. Review that Business License applications to ensure GISP regulated facilities provide SIC codes in accordance with Senate Bill 205. Update the City's SIMS database with applicable industrial and commercial facilities to generate compliance stormwater inspections for those properties.

Hourly (*Estimate) ***$4,000/yr (Years 1-5)***

Task 6. *Program Effectiveness Assessment*

a) Assist the City with the data and trends analysis in conformance with the PEA standards. Data analysis will include the use of GIS to evaluate spatial and temporal data compiled through PEAs of past years. FEI will assist the City with developing adequate responses for the Annual Report and setting objectives for the following fiscal year. Assist the City with the compilation of the final PEA submittal. Three (3) digital and one (1) hardcopy format will be provided to the City for submittal to the regulatory agencies and for the City's records.

Hourly (*Estimate) ***$13,000/yr (Years 1-5)***

Task 7. *Stormwater Database Management*

a) Provide annual subscription to the Brea SIMS Database management tool. Subscription provides access to the SIMS online database for City staff for use in their tracking of properties and stormwater inspections. The subscription covers software patches for bug fixes, security vulnerability, performance improvements, and reporting improvements.

Fee ***$5,000/yr (Years 1-5)***

Brea SIMS can be customized with additional add-on features that the City requests. This task item covers the development and implementation of minor add-on features that are not currently provided by Brea SIMS, as budget allows. For more substantial customizations that alters the functionality and purpose of the database, a separate change order can be prepared that work.

Hourly (*Estimate) ***$2,500/yr (Years 1-5)***

b) Assist with the bulk upload of stormwater data to the OC Stormwater Tools software application. This includes Trash Module data, BMP inventory data, and catch basin data, as collected by OC Stormwater Tools. Provide QA/QC of the .csv file outputs prior to submittal to the County.

Hourly (*Estimate) ***$1,500/yr (Years 1-5)***

Task 8. *As-Needed Compliance Inspections*

a) Conduct compliance inspections for the Stormwater and FOG Programs, as needed and at the request of the Environmental Services Coordinator. Inspections include industrial/commercial, municipal, construction and WQMP O&M stormwater compliance inspections, as well as FOG inspections. Budget allows for approximately 125 inspections to be performed.

Hourly (*Estimate) ***$25,000/yr (Year 1)***

****Not to exceed without prior authorization***

EXHIBIT C
GENERAL PROVISIONS

I. Standard Requirements

A. Services.

1. **General Requirements.** Contractor shall perform the Services in a timely, regular basis in accordance with applicable laws. Time is of the essence in the performance of this Agreement.

2. **Performance Standard.** Contractor shall perform all work to the highest professional standards and in a manner reasonably satisfactory to the City. Contractor shall consult the Contract Administrator for any decisions that must be made by the City.

3. **Customer Care.** While fulfilling the terms of this Agreement, Contractor is performing as a representative of City and shall provide exceptional customer care. Any negative contact with City staff, residents, businesses, visitors, or other contractors shall be reported by Contractor immediately to the Contract Administrator.

4. **Cooperation.** In the event any claim is brought against the City relating to Contractor's performance of the Services, Contractor shall provide any reasonable assistance and cooperation that the City might require.

5. **Labor Code Requirements.** Contractor acknowledges that when Services are within the scope of the Prevailing Wage Law (Labor Code Section 1720 et seq.), Contractor shall comply with the Labor Code Requirements. Exhibit E Labor Requirements contains detailed requirements.

6. **Excusable Delays.** Neither party shall be responsible for delays or lack of performance resulting from acts beyond the reasonable control of the party or parties. Such acts shall include, but not be limited to, acts of God, fire, strikes, material shortages, compliance with laws or regulations enacted after the Effective Date, riots, acts of war, or any other conditions beyond the reasonable control of a party.

7. **Additional/Optional Services.** Services Contractor must perform as relate to the overall scope of services of Exhibit A and as City has provided written authorization. Such services are to be based on lump sum tasks or time and materials as appropriate to the required work and performed at a mutually agreed-upon time.

8. **Unauthorized Work.** Any work performed without City's prior written approval shall be deemed to have been performed as part of the Services and included within the not-to-exceed Contract Amount.

B. Compensation.

1. **Full Satisfaction.** The City shall compensate Contractor for performance of the Services, and Contractor agrees to accept as full satisfaction for such work, payment according to the Fee Schedule. In no event shall the compensation payable to Contractor under this Agreement exceed the Contract Amount.

2. **Invoices.** Contractor shall submit monthly invoices to the City for the Services. Each invoice shall itemize the work performed during the billing

period and the amount due. Within 30 days of receipt of each invoice, the City shall pay all undisputed amounts on the invoice. City shall not withhold applicable taxes or other authorized deductions from the payments, and Contractor shall pay all required taxes on the payments.

3. **Rate Changes.** The Fee Schedule shall not be revised during the term of this Agreement (including any extension periods) without prior approval by the City's duly authorized signatory on the Signature page of this Agreement.

4. **Accounting Records.** During performance of this Agreement and for a period of three (3) years after termination or expiration of this Agreement, Contractor shall maintain all accounting and financial records related to this Agreement, including, but not limited to, records of Contractor's costs for all Services and Additional Services performed under this Agreement and records of Contractor's reimbursable expenses, if any, in accordance with generally accepted accounting practices, and shall keep and make records available for inspection and audit by City representatives upon reasonable written notice.

C. **Independent Contractor Status.** Contractor is retained as an independent contractor and is not an employee of City. No employee or agent of Contractor is or shall become an employee of City. The work to be performed shall be in accordance with the Scope of Services described in this Agreement, subject to such directions and amendments from City as herein provided.

1. All work and other Services provided pursuant to this Agreement shall be performed by Contractor or by Contractor's employees or other personnel under Contractor's supervision, and Contractor and all of Contractor's personnel shall possess the qualifications, permits, and licenses required by State and local law to perform the Services, including, without limitation, a City of Brea business license as required by the Brea Municipal Code. Contractor will determine the means, methods, and details by which Contractor's personnel will perform the Services. Contractor shall be solely responsible for the satisfactory work performance of all personnel engaged in performing the Services and compliance with the customary professional standards.

2. All of Contractor's employees and other personnel performing any of the Services under this Agreement on behalf of Contractor shall also not be employees of City and shall at all times be under Contractor's exclusive direction and control. Contractor and Contractor's personnel shall not supervise any of City's employees; and City's employees shall not supervise Contractor's personnel. Contractor's personnel shall not wear or display any City uniform, badge, identification number, or other information identifying such individual as an employee of City; and Contractor's personnel shall not use any City e-mail address or City telephone number in the performance of any of the Services under this Agreement. Contractor shall acquire and maintain at its sole cost and expense such vehicles, equipment and supplies as Contractor's personnel require to perform any of the Services required by this Agreement.

3. Contractor shall be responsible for and pay all wages, salaries, benefits and other amounts due to Contractor's personnel in connection with their performance of any Services under this Agreement and as required by law. Contractor shall be responsible for all reports and obligations respecting such additional personnel, including, but not limited to: Social Security taxes, other retirement or pension benefits, income tax withholding, unemployment insurance, disability insurance, and workers' compensation insurance. Notwithstanding any other agency, State, or federal policy, rule, regulation, statute or ordinance to the contrary, Contractor and its officers, employees, agents, and subcontractors providing any of the Services under this Agreement shall not become entitled to, and hereby waive any claims to, any wages, salaries, compensation, benefit or any incident of employment by City, including but not limited to, eligibility to enroll in, or reinstate to membership in, the California Public Employees Retirement System ("PERS") or any other retirement program, as an employee of City, and entitlement to any contribution to be paid by City for employer contributions or employee contributions for PERS benefits or any other retirement benefits.

4. To the maximum extent permitted by laws, Contractor shall indemnify, defend and hold harmless Indemnitees from any and all liabilities, damages, claims, costs and expenses of any nature to the extent arising from, caused by, or relating to Contractor's violation of any provision of this Section, or any of Contractor's personnel practices. In addition to all other remedies at law, City shall have the right to offset against the amount of any fees due to Contractor under this Agreement any amount due to City from Contractor as a result of Contractor's failure to promptly pay to City any reimbursement or indemnification obligation arising under this Section. The duty of indemnification set forth in this Section is in addition to all other indemnification provisions of this Agreement.

D. **PERS Compliance and Indemnification.**

1. General Requirements. Parties acknowledge that City is a local agency member of PERS, and as such has certain pension reporting and contribution obligations to PERS on behalf of qualifying employees. Contractor agrees that, in providing its employees and any other personnel to City to perform any work or other Services under this Agreement, Consultant shall assure compliance with the Public Employees' Retirement Law, commencing at Government Code § 20000, the regulations of PERS, and the Public Employees' Pension Reform Act of 2013, as amended. Without limitation to the foregoing, Contractor shall assure compliance with regard to personnel who have active or inactive membership in PERS and to those who are retired annuitants and in performing this Agreement shall not assign or utilize any of its personnel in a manner that will cause City to be in violation of the applicable retirement laws and regulations.

2. Indemnification. To the maximum extent permitted by law, Contractor shall defend, indemnify and hold harmless Indemnitees from any and all liabilities, damages, claims, costs and expenses of any nature to the extent arising from, caused by, or relating to Consultant's violation of any provision of this Section.

E. **Indemnification.** Without limiting Contractor's Insurance obligations under this Agreement, Contractor shall defend, hold harmless, and indemnify the Indemnitees as specified in the Indemnity Requirements

F. **Insurance.** Without limiting Contractor's defense, hold harmless, and indemnification obligations under this Agreement, Contractor shall maintain policies of insurance as specified in the Insurance Requirements.

G. **Suspension.** The Contract Administrator may suspend all or any part of the Services for the City's convenience or for work stoppages beyond the control of the parties. Written notice of a suspension shall be given to Contractor.

H. **Assignability.** Contractor shall not assign, transfer or subcontract any interest in this Agreement or the performance of any of its obligations without the City Manager's prior written consent. This prohibition is not intended to preclude, and shall not be interpreted as precluding, Contractor from utilizing subcontractors identified in Contractor's proposal for the Services. Any attempt by Contractor to assign, transfer or subcontract any rights, duties or obligations in violation of this prohibition shall be void.

I. **Litigation.** In the event that either party shall commence legal action to enforce or interpret this Agreement, the prevailing party shall be entitled to recover its costs of suit including reasonable attorneys' fees. The venue for litigation shall be Orange County, California. The interpretation of this Agreement shall not be resolved by any rules of construction providing for interpretation against the party who causes the uncertainty to exist or against the party who drafted the disputed language.

J. **Exhibits.** The attached Exhibits are incorporated into this Agreement by reference. In the event of any material discrepancy between the express provisions of this Agreement and the provisions of an Exhibit, the provisions of this Agreement shall prevail.

K. **Incorporation of Mandatory Language.** Each and every provision required by law to be inserted in this Agreement shall be deemed to be inserted and this Agreement shall be read and enforced as though such provision were included. If through mistake or otherwise any such provision is not inserted, or is not correctly inserted, then upon request of either party this Agreement shall promptly be amended to make such insertion or correction.

L. **Entire Agreement.** This Agreement (and the attached Exhibits) represents the entire and integrated contract between the parties regarding the Services. This Agreement supersedes all prior oral or written negotiations, representations and contracts related to the Services. This Agreement may not be amended, nor any provision or breach waived, except in a writing that is signed by the parties and that expressly refers to this Agreement.

II. Professional Services Requirements

A. **Information and Assistance.** City will provide information and assistance as set forth in Exhibit "A" hereto; photographically reproducible copies of maps and other information, if available, which Contractor considers necessary in order to complete the Project. Such information as is generally available from City files applicable to the Project. Assistance, if necessary, in obtaining information from other governmental agencies and/or private parties. However, it shall be Contractor's responsibility to make all initial contact with respect to the gathering of such information.

B. **Confidentiality.** Any and all information and data provided to Contractor pursuant to this Agreement shall be forever maintained as confidential by Contractor, to the maximum extent permitted by law.

C. **Hires.** Contractor shall, at Contractor's sole cost and expense, secure and hire such other persons as may, in the opinion of Contractor, be necessary to comply with the terms of this Agreement. In the event any such other persons are retained by Contractor, Contractor hereby warrants that such persons shall be fully qualified to perform services required hereunder. Contractor further agrees that no subcontractor shall be retained by Contractor except upon the prior written approval of City.

D. **Ownership of Work Product.**

1. Unless otherwise agreed upon in writing, all reports, documents, or other original written material, including any original images, photographs, video files, digital files, and/or or other media created or developed for the City by Contractor in the performance of this Agreement (collectively, "Work Product") shall be and remain the property of City without restriction or limitation upon its use or dissemination by City. All Work Product shall be considered to be "works made for hire", and all Work Product and any and all intellectual property rights arising from creation thereof, including, but not limited to, all copyrights and other proprietary rights, shall be and remain the property of City without restriction or limitation upon their use, duplication or dissemination by City. Contractor shall not obtain or attempt to obtain copyright protection as to any of the Work Product.

2. Contractor hereby assigns to City all ownership and any and all intellectual property rights to the Work Product that are not otherwise vested in the City pursuant to the foregoing paragraph.

3. Contractor warrants and represents that it has secured all necessary licenses, consents or approvals to use any instrumentality, thing or component as to which any intellectual property right exists, including computer software, used in the rendering of the Services and the production of all Work Product produced under this Agreement, and that City has full legal title to and the right to reproduce the Work Product. Contractor shall defend, indemnify and hold City, and its elected officials, officers, employees, servants, attorneys, designated volunteers, and agents serving as independent contractors in the role of city officials, harmless from any loss, claim or liability in any way related to a claim that City's use of any of the Work Product is violating federal, state or local

laws, or any contractual provisions, or any laws relating to trade names, licenses, franchises, copyrights, patents or other means of protecting intellectual property rights and/or interests in product or inventions. Contractor shall bear all costs arising from the use of patented, copyrighted, trade secret or trademarked documents, materials, equipment, devices or processes in connection with its provision of the Services and Work Product produced under this Agreement. In the event the use of any of the Work Product or other deliverables hereunder by City is held to constitute an infringement and the use of any of the same is enjoined, Contractor, at its expense, shall: (a) secure for City the right to continue using the Work Product and other deliverables by suspension of any injunction, or by procuring a license or licenses for City; or (b) modify the Work Product and other deliverables so that they become non-infringing while remaining in compliance with the requirements of this Agreement. This covenant shall survive the termination of this Agreement.

End of Exhibit C

EXHIBIT D
INDEMNITY AND INSURANCE REQUIREMENTS

I. Indemnity Requirements

A. **Indemnity for Professional Services.** To the fullest extent permitted by law, the Contractor shall, at its sole cost and expense, protect, defend, hold harmless and indemnify City, its elected officials, officers, attorneys, agents, employees, designated volunteers, successors, assigns and those City agents serving as independent contractors in the role of City officials (collectively "Indemnitees" in this Section), from and against any and all damages, costs, expenses, liabilities, claims, demands, causes of action, proceedings, judgments, penalties, liens, and losses of any nature whatsoever, including fees of accountants, attorneys and other professionals, and all costs associated therewith (collectively "Claims"), whether actual, alleged or threatened, arising out of, pertaining to, or relating to, in whole or in part, the negligence, recklessness or willful misconduct of Contractor, and/or its officers, agents, servants, employees, subcontractors, contractors or their officers, agents, servants or employees (or any entity or individual for that Contractor shall bear the legal liability thereof) in the performance of professional services under this Agreement. Contractor shall defend the Indemnitees in any action or actions filed in connection with any Claims with counsel of the Indemnitees' choice, and shall pay all costs and expenses, including all attorneys' fees and experts' costs actually incurred in connection with such defense. Contractor shall reimburse the Indemnitees for any and all legal expenses and costs incurred by the Indemnitees in connection therewith.

B. **Indemnity for Design Professional Services.** To the fullest extent permitted by law, the Contractor shall, at its sole cost and expense, indemnify and hold harmless City, its elected officials, officers, attorneys, agents, employees, designated volunteers, successors, assigns and those City agents serving as independent contractors in the role of City officials (collectively "Indemnitees" in this Section), from and against any and all damages, costs, expenses, liabilities, claims, demands, causes of action, proceedings, judgments, penalties, liens, and losses of any nature whatsoever, including fees of accountants and other professionals, and all costs associated therewith, and reimbursement of attorneys' fees and costs of defense (collectively "Claims"), whether actual, alleged or threatened, to the extent arising out of, pertaining to, or relating to, in whole or in part, the negligence, recklessness or willful misconduct of the Contractor, and/or its officers, agents, servants, employees, subcontractors, contractors or their officers, agents, servants or employees (or any entity or individual that the Contractor shall bear the legal liability thereof) in the performance of design professional services under this Agreement by a "design professional," as the term is defined under California Civil Code § 2782.8(c). Notwithstanding the foregoing and as required by Civil Code § 2782.8(a), in no event shall the cost to defend the Indemnitees that is charged to Contractor exceed Contractor's proportionate percentage of fault.

C. **Other Indemnities.** Other than in the performance of professional services or design professional services, and to the fullest extent permitted by law, Contractor shall, at its sole cost and expense, protect, defend, hold harmless and indemnify the Indemnitees from and against any and all damages, costs, expenses, liabilities, claims, demands, causes of action, proceedings, judgments,

penalties, liens and losses of any nature whatsoever, including fees of accountants, attorneys and other professionals, and all costs associated therewith, and the payment of all consequential damages (collectively "Damages"), in law or equity, whether actual, alleged or threatened, which arise out of, pertain to, or relate to the acts or omissions of Contractor, its officers, agents, servants, employees, subcontractors, materialmen, suppliers, or contractors, or their officers, agents, servants or employees (or any entity or individual that Contractor shall bear the legal liability thereof) in the performance of this Agreement, including the Indemnitees' active or passive negligence, except for Damages arising from the sole negligence or willful misconduct of the Indemnitees, as determined by final arbitration or court decision or by the agreement of the Parties. Contractor shall defend the Indemnitees in any action or actions filed in connection with any Damages with counsel of the Indemnitees' choice, and shall pay all costs and expenses, including all attorneys' fees and experts' costs actually incurred in connection with such defense. Contractor shall reimburse the Indemnitees for any and all legal expenses and costs incurred by the Indemnitees in connection therewith.

D. **Scope.** to the fullest extent permitted by law, Contractor's obligations under this section shall apply, without limitation, to Liabilities that partially involve active or passive negligence by the City. However, Contractor's obligations under this section shall not apply to Liabilities that arise from the sole negligence or willful misconduct of the City, as determined by final arbitration or court decision or by consensus of the parties.

E. **Survival.** Contractor's obligations under this section shall survive expiration or termination of this Agreement, and shall apply regardless of whether or not any insurance policies are determined to be applicable to the Liabilities.

F. These Indemnification provisions are independent of and shall not in any way be limited by Insurance Requirements of this Agreement.

(CONTINUED ON NEXT PAGE)

II. Insurance Requirements

A. Insurance Requirements Summary

1. All insurance shall comply with the specific requirements set forth herein.
2. Only the following types of coverages are required for this Agreement.
   a) **Commercial General Liability (CGL)**
   Limits shall be at least $2,000,000 per occurrence.
   b) **Automobile Liability Insurance (ALI) (any auto)**
   Limits shall be at least $1,000,000 per occurrence.
   c) **Workers' Compensation**
   State of California statutory limits & Employer's Liability Insurance Limits shall be at least $1,000,000 per accident for bodily injury or disease. Provide a Self-Employment Affidavit or Declaration, signed under the penalty of perjury, if Contractor does not have any employees who will be performing work on behalf of City.
   d) **Professional Liability Insurance (PL)**
   Limits shall be at least $1,000,000 per claim.
3. In the event of any conflict with the above Insurance Requirements Summary section and the below Coverages section, the Coverages section shall govern.

B. General

1. City reserves the right to modify these requirements, including limits, based on the nature of the risk, prior experience, insurer, coverage, or other special circumstances. If the existing policies do not meet the Insurance Requirements set forth herein, Contractor agrees to amend, supplement or endorse the policies to do so.
2. Without limiting the Contractor's indemnity obligations hereunder, Contractor shall procure and maintain in full force and effect for the Term of this Agreement, the following policies of insurance.
3. For all insurance required by this Agreement, if a general aggregate limit applies, either the general aggregate limit shall apply separately to the Services or the general aggregate limit shall be twice the required occurrence limit.
4. If the Contractor maintains broader coverage and/or higher limits than the minimums required herein, City requires and shall be entitled to the broader coverage and/or higher limits maintained by the Contractor.

C. Coverages

1. Commercial General Liability (CGL)

a) CGL affords coverage at least as broad as Insurance Services Office "occurrence" form CG 00 01, including products and completed operations, property damage, bodily injury, and personal & advertising injury.

b) Limits shall be no less than $2,000,000 per occurrence

2. Products-Completed Operations (PCO)

Contractor shall procure and submit to City evidence of insurance for a period of at least ten (10) years from the time that all work under this Contract is completed.

3. Automobile Liability Insurance (ALI)

a) ALI with coverage at least as broad as Insurance Services Office Form CA 0001 covering "Any Auto" (Symbol 1) for each accident for bodily injury and property damage with limit no less than $1,000,000 per occurrence.

b) If Contractor does not own any vehicles, Contractor may satisfy this requirement by providing the following:

(1) A personal automobile liability policy for the contractor's own vehicle, if Contractor is a one-person operation; and

(2) A non-owned & hired auto liability endorsement to the commercial general liability policy if the contractor may lease, hire, rent, borrow, or use vehicles of others (e.g., employee-owned vehicles).

4. Workers' Compensation (WC)

a) Workers' Compensation as required by the State of California with statutory limits, and Employer's Liability Insurance with a limit of not less than $1,000,000 per accident for bodily injury or disease.

b) Self-Employment Affidavit or Declaration, signed under the penalty of perjury, if Contractor does not have any employees who will be performing work on behalf of City, Contractor must provide the following:

(1) A signed Self-Employment Affidavit Letter or a signed Declaration that Contractor is aware of the provisions of Section 3700 of the California Labor Code, which requires every employer to be insured against liability for workers' compensation or to undertake self-insurance in accordance with the provisions of that code, and that Contractor will comply with such provisions before commencing the performance of the work of this contract; and

(2) A certification that Contractor does not employ any individual(s) in the course and scope of business operations.

5. Professional Liability Insurance (PL)

a) Covered Professional Services shall specifically include all work to be performed under this contract and delete any exclusion that may potentially affect the work to be performed.

b) Limits shall be no less than $1,000,000 per claim; $1,000,000 aggregate.

D. Endorsements

Insurance policies shall not be in compliance if they include any limiting provision or endorsement that has not been submitted to City for approval. The insurance policies shall contain or be endorsed to contain, the following provisions:

1. Commercial General Liability & Contractors Pollution Liability

a) Additional Insured

(1) City, its elected officials, officers, employees, volunteers, boards, and representatives shall be additional insureds with regard to liability and defense of suits or claims arising out of the work or operations performed by or on behalf of the Contractor including materials, parts or equipment furnished in connection with such work or operations.

(2) Additional Insured Endorsements shall not:

(a) Be limited to "Ongoing Operations"

(b) Exclude "Contractual Liability"

(c) Restrict coverage to the "Sole" liability of Contractor

(d) Exclude "Third-Party-Over Actions"

(e) Contain any other exclusion contrary to the Contract

(3) Additional Insured Endorsements shall be at least as broad as ISO Form(s) CG 20 10 11 85; or CG 2010 and CG 20 37.

b) Primary Insurance

This insurance shall be primary and any other insurance whether primary, excess, umbrella or contingent insurance, including deductible, or self-insurance available to the insureds added by endorsement shall be in excess of and shall not contribute with this insurance. Coverage shall be at least as broad as ISO CG 20 01 04 13.

2. Auto Liability

a) Additional Insured

City, its elected officials, officers, employees, volunteers, boards, agents and representatives) shall be additional insureds with regard to liability and defense of suits or claims arising out of the work or operations performed by or on behalf of the Contractor.

b) Primary Insurance

This insurance shall be primary and any other insurance whether primary, excess, umbrella or contingent insurance, including deductible, or self-insurance available to the insureds added by endorsement shall be in excess of and shall not contribute with this insurance.

3. Workers' Compensation

A waiver of subrogation stating that the insurer waives all rights of subrogation against the indemnified parties.

E. Insurance Obligations of Contractor

The Insurance obligations under this Agreement shall be: (1) all the Insurance coverage and/or limits carried by or available to Contractor; or (2) the minimum Insurance coverage requirements and/or limits shown in this agreement; whichever is greater. Any insurance proceeds in excess of or broader than the minimum required coverage and/or minimum required limits, which are applicable to a given loss, shall be available to City. No representation is made that the minimum Insurance requirements of this agreement are sufficient to cover the obligations of the Contractor under this agreement.

F. Notice of Cancellation

Required insurance policies shall not be cancelled or the coverage reduced until a thirty (30) day written notice of cancellation has been served upon City except ten (10) days shall be allowed for non-payment of premium.

G. Waiver of Subrogation

Required insurance coverages (except professional liability) shall not prohibit Contractor from waiving the right of subrogation prior to a loss. Contractor shall waive all rights of subrogation against the indemnified parties and policies shall contain or be endorsed to contain such a provision. This provision applies regardless of whether City has received a waiver of subrogation endorsement from the insurer.

H. Evidence of Insurance

All policies, endorsements, certificates, and/or binders shall be subject to approval by City as to form and content. These requirements are subject to amendment or waiver only if so approved in writing by City. City reserves the right to require complete, certified copies of all required insurance policies, including endorsements required by these specifications, at any time.

The certificates and endorsements for each insurance policy shall be signed by a person authorized by that insurer to bind coverage on its behalf. At least fifteen (15 days) prior to the expiration of any such policy, evidence of insurance showing that such insurance coverage has been renewed or extended shall be filed with City. If such coverage is cancelled or reduced, Contractor shall, within ten (10) days after receipt of written notice of such cancellation or reduction of coverage, file with City evidence of insurance showing that the required insurance has been reinstated or has been provided through another insurance company or companies.

I. Deductible or Self-Insured Retention

Any deductible or self-insured retention must be approved in writing by City and shall protect the indemnified parties in the same manner and to the same extent as they would have been protected had the policy or policies not contained a deductible or self-insured retention. City may require the Contractor to purchase coverage with a lower retention or provide proof of ability to pay losses and

related investigations, claim administration and defense expenses within the retention.

J. Contractual Liability

The coverage provided shall apply to the obligations assumed by the Contractor under the indemnity provisions of this Contract.

K. Failure to Maintain Coverage

Contractor agrees to suspend and cease all operations hereunder during such period of time as the required insurance coverage is not in effect and evidence of insurance has not been furnished to City. City shall have the right to withhold any payment due until Contractor has fully complied with the insurance provisions of this Contract.

In the event that the Contractor's operations are suspended for failure to maintain required insurance coverage, the Contractor shall not be entitled to an extension of time for completion of the Work because of production lost during suspension.

L. Acceptability of Insurers

Each such policy shall be from a company or companies with a current A.M. Best's rating of no less than A:VII and authorized to do business in the State of California, or otherwise allowed to place insurance through surplus line brokers under applicable provisions of the California Insurance Code or any federal law. Any other rating must be approved in writing by City.

M. Claims Made Policies

If coverage, including coverage for Construction Defect claims, is written on a claims-made basis, the retroactive date on such insurance and all subsequent insurance shall coincide or precede the effective date of the initial Contractor's Agreement with City and an extended reporting period shall be provided for a period of at least ☐ 2 years ☐ 3 years ☒ 5 years ☐ 10 years from termination or expiration of this Contract.

N. Insurance for Subcontractors

Contractor shall be responsible for causing Subcontractors to purchase the same types and limits of insurance in compliance with the terms of this Contract/Agreement, including adding City as an Additional Insured, providing Primary and Non-Contributory coverage and Waiver of Subrogation to the Subcontractor's policies. The Commercial General Liability Additional Insured Endorsement shall be on a form at least as broad as CG 20 38 04 13.

End of Exhibit D

EXHIBIT E
Labor Code Requirements

(As Applicable based on the Work to Be Performed)

1. Pursuant to Labor Code Section 1773.2, copies of the prevailing rate of per diem wages for each craft, classification, or type of worker needed to perform the Services are on file at City Hall and will be made available to any interested party on request. By initiating any Work, Contractor acknowledges receipt of a copy of the DIR determination of such prevailing rate of per diem wages, and Contractor shall post such rates at each job site covered by these Contract Documents.

2. Contractor shall comply with and be bound by the provisions of Labor Code Sections 1774 and 1775 concerning the payment of prevailing rates of wages to workers and the penalties for failure to pay prevailing wages. Contractor shall, as a penalty paid to the City, forfeit $200 for each calendar day, or portion thereof, for each worker paid less than the prevailing rates as determined by the DIR for the work or craft in which the worker is employed for any public work done pursuant to these Contract Documents by Contractor or by any subcontractor.

3. Contractor shall comply with and be bound by the provisions of Labor Code Section 1776, which requires Contractor and each subcontractor to (1) keep accurate payroll records and verify such records in writing under penalty of perjury, as specified in Section 1776, (2) certify and make such payroll records available for inspection as provided by Section 1776, and (3) inform the City of the location of the records. Contractor has 10 days in which to comply subsequent to receipt of a written notice requesting these records, or as a penalty to the City, Contractor shall forfeit $100 for each day, or portion thereof, for each worker, until strict compliance is effectuated. Upon the request of the Division of Labor Standards Enforcement, these penalties shall be withheld from progress payments then due.

4. Contractor and each subcontractor shall comply with and be bound by the provisions of Labor Code Section 1771.4(a)(3), which requires that each contractor and each subcontractor shall furnish the records specified in Section 1776 directly to the Labor Commissioner at least monthly, in a format prescribed by the Labor Commissioner.

5. Contractor acknowledges that eight hours labor constitutes a legal day's work. Contractor shall comply with and be bound by Labor Code Section 1810. Contractor shall comply with and be bound by the provisions of Labor Code Section 1813 concerning penalties for workers who work excess hours. Contractor shall, as a penalty paid to the City, forfeit $25 for each worker employed in the performance of the Services by Contractor or by any subcontractor for each calendar day during which such worker is required or permitted to work more than eight hours in any one calendar day and 40 hours in any one calendar week in violation of the provisions of Division 2, Part 7, Chapter 1, Article 3 of the Labor Code. Pursuant to Labor Code Section 1815, work performed by employees of the Contractor in excess of eight hours per day, and 40 hours during any one week shall be permitted upon public work upon compensation for all hours worked in excess of eight hours per day at not less than 1.5 times the basic rate of pay.

6. Contractor shall comply with and be bound by the provisions of Labor Code Sections 1777.5, 1777.6 and 1777.7 and California Code of Regulations Title 8, Section 200 et seq. concerning the employment of apprentices on public works projects. Contractor shall be responsible for compliance with these Sections for all apprenticeable occupations. Before commencing the Services, Contractor shall provide the City with a copy of the information

submitted to any applicable apprenticeship program. Within 60 days after concluding work, Contractor and each of its subcontractors shall submit to the City a verified statement of the journeyman and apprentice hours performed under this Agreement.

7. Contractor shall not perform work with any subcontractor that has been debarred or suspended pursuant to California Labor Code Section 1777.1 or any other federal or state law providing for the debarment of contractors from public works. Contractor and subcontractors shall not be debarred or suspended throughout the duration of this Agreement pursuant to Labor Code Section 1777.1 or any other federal or state law providing for the debarment of contractors from public works. If Contractor or any subcontractor becomes debarred or suspended during the duration of this Agreement, Contractor shall immediately notify the City.

8. In accordance with Labor Code Sections 1725.5 and 1771.1, no contractor or subcontractor shall be qualified to bid on, be listed in a bid, subject to the requirements of Section 4104 of the Public Contract Code, or engage in the performance of any contract for public work, unless currently registered and qualified to perform public work pursuant to Section 1725.5.

9. The Services are subject to compliance monitoring and enforcement by the DIR. Contractor shall post job site notices, as prescribed by regulation.

10. Labor Code Sections 1860 and 3700 provide that every contractor will be required to secure the payment of compensation to its employees. In accordance with the provisions of Labor Code Section 1861, by signing this Agreement, Contractor certifies as follows:

> "I am aware of the provisions of Section 3700 of the Labor Code which require every employer to be insured against liability for workers' compensation or to undertake self-insurance in accordance with the provisions of that code, and I will comply with such provisions before commencing the performance of the Work of this contract."

End of Exhibit E

City of Brea

COUNCIL COMMUNICATION

TO: Honorable Mayor and City Council Members

FROM: Bill Gallardo, City Manager

DATE: 06/16/2020

SUBJECT: Consideration of First Amendment to the Communications Facility Lease Agreement with Los Angeles Standard Metropolitan Statistical Area (SMSA) Limited Partnership, dba Verizon Wireless at the Downtown Parking Structure

RECOMMENDATION

Approve the First Amendment to the Communications Facility Lease Agreement with Los Angeles SMSA Limited Partnership, dba Verizon Wireless at the Downtown Parking Structure for two additional five-year extension options.

BACKGROUND/DISCUSSION

On December 17, 2002, the Brea Redevelopment Agency entered into a Communications Facility Lease Agreement with Verizon Wireless to lease space for the placement of wireless telecommunications antennas and supporting equipment. The equipment is located on top of the elevator tower at the Downtown Parking Structure located at 101 S. Brea Blvd. The objective was to increase coverage and provide better cellular service in west Brea and the surrounding area.

Existing Lease Terms

Pursuant to the approved agreement, Verizon Wireless agreed to pay the City a monthly rent of $2,000 a month starting in December 2002 with an additional one-time payment of $15,000 at lease signing. Commencing with the second year of the lease, and continuing every year after that, the monthly rent amount increased by 3%. The lease had a term of 10 years with two five-year extensions and is currently in the third year of the second five-year extension. The current lease rate is at $3,305 a month and is set to increase to $3,404 a month in January 2021 and $3,507 in January 2022.

Proposal

In 2019, Los Angeles SMSA Limited Partnership, dba Verizon Wireless contacted City staff to propose an amendment to the Communications Facility Lease. The First Amendment to this Agreement proposes a start date of December 1, 2022, with rent picking up where it would be at $3,612 a month with the 3% annual escalator remaining. The terms would give Verizon Wireless two five-year extension options and include an additional one-time payment of $7,500. In negotiating the lease, staff reviewed lease rates with 12 other public agencies in the Southern California region and found that city leases ranged from $1,500 a month to $3,700 a month and had an average rate of approximately $2,650 a month with 2 - 4% annual escalators. Total revenue to the City will be $43,344 per year initially (plus a 3% growth rate). At the termination of the lease, Verizon must return the structure to its original condition. Verizon would not be permitted to sublet use of the site without City consent and the right to negotiate an increase in rent accordingly.

COMMISSION/COMMITTEE RECOMMENDATION

The Finance Committee reviewed this item at its meeting of June 9, 2020 and recommended moving to Council action.

FISCAL IMPACT/SUMMARY

The amendment to the lease would generate $43,344 each year at commencement with 3% annual increases.

RESPECTFULLY SUBMITTED:

William Gallardo, City Manager
Prepared by: Linda Sok Tang, Management Analyst I
Concurrence: Tracy Steinkruger, Community Development Director

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Attachments

A. Communications Facility Lease

B. First Amendment to Communications Facility Lease

C. Memorandum of First Amendment to Lease

RC02-03
P

COMMUNICATIONS FACILITY LEASE

This Lease is made and entered into by and between the BREA REDEVELOPMENT AGENCY, a public entity (hereinafter referred to as "LANDLORD") and LOS ANGELES SMSA LIMITED PARTNERSHIP d/b/a VERIZON WIRELESS by AirTouch Cellular, its general partner (hereinafter referred to as "TENANT"). The LANDLORD and TENANT are at times collectively referred to hereinafter as the "Parties" or individually as the "Party".

1. **Premises.** LANDLORD hereby leases to the TENANT and TENANT agrees to lease from LANDLORD a portion which consists of (i) the area above the elevator tower of the parking structure located on the Property (the "Tower Space"), and (ii) a 16' by 15.5' area of the 4th level southwest portion of the parking structure containing 248 square feet, and (iii) a 15' by 10.5' area of the 3rd level southeast portion of the parking structure containing approximately 157 square feet (the "Exterior Space") as shown in Exhibit "A" attached hereto and made a part hereof located at 101 S. Brea Boulevard, Orange County, State of California (the entirety of LANDLORD's property is referred to hereinafter as the "Property" and as more particularly described in Exhibit "A-1" attached hereto), together with the non-exclusive right for ingress and egress, seven (7) days a week, twenty-four (24) hours a day for the purpose of installation and maintenance of the demised premises, including utility wires, poles, conduits and pipes over, under or along an eight (8) foot wide right-of-way extending from the nearest public right-of-way, Brea Blvd., to the demised premises. The Tower Space, the Exterior Space and access are collectively referred to hereinafter as the "Premises".

LANDLORD also grants to the TENANT the right and sufficient space for the installation and maintenance of wires, cables, conduits and pipes generally as shown in Exhibit "A" running from the Tower Space to the Exterior Space and to install, maintain, replace and repair wires, cables, conduits and pipes from the Premises to the nearest appropriate utilities provider if LANDLORD is not providing adequate power and telephone access in the Premises. LANDLORD also hereby grants to TENANT the right to survey the Property and the Premises,

ORIGINAL
RETURN TO OFFICE OF
THE CITY CLERK

and said survey shall then become Exhibit "B" which shall be attached hereto and made a part hereof and, with respect to the Exterior Space, shall control in the event of boundary and access discrepancies between it and Exhibit "A". Cost for such work shall be borne by TENANT.

Notwithstanding any other provision of this Lease, LANDLORD shall be provided a copy of all of TENANT'S surveys and construction drawings and shall have the right to approve or disapprove the proposed location of any and all of TENANT's facilities, including but not limited to, conduits, cables, pipes, wiring, equipment boxes, and antennas, prior to the exercise of any rights by TENANT under this Lease. If LANDLORD does not provide its approval within thirty (30) days of receipt of all such surveys and drawings, TENANT may terminate this Lease as provided in Section 4.E.

2. **Term.**

A. The term of this Lease shall be for ten (10) years, subject to two five (5) year extensions, as provided in paragraph B below, commencing upon the effective date hereof, provided, however, that TENANT's obligations to pay rent hereunder shall not begin until TENANT commences construction of its facilities upon the Premises, which date shall not exceed sixty (60) days after the effective date hereof.

B.In the event that TENANT shall not be in default in the performance of any term or condition under this Lease (with all cure periods having lapsed), then upon the expiration of the original Lease term, or any prior renewal term(s), upon ninety (90) calendar days' prior written notice to LANDLORD, TENANT shall have the option to renew this Lease for two additional terms of five (5) years each. During any such renewal period, all of the terms and conditions of this Lease shall remain in full force and effect. Commencing with the first day of the second year of the initial term hereof, the rent for the Premises shall be increased in accordance with the provisions set forth in paragraph 3, below.

Said option(s) shall be exercised by personal delivery or by certified mail, postage prepaid, of such notice of exercise of option to LANDLORD at the address set forth

herein for notices. Such exercise of the option(s) granted hereunder shall automatically extend the term of this Lease upon the terms and conditions set forth herein, and no further writing need be executed by TENANT or LANDLORD. In the event that any option specified herein is not exercised as provided, within the time period provided, then said option and remaining options, if any, shall expire, and TENANT shall not have any right to renew said Lease.

C. Upon termination, both Parties shall be relieved of any further obligations under this Lease, although each shall continue to have available all remedies for any breach of this Lease occurring prior to the date of termination. Within sixty (60) days following the expiration or termination of this Lease, TENANT shall remove its personal property and fixtures and restore the Premises to its original condition, reasonable wear and tear excepted and further excepting aesthetic improvements made by TENANT to the Premises.

3. **Rent.** TENANT agrees to pay rent to LANDLORD, without prior notice or demand, in the sum of Two Thousand Dollars ($2,000.00) per month, paid in advance on or before the first day of each month during the term of this Lease, or in such other increments as agreed to by the parties. Said rent shall be paid to LANDLORD, without deduction or offset, in lawful money of the United States of America, at 1 Civic Center Circle, Brea, California 92821, or at such other place as LANDLORD may designate, in writing. In addition, upon its execution hereof, TENANT shall pay LANDLORD a one-time administrative fee in the amount of Fifteen Thousand Dollars ($15,000.00).

Commencing with the second year of the initial term hereof and annually thereafter, rent to be paid by TENANT shall be increased by three percent (3%) over the prior year's rent.

4. **Use.**

A. TENANT shall use the Premises for the sole purpose of constructing, maintaining, securing and operating a personal wireless service facility (as defined in Section 704 of the Telecommunications Act of 1996), including the installation of required utilities, antennas and related communications equipment, telephone equipment, electrical equipment, HVAC systems, , fire sprinkler systems, and antenna support structures,

subject to being "stealth" designed as may be required by LANDLORD, all as depicted in plans and specifications approved in advance by LANDLORD, attached hereto as Exhibit "A" collectively, and hereby incorporated by reference. Due to the proximity of the Premises to residences, and the potential for fuel spills, any use of a power generator on the Premises must be agreed to in writing, in advance, by LANDLORD. Subject to the provisions of this subsection A, all improvements shall be at TENANT's expense. Each such antenna or antenna support structure may be configured as required by TENANT, provided TENANT obtains all permits and approvals required by LANDLORD and/or any other public agency having jurisdiction over the matter. No additional equipment or antennas that would be visible to the public may be installed without LANDLORD's prior written consent.

B. TENANT and LANDLORD understand and agree that subject to LANDLORD's written consent pursuant to Section 17 hereof, LANDLORD may permit other communications providers to locate on TENANT's communications facilities for which TENANT and LANDLORD shall be entitled reasonable compensation by way of leases negotiated in good faith. Alternatively, and at LANDLORD's option, LANDLORD shall be entitled to increased rent payable to LANDLORD in an amount negotiated by the Parties.

C. If required to prevent unauthorized entry, TENANT shall install a security fence or other security devices satisfactory to LANDLORD, around the perimeter of the Premises. Construction of TENANT's communications facility shall be at TENANT's sole expense. TENANT will maintain the Premises in good condition, reasonable wear and tear excepted. Further, since TENANT shall have exclusive occupancy of the Premises, TENANT shall maintain the Premises free from hazards or risk to the public health, safety or welfare

D. At all times throughout the term of this Lease, TENANT's use of the Premises shall be in conformance with, and subject to all conditions contained in, any and all permits or approvals required by LANDLORD and/or any other agency having jurisdiction over TENANT's operations. Furthermore, TENANT shall comply with all requirements of the City of Brea's Development Services Department prior to commencement of construction. Those requirements are set forth in Exhibit "C" attached hereto (Plan Review # 02-05) and hereby incorporated by reference.

E. LANDLORD agrees that TENANT's ability to use the Premises is dependent upon TENANT's obtaining all necessary certificates, permits and/or other approvals which may be required from any federal, state or local authority. LANDLORD agrees to cooperate with TENANT as to TENANT's obtaining such certificates, permits or other approvals. In the event TENANT is unable to obtain any necessary certificate, permit or other approval (collectively the "Governmental Approvals") in order to operate its communications facility, or TENANT determines that such Governmental Approvals may not be obtained in a timely manner or any Governmental Approval issued to TENANT is canceled, expires, lapses, or is otherwise withdrawn or terminated by governmental authority, or if due to technological changes or any soils or geological conditions TENANT, in its sole discretion, determines that it will be unable to use the Premises for TENANT's intended purposes, or if LANDLORD does not, in advance, approve of the proposed location of all of TENANT's facilities and equipment pursuant to the provisions of Section1 of this Lease, TENANT may terminate this Lease as provided herein, upon thirty (30) days prior written notice.

F. TENANT shall not do or permit anything to be done in or about the Premises nor bring or keep anything therein which will cause cancellation of any insurance policy covering the Premises or part thereof or portion of its contents. TENANT agrees to pay any increase in the rate of fire or other insurance policy covering the Premises which is due to TENANT's leasing of the Premises. TENANT shall not do or permit anything to be done in or about the Premises which will in any way obstruct or interfere with the rights of other parties or injure or annoy them or use or allow or permit the Premises to be used for any unlawful purpose. Nor shall TENANT cause, maintain or permit any nuisance in or about the Premises. TENANT shall not commit or suffer to be committed any waste in or upon the Premises.

G. TENANT agrees at all times to maintain its levels of electromagnetic radiation within all applicable standards established by the Federal Communications Commission and/or any other governmental authority having jurisdiction. TENANT agrees at all times to conduct its personal wireless service operations in such a manner so as to not cause interference with any of LANDLORD's existing communications operations. A failure to cure any such interference within fifteen (15) business days of the

City's providing written notice of such interference shall constitute a default hereunder. In the event any of TENANT's operations interfere with LANDLORD's police or fire emergency communications, LANDLORD may provide telephonic notice to TENANT of such interference and TENANT shall, within twenty-four (24) hours, cease all communications operations on the Premises, until the condition causing the interference is remedied to LANDLORD's satisfaction. LANDLORD agrees to include in any other telecommunication leases for lease of its Property within 500 feet of the Premises, a provision prohibiting radio interference to TENANT's operations hereunder.

H. Per Section 1 of this Lease, TENANT shall have full access to the Premises, twenty-four (24) hours per day, seven (7) days per week, provided, however, that at no time will TENANT's use interfere with LANDLORD's access to any area necessary for maintenance of the elevator and/or parking structure. TENANT agrees to coordinate its activities adjacent to and/or on the Premises with LANDLORD to avoid conflict with LANDLORD's maintenance activities. Furthermore, prior to using, obstructing or otherwise preventing use by others of any marked parking space in connection with any activities permitted by this Lease, TENANT shall notify LANDLORD's Parking Manager in advance, and shall identify any affected parking space and the expected duration of the obstruction. TENANT shall not obstruct any marked parking space for any amount of time without obtaining the LANDLORD'S prior consent which shall not be unreasonably withheld. Nothing herein shall be construed to allow TENANT to use any marked parking space on a continuous basis without LANDLORD's prior consent. One single parking space will be permanently utilized by TENANT within the Exterior Space for the purposes of locating equipment and is excluded by this provision 4H. If LANDLORD receives any noise complaints due to TENANT'S work, TENANT will make every effort to respond to the complaint within twenty-four (24) hours by either reducing the noise level to satisfy complainant, or provide a response satisfactory to LANDLORD why said complaint can not be satisfied.

5. **Compliance with Law.** TENANT shall not use the Premises or permit anything to be done in or about the Premises which will in any way conflict with any law,

statute, ordinance or other governmental rule or regulation now in force or which may hereinafter be enacted or promulgated. Subject to TENANT's right to terminate as provided in Section 4.E, TENANT shall, at its sole cost and expense, promptly comply with all laws, statutes, ordinances and other governmental rules, regulations or requirements now in force or which may hereinafter be enacted or promulgated, relating to, or affecting the condition, use or occupancy of the Premises, excluding structural changes not related to or affected by TENANT's improvements and acts. The judgment of a court of competent jurisdiction or the admission by TENANT in any action against TENANT, whether LANDLORD be a party thereto or not, that TENANT has violated any law, statute, ordinance or any other governmental rule or regulation shall be conclusive of that fact as between LANDLORD and TENANT.

6. **Alterations and Additions.** Other than as expressly required or permitted herein, TENANT shall not make or suffer to be made any alterations, additions or improvements in or to or about the Premises or any part thereof without the prior written consent of LANDLORD. Excepting only the approved installation of communications related equipment, any alterations, additions or improvements in, to or about the Premises, shall on the expiration of this Lease become a part of the realty and belong to LANDLORD and shall be surrendered with the Premises, unless otherwise agreed to by LANDORD and TENANT. Any alterations, additions or improvements to the Premises desired by TENANT, other than those expressly required or permitted herein, shall require LANDLORD's prior written consent , and shall be made by TENANT at TENANT's sole cost and expense, and any contractor or person selected by TENANT to make the same must first be approved of, in writing, by LANDLORD.

7. **Physical Condition of Premises; Waiver.**

A. By taking possession of the Premises, TENANT shall be deemed to have accepted the Premises as being in good sanitary order, condition and repair. TENANT shall, at TENANT's sole cost and expense, keep the Premises and any part thereof in good condition and repair reasonable wear and tear excepted. LANDLORD shall have no obligation whatsoever to alter, improve or repair the Premises, or any part thereof, and the parties hereto affirm that LANDLORD has made no representations to TENANT respecting the condition of

the Premises except as specifically set forth herein. Before commencing any subsequent alterations to the Property, TENANT shall submit plans and specifications to the LANDLORD for the LANDLORD's written approval. In the event the LANDLORD does not either (i) object to the plans in writing or (ii) furnish the TENANT with written approval, within fifteen (15) days of the date of submission of the plans, LANDLORD will be deemed to have disapproved them. All work to be done by TENANT, as authorized by this Lease, shall be performed in accordance with the approved plans unless otherwise approved in writing by the LANDLORD.

B. LANDLORD shall not be liable for any failure to make any repairs, or to perform any maintenance except as specifically provided herein. Except as may otherwise be provided herein, there shall be no abatement of rent and no liability of LANDLORD by reason of any injury to or interference with TENANT's business arising from the LANDLORD or TENANT making of any repairs, alterations or improvements in or to any portion of the Premises or in or to any fixtures, appurtenances and equipment therein. TENANT hereby specifically waives the right to make repairs at LANDLORD's expense under any law, statute or ordinance now or hereafter in effect. Notwithstanding the foregoing, LANDLORD shall be responsible for any damage to TENANT's equipment or facilities caused by LANDLORD's activities.

C. TENANT shall accept possession of the Premises, in an "as is" physical condition with no warranty, express or implied, by LANDLORD as to the condition of the underlying soil, its geology, the presence of known or unknown faults, its suitability for the use intended by the TENANT, any onsite soils contamination or any similar matters. Prior to taking possession of the Premises, it shall be the sole responsibility and obligation of TENANT to investigate and correct any adverse soil, surface or subsurface conditions of the Premises, and to take such action as may be necessary to place the Premises in a condition entirely suitable for the use intended by TENANT and agreed to by LANDLORD as is set forth herein. Should such investigation reveal conditions rendering the Premises unusable for TENANT's intended purposes, as determined by TENANT in its sole discretion, then TENANT may terminate without further obligation as provided in Section 4.E.

Notwithstanding the foregoing, LANDLORD represents that to the best of its knowledge, no activities of LANDLORD have resulted in any soils contamination to the underlying real property. LANDLORD and TENANT each agree that they will not use, generate, store or dispose of any Hazardous Material on, under, about or within 500 feet of the Premises.

D. TENANT hereby specifically waives any rights TENANT may have against LANDLORD with regard to the condition of the Premises, including, but not limited to, soils, toxic or hazardous materials, fill material, compaction, geologic constraints and faults. Once TENANT has taken possession of the Premises, TENANT agrees to defend, indemnify and hold harmless LANDLORD from and against any and all claims, losses, liabilities, damages, demands, actions, judgments, causes of action, assessments, penalties, costs and expenses (including without limitation, the reasonable fees and disbursements of legal counsel, expert witnesses and accountants) and all foreseeable and unforeseeable consequential damages which might arise or be asserted against LANDLORD as a result of a claimed violation, actually or allegedly occurring as a result of any act or omission by TENANT, of any present and/or future federal, state and local laws (whether under common law, statute, rule, regulation or otherwise), including, but not limited to, the Comprehensive Environmental Response, Compensation, and Liability Act of 1980 (CERCLA), 42 U.S.C. §§ 9601 through 9657, inclusive; Transportation of Hazardous Materials and Wastes (HMTA), 49 U.S.C. App. §§ 1801 through 1813, inclusive; the Federal Resource Conservation and Recovery Act (RCRA), 42 U.S.C. §§ 6901 through 6992, inclusive; 40 C.F.R. Parts 260 through 271, inclusive; the California Hazardous Substance Account Act (HSAA), California Health and Safety Code §§ 25300 through 25395, inclusive; the California Hazardous Waste Control Act (HWCA), California Health and Safety Code §§ 25100 through 25249, inclusive; the Porter-Cologne Water Quality Control Act, California Water Code §§ 13000 through 13999.16, inclusive; and the Underground Storage Tank Act (USTA), California Health and Safety Code §§ 24280 through 24299.7, inclusive, all as the same may be amended from time to time, relating to the environment or to any hazardous substance, activity or material connected with the condition of the Premises. This environmental indemnity shall survive the expiration or termination of this Lease as to

activities taking place or occurring on or about the Premises prior to such expiration or termination.

E. LANDLORD shall, upon request and at TENANT's cost, provide to TENANT copies of all reports, studies, surveys and other data and information on the Premises which is now available to LANDLORD. LANDLORD represents that it has no information disclosable pursuant to California Health and Safety Code § 25359.7(a).

8. **Claims Against Premises.** TENANT shall not suffer or permit to be enforced against the Premises, or any part thereof, any mechanic's, materialman's, contractor's or subcontractor's liens arising from, or any claim for any work of construction, repair, restoration, replacement or improvement of or to the Premises or any other similar claim or demand howsoever the same may arise, but TENANT shall pay or cause to be paid any and all such claims or demands before any action is brought to enforce the same against the Premises. TENANT agrees to indemnify and hold LANDLORD and the Premises free and harmless of all liability for any and all such claims and demands, together with payment of LANDLORD's reasonable attorneys' fees and all costs and expenses in connection therewith.

9. **Utilities.** TENANT shall pay the cost of any and all electrical, gas or other utility services utilized by TENANT upon the Premises during the term hereof and shall have such utilities installed underground and maintained at TENANT's sole cost and expense, subject to plans and specifications approved in writing by LANDLORD. LANDLORD shall approve or disapprove of same within fourteen (14) days.

10. **Taxes.** TENANT shall pay, or cause to be paid, before delinquency, any and all taxes levied or assessed and which become payable during the term hereof upon all of TENANT's possessory interest in and to the Premises, leasehold improvements, equipment, fixtures and personal property located in or about the Premises. TENANT agrees that, without prior demand or notice by LANDLORD, TENANT shall, not less than fifteen (15) days prior to the day upon which any such possessory interest or other such tax is due, provide LANDLORD with proof of payment of such tax.

11. **Holding Over.** If TENANT remains in possession of the Premises or any part thereof after the expiration of the term hereof, with the express written consent of LANDLORD, such occupancy shall be a tenancy from month-to-month.

12. **Entry by LANDLORD.** TENANT hereby agrees that representatives of the LANDLORD, as designated by LANDLORD's Executive Director, shall, during normal business hours, have the right to enter the Premises with a representative of TENANT to inspect and determine if same complies with each and every term and condition of this Lease and with all applicable City, County, State and Federal laws, rules, ordinances and regulations relating to building occupancy and the conduct of TENANT's business, provided LANDLORD gives TENANT no less than forty-eight (48) hours prior written notice. TENANT hereby waives any claim for damages or for any injury or inconvenience to or interference with TENANT's business, any loss of occupancy or quiet enjoyment of the Premises, and any loss occasioned thereby. LANDLORD shall at all times have and retain a key with which to unlock, only in the event of emergency or for maintenance purposes as provided below, any entrances to any perimeter enclosures (fencing, etc.) surrounding TENANT's facilities. It is expressly agreed that LANDLORD shall not have a key to TENANT's facilities, except as provided above, and TENANT expressly waives any and all damages which might occur to TENANT's facilities including, but not limited to, damages arising from fire, vandalism, explosion or earthquake, as a result thereof. LANDLORD shall be authorized to enter the Premises when necessary in its sole discretion to perform maintenance activities on or to any of LANDLORD's personal or real property upon 48 hours prior telephonic or faxed notice to TENANT. LANDLORD shall be responsible for all damage, if any, caused to any of TENANT's property or facilities as a result of LANDLORD's entry. Any entry to the Premises obtained by LANDLORD, as provided above, shall not, under any circumstances, be construed or deemed to be a forcible or unlawful entry into, or a detainer of, the Premises, or an eviction of TENANT from the Premises or any portion thereof.

13. **Default.** The occurrence of any one or more of the following events shall constitute a default and breach of this Lease by TENANT:

A. Vacating or abandonment of the Premises by TENANT;

B. The failure by TENANT to make any payment of rent or any other payment required to be made by TENANT hereunder, as and when due, where such failure shall continue for a period of fifteen (15) days after mailed written notice thereof by LANDLORD to TENANT, return receipt requested;

C. A failure by TENANT to observe or perform any of the covenants, conditions or provisions of this Lease to be observed or performed by TENANT, other than as described in subparagraph 13.B., above, where such failure shall continue for a period of thirty (30) days after mailed written notice thereof by LANDLORD to TENANT, return receipt requested; provided, however, that if the nature of the default involved does not consist of radio interference, and is such that more than thirty (30) days are reasonably required for its cure, then TENANT shall not be deemed to be in default if TENANT commences such cure within such thirty (30) day period and thereafter diligently prosecutes said cure to completion; or

D. The making by TENANT of any general assignment or general arrangement for the benefit of creditors, or the filing by or against TENANT of a petition to have TENANT adjudged a bankrupt, or a petition or reorganization or arrangement under any law relating to bankruptcy (unless, in the case of a petition filed against TENANT, the same is dismissed within sixty (60) days); or the appointment of a trustee or a receiver to take possession of substantially all of TENANT's assets located in or about the Premises or of TENANT's interest in this Lease, where possession is not restored to TENANT within thirty (30) days; or the attachment, execution or other judicial seizure of substantially all of TENANT's assets located in or about the premises or of TENANT's interest in this Lease, where such seizure is not discharged in thirty (30) days.

14. <u>Remedies in Default</u>. In the event of any such material default or breach by TENANT, LANDLORD may at any time thereafter and without notice or demand and, without limiting LANDLORD in the exercise of a right or remedy LANDLORD may have by reason of such default or breach:

A. Terminate TENANT's right to possession of the Premises by any lawful means, in which case this Lease shall terminate and upon written notice TENANT shall

immediately surrender possession of the Premises to LANDLORD. In such event, LANDLORD shall be entitled to recover from TENANT all damages incurred by LANDLORD by reason of TENANT's default including, but not limited to, the cost of recovering possession of the Premises, including necessary renovation and alteration of the Premises, for reasonable attorneys' fees and costs, and the amount by which the unpaid rent for the balance of the term, after the time of court award, exceeds the amount of such rental loss for the same period that TENANT proves could be reasonably avoided. Unpaid installments of rent or other sums shall bear interest from due date thereof at the rate of eighteen percent (18%) per annum or at the maximum legal rate then in effect in California, whichever is higher. In the event TENANT shall have abandoned the Premises, LANDLORD shall have the option of (1) taking possession of the Premises and recovering from TENANT the amount specified in this subparagraph, or (2) proceeding under the provisions of the following subparagraphs.

B. Maintain TENANT's right to possession, in which case this Lease shall continue in effect whether or not TENANT shall have abandoned the Premises. In such event, LANDLORD shall be entitled to enforce all of LANDLORD's rights and remedies under this Lease, including the right to recover rent as it becomes due hereunder.

C. Pursue any other remedy now or hereafter available to LANDLORD under the laws or judicial decisions of the State of California. Furthermore, TENANT agrees that no election by LANDLORD as to any rights or remedies available hereunder or under or pursuant to any law or judicial decisions of the State of California shall be binding upon LANDLORD until the time of trial of any such action or proceeding. Notwithstanding the provisions of Section 14.A., above, if an event of default by TENANT occurs, LANDLORD shall not have the right, prior to the termination of this Lease by a court of competent jurisdiction, to re-enter the Premises and/or remove persons or property therefrom.

D. Notwithstanding any provision herein to the contrary, a revocation of any regulatory approval, shall not constitute an electable remedy for purposes of this paragraph 14.

15. **Eminent Domain.** If more than fifty percent (50%) of the Premises shall be taken or appropriated by any public or quasi-public authority under the power of eminent domain, either party hereto shall have the right, at its option, to terminate this Lease, and LANDLORD shall be entitled to any and all income, rent, award, or any interest therein whatsoever which may be paid or made in connection with such public or quasi-public use or purpose, and TENANT shall have no claim against LANDLORD for the value of any unexpired term of this Lease. Notwithstanding the foregoing, in the event of condemnation of the Premises, LANDLORD shall use its best efforts to provide a reasonable, alternative location for TENANT's facilities that are the subject of this Lease. In such event, LANDLORD and TENANT shall renegotiate rent to be paid by TENANT. Except as so provided, LANDLORD shall have no other liability as to TENANT in the event of condemnation of the Premises. If either less than or more than fifty percent (50%) of the Premises is taken, and neither party elects to terminate as herein provided, the rental thereafter to be paid shall be equitably reduced.

16. **Offset Statement.** TENANT shall, at any time and from time to time upon not less than thirty (30) days' prior written notice from LANDLORD, execute, acknowledge and deliver to LANDLORD a statement in writing (a) certifying that this Lease is unmodified and in full force and effect or, if modified, stating the nature of such modification and certifying that this Lease, as so modified, is in full force and effect and the date to which the rental and other charges are paid in advance, if any, and (b) acknowledging that there are not, to TENANT's knowledge, any uncured defaults on the part of LANDLORD hereunder, or specifying such defaults if any are claimed. Any such statement may be relied upon by any prospective purchaser or encumbrancer of all or any portion of which the Premises are a part.

17. **Assignment and Subletting.** TENANT SHALL NOT ASSIGN OR TRANSFER THIS LEASE OR ANY RIGHT HEREUNDER TO ANY OTHER PARTY OR PARTIES, NOR SHALL TENANT SUBLET ALL OR ANY PORTION OF THE PREMISES WITHOUT FIRST OBTAINING THE WRITTEN CONSENT OF LANDLORD. Any assignment or subletting of the Premises without such prior written consent shall be void for all purposes and LANDLORD may, at its option, declare a forfeiture of the same in any

manner provided by law. Notwithstanding the foregoing, TENANT may assign this Lease to any subsidiary, parent company or other company owning fifty-one per cent (51%) or greater interest in TENANT without LANDLORD's prior written consent provided such assignee executes a document satisfactory to LANDLORD evidencing assignee's consent to be bound by all terms of this Lease.

18. Attorneys' Fees. In the event that any action or proceeding is brought by either Party to enforce any term or provision of this Lease, the prevailing Party shall recover its reasonable attorneys' fees and costs incurred with respect thereto.

19. Fixtures. All trade fixtures and/or temporary facilities installed in or on the Premises by TENANT may be removed by TENANT at any time during the term of this Lease so long as the same may be removed without permanent damage to the Premises. TENANT shall repair all damage which may result therefrom to the reasonable satisfaction of LANDLORD.

20. Indemnification.

Except to the extent caused by the negligence or willful misconduct of the LANDLORD, TENANT agrees to defend, indemnify and hold LANDLORD, the City of Brea, and each of LANDLORD's and CITY's elected officials, officers, agents and employees free and harmless from all claims and liabilities for damage to persons or property by reason of TENANT's negligence, or TENANT's acts or omissions or those of TENANT's employees, agents, guests or invitees in connection with TENANT's use and occupancy of the Premises.

21. Insurance.

A. Fire and Extended Coverage - TENANT's Duty to Keep Improvements Insured.

Throughout the term hereof, at TENANT's sole cost and expense, TENANT shall keep or cause to be kept insured, all improvements located on or appurtenant to the Premises against loss or damage by fire and such other risks as are now or hereafter

included in an extended coverage endorsement in common use for such structures, including vandalism and malicious mischief. The amount of insurance shall be the then replacement cost, excluding costs of replacing excavations and foundations but without deduction for depreciation (herein called "full insurable value"). TENANT shall provide LANDLORD satisfactory evidence of personal property insurance in an amount sufficient to fully protect all personal property owned or controlled by TENANT from theft, fire, or other loss or damage while upon the Premises.

B. Commercial General Liability Insurance. Throughout the term hereof, at TENANT's sole cost and expense, TENANT shall keep or cause to be kept in full force and effect, for the mutual benefit of TENANT, and LANDLORD and CITY OF BREA as an additional insured, commercial general liability insurance against claims and liability for personal injury, death, or property damage arising from the use, occupancy, disuse, or condition of the Premises, improvements, or adjoining areas or ways, providing protection of at least Three Million Dollars ($3,000,000.00) combined single limit per occurrence.

C. Policy Form, Contents and Insurer. All insurance required by express provision of this Lease shall be carried only in responsible insurance companies licensed to do business in the State of California with a current A.M. Best rating of no less than A:VII. All such policies shall contain language to the effect that: (1) the policies are primary and noncontributing with any insurance that may be carried by LANDLORD; (2) they cannot be canceled except after thirty (30) days' notice by the insurer to LANDLORD; (3) LANDLORD, CITY OF BREA, and each of LANDLORD's and CITY's elected officials, officers and employees are additional insureds on liability policies; (4) any failure by TENANT to comply with reporting or other provisions of the policies including breaches of warranties shall not affect the required coverage; and (5) the required insurance applies separately to each insured against whom claim is made or suit is brought, except with respect to the limits of the insurer's liability. TENANT shall furnish LANDLORD with copies of all certificates and the generic liability endorsement form CG 20 26 11 85 or equivalent as provided by TENANT evidencing the insurance. TENANT may effect for its own account any insurance not required under this Lease.

or equivalent

D. Failure to Maintain Insurance; Proof of Compliance. TENANT shall deliver to LANDLORD, in the manner required for notices, copies of certificates and the generic liability endorsement form CG 20 26 11 85 as provided by TENANT to all insurance policies required by this Lease, within the following time limits: (1) For insurance required at the commencement of this Lease, within ten (10) days after execution of this Lease and prior to TENANT's occupancy of the Premises; (2) For insurance becoming required at a later date, at least ten (10) days before that requirement takes effect, or as soon thereafter as the requirement, if new, takes effect; (3) For any renewal or replacement of a policy already in existence, within fourteen (14) calendar days after expiration of the existing policy.

If TENANT fails or refuses to procure or maintain insurance as required by this Lease, or fails or refuses to furnish LANDLORD with required proof that the insurance has been procured and is in full force and paid for, LANDLORD shall have the right, at LANDLORD's election and on five (5) days' notice, to procure and maintain such insurance. The premiums paid by LANDLORD shall be treated as added rent due from TENANT with interest at the rate of eighteen percent (18%) per year or the maximum allowable legal rate in effect in the State of California on the date when the premium is paid, whichever is higher, to be paid on the first day of the month following the date on which the premium was paid. LANDLORD shall give TENANT prompt notice and provide TENANT with a certificate of insurance and agent's invoice evidencing payment of such premiums, stating the amounts paid and the names of the insurer or insurers, and interest shall run from the effective date of coverage.

22. Authority of Parties. Each individual executing this Lease on behalf of each party represents and warrants that he or she is fully authorized to execute and deliver this Lease on behalf of such Party and that this Lease is binding upon such party in accordance with its terms.

23. Waiver. The waiver by LANDLORD of any term, covenant or condition herein contained shall not be deemed to be a waiver of such term, covenant or condition on any subsequent breach of the same or any other term, covenant or condition herein contained. The subsequent acceptance of rent hereunder by LANDLORD shall not be

deemed to be a waiver of any preceding breach by TENANT of any term, covenant or condition of this Lease, other than the failure of the TENANT to pay the particular rental so accepted, regardless of LANDLORD's knowledge of such preceding breach at the time of acceptance of such rent.

24. **Time.** Time is of the essence of this Lease and each and all of its provisions in which performance is a factor.

25. **Late Charges.** TENANT hereby acknowledges that late payment by TENANT to LANDLORD of rent or other sums due hereunder will cause LANDLORD to incur costs not contemplated by this Lease, the exact amount of which will be extremely difficult to ascertain. Such costs include, but are not limited to, processing and accounting charges. Accordingly, if any installment of rent or of a sum due from TENANT shall not be received by LANDLORD or LANDLORD's designee within fifteen (15) days after written notice that said amount is past due, then TENANT shall pay to LANDLORD a late charge equal to ten percent (10%) of such overdue amount. The parties hereby agree that such late charges represent a fair and reasonable estimate of the cost that LANDLORD will incur by reason of the late payment by TENANT. Acceptance of such late charges by LANDLORD shall in no event constitute a waiver of TENANT's default with respect to such overdue amount, nor prevent LANDLORD from exercising any of the other rights and remedies granted hereunder.

26. **Inability to Perform.** This Lease and the obligations of TENANT hereunder shall not be affected or impaired because LANDLORD is unable to fulfill any of obligations hereunder or is delayed in doing so, if such inability or delay is caused by reason of strike, war, civil insurrection, acts of God, or any other cause beyond the reasonable control of LANDLORD.

27. **Sale of Premises by LANDLORD.** In the event of any sale or conveyance of the Premises, LANDLORD shall be and hereby is entirely freed and relieved of all liability under any and all of the covenants and obligations contained in or derived from this Lease arising out of any act, occurrence or omission occurring after the consummation of such sale or conveyance. The purchaser, at such sale or any subsequent sale of the Premises,

or other subsequent owner of the Premises, shall be deemed, without any further agreements between the parties or their successors in interest or between the Parties and any such purchaser, to have assumed and agreed to carry out each and all of the covenants and obligations of LANDLORD under this Lease.

28. **Signs and Lights.** TENANT shall not place any sign upon the Premises without LANDLORD's prior written consent and approval thereof. TENANT shall not externally illuminate any of its facilities unless required by law or as may be approved in writing by LANDLORD.

29. **Successors.** Subject to the provisions of this Lease with respect to assignment and subletting, each and all of the covenants and conditions of this Lease shall be binding on and shall inure to the benefit of the successors of the respective parties.

30. **Notices.** Except where otherwise required herein, any notice required or permitted under the terms of this Lease shall be deemed served when personally served on TENANT or LANDLORD or when the same has been placed in the United States mail, postage prepaid and addressed as follows:

TENANT:
Los Angeles SMSA Limited Partnership
d/b/a Verizon Wireless
180 Washington Valley Road
Bedminster, New Jersey 07921
Attention: Network Real Estate

LANDLORD:
Brea Redevelopment Agency
1 Civic Center Circle
Brea, CA 92821

31. **Execution by LANDLORD Not a Waiver.** TENANT understands and agrees that LANDLORD, by entering into and executing this Lease, shall not have waived any right, duty, privilege, obligation or authority vested in the City of Brea to approve, disapprove or conditionally approve any application which TENANT may be required to make under any laws, rules, ordinances or regulations now or hereafter in effect which said City may be empowered to apply, including, but not limited to any use permit, wireless permit or approval, whether similar in nature or not.

32. **Entire Agreement.** This Lease contains the entire agreement between the Parties. No promise, representation, warranty, or covenant not included in this Lease has been or is relied on by either Party. Each Party has relied on its own examination of this Lease, the counsel of its own advisors, and the warranties, representations, and covenants in the Lease itself. The failure or refusal of either Party to inspect the Premises or improvements, to read the Lease or other documents or to obtain legal or other advice relevant to this transaction constitutes a waiver of any objection, contention, or claim that might have been based on such reading, inspection, or advice.

33. **Applicable Law and Venue.** Any action brought to enforce any provision of this Lease shall be brought in the Superior Court of the County of Orange, and the same shall be governed by the laws of the State of California.

34. **Recording**. LANDLORD agrees to execute a Memorandum of this Lease Agreement which TENANT may record with the appropriate Recording Officer. The date set forth in the Memorandum of Lease is for recording purposes only and bears no reference to commencement of either term or rent payments.

WHEREFORE, the Parties hereto have entered into the Lease as of the date set forth below opposite the name of each signatory hereto.

"TENANT"
LOS ANGELES SMSA LIMITED
PARNTERSHIP d/b/a VERIZON WIRELESS
By AirTouch Cellular, its general partner

Dated: 11-22-02

By: _____
Name: Robert F. Swaine
Title: West Area Vice President - Network

"LANDLORD"
BREA REDEVELOPMENT AGENCY
A public entity

Dated: 12-17-02

By: Bev Perry
Name: Bev Perry
Title: CHAIRPERSON

ATTEST:

Elaine Capps
Elaine Capps
City Clerk/Asst. Secretary

Exhibit A

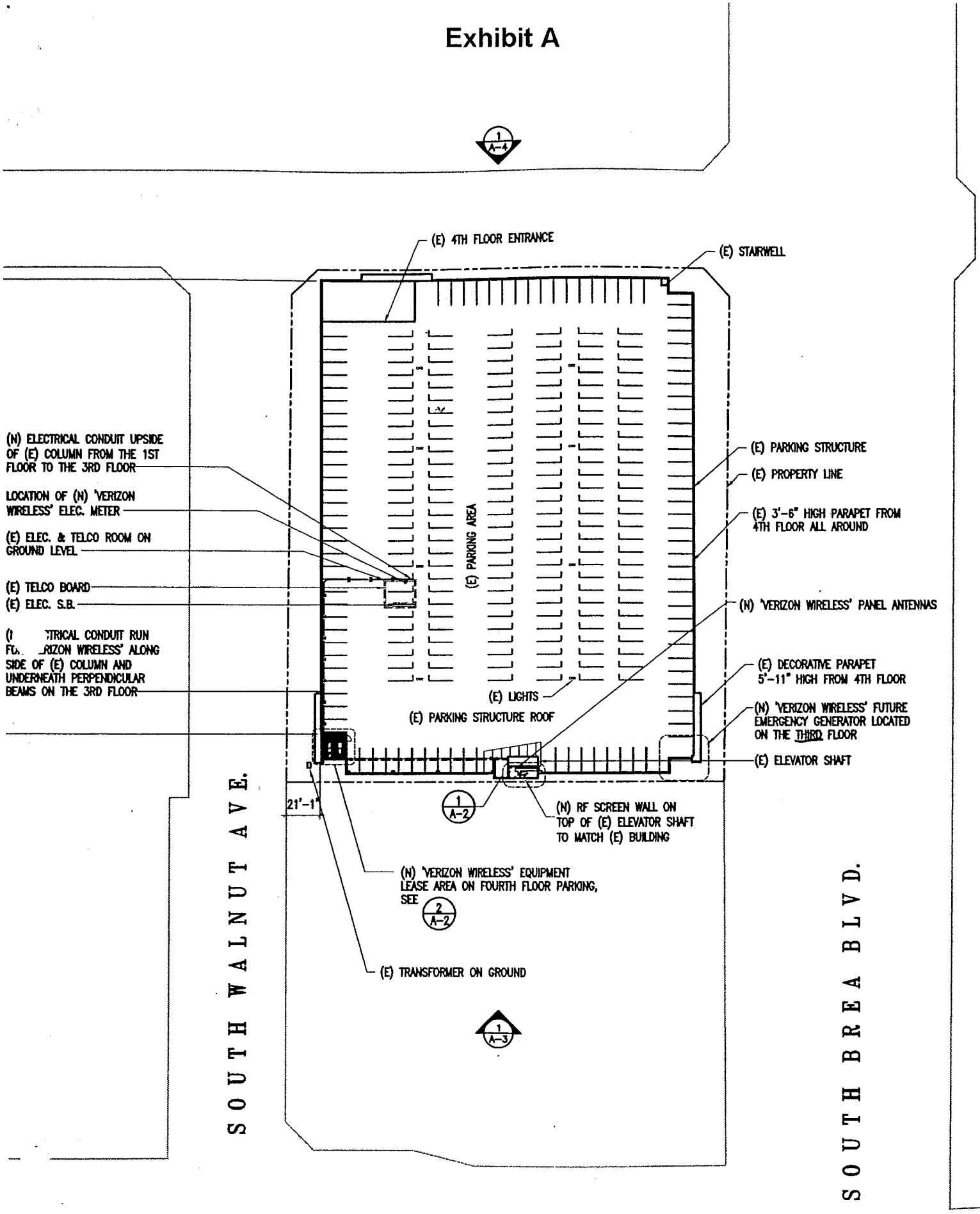
1
A-4
(E) 4TH FLOOR ENTRANCE
(E) STAIRWELL
(N) ELECTRICAL CONDUIT UPSIDE OF (E) COLUMN FROM THE 1ST FLOOR TO THE 3RD FLOOR
LOCATION OF (N) 'VERIZON WIRELESS' ELEC. METER
(E) ELEC. & TELCO ROOM ON GROUND LEVEL
(E) TELCO BOARD
(E) ELEC. S.B.
(E) PARKING STRUCTURE
(E) PROPERTY LINE
(E) 3'-6" HIGH PARAPET FROM 4TH FLOOR ALL AROUND
(E) PARKING AREA
(N) 'VERIZON WIRELESS' PANEL ANTENNAS
(E) DECORATIVE PARAPET 5'-11" HIGH FROM 4TH FLOOR
(E) LIGHTS
(E) PARKING STRUCTURE ROOF
(N) 'VERIZON WIRELESS' FUTURE EMERGENCY GENERATOR LOCATED ON THE THIRD FLOOR
(E) ELEVATOR SHAFT
21'-1"
1
A-2
(N) RF SCREEN WALL ON TOP OF (E) ELEVATOR SHAFT TO MATCH (E) BUILDING
(N) 'VERIZON WIRELESS' EQUIPMENT LEASE AREA ON FOURTH FLOOR PARKING, SEE
2
A-2
(E) TRANSFORMER ON GROUND
1
A-3
SOUTH WALNUT AVE.
SOUTH BREA BLVD.
WEST BIRCH STREET

Exhibit A-1

Parcel 1 of Parcel Map No. 96-177, in the City of Brea, County of Orange, State of California, as per map filed in Book 300, Pages 45 to 48 inclusive of Parcel Maps, in the office of the County Recorder of said County.

Excepting therefrom all coal, oil, petroleum, natural gas and other hydrocarbons upon, in or under said land, but without the right of surface entry, as reserved by Ontario Investment Company in the deed recorded November 28, 1910, in Book 194, Page 243 of Deeds, records of Orange County, California and in other deeds of record.

Exhibit B

Property and Premises Survey

To be supplied by TENANT and inserted once approved by LANDLORD.

Exhibit C

To be inserted later as conditions of approval Plan review #02-05

FIRST AMENDMENT TO COMMUNICATIONS FACILITY LEASE

This First Amendment to Communications Facility Lease (the "Amendment") is dated as of the latter of the signature dates below (the "Effective Date") by and between the City of Brea ("Landlord") and Los Angeles SMSA Limited Partnership, dba Verizon Wireless ("Tenant"), with reference to the facts set forth in the Recitals below:

RECITALS

A. Landlord is the owner of certain real property located at 101 South Brea Boulevard, Brea, California (the "Property").

B. Landlord, as successor-in-interest to the Brea Redevelopment Agency, and Tenant are parties to that certain Communications Facility Lease dated as of December 17, 2002 (the "Lease"), pursuant to which Tenant leases a portion ("Premises") of the Property for the operation of a communications facility.

C. The term of the Lease expires on December 16, 2022 ("Current Term"), and Landlord and Tenant have agreed to amend the Lease to: (i) further extend the term, and (ii) modify certain other provisions of the Lease, as provided herein.

AGREEMENT

NOW, THEREFORE, in consideration of the facts contained in the Recitals above, the mutual covenants and conditions below, and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties agree as follows:

1. **Extension Terms**. Commencing on December 1, 2022, Landlord and Tenant hereby agree to extend the Lease for a term of five (5) years ("Extension Term"), unless Tenant terminates the Lease by giving Landlord written notice of its intent to terminate at least ninety (90) days before the end of the Current Term. Thereafter, the Lease will automatically extend for one (1) additional extension term of five (5) years unless Tenant terminates the Lease by giving Landlord written notice of its intent to terminate at least ninety (90) days before the end of the Extension Term.

2. **Annual Rent.** Landlord and Tenant agree that commencing on July 1, 2020, the monthly rent due under the Lease shall be Three Thousand Three Hundred Five and 69/100 Dollars ($3,305.69). Commencing on January 1, 2021, the monthly rent shall increase annually as provided in Section 3 of the Lease.

3. **Application Fee.** Within forty-five (45) days after this Amendment is fully executed, Tenant shall pay Landlord an application fee in the amount of Seven Thousand Five Hundred Dollars ($7,500)..

4. **Modifications**. Notwithstanding anything contained in the Lease to the contrary, all improvements, equipment, antennas and conduits shall be at Tenant's expense and their

installation shall be at the discretion and option of Tenant. Tenant shall, within the Premises, have the right to replace, repair, add or otherwise modify its utilities, equipment, antennas and/or conduits or any portion thereof and the frequencies over which the equipment operates, provided that any equipment or antenna modification is of a like kind or substantially similar in nature ("Like-kind Modifications"). As used herein, "like-kind" shall mean a piece of equipment, system or a unit that (i) has a similar technological purpose or use as the item being replaced; and (ii) fits within the Premises, including within the screen wall located above the existing elevator shaft, as depicted in the Exhibits attached to the Lease. All other Tenant modifications to the Property and Premises ("Tenant Modifications") shall require Landlord's prior written approval of the aesthetics of the proposed changes, such approval not to be unreasonably withheld, conditioned, denied or delayed. In no event shall Landlord condition approval of any Tenant Modifications within the Premises on an increase in rent. Landlord shall work in good faith toward responding to any Tenant request for consent to proposed Tenant Modifications in a timely manner, and with a goal to provide Tenant with a response thereto within thirty (30) days after receipt of Tenant's written request.

Landlord acknowledges and agrees that any provision in the Lease that provides for: (i) Tenant to obtain Landlord's consent for Like-kind Modifications prior to commencing Like-kind Modifications or to send notice to Landlord prior to commencing Like-kind Modifications, (ii) an increase in rent as consideration for Tenant Modifications and Like-kind Modifications, (iii) Tenant to submit engineering designs, including but not limited to, a structural analysis, to Landlord for approval prior to making Tenant Modifications or Like-kind Modifications and (iv) an amendment to memorialize any Tenant Modifications or Like-kind Modifications, are hereby deleted; provided however, that the foregoing shall not affect Tenant's obligations under Sections 4.D and 4E of the Lease.

5. **Continued Effect.** Except as specifically modified by this Amendment, all of the terms and conditions of the Lease shall remain in full force and effect. In the event of a conflict between any term or provision of the Lease and this Amendment, the terms and provisions of this Amendment shall control. In addition, except as otherwise stated in this Amendment, all initially capitalized terms will have the same respective defined meaning stated in the Lease. All captions are for reference purposes only and shall not be used in the construction or interpretation of this Amendment.

[Signatures appear on next page]

IN WITNESS WHEREOF, Landlord and Tenant have caused this Amendment to be executed by each party's duly authorized representative effective as of the last date written below.

Landlord:

City of Brea

By: _____

Name: _____

Title: _____

Date: _____

Tenant:

Los Angeles SMSA Limited Partnership,
dba Verizon Wireless

By: AirTouch Cellular Inc., its General Partner

By: _____

Name: STEVEN LAMB

Title: DIR-ENG

Date: 5/28/2020

RECORDING REQUESTED BY
AND WHEN RECORDED RETURN TO:

McGuireWoods LLP
1800 Century Park East, 8th Floor
Los Angeles, Calfio 90067
Attention: Reena Yuba

(Space above this line for Recorder's use.)

MEMORANDUM OF FIRST AMENDMENT TO LEASE

This Memorandum of First Amendment to Lease ("Memorandum") is made this _____ day _____, 2020, between the City of Brea, hereinafter referred to as "Landlord," and Los Angeles SMSA Limited Partnership, d/b/a Verizon Wireless, hereinafter referred to as "Tenant."

Landlord and Tenant are parties to that certain Communications Facility Lease dated December 17, 2002 (the "Lease"), pursuant to which Tenant leases a portion of that certain real property located at 101 South Brea Boulevard, Brea, California, and which is more particularly described in Exhibit "A" attached hereto ("Property"). A Memorandum of Lease was recorded on January 6, 2003, in the Office of the Orange County Recorder as Instrument Number 2003000013318.

Pursuant to that certain First Amendment to Communications Facility Lease dated _____, 2020, the term of the Lease will automatically extend on December 1, 2022, for two (2) extension terms of five (5) years each, unless Tenant terminates the Lease by giving Landlord written notice of its intent to terminate at least ninety (90) days prior to the end of the current term. The total guaranteed extended term is less than thirty-five (35) years.

The terms, covenants and provisions of the Lease, the terms of which are hereby incorporated by reference into this Memorandum, shall extend to and be binding upon the respective executors, administrators, heirs, successors and assigns of Landlord and Tenant.

SIGNATURES APPEAR ON THE FOLLOWING PAGE

IN WITNESS WHEREOF, Landlord and Tenant have caused this Memorandum to be duly executed on the date first written hereinabove.

LANDLORD:

City of Brea

By: _____

Name: _____

Title: _____

TENANT:

Los Angeles SMSA Limited Partnership,
d/b/a Verizon Wireless

By: AirTouch Cellular Inc., its General Partner

By: _____

Name: STEVEN LAMB

Title: 5/28/2020

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

STATE OF CALIFORNIA)
)
COUNTY OF ORANGE)

On MAY 28, 2020, before me, KELLY A MCDONOUGH, Notary Public, personally appeared STEVEN LAMB, who proved to me on the basis of satisfactory evidence to be the person~~(s)~~ whose name~~(s)~~ is/~~are~~ subscribed to the within instrument and acknowledged to me that he/~~she/they~~ executed the same in his/~~her/their~~ authorized capacity~~(ies)~~, and that by his/~~her/their~~ signature~~(s)~~ on the instrument the person~~(s)~~, or the entity upon behalf of which the person~~(s)~~ acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Kelly A McDonough
Notary Public

(Seal)

NRO1 KELLY A. McDONOUGH
COMM. #2306542
Notary Public - California
Orange County
My Comm. Expires Sep. 28, 2023 NRO1

CALIFORNIA ALL-PURPOSE ACKNOWLEDGMENT

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of _____)
)
County of _____)

On _____, 2020, before me, _____, Notary Public, personally appeared _____, who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

_____
Signature of Notary Public

Place Notary Seal Above

EXHIBIT "A"

(LEGAL DESCRIPTION OF LANDLORD'S PROPERTY)

Parcel 1 of Parcel Map 96-177, in the City of Brea, County of Orange, State of California, as per map filed in Book 300, Pages 45 to 48 inclusive of Parcel Maps, in the office of the County Recorder of said County.

Excepting therefrom all coal, oil, petroleum, natural gas and other hydrocarbons upon, in or under said land, but without the right of surface entry, as reserved by Ontario Investment Company in the deed recorded November 28, 1910, in Book 194, Page 243 of Deeds, records of Orange County, California and in other deeds of record.

City of Brea

COUNCIL COMMUNICATION

TO: Honorable Mayor and City Council Members

FROM: Bill Gallardo, City Manager

DATE: 06/16/2020

SUBJECT: Interim Contract with Western Golf Properties for Birch Hills Golf Course and Funding for Maintenance, Operations and Other Related Costs

RECOMMENDATION

1. Award interim contract to Western Golf Properties LLC in the amount of $825,180 for Birch Hills Golf Course; and
2. Include the projected revenues and expenditures for the Birch Hills Golf Course operations for Fiscal Year 2020-21 in the Golf Course Enterprise Fund (Fund 465).

BACKGROUND/DISCUSSION

In March of 2011, City Council approved a lease agreement with Imperial Golf to operate and maintain the 18-hole Birch Hills Golf Course. Per the agreement, the lease would become effective when the course was transferred to the City of Brea, which occurred in October of 2019. Shortly after the golf course transferred to the City, Imperial cited concerns regarding specific terms in their lease and requested for some concessions from the City. After discussion, Imperial and City decided to mutually terminate their lease and City would seek a new operator. The current lease will terminate on July 5, 2020.

Given the short turnaround time to take over the golf course operations and look for a permanent operator, staff is recommending that City Council approve moving forward with an interim operation and maintenance contract for the golf course from July 1, 2020 through December 31, 2020 while a permanent operator is selected for a longer term. Should the selection of the permanent operator extend past December 31, 2020, the interim contract will change to a month-to-month term until City terminates the contract.

During the interim period, the City will be operating the Birch Hills Golf Course using a contract operator as opposed to a lease agreement. This means the City will take in all the revenues generated (through the operator) and pay the operator a fixed fee for the maintenance and operations of the golf course. Additionally, the City will be responsible for other costs such as the cost of goods sold in the restaurant and pro-shop; water costs, Golf Course Specialist position and credit card processing charges.

Contract Operator

The initial interim period is expected to be six months. During this interim period, staff will issue a Request for Proposal (RFP) seeking a permanent operator for both the Birch Hills and Brea Creek courses. Western Golf Properties (WGP) currently operates Birch Hills as a sub-contractor to Imperial Golf and is currently the interim operator at Brea Creek for the City. WGP has done a commendable job operating and maintaining both golf courses.

WGP provided a six month proposal for the interim operations at Birch Hills. WGP expressed their desire to work with the City and reduced their original proposal by $21,000 over the 6 month period. The final proposed amount is $137,530 per month. In addition to the six month term, other terms in the agreement include:

- Provide full maintenance and operation of the course;
- Provide all the maintenance equipment and golf carts for the operation; and
- Provide a daily accounting of all sales and provide all revenues to City

The full scope of work is available in Exhibit "A" of the agreement. Additionally, during the interim period, WGP has committed to improve the golf course by restoring grass on the driving range landing area by a phased slit seeding process. This phased process is necessary to be able to recover the range balls with the additional irrigation needed to establish the seed. The range should be green again by September 2020. Other additional maintenance activities will continue to be directed at the weeds in the roughs along the holes.

During the interim period, there are other golf course related costs that are not the responsibility of the contract operator. The following costs are estimated to be approximately $311,068 for the six-month period:

- Cost of Goods Sold – Food and Beverage
- Cost of Goods Sold - Merchandise in the Pro-shop
- Credit Card Processing Fees
- Irrigation water
- Golf Course Specialist

Based on the information received, revenue estimates at the golf course for the six month period are $1,240,415. Gross revenues include pre-pandemic food and beverage estimates and could vary based on clubhouse operations going forward.

The projected gross revenues less the contract operator cost and the other estimated costs are as follows:

Gross Revenues	$1,240,415
Expenses: • Contract Operations • Cost of Goods Sold • Water • Credit Card Fees • Golf Course Specialist	 $825,180 $130,788 $153,000 $16,280 $11,000
Total Expenditures	$1,136,248
Revenues Over Expenditures	$104,167

COMMISSION/COMMITTEE RECOMMENDATION

The Finance Committee reviewed this item at their meeting on June 9, 2020. The Committee felt that the contract should include a more robust field marshall program and should also include a youth golf program. Finance Committee recommended that staff provide an overview of this item for discussion at the June 16, 2020 City Council Study Session.

FISCAL IMPACT/SUMMARY

The projected net revenues over expenditures from this interim operation are $104,167 which will be included in the Golf Course Operations Fund (Fund 465) for Fiscal Year 2020-21. The lease agreement with Imperial Golf had a base rent amount of $72,000, plus a projected $79,000 in percentage rent for an estimated total of $151,000 for the six month period from July 1 – December 31, 2020, which would have been budgeted in the General Fund.

An RFP will be issued for a permanent operator of the Birch Hills and Brea Creek Golf Courses. Staff recommends awarding a six month contract to Western Golf Properties for the maintenance and operations of the Birch Hills course in the amount of $825,180.

RESPECTFULLY SUBMITTED:

William Gallardo, City Manager
Prepared by: Bill Bowlus, Public Works Superintendent
Faith Madrazo, Revenue & Budget Manager
Concurrence: Tony Olmos, P.E., Public Works Director
Cindy Russell, Administrative Services Director

Attachments

Interim Contract - WGP

MAINTENANCE AND OPERATIONS AGREEMENT

This Maintenance and Operations Agreement ("Agreement") is made and entered into as of the date executed by the City Clerk and the Mayor, by and between **Western Golf Properties LLC,** a California Limited Liability Company hereinafter referred to as the "Contractor", and the City of Brea, a municipal corporation, hereinafter referred to as "City".

WHEREAS, the City and Contractor enter this Agreement in order to set forth terms and conditions applicable to Contractor's performance of golf course maintenance and operations services at City's Birch Hills Golf Course as more fully described herein.

NOW, THEREFORE, in consideration of the mutual covenants herein contained, the parties agree as follows:

1. GENERAL SCOPE OF WORK: Contractor shall furnish all necessary labor, tools, materials, appliances, and equipment necessary for the performance of maintenance and operations services at the Birch Hills Golf Course in the City of Brea, as hereinafter described (collectively, the "Services"). The Services shall be performed in accordance with any and all applicable laws, statutes, and regulations, the Scope of Services attached hereto as Exhibit "A", the general provisions, specifications and standards on file in the office of the Director of Public Works, and as directed by the Director of Public Works, for the period commencing July 6, 2020 and continuing through December 31, 2020. Thereafter, the parties may agree to continue the term of this Agreement on a month to month basis, or otherwise extend as provided herein.

a. The City and Contractor may agree to extend the term of this Agreement on a month to month basis. Should the Agreement be extended, the contract prices may be adjusted as provided for herein. Any price increase will require approval by the City Council.

b. At all times herein, Contractor shall possess any and all licenses and certifications required by law in order to lawfully perform the Services.

c. The Contractor shall maintain complete and accurate records with respect to purchases, expenses, receipts and other such information relating to the Services, as required by the City. The Contractor shall maintain adequate records on services provided in sufficient detail to permit an evaluation of the Services for not less than four (4) years. All such records shall be maintained in accordance with generally accepted accounting principles and shall be clearly identified and readily accessible. At all times during regular business hours, the Contractor shall provide access to such books and records to the City Representative, and shall give the Representative consent and right to examine and audit such books and records and to make transcripts as necessary, and shall allow inspection of all work, data, documents, proceedings and activities related to this Agreement.

d. The City shall designate a representative having authority to respond to questions and perform administrative actions specifically authorized or required herein. Such representative of the City, and/or designee thereof, is referred to herein as "City's Representative".

2. INCORPORATED DOCUMENTS TO BE CONSIDERED COMPLEMENTARY:

The aforesaid general provisions, specifications, and standards are incorporated herein by reference hereto and made a part hereof with like force and effect as if all of said documents were set forth in full herein. Said documents, together with this written Agreement, shall constitute the contract between the parties. This Agreement is intended to require complete and fully performed golf course maintenance and operations services, and labor, equipment or materials necessary to satisfactorily perform the Services properly and in accordance with the law and lawful governmental regulations shall be performed by the Contractor whether set out specifically in this Agreement or not. In the event of any conflict or inconsistency between the provisions of this Agreement, the Scope of Work, Exhibit "A", and/or general provisions, specifications, and standards, the provisions of this Agreement, then the Scope of Work, and lastly the general provisions, specifications, and standards, shall control.

3. CONTRACTOR'S CUSTOMER CARE:

The Contractor, while fulfilling the terms of this Agreement, is performing as a representative of City and shall provide exceptional customer care. Any negative contact with staff, residents/citizens, businesses, visitors or other contractors shall be reported by Contractor immediately to City's Representative. Contractor's Representative and/or management and supervisory personnel shall intercede to resolve or mitigate the negative contact in conjunction with City staff.

4. INSURANCE: The Contractor shall not commence work until Contractor has obtained all insurance required hereunder in a company or companies acceptable to City nor shall the Contractor allow any subcontractor to commence work on a subcontract until all insurance required of the subcontractor has been obtained. The Contractor shall take out and maintain at all times during the life of this contract the following policies of insurance:

a. Compensation Insurance: Before beginning work, the Contractor shall furnish to the Director of Public Works a certificate of insurance as proof that it has taken out full compensation insurance for all persons whom it may employ directly or through subcontractors in carrying out the work specified herein, in accordance with the laws of the State of California. Such insurance shall be maintained in full force and effect during the period covered by this Agreement.

Further, such policy of insurance shall provide that the insurer waives all rights of subrogation against City and its elected officials, officers, employees and agents.

In accordance with the provisions of Section 3700 of the California Labor Code, every contractor shall secure the payment of compensation to its employees. Contractor, prior to commencing work, shall sign and file with the City a certification as follows:

> "I am aware of the provisions of Section 3700 of the Labor Code which require every employer to be insured against liability for worker's compensation or to undertake self insurance in accordance with the provisions of that Code, and I will comply with such provisions before commencing the performance of work of this contract."

b. For all operations of the CONTRACTOR or any subcontractor in performing the work provided for herein, insurance with the following minimum limits and coverage:

(1) Commercial General Liability (occurrence) – for bodily injury, death and property damage for products/completed operations and any and all other activities undertaken by the Contractor in the performance of this Agreement. :

(2) Automobile Liability

(occurrence) – for bodily injury, death and property damage insuring against all liability arising out of the use of any automobile.

(3) The policies of insurance required in this Section b shall have no less than the following limits of coverage:

(i) $2,000,000 (Two Million Dollars) for bodily injury or death;

(ii) $2,000,000 (Two Million Dollars) for property damage;

(iii) The total of the limits specified in subsections (i) and (ii), above, where a combined single limit is provided.

c. Each such policy of insurance required in paragraph b shall:

(1) Be subject to no deductible amount unless otherwise provided, or approved in writing by City;

(2) Be issued by an insurance company approved in writing by City, which is admitted and licensed to do business in the State of California and which is rated A VII or better according to the most recent A.M. Best Co. Rating Guide;

(3) Name as additional insureds the City, its elected officials, officers, employees, attorneys and agents, and any other parties, including authorized subcontractors, specified by City to be included;

(4) Specify that it acts as primary insurance and that no insurance held or owned by any of the designated additional insureds shall be called upon to cover a loss under said policy;

(5) Specify that it applies separately to each insured against whom claim is made or suit is brought, except with respect to the limits of the insurer's liability;

(6) Contain a clause substantially in the following words:

> "It is hereby understood and agreed that this policy may not be canceled nor the amount of coverage thereof reduced until thirty (30) days after receipt by City of written notice of such cancellation or reduction of coverage as evidenced by receipt of a registered letter providing notice thereof."

(7) Specify that any failure to comply with reporting or other provisions of the required policy, including breaches of warranty, shall not affect the coverage required to be provided;

(8) Specify that the insurer waives all rights of subrogation against all of the named additional insureds; and

(9) Specify that any and all costs of adjusting and/or defending any claim against any insured, including court costs and attorneys' fees, shall be paid in addition to and shall not deplete any policy limits. The insurance obligations under this Agreement shall be: (a) all the insurance coverage and/or limits carried by or available to the Contractor; or (b) the minimum insurance coverage requirements and/or limits shown in this agreement; whichever is greater. Any insurance proceeds in excess of or broader than the minimum required coverage and/or minimum required limits, which are applicable to a given loss, shall be available to the City. No representation is made that the minimum insurance requirements of this Agreement are sufficient to cover the obligations of the Contractor under this Agreement.

(10) Otherwise be in form satisfactory to City.

d. Prior to commencing performance under this Agreement, the Contractor shall furnish the City with required certificate(s) and original endorsements, or copies of each required policy, effecting and evidencing the insurance coverage required by this Agreement. The endorsements shall be signed by a person authorized by the insurer(s) to bind coverage on its behalf. All endorsements or policies shall be received and approved by the City before Contractor commences performance. If performance of this Agreement shall extend beyond one (1) year, Contractor shall provide City with the required policies or endorsements evidencing renewal of the required policies of insurance prior to the expiration of any required policies of insurance.

5. LABOR CODE COMPLIANCE: Contractor acknowledges that the work required in performing the Services is a “public work” as defined in Labor Code Sections 1720, et seq., and/or 1771. At all times during the term hereof, Contractor shall comply with all applicable provisions of the California Labor Code including those set forth in Exhibit “B“ California Labor Code Compliance, attached hereto and incorporated by reference herein.

6. CONTRACTOR'S LIABILITY: The City of Brea and/or its elected officials, officers, agents and employees shall not be answerable or accountable in any manner for any loss or damage arising out of Contractor’s performance of the Services; or for any of the materials or other things used or employed in performing the Services; or for injury or damage to any person or persons, including employees of the Contractor or its subcontractors or the public; or for damage to the site of the Services or any adjoining or other property from any cause whatsoever arising out of or in connection with the performance of the Services. The Contractor shall be responsible for any damage or injury to any and all persons or property resulting from Contractor’s performance of the Services.

To the maximum extent permitted by law, Contractor will indemnify, defend and pay reasonable attorneys’ fees, costs, expenses, and hold the City, its elected officials, officers, employees, agents, and volunteers (“Indemnitees”), harmless with respect to any and all actions, claims, damages to persons or property, penalties, obligations, and/or liabilities that may be asserted or claimed by any person, firm, entity, corporation, political subdivision, or other organization, arising out of or in connection with the Services including work, operations, and/or activities of the Contractor, Contractor’s agents, employees, subcontractors, and/or invitees, whether or not there is concurrent passive or active negligence on the part of City, but excluding such actions, claims, penalties, obligations, or liabilities arising from the sole negligence or willful misconduct of any of the Indemnitees as established by agreement of the parties or final court decision, and in connection therewith:

a. The Contractor will defend any action or actions filed in connection with any of said claims, damages, penalties, obligations, or liabilities and will pay all costs and expenses, including attorneys’ fees incurred in connection therewith.

b. The Contractor will promptly pay any judgment rendered against any of the Indemnitees or the Contractor covering such claims, damages, penalties, obligations and liabilities arising out of or in connection with the Services work, operations or activities of the Contractor hereunder, and the Contractor agrees to save and hold the Indemnitees harmless therefrom.

c. In the event any of the Indemnitees is made a party to any action or proceeding filed or prosecuted against the Contractor for damages or other claims arising out of or in connection with the work, operation, or activities of the Contractor hereunder, the Contractor agrees to pay any and all costs and expenses incurred by any of the Indemnitees in such action or proceeding together with reasonable attorneys’ fees.

d. So much of the money due to the Contractor under and by virtue of this Agreement as shall be considered necessary by City may be retained by City until disposition has been made of such actions or claims for damage as aforesaid.

7. NON-DISCRIMINATION: No discrimination shall be made in the employment of persons upon public works because of the race, color, or religion of such persons, and every contractor for public works violating this section is subject to all the penalties imposed for a violation of Division 2, Part 7, Chapter 1 of the Labor Code in accordance with the provisions of Section 1735 of said Code.

8. CONTRACT PRICE AND PAYMENT: As full and complete compensation for Contractor's satisfactory performance of the Services, Contractor shall be paid the total, not to exceed amount of **$137,530.00 (One Hundred Thirty Seven Thousand, Five Hundred and Thirty Dollars)** per month. Contractor shall submit monthly, detailed invoices describing all time spent performing the Services, including a detailed description thereof, for the previous month. City shall pay all undisputed invoices within fifteen (15) days of invoice receipt. City and Contractor shall attempt to resolve any disputed invoices promptly and in good faith.

Contractor will enter the City's merchant number into the point of sale system to capture credit card transactions. Daily receipts excluding holidays, weekends and closed Fridays will be dropped at the Finance Counter located on the 3rd floor of the Civic and Cultural Center located at 1 Civic Center Circle, Brea, CA 92821. In the event of one of the exclusions the receipts will be delivered the next open business day. Daily receipts should be separated into sales for credit cards, cash and check. The corresponding revenue should match greens and range fees, cart rentals, food and beverage and the pro shop. Multiple day drops need to be separated by day.

Contractor will provide a monthly detailed invoice of any sundry items and food and beverage sales. The City will reimburse the Contractor the purchase price of the items sold. Any inventory remaining at the term of the agreement is the Contractor's responsibility.

Additionally, the Contractor will provide a monthly detailed invoice of sales tax paid for reimbursement by the City.

Contractor will provide a monthly audit of advertising expenses and any unspent budgeted funds will be credited to the City.

The Contractor is responsible for the reassignment of the liquor license for the property. At the end of the term of the agreement the Contractor will reassign the license to the City's designee and the Contractor will be reimbursed for the initial reassignment cost.

9. LABOR AND MATERIALS BOND: Prior to commencing work hereunder, the Contractor shall provide a labor and materials bond in the amount of 100% of the contract price herein. The payment bond shall remain in force until expiration of the

time within which the California Labor Commissioner may serve a civil wage and penalty assessment against the principal, any of its subcontractors, or both the principal and its subcontractors pursuant to Labor Code Section 1741, and until the expiration of the time within which a joint labor management committee may commence an action against the principal, any of its subcontractors, or both the principal and its subcontractors pursuant to Labor Code Section 1771.2. The payment bond shall be substantially in the form of bond attached hereto as Exhibit "C".

10. CONTRACT EXTENSION NOTIFICATION: The City shall request extension of this Agreement past the term, in writing, at least thirty (30) days prior to the end of the term hereof.

11. NOTICES: All notices required or permitted hereunder shall be deemed delivered to the party to whom notice is sent upon personal delivery thereof at the addresses set forth upon which said notice is placed, postage pre-paid, in the United States mail and addressed as follows:

CONTRACTOR:
Robert Heath, CEO
Western Golf Properties LLC
1 Spectrum Pointe Drive, Suite 310
Lake Forest, CA 92630

CITY:
Bill Bowlus
City of Brea, Public Works
Superintendent
545 N Berry Street
Brea, CA 92821

12. SUPERVISOR DESIGNATION: Contractor shall provide to City's Director of Public Works, upon execution of this Agreement, the name of the individual employed by Contractor who is designated as the Contractor's primary representative for the supervision and prosecution of the Services ("Contractor's Representative"). Contractor's Representative shall be available, upon 30 minutes notice during normal business hours, to respond personally or by telephone to requests for information or instructions concerning the Services from City's authorized representatives.

13. CONTRACT PRICE ADJUSTMENT: Following expiration of the initial term hereof, and provided this Agreement is extended, the Base Sum per month is subject to a cost-of-living adjustment (Stepped Up Base). The cost-of-living adjustment shall be set at the beginning of the second period adjustment date in the following manner: The Consumer Price Index for all Urban Consumers (base year 1982-84 = 100) for the Los Angeles-Long Beach-Anaheim area published by the United States Department of Labor, Bureau of Statistics (Index) which is published for the month immediately preceding the adjustment date (Adjustment Index) shall be compared to the Index which was published for the date immediately preceding the beginning of the initial term hereof (Beginning Index). If the Adjustment Index has increased over the Beginning Index, the monthly payment shall be increased by the amount obtained by multiplying the Base Sum by a fraction, the numerator of which is the Adjustment Index and the denominator of which is the Beginning Index. Cost of living adjustment shall not to exceed 3% annually. Any increases will require City Council approval.

It is the intent of the City to provide non-potable well water to the Contractor for the length of the agreement.

14. TERMINATION: This Agreement may be terminated by City for any or no reason, upon the giving of a written "Notice of Termination" to Contractor at least sixty (60) days prior to the termination date specified in said notice. Contractor may terminate this Agreement only for cause.

15. INDEPENDENT CONTRACTOR**.** The Contractor is retained by the City only to the extent set forth in this Agreement, and the Contractor's relationship to the City is that of an independent contractor. The Contractor shall be free to dispose of all portions of the Contractor's time and activities that the Contractor is not obligated to devote to the City in such a manner, and to such persons, firms or corporations, as the Contractor sees fit except as expressly provided in this Agreement. Neither the City nor any of its agents shall have control over the conduct of the Contractor or any of the Contractor's employees, except as set forth in this Agreement. The Contractor shall not have the status of an employee under this Agreement, or be entitled to participate in any insurance, medical care, vacation, sick leave or other benefits provided for the City's officers or employees. The Contractor shall have no power to incur any debt, obligation or liability on behalf of the City or otherwise act on behalf of the City as an agent. The Contractor shall not, at any time, or in any manner, represent that it or any of its agents or employees are in any manner agents or employees of the City. The Contractor shall pay all required taxes on amounts paid to the Contractor under this Agreement, and indemnify and hold the City harmless from any and all taxes, assessments, penalties and interest asserted against the City by reason of the independent contractor relationship created by this Agreement. The Contractor shall fully comply with applicable workers' compensation laws regarding the Contractor and the Contractor's employees. The Contractor shall indemnify and hold the City harmless from any failure of the Contractor to comply with applicable workers' compensation laws. The City may offset against the amount of any compensation due to the Contractor under this Agreement any amount due to the City from the Contractor as a result of the Contractor's failure to promptly pay to the City any reimbursement or indemnification arising under this Section.

16. STANDARD OF SKILL: The Contractor warrants that it possesses the professional skill and expertise necessary to perform the Services. The City relies upon the skill of the Contractor to do and perform the Services in a skillful, competent, and professional manner, and the Contractor shall perform the Services in such manner. The Contractor shall, at all times, meet or exceed any and all applicable professional standards of care. The acceptance of the Contractor's work by the City shall not operate as a release of the Contractor from such standard of care.

17. ASSIGNMENT AND SUBCONTRACTING: Contractor shall not assign, transfer or convey, in whole or in part, any interest in this Agreement, nor shall Contractor subcontract any obligation or required performance hereunder, without the

City's prior, written consent. Any attempt to assign or subcontract any interest or obligation herein without the City's prior consent shall be void for all purposes.

18. INTEGRATED AGREEMENT: This Agreement and all documents, specifications and Exhibits referenced herein, are hereby incorporated by reference as though forth herein. No representation or promise not expressly set forth herein, shall be binding or have any force or effect. This Agreement is supplemental to, and does not amend or otherwise affect, the August 21, 2019 Maintenance and Operations Agreement executed by the parties for City's Brea Creek Golf Course.

19. GOVERNING LAW AND VENUE: The provisions of this Agreement shall be construed under the laws of the State of California, without reference to choice of laws rules. Venue for any legal action shall be the Superior Court of the County of Orange, California.

20. TIME IS OF THE ESSENCE: Time is of the essence in every provision of this Agreement.

21. ATTORNEYS' FEES: In The event that any action or proceeding is brought by either party to enforce any term or provision of this Agreement, the prevailing party shall recover its reasonable attorneys' fees and costs incurred with respect thereto.

[SIGNATURES ON FOLLOWING PAGE]

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed as of the respective dates set forth below.

CONTRACTOR:
State of California Contractor's
License No.

_____

Date:_____

By: _____
Signature Title

By: _____
Signature Title

(two corporate signatures required)

Contractor's Business Phone:_____
Emergency phone where Contractor can be reached at any time:_____

CITY OF BREA, CALIFORNIA

By: _____
Mayor

By: _____
City Clerk

Date:_____

EXHIBIT A

SCOPE OF SERVICES

Operator responsibilities for the maintenance and operations of the 18-hole Birch Hills Golf Course. Operator shall include all services for public golfing. Such services shall include, but not limited to;

- Provide excellent customer service
- Maintenance of the course and driving range including any industry standard agronomic practice to keep it in a healthy condition
- Compliance with NPDES
- Compliance with State and County DPR regulations
- Maintenance of the parking lot
- Operation and maintenance of the clubhouse
- Operating a pro shop
- Scheduling tee times
- Renting golf carts and clubs
- Taking in green fees and golf cart rental fees
- Rental of driving range balls
- Regulating play
- Enforcing golf course rules
- Providing utilities
- Providing golf lessons
- Selling of food and beverage

EXHIBIT B

CALIFORNIA LABOR CODE COMPLIANCE

1. Contractor acknowledges that this contract is subject to the provisions of Division 2, Part 7, Chapter 1 (commencing with Section 1720) of the California Labor Code relating to public works and the awarding public agency ("City"), and agrees to be bound by all the provisions thereof as though set forth in full herein.

2. This is a public work and requires the payment of prevailing wages for the work or craft in which the worker is employed for any public work done under the contract by Contractor or by any subcontractor pursuant to Section 1771 of the Labor Code. Pursuant to the provisions of Section 1773 of the Labor Code of the State of California, the City has obtained the general prevailing rate of per diem wages and the general rate for holiday and overtime work in this locality for each craft, classification, or type of workman needed to execute this contract from the Director of the Department of Industrial Relations. These rates are on file with the City Clerk or may be obtained at http://www.dir.ca.gov/OPRL/DPreWageDetermination.htm.

   Copies may be obtained at cost at the City Clerk's office. Contractor shall post a copy of such wage rates at the job site and shall pay the adopted prevailing wage rates as a minimum. Contractor shall comply with the provisions of Sections 1775, 1776, 1777.5, 1777.6, and 1813 of the Labor Code. Pursuant to the provisions of 1775 of the Labor Code, Contractor shall forfeit to the City, as a penalty, not more than $200.00 for each calendar day, or portion thereof, for each laborer, worker, or mechanic employed, paid less than the stipulated prevailing rates for any work done under this contract, by him or by any subcontractor under him, in violation of the provisions of this Agreement.

3. In accordance with Labor Code Sections 1725.5 and 1771.1, no contractor or subcontractor shall be qualified to bid on, be listed in a bid proposal, subject to the requirements of Section 4104 of the Public Contract Code, or engage in the performance of any contract for public work, unless currently registered and qualified to perform public work pursuant to Section 1725.5 [with limited exceptions for bid purposes only under Labor Code Section 1771.1(a)].

4. Pursuant to Labor Code Section 1776, Contractor shall maintain and make available an accurate record showing the name of each worker and hours worked each day and each week by each worker employed by Contractor performing services covered by this Agreement. Contractor and its subcontractors shall furnish electronic certified payroll records to the Labor Commissioner in accordance with Labor Code Section 1771.4. The project is subject to compliance monitoring and enforcement by the Department of Industrial Relations. The Contractor is responsible for compliance with Section 1776 by itself and all of its subcontractors. This Project is subject to compliance monitoring and enforcement by the DIR. The Contractor shall post job site notices, as prescribed by regulation.

5. Contractor shall comply with and be bound by the provisions of Labor Code Sections 1777.5, 1777.6 and 1777.7 and California Code of Regulations Title 8, Section 200 *et seq*. concerning the employment of apprentices on public works projects. The Contractor shall be responsible for compliance with these Sections for all apprenticeable occupations. Before commencing Work on this Project, the Contractor shall provide the City with a copy of the information submitted to any applicable apprenticeship program. Within sixty (60) Days after concluding Work, Contractor and each of its Subcontractors shall submit to the City a verified statement of the journeyman and apprentice hours performed under this Contract.

6. Contractor agrees to comply with the provisions of California Labor Code Section 1813 concerning penalties for workers who work excess hours. The Contractor shall, as a penalty to the City, forfeit twenty-five dollars ($25) for each worker employed in the execution of the contract by the Contractor or by any subcontractor for each calendar day during which such worker is required or permitted to work more than 8 hours in any one calendar day and 40 hours in any one calendar week in violation of the provisions of Division 2, Part 7, Chapter 1, Article 3 of the California Labor Code.

7. California Labor Code Sections 1860 and 3700 provide that every contractor will be required to secure the payment of compensation to its employees. In accordance with the provisions of California Labor Code Section 1861, Contractor hereby certifies as follows:

> "I am aware of the provisions of Section 3700 of the Labor Code which require every employer to be insured against liability for workers' compensation or to undertake self-insurance in accordance with the provisions of that code, and I will comply with such provisions before commencing the performance of the work of this contract."

Date _ Signature _____

EXHIBIT C

Bond No. _____

PAYMENT BOND
(LABOR AND MATERIALS)

KNOW ALL PERSONS BY THESE PRESENTS that:

WHEREAS the City of _____ ("Public Agency"), State of California, has awarded to

_____

_____ ("Principal")

(Name and address of Contractor)

a contract (the "Contract") for the Work described as follows:

_____

(Project name)

WHEREAS, under the terms of the Contract, the Principal is required before entering upon the performance of the Work, to file a good and sufficient payment Bond with the Public Agency to secure the claims to which reference is made in Title 3 (commencing with Section 9000) of Part 6 of Division 4 of the Civil Code.

NOW, THEREFORE, we, the undersigned Principal, and _____

_____

_____

(Name and address of Surety)

("Surety") a duly admitted surety insurer under the laws of the State of California, as Surety, are held and firmly bound unto the Public Agency and all contractors, subcontractors, laborers, material suppliers, and other persons employed in the performance of the Contract and referred to in Title 3 (commencing with Section 9000) of Part 6 of Division 4 of the Civil Code in the penal sum of _____ Dollars ($_____), for materials furnished or labor thereon of any kind, or for amounts due under the Unemployment Insurance Act with respect to this Work or labor, that the Surety will pay the same in an amount not exceeding the amount hereinabove set forth, and also in case suit is brought upon this Bond, will pay, in addition to the face amount thereof, costs and reasonable expenses and fees, including reasonable attorneys' fees, incurred by Public Agency in successfully enforcing this obligation, to be awarded and fixed by the court, and to be taxed as costs and to be included in the judgment therein rendered.

It is hereby expressly stipulated and agreed that this Bond shall inure to the benefit of any and all persons, companies, and corporations entitled to file claims under Title 3 (commencing with Section 9000) of Part 6 of Division 4 of the Civil Code, so as to give a right of action to them or their assigns in any suit brought upon this Bond.

Upon expiration of the time within which the California Labor Commissioner may serve a civil wage and penalty assessment against the principal, any of its subcontractors, or both the principal and its subcontractors pursuant to Labor Code Section 1741, and upon expiration of the time within which a joint labor management committee may commence an action against the principal, any of its subcontractors, or both the principal and its subcontractors pursuant to Labor Code Section 1771.2, if the condition of this Bond be fully performed, then this obligation shall become null and void; otherwise, it shall be and remain in full force and effect.

The Surety hereby stipulates and agrees that no change, extension of time, alteration, or addition to the terms of the Contract or the Specifications accompanying the same shall in any manner affect its obligations on this Bond, and it does hereby waive notice of any such change, extension, alteration, or addition.

IN WITNESS WHEREOF, two (2) identical counterparts of this instrument, each of which shall for all purposes be deemed an original hereof, have been duly executed by Principal and Surety, on the date set forth below, the name of each corporate party being hereto affixed and these presents duly signed by its undersigned representative(s) pursuant to authority of its governing body.

Dated: _____

"Principal"	"Surety"
_____	_____
_____	_____
By: _____	By: _____
Its	Its
By: _____	By: _____
Its	Its
(Seal)	*(Seal)*

Note: *This Bond must be executed in duplicate and dated, all signatures must be notarized, and evidence of the authority of any person signing as attorney-in-fact must be attached.* *DATE OF BOND MUST NOT BE BEFORE DATE OF CONTRACT.* Surety companies executing Bonds must appear on the Treasury Department's most current list (Circular 570 as amended) and be authorized to transact business in the State where the project is located.

City of Brea

COUNCIL COMMUNICATION

TO: Honorable Mayor and City Council Members

FROM: Bill Gallardo, City Manager

DATE: 06/16/2020

SUBJECT: Extend Landscape Maintenance Contracts for Six Months at Various City Facilities, the Gateway Center and Maintenance Districts 1, 3, 5, 6 and 7

RECOMMENDATION

Authorize the City Manager to extend the current Landscape Maintenance Contracts for an additional six months for parks mowing, City facilities, medians and greenbelts, City reservoir sites, the Gateway Center and Maintenance Districts 1, 3, 5, 6 and 7

BACKGROUND/DISCUSSION

Current Landscape Maintenance and Mowing Contracts at various City facilities, the Gateway Center and for Maintenance Districts 1, 3, 5, 6 and 7 with So Cal Land Maintenance, Inc. and Tropical Plaza Nursery, Inc. are set to expire on June 30, 2020. A one year extension for the Maintenance Districts was approved by City Council on July 1, 2019. At this time, staff is requesting a six month extension to allow time to finalize a joint Landscape Maintenance Services Request for Proposals (RFP) with the City of La Habra. Staff anticipates being able to award new contracts from the RFP before the end of the current calendar year.

Current six month contract prices along with a three percent requested CPI increase are shown in the table below. The CPI for the 2019 twelve month period was 3.1% which is the maximum increase based on our current agreement.

Contract	Current Six Month Contract	3% CPI Increase	New Six Month Contract
Parks Mowing	$37,919	$1,138	$39,057
Landscape Maintenance at City Facilities, Medians, Greenbelts and Tracks	$110,135	$3,304	$113,439
Landscape Maintenance at City Reservoir Sites	$8,283	$248	$8,531
Landscape Maintenance at the Gateway Center	$1,229	$37.00	$1,266
Landscape Maintenance in LLMD 1	$7,142	$214	$7,356
Landscape Maintenance in LLMD 3	$12,117	$364	$12,481
Landscape Maintenance in LLMD 5	$14,549	$437	$14,986
Landscape Maintenance in LLMD 6	$5,341	$160	$5,501
Landscape Maintenance in LLMD 7	$6,411	$192	$6,603

The Contractors have successfully completed the requirements of the contract and staff recommends the six-month extension until the new RFP is completed.

COMMISSION/COMMITTEE RECOMMENDATION

The Finance Committee reviewed this item at their June 9, 2020 meeting. At the meeting, staff clarified that the title shown on the Finance Committee agenda did not include other landscape maintenance contracts that should also be extended. Staff mentioned that these additional contracts include Mowing at City Parks; Landscape Maintenance at City Facilities, Medians, Greenbelts and Tracks; Landscape Maintenance at City Reservoir Sites; Landscape Maintenance at the Gateway Center and Landscape Maintenance in Maintenance District 7.
Finance Committee recommended approval to City Council and added that these items shall also be included in the staff report to City Council .

FISCAL IMPACT/SUMMARY

Staff is requesting to extend the contracts an additional six months until a joint RFP can be finalized.

Funding is available in the following General Fund programs:
110-51-5141-4269
110-51-5143-4269

Funding is available in each of the District's budgets through individual assessments for the maintenance contracts and other operational costs. Funds 341, 343, 345, 346 and 347 will be used. Fund 880 wil be used for the Gateway Center.

RESPECTFULLY SUBMITTED:

William Gallardo, City Manager
Prepared by: Bill Bowlus, Public Works Superintendent
Concurrence: Tony Olmos, Director of Public Works

City of Brea

COUNCIL COMMUNICATION

TO: Honorable Mayor and City Council Members

FROM: Bill Gallardo, City Manager

DATE: 06/16/2020

SUBJECT: Outgoing Payment Log for May 2020 and City Disbursement Registers for June 5 and 12, 2020

RECOMMENDATION

Recieve and file.

RESPECTFULLY SUBMITTED:

Attachments

Outgoing Payment Log - May 2020
06-05-2020 City Disbursement Register
06-12-2020 City Disbursement Register

City of Brea
Outgoing Payment Log
May 2020

Effective Date	Vendor	Description	Amount
General Account Electronic payments			
5/4/2020	Elavon	Credit card processing fees	666.48
5/5/2020	Citizens Business Bank	Credit card processing fees	2,666.79
5/7/2020	CALPERS	Medical payment	394,247.63
5/8/2020	Brea Payroll	Brea staff payroll	799,655.06
5/8/2020	Brea Payroll	Employee deductions	108,676.43
5/8/2020	EDD	Payroll State taxes	50,094.87
5/8/2020	CA SDU	Child support payments	737.20
5/8/2020	IRS	Payroll Federal taxes	156,793.49
5/11/2020	CALPERS	Member retirement	210,855.52
5/11/2020	Brea Payroll	Brea staff payroll	949.48
5/11/2020	IRS	Payroll Federal taxes	4.04
5/22/2020	Citizens Business Bank	Monthly banking service fee	1,630.39
5/22/2020	Paymentus	Monthly service fee	6,170.00
5/22/2020	Brea Payroll	Brea staff payroll	906,381.69
5/22/2020	Brea Payroll	Employee deductions	93,495.33
5/22/2020	EDD	Payroll State taxes	57,919.59
5/22/2020	CA SDU	Child support payments	737.20
5/22/2020	IRS	Payroll Federal taxes	183,699.99
5/26/2020	CALPERS	Member retirement	224,060.05
5/28/2020	ILJAOC Payroll	ILJAOC staff salary & payroll taxes	13,125.34
5/28/2020	BANK OF NEW YORK MELLON	2014 Water Bond Debt Pay	775,457.00
			3,988,023.57
Imprest Accounts			
	Various	Workers Compensation Claims	54,535.65
	Various	General Liability Claims	97,894.50
		Subtotal	152,430.15
			$ 4,140,453.72

City Disbursement Register

Between Jun 1, 2020 12:00 AM and Jun 5, 2020 11:59 PM

Check #	Vendor Name	Check Date	Vendor #	Budget Unit	Description	Amount
184283	ARDURRA GROUP, INC.	06/05/2020	29147	110000000	PLAN CHECK THRU 2/29	$2,497.50
			ARDURRA GROUP, INC.		**Total Check Amount:**	**$2,497.50**
184284	AT&T	06/05/2020	22050	475141471	5597264507 5/11/2020	$1,322.59
		06/05/2020	22050	475141471	9076244501 5/11/2020	$1,811.26
			AT&T		**Total Check Amount:**	**$3,133.85**
184285	AT&T	06/05/2020	22390	475141471	7149110022 0214-0613	$915.01
			AT&T		**Total Check Amount:**	**$915.01**
184286	AT&T LONG DISTANCE	06/05/2020	1737	475141471	907752441 5/4/20	$49.86
			AT&T LONG DISTANCE		**Total Check Amount:**	**$49.86**
184287	AVENU INSIGHTS & ANALYTICS, LLC	06/05/2020	29396	110141424	PROP LINK 2020 QTR 2	$1,750.00
		06/05/2020	29396	110141424	STARS SVC 2019 QTR 4	$800.00
		06/05/2020	29396	110141424	SUTA SVCS 2019 QTR 4	$32,858.58
			AVENU INSIGHTS & ANALYTICS, LLC		**Total Check Amount:**	**$35,408.58**
184288	CALIFORNIA FIRE CHIEFS ASSOCIATION	06/05/2020	3414	110222211	20/21 CFCA MEMBERSHIP	$1,960.00
			CALIFORNIA FIRE CHIEFS ASSOCIATION		**Total Check Amount:**	**$1,960.00**
184289	CHARLES TAN & ASSOCIATES, INC.	06/05/2020	26706	110000000	PLAN REVIEW THRU 5/18	$1,800.00
			CHARLES TAN & ASSOCIATES, INC.		**Total Check Amount:**	**$1,800.00**
184290	CITY OF BREA - WATER DEPT	06/05/2020	2039	110515149	WATER 3/5-4/6	$1,672.66
		06/05/2020	2039	341515112	WATER 3/5-4/6	$582.40
		06/05/2020	2039	343515112	WATER 3/5-4/6	$659.12
		06/05/2020	2039	345515112	WATER 3/5-4/6	$655.43
		06/05/2020	2039	346515112	WATER 3/5-4/6	$2,191.30
		06/05/2020	2039	347515112	WATER 3/5-4/6	$430.96
		06/05/2020	2039	880515113	WATER 3/5-4/6	$20.03
			CITY OF BREA - WATER DEPT		**Total Check Amount:**	**$6,211.90**
184291	CIVILTEC ENGINEERING INC.	06/05/2020	2581	510707442	2020 WTR MSTRPLN 5/1	$19,214.01
		06/05/2020	2581	510707460	WTR MN REPL N. HILLS	$3,855.85
			CIVILTEC ENGINEERING INC.		**Total Check Amount:**	**$23,069.86**
184292	THE COUNSELING TEAM INTERNATIONAL	06/05/2020	13933	110222221	EMPL SUPP SVCS APR20	$1,760.00
			THE COUNSELING TEAM INTERNATIONAL		**Total Check Amount:**	**$1,760.00**
184293	DAILY TACTICAL GEAR LLC	06/05/2020	29450	110212132	BMW RADIO THUMB LEVER	$48.60
			DAILY TACTICAL GEAR LLC		**Total Check Amount:**	**$48.60**
184294	DELTA DENTAL INSURANCE COMPANY	06/05/2020	26074	110	05-R103125 DENTAL JUN	$2,117.63
			DELTA DENTAL INSURANCE COMPANY		**Total Check Amount:**	**$2,117.63**
184295	DELTA T HVAC, INC.	06/05/2020	28265	911515151	UV LIGHTS, HVAC	$1,110.00
			DELTA T HVAC, INC.		**Total Check Amount:**	**$1,110.00**
184296	DEPARTMENT OF TRANSPORTATION	06/05/2020	13722	110515121	SDNL/LGHTNG JAN-MAR20	$10,653.10

City Disbursement Register

Between Jun 1, 2020 12:00 AM and Jun 5, 2020 11:59 PM

Check #	Vendor Name	Check Date	Vendor #	Budget Unit	Description	Amount
			DEPARTMENT OF TRANSPORTATION		**Total Check Amount:**	**$10,653.10**
184297	SOUTHERN CALIFORNIA EDISON	06/05/2020	3343	110515121	ELECTRICITY APR-MAY20	$4,674.18
		06/05/2020	3343	110515143	ELECTRICITY APR-MAY20	$12.29
			SOUTHERN CALIFORNIA EDISON		**Total Check Amount:**	**$4,686.47**
184298	INTEGRITY CEILINGS, INC.	06/05/2020	23606	110515149	BCGC CEILING TILES	$3,119.50
			INTEGRITY CEILINGS, INC.		**Total Check Amount:**	**$3,119.50**
184299	LINSCOTT, LAW & GREENSPAN ENGINEERS	06/05/2020	29408	110000000	TFC ENG 'G SVCS APR20	$11,151.00
			LINSCOTT, LAW & GREENSPAN ENGINEERS		**Total Check Amount:**	**$11,151.00**
184300	MEDPOST URGENT CARE - BREA	06/05/2020	27547	110141481	HR MED SVCS APR 2020	$169.31
			MEDPOST URGENT CARE - BREA		**Total Check Amount:**	**$169.31**
184301	MOORE FLOORING, INC.	06/05/2020	29107	510707943	BCC FTNESS RUBBER FLR	$10,000.00
			MOORE FLOORING, INC.		**Total Check Amount:**	**$10,000.00**
184302	OCFCA	06/05/2020	1168	110222211	2020/21 MEMB	$210.00
		06/05/2020	1168	110222231	2020/21 MEMB	$120.00
			OCFCA		**Total Check Amount:**	**$330.00**
184303	OFFICE DEPOT, INC	06/05/2020	4743	110141441	CREDIT:#397323262001	($60.33)
		06/05/2020	4743	110141441	OFFICE SUPPLIES	$125.71
		06/05/2020	4743	110141481	OFFICE SUPPLIES	$211.42
		06/05/2020	4743	110212121	OFFICE SUPPLIES	$140.29
		06/05/2020	4743	110404521	OFFICE SUPPLIES	$304.51
		06/05/2020	4743	510707955	OFFICE SUPPLIES	$498.25
			OFFICE DEPOT, INC		**Total Check Amount:**	**$1,219.85**
184304	ORCHESTRA COLLECTIVE OF ORANGE CTY	06/05/2020	27575	110	PAYOUT DUE TO COVID19	$300.00
			ORCHESTRA COLLECTIVE OF ORANGE CTY		**Total Check Amount:**	**$300.00**
184305	PEOPLE SPACE	06/05/2020	28721	510707955	SPACE PLAN	$2,844.29
			PEOPLE SPACE		**Total Check Amount:**	**$2,844.29**
184306	SOUTH COAST AQMD	06/05/2020	10871	480515161	FAC6714 EMISSIONS FEE	$136.40
		06/05/2020	10871	480515161	FAC6714 RENEWAL FEE	$2,775.04
			SOUTH COAST AQMD		**Total Check Amount:**	**$2,911.44**
184307	SOUTH COAST AQMD	06/05/2020	10871	480515161	FC174303 HOTSPOTS FEE	$137.63
			SOUTH COAST AQMD		**Total Check Amount:**	**$137.63**
184308	SOUTH COAST AQMD	06/05/2020	10871	480515161	FAC177216 HOTSPOTSFEE	$137.63
			SOUTH COAST AQMD		**Total Check Amount:**	**$137.63**
184309	THE STANDARD INSURANCE COMPANY	06/05/2020	27270	110	643015 OPT INS JUN20	$2,013.70
			THE STANDARD INSURANCE COMPANY		**Total Check Amount:**	**$2,013.70**
184310	URBAN GRAFFITI ENTERPRISES INC.	06/05/2020	4352	110515121	GRAFFTI REMOVAL APR20	$2,000.00
			URBAN GRAFFITI ENTERPRISES INC.		**Total Check Amount:**	**$2,000.00**

City Disbursement Register

Between Jun 1, 2020 12:00 AM and Jun 5, 2020 11:59 PM

Check #	Vendor Name	Check Date	Vendor #	Budget Unit	Description	Amount
184311	WESTERN AUDIO VISUAL	06/05/2020	24433	181404250	BCC SURVEILLANCE CAMS	$21,645.87
			WESTERN AUDIO VISUAL		**Total Check Amount:**	**$21,645.87**
					Check Subtotal	**$153,402.58**
V41583	ABBA TERMITE & PEST CONTROL	06/05/2020	15614	110515125	BEE HIVE REMOVAL	$245.00
		06/05/2020	15614	110515141	BEE HIVE REMOVAL	$245.00
			ABBA TERMITE & PEST CONTROL		**Total Check Amount:**	**$490.00**
V41584	AFLAC-ACCOUNT #EZA73	06/05/2020	22923	110	ACC/CANCER INS MAY20	$4,464.72
			AFLAC-ACCOUNT #EZA73		**Total Check Amount:**	**$4,464.72**
V41585	ALBERT GROVER & ASSOCIATES	06/05/2020	23588	510707709	BIRCH ST TSSP APR20	$715.00
			ALBERT GROVER & ASSOCIATES		**Total Check Amount:**	**$715.00**
V41586	ARC DOCUMENT SOLUTIONS	06/05/2020	23645	510707936	PLAN COPIES	$89.90
			ARC DOCUMENT SOLUTIONS		**Total Check Amount:**	**$89.90**
V41587	BREA DISPOSAL, INC	06/05/2020	3330	440515122	APR 2020 RES TONNAGE	$74,479.87
			BREA DISPOSAL, INC		**Total Check Amount:**	**$74,479.87**
V41588	BREA/ORANGE COUNTY PLUMBING	06/05/2020	3781	510707944	GREASE INTERCEPTOR	$3,450.00
			BREA/ORANGE COUNTY PLUMBING		**Total Check Amount:**	**$3,450.00**
V41589	CALIFORNIA DOMESTIC WATER CO	06/05/2020	3388	420515131	WTR CONSUMPTION MAY20	$220,318.40
			CALIFORNIA DOMESTIC WATER CO		**Total Check Amount:**	**$220,318.40**
V41590	CANON FINANCIAL SERVICES, INC.	06/05/2020	20648	110141441	FIRESTN CPR LSE JUN20	$101.29
		06/05/2020	20648	110141441	FIRESTN CPR USG APR20	$55.82
			CANON FINANCIAL SERVICES, INC.		**Total Check Amount:**	**$157.11**
V41591	CENTRALSQUARE TECHNOLOGIES, LLC	06/05/2020	29643	475141471	ASP BACKUP SVCS JUN20	$2,003.66
			CENTRALSQUARE TECHNOLOGIES, LLC		**Total Check Amount:**	**$2,003.66**
V41592	COLONIAL LIFE PROCESSING CENTER	06/05/2020	26071	110	4504064 CRIT ILL MAY	$302.94
		06/05/2020	26071	110	4504064 STD DISAB MAY	$1,680.76
			COLONIAL LIFE PROCESSING CENTER		**Total Check Amount:**	**$1,983.70**
V41593	COMLOCK SECURITY-GROUP	06/05/2020	13625	110515141	KEYS/BUTTON PANEL	$102.14
		06/05/2020	13625	360515145	KEYS/BUTTON PANEL	$43.19
			COMLOCK SECURITY-GROUP		**Total Check Amount:**	**$145.33**
V41594	CORE & MAIN LP	06/05/2020	27049	420515131	WATER METER ENCODERS	$9,193.05
		06/05/2020	27049	420515131	WATER METER+ENCODER	$3,387.88
		06/05/2020	27049	420515131	WATER METERS+ENCODERS	$3,039.26
			CORE & MAIN LP		**Total Check Amount:**	**$15,620.19**
V41595	CORELOGIC	06/05/2020	25542	280323215	REAL EST LISTNG APR20	$185.00
			CORELOGIC		**Total Check Amount:**	**$185.00**
V41596	DELTA DENTAL PLAN OF CALIFORNIA	06/05/2020	3411	110	05-04253 DENTAL JUN20	$17,372.51

City Disbursement Register

Between Jun 1, 2020 12:00 AM and Jun 5, 2020 11:59 PM

Check #	Vendor Name	Check Date	Vendor #	Budget Unit	Description	Amount
			DELTA DENTAL PLAN OF CALIFORNIA		**Total Check Amount:**	**$17,372.51**
V41597	DENNIS GRUBB & ASSOCIATES, LLC.	06/05/2020	25568	110000000	PLAN CHECK SVCS APR20	$1,045.00
			DENNIS GRUBB & ASSOCIATES, LLC.		**Total Check Amount:**	**$1,045.00**
V41598	EQUIPMENT DIRECT INC	06/05/2020	4522	110515121	SAFETY NITRILE GLOVES	$149.56
		06/05/2020	4522	110515141	GLOVES/EAR PLUGS	$79.89
		06/05/2020	4522	110515141	SAFETY GEAR	$101.24
		06/05/2020	4522	430515123	DISPOSABLE GLOVES	$86.63
			EQUIPMENT DIRECT INC		**Total Check Amount:**	**$417.32**
V41599	FABRIC WALLCRAFT OF CALIFORNIA, INC	06/05/2020	29144	181404250	NEW BCC FABRIC WALL	$19,655.00
			FABRIC WALLCRAFT OF CALIFORNIA, INC		**Total Check Amount:**	**$19,655.00**
V41600	FUSCOE ENGINEERING, INC.	06/05/2020	18052	110000000	201 BERRY WQMP APR20	$330.00
		06/05/2020	18052	110000000	AVALON WQMP APR2020	$133.00
		06/05/2020	18052	110000000	BR CARWASH WQMP APR20	$396.00
		06/05/2020	18052	410515132	NPDES SVCS APR 2020	$1,225.00
			FUSCOE ENGINEERING, INC.		**Total Check Amount:**	**$2,084.00**
V41601	GRAINGER	06/05/2020	13634	420515131	PLUMBING SUPPLIES	$343.52
			GRAINGER		**Total Check Amount:**	**$343.52**
V41602	GUARANTEED JANITORIAL SERVICES, INC	06/05/2020	28695	110515125	APR20 JAN SVCS:DT	$2,475.00
		06/05/2020	28695	490515151	APR20 DAY PORTERS	$4,333.33
		06/05/2020	28695	490515151	APR20 DAY PORTERS CCC	$4,333.34
		06/05/2020	28695	490515151	APR20 JAN SVCS:BCC	$3,975.00
		06/05/2020	28695	490515151	APR20 JAN SVCS:CCC	$11,158.33
		06/05/2020	28695	490515151	APR20 JAN SVCS:PLUNGE	$153.75
		06/05/2020	28695	490515151	APR20 JAN SVCS:SR CTR	$2,355.00
		06/05/2020	28695	490515151	APR20 JAN SVCS:YARD	$1,115.00
		06/05/2020	28695	490515151	MIN WAGE INC:JAN-JUN	$2,312.00
			GUARANTEED JANITORIAL SERVICES, INC		**Total Check Amount:**	**$32,210.75**
V41603	HITECH SOFTWARE INC	06/05/2020	19937	110515125	CARCOUNT SYST MNT MAY	$1,345.00
			HITECH SOFTWARE INC		**Total Check Amount:**	**$1,345.00**
V41604	HUNTINGTON COURT REPORTS&TRANSCRIP.	06/05/2020	18131	110212122	TRANSLTN SVCS 5/3/20	$193.60
		06/05/2020	18131	110212122	TRANSLTN SVSC 2/20/20	$0.10
			HUNTINGTON COURT REPORTS&TRANSCRIP.		**Total Check Amount:**	**$193.70**
V41605	INFOSEND, INC.	06/05/2020	19016	110	INSERT:BRC COUNSELING	$53.78
		06/05/2020	19016	110404521	INSERT:SR CTR PROGRAM	$53.78
			INFOSEND, INC.		**Total Check Amount:**	**$107.56**
V41606	KELLY PAPER	06/05/2020	7039	110141441	PAPER	$74.51
			KELLY PAPER		**Total Check Amount:**	**$74.51**

City Disbursement Register

Between Jun 1, 2020 12:00 AM and Jun 5, 2020 11:59 PM

Check #	Vendor Name	Check Date	Vendor #	Budget Unit	Description	Amount
V41607	KREUZER CONSULTING GROUP	06/05/2020	22072	510707278	IMP/BERRY INT APR20	$9,923.72
		KREUZER CONSULTING GROUP			**Total Check Amount:**	**$9,923.72**
V41608	L.N. CURTIS & SONS	06/05/2020	1053	172222221	EXTRICATION EQUIPMENT	$38,529.84
		L.N. CURTIS & SONS			**Total Check Amount:**	**$38,529.84**
V41609	ADAM LOESER	06/05/2020	28205	110222211	UNIFORM REIMB 50%	$519.35
		ADAM LOESER			**Total Check Amount:**	**$519.35**
V41610	MUNICIPAL WATER DISTRICT	06/05/2020	3784	420515131	WATER DELIVERY APR20	$16,546.69
		MUNICIPAL WATER DISTRICT			**Total Check Amount:**	**$16,546.69**
V41611	NICHOLS CONSULTING	06/05/2020	24737	110212111	2020 MAND COST CLMS#2	$900.00
		NICHOLS CONSULTING			**Total Check Amount:**	**$900.00**
V41612	OZUNA ELECTRIC CO.INC.	06/05/2020	18504	110515121	ST LGHT WIRING REPAIR	$1,299.74
		OZUNA ELECTRIC CO.INC.			**Total Check Amount:**	**$1,299.74**
V41613	PENHALL COMPANY	06/05/2020	18399	510707251	SAWCUTTING 57/LAMBERT	$1,436.85
		PENHALL COMPANY			**Total Check Amount:**	**$1,436.85**
V41614	PLACEWORKS, INC.	06/05/2020	26720	110000000	BREA 265 EIR APR20	$4,246.70
		PLACEWORKS, INC.			**Total Check Amount:**	**$4,246.70**
V41615	PLUMBERS DEPOT INC.	06/05/2020	14542	430515123	CAM HEAD PANNING RPR	$1,270.51
		06/05/2020	14542	430515123	CAMERA HEAD REPAIR	$1,224.63
		06/05/2020	14542	430515123	MANHOLE LID PULLERS	$196.03
		PLUMBERS DEPOT INC.			**Total Check Amount:**	**$2,691.17**
V41616	PRINT & FINISHING SOLUTIONS	06/05/2020	21135	110141441	BINDING SUPPLIES	$37.22
		PRINT & FINISHING SOLUTIONS			**Total Check Amount:**	**$37.22**
V41617	RICHARDS, WATSON & GERSHON	06/05/2020	8978	110111112	0183 R. CLARK MAR20	$418.00
		06/05/2020	8978	110111112	0184 BREA VAPE MAR20	$2,540.48
		06/05/2020	8978	110111112	0185 PEREZ MAR 2020	$104.72
		06/05/2020	8978	410515132	0162 SA MS4 PERMT MAR	$646.00
		06/05/2020	8978	911111112	0187 COVID19 MAR 2020	$7,068.00
		RICHARDS, WATSON & GERSHON			**Total Check Amount:**	**$10,777.20**
V41618	SANDLER BROTHERS	06/05/2020	18004	110515141	RAGS	$288.34
		SANDLER BROTHERS			**Total Check Amount:**	**$288.34**
V41619	SITEONE LANDSCAPE SUPPLY, LLC	06/05/2020	25942	110515143	IRRIGATION PARTS	$411.84
		06/05/2020	25942	110515144	IRRIGATION PARTS	$219.15
		06/05/2020	25942	110515144	IRRIGATION TOOL	$34.51
		06/05/2020	25942	110515148	IRRIGATION PARTS	$55.34
		06/05/2020	25942	360515145	IRRIGATION PARTS	$219.15
		SITEONE LANDSCAPE SUPPLY, LLC			**Total Check Amount:**	**$939.99**
V41620	SPECTRUM GAS PRODUCTS, INC.	06/05/2020	16060	174222222	OXYGEN	$68.00
		SPECTRUM GAS PRODUCTS, INC.			**Total Check Amount:**	**$68.00**

City Disbursement Register

Between Jun 1, 2020 12:00 AM and Jun 5, 2020 11:59 PM

Check #	Vendor Name	Check Date	Vendor #	Budget Unit	Description	Amount
V41621	TARGET SPECIALITY PRODUCTS	06/05/2020	19444	110515141	WEED CHEMICALS	$235.41
		06/05/2020	19444	110515144	WEED CHEMICALS	$235.41
		06/05/2020	19444	420515131	WEED CHEMICALS	$979.33
		TARGET SPECIALITY PRODUCTS			**Total Check Amount:**	**$1,450.15**
V41622	TROPICAL PLAZA NURSERY, INC	06/05/2020	2062	341515112	IRRIGATION REPAIRS	$937.38
		06/05/2020	2062	343515112	IRRIGATION REPAIRS	$155.60
		06/05/2020	2062	345515112	MD#5 HANDRAIL REPAIR	$980.00
		06/05/2020	2062	345515112	REMOVE HEDGE	$100.00
		06/05/2020	2062	346515112	IRRIGATION REPAIRS	$737.13
		TROPICAL PLAZA NURSERY, INC			**Total Check Amount:**	**$2,910.11**
V41623	VALVERDE CONSTRUCTION, INC.	06/05/2020	14201	510707617	SEWER MANHOLE REPAIR	$3,451.00
		VALVERDE CONSTRUCTION, INC.			**Total Check Amount:**	**$3,451.00**
V41624	WALTERS WHOLESALE ELECTRIC	06/05/2020	1667	110515125	GROUND LIGHTS FOR DT	$323.25
		06/05/2020	1667	490515151	HVAC ELECTRIC PART	$239.50
		WALTERS WHOLESALE ELECTRIC			**Total Check Amount:**	**$562.75**
V41625	WEST COAST ARBORISTS, INC.	06/05/2020	1556	110515142	TREE PLANTING 4/1-15	$2,736.60
		06/05/2020	1556	110515142	TREE REMOVAL4/16-4/30	$1,898.88
		06/05/2020	1556	510707627	SWR PROJ TREEPLANTING	$1,005.82
		WEST COAST ARBORISTS, INC.			**Total Check Amount:**	**$5,641.30**
V41626	WESTERN GOLF PROPERTIES, LLC	06/05/2020	29071	110000000	BREA CRK S/TAX MAY20	$1,125.37
		06/05/2020	29071	110515149	BREA CREEK CGS MAY20	$4,938.75
		06/05/2020	29071	110515149	BREA CREEK MGMT MAY20	$25,000.00
		WESTERN GOLF PROPERTIES, LLC			**Total Check Amount:**	**$31,064.12**
					Voucher Subtotal	**$532,235.99**
W20007	THE BANK OF NEW YORK MELLON	06/05/2020	16062	420	2019 WATER BOND PAYMENT	$1,357,350.00
		THE BANK OF NEW YORK MELLON			**Total Check Amount:**	**$1,357,350.00**
					Wire Subtotal	**$1,357,350.00**
					TOTAL	**$2,042,988.57**

City Disbursement Register

Between Jun 8, 2020 12:00 AM and Jun 12, 2020 11:59 PM

Check #	Vendor Name	Check Date	Vendor #	Budget Unit	Description	Amount
184312	MARY GRACE ALDON	06/12/2020	29912	110	REFUND DUE TO COVID19	$641.18
			MARY GRACE ALDON		**Total Check Amount:**	**$641.18**
184313	DENISE BERGMANN	06/12/2020	29905	110	REFUND DUE TO COVID19	$51.80
			DENISE BERGMANN		**Total Check Amount:**	**$51.80**
184314	MICHAEL BESACK	06/12/2020	29696	420000000	CLOSED WATER ACCOUNT	$59.29
			MICHAEL BESACK		**Total Check Amount:**	**$59.29**
184315	ROBERT MEADE BRYANT	06/12/2020	29500	110404215	TRAVEL:KEYNOTESPEAKER	$342.90
			ROBERT MEADE BRYANT		**Total Check Amount:**	**$342.90**
184316	BUSINESS CARD	06/12/2020	18749	110141481	BSCARD HR 052320	$174.28
		06/12/2020	18749	110212111	BSCARD PD 052320	$748.51
		06/12/2020	18749	110222223	BSCARD FIRE 052320	$57.95
		06/12/2020	18749	110404154	HAND SANITIZERS	$800.00
		06/12/2020	18749	110404211	HAND SANITIZERS	$964.16
		06/12/2020	18749	110404217	BSCARD CS 052320	$551.76
		06/12/2020	18749	110404428	BSCARD CS 052320	($1,103.52)
		06/12/2020	18749	110404429	BSCARD CS 052320	$551.76
		06/12/2020	18749	420515131	BSCARD WATER 052320	$798.31
			BUSINESS CARD		**Total Check Amount:**	**$3,543.21**
184317	C.D. LYON INC.	06/12/2020	27499	420000000	CLOSED WATER ACCOUNT	$2,396.16
			C.D. LYON INC.		**Total Check Amount:**	**$2,396.16**
184318	CALIFORNIA TRUCK EQUIPMENT CO	06/12/2020	23459	480515161	DRAWER RAILS/TRACKS	$330.00
			CALIFORNIA TRUCK EQUIPMENT CO		**Total Check Amount:**	**$330.00**
184319	CHAMPION HARDWOOD FLOORS	06/12/2020	19446	110404215	SAND/FINISH FLOOR-BCC	$9,025.00
			CHAMPION HARDWOOD FLOORS		**Total Check Amount:**	**$9,025.00**
184320	ALLISON CHAVARRIA	06/12/2020	29903	110	REFUND DUE TO COVID19	$325.90
			ALLISON CHAVARRIA		**Total Check Amount:**	**$325.90**
184321	CHIU FENG CHEN	06/12/2020	29896	420000000	CLOSED WATER ACCOUNT	$14.60
			CHIU FENG CHEN		**Total Check Amount:**	**$14.60**
184322	SYDNEY CHEN	06/12/2020	29906	110	REFUND DUE TO COVID19	$460.90
			SYDNEY CHEN		**Total Check Amount:**	**$460.90**
184323	CINTAS	06/12/2020	24347	110404211	BCC FIRST AID RESTOCK	$129.56
			CINTAS		**Total Check Amount:**	**$129.56**
184324	CITY OF BREA - WATER DEPT	06/12/2020	2039	110515149	WATER 4/7-5/6	$3,736.34
		06/12/2020	2039	341515112	WATER 4/7-5/6	$1,481.94
		06/12/2020	2039	343515112	WATER 4/7-5/6	$1,028.32
		06/12/2020	2039	345515112	WATER 4/7-5/6	$957.03
		06/12/2020	2039	346515112	WATER 4/7-5/6	$2,409.90
		06/12/2020	2039	347515112	WATER 4/7-5/6	$451.76

City Disbursement Register

Between Jun 8, 2020 12:00 AM and Jun 12, 2020 11:59 PM

Check #	Vendor Name	Check Date	Vendor #	Budget Unit	Description	Amount
184324	CITY OF BREA - WATER DEPT	06/12/2020	2039	880515113	WATER 4/7-5/6	$30.43
			CITY OF BREA - WATER DEPT		**Total Check Amount:**	**$10,095.72**
184325	CITY OF ORANGE	06/12/2020	15160	110515171	COOP SB-743 0201-0228	$1,656.11
		06/12/2020	15160	110515171	COOP SB-743 0229-0327	$1,186.37
			CITY OF ORANGE		**Total Check Amount:**	**$2,842.48**
184326	CIVILTEC ENGINEERING INC.	06/12/2020	2581	510707460	WTR MN REPL N.HILLS E	$9,514.20
			CIVILTEC ENGINEERING INC.		**Total Check Amount:**	**$9,514.20**
184327	THERESE CORIATY	06/12/2020	29698	420000000	CLOSED WATER ACCOUNT	$69.37
			THERESE CORIATY		**Total Check Amount:**	**$69.37**
184328	COUNTY OF ORANGE	06/12/2020	4799	110212131	ANIMAL CARE JAN-MAR20	$40,754.91
			COUNTY OF ORANGE		**Total Check Amount:**	**$40,754.91**
184329	COUNTY OF ORANGE	06/12/2020	4799	110212122	FINGERPRINT ID MAY20	$2,120.00
			COUNTY OF ORANGE		**Total Check Amount:**	**$2,120.00**
184330	CPSI - PROPERTY SPECIALISTS, INC.	06/12/2020	26951	510707251	57/LAMBERT INT APR20	$3,082.50
			CPSI - PROPERTY SPECIALISTS, INC.		**Total Check Amount:**	**$3,082.50**
184331	JAMES & LINDA DE MASI	06/12/2020	29702	420000000	CLOSED WATER ACCOUNT	$86.45
			JAMES & LINDA DE MASI		**Total Check Amount:**	**$86.45**
184332	ANGELA MARIE DEANE	06/12/2020	29669	110404541	ARTGALLERY CONS SALES	$33.60
			ANGELA MARIE DEANE		**Total Check Amount:**	**$33.60**
184333	DEPARTMENT OF TRANSPORTATION	06/12/2020	13722	510707251	HWY CONST/MNT APR20	$99,774.26
			DEPARTMENT OF TRANSPORTATION		**Total Check Amount:**	**$99,774.26**
184334	KAREN LOU L DICKEY	06/12/2020	29898	110	REFUND DUE TO COVID19	$52.00
			KAREN LOU L DICKEY		**Total Check Amount:**	**$52.00**
184335	DMV RENEWAL	06/12/2020	3545	480515161	2020 RENEWAL:7MPB420	$270.00
			DMV RENEWAL		**Total Check Amount:**	**$270.00**
184336	DMV RENEWAL	06/12/2020	3545	480515161	2020 RENEWAL:7MPB421	$270.00
			DMV RENEWAL		**Total Check Amount:**	**$270.00**
184337	DMV RENEWAL	06/12/2020	3545	480515161	2020 RENEWAL:8ETY578	$526.00
			DMV RENEWAL		**Total Check Amount:**	**$526.00**
184338	MARIA DO	06/12/2020	29911	110	REFUND DUE TO COVID19	$310.90
			MARIA DO		**Total Check Amount:**	**$310.90**
184339	MAGGIE DOWNS	06/12/2020	29860	110	REFUND DUE TO COVID19	$18.00
			MAGGIE DOWNS		**Total Check Amount:**	**$18.00**
184340	TIMOTHY DUPRE	06/12/2020	29706	420000000	CLOSED WATER ACCOUNT	$27.84
			TIMOTHY DUPRE		**Total Check Amount:**	**$27.84**
184341	SOUTHERN CALIFORNIA EDISON	06/12/2020	3343	110515121	ELECTRICITY MAY-JUN20	$11,966.05
		06/12/2020	3343	110515125	ELECTRICITY MAY-JUN20	$5,540.91
		06/12/2020	3343	110515141	ELECTRICITY MAY-JUN20	$1,027.25

City Disbursement Register

Between Jun 8, 2020 12:00 AM and Jun 12, 2020 11:59 PM

Check #	Vendor Name	Check Date	Vendor #	Budget Unit	Description	Amount
184341	SOUTHERN CALIFORNIA EDISON	06/12/2020	3343	110515143	ELECTRICITY MAY-JUN20	$633.53
		06/12/2020	3343	110515144	ELECTRICITY MAY-JUN20	$1,171.14
		06/12/2020	3343	341515112	ELECTRICITY MAY-JUN20	$193.63
		06/12/2020	3343	343515112	ELECTRICITY MAY-JUN20	$86.75
		06/12/2020	3343	345515112	ELECTRICITY MAY-JUN20	$36.34
		06/12/2020	3343	346515112	ELECTRICITY MAY-JUN20	$123.01
		06/12/2020	3343	360515145	ELECTRICITY MAY-JUN20	$511.25
		06/12/2020	3343	420515131	ELECTRICITY MAY-JUN20	$33,017.13
		06/12/2020	3343	430515123	ELECTRICITY MAY-JUN20	$583.97
		06/12/2020	3343	490515151	ELECTRICITY MAY-JUN20	$1,232.32
		06/12/2020	3343	880515113	ELECTRICITY MAY-JUN20	$23.43
		SOUTHERN CALIFORNIA EDISON			**Total Check Amount:**	**$56,146.71**
184342	FACILITY PROCESS SOLUTIONS	06/12/2020	28887	430515123	LF SWR LIFT MNT MAY20	$2,091.00
		FACILITY PROCESS SOLUTIONS			**Total Check Amount:**	**$2,091.00**
184343	FRONTIER COMMUNICATIONS	06/12/2020	26183	420515131	5621821220 0528-0627	$188.99
		FRONTIER COMMUNICATIONS			**Total Check Amount:**	**$188.99**
184344	GIOVANNA GIGLIO	06/12/2020	29707	420000000	CLOSED WATER ACCOUNT	$94.14
		GIOVANNA GIGLIO			**Total Check Amount:**	**$94.14**
184345	BOBBI GOODMAN	06/12/2020	29694	420000000	CLOSED WATER ACCOUNT	$92.90
		BOBBI GOODMAN			**Total Check Amount:**	**$92.90**
184346	DENNIS OR JILL GRAY	06/12/2020	29899	110	REFUND DUE TO COVID19	$140.00
		DENNIS OR JILL GRAY			**Total Check Amount:**	**$140.00**
184347	HADRONEX INC.	06/12/2020	29478	430515123	RELOC SMARTCOVER UNIT	$838.75
		HADRONEX INC.			**Total Check Amount:**	**$838.75**
184348	GABRIELLE HASH	06/12/2020	29699	420000000	CLOSED WATER ACCOUNT	$41.93
		GABRIELLE HASH			**Total Check Amount:**	**$41.93**
184349	TIM HOGAN	06/12/2020	21553	420515131	2020 CCR REPORTS	$6,879.17
		TIM HOGAN			**Total Check Amount:**	**$6,879.17**
184350	HOIST SERVICE INC	06/12/2020	8518	480515161	INSTALL VEHICLE LIFT	$1,500.00
		HOIST SERVICE INC			**Total Check Amount:**	**$1,500.00**
184351	IN TIME SERVICES INC.	06/12/2020	20876	950000000	ILJAOC ISE TEXT APR20	$679.44
		06/12/2020	20876	950000000	ILJAOC ISE TEXT MAR20	$2,056.16
		06/12/2020	20876	950000000	ILJAOC ISE TEXT MAY20	$1,090.64
		IN TIME SERVICES INC.			**Total Check Amount:**	**$3,826.24**
184352	KANEISHA JONES	06/12/2020	29910	110	REFUND DUE TO COVID19	$500.00
		KANEISHA JONES			**Total Check Amount:**	**$500.00**
184353	SALLY JONES-KYLE	06/12/2020	29902	110	REFUND DUE TO COVID19	$25.90
		SALLY JONES-KYLE			**Total Check Amount:**	**$25.90**

City Disbursement Register

Between Jun 8, 2020 12:00 AM and Jun 12, 2020 11:59 PM

Check #	Vendor Name	Check Date	Vendor #	Budget Unit	Description	Amount
184354	KRIZTY KIGER	06/12/2020	29703	420000000	CLOSED WATER ACCOUNT	$126.86
			KRIZTY KIGER		**Total Check Amount:**	**$126.86**
184355	YOUNG HAE KIM	06/12/2020	29901	110	REFUND DUE TO COVID19	$624.90
			YOUNG HAE KIM		**Total Check Amount:**	**$624.90**
184356	LAKEMAN CHASSIS	06/12/2020	12885	480515161	1329 TOOLBOX DRWR RPR	$297.50
			LAKEMAN CHASSIS		**Total Check Amount:**	**$297.50**
184357	PILAN LIM	06/12/2020	29907	110	REFUND DUE TO COVID19	$671.18
			PILAN LIM		**Total Check Amount:**	**$671.18**
184358	MARINER STREET HOLDINGS LLC	06/12/2020	29895	420000000	CLOSED WATER ACCOUNT	$23.66
			MARINER STREET HOLDINGS LLC		**Total Check Amount:**	**$23.66**
184359	MCPEEK'S DODGE OF ANAHEIM	06/12/2020	22049	480515161	RIGHT SIDE MIRROR	$227.89
			MCPEEK'S DODGE OF ANAHEIM		**Total Check Amount:**	**$227.89**
184360	MONTESSORI ACADEMY OF CHINO	06/12/2020	29893	110	REFUND DUE TO COVID19	$500.00
			MONTESSORI ACADEMY OF CHINO		**Total Check Amount:**	**$500.00**
184361	KATHLEEN NGUYEN	06/12/2020	29900	110	REFUND DUE TO COVID19	$310.90
			KATHLEEN NGUYEN		**Total Check Amount:**	**$310.90**
184362	WILLIAM VAN NOSTRAN	06/12/2020	29697	420000000	CLOSED WATER ACCOUNT	$22.89
			WILLIAM VAN NOSTRAN		**Total Check Amount:**	**$22.89**
184363	ORANGE COUNTY WINWATER WORKS	06/12/2020	28030	420515131	PLUMBING SUPPLIES	$2,922.53
			ORANGE COUNTY WINWATER WORKS		**Total Check Amount:**	**$2,922.53**
184364	OFFICE DEPOT, INC	06/12/2020	4743	110111111	OFFICE SUPPLIES	$90.75
		06/12/2020	4743	110141441	OFFICE SUPPLIES	$44.36
			OFFICE DEPOT, INC		**Total Check Amount:**	**$135.11**
184365	HEATHER ONEEL	06/12/2020	29701	420000000	CLOSED WATER ACCOUNT	$61.24
			HEATHER ONEEL		**Total Check Amount:**	**$61.24**
184366	YANLIN OWU	06/12/2020	29700	420000000	CLOSED WATER ACCOUNT	$87.68
			YANLIN OWU		**Total Check Amount:**	**$87.68**
184367	EMERALD PABATANG	06/12/2020	29908	110	REFUND DUE TO COVID19	$460.90
			EMERALD PABATANG		**Total Check Amount:**	**$460.90**
184368	PERFORMANCE TRUCK REPAIR, INC.	06/12/2020	29371	480515161	FIREBRSH TRK ENGI RPR	$4,989.09
		06/12/2020	29371	480515161	SWEEPR FUEL EVAPRATOR	$4,278.15
			PERFORMANCE TRUCK REPAIR, INC.		**Total Check Amount:**	**$9,267.24**
184369	CHARLES PHOENIX	06/12/2020	15368	110	CANCELLEDSHOW COVID19	$1,692.00
			CHARLES PHOENIX		**Total Check Amount:**	**$1,692.00**
184370	AINA POWERS	06/12/2020	29462	110	REFUND DUE TO COVID19	$248.28
			AINA POWERS		**Total Check Amount:**	**$248.28**
184371	PREMIUM RV INC.	06/12/2020	11981	480515161	TRAILER SWING JACK	$136.38
			PREMIUM RV INC.		**Total Check Amount:**	**$136.38**

City Disbursement Register

Between Jun 8, 2020 12:00 AM and Jun 12, 2020 11:59 PM

Check #	Vendor Name	Check Date	Vendor #	Budget Unit	Description	Amount
184372	PRFORMANCE CONTRACTORS, INC.	06/12/2020	29368	110515149	EMERG REPAIR @ BCGC	$15,500.00
		PRFORMANCE CONTRACTORS, INC.			**Total Check Amount:**	**$15,500.00**
184373	PRO-TECH CONSTRUCTION	06/12/2020	29705	420000000	CLOSED WATER ACCOUNT	$77.04
		PRO-TECH CONSTRUCTION			**Total Check Amount:**	**$77.04**
184374	PUENTE HILLS FORD	06/12/2020	25742	480515161	1301 ENGINE REPAIR	$1,026.66
		06/12/2020	25742	480515161	BELT TENSIONER	$104.71
		06/12/2020	25742	480515161	DOOR MOULDING	$49.71
		06/12/2020	25742	480515161	HORN ASSEMBLY	$42.10
		06/12/2020	25742	480515161	TRUNK COVER	$34.37
		PUENTE HILLS FORD			**Total Check Amount:**	**$1,257.55**
184375	ROBERTSON'S	06/12/2020	3464	510707251	SLURRY	$760.98
		ROBERTSON'S			**Total Check Amount:**	**$760.98**
184376	RUBBERIZED CRACKFILLER SEALANT, INC	06/12/2020	28516	510707312	ROADWAY CRACK SEALING	$40,427.00
		RUBBERIZED CRACKFILLER SEALANT, INC			**Total Check Amount:**	**$40,427.00**
184377	SHAW INDUSTRIES, INC	06/12/2020	22730	110515149	BCGC CLUBHOUSE CARPET	$4,854.60
		SHAW INDUSTRIES, INC			**Total Check Amount:**	**$4,854.60**
184378	GRETCHEN SICO	06/12/2020	29904	110	REFUND DUE TO COVID19	$310.90
		GRETCHEN SICO			**Total Check Amount:**	**$310.90**
184379	GEOFF SLAJER	06/12/2020	29704	420000000	CLOSED WATER ACCOUNT	$29.87
		GEOFF SLAJER			**Total Check Amount:**	**$29.87**
184380	SPARKLETTS	06/12/2020	3001	490515151	CCC FOUNTN WTR JUN20	$4.00
		SPARKLETTS			**Total Check Amount:**	**$4.00**
184381	THE STANDARD INSURANCE COMPANY	06/12/2020	15689	110	643015 LIFE INC JUN20	$3,809.50
		THE STANDARD INSURANCE COMPANY			**Total Check Amount:**	**$3,809.50**
184382	MARIKA PAZ SUMMERS	06/12/2020	29501	110404541	ARTGALLERY CONS SALES	$21.00
		MARIKA PAZ SUMMERS			**Total Check Amount:**	**$21.00**
184383	SUNG PARK	06/12/2020	29894	420000000	CLOSED WATER ACCOUNT	$20.05
		SUNG PARK			**Total Check Amount:**	**$20.05**
184384	EMILY TAKEI	06/12/2020	29909	110	REFUND DUE TO COVID19	$1,000.00
		EMILY TAKEI			**Total Check Amount:**	**$1,000.00**
184385	IJOU TSAI	06/12/2020	29695	420000000	CLOSED WATER ACCOUNT	$33.98
		IJOU TSAI			**Total Check Amount:**	**$33.98**
184386	UNITED RENTALS NORTHWEST, INC.	06/12/2020	7051	110515149	LIFT RENTAL FOR BCGF	$4,527.55
		UNITED RENTALS NORTHWEST, INC.			**Total Check Amount:**	**$4,527.55**
184387	WESTRUX INTERNATIONAL	06/12/2020	25302	480515161	ENGINEFAN/PULLEY/BOLT	$1,129.56
		WESTRUX INTERNATIONAL			**Total Check Amount:**	**$1,129.56**
184388	KAREN YEH	06/12/2020	29897	110	REFUND DUE TO COVID19	$167.75
		KAREN YEH			**Total Check Amount:**	**$167.75**

City Disbursement Register

Between Jun 8, 2020 12:00 AM and Jun 12, 2020 11:59 PM

Check #	Vendor Name	Check Date	Vendor #	Budget Unit	Description	Amount
					Check Subtotal	**$351,282.93**
V41627	ABBA TERMITE & PEST CONTROL	06/12/2020	15614	110515141	BEE HIVE REMOVAL	$245.00
			ABBA TERMITE & PEST CONTROL		**Total Check Amount:**	**$245.00**
V41628	ADMINISTRATIVE & PROF	06/12/2020	3344	110	DED:4010 APEA MEMBR	$516.00
			ADMINISTRATIVE & PROF		**Total Check Amount:**	**$516.00**
V41629	THE ADVANTAGE GROUP	06/12/2020	24539	110	DED:808B FSA DEPCAR	$2,133.08
		06/12/2020	24539	110	DED:808C FSA UR MED	$5,277.33
			THE ADVANTAGE GROUP		**Total Check Amount:**	**$7,410.41**
V41630	ALTERNATIVE HOSE, INC.	06/12/2020	18488	480515161	HOSE ASSEMBLY	$344.13
			ALTERNATIVE HOSE, INC.		**Total Check Amount:**	**$344.13**
V41631	ANAHEIM GLASS, INC.	06/12/2020	21760	490515151	REPL BROKEN WNDOW:MSM	$342.24
			ANAHEIM GLASS, INC.		**Total Check Amount:**	**$342.24**
V41632	B & S GRAPHICS INC.	06/12/2020	24357	480515161	PW DECALS	$177.79
			B & S GRAPHICS INC.		**Total Check Amount:**	**$177.79**
V41633	BEN'S ASPHALT, INC..	06/12/2020	1808	510707312	PREP FOR SLURRY WORK	$44,296.61
			BEN'S ASPHALT, INC..		**Total Check Amount:**	**$44,296.61**
V41634	BEST LAWN MOWER SERVICE	06/12/2020	16230	480	S/TAX ON AIR FILTERS	($7.43)
		06/12/2020	16230	480515161	AIR FILTERS	$103.41
			BEST LAWN MOWER SERVICE		**Total Check Amount:**	**$95.98**
V41635	BILL'S AUTO UPHOLSTERY	06/12/2020	10510	480515161	SEAT REPAIR	$450.00
			BILL'S AUTO UPHOLSTERY		**Total Check Amount:**	**$450.00**
V41636	BPSEA MEMORIAL FOUNDATION	06/12/2020	14990	110	DED:4050 MEMORIAL	$194.50
			BPSEA MEMORIAL FOUNDATION		**Total Check Amount:**	**$194.50**
V41637	BREA AUTO BODY, INC.	06/12/2020	27982	480515161	1717 ACCIDENT REPAIR	$4,044.37
			BREA AUTO BODY, INC.		**Total Check Amount:**	**$4,044.37**
V41638	BREA AUTO SERVICE	06/12/2020	12780	480515161	1501 A/C REPAIR	$247.56
			BREA AUTO SERVICE		**Total Check Amount:**	**$247.56**
V41639	BREA CITY EMPLOYEES ASSOCIATION	06/12/2020	3236	110	DED:4005 BCEA MEMBR	$560.00
			BREA CITY EMPLOYEES ASSOCIATION		**Total Check Amount:**	**$560.00**
V41640	BREA DISPOSAL, INC	06/12/2020	3330	440515122	REFUSE COLLECTN MAY20	$166,968.97
			BREA DISPOSAL, INC		**Total Check Amount:**	**$166,968.97**
V41641	BREA FIREFIGHTERS ASSOCIATION	06/12/2020	3237	110	DED:4016 ASSOC MEMB	$2,984.50
			BREA FIREFIGHTERS ASSOCIATION		**Total Check Amount:**	**$2,984.50**
V41642	BREA POLICE ASSOCIATION	06/12/2020	3769	110	DED:4030 BPA REG	$3,450.00
			BREA POLICE ASSOCIATION		**Total Check Amount:**	**$3,450.00**
V41643	BREA POLICE ATHLETIC LEAGUE	06/12/2020	1068	110	DED:5010 B.P.A.L.	$140.00
			BREA POLICE ATHLETIC LEAGUE		**Total Check Amount:**	**$140.00**
V41644	BREA POLICE MANAGEMENT	06/12/2020	21189	110	DED:4019 LDF MEMBRS	$13.00

City Disbursement Register

Between Jun 8, 2020 12:00 AM and Jun 12, 2020 11:59 PM

Check #	Vendor Name	Check Date	Vendor #	Budget Unit	Description	Amount
V41644	ASSOCIATION	06/12/2020	21189	110	DED:4020 PMA MEMBRS	$162.50
		BREA POLICE MANAGEMENT ASSOCIATION			**Total Check Amount:**	**$175.50**
V41645	C. WELLS PIPELINE MATERIALS INC	06/12/2020	13055	420515131	PUMP CONTROL	$7,786.02
		06/12/2020	13055	420515131	TOOLS	$312.49
		06/12/2020	13055	510707442	PLUMBING SUPPLIES	$2,130.88
		C. WELLS PIPELINE MATERIALS INC			**Total Check Amount:**	**$10,229.39**
V41646	CALIF HAZARDOUS SERVICES INC.	06/12/2020	6964	480515161	CCC UST TANK REPAIR	$4,814.70
		CALIF HAZARDOUS SERVICES INC.			**Total Check Amount:**	**$4,814.70**
V41647	CANNINGS ACE HARDWARE	06/12/2020	15828	480515161	SHOP SUPPLIES	$59.47
		CANNINGS ACE HARDWARE			**Total Check Amount:**	**$59.47**
V41648	CDCE INCORPORATED	06/12/2020	19356	110212121	INSTALL PD/FD TABLETS	$4,400.00
		06/12/2020	19356	110212121	SNAGLESS CABLES	$168.09
		06/12/2020	19356	420515131	PANASONIC/HVS TABLETS	$14,117.88
		CDCE INCORPORATED			**Total Check Amount:**	**$18,685.97**
V41649	CORE & MAIN LP	06/12/2020	27049	420515131	PIPES	$775.40
		06/12/2020	27049	420515131	WATER METER + ENCODER	$6,312.72
		06/12/2020	27049	420515131	WATER METER ENCODERS	$5,613.58
		06/12/2020	27049	420515131	WATER METERS+ENCODERS	$6,078.52
		CORE & MAIN LP			**Total Check Amount:**	**$18,780.22**
V41650	DANIELS TIRE SERVICE	06/12/2020	3133	480515161	TIRES	$482.57
		DANIELS TIRE SERVICE			**Total Check Amount:**	**$482.57**
V41651	DOOLEY ENTERPRISES INC	06/12/2020	5421	110212131	AMMUNITION	$9,562.19
		06/12/2020	5421	110212131	AMMUNITION DEC-MAR	$18,983.41
		06/12/2020	5421	110212131	DEC-MAR TO PO-220050	($18,983.41)
		DOOLEY ENTERPRISES INC			**Total Check Amount:**	**$9,562.19**
V41652	EQUIPMENT DIRECT INC	06/12/2020	4522	110515121	GLOVES/SAFETY MASKS	$84.42
		06/12/2020	4522	911515151	70% ALCOHOL	$287.48
		06/12/2020	4522	911515151	SANITIZER STATIONS	$279.50
		EQUIPMENT DIRECT INC			**Total Check Amount:**	**$651.40**
V41653	FACTORY MOTOR PARTS COMPANY	06/12/2020	3504	480515161	BATTERY	$114.76
		06/12/2020	3504	480515161	DEF/SEALANT/BRK CLEAN	$96.75
		FACTORY MOTOR PARTS COMPANY			**Total Check Amount:**	**$211.51**
V41654	FIDELITY SECURITY LIFE INSURANCE	06/12/2020	23035	110	9827288 VISION JUN20	$2,671.22
		FIDELITY SECURITY LIFE INSURANCE			**Total Check Amount:**	**$2,671.22**
V41655	FLEET SERVICES	06/12/2020	5658	480515161	AIR PRESSURE VALVE	$129.83
		FLEET SERVICES			**Total Check Amount:**	**$129.83**
V41656	GIBSON TRANSPORTATION CONSULTING	06/12/2020	22903	110000000	MERC PKG STDY AUG-SEP	$8,623.75

City Disbursement Register

Between Jun 8, 2020 12:00 AM and Jun 12, 2020 11:59 PM

Check #	Vendor Name	Check Date	Vendor #	Budget Unit	Description	Amount
V41656	GIBSON TRANSPORTATION CONSULTING	06/12/2020	22903	110000000	MERCURY PKG STUDY JUL	$6,851.25
		GIBSON TRANSPORTATION CONSULTING			**Total Check Amount:**	**$15,475.00**
V41657	DON GOLDEN	06/12/2020	10729	110000000	INSP SVCS 5/21-6/3	$7,668.75
		06/12/2020	10729	110323242	INSP SVCS 5/21-6/3	$243.75
		DON GOLDEN			**Total Check Amount:**	**$7,912.50**
V41658	GRAINGER	06/12/2020	13634	480515161	GARDEN HOSE ADAPTER	$15.00
		06/12/2020	13634	480515161	SAFETY SIGN	$57.61
		06/12/2020	13634	480515161	SHOVEL/BROOM/SCRAPER	$79.10
		GRAINGER			**Total Check Amount:**	**$151.71**
V41659	INFOSEND, INC.	06/12/2020	19016	110111143	INSERT:CENSUS 2020	$53.97
		INFOSEND, INC.			**Total Check Amount:**	**$53.97**
V41660	LEHR	06/12/2020	26035	480515161	EQUIPMENT TIMER	$110.45
		LEHR			**Total Check Amount:**	**$110.45**
V41661	LIEBERT CASSIDY WHITMORE	06/12/2020	2489	470141483	PROF SVCS 0001 APR20	$168.00
		06/12/2020	2489	470141483	PROF SVCS 00021 APR20	$1,332.00
		06/12/2020	2489	470141483	PROF SVCS 00022 APR20	$3,397.50
		LIEBERT CASSIDY WHITMORE			**Total Check Amount:**	**$4,897.50**
V41662	LINCOLN AQUATICS	06/12/2020	17902	110404422	PLUNGE CHEMICALS	$1,031.53
		LINCOLN AQUATICS			**Total Check Amount:**	**$1,031.53**
V41663	MAR-CO EQUIPMENT COMPANY	06/12/2020	20329	480515161	SWEEPER P/U HEAD SHOE	$727.22
		MAR-CO EQUIPMENT COMPANY			**Total Check Amount:**	**$727.22**
V41664	MINER, LTD	06/12/2020	27173	490515151	BCC DOOR REPAIR	$2,463.15
		MINER, LTD			**Total Check Amount:**	**$2,463.15**
V41665	MYERS AND SONS	06/12/2020	21624	110515121	ISLAND HEAD MARKERS	$1,270.70
		MYERS AND SONS			**Total Check Amount:**	**$1,270.70**
V41666	ORANGE COUNTY UNITED WAY	06/12/2020	3451	110	DED:5005 UNITED WAY	$7.31
		ORANGE COUNTY UNITED WAY			**Total Check Amount:**	**$7.31**
V41667	ORVAC ELECTRONICS	06/12/2020	3614	480515161	HD TOGGLE SWITCHES	$15.97
		ORVAC ELECTRONICS			**Total Check Amount:**	**$15.97**
V41668	OZUNA ELECTRIC CO.INC.	06/12/2020	18504	110515121	OAK PL STREET LT RPR	$3,400.00
		OZUNA ELECTRIC CO.INC.			**Total Check Amount:**	**$3,400.00**
V41669	PARSONS TRANSPORTATION GROUP	06/12/2020	25626	510707251	57/LAMBERT INT APR20	$17,026.81
		PARSONS TRANSPORTATION GROUP			**Total Check Amount:**	**$17,026.81**
V41670	PLACEWORKS, INC.	06/12/2020	26720	110000000	BREA 265 EIR MAR20	$11,989.21
		06/12/2020	26720	110000000	BREA MALL CEQA MAR20	$16,105.64
		PLACEWORKS, INC.			**Total Check Amount:**	**$28,094.85**
V41671	PRINT & FINISHING SOLUTIONS	06/12/2020	21135	110141441	LAMINATE	$457.24

City Disbursement Register

Between Jun 8, 2020 12:00 AM and Jun 12, 2020 11:59 PM

Check #	Vendor Name	Check Date	Vendor #	Budget Unit	Description	Amount
V41671	PRINT & FINISHING SOLUTIONS	06/12/2020	21135	110141441	SHRINK WRAP SUPPLIES	$166.30
			PRINT & FINISHING SOLUTIONS		**Total Check Amount:**	**$623.54**
V41672	PHILIP RODRIGUEZ	06/12/2020	6580	110212111	TEAM BLDG WORKSHP EXP	$66.00
			PHILIP RODRIGUEZ		**Total Check Amount:**	**$66.00**
V41673	DAVID SAMS	06/12/2020	29931	110515149	CONSULTANT:BCGC RFP	$1,625.00
			DAVID SAMS		**Total Check Amount:**	**$1,625.00**
V41674	SC FUELS	06/12/2020	16654	480515161	REG ETH 4380 GALS	$9,829.02
			SC FUELS		**Total Check Amount:**	**$9,829.02**
V41675	SHRED-IT USA	06/12/2020	7438	110111161	DOC SHRED APR/MAY20	$10.66
		06/12/2020	7438	110212122	DOC SHRED APR/MAY20	$138.68
		06/12/2020	7438	470141483	DOC SHRED APR/MAY20	$10.66
			SHRED-IT USA		**Total Check Amount:**	**$160.00**
V41676	SITEONE LANDSCAPE SUPPLY, LLC	06/12/2020	25942	110515125	BRASS VALVE - MADRONA	$130.80
		06/12/2020	25942	110515125	VALVE FOR NORTH BIRCH	$378.00
			SITEONE LANDSCAPE SUPPLY, LLC		**Total Check Amount:**	**$508.80**
V41677	SO CAL LAND MAINTENANCE, INC.	06/12/2020	26009	110515141	JUN 2019 CHGS NON-PO	$0.00
		06/12/2020	26009	110515141	MAY 2019 CHGS NON-PO	$0.00
		06/12/2020	26009	110515141	PARKS MOWING MAY 2020	$6,231.29
		06/12/2020	26009	360515145	JUN 2019 CHGS NON-PO	$0.00
		06/12/2020	26009	360515145	MAY 2019 CHGS NON-PO	$0.00
		06/12/2020	26009	360515145	PARKS MOWING MAY 2020	$88.61
			SO CAL LAND MAINTENANCE, INC.		**Total Check Amount:**	**$6,319.90**
V41678	SOUTH COAST EMERGENCY VEHICLE SVC	06/12/2020	18619	480515161	FIRE TRUCK SEAT BELTS	$526.85
		06/12/2020	18619	480515161	LOCK/LOAD STRAP ASSY	$106.49
			SOUTH COAST EMERGENCY VEHICLE SVC		**Total Check Amount:**	**$633.34**
V41679	SPICERS PAPER, INC.	06/12/2020	18883	110141441	PAPER	$2,031.11
			SPICERS PAPER, INC.		**Total Check Amount:**	**$2,031.11**
V41680	THOMSON REUTERS - WEST	06/12/2020	22020	110111112	431851 CHGA 4/5-5/4	$522.28
		06/12/2020	22020	110111112	431851 CHGS 3/5-4/4	$143.00
		06/12/2020	22020	110212121	WEST INFO CHGS MAY20	$455.36
			THOMSON REUTERS - WEST		**Total Check Amount:**	**$1,120.64**
V41681	TROPICAL PLAZA NURSERY, INC	06/12/2020	2062	110515143	CITY LANDSCAPES MAY20	$12,732.76
		06/12/2020	2062	110515148	TRACKS LNDSCAPE MAY20	$5,419.22
		06/12/2020	2062	341515112	MD#1 LANDSCAPE MAY20	$1,190.24
		06/12/2020	2062	343515112	MD#3 LANDSCAPE JUN20	$2,019.51
		06/12/2020	2062	345515112	MD#5 LANDSCAPE MAY20	$2,424.84
		06/12/2020	2062	346515112	CUT BRANCHES@CTRY CYN	$200.00
		06/12/2020	2062	346515112	MD#6 LANDSCAPE MAY20	$5,340.55

City Disbursement Register

Between Jun 8, 2020 12:00 AM and Jun 12, 2020 11:59 PM

Check #	Vendor Name	Check Date	Vendor #	Budget Unit	Description	Amount
V41681	TROPICAL PLAZA NURSERY, INC	06/12/2020	2062	346515112	SHRUBS REMOVAL	$150.00
		06/12/2020	2062	346515112	TREE REMOVAL	$200.00
		06/12/2020	2062	347515112	MD#7 LANDSCAPE MAY20	$1,068.48
		06/12/2020	2062	361515148	CITY MEDIANS MAY20	$203.91
		06/12/2020	2062	420515131	CITY RESERVOIRS MAY20	$1,380.43
		06/12/2020	2062	880515113	GATEWAY CTR MNT MAY20	$1,228.75
		TROPICAL PLAZA NURSERY, INC			**Total Check Amount:**	**$33,558.69**
V41682	UNDERGROUND SERVICE ALERT/SC	06/12/2020	4537	420515131	DSB FEE 6/1/2020	$90.78
		06/12/2020	4537	420515131	UNDRGRND TCKTS MAY20	$138.70
		UNDERGROUND SERVICE ALERT/SC			**Total Check Amount:**	**$229.48**
V41683	UNITED ROTARY BRUSH CORPORATION	06/12/2020	16649	480515161	SWEEPER BROOM	$247.48
		UNITED ROTARY BRUSH CORPORATION			**Total Check Amount:**	**$247.48**
V41684	VISTA PAINT CORPORATION	06/12/2020	4573	110515149	PAINT FOR BCGC	$2,206.00
		VISTA PAINT CORPORATION			**Total Check Amount:**	**$2,206.00**
V41685	WALTERS WHOLESALE ELECTRIC	06/12/2020	1667	480515161	15 AMP FUSES	$30.57
		WALTERS WHOLESALE ELECTRIC			**Total Check Amount:**	**$30.57**
V41686	WAXIE SANITARY SUPPLY	06/12/2020	3332	490515151	JANITORIAL SUPPLIES	$2,331.39
		WAXIE SANITARY SUPPLY			**Total Check Amount:**	**$2,331.39**
V41687	WEST COAST ARBORISTS, INC.	06/12/2020	1556	110515142	TREE TRIM/EMERG REMVL	$1,299.24
		06/12/2020	1556	347515112	TREE TRIM/EMERG REMVL	$1,519.90
		WEST COAST ARBORISTS, INC.			**Total Check Amount:**	**$2,819.14**
					Voucher Subtotal	**$445,900.80**

TOTAL **$797,183.73**