



City Council and Successor Agency to the Brea Redevelopment Agency Agenda

Tuesday, February 6, 2018

6:00 p.m. - Closed Session

6:30 p.m. - Study Session

7:00 p.m. - General Session

Glenn Parker, Mayor

Christine Marick, Mayor Pro Tem

Cecilia Hupp, Council Member

Marty Simonoff, Council Member

Steven Vargas, Council Member

This agenda contains a brief general description of each item Council will consider. The City Clerk has on file copies of written documentation relating to each item of business on this Agenda available for public inspection. Contact the City Clerk's Office at (714) 990-7756 or view the Agenda and related materials on the City's website at www.cityofbrea.net. Materials related to an item on this agenda submitted to the Council after distribution of the agenda packet are available for public inspection in the City Clerk's Office at 1 Civic Center Circle, Brea, CA during normal business hours. Such documents may also be available on the City's website subject to staff's ability to post documents before the meeting.

Procedures for Addressing the Council

The Council encourages interested people to address this legislative body by making a brief presentation on a public hearing item when the Mayor calls the item or address other items under **Matters from the Audience**. State Law prohibits the City Council from responding to or acting upon matters not listed on this agenda.

The Council encourages free expression of all points of view. To allow all persons the opportunity to speak, please keep your remarks brief. If others have already expressed your position, you may simply indicate that you agree with a previous speaker. If appropriate, a spokesperson may present the views of your entire group. Council rules prohibit clapping, booing or shouts of approval or disagreement from the audience. PLEASE SILENCE ALL PAGERS, CELL PHONES AND OTHER ELECTRONIC EQUIPMENT WHILE COUNCIL IS IN SESSION. Thank you.

Special Accommodations

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk's Office at (714) 990-7757. Notification 48 hours prior to the meeting will enable City staff to make reasonable arrangements to ensure accessibility. (28 CFR 35.102.35.104 ADA Title II)

Important Notice

The City of Brea shows both live broadcasts and replays of City Council Meetings on Brea Cable Channel 3 and over the Internet at www.cityofbrea.net. Your attendance at this public meeting may result in the recording and broadcast of your image and/or voice as previously described.

CLOSED SESSION
6:00 p.m. - Executive Conference Room
Level Three

CALL TO ORDER / ROLL CALL - COUNCIL

1. Public Comment

Closed Session may convene to consider matters of purchase / sale of real property (G. C. §54956.8), pending litigation [G.C. §54956.9(d)(1)], potential litigation [G.C. §54956.9(d)(2)(3) or (4)], liability claims (G. C. §54961) or personnel items (G.C. §54957.6). Records not available for public inspection.

2. Conference with City's Labor Negotiator Pursuant to Government Code 54957.6 Regarding the Administrative and Professional Employees' Association (APEA) - Chris Emeterio and Mario Maldonado, Negotiators

3. Public Employee Performance Evaluation (City Manager) pursuant to Government Code Section 54957

STUDY SESSION
6:30 p.m. - Executive Conference Room
Level Three

CALL TO ORDER / ROLL CALL - COUNCIL

4. Public Comment

5. Clarify Regular Meeting Topics

DISCUSSION ITEMS

6. Appointments to the Arts in Public Places Committee, Traffic Committee, and Investment Advisory Board

REPORT

7. Council Member Report

GENERAL SESSION
7:00 p.m. - Council Chamber
Plaza Level

CALL TO ORDER/ ROLL CALL - COUNCIL

8. **Pledge of Allegiance: Boy Scout Troop 801**
9. **Invocation: Pastor Daniel Mendoza, Celebration Worship Center**
10. **Report - Prior Study Session**
11. **Community Announcements**
12. **Public Assembly Ordinance Presentation**
13. **Matters from the Audience**
14. **Response to Public Inquiries - Mayor / City Manager**

ADMINISTRATIVE ITEMS - *This agenda category is for City Council consideration of a wide variety of topics related to the City's operations. Public comments regarding items in this section should be presented during "Matters from the Audience."*

15. **Public Assembly Regulations** - Introduce Ordinance No. 1201 for First Reading by Title Only Waive Further Reading, Establishing Public Assembly Regulations and Amending the Brea City Code .
16. **Mid Year Budget Update and Discussion of any Council Interest in Pursuing a 2018 Ballot Tax Measure** - Receive Mid Year Budget presentation and provide staff direction on whether or not to pursue next steps in the process of considering a Transient Occupancy Tax ("Hotel Tax") or Business License Tax ballot measure for November 2018.
17. **Brea Development Fee Study** - Seek Direction from Council Regarding: Deposit Amounts for Hourly Rate Permits, Flat Rate Permits – Cost Recovery Policy; and Phased Implementation of New Fees.
18. **California Domestic Water Company Annual Report and Status of City of Brea Water Rates** - Receive and File.
19. **Upcoming City Council Topics January – June, 2018** - Receive and File.

PUBLIC HEARINGS - *This portion of the meeting is for matters that legally require an opportunity for public input. Audience participation is encouraged and is limited to 5 minutes per speaker.*

20. **Zoning Ordinance Amendment No. ZOA 17-02** - Adopt Ordinance 1203 Amending Title 20, Chapter 20.00, 20.08 and all single family and multifamily zones contained in Chapters 20.20 of the Brea Zoning Ordinance to update the provisions pertaining to Accessory Dwelling Units in accordance with new state legislature. First Reading, Waive Further Reading.

21. **Application for participation in the Community Development Block Grant Program (CDBG) Fiscal Years 2018-19 and 2019-20** - Conduct a public hearing and adopt Resolution No. 2018-010 approving the Fiscal Year 2018-19 and 2019-20 applications to the County of Orange for Community Development Block Grant (CDBG) funding.

CONSENT CALENDAR - *The City Council/Successor Agency approves all Consent Calendar matters with one motion unless Council/Agency or Staff requests further discussion of a particular item. Items of concern regarding Consent Calendar matters should be presented during "Matters from the Audience."*

CITY COUNCIL - CONSENT

22. **January 16, 2018 City Council Regular Meeting Minutes** - Approve.
23. **2018 Legislative Platform** - Adopt the City of Brea Legislative Platform for the 2018 Legislative Session.
24. **Monthly Report of Investments for the City of Brea for Period Ending December 31, 2017** - Receive and File.
25. **January 19 & 26, 2017 and February 2, 2018 City Check Registers** - Receive and File.

CITY/ SUCCESSOR AGENCY - CONSENT

26. **Monthly Report of Investments for the Successor Agency to the Brea Redevelopment Agency for Period Ending December 31, 2017** - Receive and File.
27. **January 26, 2018 Successor Agency Check Register** - Receive and File.

ADMINISTRATIVE ANNOUNCEMENTS

28. **City Manager**
29. **City Attorney**

COUNCIL ANNOUNCEMENTS

ADJOURNMENT

City of Brea

COUNCIL COMMUNICATION

TO: Honorable Mayor and City Council Members

FROM: Bill Gallardo, City Manager

DATE: 02/06/2018

SUBJECT: Public Assembly Regulations – Introduction of New Version of Ordinance No. 1201

RECOMMENDATION

Introduce a new version of Ordinance No. 1201 for first reading by title only and waive further reading.

BACKGROUND/DISCUSSION

I. Background

Demonstrations, marches, parades, processions, and rallies are regularly conducted on the City's streets, sidewalks, parks, and other public property each year. Although such activities involve free speech rights, the City has the ability to impose content neutral time, place, and manner regulations to promote substantial government interests including the following:

- Protecting the safety, comfort, and convenience of persons using streets, sidewalks, parks, and other public property;
- Regulating competing uses of public fora;
- Maintaining public property in an attractive and intact condition;
- Preventing unreasonable interferences with residential properties and lawful businesses; and,
- Defraying the cost of certain departmental services provided for the activities.

In mid-2014, the City Council held a study session on potential regulations for public assemblies. No consensus was reached at that time.

The City Council revisited the issue of public assembly regulations last year in response to an October 2017 incident which resulted in the interference with the normal movement of traffic in Downtown Brea. On December 5, 2017 at a regularly scheduled meeting the City Council introduced Ordinance No. 1201 for first reading by title only and waived further reading. The City Council received no comments on, or objections to, the ordinance before or during that meeting.

The City Council's December 19, 2017 agenda included an item to consider the second reading and adoption of Ordinance No. 1201. However, shortly before that meeting the City Council received correspondence objecting to portions of the ordinance, including a December 18, 2017 letter from Peter Eliasberg of the ACLU of Southern California. Thus, at that meeting, the City Council tabled the ordinance to give staff additional time to evaluate the objections. During the public comment period at that meeting, after the item had been tabled, numerous speakers

commented on the ordinance and most of the speakers objected to particular provisions or to the idea of enacting any public assembly regulations.

The City Attorney has now met with Mr. Eliasberg to discuss the ACLU's concerns regarding Ordinance No. 1201. Mayor Parker, Council Member Hupp and the City Attorney have also met with several community leaders and with representatives of several citizen action groups that expressed concerns regarding the ordinance. Although confident about the enforceability of the original version, in an effort to alleviate the majority of concerns that have been raised, the City Attorney has prepared the attached new version of Ordinance No. 1201 for the City Council's consideration.

II. Ordinance Changes

The attached Ordinance Redline shows the differences between the original version (contained in the City Council's December 19, 2017 agenda packet) and the new version of Ordinance No. 1201. There are ten key differences and they are described below

A. Higher Participant Threshold for Assembly Permit Requirement for Public Assemblies in Downtown Brea

The ordinance defines the term "public assembly" as a demonstration, march, parade, or rally that assembles or travels in unison on a street, sidewalk, park, public right-of-way or other public property owned or controlled by the City and that meets one of certain criteria. In the original version of the ordinance, the criteria were as follows: (i) the event does not comply with applicable traffic laws, regulations, and controls; (ii) the event takes place on public property in Downtown Brea and involves 30 or more participants; or (iii) the event takes place on public property outside of Downtown Brea and involves 75 or more participants.

The new version of the ordinance loosens the criteria by setting a 75-participant threshold for all areas, including Downtown Brea. Thus, under the new version of the ordinance, a citizen action group can conduct a non-spontaneous public assembly in Downtown Brea with as many as 74 participants and no assembly permit would have to be obtained if the event complies with applicable traffic laws, regulations, and controls

B. Permit Exemption for Spontaneous Assemblies at Offices of Elected Public Officials

The ordinance allows spontaneous public assemblies to be conducted without an assembly permit in response to news or affairs coming into public knowledge less than three days prior to the event. In the original version of the ordinance, this permit exemption would apply only if the spontaneous public assembly was conducted at the City Hall plaza. The new version of the ordinance expands the scope of this permit exemption so that it also applies if a spontaneous public assembly is conducted at the office of an elected public official. Thus, under the new version of the ordinance, regardless of the number of participants, a citizen action group can conduct a spontaneous public assembly at any elected representative's office in Brea without obtaining an assembly permit. An example of a spontaneous public assembly would be the public protests within hours of the President's January 27, 2017 Executive Order temporarily banning refugees and immigrants entry into the United States from certain foreign countries.

C. Authorization To File Single Permit Application for Multiple Public Assemblies in a Six-Month Period

The ordinance requires that an assembly permit application be filed with the City Manager not less than three days prior to the date of the proposed assembly. The new version of the ordinance authorizes an applicant to file a single application for multiple public assemblies that

the applicant intends to conduct in the next six months. Thus, the new version of the ordinance minimizes the burden on a citizen action group that intends to conduct a series of public assemblies over the course of a six-month period.

The City will establish an on-line permit application template to facilitate the ease of applying for a permit.

D. Elimination of Permit Application Fee Reference

The original version of the ordinance would have required assembly permit applicants to pay an application fee in an amount set by City Council resolution unless an indigency waiver was obtained. The City Council opposed establishing an application fee and no resolution was ever drafted. The new version of the ordinance provides that no application fee is required. Because of this change, references to an indigency waiver also have been removed from the ordinance.

E. Clarification of Departmental Service Charge Definition

The ordinance requires permittees to reimburse the City for certain departmental service charges if they are incurred in connection with the permittee's public assembly. A permittee is not required to pay for the cost of law enforcement personnel to protect the permittee's public assembly and its attendees from hostile members of the public or counter-demonstrators. A permittee also does not have to pay for the cost of general law enforcement in the vicinity of the event. These limitations were included in the original version of the ordinance and they have not been changed.

The new version of the ordinance clarifies the definition of the term "departmental service charge" in two ways. The term still covers actual fire safety costs and traffic control costs incurred by the City in connection with a public assembly for which an assembly permit has been issued. The first clarification is that traffic control costs are limited to barricades and personnel other than sworn law enforcement officers. The other clarification is that the definition includes portable restroom facility costs. Thus, the new version ordinance more clearly states the narrow scope of the departmental service charge reimbursement requirement.

F. Departmental Service Charge Estimate

The new version of the ordinance requires that, concurrently with an assembly permit approval, the City Manager shall provide the permittee with a written estimate of any departmental service charges that the City will incur in connection with the permittee's public assembly. Additionally, upon request, the City Manager shall reasonably assist a permittee to design the public assembly in a manner that minimizes departmental services charges. Thus, the new version of the ordinance ensures that a citizen action group has advance knowledge of any anticipated departmental service charges, as well as an opportunity to work with staff to reduce such charges before they are incurred.

G. No Permit Denial Due to Unpaid Departmental Service Charge Debt

The ordinance requires ministerial issuance of an assembly permit, within three days of the application filing, unless one or more of the specified denial findings is made. The original version of the ordinance would have required denial of an assembly permit if the applicant, or the organization on whose behalf a public assembly was proposed to be conducted, had an unpaid departmental service charge debt to the City for a prior public assembly.

The new version of the ordinance does not allow permit denial due to an unpaid departmental service charge debt. In the event of an unpaid departmental service charge, the City still may file a civil action for cost recovery. It is anticipated that in most situations any such civil action would

be in small claims court.

H. Reduction of Prohibited Items List

The ordinance makes it unlawful to carry or possess certain items while present at a public assembly. The prohibited item list in the original version of the ordinance included signs, posters, plaques and notices not constructed solely of a cloth, paper, or cardboard material less than one-quarter inch in thickness. The new version of the ordinance reduces the prohibited item list by eliminating this category.

I. Elimination of 250' Audibility Restriction for Sound Amplification Devices

The ordinance restricts the manner in which sound amplification devices are used at a public assembly. The original version of the ordinance prohibited using a sound amplification device that is audible at a distance of 250' feet from the point from which the broadcast emanates. The new version of the ordinance eliminates the 250' audibility restriction.

J. Elimination of Indemnification Agreement Requirement

The original version of the ordinance would have required a permittee to execute an indemnification agreement protecting the City against damages related to the permittee's public assembly and arising out of the acts or omissions of the permittee or the permittee's officers, employees, or agents. The original version of the ordinance expressly stated that a permittee would not be responsible for losses to the City arising from audience reaction to the permittee's public assembly or for activities at the permittee's public assembly that were outside of the permittee's control.

The new version of the ordinance eliminates the indemnification agreement requirement. In the event someone causes loss for the City during a public assembly, such as by damaging City property, the City still may file a civil action for cost recovery.

III. Comparison with Other Jurisdictions

Numerous cities in California have enacted public assembly regulations. The table below provides a comparison between the public assembly regulations contained in Ordinance No. 1201 and the public assembly regulations adopted by nine other cities in Orange County. It is important to emphasize that this is a "high level" comparison and many of the other cities' public assembly regulations have nuances and exceptions that are not detailed in this table.

	Permit Requirement	Participant Threshold	Permit Fee	Service Charge	Insurance Requirement	Indemnity Requirement
Ord. # 1201	Yes	75	No	Yes	No	No
Aliso Viejo	Yes	250	Yes	Yes	Yes	Yes
Anaheim	Yes	20	Yes	Yes	No	Yes
Irvine	Yes	*	Yes	Yes	No	Yes
Laguna Hills	Yes	50	Yes	Yes	Yes	Yes
Lake Forest	Yes	30	Yes	Yes	Yes	Yes
Placentia	Yes	2	No	No	No	No
San Juan Capistrano	Yes	2	No	Yes	No	No
Santa Ana	Yes	*	No	Yes	No	Yes
Stanton	Yes	*	No	Yes	No	Yes

*Permit requirement applies regardless of number of participants.

IV. Ordinance Highlights

In summary, the revised version of Ordinance No. 1201 seeks to achieve the City Council's goal of adopting public assembly regulations that promote the City's substantial governmental interests without impairing the free speech rights of citizen action groups. The following are the key provisions of the ordinance:

- A ministerial permit requirement for public assemblies that do not comply with traffic laws or that involve 75 or more participants (with an exception for spontaneous public assemblies, regardless of the number of participants, at the City Hall plaza or at an office of an elected official).
- Partial cost recovery (limited to fire safety, traffic control, and portable restroom facility costs).
- Limitations on carried items.
- Limitations on conduct.
- Limitations on sound amplification devices.

FISCAL IMPACT/SUMMARY

Assembly permit applications will be processed without charge to the applicant. Staff does not anticipate that processing such applications will result in a significant fiscal impact.

RESPECTFULLY SUBMITTED:

William Gallardo, City Manager
Prepared by: Terence Boga, Deputy City Attorney
Concurrence: James Markman, City Attorney

Attachments

Ordinance
Redlined Ordinance

ORDINANCE NO. 1201

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BREA ESTABLISHING PUBLIC ASSEMBLY REGULATIONS AND AMENDING THE BREA CITY CODE

THE CITY COUNCIL OF THE CITY OF BREA DOES ORDAIN AS FOLLOWS:

A. RECITALS:

(i) Demonstrations, marches, parades, processions, and rallies are regularly conducted on the City's streets, sidewalks, parks, and other public property each year.

(ii) The purpose of this Ordinance is to promote the City's interests in protecting the safety, comfort, and convenience of persons using streets, sidewalks, parks, and other public property; regulating competing uses of public fora; maintaining public property in an attractive and intact condition; preventing unreasonable interferences with residential properties and lawful businesses; and defraying the cost of certain departmental services provided for public assemblies.

B. ORDINANCE:

SECTION 1. The facts set forth in the Recitals, Part A of this Ordinance, are true and correct.

SECTION 2. Title 12 (Streets, Sidewalks and Public Property) of Part I (Municipal Code) of the Brea City Code is amended by adding a new Chapter 12.28 to read as follows:

"CHAPTER 12.28: PUBLIC ASSEMBLIES

Section

12.28.010	Short Title
12.28.020	Purpose
12.28.030	Definitions

_____, 2018
ORD. 1201

12.28.040	Permit Requirement
12.28.050	Permit Exemptions
12.28.060	Permit Processing
12.28.070	Prohibited Items
12.28.080	Prohibited Conduct
12.28.090	Sound Amplification
12.28.100	Departmental Service Charges
12.28.110	Violations

§ 12.28.010 Short Title.

This chapter shall be known and may be cited as the “Public Assembly Ordinance”.

§ 12.28.020 Purpose.

The purpose of this chapter is to promote the City’s interests in protecting the safety, comfort, and convenience of persons using streets, sidewalks, parks, and other public property; regulating competing uses of public fora; maintaining public property in an attractive and intact condition; and defraying the cost of certain departmental services provided for public assemblies.

§ 12.28.030 Definitions.

For the purpose of this chapter, the following definitions shall apply unless the context clearly indicates or requires a different meaning.

CITY MANAGER. City Manager or designee thereof.

DEPARTMENTAL SERVICE CHARGE. Fire safety, traffic control (barricades and personnel other than sworn law enforcement officers), and portable restroom facility costs incurred by the City in connection with a public assembly for which an assembly permit is issued.

PUBLIC ASSEMBLY. A demonstration, march, parade, procession, or rally that assembles or travels in unison on a street, sidewalk, park, public right-of-way, or other

_____, 2018
ORD. 1201

public property owned or controlled by the City and that meets either of the following criteria:

1. Does not comply with applicable traffic laws, regulations, or controls.
2. Involves 75 or more participants.

SOUND AMPLIFICATION DEVICE. Any bullhorn, megaphone, speaker, or similar device used to amplify the volume of a voice or a sound.

§ 12.28.040 Permit Requirement.

Unless an assembly permit has been issued for the public assembly, or unless the public assembly is exempt from the assembly permit requirement pursuant to § 12.28.050, no person shall conduct or participate in a public assembly.

§ 12.28.050 Permit Exemptions.

Regardless of the number of participants, an assembly permit shall not be required for any of the following:

- A. Public assemblies that satisfy both of the following criteria: (i) are conducted at the City Hall plaza or at the office of an elected public official; and (ii) are occasioned by news or affairs coming into public knowledge less than three days prior to such public assembly.
- B. Public assemblies in a City facility that has been rented from the City.
- C. Activities conducted pursuant to a film permit issued under Chapter 5.224 of this Code.
- D. Activities conducted by a governmental agency acting within the scope of its authority.

- E. Funeral processions conducted by a mortuary or funeral home.

§ 12.28.060 Permit Processing.

A. Application Deadline. Assembly permit applications shall be filed with the City Manager not less than three days prior to the date of the proposed public assembly. A single assembly permit application may be filed for multiple public assemblies that are proposed to be conducted within six months of the application date.

B. Application Contents. Assembly permit applications shall be filed on a City-provided form and no application fee is required. The application shall contain the following information as applicable:

1. Name and contact information for the person who is organizing the public assembly and will be responsible for its conduct.
2. Name and contact information for the organization on whose behalf the public assembly is proposed to be conducted.
3. Date, time, and location of the public assembly including any staging area, disbanding area, and travel route.
4. An estimate of the number of persons who will be participating in the public assembly.
5. An estimate of the length of the public assembly in miles.
6. An estimate of the number persons who will be observing the public assembly.
7. The type of security or other arrangements that will be provided to assure that participants are properly directed.
8. The minimum and maximum speeds that the public assembly is to

travel.

9. The maximum number of march, parade, or procession units in the public assembly and the maximum and minimum interval of space to be maintained between the units.

10. The number and type of vehicles in the public assembly.

11. Written permission from the owner of any private property that will be used as a staging area or a disbanding area.

C. Permit Approval or Denial. Within three days of the filing of an assembly permit application, the City Manager shall approve or deny the assembly permit. The City Manager shall approve an assembly permit unless one or more of the denial findings specified in Paragraph D is made in a written notice to the applicant. If an assembly permit application is for multiple public assemblies within a six-month period, and if one or more of the denial findings specified in Paragraph D is made for only some of the proposed public assemblies, then the City Manager shall approve the assembly permit for the remaining proposed public assemblies. The City Manager shall consider each application upon its merits, shall not discriminate in granting or denying applications, and shall not deny a permit based upon a subject matter or viewpoint involved in a proposed public assembly.

D. Denial Findings. An assembly permit application shall only be denied on the basis of one or more of the following findings:

1. The application is incomplete.

2. The application contains false or intentionally misleading information.

3. The public assembly is proposed for a time and location for which another activity has been previously authorized.

4. The public assembly will require the simultaneous closure of the roadway portion of more than two parallel streets between the hours of seven a.m. and eight p.m. Monday through Friday, or between the hours of ten a.m. and six p.m. on Saturday, unless the activity will occur on a national holiday.

5. The public assembly will require closure of the roadway portion of any street in a commercial zone for more than three hours in any one day between the hours of seven a.m. and eight p.m. Monday through Friday, unless the activity will occur on a national holiday.

6. The route or location of the public assembly traverses a street or other public right of way that was scheduled for maintenance, construction, or repair prior to the submission of the permit application and the conduct of the public assembly would interfere with such maintenance, construction, or repair, or would create a threat to the health or safety of the public assembly's participants.

7. The staging area or disbanding area cannot physically accommodate the number of participants expected by the applicant.

8. The public assembly would result in a violation of any federal, state, or local law.

E. Permit Conditions. The City Manager may condition an approved assembly permit with reasonable requirements concerning the time, place, or manner of holding the public assembly as is necessary to coordinate multiple uses of public property; to assure preservation of public property; to prevent dangerous or unlawful

uses; to protect the safety of persons and property; and to control vehicular and pedestrian traffic in and around the venue.

F. Departmental Service Charge Estimate. Concurrently with the approval of an assembly permit, the City Manager shall provide the permittee with a written estimate of any departmental service charges that the City will incur in connection with the permittee's public assembly. Upon request of the permittee, the City Manager shall make a reasonable effort to assist the permittee to design the public assembly in a manner that minimizes departmental service charges.

§ 12.28.070 Prohibited Items.

A. Prohibitions. No person shall carry or possess any of the following items while present at a public assembly:

1. Lumber, wood, or wood lath greater than one foot in length.
2. Plastic pipe or metal greater than one foot in length or greater than one-quarter inch in its thickest dimension.
3. A projectile launcher or similar device used to hurl an object, liquid, or other substance.
4. A gas mask or similar device used to filter air breathed and that would protect the respiratory tract and face against irritating, noxious, or poisonous gases.

B. Exceptions. Paragraph A does not apply to the following:

1. Any person carrying or possessing a piece of wood that satisfies all of the following criteria:
 - a. Is blunted at its ends.

- b. Is two inches or less in width.
- c. Is one-fourth inch or less in thickness or, if not generally rectangular in shape, is three-fourths inch or less in its thickest dimension.

2. Any disabled person carrying or possessing a cane, walker, or similar item necessary for such person's mobility.

§ 12.28.080 Prohibited Conduct.

No person shall engage in any of the following conduct while present at a public assembly:

- A. Violate any permit condition contained in the assembly permit issued for the public assembly.
- B. Fail to abide by instructions given by a traffic control officer or law enforcement officer for the purpose of accommodating emergency vehicles or traffic through a public assembly route.
- C. Give traffic control instructions to non-participants of the public assembly.
- D. Ignite or burn any open flame device (including a candle, portable or stationary torch, road flare or fuse, fuel fired lantern, signal flare or sky lantern), bonfire, recreational fire, cooking fire, warming fire, sign, or effigy.
- E. Prevent any person from entering or exiting a building.

§ 12.28.090 Sound Amplification.

- A. Time Restriction. No person at a public assembly shall utilize a sound amplification device between the hours of 10:00 p.m. and 9:00 a.m.
- B. Manner Restrictions. No person at a public assembly shall utilize a sound amplification device that does any of the following:

1. Produces loud or raucous noise that interferes with the conduct of any business in the vicinity of the assembly.

2. Disturbs the peace, quiet, and comfort of persons in the vicinity of the assembly.

§ 12.28.100 Departmental Service Charges.

A. Reimbursement Requirement. A permittee shall reimburse the City for departmental service charges incurred in connection with the permittee's public assembly.

B. Costs Not Subject to Reimbursement Requirement. No permittee is required to pay for traffic control if the permittee's public assembly is conducted entirely outside of the roadway portion of a street. No permittee is required to pay for the cost of law enforcement personnel to provide for the protection of a public assembly and its attendees from hostile members of the public or from counter-demonstrators, or to pay for the cost of general law enforcement in the vicinity of the event.

C. Invoice. No later than 30 business days after the expiration of an assembly permit, the City Manager shall issue the permittee an itemized invoice of departmental service charges incurred in connection with or due to the permittee's public assembly.

D. Payment Deadline. No later than 30 business days after issuance of the invoice, a permittee shall remit to the City Manager payment for the departmental service charges specified in such invoice.

§ 12.28.110 Violations.

Any person who intentionally violates any provision of this Chapter shall be guilty

of a misdemeanor.”

SECTION 3. The City Council finds that it can be seen with certainty that there is no possibility the adoption of this Ordinance may have a significant effect on the environment because it establishes content neutral time, place, and manner regulations for public assemblies on City property. It is therefore exempt from California Environmental Quality Act review pursuant to Title 14, Section 15061(b)(3) of the California Code of Regulations.

SECTION 4. The City Council declares that, should any provision, section, paragraph, sentence, or word of this Ordinance be rendered or declared invalid by any final court action in a court of competent jurisdiction, or by reason of any preemptive legislation, the remaining provisions, sections, paragraphs, sentences, and words of this Ordinance shall remain in full force and effect.

SECTION 5. The City Clerk shall certify to the adoption of this Ordinance.

APPROVED AND ADOPTED this ____ day of _____, 2018.

Glenn Parker, Mayor

ATTEST: _____
Lillian Harris-Neal, City Clerk

_____, 2018
ORD. 1201

I, Lillian Harris-Neal, City Clerk of the City of Brea, do hereby certify that the foregoing Ordinance was introduced at a regular meeting of the City Council of the City of Brea held on the ____ day of _____, 2018, and was finally passed at a regular meeting of the City Council of the City of Brea held on the ____ day of _____, 2018, by the following vote:

AYES: COUNCIL MEMBERS:

NOES: COUNCIL MEMBERS:

ABSENT: COUNCIL MEMBERS:

ABSTAIN: COUNCIL MEMBERS:

DATED: _____, 2018

Lillian Harris-Neal, City Clerk

ORDINANCE NO. 1201

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BREA ESTABLISHING PUBLIC ASSEMBLY REGULATIONS AND AMENDING THE BREA CITY CODE

THE CITY COUNCIL OF THE CITY OF BREA DOES ORDAIN AS FOLLOWS:

A. RECITALS:

(i) Demonstrations, marches, parades, processions, and rallies are regularly conducted on the City's streets, sidewalks, parks, and other public property each year.

(ii) The purpose of this Ordinance is to promote the City's interests in protecting the safety, comfort, and convenience of persons using streets, sidewalks, parks, and other public property; regulating competing uses of public fora; maintaining public property in an attractive and intact condition; preventing unreasonable interferences with residential properties and lawful businesses; and defraying the cost of certain departmental services provided for public assemblies.

~~(iii) Downtown Brea is a unique, compact pedestrian-friendly area devoted to shopping, entertainment, and dining uses. The City Council finds that the permit requirement threshold for public assemblies in Downtown Brea must be lower than the permit requirement threshold for public assemblies in other areas because public assemblies in Downtown Brea can be unreasonably disruptive with fewer participants than public assemblies in other areas.~~

B. ORDINANCE:

SECTION 1. The facts set forth in the Recitals, Part A of this Ordinance, are true and correct.

SECTION 2. Title 12 (Streets, Sidewalks and Public Property) of ~~Part I (Municipal~~

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Code) of the Brea City Code is amended by adding a new Chapter 12.28 to read as follows:

“CHAPTER 12.28: PUBLIC ASSEMBLIES

Section

12.28.010	Short Title
12.28.020	Purpose
12.28.030	Definitions
12.28.040	Permit Requirement
12.28.050	Permit Exemptions
12.28.060	Permit Processing
12.28.070	Prohibited Items
12.28.080	Prohibited Conduct
12.28.090	Sound Amplification
12.28.100	Indemnity <u>Departmental Service Charges</u>
12.28.110	Departmental Service Charges
12.28.120	Violations

§ 12.28.010 Short Title.

This chapter shall be known and may be cited as the “Public Assembly Ordinance”.

§ 12.28.020 Purpose.

The purpose of this chapter is to promote the City’s interests in protecting the safety, comfort, and convenience of persons using streets, sidewalks, parks, and other public property; regulating competing uses of public fora; maintaining public property in an attractive and intact condition; and defraying the cost of certain departmental services provided for public assemblies.

§ 12.28.030 Definitions.

For the purpose of this chapter, the following definitions shall apply unless the context clearly indicates or requires a different meaning.

CITY MANAGER. City Manager or designee thereof.

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DEPARTMENTAL SERVICE CHARGE. ~~Actual fire~~Fire safety ~~and,~~ traffic control (barricades and personnel other than sworn law enforcement officers), and portable restroom facility costs incurred by the City in connection with a public assembly for which an assembly permit is issued.

~~**DOWNTOWN BREa.** That portion of the City bounded by Imperial Highway on the south, by Brea Boulevard on the east (including properties with frontage on the east side of Brea Boulevard), by Ash Street on the north, and by the terminus of Birch Street and the Gateway Shopping Center on the west. A map depicting the boundaries of the Downtown Brea area is available for public inspection in the office of the City Clerk during normal business hours of the City.~~

~~**INDIGENT NATURAL PERSON.** A person who satisfies either of the following criteria:~~

~~1. Is receiving benefits pursuant to the Burton Moscone Bagley Citizens' Income Security Act for Aged, Blind and Disabled Californians (Welfare and Institutions Code § 12000 et seq.), the California Work Opportunity and Responsibility to Kids Act (Welfare and Institutions Code § 11200 et seq.), the Supplemental Nutritional Assistance Program (7 U.S.C. § 2011 et seq.), or Welfare and Institutions Code § 17000.~~

~~2. Whose monthly income is 125% or less of the current monthly poverty line annually established by the Secretary of Health and Human Services.~~

PUBLIC ASSEMBLY. A demonstration, march, parade, procession, or rally that assembles or travels in unison on a street, sidewalk, park, public right-of-way, or other public property owned or controlled by the City and that meets anyeither of the following

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criteria:

1. Does not comply with applicable traffic laws, regulations, or controls.

~~2. Takes place on public property in Downtown Brea (including any areas over which an easement for public pedestrian use or access exists) and involves 30 or more participants.~~

~~3.2. Takes place on public property outside of Downtown Brea and involves~~Involves 75 or more participants.

SOUND AMPLIFICATION DEVICE. Any bullhorn, megaphone, speaker, or similar device used to amplify the volume of a voice or a sound.

§ 12.28.040 Permit Requirement.

~~No~~Unless an assembly permit has been issued for the public assembly, or unless the public assembly is exempt from the assembly permit requirement pursuant to § 12.28.050, no person shall conduct or participate in a public assembly ~~unless an assembly permit has been issued for such activity.~~

§ 12.28.050 Permit Exemptions.

~~An~~Regardless of the number of participants, an assembly permit shall not be required for any of the following:

A. Public assemblies that satisfy both of the following criteria: (i) are conducted at the City Hall plaza or at the office of an elected public official; and (ii) are occasioned by news or affairs coming into public knowledge less than three days prior to such public assembly.

B. Public assemblies in a City facility that has been rented from the City.

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C. Activities conducted pursuant to a film permit issued under Chapter 5.224 of this Code.

D. Activities conducted by a governmental agency acting within the scope of its authority.

E. Funeral processions conducted by a mortuary or funeral home.

§ 12.28.060 Permit Processing.

A. Application Deadline. Assembly permit applications shall be filed with the City Manager not less than ~~four~~three days prior to the date of the proposed public assembly. A single assembly permit application may be filed for multiple public assemblies that are proposed to be conducted within six months of the application date.

B. Application Contents. Assembly permit applications shall be filed on a City-provided form and no application fee is required. The application shall contain the following information as applicable:

1. Name and contact information for the person who is organizing the public assembly and will be responsible for its conduct.

2. Name and contact information for the organization on whose behalf the public assembly is proposed to be conducted.

3. Date, time, and location of the public assembly including any staging area, disbanding area, and travel route.

4. An estimate of the number of persons who will be participating in the public assembly.

5. An estimate of the length of the public assembly in miles.

6. An estimate of the number persons who will be observing the

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public assembly.

7. The type of security or other arrangements that will be provided to assure that participants are properly directed.

8. The minimum and maximum speeds that the public assembly is to travel.

9. The maximum number of march, parade, or procession units in the public assembly and the maximum and minimum interval of space to be maintained between the units.

10. The number and type of vehicles in the public assembly.

11. Written permission from the owner of any private property that will be used as a staging area or a disbanding area.

~~C. Permit Approval or Denial. Application Fee. Any person seeking Within three days of the filing of an assembly permit shall pay a non-refundable application fee concurrently with the filing of the application. The assembly permit application fee amount shall be as set by City Council resolution.~~

~~D. Indigency Waivers. An indigent natural person shall be exempt from payment of City Manager shall approve or deny the assembly permit application fee upon obtaining an indigency waiver. An organization in which a majority of its members are indigent natural persons also shall be exempt from payment of the assembly permit application fee upon obtaining an indigency waiver. A request for an indigency waiver shall be made at the time of permit application and shall be accompanied by such relevant information and documentation as may be necessary for verification of eligibility. The City Manager shall grant an indigency waiver upon verification of~~

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eligibility.

~~E.C. . Permit Approval or Denial.~~ The City Manager shall approve an assembly permit ~~application~~ unless one or more of the denial findings specified in Paragraph ~~F below~~ D is made in a written notice to the applicant. If an assembly permit application is for multiple public assemblies within a six-month period, and if one or more of the denial findings specified in Paragraph D is made for only some of the proposed public assemblies, then the City Manager shall approve the assembly permit for the remaining proposed public assemblies. The City Manager shall consider each application upon its merits, shall not discriminate in granting or denying applications, and shall not deny a permit based upon a subject matter or viewpoint involved in a proposed public assembly.

F.D. Denial Findings. An assembly permit application shall only be denied on the basis of one or more of the following ~~criteria~~findings:

1. The application is incomplete.
2. The application contains false or intentionally misleading information.

- ~~3. The applicant, or the organization on whose behalf the public assembly is proposed to be conducted, has an unpaid departmental service charge debt to the City for a prior public assembly.~~

- 4.3. The public assembly is proposed for a time and location for which another activity has been previously authorized.

- 5.4. The public assembly will require the simultaneous closure of the roadway portion of more than two ~~streets that run in a parallel direction~~streets between

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the hours of seven a.m. and eight p.m. Monday through Friday, or between the hours of ten a.m. and six p.m. on Saturday, unless the activity will occur on a national holiday.

~~6.5.~~ The public assembly will require closure of the roadway portion of any street in a commercial zone for more than three hours in any one day between the hours of seven a.m. and eight p.m. Monday through Friday, unless the activity will occur on a national holiday.

~~7.6.~~ The route or location of the public assembly traverses a street or other public right of way that was scheduled for maintenance, construction, or repair prior to the submission of the permit application and the conduct of the public assembly would interfere with such maintenance, construction, or repair, or would create a threat to the health or safety of the public assembly's participants.

~~8.7.~~ The staging area or disbanding area cannot physically accommodate the number of participants expected by the applicant.

~~9.8.~~ The public assembly would result in a violation of any federal, state, or local law.

E. Permit Conditions. The City Manager may condition an approved assembly permit with reasonable requirements concerning the time, place, or manner of holding the public assembly as is necessary to coordinate multiple uses of public property; to assure preservation of public property; to prevent dangerous, or unlawful, ~~or impermissible~~ uses; to protect the safety of persons and property; and to control vehicular and pedestrian traffic in and around the venue.-

G.F. Departmental Service Charge Estimate. Concurrently with the approval of an assembly permit, the City Manager shall provide the permittee with a written

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estimate of any departmental service charges that the City will incur in connection with the permittee's public assembly. Upon request of the permittee, the City Manager shall make a reasonable effort to assist the permittee to design the public assembly in a manner that minimizes departmental service charges.

§ 12.28.070 Prohibited Items.

A. Prohibitions. No person shall carry or possess any of the following items while present at a public assembly:

1. Lumber, wood, or wood lath greater than one foot in length.
2. Plastic pipe or metal greater than one foot in length or greater than one-quarter inch in its thickest dimension.

~~3. A sign, poster, plaque, or notice that is not constructed solely of a cloth, paper, or cardboard material less than one-quarter inch in thickness.~~

4.3. A projectile launcher or similar device used to hurl an object, liquid, or other substance.

5.4. A gas mask or similar device used to filter air breathed and that would protect the respiratory tract and face against irritating, noxious, or poisonous gases.

B. Exceptions. Paragraph A does not apply to the following:

1. Any person carrying or possessing a piece of wood that satisfies all of the following criteria:
 - a. Is blunted at its ends.
 - b. Is two inches or less in width.
 - c. Is one-fourth inch or less in thickness or, if not generally

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rectangular in shape, is three-fourths inch or less in its thickest dimension.

2. Any disabled person carrying or possessing a cane, walker, or similar item necessary for such person's mobility.

§ 12.28.080 Prohibited Conduct.

No person shall engage in any of the following conduct while present at a public assembly:

A. Violate any permit condition contained in the assembly permit issued for the public assembly.

B. Fail to abide by instructions given by a traffic control officer or law enforcement officer for the purpose of accommodating emergency vehicles or traffic through a public assembly route.

C. Give traffic control instructions to non-participants of the public assembly.

D. Ignite or burn any open flame device (including a candle, portable or stationary torch, road flare or fuse, fuel fired lantern, signal flare or sky lantern), bonfire, recreational fire, cooking fire, warming fire, sign, or effigy.

~~D.E.~~ Prevent any person from entering or exiting a building.

§ 12.28.090 Sound Amplification.

A. Time Restriction. No person at a public assembly shall utilize a sound amplification device between the hours of 10:00 p.m. and 9:00 a.m.

B. Manner Restrictions. No person at a public assembly shall utilize a sound amplification device that does any of the following:

1. Produces loud or raucous ~~noises which~~ noise that interferes with the conduct of any business in the vicinity of the assembly.

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2. Disturbs the peace, quiet, and comfort of persons in the vicinity of the assembly.

~~3. Is audible at a distance of 250 feet from the point from which the broadcast emanates.~~

§ 12.28.100 ~~Indemnity.~~

~~A. Requirement. An assembly permit shall not be effective until the permittee has submitted to the City Manager an executed indemnification agreement approved as to form by the City Attorney.~~

~~B. Scope. The indemnification agreement shall require the permittee to defend, indemnify, and hold the City and the City's officers' employees, and agents harmless from and against claims, damages, expenses, loss or liability arising out of or resulting from the alleged acts or omissions of the permittee or the permittee's officers, employees, or agents in connection with the permittee's public assembly. The indemnification agreement shall not make the permittee responsible for losses to the City arising from audience reaction to the permittee's public assembly; shall not make the permittee responsible for activities at the permittee's public assembly that are outside of the permittee's control; and shall not require the permittee to waive any cause of action the permittee might otherwise have against the City.~~

~~C. Exception. An indemnification agreement shall not be required if the permittee cooperates with the City Manager to design the public assembly to respond to specific risks, hazards, and dangers to the public health and safety identified by the City Manager as being reasonably foreseeable consequences of the public assembly.~~

§ 12.28.110 Departmental Service Charges.

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A. Reimbursement Requirement. A permittee shall reimburse the City for departmental service charges incurred in connection with ~~or due to~~ the permittee's public assembly.

A.B. ~~Costs Not Subject to Reimbursement Requirement. No permittee is required to pay for traffic control if the permittee's public assembly is conducted entirely outside of the roadway portion of a street.~~ No permittee is required to pay for the cost of law enforcement personnel to provide for the protection of a public assembly and its attendees from hostile members of the public or from counter-demonstrators, or to pay for the cost of general law enforcement in the vicinity of the event.

B.C. Invoice. No later than 30 business days after the expiration of an assembly permit, the City Manager shall issue the permittee an itemized invoice of departmental service charges incurred in connection with or due to the permittee's public assembly.

C.D. Payment Deadline. No later than 30 business days after issuance of the invoice, a permittee shall remit to the City Manager payment for the departmental service charges specified in such invoice.

~~D. Exception. This Section shall not apply to any person who has been exempted from payment of the assembly permit application fee by receipt of an indigency waiver.~~

§ 12.28. ~~120110~~ Violations.

Any person who intentionally violates any provision of this Chapter shall be guilty of a misdemeanor."

SECTION 3. The City Council finds that it can be seen with certainty that there is no

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I, Lillian Harris-Neal, City Clerk of the City of Brea, do hereby certify that the foregoing Ordinance was introduced at a regular meeting of the City Council of the City of Brea held on the 5th day of December 2017, 2018, and was finally passed at a regular meeting of the City Council of the City of Brea held on the 19th day of December, 2017, 2018, by the following vote:

AYES: COUNCIL MEMBERS:

NOES: COUNCIL MEMBERS:

ABSENT: COUNCIL MEMBERS:

ABSTAIN: COUNCIL MEMBERS:

DATED: December 19,

2017, 2018

Lillian Harris-Neal, City Clerk

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City of Brea

COUNCIL COMMUNICATION

TO: Honorable Mayor and City Council Members

FROM: Bill Gallardo, City Manager

DATE: 02/06/2018

SUBJECT: Mid Year Budget Update and Discussion of any Council Interest in Pursuing a 2018 Ballot Tax Measure

RECOMMENDATION

Receive Mid Year Budget presentation and provide staff direction on whether or not to pursue next steps in the process of considering a Transient Occupancy Tax ("Hotel Tax") or Business License Tax ballot measure for November 2018.

RESPECTFULLY SUBMITTED:

William Gallardo, City Manager

Prepared by: Alicia Brenner, Senior Management Analyst

Concurrence: Cindy Russell, Administrative Services Director

Attachments

Attachment A - Mid Year Budget Presentation

Attachment B - VRB Savings and Impacts

Attachment C - TOT and Business License Fact Sheet

Fiscal Year
2017-18
Mid-Year Budget Update

Study Session | February 6, 2018

Budget Agenda

- i. FY 2016-17 Year-End Snapshot (July 1, 2016 thru June 30, 2017)
- ii. FY 2017-18 Current Year Progress (July 1, 2017 thru June 30, 2017)
- iii. Looking Ahead to the Future
 - Budget Process and Strategy
 - Vacancy Review Board (VRB) and Impacts
 - Five Year Projections and Assumptions
 - Updates
 - Additional Triage Service Level Reductions
 - Fixed Asset Reserve Study
 - Potential Hotel/Business License Tax Initiative(s)



Fiscal Year 2016-17

Snapshot of Last Fiscal Year

2016-17 Year-End General Fund Snapshot

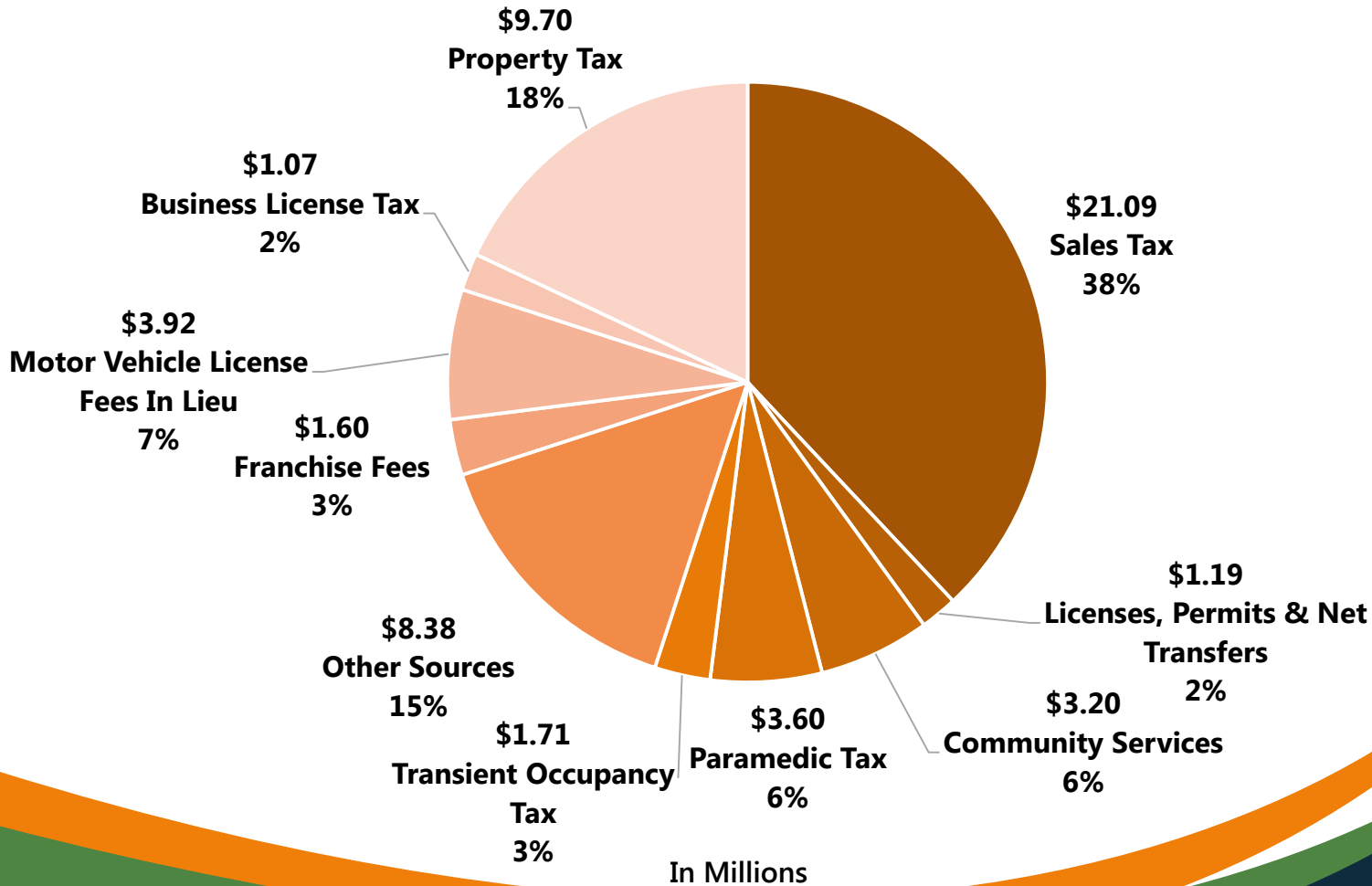
	<u>Actuals</u>
Revenues	\$54,897,748
Expenditures	<u>\$55,378,210</u>
Revenues over Expenditures	(\$480,462)
Sale of Properties (One-Time Revenue)	+ <u>\$1,337,978</u>
Revised Revenues over Expenditures	\$857,516



Fiscal Year 2017-18

Current Year Progress Report

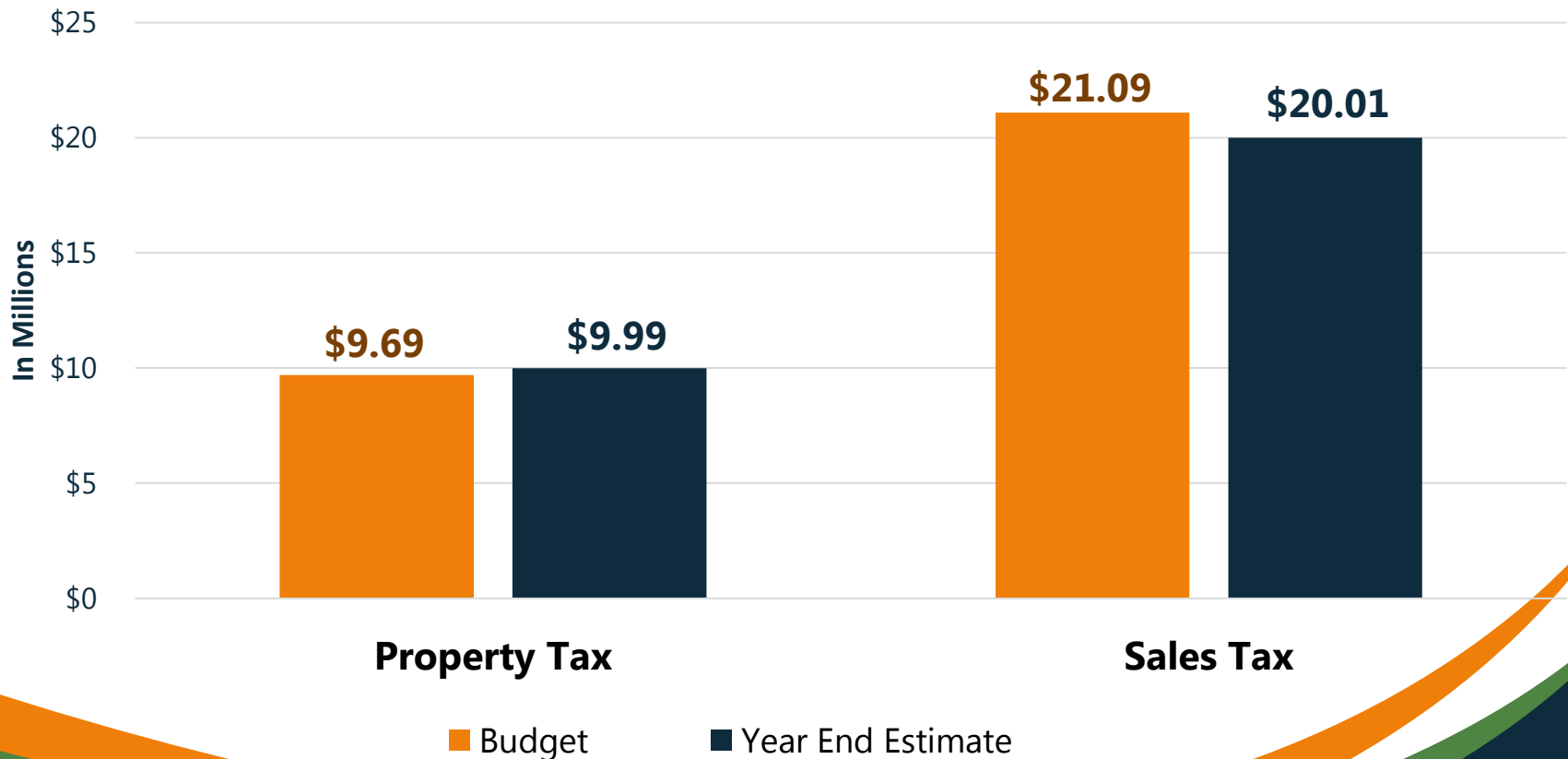
2017-18 Adopted General Fund Revenues - \$55.4 million



Property Taxes and Sales Tax

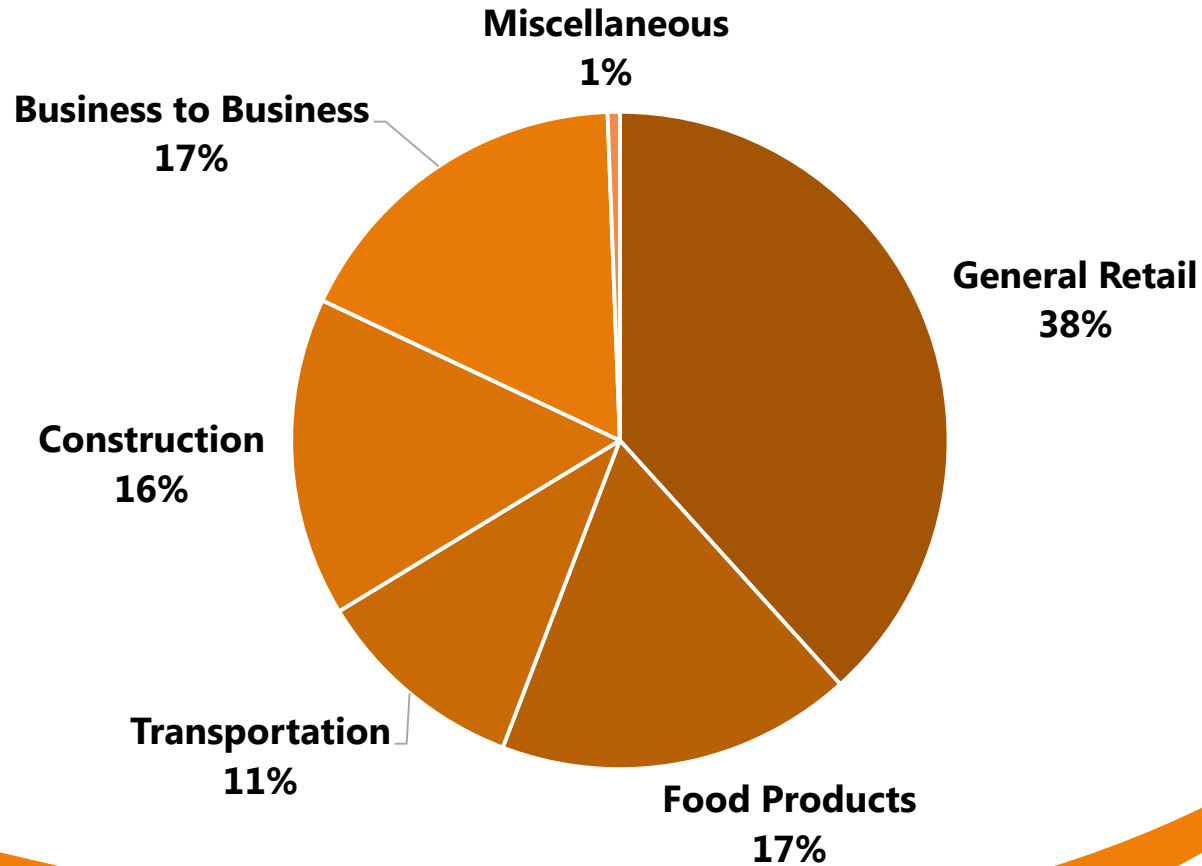
2017-18 Adopted Budget vs 2017-18 Year-End Estimates

(PRELIMINARY)



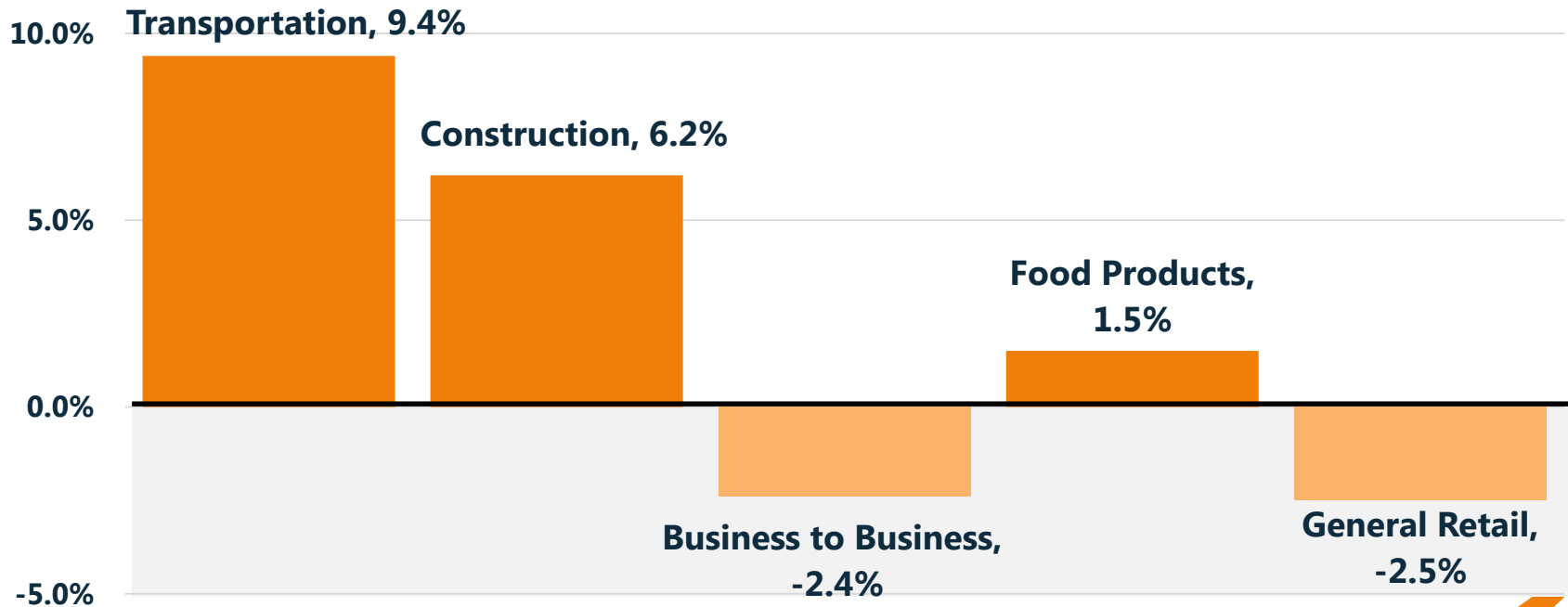
Sales Tax

Segment Distribution (2017 QTR 3)



Sales Tax

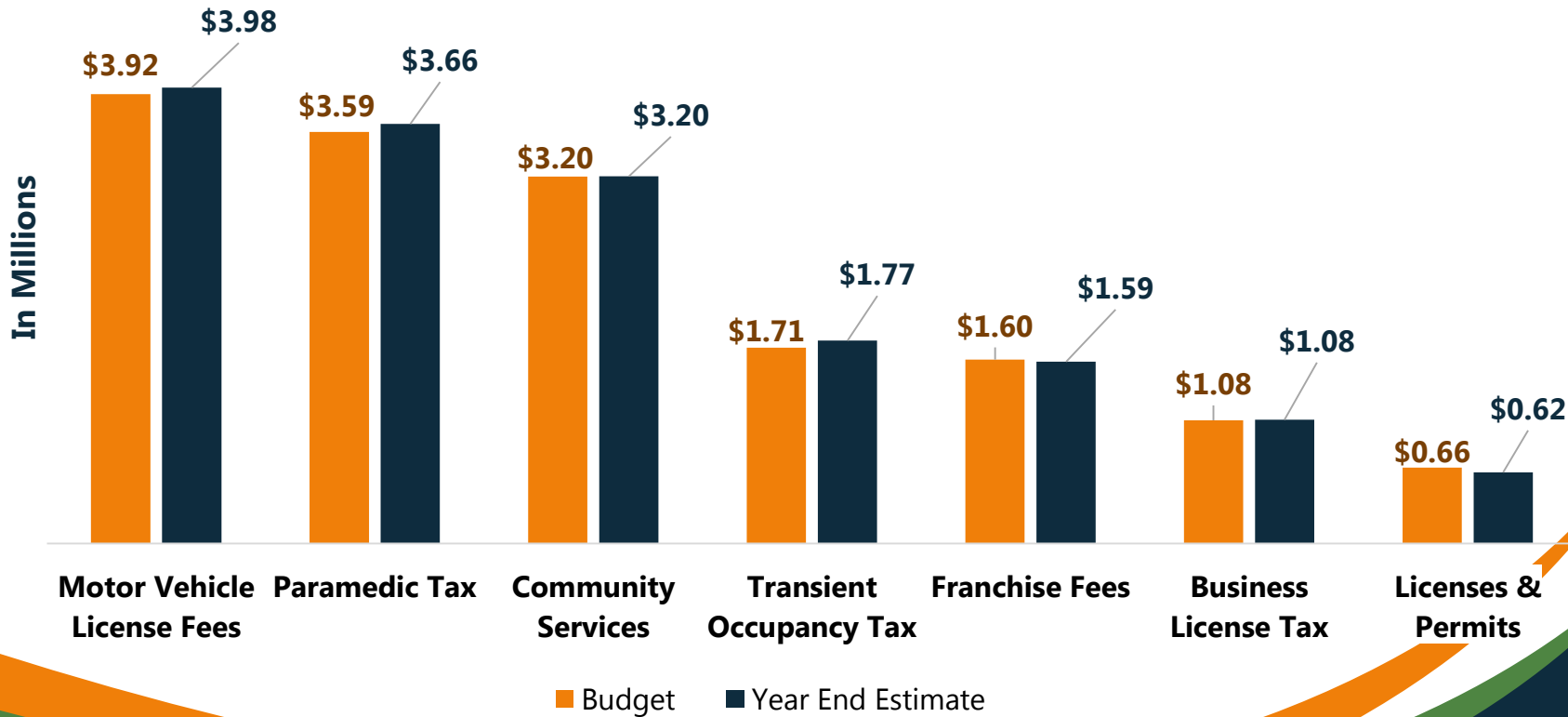
Year-over-Year Change (2017 QTR 3)



Other Major Revenue Sources

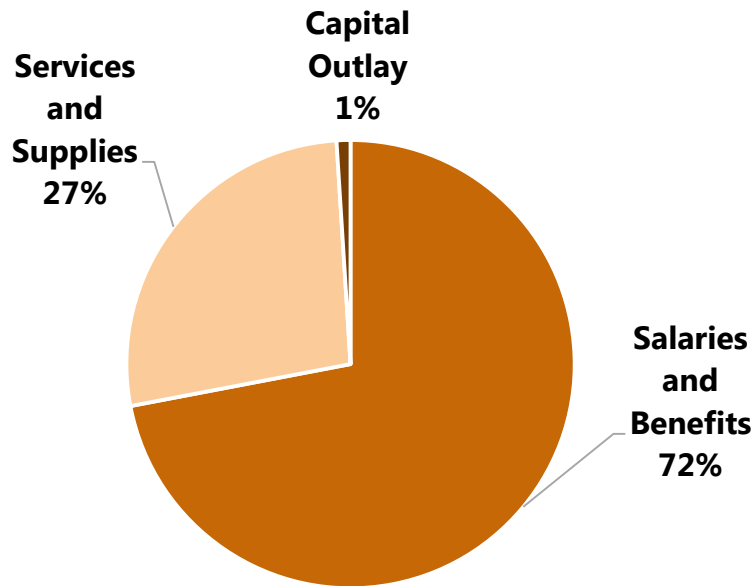
2017-18 Adopted Budget vs 2017-18 Year-End Estimates

(PRELIMINARY)

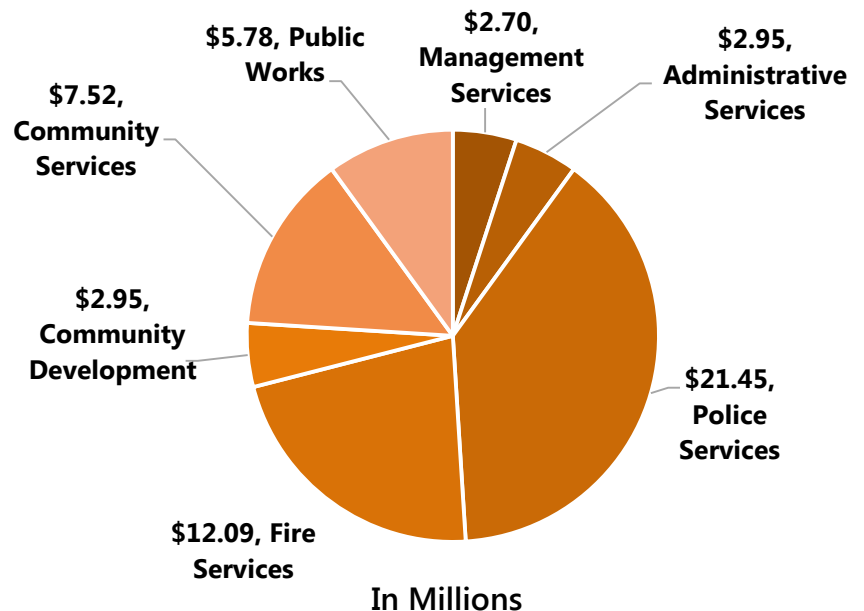


2017-18 Adopted General Fund Expenditures - \$55.4 million

Adopted Budget by Category



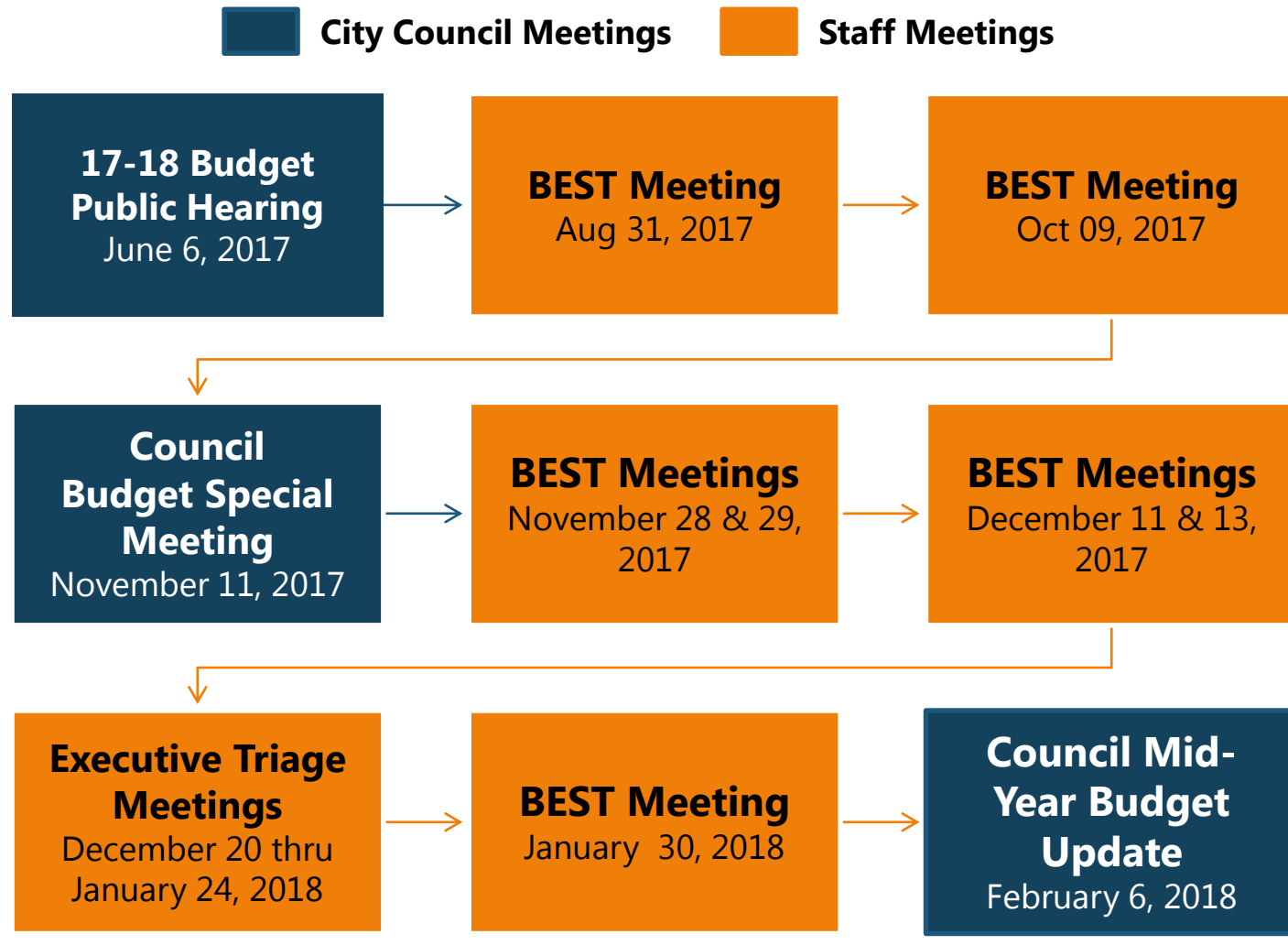
Adopted Budget by Department





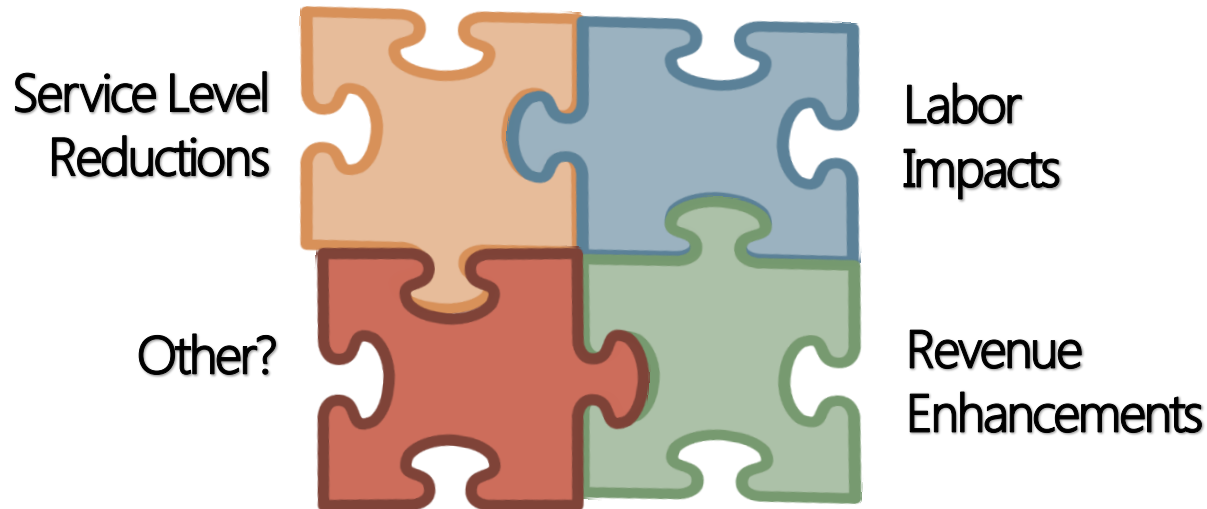
Looking Ahead to Our Financial Future...

Budget Process



Budget Strategy

- Exploring all options to provide short and long term budget solutions.



Vacancy Review Board (VRB)



- Reinitiated in Summer 2016
- Evaluates vacancies through the organization and provides recommendation to City Manager
- Results in over \$1 million in permanent savings to date for the City's General Fund
- Loss of 11.2 Full-Time Equivalents (FTEs) or 23,190 hours annually

VRB Service Delivery Impacts

- New and different approaches to work are being evaluated - closer alliances for division goals to be met with other division staff - exploring different partnerships and different ways to achieve goals - “pack differently”
- Higher scrutiny of work we do - staff capacity - some tasks/projects will have a longer turnaround
- Higher scrutiny of work we do - staff capacity - some task/projects which may have been considered in the past, cannot today
- Staff turnover results in loss of institutional knowledge
- The “learning curve” factor requires more initial training, time and direction - results in prolonged service delivery to both internal and external customers

FY 2018-19 Deficit Changes

PROJECTED DEFICIT AS OF BUDGET SPECIAL MEETING (11.13.17) (\$2,300,000)

Revised Assumptions	Estimated Change*
Removed 2% Cost of Living Assumption for All Employees	\$660,000
Vacancy Review Board Salary Savings – Permanent Savings	\$586,000
Temporary Savings (Net Change)	\$240,000
Projected Community Services Revenues	\$150,000
Revised License & Permit Fees Revenue Assumption (i.e. Building)	\$117,000
Revised Other Revenue Assumptions	<u>\$317,000</u>
Sub-Total	\$2,070,000

PROJECTED DEFICIT AS OF MID YEAR BUDGET UPDATE (2.06.18) (\$230,000)

* Estimates are rounded

Budget Assumptions Included

- Staffing projections and revenue projections from departments
- Revised CalPERS rates that includes the discount rate change from 7.5% to 7.0% (incremental)
- Employee Cost Sharing (bargaining units that pay a percentage of the Employer's portion of CalPERS retirement obligations)
- Successor Agency Wind Down Costs
- VRB staff reductions (temporary and permanent savings)
- No budgeted cost of living increases for employees for FY 2017-18 and FY 2018-19
- Includes a 2% operating cost increase for FY 2019-20 thru FY 2022-23
- Increases TOT revenues (including new Hines Hotel - est. January 2020)

Five Year Projections

	Actuals FY 2016-17	Year End Estimate FY 2017-18	Projected Budget FY 2018-19	Projected Budget FY 2019-20	Projected Budget FY 2020-21	Projected Budget FY 2021-22	Projected Budget FY 2022-23
	(A)	(B)	(C)	(D)	(E)	(F)	(G)
Beginning Fund Balance	\$10,182,169	\$9,139,682	\$10,942,956	\$10,709,803	\$8,515,318	\$4,559,721	(\$671,747)
Total Revenues*	56,235,726	55,107,497	56,085,157	56,794,440	57,769,804	58,626,540	59,264,796
Total Expenditures	55,378,210	55,204,223	56,318,310	58,988,924	61,725,401	63,858,008	65,071,070
Revenue over Expenses	857,516	(96,726)	(233,153)	(2,194,484)	(3,955,597)	(5,231,468)	(5,806,274)
Transfer In/Out to Reserves (Downtown Parking Structure Loan)	(1,900,000)	1,900,000	-	-	-	-	-
Ending Fund Balance	\$9,139,682	\$10,942,956	\$10,709,803	\$8,515,318	4,559,721	(671,747)	(6,478,021)
General Fund Reserves as a % of Total Expenditures	16.50%	19.82%	19.02%	14.44%	7.39%	-1.05%	-9.96%

* FY 2016-17 Includes one-time revenue of \$1,337,978 from the Sale of Properties

Assumptions NOT Included

- County landfill negotiations
- Shared Services with Neighboring Cities
- Revised Expenditure Projections from Departments
 - *Including Lifeline Subsidy Program costs, etc.*
- User Fee Study – Cost Recovery Revenue
 - *Approximately \$250,000 annually*
- Animal Control Study – Cost Recovery Revenue
 - *Wait on decision from the County or we can implement fee increases independently sooner*
- Fixed Asset Replacement Reserve Study Costs
 - *Costs above the current annual allocation*
- Revenue Tax Initiatives
 - *Hotel Tax and/or Business License Updates – Requires Voter Approval*
- Additional Department Triage Services Reductions

Additional Service Level Reductions

(Organizational Triage)



Options being explored – Sample List

- Reduce striping and pavement markings from two to three years (\$30K)
- Reduce Downtown Maintenance including power wash frequency, landscape maintenance and delay curb painting (\$30K)

Additional Service Level Reductions (Organizational Triage)

Options being explored – Sample List (continued)

- Reduce janitorial contract to eliminate frequency of window washing and deep carpet cleaning (Savings \$15K)
- Eliminate catastrophic repair funds and appropriate funds on a as-needed basis (\$25K - \$50K)
- Eliminate Open Gov Software and replace with a Budget in Brief Fact Sheet (\$9K)

Fixed Asset Replacement Fund Reserve Study

- Facility Condition Assessment nearing completion
- Early indications point to higher FARP funding needs
- Staff to determine scope for use of FARP funds in future & finalize recommended FARP funding level
- Recommend to keep \$600,000 transfer as placeholder for FY 2018-19 budget
- Will present final FARP Reserve Study findings & recommendations to Council in April 2018

Potential Tax Measures

(Hotel Tax and/or Business License Tax)

- **Formed multi-department working group to study:**
 - Feasibility
 - Comparison to other cities
 - Best practice and required process
- **City officials shared need with Chamber of Commerce Board**



Potential Tax Measures

(Hotel Tax and/or Business License Tax)

– **Transient Occupancy Tax (or Hotel Tax)**

- Increasing from 10% to 12% would generate \$340,700
- Paid by hotel guests
- Last updated in 1989
- Hotels are heavy users of public safety services

Potential Tax Measures

(Hotel Tax and/or Business License Tax)

– **Business License Tax**

- If cap raised from \$500 to \$5,000, would generate \$350,000
- About 270 businesses impacted
- Last raised in 1976
- Inequity among businesses
- Business categories and language needs updating

Ballot Measure Timeline

Tonight – Second Council Budget Session. Council provides direction on whether or not to pursue a tax measure; if so, which one; and authorizes the City Manager to execute a PSA with an election research firm to conduct community survey.

February/March 2018 – Survey is conducted and preliminary results received from research firm.

April 2018 - Final survey results available. If the ballot measure is predicted to pass, the next step is to retain a communications firm specializing in ballot measures. The City Council would be asked to authorize a PSA with the recommended firm.

May/June 2018 – Council votes to place measure on the November 2018 ballot.

November 6, 2018 - Election

Direction Needed

- Does Council want Staff to proceed with additional work on ballot measure process?
 - If yes, which measure?
- Direct City Manager to contract with professional research firm

Next Steps for City Council

Tuesday, April 17th

2018-19 Budget Check-In
and Fixed Asset Replacement
Fund Reserve Study Discussion

Tuesday, May 15th

FY 2018-19 Budget Workshop

Tuesday, June 19th

Public Hearing to Adopt
Budgets

VACANCY REVIEW BOARD (VRB)
PERMANENT STAFFING CHANGES BY DEPARTMENT

Department	Original Status	Action	Fiscal Year	Est. Annual General Fund
Administrative Services	FT	Eliminated Software Developer Position	2016-17	\$46,300
Administrative Services	FT	Eliminated IT Specialist I/II Position	2017-18	\$96,100
Administrative Services	FT	Underfilled Purchasing Agent to Contracts and Procurement Administrator Position	2016-17	\$35,500
Administrative Services	FT	Underfilled Administrative Clerk I/II to Part time Administrative Clerk I/II Position	2016-17	\$21,500
Administrative Services	FT	Underfilled Human Resources Technician Position to Administrative Clerk I/II Position	2016-17	\$24,900
Community Development	FT	Underfilled Secretary to Administrative Clerk I/II Position	2016-17	\$15,100
Community Development	FT	Various reorganization within department including (Management Analyst II, Com. Dev Specialist, etc.)	2016-17	\$36,500
Community Development	FT	Underfilled Administrative Clerk I/II Position to Part-Time	2016-17	\$31,600
Community Development	FT	Eliminated Planning Technician Position	2017-18	\$63,100
Community Development	FT	Eliminated Economic Development Manager Position (Pending Retirement)	2017-18	\$137,500
Community Services	PT	Eliminated Part time Administrative Clerk I/II Position	2017-18	\$34,000
Fire Services	FT	Eliminated Accounting Technician Position	2016-17	\$81,400
Fire Services	FT	Reclassified Senior Fire Prevention Specialist to Fire Protection Analyst Position	2016-17	(\$6,500)
Management Services	FT	Reclassified City Clerk Specialist to Deputy City Clerk/Records Supervisor	2017-18	(\$37,300)
Management Services	FT	Underfilled City Clerk Specialist Position to Part-Time	2017-18	\$30,800
Management Services	FT	Underfilled Communication & Marketing Analyst Position to Part-Time Media Services Specialist I/II Position	2017-18	\$87,000
Police Services	FT	Eliminated Police Dispatcher I/II Position	2016-17	\$88,600
Police Services	PT	Eliminated Two Cadet Positions	2016-17	\$26,900
Police Services	FT	Underfilled Emergency Preparedness Coordinator to Management Analyst I/II Position and moved to Fire Services	2016-17	\$22,100
Police Services	FT	Eliminated Secretary Position	2017-18	\$66,600
Police Services	FT	Eliminated Records Technician I/II Position	2017-18	\$79,800
Police Services	FT	Underfilled Community Outreach Coordinator Position to Part-Time	2017-18	\$44,100
Public Works	FT	Underfilled Assistant City Engineer to Principal Civil Engineer	2017-18	TBD
Public Works	PT	Added New Administrative Clerk I/II Position	2017-18	(\$15,900)

SUMMARY

FTEs REDUCED: 11.2
ELIMINATED: 11
UNDERFILLED: 10
RECLASSIFIED: 2
ADDED: 1

2016-17	\$423,900
2017-18	\$585,800
SAVINGS	\$1,009,700

** Based upon Final Salary Projections for FY 2016-17 or FY 2017-18*

VACANCY REVIEW BOARD (VRB) SERVICE DELIVERY IMPACTS

Summer 2016 to Current

February 6, 2018

Study Session City Council Meeting

Overall Impacts

- New and different approaches to work are being evaluated - closer alliances for division goals to be met with other division staff - exploring different partnerships and different ways to achieve goals - "pack differently";
- Higher scrutiny of work we do - staff capacity - some tasks/projects will have a longer turn around time;
- Higher scrutiny of work we do - staff capacity - some task/projects which may have been considered in the past, cannot today;
- Employee workload can impact service delivery and increases the probability of staff turnover;
- Staff turnover results in loss of institutional knowledge;
- The "learning curve" factor requires more initial training, time and direction results in prolonged service delivery to both internal and external customers;

Impacts by Department

Administrative Services

- Elimination of two information technology positions prolongs user support assistance and reduces the option to have "home-grown" software solutions;
- Staff reductions in Utility Billing results in the following:
 - Utility Billing phone calls are now directed to a semi-automated phone attendant,
 - Utility Billing processes are being evaluated for modification.

- Job sharing of the Civic Center public reception counter duties will result in staffing issues at times of no coverage;
- Staff reductions in Human Resources results in the following:
 - Increased the recruitment processing time (especially for entry level recruitments) leading to increased inquiries from hiring department(s) and the public,
 - Increased the workload for existing staff which reduces time available to be proactive in managing benefits and labor relations issues. More time is reacting to issues now than in the past,
 - Spreads program oversight of FMLA and ACA monitoring as well as Employment Verification program to multiple staff resulting in delays or lower level of customer services than previously available to both employees and the public,
 - Limits staff ability to delegate technical or clerical duties,
 - Changed frequency of new-hire orientations and now offer only once every two weeks.

Community Development

- Staff reductions in Community Development results in the following:
 - Modified counter coverage hours in the department - walk-ins are available in the mornings and appointments in the afternoon (provides uninterrupted project working hours for staff),
 - Shifted to one Planning Commission meeting per month,
 - Added additional contract services hours on an “as-needed” basis. For example the housing rehabilitation program, Planning Division project processing, and the Building/Engineering Permit Technician duties,
 - Increased response and processing times for plan review and plan check services.

Community Services

- Department is currently in the process of evaluating impacts to the community.

Fire Services

- Staff reductions in Fire Administration results in the following:
 - Fire front counter not available during lunch time (12pm-1pm) and appointments-only for fire plan checks,
 - Limited Fire front counter coverage – depending on staff availability may need to close office during certain times of the day for short periods of time.

Management Services

- Staff reductions in Communications and Marketing results in the following:
 - Less capacity to provide communication/marketing support for city departments and to the Brea Community. This includes reducing Brea Line newsletter to public information items only and contracting with a vendor to produce a "recreation guide" to promote programs and contract classes,
 - Reduced marketing support for non-public information programs, primarily Community Services programs, resulting in the department to find other ways to market programs,
 - Transition from a full-service Communications & Marketing/Public Information Division to a smaller Public Information/Community Outreach Division.

Police Services

- Staff reductions in the Police cadet program spreads responsibility to others with fewer personnel available for special events/details, etc.;
- Staff reductions in the Police Communication division results in additional overtime for current staff and leading to employee fatigue;
- Staff reductions in Police Administration results in the following:
 - Spreads responsibilities to existing staff, primarily the Executive Assistant and impacts her ability to accomplish her duties in a timely manner,
 - Spreads responsibilities to existing staff and less effective communication with the public (Loss of gains/follows on social media platforms, less responsive to real time updates, Inconsistent messaging, etc.).

- Staff reductions in Police Records spreads responsibilities to existing staff resulting in longer time to process reports, statistics, false alarm permits, and requests from the public for forms/reports, etc.;

Public Works

- Under-filled position(s) within the Engineering division results in the City Engineer to perform additional oversight for personnel and operations.

Transient Occupancy Tax and Business License Tax Fact Sheet

UPDATED

February 6, 2018

This fact sheet was shared with the City Council and discussed at the budget presentation at their November 13, 2017 meeting. Several questions were asked at that meeting and new information was requested, which has now been added to the Fact Sheet.

Note: New information added to the Fact Sheet since it was shared at the November 13, 2017 Council Meeting appears in green.

Background

A multi-department staff working group explored possibilities and challenges of placing ballot measures on the 2018 and/or 2020 elections to update Brea's Transient Occupancy Tax (TOT) and Business License Tax (BLT). Changing these require a minimum 4/5 Council vote to place on the ballot and majority a vote of the people.

The working group looked at the experience of other cities who had placed similar measures on the ballot, the history and current status of these two taxes. Input from the Chamber Executive Director and information from the research firm True North.

Transient Occupancy Tax

TOT is a tax charged by most cities on rooms rented to travelers for less than 30 consecutive days. Brea's current TOT rate is 10%. Throughout California TOT rates range from 4% to 15%, with most cities in Orange County at 10% to 12%. There are a few notable exceptions with Anaheim at 15% and Garden Grove at 14.5%. There are also several cities at 8%. The last time the Brea rate was adjusted was in 1989.

- TOT revenue goes to the General Fund and is not restricted in use.
- In 2016, Brea received approximately \$1,716,000 in TOT revenue.
- Raising TOT to 11% would generate an estimated \$170,360 in new revenue.
- Raising TOT to 12% would generate an estimated \$340,720 in new revenue.
- Currently, there are six hotels in Brea (Embassy Suites, Extended Stay, Chase Suites, Regency, Hyland Inn, Travelodge)
- The City has received an application for a 116 room Hampton Inn in the Downtown and a 142 room Marriott as part of the Hines project, so TOT revenue is likely to increase.

The estimated increased annual revenue from these hotels based on 70% occupancy:

- **Hampton**
 - **Current 10% rate = \$509,900**
 - **11% TOT = \$560,900**
 - **12% TOT = \$611,900**
- **Marriott**
 - **Current 10% rate = \$581,500**
 - **11% TOT = \$639,700**
 - **12% TOT = \$697,900**

These numbers would continue to grow as room rates increase over time.

Why it's time to consider increasing the TOT

- The TOT rate has not been changed for 28 years.
- General taxes provide funding for all city services that the community relies upon.
- Hotels generate a heavy demand on Public Safety Services.
- Fire has received 158 calls for service so far this year from the three largest hotels in Brea.
- Between 2014 and 2016, there were a total of 1,274 policing incidents at Brea hotels. Of that total, 635 were calls for service regarding disturbances, suspicious activity, etc. 612 were officer initiated activity, such as suspicious person checks, patrol checks, etc. **The Police Department estimates that the cost of providing these services is approximately \$40,000 to \$50,000 per year.**
- Following is a chart detailing Police activity at Brea hotels since 2014.

All Calls	2014	2015	2016	2017 to 10/02	Grand Total
EXTENDED STAY	227	167	161	119	674
EMBASSY SUITES	142	79	117	99	437
REGENCY	78	57	34	41	210
CHASE SUITES	42	33	29	12	116
TRAVELODGE	18	21	8	5	52
HYLAND INN	10	18	33	14	75
Grand Total	517	375	382	290	1564

Officer Initiated	2014	2015	2016	2017 to 10/02	Grand Total
EXTENDED STAY	173	76	76	41	366
EMBASSY SUITES	72	11	18	36	137
REGENCY	65	33	19	19	136
CHASE SUITES	18	11	5	5	39
TRAVELODGE	9	12	1		22
HYLAND INN	4	4	5	2	15
Grand Total	341	147	124	103	715

Dispatch	2014	2015	2016	2017 to 10/02	Grand Total
EXTENDED STAY	54	91	85	78	308
EMBASSY SUITES	70	68	99	63	300
REGENCY	13	24	15	22	74
CHASE SUITES	24	22	24	7	77
TRAVELODGE	9	9	7	5	30
HYLAND INN	6	14	28	12	60
Grand Total	176	228	258	187	849

Experiences of Other Cities

Staff was asked to research the experiences of other area cities that have raised their TOT and two cities were identified.

- City of Moreno Valley passed a measure to raise their TOT from 8% to 13% in 2016. It was effective January 2017 and according to their city staff, the implementation went smoothly and they have not had complaints from hotels or residents. They worked closely with local businesses and community groups and hired consultants to poll and gauge resident's interest in the tax measure prior to placing it on the ballot.
- City of Laguna Beach raised their TOT from 10% to 12%. Their Council was aware that citizens were concerned about the heavy use of city services by tourists and were interested in offsetting the cost of those services. They retained a research firm to test whether voters would be interested in a 1% or 2% increase and also to capture the priorities of the electorate in the ballot language. Additionally, they hired a communication specialist to inform and educate the public with strategic communications. The measure was passed by 80% of the voters. Laguna Beach has not had any problems or complaints with the new TOT rate and it is realizing the additional revenue expected.

Business License Tax

BLT is an annual city tax on businesses and the amount each business pays varies by the type and size of the business and other factors. All businesses located in the City or doing business in Brea are required to have a current business license. The City issues approximately 7,200 businesses licenses each year and about 5,600 of those are to Brea-based businesses. The revenue received goes into the General Fund and is not restricted.

The BLT has not been raised in Brea since 1976 and the language and structure of the tax needs updating. For instance, there are no categories or language that fits many of today's high tech companies. Approximately 71% of businesses that pay the tax are subject to a cap. This cap varies by business sector. For example, the cap on retail establishments is \$500/year, which is significantly below most other cities.

Some recommended key improvement options to BLT include:

- Raising the cap on most of the categories.
 - If the cap was raised to \$1,000/year, it would result in an estimated \$86,000/year increase to the General Fund.
 - If the cap was raised to \$3,000/year, it would result in an estimated \$267,200/year increase to the General Fund
 - If the cap was raised to \$5,000/year, it would result in an estimated \$350,000/year increase to the General Fund.

- Another option is removing the cap.
- Raising the cap or removing the cap would impact approximately 270 Brea businesses and only about 5% of Brea businesses would pay a higher Business License Tax. Raising or removing the cap would impact six non-Brea businesses and about 3% of non-Brea businesses would pay a higher Business License Tax.
- Updating language and business categories.
- Include oil well production and per barrel tax which could generate approximately \$57,000 in annual revenue.
- A new Business License Tax can be structured to be phased in over time.

Why it's time to consider increasing the Business License Tax

- The Business License Tax in Brea has not been raised in 41 years, since 1976.
- The tax structure is outdated. For example, entire new categories of business have developed that didn't even exist in 1976.
- Cost of providing services such as police and public works to businesses and their customers continues to increase.
- Fairness: with the current structure, a large department store may pay the same amount as a small boutique due to the \$500 cap on the retail category.
- General taxes provide funding for all city services that the community relies upon.

Council asked to see examples of what different types and sizes of businesses pay under our current Business License Tax. The following examples illustrate how with the cap, businesses of varying sizes pay the same amount for their annual business license.

- Large retail store in the Mall with gross receipts over \$71 million = \$500
- Mid-size discount retail store with gross receipts about \$7 million = \$500
- Small retail boutique with gross receipts around \$5 million = \$500
- Large restaurant with gross receipts over \$11 million = \$500
- Small restaurant with gross receipts about \$5 million = \$500
- Large manufacturer with gross receipts over \$485 million = \$1,000
- Mid-size manufacturer with gross receipts around \$86 million = \$1,000
- Small manufacturer with gross receipts around \$50 million = \$1,000
- Large service based industry with gross receipts over \$136 million = \$500
- Mid-size service based industry with gross receipts about \$79 million = \$500
- Small service based industry with gross receipts around \$2 million = \$500

The gross receipts and corresponding fees are based on actual Brea businesses, however since a business' gross receipt amount is confidential information, business names are not included in the list above.

Ballot Measure Process

The cost to the City for placing a measure on the ballot is \$8,500 plus staff and consultant time. Once the Council takes a formal vote to place a measure on the ballot, city officials cannot discuss the measure in public. Up until that point, the City can provide factual and unbiased public information.

- It is important to note that public resources may not be used for ballot measure campaign activities. Public resources may be used, however, for informational activities.
- For example, public agency resources *may* be used to:
 - hire a consultant to conduct surveys and assess the potential support and opposition to the measure
 - prepare an objective and fact-based analysis
 - place a measure on the ballot
- However, public agencies cannot use resources to:
 - engage in any advocacy-related, campaigning activities
- Should the City Council provide direction to proceed researching the feasibility of placing a measure on the ballot, staff will work closely with the City Attorney to ensure that all restrictions and requirements relating to ballot measure activates are followed.

The City Manager has informed the Chamber of Commerce Board of the need for a ballot revenue measure and that discussion could continue and focus on the specific measure selected and the details. This will hopefully build support from Chamber members.

Insights from True North research firm

- Do not place two measures on the same ballot as it will decrease the chances that either pass. (Split the vote.)
- The next election after 2018 will be 2020 and that election will likely have a larger voter turnout and consequently be more receptive to tax measures.
- If the Council would like to do both tax measures over time, it is recommended that the one considered the most difficult to pass be placed on the ballot first.
- Tax increase measures to continue existing services rather than fund new services tend to be more successful, so that works in our favor.
- The Council's formal vote to place a measure on the ballot should be taken as late as possible to maximize the time available to provide public education.

True North Research

True North conducts statistically reliable surveys to estimate the feasibility of a measure passing and to determine how to best package a measure so it is consistent with community priorities and positioned to be successful. The survey will determine if the community is likely to support the initiative proposed. By conducting a professional scientific study, we can ensure the results are representative of adults in the City of Brea. Therefore, the results of the sample can be used to estimate the opinions of all adults in the City. However, because not every adult in the City

participated in the survey, the results have what is known as a statistical margin of error due to sampling. The generally accepted reliability standard is +/- 5%, although recent surveys in the City of Brea have had a lower margin of error.

A scientifically-accurate study will give the City Council valuable information that can't be reliably ascertained by other informal means.

The survey will identify issues the voters feel are most important, how providing funding for city services ranks next to other issues, the tax rate voters are likely to support, and the additional information needed to help voters understand the issue.

True North will provide a professional recommendation as to whether or not the initiative has a favorable chance of passing and give their estimate of the percentage it will pass or fail by. True North will also help craft the language to go on the ballot.

Conducting the survey takes approximately two months and must be done early enough to allow time for survey analysis, and implementation of the findings, and communication to voters.

The cost of the survey is \$25,000 to \$27,000.

Communication Strategy Firm

Based on the working group's research, a critical step in the formula for a successful ballot measure is an outreach and awareness building program conducted by a firm specializing in public finance ballot measures. This specialized expertise is essential. The program would include building awareness within the community by aligning the measure's features with the community's priorities, values and sensitivities. City staff would assist with various communication tasks as appropriate, but cannot replicate such expertise.

Further research is needed to determine the specific scope of work and cost.

Updated Timeline

- **November 13, 2017—Council Budget Session**
- **February 6, 2018 – Second Council Budget Session. Council provides direction on whether or not to pursue a tax measure; if so, which one; and authorizes the City Manager to execute a PSA with an election research firm to conduct the survey to determine the community's priorities and the likelihood the measure passing.**
- **February 8-22, 2018 – Staff works with research firm to develop survey questions.**
- **February 26, 2018** —Survey phone calls begin.
- **March 22, 2018—** Preliminary survey results received from research firm.
- **April 3, 2018—**Final survey results received from research firm. If the ballot measure is predicted to pass, the next step is to retain a communications firm specializing in ballot measures. The City Council would be asked to authorize a PSA with the recommended firm.
- **April 17, 2018—**Communication strategy developed and implemented.
- **May 2018—**Brea Line article about need for ballot measure.

- June 5, 2018—Council votes to place measure on the November 2018 ballot.
- June 20, 2018 —City Clerk publishes notice of the election.
- November 6, 2018—Election

City of Brea

COUNCIL COMMUNICATION

TO: Honorable Mayor and City Council Members
FROM: Bill Gallardo, City Manager
DATE: 02/06/2018
SUBJECT: Brea Development Fee Study

RESPECTFULLY SUBMITTED:

William Gallardo, City Manager

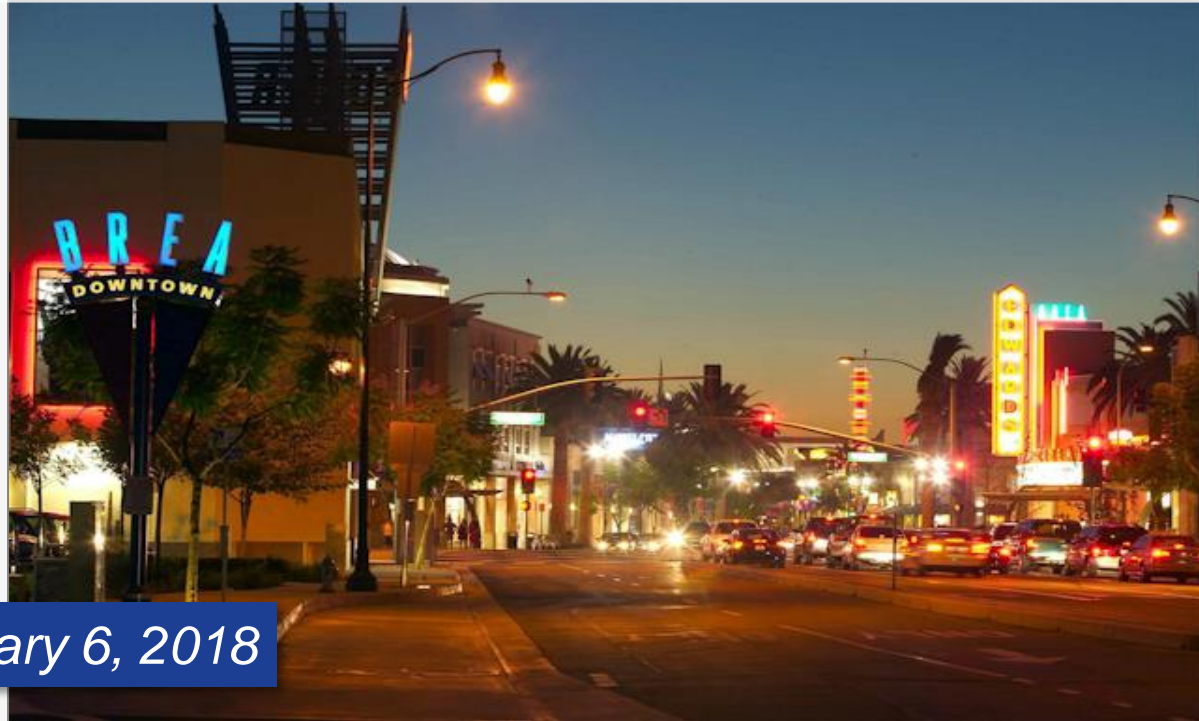
Prepared by: David Crabtree, Community Development Director

Attachments

PowerPoint

City of Brea

Fee Study Results (Continued) City Council Study Session



February 6, 2018



Matters to resolve

- Deposit amounts for hourly rate permits
- Flat rate permits – cost recovery policy
- Phased implementation of new fees



Fee Deposit Amount

- Council discussions, what we've heard so far-
 - Concerns for impact on residents –proposed deposits are too high
 - Maintaining business friendly goals –proposed deposits may be too high for smaller business owner projects



Fee Deposit Amount

- Deposit amounts are not “adopted”, we have flexibility.
- Deposit amounts should be crafted, more closely, toward anticipated costs to customer.



Fee Deposits – Staff Recommendation

– Council direct staff to:

- Reduce the new deposit amounts shown in the Fee study by **25-50%**.
- Fee material information (City brochures, website info) should describe deposits in a “range” and encourage applicants to discuss details with staff.
- Staff should discuss project details with applicants to determine best deposit amount within the range—the “Goldilocks approach”—JUST RIGHT!



Flat rate fees

- How many flat fee actions processed last year?
 - Building Division—Approx. 400
 - Planning Division—Approx. 40
 - Public Works/Engineering—Approx. 100 (majority for utility companies)
 - Fire Department—Approx. 375 permits, 215 false alarms, 1,400 life/safety inspections
- How many Overnight Parking Permits?
2016/17

On-line	1,599
In-person	395



Flat rate fees-Staff Recommendations

PARKING PERMITS

Council consideration January 16-

Initial permit, in-person	\$38 (currently \$25)
Initial permit, on-line	\$20 (currently \$19)
Renewal, in-person	\$25 (currently \$19)
Renewal, on-line	\$20 (currently \$19)



Parking Permit Flat Fees

Item	Current Fee	Full Cost Recovery	Proposed Flat Fee
Overnight Parking Permit			
Initial Permit -In person	\$25	\$97	\$75 <u>\$38</u>
Initial Permit - Online	\$19	\$49	\$40 <u>\$20</u>
Renewal - In person	\$19	\$73	\$50 <u>\$25</u>
Renewal - Online	\$19	\$49	\$40 <u>\$20</u>

The proposed fees result in an approximate annual subsidy of \$68,000, based on full cost recovery estimates and 2017 permit activity.



Flat rate fees- Staff Recommendations

BUILDING, PLANNING FLAT FEES

Given limited historic activity for flat fee permits and goals for resident participation and small business friendly policies, subsidize flat fee permits to a higher level.



Building & Safety and Planning Flat Fees

Item	Current Fee	Full Cost Recovery	Proposed Flat Fee
1 st Screen Check	FREE	\$1,205	FREE
Water Heater	\$104	\$290	\$100
Re-Roof (up to 400 SF)	\$192	\$382	\$200
Small Appliances Change out (Residential/Commercial)	\$104	\$314	\$100
Each Additional Appliance	\$8	varies	\$30 <u>FREE</u>
Landscape – Single Family (Over 2,500 Square Feet)	\$104	\$623	\$300 <u>\$100</u>



Building & Safety and Planning Flat Fees (Con't)

Item	Current Fee	Full Cost Recovery	Proposed Flat Fee
Damage Repair- less than 15% of structure valuation	\$450	\$970	\$500
Certificate of Occupancy	\$99	\$456	\$150
Sign w/electrical and structural review (up to 2)	\$182	\$493	\$450 <u>\$300</u>
Each Additional Sign	New	varies	\$200 <u>\$100</u>
Temporary Sign Permit	\$50	\$89	\$75 <u>\$65</u>

The proposed fees result in an approximate annual subsidy of \$85,000 specific to C of Os and \$52,000 specific to other permits, based on full cost recovery estimates and 2017 permit activity.



Flat rate fees- Staff Recommendations

PUBLIC WORKS FLAT FEES

Given limited historic activity for resident flat fee permits, consider larger subsidy for those homeowner focused Public Works flat fees.



Public Works/ Engineering Flat Fees

Item	Current Fee	Full Cost Recovery	Proposed Flat Fee
One Water Service Connection	\$176	\$564	\$500
One Fire Service Connection	\$264	\$564	\$500
One Sewer Lateral	\$264	\$564	\$500
50 linear feet of Curb and Gutter	\$176	\$562	\$500
Curb Core – 1-3 cores	\$44	\$219	\$130 <u>\$100</u>



Public Works/ Engineering Flat Fees (Con't)

Item	Current Fee	Full Cost Recovery	Proposed Flat Fee
Sidewalk – up to 250 square feet	\$88	\$562	\$500
Parkway Paving – fronting one lot	\$88	\$219	\$130 <u>\$100</u>
One Drive Approach - Residential	\$176	\$390	\$342 <u>\$250</u>
One Drive Approach - Commercial	\$264	\$733	\$685
One Drive Approach - Widening	\$88	\$390	\$342

The proposed fees result in an approximate annual subsidy of \$25,000, based on full cost recovery estimates and 2017 permit activity.



Flat rate fees- Staff Recommendations

FIRE DEPARTMENT FLAT FEES

The proposed Fire Department flat fees are a combination of reductions in some areas, and modest increases in other areas, to best align fees with costs for service—adopt as presented.



Fire Department Flat Fees

Item	Current Fee	Full Cost Recovery(1)	Proposed Flat Fee
False Alarm Response	\$192	\$205	\$192

(1) Average cost of 3-person rig and 4-person rig response

Fire Department Flat Fees (Con't)

Item	Current Fee	Full Cost Recovery	Proposed Flat Fee
Operational Permits – Initial*			
• 1 st Permit	\$156	\$187	\$187
• Each additional permit	\$126	\$30	\$30
Operational Permits – Renewal*			
• 1 st Permit	\$128	\$59	\$59
• Each additional permit	\$114	\$30	\$30

* Flat fee for permit issuance and processing. These costs do not include an hourly cost for inspection.



Fire Department Flat Fees (Con't)

Item	Current Fee	Full Cost Recovery	Proposed Flat Fee
Life Safety Inspections (non-permitted)			
• Small Business (up to 5,000 sq. ft.)	\$106	\$123	\$120
• Large Business (> 5,000 sq. ft.)	\$106	\$187	\$180

The proposed fees result in an approximate annual subsidy of \$7,000, based on full cost recovery estimates and 2017 permit activity.



Flat rate fees- Subsidy Summary

Comparison of past subsidy with future subsidy for flat fee actions

Today =	\$372,000 subsidy
<u>Future =</u>	<u>\$237,000 subsidy</u>
Increase to flat fee revenue =	\$135,000 new revenue



Phased Implementation – Staff Recommendation

Flat fees

Effective 30 days after adoption

Hourly rates

Adoption – June 31, 2018

Maintain current hourly rates

July 1, 2018 – December 31, 2018

Implement 50% of increase to hourly rates

January 1, 2019

Full implementation of new hourly rates



Schedule and Next Steps

- | | |
|-----------------------|---|
| • Jan 2016 - Oct 2017 | Staff and NBS work to prepare User Fee Study |
| • October 19, 2017 | User Fee Study delivered to City Council |
| • October 24, 2017 | User Fee Study delivered to BIA |
| • October 24, 2017 | User Fee Study delivered to Chamber of Commerce |
| • November 7, 2017 | City Council work session on User Fee Study |
| • December 5, 2017 | City Council work session on User Fee Study |
| • January 16, 2018 | City Council work session on User Fee Study |
| • February 6, 2018 | City Council work session on User Fee Study |
| • March 6, 2018 | City Council hearing tentatively scheduled |



City of Brea

COUNCIL COMMUNICATION

TO: Honorable Mayor and City Council Members

FROM: Bill Gallardo, City Manager

DATE: 02/06/2018

SUBJECT: California Domestic Water Company Annual Report and Status of City of Brea Water Rates

RECOMMENDATION

Receive and File.

BACKGROUND/DISCUSSION

An Annual Report regarding California Domestic Water Company (CDWC) will be presented by Lynda Noriega, President of CDWC. Additionally, City staff will make the presentation on the status of the City of Brea Water Rates that was previously presented at the November 21, 2017, City Council Study Session. At the Study Session, City Council directed the same presentation be made at a future General Session as well.

Background

On February 16, 2016, the City Council adopted Resolution 2016-013 (2016 Water Rate Resolution) adopting new water rates effective March 9, 2016 through June 30, 2018 based on the conservation rates developed in the Water Rate Study. The Water Rate Resolution provided for operational increases on July 1, 2016 and July 1, 2017 by 2.5% and the implementation (by July 2017) of a phased-in increase in the fixed monthly charge from 14% to 20% of the annual water service revenue coupled with an offsetting decrease in the per unit water usage charge. These adjustments did not include the increased cost of wholesale water. Accordingly, pursuant to Resolution 2015-049 (adopted July 7, 2015) the increased cost of wholesale water from Cal Domestic Water (CDW) and Municipal Water District of Orange County (MWDOC) has been passed through each July and January since the adoption of the new water rates.

On May 2, 2017, the City Council concurred with staff's position to move from Phase 2 (20% reduction) to Phase 1 (10% reduction) water conservation restrictions. City Council asked staff whether or not all or a portion of the current water rates could be reduced due to the anticipated increase in usage. Staff indicated that the conservation rates were implemented to provide financial stability during a period of lower than usual usage, and that increased usage has not yet occurred. On May 16, 2017, staff recommended that customer usage patterns be monitored for six (6) months (May through October 2017) in order to gauge the change in water use.

Discussion

Based on water production records provided by the City's Public Works Department, from May through October 2017, customer demand was up approximately 7.8% as compared to the same period last year. Assuming no change in customer usage in the cooler months of

November through April, the result would be an annual increase of 3.4%. However, staff would recommend using a mid-point of approximately 6% as a reasonable projection for FY 2017/18.

The 2015 Water Rate Model has been updated to reflect customer usage patterns during FY 2016/17; projected operational costs based on the FY 2017/18 budget; and an updated capital improvement plan based on the FY 2018/19 through FY 2023/24 Seven-Year Capital Improvement Program. Based on the updated Water Rate Model, the six percent (6%) increase in net water usage revenues (water usage revenue, less the cost of water to meet that demand) is approximately \$434,000, which is approximately 2% of water service revenues for FY 2017/18. Additionally, the Water Enterprise Fund is making its final payment on its inter-fund loans during FY 2017/18 which total \$817,000.

The updated Water Rate Model Financial Plan shows that current rates are sufficient to cover projected operational costs; the increased cost of wholesale water and capital costs for the remainder of FY 2017/18 and FY 2018/19; and maintain targeted operating and capital reserve levels. In other words, the current rates would allow the City to **forego** the projected 2.5% operational increase on July 1, 2018, as identified in the 2015 Water Rate Study, as well as any pass-through adjustments based on the increased cost of water from the Municipal Water District of Orange County (MWDOC) on January 1, 2018, as well as the projected increases from Cal Domestic Water (CDW) and MWDOC projected for FY 2018/19.

FISCAL IMPACT/SUMMARY

Per the City's adopted fiscal policies, "The City will maintain adequate reserves in each of the enterprise funds to protect these essential City programs. Water reserves should equal a minimum of three (3) months of fund expenditures." Also, it is prudent to establish a capital reserve of at least one year's worth of CIP to address unexpected capital expenditures and/or fund large project costs when scheduled. Appropriate reserve levels provide available funding in order to avoid the need to borrow from other funds or issue bonds to finance these projects.

The updated Water Rate Model Financial Plan projects that the current rates are sufficient to meet the Water Enterprise Fund costs; maintain the operating reserves at three months of fund expenditures and meet/maintain the updated targeted amount for capital reserves of approximately \$5.8 million through June 30, 2019.

RESPECTFULLY SUBMITTED:

William Gallardo, City Manager

Prepared by: Cindy Russell, Administrative Services Director

Attachments

CDWC Annual Report Presentation



*California Domestic
Water Company*



Annual Report

Lynda Noriega, President

**Brea City Council Meeting
Tuesday, February 6, 2018**

Overview and Highlights

- **California Domestic Water Company**

- Mission Statement
- Succession Planning Efforts and Implementation
- Increased Communications with City of Brea
- Execution of Baldwin Park Operable Unit (BPOU) Project Agreement

- **City of Brea**

- Water Consumption
- Average Total Cost of Water Deliveries
- Water Use Efficiency and Conservation Landscaping Project

- **Groundwater Basin Hydrogeologic Conditions**



Mission Statement

California Domestic Water Company strives to provide its stockholders with a reliable water supply at an economically reasonable price that meets or exceeds all safe drinking water standards and water quality regulations.

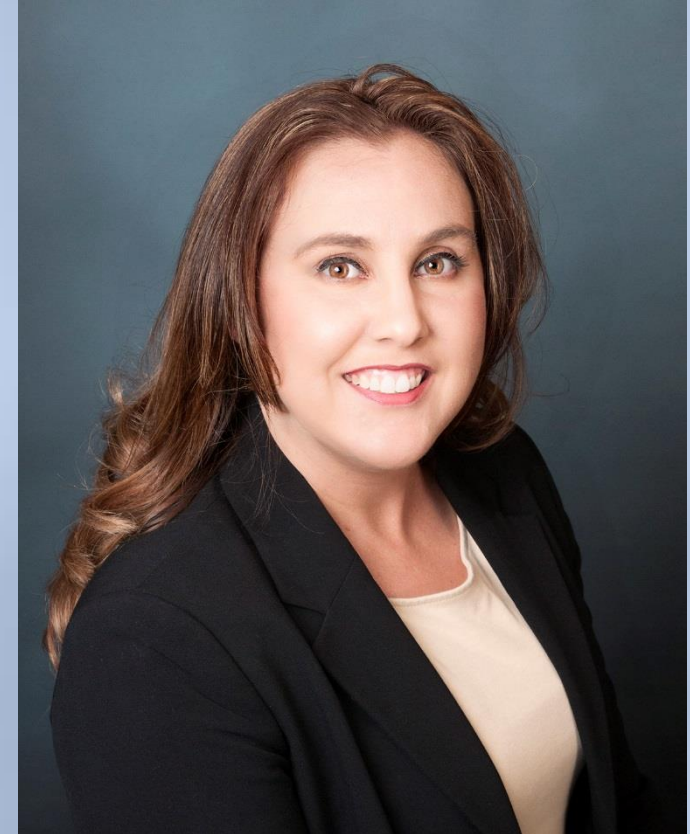
Retirement – Jim Byerrum

- **01/2018 – Promoted to President Emeritus**
- **06/30/18 – Official Retirement**
- **Notable Accomplishments during 33 Years of Service**
 - 1995 Water Master Plan - \$55.0 MM invested 1996-2006
 - Improve water system reliability to meet shareholder demands
 - Increase system delivery capabilities for wholesale shareholders
 - Officer of San Gabriel Basin Water Quality Authority 2000-2015
 - Chairman of Main San Gabriel Basin Watermaster 2009-Present
 - Negotiation of BPOU Project Agreement
 - Established California Domestic Water Company as a leader in the water rights market



Succession Planning – Lynda Noriega

- **January 2018 – Appointed as President**
 - 2 years with California Domestic Water Company
 - 17 + years experience
 - Water system operations
 - Executive management
 - Bachelor of Arts – California State University, Fullerton
 - State Water Resources Control Board Certifications
 - Water Treatment Operator T2
 - Water Distribution Operator D2



Increased Communications with City of Brea

- **Quarterly Meetings with Executive Teams**
 - Discuss and review Cal Domestic's financial, administrative and operational matters for each quarter
- **Monthly Status Updates with Brea Public Works**
 - Review of capital improvement projects, Main San Gabriel Basin water conditions and other operational matters impacting shareholders
- **Meet-and-Greets with City Council Members and City Manager**
 - Discuss Cal Domestic's succession planning efforts and review information pertinent to water rates and Main San Gabriel Basin water conditions
- **Tour of Cal Domestic Water Production and Treatment Facilities**



Baldwin Park Operable Unit (BPOU) Project Agreement

Original Agreement Executed 05/2002 for 15-year term

- Comprehensive project agreement to fund the clean-up of the groundwater in the Main San Gabriel Basin



Single Pass Ion Exchange

- Removes Perchlorate



Ultra Violet Light - Phox

- Removes NDMA (N-Nitrosodimethylamine)



Air Stripping

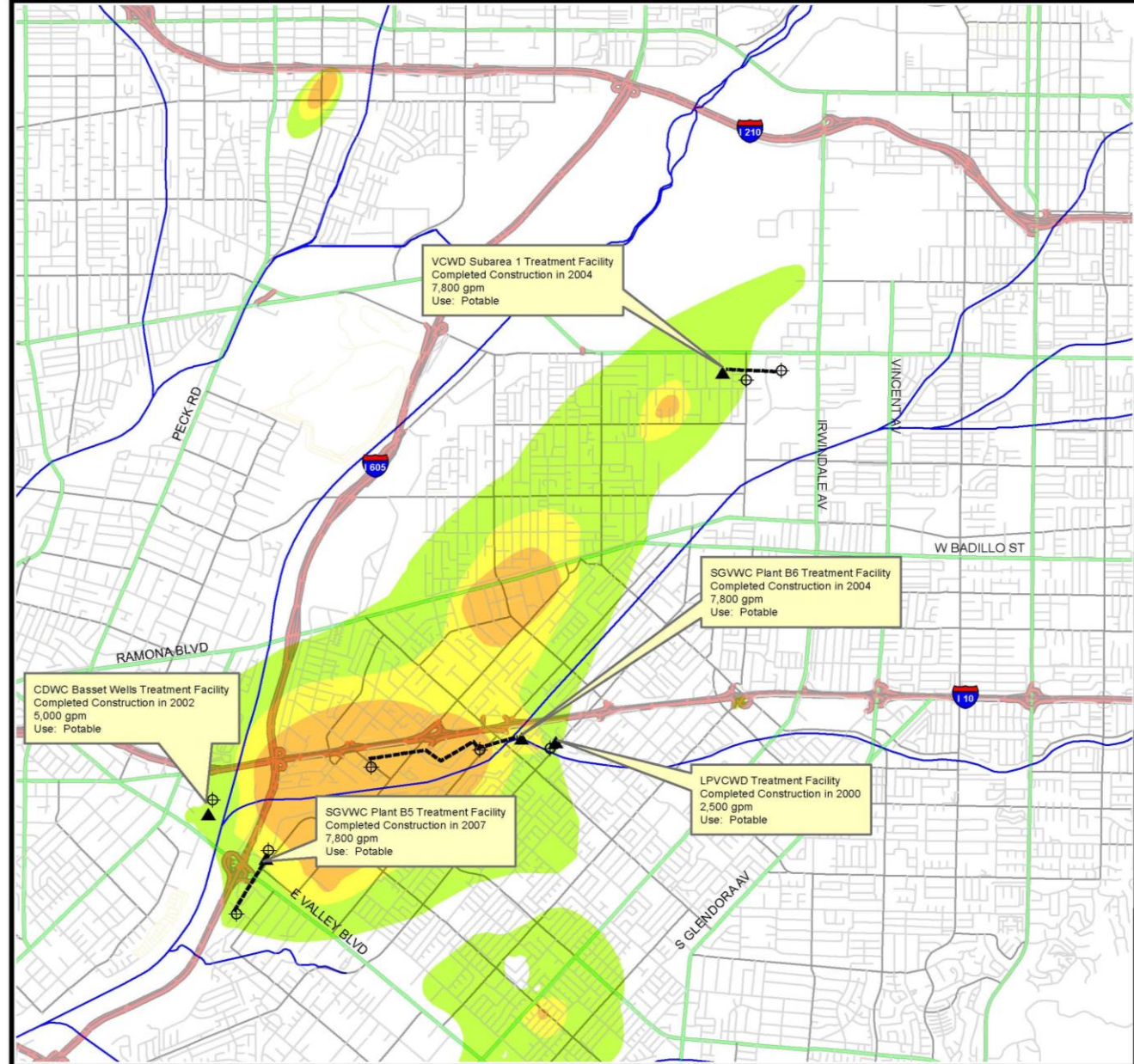
- Removes Volatile Organic Compounds (VOCs)

Baldwin Park Operable Unit (BPOU) Project Agreement

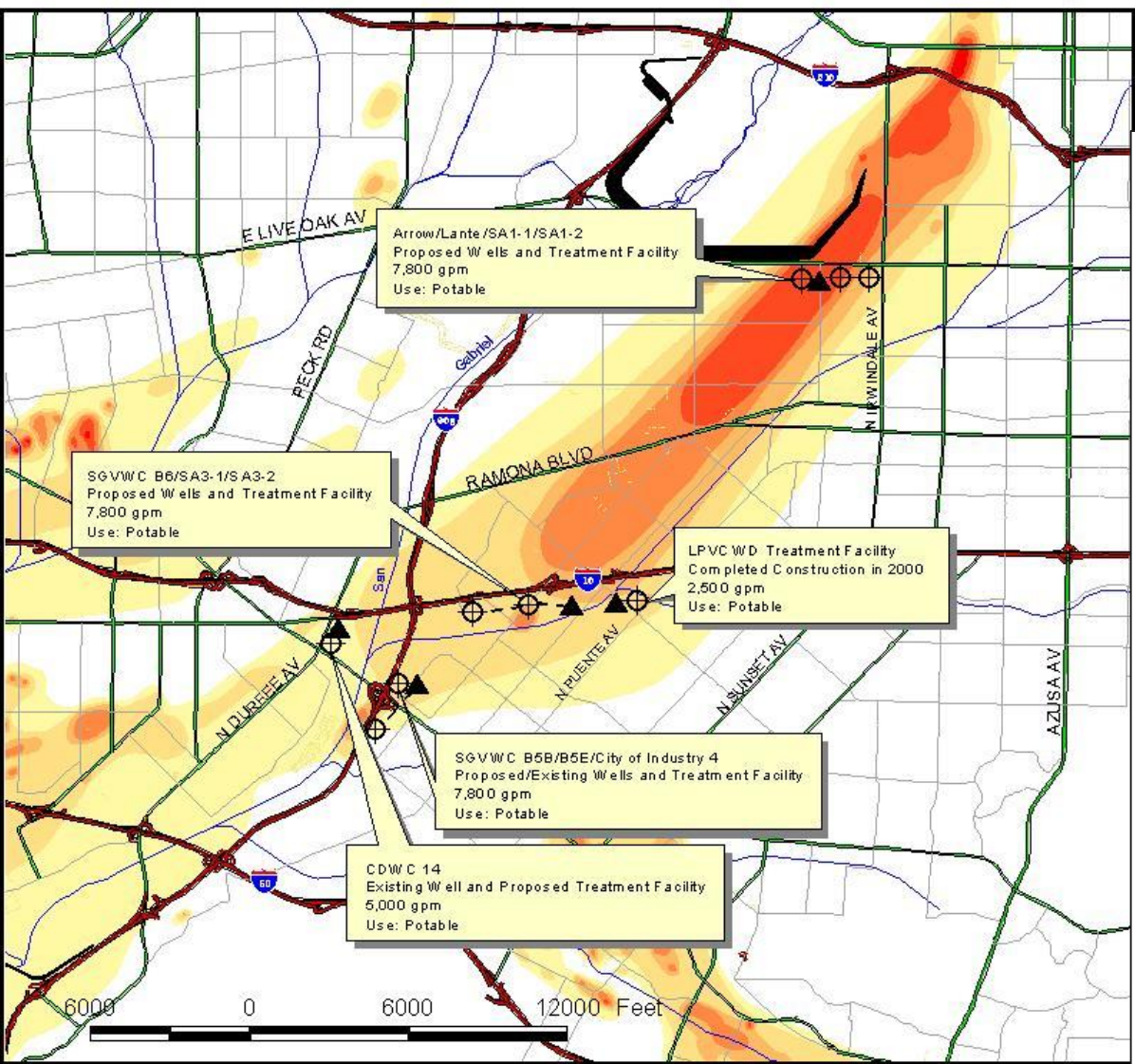
New Agreement Executed 05/2017

- Benefits to Shareholders:
 - 10 year term thru 05/2027
 - Continued funding of capital, operations and maintenance expense reimbursements
 - Sustained savings of ~\$100 - \$125 per acre-foot of water delivered
 - Additional source of supply available through interconnection project with San Gabriel Valley Water Company

BPOU Plume January 2018



BPOU Plume March 2002



City of Brea – 2016/2017 Water Consumption

Water Consumption Categories:

• Shareholder Entitlement Water	3,569.66	AF
• Preferred A Shares Water	522.06	AF
• Main San Gabriel Basin Pumping Rights	1,140.53	AF
• Pre-Purchased Cyclic Storage (Agreements)	2,412.38	AF

Brea 2016/2017 Water Consumption	7,644.63	AF
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5.2% from 2015/2016 Water Consumption



City of Brea – Cost of Water Deliveries

California Domestic Water Company:

Total Purchased (AF)	7,645
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CDWC Billed	\$2,171,062
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Pre-Purchased	<u>\$1,681,164</u>
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Total Cost	\$3,852,226
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Average Cost / AF	\$504
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MWDOC Comparison:

Projected Purchase (AF)	7,645
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Total Projected Cost	\$7,484,455
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Projected Cost / AF	\$979
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2016/2017 Benefit and Savings to City of Brea = \$475/AF or \$3,632,229



City of Brea – Low Water Landscaping Project



City of Brea

- Planned low water landscaping project at Brea Community Center
- Incorporated native low water use plants and removed ~26,000 square feet of green turf
- Committed to “Making Conservation a California Way of Life”



California Domestic Water Company

- Board of Directors approved \$35,000 contribution towards low water landscaping project

Source of Supply – Main San Gabriel Groundwater Basin

Normal Operating Range

- 200.0 to 250.0 feet

Groundwater Conditions

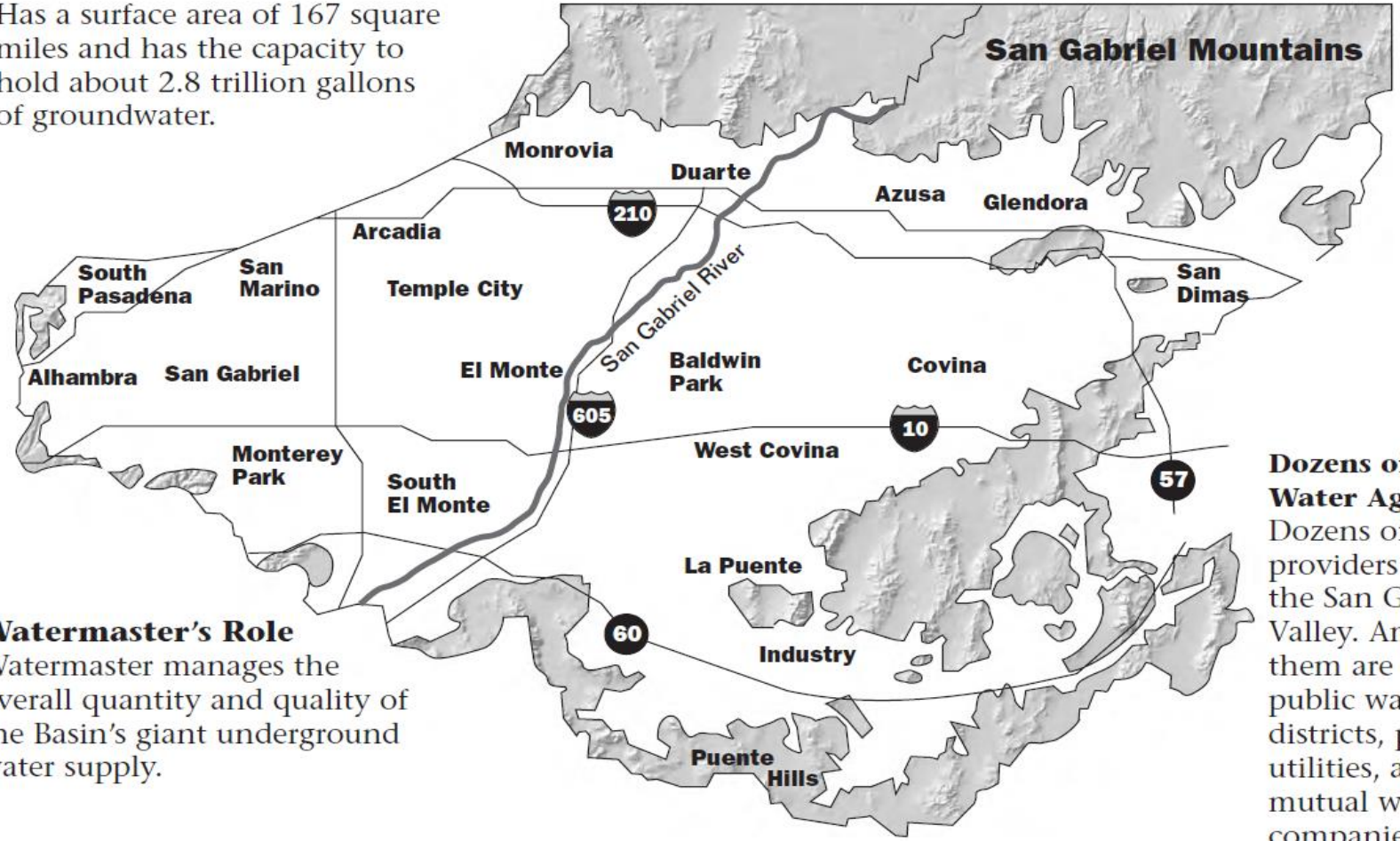
- 01/26/18 – 182.3 feet
Current Level
- 10/07/16 – 172.2 feet
*Historic Low Level

2.8 Trillion Gallons

Has a surface area of 167 square miles and has the capacity to hold about 2.8 trillion gallons of groundwater.

Precious Underground Water Supply

Provides up to 90 billion gallons of groundwater annually, enough to meet 80 percent or more of San Gabriel Valley's 1.4 million residents' demand for water.



Watermaster's Role

Watermaster manages the overall quantity and quality of the Basin's giant underground water supply.

Dozens of Water Agencies

Dozens of water providers serve the San Gabriel Valley. Among them are cities, public water districts, private utilities, and mutual water companies.

Source of Supply – Main San Gabriel Groundwater Basin

Resource Development Assessments:

- 2016-2017 - \$70/AF
- 2020-2021 - \$175/AF
- Purchase import water to augment lack of storm water and sustain groundwater levels



Import Water from Metropolitan Water District:

- 08/2017 – Ordered: 80,000 AF (~10 feet in the Basin)
- Deliveries thru 01/2018 – Expected to reach ~55,000 AF, or 69% of total order
- Challenges Preventing Delivery of Complete order –



Quagga Mussel

QUESTIONS



City of Brea

COUNCIL COMMUNICATION

TO: Honorable Mayor and City Council Members
FROM: Bill Gallardo, City Manager
DATE: 02/06/2018
SUBJECT: Upcoming City Council Topics January – June, 2018

RECOMMENDATION

Review Upcoming Council Issues list, and receive and file report.

BACKGROUND/DISCUSSION

Every six months, staff prepares an Upcoming Council Issues list for review by the City Council. The purpose of the list is to give the Council an early indication of the matters in the various city departments that staff will be placing on a future City Council agenda for policy direction.

The list of Upcoming Issues for January through June has been prepared and is transmitted for information and consideration. Staff is prepared to review the list and answer any questions that Council may have on the items submitted.

FISCAL IMPACT/SUMMARY

No fiscal impact.

RESPECTFULLY SUBMITTED:

William Gallardo, City Manager
Prepared by: William Gallardo, City Manager

Attachments

Upcoming City Council Topics

UPCOMING CITY COUNCIL TOPICS
January – June 2018

First Quarter (January – March 2018)

1. Preview of 2018 development processing activity
2. Evaluate options for additional Police signage at Civic & Cultural Center
3. Begin the process to launch Community Services Master Plan
4. Update on City Turf Removal Projects and seek funding approval
5. Finalize Development User Fee Updates
6. Complete construction of Laurel Elementary Magnet School Playground/Lagos de Moreno Park, CIP 7929
7. Tracks at Brea western expansion
8. Hold Public Hearing to Adopt Landscape and Lighting Maintenance District (LLMD) LLMD 1-7 Budgets for FY18-19
9. Coordinate Laurel Elementary Magnet School/Lagos de Moreno Park upgrade dedication event
10. Update City Council on the Organic Waste Program
11. Complete Curtis Theatre building audio monitor and PA system upgrade
12. Complete construction of Phase III Art Gallery Improvements
13. Consider professional service agreement for insurance broker services for employee benefits
14. Consider expansion of senior transportation (on-demand services)
15. Consider Cooperative Agreement with City of Chino Hills for Carbon Canyon Road Traffic Study, CIP 7219
16. Receive General Plan Annual Report
17. Amend Agreement with Parsons Transportation for design of 57/Lambert Interchange
18. Finalize Comprehensive Annual Financial Report (CAFR) – Year Ended June 30, 2017
19. Coordinate the Tracks at Brea grand opening ribbon cutting event
20. Complete Condition Assessment of older parks and develop recommendations for future projects
21. Consider professional service agreement for Occupational Health Care Provider
22. Consider scope and budget Professional Services Agreement (PSA) for Brea Core Plan, Phase II
23. Continue implementation of the Site Awareness Project
24. Present update on Fixed Asset Replacement Program (FARP) budget needs based on preliminary findings from the FARP Reserve Study
25. Consider professional service agreement for labor relations firms
26. Bid and Award Contract for Cliffwood Tract Waterline and Street Rehabilitation Project, CIP 7461 & 7318
27. Provide a community update of our homeless outreach team efforts
28. Review amendment to loan agreement with Acacia Apartments
29. Review current year budget update and projections for FY 18/19

30. Complete construction of Segment 2 and 3 (restroom & amenities) of Tracks, CIP 7873
31. Approve Senior Center kitchen improvement plans Community Development Block Grant (CDBG project)
32. Review current Senior Subsidy Program
33. Review of current Water Rates and financial condition of Water Fund
34. Consider FY 17/18 Budget – Second Quarter Adjustments
35. Present assessment options for Landscape and Lighting Maintenance District No.1 to City Council
36. Review issues with short term housing rentals
37. Consider MOU Successor Agreements for the following units:
 - a) Administrative and Professional Employees' Association (expired December 31, 2017)
 - b) Brea Firefighters Association (expires March 31, 2018)
 - c) Brea Fire Management Association (expires March 31, 2018)
38. Install and dedicate Carlos Terres' "Centennial Door" Centennial Art Piece at corner of Birch Street / Flower Avenue
39. Amendments to Code regarding Accessory Dwelling Unit

Second Quarter (April – June 2018)

40. Complete construction of Segment 4 of the Tracks, CIP 7873
41. Conduct Public Works and Fire Department Open House
42. Review small mobile communications sites in right-of-way
43. Consider fees and formalize Mandatory Commercial Recycling Program
44. Complete software upgrade for Exchange (Email) Servers
45. Substantial completion of construction for Brea Boulevard Utility Undergrounding Project
46. Review contract amendment with Republic Services
47. Approve contract for uniform and related ancillary services (Public Works and Police Dept.)
48. Consideration of a volunteer program for Fire Department Administration
49. Approve Cooperative Agreement with Caltrans for the 57/Lambert Interchange Project Construction
50. Consider Zoning Ordinance Amendment for pet-shop sales consistency with State Law
51. Award Street Sweeping Contract
52. Complete Annual Refuse Rate Adjustment consistent with existing contract
53. Finalize and adopt FY 18/19 CIP Budget
54. Review Orange County Public Works CEQA document for Brea Canyon Road Widening Project
55. Present final report on Fixed Asset Replacement Program (FARP) Study
56. Complete Citywide Phone System Upgrade
57. Complete construction of kitchen remodel at Senior Center

City of Brea

COUNCIL COMMUNICATION

TO: Honorable Mayor and City Council Members

FROM: Jennifer A. Lilley, AICP, City Planner

DATE: 02/06/2018

SUBJECT: Adopt approval of Zoning Ordinance Amendment No. 17-02. Consideration of Zoning Ordinance Amendment No. ZOA 17-02 to Amend Title 20, Chapter 20.00, 20.08 and All Single Family and Multifamily zones contained in Chapters 20.20 of the Brea Zoning Ordinance to Update the Provision Pertaining to Accessory Dwelling Units in Accordance with New State Legislation.

RECOMMENDATION

Staff recommends the City Council adopt approval of Zoning Ordinance Amendment No. 17-02.

BACKGROUND/DISCUSSION

The State Legislature first adopted regulations for Second Dwelling Units (SDU) in 1982. At that time, the Legislature identified a “tremendous unmet need” for new housing in California. Subsequent amendments to the original law were made by the State in 1986, 1990 and 1994 regarding certain development standards applicable to second units including the maximum size related to the size of the primary residence and required parking.

In 2003, Assembly Bill 1866 made more substantive amendments to the SDU Law in response to the relatively low number of SDUs being constructed throughout the state. On September 27, 2016, Governor Jerry Brown signed Senate Bill 1069 and Assembly Bill 2299, which amended Section 65852.2 of the Government Code to be effective January 1, 2017. The new Accessory Dwelling Unit (ADU) Law amended various sections of the Government Code regulating ADUs (formerly called Second Dwelling Units) and clarifies certain requirements.

The intent of the new ADU Law is:

- to reduce the regulatory, physical and financial barriers to constructing ADUs; and to encourage construction of smaller, often more affordable housing options, for seniors, young adults, and others who are affected by the housing shortage in California. (Gov. Code sec. 65852.150.)

DISCUSSION

The City of Brea first adopted a SDU Ordinance in 1984 to allow SDUs in single family residential zones. An amendment to the Ordinance was adopted in 2009, changing the discretionary review to a ministerial process for a SDU in applicable single family residential zones and reducing the minimum size requirement. With the recently adopted legislation, amendments to the City’s existing Ordinance are required.

The proposed provisions include but are not limited to:

- Changing terminology in the Municipal Code from “Secondary Dwelling Units” to “Accessory Dwelling Units”.
- Allowing ADUs in all residential zones, including single family and multifamily residential zones.
- Including a maximum floor area of one thousand (1,000), two hundred (1,200) square feet for ministerial approval.
- Including the ability to exceed one thousand, two hundred (1,200) square feet through the Certificate of Compatibility process with a maximum size not to exceed fifty (50) percent of the existing living area of the main unit
- Allowing ministerial approval of an ADU if the unit is contained within the existing space of a principal dwelling unit or accessory structure, has independent exterior access, and has side and rear yard setbacks sufficient for fire safety.
- Allowing various new parking options to meet off-street parking requirements including tandem parking, parking within required setback areas, covered parking and/or extended driveways.

The new Legislation requires local agencies to waive parking requirements in certain instances in an effort to assist homeowners with the challenges of providing off-street parking. Parking can be waived for an ADU in any of the following circumstance:

1. Property is located within one-half (1/2) mile of public transit. The one-half (1/2) mile distance is measured based on actual walking route between the ADU and the public transit rather than a straight line between points.[\[1\]](#)
2. Property is located within an architecturally and historically significant district. However, as of 2017 no significant historic districts exist within the City limits.
3. The ADU is part of the existing primary residence or an existing accessory structure.
4. When on-street parking permits are required but not offered to the occupant of the ADU.
5. When there is a car share vehicle located within one (1) block of the property with the ADU. However, as of 2017 there are no existing car share vehicle locations within the City limits.

Finally, some specific changes to the development standards are required by the new legislation (Government Code Section 65852.2):

- No additional setback shall be required for an existing garage or an existing accessory building that is converted to an ADU.
- A setback of not more than five (5) feet from the side and rear lot lines shall be required for an ADU constructed above or onto a garage.
- An ADU shall provide one (1) additional off-street parking space in addition to the required parking for the existing dwelling unit. This additional parking space may be covered or uncovered and may be provided as tandem parking on an existing driveway.
- In situations where the existing two (2) car garage spaces are converted to or displaced for an ADU and one (1) additional parking space is provided for the ADU, then the replacement parking spaces for the primary residence may be covered, uncovered, tandem, or spaces created by mechanical automobile parking lifts.

Textual changes to the existing Zoning Code as briefly outlined above are fully identified in Exhibit “A” (see Resolution, Attachment 2 Exhibit “A” – Draft Ordinance) to comply with State standards as outlined in Senate Bill 1069 and Assembly Bill 2299. The proposed changes are required in order to comply with the mandates from the State.

ENVIRONMENTAL ASSESSMENT

The City of Brea has determined that the proposed project is exempt from CEQA pursuant to CEQA Guidelines Section 15282(h), "The adoption of an ordinance regarding second units in a single family or multifamily residential zone by the city or county to implement the provisions of

Section 65852.1 and 65852.2 of the Government Code as forth in Section 21080.17 of the Public Resource Code", of the California Environmental Quality Act Guidelines.

[\[1\]](#) A major transit stop is defined as a site containing an existing rail transit station, a ferry terminal served by either a bus or rail transit service, or the intersection of two or more major bus routes with a frequency of service interval of 15 minutes or less during the morning and afternoon peak commute periods (Pub. Res. Code § 21064.3).

COMMISSION/COMMITTEE RECOMMENDATION

On December 12, 2017, Planning Commission Acted (5-0) to recommend approval of Zoning Ordinance Amendment No. ZOA 17-02 to the City Council.

FISCAL IMPACT/SUMMARY

The proposed Code Amendment has no fiscal impact anticipated.

RESPECTFULLY SUBMITTED:

Prepared by: Jessica Magaña
Concurrence: Jennifer A. Lilley, AICP, City Planner

Attachments

Attachment 1 - Public Hearing Legal Notice
Attachment 2 - Draft Ordinance ZOA 17-02
Attachment 3 - Code Amendment Summary
Attachment 4 - PowerPoint

CITY OF BREA PUBLIC HEARING NOTICE

NOTICE IS HEREBY GIVEN by the City of Brea that a public hearing will be held by the City Council on **Tuesday, February 6, 2018, at 7:00 p.m.**, or as soon thereafter as the matter can be heard, in the Council Chambers of the City of Brea Civic & Cultural Center, 1 Civic Center Circle, Brea, California 92821, in accordance with State Law and the Brea City Code, for the purpose of considering the following application:

ZONING ORDINANCE AMENDMENT NO. ZOA 17-02 – A proposal to amend Title 20, Chapter 20.00, 20.08 and all single family and multifamily zones contained in Chapters 20.20 of the Brea Zoning ordinance to update the provisions pertaining to accessory dwelling units in single family and multifamily zones in accordance with new state legislation that amended California Government Code Sections 65852.2 and 65852.22 and a recommendation by the Planning Commission.

The City of Brea has determined that the proposed project is exempt from CEQA pursuant to CEQA Guidelines Section 15282(h), "The adoption of an ordinance regarding second units in a single family or multifamily residential zone by the city or county to implement the provisions of Section 65852.1 and 65852.2 of the Government Code as forth in Section 21080.17 of the Public Resource Code", of the California Environmental Quality Act Guidelines.

Applicant: City of Brea
 1 Civic Center Circle
 Brea, CA 92821

ALL INTERESTED PERSONS are invited to attend said hearing and express opinions on the matters outlined above. FURTHER INFORMATION may be obtained at the COMMUNITY DEVELOPMENT DEPARTMENT, Planning Division, or by calling (714) 990-7674.

IF YOU CHALLENGE THIS PROJECT AND THE RELATED ENVIRONMENTAL DETERMINATIONS IN COURT, YOU MAY BE LIMITED TO RAISING ONLY THOSE ISSUES YOU OR SOMEONE ELSE RAISED AT THE PUBLIC HEARING DESCRIBED IN THIS NOTICE, OR IN WRITTEN CORRESPONDENCE, DELIVERED TO THE CITY COUNCIL AT, OR PRIOR TO, THE PUBLIC HEARING.

Lillian Harris-Neal, CMC
City Clerk

Date: January 11, 2018
Publish: January 26, 2018 *Star Progress*

ORDINANCE NO. 1203

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BREA ADOPTING ZONING ORDINANCE AMENDMENT NO. ZOA 17-02, A PROPOSAL TO AMEND TITLE 20, CHAPTER 20.00, 20.08 AND ALL SINGLE FAMILY AND MULTIFAMILY ZONES CONTAINED IN CHAPTERS 20.20 OF THE BREA ZONING ORDINANCE TO UPDATE THE PROVISIONS PERTAINING TO ACCESSORY DWELLING UNITS IN SINGLE FAMILY AND MULTIFAMILY ZONES IN ACCORDANCE WITH NEW STATE LEGISLATION THAT AMENDED CALIFORNIA GOVERNMENT CODE SECTIONS 65852.2 AND 65852.22.

A. Recitals.

(i) On December 12, 2017, the Planning Commission of the City of Brea conducted a duly noticed public hearing concerning Zoning Amendment No. ZOA 17-02 (ZOA 17-02) and following the conclusion thereof, adopted its Resolution No. 17-03, recommending that the City Council adopt said Zoning Ordinance Amendment.

(ii) On February 6, 2018, the City Council of the City of Brea conducted and concluded a duly noticed public hearing concerning Zoning Ordinance Amendment No. ZOA 17-02, as set forth in this Ordinance. It is the intent of the City Council of the City of Brea in adopting this Ordinance to update current standards for Second Dwelling Units in Single-Family and Multifamily Residential zones pursuant to the authority set forth in California Government Code Section 65852.2 and to provide consistency with new State Law provisions, under which such units are now renamed Accessory Dwelling Units.

(iii) The City Council hereby finds and determines that the proposed amendment will not be materially injurious or detrimental to real property or improvements, nor will they have a significant adverse impact upon the environment. The proposed amendment is exempt from CEQA pursuant to CEQA Guidelines Section 15282(h), "The adoption of an Ordinance regarding Second Dwelling Units in a single family or multifamily residential zone by the city or county to implement the provisions of Section 65852.1 and 65852.2 of the Government Code as forth in Section 21080.17 of the Public Resource Code", of the California Environmental Quality Act Guidelines.

(iv) Adoption of this Ordinance is consistent with the General Plan. Under California law, every city and county must prepare a General Plan that is comprehensive and long-term in perspective. State law further indicates that the General Plan is the primary document a jurisdiction must utilize to regulate land use. Consequently, the Zoning Ordinance must be consistent with General Plan goals, policies, and standards. As part of the Zoning Ordinance, a municipality must ensure its Ordinance maintains compliance with State and Federal law. Ongoing compliance is achieved by code amendments such as those proposed for adoption by ZOA 17-02. Therefore, having a General Plan and Zoning Ordinance that are consistent with State and Federal law, and current practices, allows Brea to continue establishing the fundamental framework to guide future decision-making about development, resource management, public safety, public services, and general community well-being. ZOA 17-02 also fulfills General Plan Housing Element Program 2.0 by assisting in the provision for adequate housing to meet the needs of the community, and establish a balanced approach to meeting housing needs that include the needs of both renter and owner households. The Ordinance also fulfills General Plan Housing Element Goal 4.0 and 5.0 by mitigating any governmental constraints to housing production and affordability and by promoting equal opportunity for all residents so that residents can reside in the housing of their choice.

(v) All legal prerequisites to the adoption of this Ordinance have occurred.

B. Ordinance

NOW, THEREFORE, the City Council of the City of Brea ordains as follows:

Section 1. The City Council finds that the facts set forth in the Recitals, Part A, of this Ordinance are true and correct.

Section 2. The definition of “Second Dwelling Unit” set forth in Section 20.00.070 of Chapter 20.00 of Title 20 of the Brea City Code is hereby deleted to the alphabetical listing of definitions and the term replaced with “Accessory Dwelling Unit” and updated to read as follows:

“ACCESSORY DWELLING UNIT. An attached or detached dwelling unit which provides complete, independent living facilities for one (1) or more persons and

shall include permanent provisions for living, sleeping, eating, cooking and sanitation on the same parcel as the existing primary dwelling unit is situated. An Accessory Dwelling Unit also includes the following: An efficiency unit, as defined in Section 17958.1 of the Health and Safety Code, and a manufactured home, as defined in Section 18007 of the Health and Safety Code.”

Section 3. Subsection “12” of Section 20.208.020(A) of Chapter 20.208 of Title 20 of the Brea City Code is hereby amended to read as follows:

“12. A maximum of one (1) Accessory Dwelling Unit per lot provided that:

- a. The lot contains one (1) existing or proposed primary dwelling unit.
- b. The occupant of either the existing dwelling unit or the Accessory Dwelling Unit shall be the owner of both units.
- c. The Accessory Dwelling Unit shall meet all development standards as set forth in Section 20.208.040 of this chapter.
- d. The Accessory Dwelling Unit shall not be constructed as to cause the existing dwelling to conflict with the minimum standards applicable to the zone on which it is located, including but not limited to, minimum dwelling area.”

Section 4. Subsection “C” of Section 20.208.040 of Chapter 20.208 of Title 20 of the Brea City Code is hereby amended to read as follows:

“C. *Dwelling unit density.* Not more than one (1) dwelling unit shall be permitted to be on any lot in the R-1 (Single Family Residential) Zone except that an Accessory Dwelling Unit may be permitted subject to the provisions set forth herein.”

Section 5. Subsection “7” of Section 20.208.040(E) of Chapter 20.208 of Title 20 of the Brea City Code is hereby amended to read as follows:

“7. *Location of Accessory Dwelling Units.*

- a. An Accessory Dwelling Unit that is detached or attached to the primary dwelling unit shall maintain a rear yard of not less than ten (10) feet, unless otherwise permitted under subparagraph (b), (c), and (d) below, and conform to the development standards set forth herein.

b. An Accessory Dwelling Unit constructed within existing square footage within the primary dwelling unit or within an existing accessory building on the property may be permitted ministerially, subject to the issuance of a building permit, if complying with Building and Safety codes, has independent exterior access from the existing residence and has sufficient side and rear setbacks for fire safety.

c. No additional building setback shall be required for an existing garage or an existing accessory building that is converted to an Accessory Dwelling Unit. Pursuant to the standards set forth in 20.08.040, the property is required to provide and maintain parking for the primary residence.

d. A setback of no more than five (5) feet from the side and rear lot lines shall be required for an Accessory Dwelling Unit that is constructed above or attached to a garage that is existing or proposed with the Accessory Dwelling Unit.”

Section 6. Subsection “2” of Section 20.208.040(H) of Chapter 20.208 of Title 20 of the Brea City Code is hereby amended to read as follows:

“2. A detached Accessory Dwelling Unit shall maintain a minimum separation of not less than ten (10) feet (regardless of openings in walls) from the external walls of the existing primary dwelling unit on the same lot. No additional distance shall be required for an existing garage or other accessory structure that is converted to an Accessory Dwelling Unit.”

Section 7. Subsection “2” of Section 20.208.040(I) of Chapter 20.208 of Title 20 of the Brea City Code is hereby amended to read as follows:

“2. Accessory Dwelling Units shall have a minimum floor area of not less than one hundred fifty (150) square feet.”

Section 8. Subsection “1” of Section 20.208.040(K) of Chapter 20.208 of Title 20 of the Brea City Code is hereby amended to read as follows:

“1. There shall be not less than two (2) off-street parking spaces within a garage for the primary dwelling unit. An Accessory Dwelling Unit shall provide one (1) additional off-street parking space in addition to the required parking for the

existing primary dwelling unit. This additional parking space may be covered or uncovered and shall meet all parking space location, dimension, and surfacing requirements for this title. The additional parking space may be provided as tandem parking on an existing driveway. If the existing two (2) garage spaces are converted to or displaced for an Accessory Dwelling Unit and one (1) additional parking space is provided for the Accessory Dwelling Unit, then the replacement parking spaces for the primary residence may be covered, uncovered, tandem, or spaces created by mechanical automobile parking lifts. Parking standards for an Accessory Dwelling Unit may be waived in any of the following instances:

- a. The Accessory Dwelling Unit is located within one-half (1/2) mile of public transit, including transit stations and bus stations. The one-half (1/2) mile distance shall be measured on actual walking routes between the Accessory Dwelling Unit and the public transit, rather than a straight line between points.
- b. The Accessory Dwelling Unit is located within an architecturally and historically significant district.
- c. The Accessory Dwelling Unit is part of the existing primary residence or an existing accessory structure.
- d. When on-street parking permits are required but not offered to the occupants of the Accessory Dwelling Unit.
- e. When there is a car share vehicle located within one (1) block of the Accessory Dwelling Unit.”

Section 9. Subsection “O” of Section 20.208.040 of Chapter 20.208 of Title 20 of the Brea City Code is hereby amended to read as follows:

“O. *Accessory Dwelling Unit architecture.* Each Accessory Dwelling Unit shall be architecturally compatible with the existing dwelling unit.”

Section 10. Subsection “P” of Section 20.208.040 of Chapter 20.208 of Title 20 of the Brea City Code is hereby amended to read as follows:

“P. Accessory Dwelling Unit review. The provisions of § 20.400.010 of this title shall apply to the development of an Accessory Dwelling Unit and conform to the development standards set forth herein, excepting subsection (2) of section 20.208.040(Q) below.”

Section 11. Section 20.208.040 of Chapter 20.208 of Title 20 of the Brea City Code is hereby amended to add Subsection Q to read as follows:

“Q. Accessory Dwelling Unit size.

1. The increase floor area of an Accessory Dwelling Unit shall not exceed fifty (50) percent of the existing living area of the primary residence, with a maximum total floor area of one thousand, two hundred (1,200) square feet.

2. Accessory Dwelling Unit may exceed the total floor area permitted ministerially with the approval of a Certificate of Compatibility set forth in Section 20.408.050.”

Section 12. Subsection 9 of Section 20.200.020(B) of Chapter 20.200 of Title 20 of the Brea City Code is hereby amended to remove Subsection 9 as follows:

“9. The placement of one (1) second dwelling unit per lot subject to provisions of Sections 20.208.020 and 20.208.040, of this title, excepting paragraph P of section 20.208.040.”

Section 13. Subsection A of Section 20.200.020 of Chapter 20.000 of Title 20 of the Brea City Code is hereby amended to add Subsection 10 to read as follows:

“10. Accessory Dwelling Units, subject to the regulations contained in Section 20.208.020 and 20.208.040 of this title, and state law.”

Section 14. Subsection 2 of Section 20.206.040(A) of Chapter 20.206 of Title 20 of the Brea City Code is hereby amended to read as follows:

“2. Accessory Dwelling Units, subject to the regulations contained in Section 20.208.20 and 20.208.040 of this title, and state law.”

Section 15. Subsection J of Section 20.206.050 of Chapter 20.206 of Title 20 of the Brea City Code is hereby amended to read as follows:

J. For applications involving one (1) single-family dwelling unit residence on an existing lot, architectural and landscaping treatment materials shall be provided consistent with the requirements for a certificate of compatibility, as set forth in Section 20.408.050. Accessory Dwelling Units shall be subject to the regulations contained in Section 20.208.020 and 20.208.040 of this title, and state law.”

Section 16. Subsection 11 of Section 20.212.020(A) of Chapter 20.212 of Title 20 of the Brea City Code is hereby amended to read as follows:

“11. Accessory Dwelling Units, subject to the regulations contained in Section 20.208.20 and 20.208.040 of this title, and state law.”

Section 17. Subsection A of Section 20.216.020 of Chapter 20.216 of Title 20 of the Brea City Code is hereby amended to add Subsection 12 to read as follows:

“12. Accessory Dwelling Units, subject to the regulations contained in Section 20.208.020 and 20.208.040 of this title, and state law.”

Section 18. Subsection A of Section 20.220.020 of Chapter 20.220 of Title 20 of the Brea City Code is hereby amended to add Subsection 13 to read as follows:

“13. Accessory Dwelling Units, subject to the regulations contained in Section 20.208.020 and 20.208.040 of this title, and state law.”

Section 19. Subsection 3 of Section 20.08.040(C)(2)(c) of Chapter 20.08 of Title 20 of the Brea City Code is hereby amended to read as follows:

(3) Required off-street parking in residential zones shall not be provided in areas required for ingress and egress to other parking spaces; no tandem parking is permitted, except with properties associated with an Accessory Dwelling Unit pursuant to the standards as set forth in Section 20.208.040 of this title.

Section 20. The provisions of this Ordinance, insofar as they are substantially the same as provisions of Ordinances previously adopted by the City relating to the same matter, shall be construed as restatements and continuations of the earlier enactment,

and not as new enactments. The adoption of this Ordinance does not affect the following matters:

- a. Actions and proceedings that began before the effective date of this Ordinance.
- b. Prosecution for Ordinance violations committed before the effective date of this Ordinance.
- c. Licenses and penalties due and unpaid at the effective date of this Ordinance.
- d. Collection of licenses and penalties due and unpaid at the effective date of this Ordinance.
- e. Bonds and cash deposits required to be posted, filed, or deposited pursuant to any ordinance, resolution, or regulation.
- f. Matters of record that refer to or are connected with an Ordinance previously adopted by the City the substance of which is amended by this Ordinance. Such references shall be construed to apply to the corresponding provisions of this Ordinance.

Section 8. CEQA. This Ordinance is exempt from CEQA pursuant to CEQA Guidelines Section 15282(h), “the adoption of an Ordinance regarding second units in a single family or multifamily residential zone by a city or county to implement the provisions of Section 65852.1 and 65852.2 of the Government Code as set forth in Section 21080.17 of the Public Resource Code” of the California Environmental Quality Act Guidelines.

Section 9. Severability. If any section, subsection, subdivision, sentence, clause, phrase, or portion of this Ordinance, is for any reason held to be invalid or unconstitutional by the decision of any court of competent jurisdiction, such decision shall not affect the validity of the remaining portions of this Ordinance. The City Council hereby declares that it would have adopted this Ordinance and each section, subsection, subdivision,

sentence, clause, phrase, or portion thereof, irrespective of the fact that any one or more sections, subsections, subdivisions, sentences, clauses, phrases, or portions thereof be declared invalid or unconstitutional.

Section 10. Effective Date. This Ordinance shall become effective thirty (30) days after its adoption in accordance with the provisions of California law.

Section 11. Certification. The City Clerk shall certify to the passage of this Ordinance and cause the same or a summary thereof to be published within fifteen (15) days after adoption in a newspaper of general circulation, printed and published in _____, California.

PASSED, APPROVED, AND ADOPTED, this ____ day of _____, 2018.

Glen Parker
Mayor

ATTEST:

Lillian Harris-Neal
City Clerk

STATE OF CALIFORNIA)
COUNTY OF ORANGE) ss.
CITY OF _____)

I, Lillian Harris- Neal, City Clerk of the City of Brea, do hereby certify that foregoing Ordinance No. 1203 was duly and regularly adopted by the City Council of the City of Brea at a regular meeting thereof held on the ____ day of _____, 2018, and that the same was passed and adopted by the following vote, to wit:

AYES:

NOES:

ABSENT:

ABSTAIN:

Lillian Harris-Neal
City Clerk

Code Amendment Summary

The proposed language modifications area shown below as ~~striketrough~~ deletions and underline additions.

Zoning Code Section	Title 20 of the City of Brea Code is hereby amended to read as follows:
Section 20.00.070 Definitions	<p>SECOND <u>ACCESSORY</u> DWELLING UNIT. An attached or detached dwelling unit which provides complete, independent living facilities for one (1) or more persons and shall include permanent provisions for living, sleeping, eating, cooking and sanitation on the same parcel as the existing primary single-family dwelling unit is situated. <u>An Accessory Dwelling Unit also includes the following: An efficiency unit, as defined in Section 17958.1 of the Health and Safety Code, and a manufactured home, as defined in Section 18007 of the Health and Safety Code.</u></p>
Section 20.208.020(A)(12) Uses Permitted, R-1	<p>A maximum of one (1) second <u>Accessory</u> dDwelling uUnit per lot provided that:</p> <ul style="list-style-type: none"> a. The lot contains one (1) existing <u>or proposed</u> single-family primary dwelling unit. b. The occupant of either the existing dwelling unit or the second <u>Accessory</u> dDwelling uUnit shall be the owner of both units. c. The second <u>Accessory</u> dDwelling uUnit shall meet all development standards as set forth in Section 20.208.040 of this chapter. d. The second <u>Accessory</u> dDwelling uUnit shall not be constructed as to cause the existing dwelling to conflict with the minimum standards applicable to the single-family zone on which it is located, including but not limited to, minimum dwelling area.
Section 20.208.040(C) Property Development Standards, Dwelling unit density, R-1	<p>Not more than one (1) dwelling unit shall be permitted to be on any lot in the R-1 (Single Family Residential) Zone except that an second <u>Accessory</u> dDwelling uUnit may be permitted subject to the provisions set forth herein.</p>

<p>Section 20.208.040(E)(7) Property Development Standards, Yards, R-1</p>	<p><u>Location of Accessory Dwelling Units.</u></p> <p><u>a. –A An second Accessory Dwelling uUnit that is detached or attached to the primary dwelling unit shall maintain a rear yard of not less than ten (10) feet, unless otherwise permitted under subparagraph (b), (c), and (d) below, and conform to the development standards set forth herein.</u></p> <p><u>b. An Accessory Dwelling Unit constructed within existing square footage within the primary dwelling unit or within an existing accessory building on the property may be permitted ministerially, subject to the issuance of a building permit, if complying with Building and Safety Codes, has independent exterior access from the existing residence and has sufficient side and rear setbacks for fire safety.</u></p> <p><u>c. No additional building setback shall be required for an existing garage or an existing accessory building that is converted to an Accessory Dwelling Unit. Pursuant to the standards set forth in 20.08.040, the property is required to provide and maintain parking for the primary residence.</u></p> <p><u>d. A setback of no more than five (5) feet from the side and rear lot lines shall be required for an Accessory Dwelling Unit that is constructed above or attached to a garage that is existing or proposed with the Accessory Dwelling Unit.</u></p>
<p>Section 20.208.040(H)(2) Property Development Standards, Distance Between Building, R-1</p>	<p><u>A detached second Accessory dDwelling uUnit shall maintain a minimum separation of not less than ten (10) feet (regardless of openings in walls) from the external walls of the existing primary dwelling unit on the same lot. No additional distance shall be required for an existing garage or other accessory structure that is converted to an Accessory Dwelling Unit</u></p>
<p>Section 20.208.040(I)(2) Property Development Standards, Minimum dwelling area, R-1</p>	<p><u>Second Accessory dDwelling uUnits shall have a minimum floor area of not less than one hundred fifty (150) square feet.</u></p>
<p>Section 20.208.040(K)(1) Property Development Standards, Off-street Parking, R-1</p>	<p><u>There shall be not less than two (2) off-street parking spaces within a garage or a three (3)-sided carport for the primary dwelling unit. An second Accessory dDwelling uUnit shall provide one (1) additional single-garage off-street parking space in addition to the required parking for the existing primary dwelling unit. This additional parking space may be covered or uncovered and shall meet all parking space location, dimension, and surfacing requirements for this title. The additional parking space may be provided as tandem parking on an existing driveway. If the existing two (2) garage spaces are converted to or displaced for an</u></p>

	<p><u>Accessory Dwelling Unit and one (1) additional parking space is provided for the Accessory Dwelling Unit, then the replacement parking spaces for the primary residence may be covered, uncovered, tandem, or spaces created by mechanical automobile parking lifts. Parking standards for an Accessory Dwelling Unit may be waived in any of the following instances:</u></p> <p><u>a. The Accessory Dwelling Unit is located within one-half (1/2) mile of public transit, including transit stations and bus stations. The one-half (1/2) mile distance shall be measured on actual walking routes between the Accessory Dwelling Unit and the public transit, rather than a straight line between points.</u></p> <p><u>b. The Accessory Dwelling Unit is located within an architecturally and historically significant historic district.</u></p> <p><u>c. The Accessory Dwelling Unit is part of the existing primary residence or an existing accessory structure.</u></p> <p><u>d. When on-street parking permits are required but not offered to the occupants of the Accessory Dwelling Unit.</u></p> <p><u>e. When there is a car share vehicle located within one (1) block of the Accessory Dwelling Unit.</u></p>
Section 20.208.040(O) Property Development Standards, Accessory Unit Architecture, R-1	<p>O. Second <u>Accessory dDwelling uUnit</u> architecture.</p> <p>Each second <u>Accessory dDwelling uUnit</u> shall be architecturally compatible with the existing dwelling unit.</p>
Section 20.208.040(P) Property Development Standards, Plan review, R-1	<p>P. Plan review. <u>Accessory Dwelling Unit review.</u></p> <p>The provisions of § 20.408.040 <u>20.400.010</u> of this title shall apply to the development of an second <u>Accessory dDwelling uUnit</u> <u>and conform to the development standards set forth herein, excepting subsection (2) of section 20.208.040(Q) below.</u></p>
Section 20.208.040(Q) Property Development Standards, Accessory dwelling unit size, R-1	<p><u>Q. Accessory Dwelling Unit size.</u></p> <p><u>1. The increase floor area of an Accessory Dwelling Unit shall not exceed fifty (50) percent of the existing living area of the primary residence, with a maximum total floor area of one thousand two hundred (1,200) square feet.</u></p> <p><u>2. Accessory Dwelling Unit may exceed the total floor area permitted ministerially with the approval of a Certificate of Compatibility set forth in Section 20.408.050.</u></p>

Section 20.200.020(B)(9) Uses permitted subject to a conditional use permit, Single Family - Hillside Zone	9. The placement of one (1) second dwelling unit per lot subject to provisions of Sections 20.208.020 and 20.208.040, of this title, excepting paragraph P. of Section 20.208.040.
Section 20.200.020(A)(10) Uses permitted, Single Family - Hillside Zone	<u>10. Accessory Dwelling Units, subject to the regulations contained in Section 20.208.020 and 20.208.040 of this title, and state law.</u>
Section 20.206.040(A)(2) Uses permitted, Hillside Residential	Second Accessory dDwelling uUnits, subject to the regulations contained in Section <u>20.208.20</u> and <u>20.208.040 of this title</u> and state law.
Section 20.206.050(J) Application filing Requirements, Hillside Residential	For applications involving one (1) single-family dwelling unit residence on an existing lot, or a second unit on a single lot , architectural and landscaping treatment materials shall be provided consistent with the requirements for a certificate of compatibility, as set forth in Section 20.408.050. <u>Accessory Dwelling Units shall be subject to the regulations contained in Section 20.208.020 and 20.208.040 of this title, and state law.</u>
Section 20.212.020(A)(11) Uses Permitted, R-1 (5,000)	Second Accessory dDwelling uUnits, subject to the regulations contained in Section <u>20.208.20</u> and <u>20.208.040 of this title</u> , and state law.
Section 20.216.020(A)(12) Uses Permitted, R-2	<u>12. Accessory Dwelling Units, subject to the regulations contained in Section 20.208.20 and 20.208.040 of this title, and state law.</u>
Section 20.220.020(A)(13) Uses Permitted, R-3	<u>13. Accessory Dwelling Units, subject to the regulations contained in Section 20.208.20 and 20.208.040 of this title, and state law.</u>
Section 20.08.040(C)(2)(c)(3) Development Standards, Off-street Parking and Loading, Design, parking Spaces, locations	(3) Required off-street parking in residential zones shall not be provided in areas required for ingress and egress to other parking spaces; no tandem parking is permitted, <u>except with properties associated with an Accessory Dwelling Unit pursuant to the standards as set forth in Section 20.208.040 of this title.</u>



Ordinance No. 1203

Accessory Dwelling Units
February 6, 2018

AGENDA FOR TONIGHT'S MEETING

- Intent and purpose of the new state laws for Accessory Dwelling Units (ADUs)
- Legislative background and Brea's objectives
- Proposed Ordinance amendments



CONTENT AND PURPOSE OF NEW LAWS

Meet California housing demands
Remove barriers and loosen restrictions
Low cost option to create new infill housing



LEGISLATIVE BACKGROUND

- 1982 – State adopted provisions for Second Dwelling Units
- 1984 – The City of Brea adopted a Second Dwelling Unit Ordinance
- 2009 – The City of Brea amended the ordinance to grant approval through a ministerial process and reduced the minimum size requirement
- 2016 – New State ADU requirements



HIGHLIGHTS OF 2016 LEGISLATION

“Second Dwelling Unit” will now be an Accessory Dwelling Unit (ADU)

Maximum size requirement - 50% of the living area of the primary residence, up to 1,200 sq. ft.

Limitations on local parking requirements

Limitations on existing structures - development standards, review process, and fees

ate requirements

TYPES OF ADUs



Conversion of space within an existing primary residence



Conversion of an existing structure



New ADU attached above an existing garage

Conversion of an existing structure to an ADU



Ministerial approval if:

- Contained within an existing structure
- Independent exterior access
- Sufficient side and rear setbacks for fire safety

State requirements

UNIT SIZE

EXISTING CODE	PROPOSED ORDINANCE
Minimum Size: 150 sq. ft.	No change
Maximum Size: No maximum floor area	Attached: 50% of the living area of the primary residence, up to 1,200 sq. ft. Detached: 50% of the living area of the primary residence, up to 1,200 sq. ft. Certificate of Compatibility required for ADUs that exceed size requirements

State requirements

Brea's Recommendation

DEVELOPMENT STANDARDS

EXISTING CODE	PROPOSED ORDINANCE
Permitted in single family residential zones	Permitted in single family and multifamily residential zones
Comply with the minimum standards per underlying zone	<p>No change except in the following instances:</p> <p>Existing garage or structure converted to an ADU – no setback required</p> <p>ADU above or attached to a garage – 5 foot setback from side and rear property lines</p> <p>Side and rear setbacks must be sufficient for fire safety</p>

State requirement

Brea's Recommendation

PARKING REQUIREMENTS

EXISTING CODE	PROPOSED ORDINANCE
<p>1 garage parking space in addition to the primary residence</p> <p>No tandem parking</p>	<p>1 additional off-street parking space in addition to the required parking for the existing dwelling unit.</p> <p>May be covered or uncovered and may be provided as tandem parking on an existing driveway.</p> <p>No parking required in specific circumstances</p>

State requirement
Brea's Recommendation

PARKING REQUIREMENTS (Cont.)

Parking for the ADU can be waived if:

- . Property is located within ½ mile of public transit
- . Located within an architecturally and historically significant historic district
- . Part of the existing primary residence or an existing accessory structure
- . Located in an area requiring on-street parking permits but they are not offered to the occupant of the ADU
- . Located within one-block of a car-share vehicle

ate requirements

PARKING REQUIREMENTS (Cont.)

REPLACEMENT PARKING FOR THE PRIMARY DWELLING UNIT	STATE REQUIREMENT
Conversion or displacement of a 2 car garage for an ADU + 1 parking space provided for the ADU	Parking may be provided as covered, uncovered, tandem, or spaces created by mechanical automobile parking lifts.

CONCLUSION



City of Brea

COUNCIL COMMUNICATION

TO: Honorable Mayor and City Council Members

FROM: Bill Gallardo, City Manager

DATE: 02/06/2018

SUBJECT: Approval of the application for participation in the Community Development Block Grant Program (CDBG) Fiscal Years 2018-19 and 2019-20.

RECOMMENDATION

After a public hearing, adopt the Resolution approving the Fiscal Years 2018-19 and 2019-20 applications to the County of Orange for Community Development Block Grant (CDBG) funding.

BACKGROUND/DISCUSSION

The Federal Housing and Community Development Block Grant Program (CDBG) was established under legislation passed by Congress in 1974 to provide housing and other assistance for low-income persons. It is funded by the Federal Department of Housing and Urban Development (HUD) and administered by the County of Orange for cities under 50,000 in population.

The City has been very successful in receiving CDBG grants to implement the Single Family Rehabilitation Program, alley improvements identified in the Neighborhood Enhancement Plan, and capital improvements to Pioneer Hall and the Senior Center. Project eligibility is limited as the County only funds what is deemed "high priority projects," including addressing homelessness, housing rehabilitation, alley improvements, and senior centers.

The City has received CDBG funding each year for the past 43 years for housing rehabilitation of single family homes owned by low-income residents. Qualified homeowners must meet federally prescribed requirements to participate in the Program. Each year, 10 to 15 homes are improved and many neighborhoods in Brea have been enhanced. The historic buildings used for the Brea Senior Center have also been improved many times with CDBG funding, including updated restrooms, adding a covered patio, and improving accessibility. The project underway this fiscal year is kitchen assessment and plans.

The County released a two-year application package for Fiscal Years 2018-19 and 2019-20 on December 6, 2017 and required that completed applications be submitted by January 17, 2018. This timeframe did not allow the opportunity to bring the applications to Council prior to submittal. The County requires a Council resolution by February 15, 2018 in order for Brea's applications to be considered in the competitive process.

The Public Hearing is being conducted to conform to HUD and County requirements to give the public an opportunity to participate in the application process. At the conclusion of the Public Hearing, the Council is asked to approve by resolution the City's participation in the Fiscal Years

2018-19 and 2019-20 CDBG grant program. Details on the proposed use of the funds follow:

Single Family Rehabilitation Loans

The rehabilitation loans would be used to correct health, safety, and building code violations. The majority of the funds received will be utilized for single family home loans and mobile home grants. The remaining funds will be used for program delivery expenses to perform inspections of the project sites, contract document preparation, and coordinating contractors and construction. The recipients of the loans and grants must be low-income households, which is defined as earning 80% or less of the County median income. The requested amount is \$200,000.

Public Facilities Improvements

The application recently submitted requests public facility funds to implement some of the kitchen accessibility plan recommendations at the Senior Center. The anticipated recommendations will result from the current fiscal year CDBG project. The implementation will improve overall senior accessibility, functionality, mobility, and safety. The requested grant amount for these improvements is \$200,000.

As part of the County's requirements, the resolution proposed for adoption authorizes the Mayor, or his/her designee, to execute for and on behalf of the City of Brea, the necessary agreements and/or any other documents or instruments required for participation in the Urban Counties Program for acceptance of the CDBG funds under Bid No. 012-182310.

COMMISSION/COMMITTEE RECOMMENDATION

The Finance Committee discussed this item at their meeting on January 30, 2018 and recommended approval.

FISCAL IMPACT/SUMMARY

The City of Brea applies annually to the County of Orange for Federal Community Development Block Grant (CDBG) funding in order to provide low-income single family rehabilitation loans and grants to qualified Brea homeowners. Additionally, the City typically applies for competitive funding in the Public Facilities Improvements component of the CDBG Program. Eligible use of this funding includes alley improvements in low-income census tracts and improvements to the Senior Center. This year staff prepared an application to implement some of the anticipated kitchen accessibility plan recommendations at the Senior Center, improving overall senior accessibility, functionality, mobility, and safety in the Senior Center kitchen.

Housing Rehabilitation

The CDBG applications for the single family housing rehabilitation program for Fiscal Years 2018-19 and 2019-20 are requesting \$200,000. There is no negative fiscal impact to the General Fund associated with CDBG housing rehabilitation, as no grant match is required and staff implementing the Program is paid from the Housing Successor Fund, rather than the General Fund. Housing staff costs are considered leveraged funds.

Public Facilities Improvements

The CDBG applications for improvements at the Senior Center are requesting \$200,000 for Fiscal Year 2018-19 and \$150,000 for Fiscal Year 2019-20. To increase the likelihood of receiving funding for \$200,000 in Fiscal Year 2018-19, the application included a 20% voluntary match of approximately \$40,000. The leveraged amount (\$40,000 to be budgeted by the City) would be the following breakdown:

- \$5,000 to be used for inspections. (Building) Inspection will consist of City engineers and/or inspectors reviewing plans and verifying that the construction work is completed to plans and to code.
- \$5,000 to be used from a private donation to the City to be used specifically for the Senior Center.
- \$30,000 to be used from the City's Fixed Asset Replacement Program (Fund 182).

These funds have been requested from the Capital Improvement Program (CIP) Budget. If approved, there is no negative fiscal impact to the General Fund.

In addition, for Fiscal Year 2019-20, to receive potential funding for \$150,000, the application included a voluntary \$5,000 match of "in-kind costs," such as city staff time for project management, inspection, and quality control.

Staff recommends adoption of the attached Resolution approving the applications.

RESPECTFULLY SUBMITTED:

William Gallardo, City Manager

Prepared by: Marie Dao, Management Analyst I and Carrie Hernandez, Community Services Manager

Concurrence: Kathie DeRobbio, Economic Development Manager; David Crabtree, Community Development Director; and Chris Emeterio, Assistant City Manager/Community Services Director

Attachments

Resolution

RESOLUTION NO. 2018-010

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BREA TO APPROVE THE CITY'S PARTICIPATION IN THE FISCAL YEARS 2018- 19 AND 2019-20 COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM (CDBG) WITH THE COUNTY OF ORANGE

A. RECITALS:

(i) It is the intent of the City of Brea to participate in the filing of an application with the County of Orange for a grant authorized under the Housing and Community Development Act of 1974, and the Cranston/Gonzales National Affordable Housing Act of 1990, as amended.

(ii) The Housing and Community Development Act of 1974, as amended, authorizes cities under 50,000 in population to enter into cooperation agreements with the County in which they are located for the purpose of undertaking essential housing and community development activities.

(iii) The federal government requires participating cities to provide certifications that the funds will be obtained and utilized pursuant to Federal law and policy.

(iv) It is necessary that the City adopt certain projects as described in the project summary section of the application before filing the application with the County of Orange for funding authorized under the Community Development Act of 1974 as amended.

(v) The City of Brea submitted an application under Fiscal Year 2018-19 and 2019-20 Housing Rehabilitation and Public Facilities & Improvements Request for Proposal Bid No. 012-182310.

(vi) The City desires to accept the award of CDBG funds and authorizes the execution of the necessary agreements, contracts and amendments and other corresponding documentation to accept the CDBG funds.

B. RESOLUTION:

NOW, THEREFORE, THE CITY OF BREA, HEREBY, RESOLVES, AND ORDERS AS FOLLOWS:

1. The City of Brea hereby accepts the award of CDBG funds through the County's Urban Counties Program, which will be used to support the City of Brea's Housing Rehabilitation and Public Facilities & Improvements Programs under Bid No. 012-182310.

2. The City of Brea authorizes the Mayor or his/her designee to execute, for and on behalf of the City of Brea, the necessary agreements and/or any other documents or instruments required by the County and/or the United States Department of Housing and Urban Development for participation in the Urban Counties Program and/or for acceptance of the CDBG funds under Bid No. 012-182310.

APPROVED AND ADOPTED this 6th day of February 2018.

Glenn Parker, Mayor

ATTEST: _____
Lillian Harris-Neal, City Clerk

I, Lillian Harris Neal, City Clerk of the City of Brea, do hereby certify that the foregoing Resolution was adopted at a regular meeting of the Council of the City of Brea, held on the 6th day of February 2018 by the following vote:

AYES: COUNCIL MEMBERS:

NOES: COUNCIL MEMBERS:

ABSENT: COUNCIL MEMBERS:

ABSTAIN: COUNCIL MEMBERS:

Dated: _____

Lillian Harris-Neal, City Clerk

City of Brea

COUNCIL COMMUNICATION

TO: Honorable Mayor and City Council Members
FROM: Bill Gallardo, City Manager
DATE: 02/06/2018
SUBJECT: January 16, 2018 City Council Regular Meeting Minutes

RESPECTFULLY SUBMITTED:

William Gallardo, City Manager

Prepared by:

Concurrence:

Attachments

Minutes

DRAFT

BREA CITY COUNCIL SUCCESSOR AGENCY TO THE BREA REDEVELOPMENT AGENCY MEETING

MINUTES January 16, 2018

CLOSED SESSION 5:15 p.m. - Executive Conference Room Level Three

CALL TO ORDER / ROLL CALL - COUNCIL

Mayor Parker called the Closed Session to order at 5:15 p.m., all members were present except for Mayor Pro Tem Marick.

Mayor Pro Tem Marick arrived at 5:16 p.m.

Present: Parker, Marick, Hupp, Simonoff, Vargas

- 1. Public Comment**
None.

Closed Session may convene to consider matters of purchase / sale of real property (G. C. §54956.8), pending litigation [G.C. §54956.9(d)(1)], potential litigation [G.C. §54956.9(d)(2)(3) or (4)], liability claims (G. C. §54961) or personnel items (G.C. §54957.6). Records not available for public inspection.

- 2. Conference with City's Labor Negotiator Pursuant to Government Code 54957.6 Regarding the Administrative and Professional Employees' Association (APEA)** - Chris Emeterio and Mario Maldonado, Negotiators

STUDY SESSION 5:30 p.m. - Executive Conference Room Level Three

CALL TO ORDER / ROLL CALL - COUNCIL

Mayor Parker called the Study Session to order at 5:42 p.m., all members were present.

- 3. Public Comment**
Karissa Willette expressed the Building Industry Association's concerns with the proposed development fee study and provided the City Clerk with a letter that was sent to Council.

4. Clarify Regular Meeting Topics

Regarding Item 23 (Purchase of Pierce Arrow XT Pumper), Council Member Hupp expressed concern regarding the 80% upfront deposit. Staff stated that they will work with the seller to ask if the upfront costs can be reduced. However, the discount in cost savings from the purchase price may be more advantageous, staff will evaluate.

Council Member Hupp directed the City Attorney to provide the next steps regarding the Madrona Lawsuit during the General Session.

Regarding Item 20 (December 19, 2017 City Council Regular Meeting Minutes), City Clerk Harris-Neal stated that the wording to minutes will be added for the following items: motion wording for the Consent Calendar and Mayor Parker reason for continuing the adoption of Ordinance 1201.

DISCUSSION ITEMS

5. Southern California Association of Governments (SCAG) General Assembly Delegate and Alternate Appointment

Mayor Parker appointed Council Member Hupp as the delegate to the 2018 SCAG General Assembly.

6. Mayor Appointments and Creation of PERS Reform Ad Hoc Committee

Mayor Parker stated that he would like the Council Members to keep their current Council committee assignments, appointed Council Member Hupp and himself to the PERS Reform Ad Hoc Committee, and clarified that the Land Use Ad Hoc Committee members are Mayor Pro Tem Marick and Council Member Hupp.

7. Draft Legislative Platform for the 2018 Legislative Session

Human Resources Manager/Assistant to the City Manager Maldonado reported that the Legislative Platform outlines City Council positions on essential issues and serves as authorization for Brea elected officials and professional staff to advocate the City's position as legislation proceeds at the federal, state and regional levels. He noted that staff will add specific language to the legislative platform that would: oppose any laws that force local governments to lease out publicly owned infrastructure, support incentives to cities and businesses to encourage them to comply with organic waste recycling and oppose legislative mandated police training which does not also provide funding for said training. He noted that the item will be brought to Council for formal approval.

8. Brea Development Fee Study

Community Development Director Crabtree presented a PowerPoint that included the flat fee details for the building safety and planning; public works/engineering; and fire departments. He also provided the schedule and next steps.

Council expressed concern that there will be work performed without permits if the permit fee is substantially increased.

In response to Council questions, staff believed that a deposit type fee is best; provided examples of how deposits will be utilized; clarified that only a supervisor can approve deposit adjustments; and noted that deposits will not be higher than the typical amount needed to provide the service.

Regarding parking permits, Council discussed providing an incentive for applying online and discussed that the online renewal fee should be \$20, the in-person renewal fee should be 25.00, and the in-person initial fee should be \$37.50. Regarding accessory dwelling units, Council discussed affordable housing fees and explained the deposit fees for that type of permit. Mayor Pro Tem Marick asked for information on the loss of revenue by permit type for subsidizing these permits.

9. Organic Waste Program

Council Member Simonoff recused himself and departed the meeting room.

Public Works Director Olmos presented a PowerPoint that included: Information regarding California Assembly Bill 1826; prior City Council updates; current updates; a Cal Recycle Non-Compliance letter that was sent to the City; and next steps/recommendations.

In response to Council questions, staff will be provide the organic waste rate proposals and possible Joint Powers Agreement (JPA) costs to Council at a later date.

REPORT

10. Council Member Report

None.

Mayor Parker adjourned the Study Session at 6:58 p.m.

**GENERAL SESSION
7:00 p.m. - Council Chamber
Plaza Level**

CALL TO ORDER/ ROLL CALL - COUNCIL

11. Pledge of Allegiance

U.S. Air Force Auxiliary, Capt. Jeff Goeggel, Civil Air Patrol, led the Pledge of Allegiance.

12. Invocation

Pastor Fernando Villicana, Firehouse Church, delivered the Invocation.

13. Presentation:

Mayor Parker Presented Commendations to the Students and Chaperones from Brea Sister City - Anseong, Korea.

14. Presentations:

Mayor Parker Presented Commendation to the Visiting Students and Chaperones from Brea Sister City - Hanno, Japan.

15. Report - Prior Study Session

City Manager Gallardo provided the Prior Study Session Report.

16. Community Announcements

Mayor Pro Tem Hupp announced that tickets are still available for Joseph & the Amazing Technicolor Dreamcoat on stage at the Curtis Theatre weekends through January 28. Tickets are only \$15. She also announced that Sister Act: the Musical produced by the Curtis Theatre & Southgate Productions will begin February 10 and runs weekends through February 25. Visit CurtisTheatre.com for more information on these shows and the entire season.

Council Member Hupp announced that the Brea Community Center's annual Bridal Show is Saturday, January 27 from 11 a.m. - 3 p.m. Admission is \$6, parking is free. Visit CityofBrea.net for more information.

Council Member Simonoff announced that it is time to renew parking permits for 2018. Permits are now available to renew online and are available at City Hall, third floor. He encouraged residents to apply or renew on-line and save a trip to City Hall. Simply put the words: "Overnight Parking Permit" in the Search bar at CityofBrea.net.

17. Matters from the Audience

Robert Lowden expressed concern that the proposed public assembly ordinance is too restrictive.

Sean Thomas discussed racism.

Regarding Item 23 (Purchase of Pierce Arrow XT Pumper), Bill Hall discussed trade-in value of the current fire truck and expressed appreciation with Council Member Hupp's concern regarding the 80% upfront deposit.

18. Response to Public Inquiries - Mayor / City Manager

City Manager Gallardo responded to public inquiries.

ADMINISTRATIVE ITEM - *This agenda category is for City Council consideration of a wide variety of topics related to the City's operations. Public comments regarding items in this section should be presented during "Matters from the Audience."*

19. Amend Title 6 of the Brea City Code - Animal Control, Welfare, and License Requirements

Police Captain Burks briefly discussed the minor changes and explained that the service contract with the County of Orange requires the City to adopt municipal animal control codes that are identical to County animal control ordinances.

Motion was made by Council Member Vargas, seconded by Council Member Simonoff to Introduce Ordinance No. 1202 for First Reading by Title Only and Waive Further Reading Updating and Adopting by Reference Animal Control, Welfare and Licensing Requirements of the County of Orange, Establishing Penalties, and Amending Title 6 of the Brea City Code.

AYES: Mayor Parker, Mayor Pro Tem Marick, Council Member Hupp, Council Member Simonoff, Council Member Vargas

Passed

CONSENT CALENDAR - *The City Council/Successor Agency approves all Consent Calendar matters with one motion unless Council/Agency or Staff requests further discussion of a particular item. Items of concern regarding Consent Calendar matters should be presented during "Matters from the Audience."*

CITY COUNCIL - CONSENT

20. December 19, 2017 City Council Regular Meeting Minutes

The City Council Approved the December 19, 2017 City Council Regular Meeting Minutes as Amended.

21. Annual Maintenance Assessment in Landscape and Lighting Maintenance Districts 1 Through 7

The City Council Adopted **Resolution Nos. 2018-001 Through 2018-007** Ordering the Director of Public Works to Prepare and File Improvement, Maintenance Costs and Assessment Reports.

22. Fiscal Year 2018/19 - 2023/24 Orange County Federal Transportation Improvement Program

The City Council Adopted **Resolution No. 2018-008** Certifying Funding and Affirming Commitment to Implement Projects.

23. Purchase of Pierce Arrow XT Pumper

The City Council Authorized the Purchasing Agent to Issue a Purchase Order for \$669,182.37 to South Coast Fire Equipment for a Pierce Arrow XT Pumper.

24. Agreement with Onward Engineering for Additional Construction Management and Inspection Services on Capital Improvement Projects

The City Council Approved Amendment No. 1 to Professional Services Agreement.

25. **Annual Development Impact Fee Report And Five Year Findings for the Fiscal Year Ended June 30, 2017**
Received and Filed.
26. **Professional Services Agreement for Forensic Phlebotomy Services**
The City Council Approved the Professional Services Agreement with California Forensic Phlebotomy, Inc. to Provide As-Needed Forensic Phlebotomy Services in an Amount Not to Exceed \$25,000 Per Year; and Authorized the City Manager to Exercise up to Four (4) Optional One-Year Extensions.
27. **November and December Outgoing Payment Log and December 22, 2017 and January 5 & 12, 2018 City Check Registers**
Received and Filed.
28. **Monthly Report of Investments for the City of Brea for Period Ending November 30, 2017**
Received and Filed.

Motion was made by Council Member Vargas, seconded by Council Member Simonoff to Approve Consent Calendar Items 20-28.

AYES: Mayor Parker, Mayor Pro Tem Marick, Council Member Hupp, Council Member Simonoff, Council Member Vargas

Passed

CITY/SUCCESSOR AGENCY JOINT CONSENT ITEMS

29. **Bond Proceeds Funding Agreement Between the City of Brea and the Successor Agency to the Brea Redevelopment Agency for the 2011A Non-Housing Bonds**

Motion was made by Council Member Simonoff, seconded by Council Member Vargas to Adopt City **Resolution No. 2018-009** and Successor Agency **Resolution No. SA 2018-01** approving the Bond Proceeds Funding Agreement.

AYES: Mayor Parker, Mayor Pro Tem Marick, Council Member Hupp, Council Member Simonoff, Council Member Vargas

Passed

SUCCESSOR AGENCY - CONSENT

30. **Last and Final Recognized Obligation Payment Schedule**
The City Council Adopted **Resolution No. SA 2018-02** Approving the Last and Final Recognized Obligation Payment Schedule (LFROPS) and Take Related Actions.
31. **December 22, 2017 Successor Agency Check Register**
Received and Filed.
32. **Monthly Report of Investments for the Successor Agency to the Brea Redevelopment Agency for Period Ending November 30, 2017**
Received and Filed.

Motion was made by Council Member Simonoff, seconded by Council Member Vargas to Approve Successor Agency Consent Calendar Items 30-32.

AYES: Mayor Parker, Mayor Pro Tem Marick, Council Member Hupp, Council Member Simonoff, Council Member Vargas

Passed

ADMINISTRATIVE ANNOUNCEMENTS

33. City Manager

None.

34. City Attorney

City Attorney Markman provided an update on the Madrona case.

COUNCIL ANNOUNCEMENTS

Council Member Hupp encouraged residents to attend a Brea Show Choir performance this season.

ADJOURNMENT

Mayor Parker adjourned the General Session at 7:57 p.m. in memory of Ms. Darlene Riley.

Respectfully submitted,

The foregoing minutes are hereby
approved this 6th day of February, 2018.

Lillian Harris-Neal, City Clerk

Glenn Parker, Mayor

City of Brea

COUNCIL COMMUNICATION

TO: Honorable Mayor and City Council Members
FROM: Bill Gallardo, City Manager
DATE: 02/06/2018
SUBJECT: LEGISLATIVE PLATFORM FOR THE 2018 LEGISLATIVE SESSION

RECOMMENDATION

It is recommended that the City Council adopt the attached City of Brea Legislative Platform for the 2018 legislative session.

BACKGROUND/DISCUSSION

Each legislative session brings a mix of new and recurring issues for cities to tackle. In order for the City of Brea to proactively engage in the legislative process, staff has prepared the attached legislative platform for City Council consideration.

The platform outlines City Council positions on essential issues and serves as City Council authorization for Brea elected officials and professional staff to advocate the City's position as legislation proceeds at the federal, state and regional levels. It provides staff with clear direction regarding the types of issues the City will monitor during the legislative session and also enables staff to respond quickly with the City's position as amendments to bills occur in the legislature.

The legislative platform is adopted on a yearly basis just prior to the legislative session and has been a recurring practice by the City Council for several years. Typically, staff reviews the previous year's legislative platform and suggests edits to keep the list current. Thus, the proposed 2018 Legislative Platform attached to this report has been reviewed by the Executive Directors and incorporates their suggested changes. The City Council also reviewed and discussed this draft during the January 16, 2018 City Council Study Session.

FISCAL IMPACT/SUMMARY

The City of Brea proactively engages in the legislative process by annually adopting a legislative platform. The 2018 Legislative Platform outlines City Council positions on essential issues and serves as authorization for Brea elected officials and professional staff to advocate the City's position as legislation proceeds at the federal, state and regional levels.

FISCAL IMPACT

There is no fiscal impact associated with the review and discussion of the 2018 Brea Legislative Platform.

RESPECTFULLY SUBMITTED:

William Gallardo, City Manager

Prepared by: Mario E. Maldonado, Assistant to the City Manager

Attachments

2018 Legislative Platform

City of Brea

2018 Legislative Platform

1. City Finances

- A. Support reduced interference/financial take-aways by the state for local government.
- B. Support stability, predictability and independence in local government budgeting.
- C. Oppose imposition of state, federal and regional mandates upon local governments, as well as federal mandates on the state, especially those for which no funding exists.
- D. Support increases in local flexibility for use of state, federal and regional funding opportunities.
- E. Support the continuation of the tax-free status of municipal bonds.
- F. Encourage the County of Orange to make available more detailed auditing and reporting information regarding property tax and assessment appeals filed on property within our city limits.
- G. Support modification of the tax system to reflect the change in the State's economy from a manufacturing base to a service and information base.
- H. Support the preservation and enhancement of the City's ability to generate revenues from all types of sales.
- I. Support supplements to local funds to comply with mandates created by the National Pollutant Discharge Elimination System (NPDES) provisions of the Federal Clean Water Act.
- J. Oppose the imposition of federally mandated costs for which there is no guarantee of local reimbursement or offsetting benefits.
- K. Support full cost reimbursement to local agencies by the State and Federal government for all mandated programs.
- L. Support generation, protection and timely allocation of local funding distributed by the state and federal government (e.g. prop 42 funds, 1A funds, stimulus monies).
- M. Oppose regional redistribution of sales tax revenues.
- N. Support local government share of any Internet sales tax revenues.

2018 Legislative Platform

2. **Economic Development /Successor Agency to the Redevelopment Agency/ Redevelopment Dissolution Process**
 - A. Support legislation that assists with the implementation of SB 107 and the expedited return of City of Brea's 2011 bond proceeds.
 - B. Support new legislation that provides financial incentives (state grants or tax incentives) for mixed-use or "smart growth" principles.
 - C. Support efforts to facilitate the production of workforce housing, including infill housing incentives, grants to local agencies and private developer partnerships.
 - D. Support legislation that clarifies and narrows the prevailing wage standard for economic development, public works, and affordable housing projects.
 - E. Support efforts to assist local business growth and economic development post Redevelopment.
 - F. Oppose efforts to cut funding from Community Development Block Grant and other federal grant programs.
 - G. Support state legislation to bring back economic incentives for cities to use post Redevelopment.

City of Brea

2018 Legislative Platform

3. Land-Use Decisions

- A. Support efforts to protect local land-use authority, recognizing that potential regional impacts imply responsible local action.
- B. Oppose legislation which weakens the City's position for land use controls due to potential claims of partial takings and any requirements for compensation of such claims.
- C. Oppose actions that redefine the annexation process to require so-called "revenue neutral" annexations.
- D. Oppose County of Orange processing of development projects within Brea's Sphere of Influence and any development agreements or other entitlements in sphere of influence areas that do not conform to City standards. Promote County of Orange compliance with existing Memorandum of Understanding regarding development within the Sphere of Influence.
- E. Support housing element reform that provides local government the greatest flexibility to achieve realistic goals and support funding of mandated General Plan Housing Element Updates and related processes (i.e. RHNA).
- F. Support efforts to reduce the role of the State's Housing and Community Development Department in City affairs.
- G. Support the definition of reasonable housing occupancy standards.
- H. Support actions that enable cities to play a substantive role in the licensing of group homes.
- I. Support State funding proposals that provide incentives for affordable housing production, healthy community actions (e.g. Tracks at Brea project), and Sustainability Plans for energy efficiency and/or Green House Gas reductions.
- J. Support State funding proposals that provide incentives for smart growth goals and policies and sustainable development practices within General Plans.
- K. Support efforts to fund essential public facilities.
- L. Support methods to enhance goods movement that do not further impact traffic or air quality.

2018 Legislative Platform

4. Human Resources

- A. Oppose legislation that expands or extends any public safety presumptions of occupational injury or illness and support legislation that repeals the presumption that the findings of a treating physician are correct.
- B. Oppose legislation that increases workers' compensation benefits without providing for concurrent cost controls.
- C. Support workers' compensation reform that requires formulas to rely on more evidence of work-related causation to determine compensability.
- D. Oppose the imposition of compulsory and binding arbitration with respect to public employees upon local government.
- E. Oppose the imposition of mandated employee benefits that are more properly negotiated at the bargaining table upon local government.
- F. Oppose efforts to include City employees in the Social Security system or to accelerate the rate at which City employees are included in Medicare.
- G. Support reform to the CalPERS medical insurance program to address the City's future liability for retiree medical insurance.
- H. Support responsible changes to the CalPERS Public Employees' Medical and Hospital Care Program (PEMCHA) to address the rising costs of medical premiums.
- I. Oppose eroding City authority to appropriately discipline public employees.
- J. Support proposals that create dual retirement programs for public sector employees and reduce the unfunded liability without threatening the viability of the CalPERS retirement system.
- K. Oppose the imposition of Federal or State mandates on the collective bargaining process.
- L. Support easing applicability of the Fair Labor Standards Act (FLSA) on public agencies.
- M. Oppose efforts reducing local control over public employee disputes and impose regulations of an outside agency.
- N. Oppose granting public employees the right to strike.
- O. Oppose making disciplinary proceedings for public safety employees similar to criminal proceedings thus rendering it impossible for employers to prove an administrative violation.
- P. Support reform of current workers compensation formulas to rely on higher thresholds for compensation or a proportionate exposure formula.

2018 Legislative Platform

4. Human Resources (continued)

- Q. Support legislation that limits the ability of employees to receive workers' compensation benefits for occupational injuries/illnesses that result from stress, disciplinary action, or performance evaluations or consultations.
- R. Support reforms to CalPERS that promote Investment Restrictions that are similar or the same as those adopted by Public Agency Retirement Services (PARS).
- S. Support legislative proposals that establish Defined Contribution Retirement Plans for new hires within CalPERS retirement programs.
- T. Support fiscally responsible changes to CalPERS Projected Investment Returns based upon Historical Returns and Conservative Market Projections.
- U. Encourage CalPERS to provide timely Member Agency Reports (less than 6 months from period closing) to allow for improved budgeting practices.
- V. Support legislative reforms to CalPERS' Board Composition to allow the State Treasurer & State Controller (currently Ex-Officio Members) all rights granted to CalPERS regular board members.

2018 Legislative Platform

5. Public Safety

- A. Support measures that encourage community safety and well-being.
- B. Support measures that encourage disaster preparedness and emergency planning.
- C. Oppose legislation that serves to impact eligibility for local jurisdictions in regard to disaster response and recovery assistance.
- D. Oppose unfunded mandates related to EOC and staff training, specifically those implied through a required State EOC credentialing program.
- E. Oppose imposition of unfunded mandates on local government in relation to tracking of paroled sexual predators.
- F. Oppose reductions in Citizen's Option for Public Safety (COPS) funding.
- G. Oppose non-supervised parole plan.
- H. Support the state adoption of building, development and fuel modification requirements that provide for fire safety in the Wildland Urban Interface and Intermix.
- I. Oppose imposition of unfunded mandates on local government in relation to the tracking of Post Release Community Supervision (PRCS) (AB 109 and AB 117) probationers.
- J. Oppose restrictions on access to social media material for the purposes of law enforcement personnel background investigations.
- K. Support increased funding for local governments to monitor PRCS probationers in accordance with the State mandates.
- L. Support City's right to provide or contract for Ambulance services pursuant to Government Code Section 1797.201.
- M. Support legislation which would amend Proposition 47 and restore felony status to crimes which were reduced to misdemeanors and/or require the completion of drug rehabilitation to the reduction of said drug related crimes to a misdemeanor.
- N. Support clarifying legislation related to recreational marijuana, including DUI Drugs presumed intoxication and state funding for research and identification of intoxication measurement devices.
- O. Oppose any reduction in State mitigation funds for prison realignment.
- P. Oppose State legislation mandating the use of body worn cameras. These decisions should be left to local jurisdictions, including policy development.
- Q. Oppose legislative mandated police training which does not also provide funding for said training.

City of Brea

2018 Legislative Platform

- R. Oppose any further legislative attempts at early release of incarcerated prisoners and further de-criminalization of 'non-violent' offenses.
- S. Support clarifying legislation to further define 'non-violent' offenses.
- T. Support State funding for impact mitigation related to Prop 57.
- U. Oppose any State or local fire related tax or fee increase that do not go back to local agencies.
- U.V. Support increased State reimbursements to fund police training costs.

2018 Legislative Platform

6. Environment

- A. Support flexibility to increase and stabilize local water supplies.
- B. Support increasing the availability of alternative sources of water, including desalinization and water reuse.
- C. Oppose efforts that provide only minimal improvements in air and water quality while incurring excessive public and private costs associated with their implementation.
- D. Support efforts designed to reduce or eliminate the spread of graffiti.
- E. Support more streamlined compliance and implementation of AB 939.
- F. Oppose efforts by other governmental agencies to enlist cities as implementers of their environmental mandates.
- G. Support limiting local government liability as a third party to superfund cleanup litigation. The standard for responsibility should depend on "Degree of Toxicity" rather than mere "Volume" of waste.
- H. Oppose imposition of unreasonable and/or unfunded water testing and treatment requirements.
- I. Support Federal, State and County efforts to encourage and fund acquisition, preservation, and management of open space.
- J. Oppose actions that weaken the City's ability to enforce environmental impact report (EIR) mitigation measures now defined as "takings."
- K. Support efforts that maintain and enhance local decision-making authority in the development and implementation of air quality attainment strategies.
- L. Support incentives and pricing strategies as a preferred alternative to traditional command and control regulations for meeting state and local emission reduction objectives for all sources.
- M. Support strategies that clearly demonstrate and provide for the most cost-effective means for meeting air quality goals.
- N. Support expansion of the market for recyclable materials.
- O. Support Federal, State, and local partnerships to fund regional transportation projects.
- P. Support efforts to maintain and enhance local authority and flexibility to regulate solid waste and recyclables.
- Q. Support "green" projects and regulations that do not place an undue burden on local government and offer financial incentives for reductions in Green House Gases.

2018 Legislative Platform

6. Environment (continued)

- R. Support measures to increase waste diversion rates that do not place an undue burden on local government. Support legislation delegating to the local authority the development of regulatory measures to insure compliance with AB 341.
- S. Encourage Federal, State and County agencies to focus on regional environmental mitigation programs including acquisition of regionally important undeveloped lands.
- T. Support efforts to mitigate traffic congestion, leading to improved mobility and air quality.
- U. Support incentives for energy efficiency upgrades to City facilities.
- V. Support legislation that rewards cities for adopting Sustainability Plans and Energy Action Plans that map a course to reductions in Green House Gas emissions and reduction in energy use.
- W. Oppose any new or more restrictive water reduction measures by the state that do not take into account new development and regulatory water requirements.
- W.X. [Support incentives to cities and businesses for compliance with Organic Waste Recycling mandate \(AB1826\).](#)

City of Brea

2018 Legislative Platform

7. Community / Recreational and Social Issues

- A. Support Federal and State funding opportunities for cultural arts programs, libraries, parks, recreation and human services, trails, open space, and facility development/renewal.
- B. Support Federal and State funding for local job-training programs, especially for youth and young adults.
- C. Support efforts that facilitate the provision of quality, affordable "dependent care" for both children and seniors.
- D. Support measures that promote volunteerism.
- E. Encourage Federal and State financial support for affordable housing for low-income elderly and disabled individuals.
- F. Support in-home programs such as homemaker and personal care services that allow seniors to continue to age in place in their own home.
- G. Support Federal and State funding opportunities and/or legislation that provides for senior citizen nutrition programs, prescription drug benefits, transportation, adult day care, technology improvements, education, and emergency education for seniors.
- H. Support Federal and State funding opportunities that promote health and wellness services and education offered to the youth, low income and senior communities.
- I. Support measures that "invest" in Brea's youth. Specifically, early childhood care and education programming, tutoring, job readiness, mentoring, diversity training, conflict resolution, youth volunteer service, family counseling, parenting classes, youth employment, after school programming, recreation programming, combating youth obesity, teen services programs, transportation for youth and teen programming, etc.
- J. Support Federal and State funding opportunities that promote our ability to provide public access to technology at community facilities.
- K. Oppose any measures which reduce medical and mental health services offered to the low income and senior communities.
- L. Oppose legislation limiting Brea's ability to address homeless issues.
- M. Support the County of Orange response to homeless issues, such as shelters and housing programs.
- N. Oppose any reduction or cuts to senior services or to Older Americans Act funding.
- O. Support State and Federal funding incentives and grants for "rails to trails" type projects.

City of Brea

2018 Legislative Platform

8. General Issues

- A. Legislative Communications at the request of City-Affiliated Organizations. From time to time, the City is asked by the League of California Cities and other City-affiliated organizations to take a support and/or oppose position on a particular piece of legislation and/or proposal. Lately, these requests have increased because of the increasingly common use of the “gut and amend” strategy where an unrelated bill already in the legislative process is completely amended to change the topic and meaning of the bill. When such a request is received and is not already covered in the adopted legislative platform, the City Manager or his/her designee, on behalf of the City, may sign and submit the requested communication so long as the position is consistent with the position taken by the League and/or other City affiliated organizations and previous positions, if any, taken by the City. A copy of the communication shall be promptly shared with the City Council.
- B. Oppose measures that deteriorate traditional “home rule” authority by allowing additional Federal, State, or regional review of projects and programs better determined at the local level.
- C. Oppose measures that create or grant powers to sub-regional or regional bodies, which may result in infringement on clearly local concerns, unless all affected local entities agreement to do so.
- D. Oppose burdensome amendments to the Brown Act. However, in recognition that many open meeting laws have benefited at the local level, support similar application to the State Legislature.
- E. Support measures that create or expand home rule authority as it applies to the cable, video and telecommunications industry and franchising processes.
- F. Oppose measures that impose taxes for access to (not purchases via) the Internet.
- G. Support extending sales tax to E-Commerce as a means of fairness to “main street” retailers.
- H. Support measures that recognize, strengthen and protect local control over the public right-of-way.
- I. Support measures that require the acquisition of a franchise agreement by all companies from the appropriate public agency before granting access to the public right-of-way.
- J. Support measures that require companies providing communication services to a local community to provide or support Public, Educational and Governmental (PEG) access to new networks, including PEG equipment, funding and support.

2018 Legislative Platform

8. General Issues (continued)

- K. Support measures that apply general communications taxes, such as UUT, to all communications providers across including, but not limited to, providers of cable, video services, wireless, wire line (telephone lines), and satellite.
- L. Support measures to reform California's tort system to curtail unreasonable liability exposure for public agencies and restore the ability of public agencies to obtain affordable insurance.
- M. Support legislation to extend the protections of Section 337.15 of the Civil Code limiting local government liability for property damage caused by hillsides and mudslides.
- N. Support measures to facilitate the construction of Lambert Road / State Route 57 Interchange improvements.
- O. Support providing General Law cities the option of holding all-mail ballot elections for local issues (Charter cities already have this option).
- P. Support measures that encourage business continuity planning and preparedness.
- Q. Support affordable education through the Community College, Cal State, UC systems.
- R. Support expedited processing of state/federal funds for local transportation projects.
- S. Support enhancing the ability of local agencies to finance local transportation and other infrastructure and provide greater flexibility in the use of transportation and other infrastructure-related funds.
- T. Support efforts to allow for the utilization of Federal, State and/or County grants for operation of transportation systems and capital projects.
- U. Support efforts to provide Federal, State, and/or County funds to address aging infrastructure, including funding for street pavement maintenance.
- V. Oppose any state or federal effort by the wireless industry that would force local governments to lease out publicly owned infrastructure, eliminate reasonable local environmental and design review, and eliminate the ability for local governments to negotiate fair leases or public benefits for the installation of "small cell" wireless equipment on taxpayer-funded property.

City of Brea

COUNCIL COMMUNICATION

TO: Honorable Mayor and City Council Members

FROM: Bill Gallardo, City Manager

DATE: 02/06/2018

SUBJECT: Monthly Report of Investments for the City of Brea for Period Ending December 31, 2017

RECOMMENDATION

Receive and file.

BACKGROUND/DISCUSSION

The Monthly Report of Investments (formally known as the Treasurer's Report) is in accordance with Government Code Section 53607 and contains information on the investment activities for the month of December. Cash for day-to-day activities is deposited in the demand and interest-bearing checking accounts. The Local Agency Investment Fund (LAIF) is used for short term investment and functions like a savings account. The City's managed investment portfolio is for longer-term investments which are managed through Chandler Asset Management. Together, the short and long-term investment accounts represent the City's investment portfolio. Attachment A includes a Portfolio Summary, Holdings Report, Book Value Report and Compliance with Investment Policy Statement prepared by Chandler Asset Management for the invested funds. The book value is the cost, plus or minus amortization/accretion.

As of December 31, 2017, the total market value of the managed investment portfolio, including accrued interest, was \$57,286,289.54 as compared to \$57,271,061.89 at November 30, 2017. The weighted average investment yield for December 2017 was 1.73%, which was slightly higher from the prior month of 1.70%. The City's Local Agency Investment Fund (LAIF) had a total market value, including accrued interest of \$2,607,662.63 at December 31, 2017. This brings the total value of the City's investment portfolio as of December 31, 2017 to \$59,893,952.17, as compared to \$59,875,999.41 at November 30, 2017. Restricted cash and investments are held in the post-employment benefits trust account administered by PARS (PARS account) and managed by High Mark Capital and the City's various bond reserve accounts which are managed by Chandler Asset Management. Attachment A includes a monthly statement from US Bank for the PARS account as well as a portfolio report from Chandler Asset Management for each bond reserve account that is invested. As of December 31, 2017, the market value of the PARS account, including short-term cash and accrued interest was \$7,287,622.98 as compared to \$7,217,706.71 from the prior month. All other restricted cash investments (bond reserve accounts), including short-term cash and accrued interest was \$8,141,834.56 in comparison to \$6,533,675.24 from the prior month. Furthermore, the City of Brea holds 2,106.5 shares of water common stock with Cal Domestic valued at \$6,692,116.02 and 687.85 shares of Class A preferred stock with Pellissier Co-Tenancy, valued at \$8,444,403.67 as of June 30, 2016.

All City investments are GASB rated No. 1, where the custodian (The Bank of New York Mellon Trust Company, N.A.) acts as an agent of the City, and is not a counter party to the investment transaction, and all securities are held in the name of the City of Brea. The custodial account at Bank of New York and account records with Chandler Asset Management have been reconciled to par value for the month. The City of Brea has sufficient cash flow to meet its expected expenditures for the next six months.

FISCAL IMPACT/SUMMARY

During the month of December, the total value of the City's investment portfolio increased by \$17,952.76. The increase is primarily due to investment activity for the month. The City's PARS account increased by \$69,916.27 primarily due to investment activity and the City's bond reserve accounts increased by \$1,608,159.32 due to debt service payments received from the City's 2009, 2010 and 2014 Water Revenues Bonds that are scheduled to be paid to the bond holders on January 1, 2018.

RESPECTFULLY SUBMITTED:

William Gallardo, City Manager

Prepared by: Alicia Brenner, Senior Management Analyst

Concurrence: Cindy Russell, Administrative Services Director

Attachments

Attachment A

City of Brea
Cash and Investment Information
December 31, 2017

		Cost Value	Market Value*
Demand and Interest-Bearing Checking Accounts	Citizen's Bank	\$ 8,096,925.64	\$ 8,096,925.64
Local Agency Investment Fund	LAIF	\$ 2,599,102.63	\$ 2,607,662.63
Managed Investment Portfolio - CHANDLER	Chandler	\$ 57,467,035.19	\$ 57,286,289.54
PARS Post-Employment Benefits Trust**	US Bank	\$ 6,643,752.96	\$ 7,287,622.98
<u>Fiscal Agent Cash & Investments**</u>			
2005 Olinda Ranch Public Improvements Bonds (CFD 1997-1)	Chandler/BNY	\$ 452,846.20	\$ 450,568.22
2009 Water Revenue Bonds	Chandler/BNY	\$ 2,699,380.74	\$ 2,661,141.52
2009 Brea Plaza Public Improvements CFD Bonds (CFD 2008-2)	Chandler/BNY	\$ 682,002.22	\$ 682,002.22
2010 Water Revenue Bonds	Chandler/BNY	\$ 1,777,234.38	\$ 1,751,223.28
2010 Lease Revenue Bonds	Chandler/BNY	\$ 302,035.45	\$ 296,898.14
2011 Tax Allocation Bonds, Series B	Chandler/BNY	\$ 1,716,817.84	\$ 1,716,817.84
2014 Downtown Brea Public Improvements CFD Bonds	Chandler/BNY	\$ 163,648.86	\$ 163,648.86
2014 Water Revenue Bonds	Chandler/BNY	\$ 419,534.48	\$ 419,534.48
Sub-total - Fiscal Agent Cash & Investments		\$ 8,213,500.17	\$ 8,141,834.56
Report Grand Total		\$ 83,020,316.59	\$ 83,420,335.35

* Includes accrued interest on invested funds

** Reserve Fund

City of Brea
Cash and Investment Information
December 31, 2017

Fiscal Agent Cash & Investments Detail		Cost Value	Market Value
10103	2005 Olinda Ranch Public Improvements Bonds (CFD 1997-1) - CHANDLER	\$ 452,787.04	\$ 450,509.06
	Short-Term Treasury Funds - BNY	\$ 59.16	\$ 59.16
	Sub-total	\$ 452,846.20	\$ 450,568.22
10073	2009 Water Revenue Bonds - CHANDLER	\$ 1,929,241.37	\$ 1,891,002.15
	Short-Term Treasury Funds - BNY	\$ 770,139.37	\$ 770,139.37
		\$ 2,699,380.74	\$ 2,661,141.52
10118	2009 Brea Plaza Public Improvements CFD Bonds (CFD 2008-2) - CHANDLER	\$ -	\$ -
	Short-Term Treasury Funds - BNY	\$ 682,002.22	\$ 682,002.22
	Sub-total	\$ 682,002.22	\$ 682,002.22
10128	2010 Water Revenue Bonds - CHANDLER	\$ 1,360,850.88	\$ 1,334,839.78
	Short-Term Treasury Funds - BNY	\$ 416,383.50	\$ 416,383.50
	Sub-total	\$ 1,777,234.38	\$ 1,751,223.28
10129	2010 Lease Revenue Bonds - CHANDLER	\$ 267,147.17	\$ 262,009.86
	Short-Term Treasury Funds - BNY	\$ 34,888.28	\$ 34,888.28
	Sub-total	\$ 302,035.45	\$ 296,898.14
	2011 Tax Allocation Bonds, Series B - CHANDLER	\$ -	\$ -
	Short-Term Treasury Funds - BNY	\$ 1,716,817.84	\$ 1,716,817.84
	Sub-total	\$ 1,716,817.84	\$ 1,716,817.84
	2014 Downtown Brea Public Improvements CFD Bonds - CHANDLER	\$ -	\$ -
	Short-Term Treasury Funds - BNY	\$ 163,648.86	\$ 163,648.86
	Sub-total	\$ 163,648.86	\$ 163,648.86
	2014 Water Revenue Bonds - CHANDLER	\$ -	\$ -
	Short-Term Treasury Funds - BNY	\$ 419,534.48	\$ 419,534.48
	Sub-total	\$ 419,534.48	\$ 419,534.48
Report Grand Total		\$ 8,213,500.17	\$ 8,141,834.56



PORTFOLIO CHARACTERISTICS

Average Duration	0.00
Average Coupon	1.28 %
Average Purchase YTM	1.28 %
Average Market YTM	1.28 %
Average S&P/Moody Rating	NR/NR
Average Final Maturity	0.00 yrs
Average Life	0.00 yrs

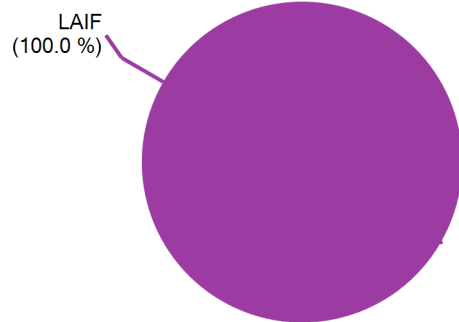
ACCOUNT SUMMARY

	Beg. Values as of 11/30/17	End Values as of 12/31/17
Market Value	2,599,103	2,599,103
Accrued Interest	5,835	8,560
Total Market Value	2,604,938	2,607,663
Income Earned	3,469	2,725
Cont/WD		0
Par	2,599,103	2,599,103
Book Value	2,599,103	2,599,103
Cost Value	2,599,103	2,599,103

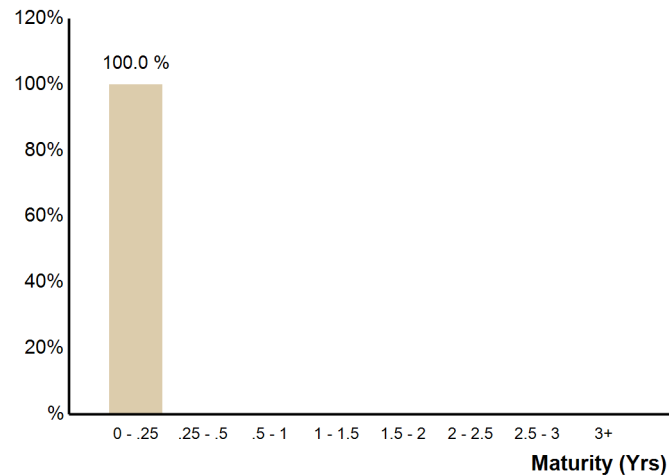
TOP ISSUERS

Issuer	% Portfolio
Local Agency Investment Fund	100.0 %
	100.0 %

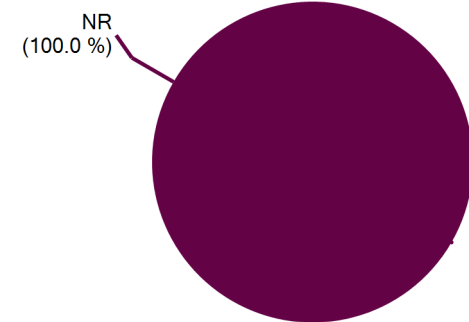
SECTOR ALLOCATION



MATURITY DISTRIBUTION



CREDIT QUALITY (S&P)



PERFORMANCE REVIEW

Total Rate of Return As of 12/31/2017	Current Month	Latest 3 Months	Year To Date	1 Yr	Annualized				Since 2/28/2012
					3 Yrs	5 Yrs	10 Yrs	2/28/2012	
City of Brea Laif	0.10 %	0.29 %	0.97 %	0.97 %	0.61 %	0.47 %	N/A	N/A	N/A



Holdings Report

As of 12/31/17

CUSIP	Security Description	Par Value/Units	Purchase Date Book Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody/S&P Fitch	Maturity Duration
LAIF									
90LAIF\$00	Local Agency Investment Fund State Pool	2,599,102.63	Various 1.28 %	2,599,102.63 2,599,102.63	1.00 1.28 %	2,599,102.63 8,560.00	100.00 % 0.00	NR / NR NR	0.00 0.00
Total LAIF		2,599,102.63	1.28 %	2,599,102.63 2,599,102.63	1.28 %	2,599,102.63 8,560.00	100.00 % 0.00	NR / NR NR	0.00 0.00
TOTAL PORTFOLIO		2,599,102.63	1.28 %	2,599,102.63 2,599,102.63	1.28 %	2,599,102.63 8,560.00	100.00 % 0.00	NR / NR NR	0.00 0.00
TOTAL MARKET VALUE PLUS ACCRUED						2,607,662.63			



PORTFOLIO CHARACTERISTICS

Average Duration	2.46
Average Coupon	1.66 %
Average Purchase YTM	1.73 %
Average Market YTM	2.06 %
Average S&P/Moody Rating	AA/Aa1
Average Final Maturity	2.65 yrs
Average Life	2.53 yrs

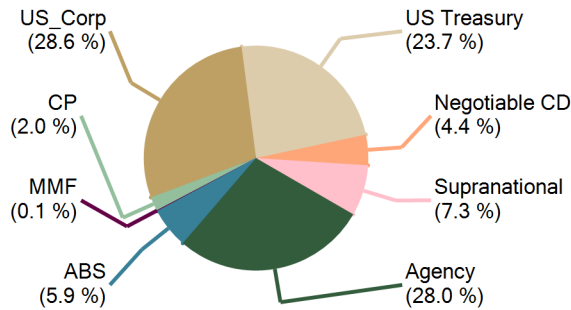
ACCOUNT SUMMARY

	Beg. Values as of 11/30/17	End Values as of 12/31/17
Market Value	57,056,458	57,031,568
Accrued Interest	214,604	254,721
Total Market Value	57,271,062	57,286,290
Income Earned	81,000	82,844
Cont/WD		0
Par	57,590,895	57,645,624
Book Value	57,485,948	57,528,506
Cost Value	57,430,079	57,467,035

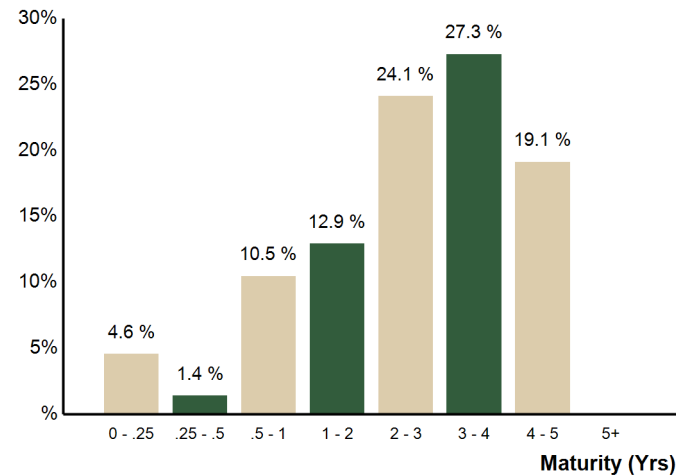
TOP ISSUERS

Issuer	% Portfolio
Government of United States	23.7 %
Federal National Mortgage Assoc	15.8 %
Federal Home Loan Mortgage Corp	8.2 %
Inter-American Dev Bank	4.8 %
Federal Home Loan Bank	4.0 %
Intl Bank Recon and Development	2.5 %
John Deere ABS	2.1 %
Bank of Tokyo-Mit UFJ	2.0 %
	63.1 %

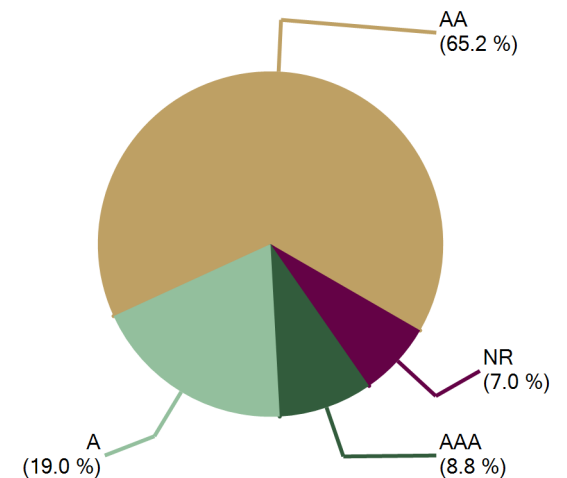
SECTOR ALLOCATION



MATURITY DISTRIBUTION



CREDIT QUALITY (S&P)



PERFORMANCE REVIEW

Total Rate of Return As of 12/31/2017	Current Month	Latest 3 Months	Year To Date	1 Yr	Annualized			4/30/1996	Since 4/30/1996
					3 Yrs	5 Yrs	10 Yrs		
City of Brea	0.03 %	-0.29 %	1.10 %	1.10 %	1.19 %	1.02 %	2.29 %	3.91 %	129.61 %
BAML 1-5 Yr US Treasury/Agency Index*	0.00 %	-0.37 %	0.67 %	0.67 %	0.91 %	0.76 %	2.05 %	3.53 %	111.95 %
BAML 1-5 Yr US Issuers Corp/Govt Rated AAA-A Index	0.01 %	-0.34 %	0.86 %	0.86 %	1.05 %	0.90 %	2.15 %	N/A	N/A

*BAML 1-Yr US Treasury Bill Index to 9/30/01,



City of Brea
December 31, 2017

COMPLIANCE WITH INVESTMENT POLICY

Assets managed by Chandler Asset Management are in full compliance with state law and with the Client's investment policy

Category	Standard	Comment
Treasury Issues	No limitations	Complies
US Agencies	25% per issuer	Complies
Supranationals	"AA" rated by a NRSRO; 15% maximum; 5% max per issuer	Complies
Municipal Securities	5% max issuer	Complies
Banker's Acceptances	40% maximum; 5% max issuer; 180 days max maturity	Complies
Commercial Paper	A-1/P-1 by S&P and Moody's; 25% maximum; 5% max per issuer; 270 days max maturity	Complies
Certificates of Deposit(CDs)/ Time Deposits (TDs)	5% max issuer; FDIC Insured and/or Collateralized	Complies
Negotiable CDs	30% maximum; 5% max per issuer	Complies
Medium Term Notes	"A" rated or better by a NRSRO; 30% maximum; 5% max per issuer	Complies
Pass Through Securities, Asset- Backed Securities (ABS), CMOs	"AA" or higher by a NRSRO; "A" rated issuer by a NRSRO; 20% maximum (combined), 10% maximum (ABS); 5% max per issuer; CMOs must pass FFIEC test	Complies
Money Market Funds	Highest rating by two NRSROs; 20% maximum; 5% max per fund	Complies
LAIF	40%; <60%, with OCIP	Complies
OCIP	40%; <60%, with LAIF	Complies
Repurchase Agreements	5% max issuer; 1 year max maturity	Complies
Range notes	Prohibited	Complies
Interest-only strips	Prohibited	Complies
Zero interest accruals	Prohibited	Complies
Agency Callable notes	5% maximum	Complies
Max Per Issuer	5% per issuer for all non government issuers and agencies	Complies
Maximum Maturity	5 years	Complies



Reconciliation Summary

As of 12/31/2017

BOOK VALUE RECONCILIATION	
Beginning Book Value	\$57,485,948.41
<u>Acquisition</u>	
+ Security Purchases	\$1,184,972.41
+ Money Market Fund Purchases	\$443,355.07
+ Money Market Contributions	\$0.00
+ Security Contributions	\$0.00
+ Security Transfers	\$0.00
Total Acquisitions	\$1,628,327.48
<u>Dispositions</u>	
- Security Sales	\$779,953.20
- Money Market Fund Sales	\$497,154.74
- MMF Withdrawals	\$0.00
- Security Withdrawals	\$0.00
- Security Transfers	\$0.00
- Other Dispositions	\$0.00
- Maturities	\$0.00
- Calls	\$0.00
- Principal Paydowns	\$311,471.64
Total Dispositions	\$1,588,579.58
<u>Amortization/Accretion</u>	
+/- Net Accretion	\$2,978.45
	\$2,978.45
<u>Gain/Loss on Dispositions</u>	
+/- Realized Gain/Loss	(\$168.85)
	(\$168.85)
Ending Book Value	\$57,528,505.91

CASH TRANSACTION SUMMARY	
BEGINNING BALANCE	\$114,306.36
<u>Acquisition</u>	
Contributions	\$0.00
Security Sale Proceeds	\$779,953.20
Accrued Interest Received	\$4,366.92
Interest Received	\$39,077.59
Dividend Received	\$192.28
Principal on Maturities	\$0.00
Interest on Maturities	\$0.00
Calls/Redemption (Principal)	\$0.00
Interest from Calls/Redemption	\$0.00
Principal Paydown	\$311,471.64
Total Acquisitions	\$1,135,061.63
<u>Disposition</u>	
Withdrawals	\$0.00
Security Purchase	\$1,184,972.41
Accrued Interest Paid	\$3,888.89
Total Dispositions	\$1,188,861.30
Ending Book Value	\$60,506.69

Holdings Report

ATTACHMENT A

As of 12/31/17

CUSIP	Security Description	Par Value/Units	Purchase Date Book Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody/S&P Fitch	Maturity Duration
ABS									
89236WAC2	Toyota Auto Receivables Owner 2015-A 1.12% Due 2/15/2019	78,671.38	02/24/2015 1.13 %	78,659.47 78,670.88	99.93 1.64 %	78,612.66 39.16	0.14 % (58.22)	Aaa / AAA NR	1.13 0.14
47788NAB4	John Deere Owner Trust 2016-B A2 1.09% Due 2/15/2019	151,051.86	07/19/2016 1.10 %	151,042.64 151,047.81	99.94 1.81 %	150,958.48 73.18	0.26 % (89.33)	Aaa / NR AAA	1.13 0.09
43814RAB2	Honda Auto Receivables 2016-4 A2 1.04% Due 4/18/2019	370,331.03	10/18/2016 1.05 %	370,320.70 370,325.64	99.81 1.73 %	369,631.45 139.08	0.65 % (694.19)	NR / AAA AAA	1.30 0.27
65478WAB1	Nissan Auto Receivables Owner 2016-C A2A 1.07% Due 5/15/2019	137,861.65	08/02/2016 1.08 %	137,856.21 137,858.96	99.93 1.46 %	137,761.25 65.56	0.24 % (97.71)	Aaa / NR AAA	1.37 0.19
89231LAB3	Toyota Auto Receivables Owner 2016-D 1.06% Due 5/15/2019	236,200.92	10/04/2016 1.07 %	236,182.02 236,190.94	99.85 1.70 %	235,840.44 111.28	0.41 % (350.50)	Aaa / AAA NR	1.37 0.24
43814TAB8	Honda Auto Receivables 2017-1 A2 1.42% Due 7/22/2019	256,092.51	03/21/2017 1.43 %	256,086.40 256,088.41	99.86 1.78 %	255,745.74 101.01	0.45 % (342.67)	Aaa / NR AAA	1.56 0.38
89238MAB4	Toyota Auto Receivables Owner 2017-A 1.42% Due 9/16/2019	348,128.16	03/07/2017 1.43 %	348,094.57 348,105.29	99.84 1.86 %	347,556.50 219.71	0.61 % (548.79)	Aaa / AAA NR	1.71 0.40
47787XAB3	John Deere Owner Trust 2017-A A2 1.5% Due 10/15/2019	282,809.64	02/22/2017 1.50 %	282,808.51 282,808.87	99.87 1.84 %	282,439.14 188.54	0.49 % (369.73)	Aaa / NR AAA	1.79 0.39
654747AB0	Nissan Auto Receivables 2017-A A2A 1.47% Due 1/15/2020	251,965.98	03/21/2017 1.47 %	251,964.70 251,965.05	99.82 1.84 %	251,511.68 164.62	0.44 % (453.37)	Aaa / NR AAA	2.04 0.49
47788MAC4	John Deere Owner Trust 2016-A A3 1.36% Due 4/15/2020	448,004.09	02/23/2016 1.37 %	447,933.58 447,964.97	99.72 1.87 %	446,752.79 270.79	0.78 % (1,212.18)	Aaa / NR AAA	2.29 0.55
47788BAB0	John Deere Owner Trust 2017-B A2A 1.59% Due 4/15/2020	185,000.00	07/11/2017 1.60 %	184,983.92 184,986.60	99.75 1.95 %	184,540.65 130.73	0.32 % (445.95)	Aaa / NR AAA	2.29 0.69
654747AD6	Nissan Auto Receivables 2017-A A3 1.74% Due 8/16/2021	500,000.00	12/27/2017 2.10 %	496,816.41 496,823.61	99.39 2.08 %	496,958.50 362.50	0.87 % 134.89	Aaa / NR AAA	3.63 1.80
47788BAD6	John Deere Owner Trust 2017-B A3 1.82% Due 10/15/2021	130,000.00	07/11/2017 1.83 %	129,990.48 129,991.51	99.25 2.22 %	129,029.94 105.16	0.23 % (961.57)	Aaa / NR AAA	3.79 1.89
Total ABS		3,376,117.22	1.45 %	3,372,739.61 3,372,828.54	1.85 %	3,367,339.22 1,971.32	5.88 % (5,489.32)	Aaa / AAA AAA	2.08 0.65
AGENCY									
3137EADK2	FHLMC Note 1.25% Due 8/1/2019	570,000.00	Various 1.81 %	555,245.02 565,197.35	99.02 1.88 %	564,424.83 2,968.75	0.99 % (772.52)	Aaa / AA+ AAA	1.58 1.55
3137EADM8	FHLMC Note 1.25% Due 10/2/2019	1,250,000.00	05/26/2015 1.48 %	1,237,873.75 1,245,123.55	98.81 1.94 %	1,235,113.75 3,862.85	2.16 % (10,009.80)	Aaa / AA+ AAA	1.75 1.72
3135G0A78	FNMA Note 1.625% Due 1/21/2020	1,250,000.00	Various 1.46 %	1,260,040.40 1,254,174.56	99.34 1.95 %	1,241,810.00 9,027.78	2.18 % (12,364.56)	Aaa / AA+ AAA	2.06 2.00
3137EADR7	FHLMC Note 1.375% Due 5/1/2020	1,250,000.00	05/28/2015 1.52 %	1,241,437.50 1,245,949.59	98.50 2.03 %	1,231,311.25 2,864.58	2.15 % (14,638.34)	Aaa / AA+ AAA	2.33 2.28
3135G0D75	FNMA Note 1.5% Due 6/22/2020	1,030,000.00	Various 1.57 %	1,026,700.60 1,028,310.32	98.81 1.99 %	1,017,779.05 386.25	1.78 % (10,531.27)	Aaa / AA+ AAA	2.48 2.41

Holdings Report

As of 12/31/17

ATTACHMENT A

CUSIP	Security Description	Par Value/Units	Purchase Date Book Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody/S&P Fitch	Maturity Duration
AGENCY									
3137EAEK1	FHLMC Note 1.875% Due 11/17/2020	450,000.00	11/21/2017 1.96 %	448,833.97 448,876.72	99.48 2.06 %	447,641.55 1,078.13	0.78 % (1,235.17)	Aaa / AA+ AAA	2.88 2.78
3135G0F73	FNMA Note 1.5% Due 11/30/2020	1,225,000.00	12/16/2015 1.90 %	1,201,847.50 1,211,389.91	98.53 2.02 %	1,206,999.85 1,582.29	2.11 % (4,390.06)	Aaa / AA+ AAA	2.92 2.83
3130A7CV5	FHLB Note 1.375% Due 2/18/2021	1,070,000.00	02/17/2016 1.46 %	1,065,677.20 1,067,293.22	97.76 2.12 %	1,046,065.17 5,435.45	1.84 % (21,228.05)	Aaa / AA+ AAA	3.14 3.03
3135G0J20	FNMA Note 1.375% Due 2/26/2021	1,275,000.00	Various 1.46 %	1,269,953.70 1,271,722.94	97.89 2.07 %	1,248,159.98 6,087.24	2.19 % (23,562.96)	Aaa / AA+ AAA	3.16 3.05
3135G0K69	FNMA Note 1.25% Due 5/6/2021	400,000.00	05/27/2016 1.48 %	395,724.00 397,101.06	97.27 2.10 %	389,060.80 763.89	0.68 % (8,040.26)	Aaa / AA+ AAA	3.35 3.25
3130A8QS5	FHLB Note 1.125% Due 7/14/2021	1,285,000.00	10/04/2016 1.33 %	1,273,126.60 1,276,207.41	96.68 2.10 %	1,242,308.45 6,706.09	2.18 % (33,898.96)	Aaa / AA+ AAA	3.54 3.42
3137EAEC9	FHLMC Note 1.125% Due 8/12/2021	1,250,000.00	08/30/2016 1.33 %	1,237,737.50 1,241,049.12	96.53 2.13 %	1,206,615.00 5,429.69	2.12 % (34,434.12)	Aaa / AA+ AAA	3.62 3.50
3135G0N82	FNMA Note 1.25% Due 8/17/2021	1,285,000.00	Various 1.29 %	1,282,305.71 1,282,996.38	96.90 2.14 %	1,245,198.41 5,978.82	2.18 % (37,797.97)	Aaa / AA+ AAA	3.63 3.50
3135G0S38	FNMA Note 2% Due 1/5/2022	1,350,000.00	04/25/2017 1.92 %	1,354,927.50 1,354,211.66	99.34 2.17 %	1,341,107.55 13,200.00	2.36 % (13,104.11)	Aaa / AA+ AAA	4.02 3.80
3135G0T45	FNMA Note 1.875% Due 4/5/2022	1,315,000.00	06/19/2017 1.88 %	1,314,801.44 1,314,823.57	98.75 2.18 %	1,298,620.36 5,890.10	2.28 % (16,203.21)	Aaa / AA+ AAA	4.26 4.05
Total Agency		16,255,000.00	1.57 %	16,166,232.39 16,204,427.36	2.07 %	15,962,216.00 71,261.91	27.99 % (242,211.36)	Aaa / AA+ AAA	3.04 2.93
COMMERCIAL PAPER									
06538CCD1	Bank of Tokyo Mitsubishi NY Discount CP 1.45% Due 3/13/2018	1,150,000.00	11/07/2017 1.48 %	1,144,210.07 1,144,210.07	99.50 1.48 %	1,144,210.07 2,501.25	2.00 % 0.00	P-1 / A-1 NR	0.20 0.20
Total Commercial Paper		1,150,000.00	1.48 %	1,144,210.07 1,144,210.07	1.48 %	1,144,210.07 2,501.25	2.00 % 0.00	P-1 / A-1 NR	0.20 0.20
MONEY MARKET FUND FI									
316175884	Fidelity Institutional Money Market Fund 696	60,506.69	Various 0.90 %	60,506.69 60,506.69	1.00 0.90 %	60,506.69 0.00	0.11 % 0.00	Aaa / AAA NR	0.00 0.00
Total Money Market Fund FI		60,506.69	0.90 %	60,506.69 60,506.69	0.90 %	60,506.69 0.00	0.11 % 0.00	Aaa / AAA NR	0.00 0.00
NEGOTIABLE CD									
96121T3U0	Westpac Banking Corp Yankee CD 1.51% Due 7/20/2018	540,000.00	07/24/2017 1.51 %	539,998.65 539,999.25	100.00 1.51 %	539,999.25 3,714.60	0.95 % 0.00	P-1 / A-1+ F-1+	0.55 0.55
06417GXH6	Bank of Nova Scotia Yankee CD 1.57% Due 8/9/2018	1,040,000.00	08/08/2017 1.57 %	1,040,000.00 1,040,000.00	100.00 1.57 %	1,040,000.00 6,576.56	1.83 % 0.00	P-1 / A-1 NR	0.61 0.60

Holdings Report

As of 12/31/17

ATTACHMENT A

CUSIP	Security Description	Par Value/Units	Purchase Date Book Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody/S&P Fitch	Maturity Duration
NEGOTIABLE CD									
06371ETT4	Bank of Motreal Chicago Yankee CD 1.76% Due 11/7/2018	920,000.00	11/06/2017 1.76 %	920,000.00 920,000.00	100.00 1.76 %	920,000.00 2,473.78	1.61 % 0.00	P-1 / A-1 F-1+	0.85 0.84
Total Negotiable CD		2,500,000.00	1.63 %	2,499,998.65 2,499,999.25	1.63 %	2,499,999.25 12,764.94	4.39 % 0.00	P-1 / A-1 F-1+	0.68 0.68
SUPRANATIONAL									
459058ER0	Intl. Bank Recon & Development Note 1% Due 10/5/2018	1,460,000.00	09/30/2015 1.06 %	1,457,518.00 1,459,371.56	99.37 1.83 %	1,450,841.42 3,487.78	2.54 % (8,530.14)	Aaa / AAA AAA	0.76 0.75
4581X0CX4	Inter-American Dev Bank Note 1.625% Due 5/12/2020	1,065,000.00	04/05/2017 1.70 %	1,062,475.95 1,063,067.73	99.06 2.03 %	1,054,994.33 2,355.57	1.85 % (8,073.40)	Aaa / AAA AAA	2.36 2.30
4581X0CW6	Inter-American Dev Bank Note 2.125% Due 1/18/2022	1,275,000.00	01/10/2017 2.15 %	1,273,431.75 1,273,730.63	99.56 2.24 %	1,269,353.03 12,267.45	2.24 % (4,377.60)	Aaa / NR AAA	4.05 3.82
4581X0CZ9	Inter-American Dev Bank Note 1.75% Due 9/14/2022	400,000.00	09/26/2017 2.01 %	395,060.00 395,319.00	97.58 2.29 %	390,331.20 2,080.56	0.69 % (4,987.80)	NR / NR AAA	4.71 4.46
Total Supranational		4,200,000.00	1.64 %	4,188,485.70 4,191,488.92	2.05 %	4,165,519.98 20,191.36	7.31 % (25,968.94)	Aaa / AAA AAA	2.54 2.43
US CORPORATE									
084670BH0	Berkshire Hathaway Note 1.55% Due 2/9/2018	700,000.00	09/18/2014 1.65 %	697,725.00 699,928.16	99.95 2.02 %	699,640.90 4,279.72	1.23 % (287.26)	Aa2 / AA A+	0.11 0.11
166764AV2	Chevron Corp Note 1.365% Due 3/2/2018	700,000.00	02/24/2015 1.37 %	700,000.00 700,000.00	99.93 1.75 %	699,531.00 3,158.46	1.23 % (469.00)	Aa2 / AA- NR	0.17 0.17
037833AJ9	Apple Inc Note 1% Due 5/3/2018	810,000.00	Various 1.20 %	802,722.10 809,467.75	99.75 1.73 %	807,997.68 1,305.00	1.41 % (1,470.07)	Aa1 / AA+ NR	0.34 0.34
02665WAC5	American Honda Finance Note 2.125% Due 10/10/2018	800,000.00	Various 1.90 %	807,073.15 801,332.03	100.16 1.92 %	801,261.61 3,825.01	1.41 % (70.42)	A2 / A+ NR	0.78 0.76
74005PBH6	Praxair Note 1.25% Due 11/7/2018	810,000.00	Various 1.67 %	797,684.40 807,238.01	99.59 1.74 %	806,664.42 1,518.75	1.41 % (573.59)	A2 / A NR	0.85 0.84
24422ESF7	John Deere Capital Corp Note 1.95% Due 12/13/2018	430,000.00	12/10/2013 1.99 %	429,084.10 429,826.45	99.96 2.00 %	429,811.23 419.25	0.75 % (15.22)	A2 / A A	0.95 0.94
36962G7G3	General Electric Capital Corp Note 2.3% Due 1/14/2019	800,000.00	Various 2.27 %	800,569.30 800,247.28	100.12 2.18 %	800,996.80 8,535.55	1.41 % 749.52	A2 / A A+	1.04 1.01
17275RAR3	Cisco Systems Note 2.125% Due 3/1/2019	715,000.00	Various 2.04 %	717,853.05 715,664.14	100.11 2.03 %	715,802.95 5,064.58	1.26 % 138.81	A1 / AA- NR	1.16 1.14
91159HHH6	US Bancorp Callable Note Cont 3/25/2019 2.2% Due 4/25/2019	700,000.00	Various 2.08 %	703,858.75 701,000.64	100.28 1.96 %	701,981.71 2,823.33	1.23 % 981.07	A1 / A+ AA	1.32 1.21

Holdings Report

As of 12/31/17

ATTACHMENT A

CUSIP	Security Description	Par Value/Units	Purchase Date Book Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody/S&P Fitch	Maturity Duration
US CORPORATE									
40434CAC9	HSBC USA Inc Note 2.25% Due 6/23/2019	800,000.00	06/20/2017 1.99 %	804,088.00 803,012.80	99.99 2.25 %	799,956.00 400.00	1.40 % (3,056.80)	A2 / A AA-	1.48 1.44
06406HCW7	Bank of New York Callable Note Cont 8/11/2019 2.3% Due 9/11/2019	705,000.00	Various 2.29 %	705,272.60 705,088.13	100.26 2.13 %	706,837.94 4,954.59	1.24 % 1,749.81	A1 / A AA-	1.70 1.57
94974BGF1	Wells Fargo Corp Note 2.15% Due 1/30/2020	735,000.00	01/26/2015 2.17 %	734,204.40 734,668.75	99.78 2.26 %	733,388.15 6,628.27	1.29 % (1,280.60)	A2 / A A+	2.08 2.01
22160KAG0	Costco Wholesale Corp Note 1.75% Due 2/15/2020	465,000.00	02/05/2015 1.77 %	464,511.75 464,792.55	99.36 2.06 %	462,044.93 3,074.17	0.81 % (2,747.62)	A1 / A+ A+	2.13 2.06
747525AD5	Qualcomm Inc Note 2.25% Due 5/20/2020	750,000.00	06/11/2015 2.49 %	741,693.75 745,985.32	99.23 2.58 %	744,216.76 1,921.88	1.30 % (1,768.56)	A1 / A NR	2.39 2.30
437076BQ4	Home Depot Note 1.8% Due 6/5/2020	330,000.00	05/24/2017 1.82 %	329,808.60 329,845.27	99.20 2.14 %	327,375.84 429.00	0.57 % (2,469.43)	A2 / A A	2.43 2.36
594918BG8	Microsoft Callable Note Cont. 10/03/20 2% Due 11/3/2020	325,000.00	10/29/2015 2.02 %	324,740.00 324,852.42	99.61 2.14 %	323,734.77 1,047.22	0.57 % (1,117.65)	Aaa / AAA AA+	2.84 2.66
00440EAT4	ACE INA Holdings Inc Callable Note Cont 10/3/2020 2.3% Due 11/3/2020	800,000.00	02/06/2017 2.16 %	803,768.00 802,845.80	99.84 2.36 %	798,726.40 2,964.44	1.40 % (4,119.40)	A3 / A A	2.84 2.65
30231GAV4	Exxon Mobil Corp Callable Note Cont 2/1/2021 2.222% Due 3/1/2021	875,000.00	Various 1.97 %	884,992.10 881,606.11	99.78 2.30 %	873,041.75 6,480.83	1.54 % (8,564.36)	Aaa / AA+ NR	3.17 3.02
24422ESL4	John Deere Capital Corp Note 2.8% Due 3/4/2021	315,000.00	05/24/2017 2.12 %	322,663.95 321,459.14	101.04 2.46 %	318,274.74 2,866.50	0.56 % (3,184.40)	A2 / A A	3.18 3.00
857477AV5	State Street Bank Note 1.95% Due 5/19/2021	440,000.00	05/16/2016 1.96 %	439,771.20 439,845.38	98.56 2.40 %	433,649.04 1,001.00	0.76 % (6,196.34)	A1 / A AA-	3.38 3.24
594918BP8	Microsoft Callable Note Cont 7/8/21 1.55% Due 8/8/2021	590,000.00	Various 1.57 %	589,298.90 589,495.10	97.37 2.31 %	574,467.07 3,632.60	1.01 % (15,028.03)	Aaa / AAA AA+	3.61 3.45
68389XBK0	Oracle Corp Callable Note Cont 8/01/21 1.9% Due 9/15/2021	804,000.00	11/29/2016 2.40 %	785,998.44 790,066.30	98.42 2.35 %	791,311.27 4,497.93	1.39 % 1,244.97	A1 / AA- A+	3.71 3.53
91159HHP8	US Bancorp Note 2.625% Due 1/24/2022	390,000.00	01/19/2017 2.66 %	389,329.20 389,454.84	100.57 2.48 %	392,239.38 4,464.69	0.69 % 2,784.54	A1 / A+ AA	4.07 3.79
69353RFE3	PNC Bank Callable Note Cont 6/28/2022 2.45% Due 7/28/2022	890,000.00	07/25/2017 2.45 %	889,919.90 889,926.79	99.16 2.64 %	882,514.21 9,267.13	1.56 % (7,412.58)	A2 / A A+	4.58 4.25
44932HAC7	IBM Credit Corp Note 2.2% Due 9/8/2022	700,000.00	11/29/2017 2.58 %	688,156.00 688,366.77	97.93 2.67 %	685,497.40 4,833.89	1.21 % (2,869.37)	A1 / A+ A+	4.69 4.39
Total US Corporate		16,379,000.00	2.02 %	16,354,786.64 16,366,015.93	2.19 %	16,310,963.95 89,393.79	28.63 % (55,051.98)	A1 / A+ A+	2.12 2.01
US TREASURY									
912828J84	US Treasury Note 1.375% Due 3/31/2020	650,000.00	10/23/2015 1.35 %	650,636.94 650,322.80	98.83 1.91 %	642,382.65 2,283.48	1.13 % (7,940.15)	Aaa / AA+ AAA	2.25 2.19

Holdings Report

As of 12/31/17

ATTACHMENT A

CUSIP	Security Description	Par Value/Units	Purchase Date Book Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody/S&P Fitch	Maturity Duration
US TREASURY									
912828VF4	US Treasury Note 1.375% Due 5/31/2020	650,000.00	Various 1.63 %	642,866.47 646,232.63	98.72 1.92 %	641,672.20 785.71	1.12 % (4,560.43)	Aaa / AA+ AAA	2.42 2.36
912828L32	US Treasury Note 1.375% Due 8/31/2020	1,250,000.00	09/29/2015 1.37 %	1,250,394.81 1,250,213.77	98.54 1.94 %	1,231,738.75 5,839.95	2.16 % (18,475.02)	Aaa / AA+ AAA	2.67 2.59
912828L99	US Treasury Note 1.375% Due 10/31/2020	800,000.00	11/23/2015 1.71 %	787,471.43 792,815.01	98.39 1.96 %	787,093.60 1,883.98	1.38 % (5,721.41)	Aaa / AA+ AAA	2.84 2.75
912828N89	US Treasury Note 1.375% Due 1/31/2021	1,300,000.00	03/09/2016 1.40 %	1,298,734.82 1,299,202.80	98.09 2.02 %	1,275,219.40 7,480.30	2.24 % (23,983.40)	Aaa / AA+ AAA	3.09 2.98
912828B90	US Treasury Note 2% Due 2/28/2021	1,250,000.00	04/26/2016 1.40 %	1,285,111.61 1,272,930.84	99.94 2.02 %	1,249,267.50 8,494.48	2.20 % (23,663.34)	Aaa / AA+ AAA	3.16 3.03
912828Q37	US Treasury Note 1.25% Due 3/31/2021	800,000.00	12/13/2016 1.81 %	781,471.43 785,997.22	97.53 2.04 %	780,249.60 2,554.95	1.37 % (5,747.62)	Aaa / AA+ AAA	3.25 3.15
912828T34	US Treasury Note 1.125% Due 9/30/2021	1,300,000.00	11/09/2016 1.48 %	1,278,016.07 1,283,151.81	96.49 2.10 %	1,254,347.90 3,736.61	2.20 % (28,803.91)	Aaa / AA+ AAA	3.75 3.63
912828F96	US Treasury Note 2% Due 10/31/2021	1,025,000.00	01/27/2017 1.94 %	1,027,686.05 1,027,165.87	99.57 2.12 %	1,020,595.58 3,511.05	1.79 % (6,570.29)	Aaa / AA+ AAA	3.84 3.66
912828J43	US Treasury Note 1.75% Due 2/28/2022	1,360,000.00	03/13/2017 2.14 %	1,335,407.68 1,339,372.87	98.47 2.14 %	1,339,175.68 8,086.74	2.35 % (197.19)	Aaa / AA+ AAA	4.16 3.97
912828XG0	US Treasury Note 2.125% Due 6/30/2022	1,100,000.00	08/15/2017 1.82 %	1,115,601.34 1,114,399.21	99.82 2.17 %	1,097,980.40 64.57	1.92 % (16,418.81)	Aaa / AA+ AAA	4.50 4.27
912828L24	US Treasury Note 1.875% Due 8/31/2022	1,000,000.00	09/26/2017 1.87 %	1,000,433.04 1,000,409.93	98.59 2.19 %	985,938.00 6,370.86	1.73 % (14,471.93)	Aaa / AA+ AAA	4.67 4.41
912828L57	US Treasury Note 1.75% Due 9/30/2022	1,240,000.00	10/17/2017 1.99 %	1,226,243.75 1,226,814.39	98.00 2.20 %	1,215,151.64 5,544.23	2.13 % (11,662.75)	Aaa / AA+ AAA	4.75 4.50
Total US Treasury		13,725,000.00	1.69 %	13,680,075.44 13,689,029.15	2.07 %	13,520,812.90 56,636.91	23.70 % (168,216.25)	Aaa / AA+ AAA	3.58 3.43
TOTAL PORTFOLIO		57,645,623.91	1.73 %	57,467,035.19 57,528,505.91	2.06 %	57,031,568.06 254,721.48	100.00 % (496,937.85)	Aa1 / AA AAA	2.65 2.46
TOTAL MARKET VALUE PLUS ACCRUED						57,286,289.54			



Book Value Report
As of 12/31/2017 12:00:00 AM

MIG	Book Value	12 Months or less	13 to 24 Months	25 to 60 Months	Total Holdings
ABS	\$3,372,828.54	\$1,770,164.49	\$538,897.28	\$1,063,766.77	\$3,372,828.54
Agency	\$16,204,427.36	\$0.00	\$1,810,320.90	\$14,394,106.46	\$16,204,427.36
Commercial Paper	\$1,144,210.07	\$1,144,210.07	\$0.00	\$0.00	\$1,144,210.07
Money Market Fund FI	\$60,506.69	\$60,506.69	\$0.00	\$0.00	\$60,506.69
Negotiable CD	\$2,499,999.25	\$2,499,999.25	\$0.00	\$0.00	\$2,499,999.25
Supranational	\$4,191,488.92	\$1,459,371.56	\$0.00	\$2,732,117.36	\$4,191,488.92
US Corporate	\$16,366,015.93	\$4,247,792.40	\$3,725,012.99	\$8,393,210.54	\$16,366,015.93
US Treasury	\$13,689,029.15	\$0.00	\$0.00	\$13,689,029.15	\$13,689,029.15
Total	\$57,528,505.91	\$11,182,044.46	\$6,074,231.17	\$40,272,230.28	\$57,528,505.91

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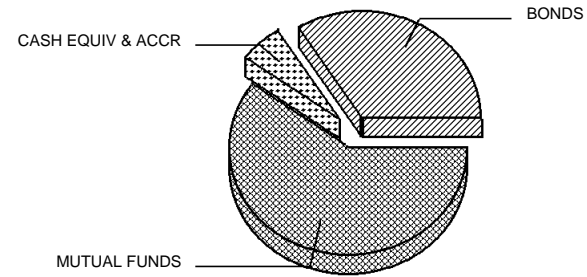
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ASSET SUMMARY

ASSETS	12/31/2017 MARKET	12/31/2017 BOOK VALUE	% OF MARKET
Cash And Equivalents	319,140.52	319,140.52	4.39
Corporate Issues	2,533,289.50	2,637,526.25	34.76
Mutual Funds-Equity	4,285,404.12	3,564,021.18	58.80
Mutual Funds-Fixed Income	122,628.61	123,065.01	1.68
Total Assets	7,260,462.75	6,643,752.96	99.63
Accrued Income	27,160.23	27,160.23	0.37
Grand Total	7,287,622.98	6,670,913.19	100.00

Estimated Annual Income **164,132.81**



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ASSET DETAIL

DESCRIPTION	SHARES/ FACE AMOUNT	MARKET PRICE/UNIT	BOOK VALUE	UNREALIZED GAIN (LOSS) SINCE INCEPTION/ CURRENT PERIOD	ENDING ACCRUAL	YIELD ON MARKET
Cash And Equivalents						
Money Markets						
First Am Govt Ob Fd Cl Z 31846V567 Asset Minor Code 1	318,766.640	318,766.64 1.0000	318,766.64	.00 .00	225.31	1.17
Total Money Markets	318,766.640	318,766.64	318,766.64	.00 .00	225.31	1.17
Cash						
Cash		373.88	373.88			
Total Cash	.000	373.88	373.88	.00 .00	.00	0.00
Total Cash And Equivalents	318,766.640	319,140.52	319,140.52	.00 .00	225.31	1.17
Corporate Issues						
Apple Inc 2.850% 2/23/23 Standard & Poors Rating: AA+ Moody's Rating: Aa1 037833BU3 Asset Minor Code 28	150,000.000	152,032.50 101.3550	158,403.00	- 6,370.50 36.00	1,520.00	2.81
Bank Ny Mellon Mtn 5.450% 5/15/19 Standard & Poors Rating: A Moody's Rating: A1 06406HBM0 Asset Minor Code 28	200,000.000	208,820.00 104.4100	223,052.00	- 14,232.00 - 692.00	1,392.78	5.22

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Period from December 1, 2017 to December 31, 2017

ASSET DETAIL (continued)

DESCRIPTION	SHARES/ FACE AMOUNT	MARKET PRICE/UNIT	BOOK VALUE	UNREALIZED GAIN (LOSS) SINCE INCEPTION/ CURRENT PERIOD	ENDING ACCRUAL	YIELD ON MARKET
Cisco Systems Inc 2.900% 3/04/21 Standard & Poors Rating: AA- Moody's Rating: A1 17275RAP7 Asset Minor Code 28	200,000.000	203,646.00 101.8230	207,884.00	- 4,238.00 148.00	1,885.00	2.85
Gen Elec Cap Crp Mtn 6.000% 8/07/19 Standard & Poors Rating: A Moody's Rating: A2 36962G4D3 Asset Minor Code 28	175,000.000	185,428.25 105.9590	200,947.25	- 15,519.00 - 446.25	4,200.00	5.66
Gen Elec Cap Crp Mtn 5.500% 1/08/20 Standard & Poors Rating: A Moody's Rating: A2 36962G4J0 Asset Minor Code 28	200,000.000	212,356.00 106.1780	228,930.00	- 16,574.00 - 842.00	5,286.11	5.18
General Elec Cap Mtn 3.100% 1/09/23 Standard & Poors Rating: A Moody's Rating: A2 36962G6S8 Asset Minor Code 28	100,000.000	101,567.00 101.5670	106,031.00	- 4,464.00 135.00	1,481.11	3.05
Intercontinental 3.750% 12/01/25 Standard & Poors Rating: A Moody's Rating: A2 45866FAD6 Asset Minor Code 28 Date Last Priced: 11/28/16	100,000.000	103,518.00 103.5180 @	104,231.00	- 713.00 .00	312.50	3.62
Jp Morgan Chase Co 2.700% 5/18/23 Standard & Poors Rating: A- Moody's Rating: A3 46625HRL6 Asset Minor Code 28	75,000.000	74,508.00 99.3440	74,970.75	- 462.75 59.25	241.88	2.72

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ASSET DETAIL (continued)

DESCRIPTION	SHARES/ FACE AMOUNT	MARKET PRICE/UNIT	BOOK VALUE	UNREALIZED GAIN (LOSS) SINCE INCEPTION/ CURRENT PERIOD	ENDING ACCRUAL	YIELD ON MARKET
Kimberly Clark Corp 2.750% 2/15/26 Standard & Poors Rating: A Moody's Rating: A2 494368BU6 Asset Minor Code 28	100,000.000	98,715.00 98.7150	103,111.00	- 4,396.00 485.00	1,038.89	2.79
Medtronic Inc 3.125% 3/15/22 Standard & Poors Rating: A Moody's Rating: A3 585055AX4 Asset Minor Code 28	200,000.000	204,404.00 102.2020	208,046.00	- 3,642.00 - 196.00	1,840.28	3.06
Mondelez Int 4.000% 2/01/24 Standard & Poors Rating: BBB Moody's Rating: Baa1 609207AB1 Asset Minor Code 28	100,000.000	105,908.00 105.9080	109,303.00	- 3,395.00 - 179.00	1,666.67	3.78
Pepsico Inc 2.750% 4/30/25 Standard & Poors Rating: A+ Moody's Rating: A1 713448CT3 Asset Minor Code 28	75,000.000	75,186.00 100.2480	73,932.75	1,253.25 1,033.50	349.48	2.74
Suntrust Banks Inc 2.700% 1/27/22 Standard & Poors Rating: BBB+ Moody's Rating: Baa1 867914BM4 Asset Minor Code 28	75,000.000	74,997.75 99.9970	75,130.50	- 132.75 - 132.75	866.25	2.70
Verizon 5.150% 9/15/23 Standard & Poors Rating: BBB+ Moody's Rating: Baa1 92343VBR4 Asset Minor Code 28	200,000.000	222,528.00 111.2640	230,048.00	- 7,520.00 1,294.00	3,032.78	4.63
Visa Inc 2.200% 12/14/20 Standard & Poors Rating: A+ Moody's Rating: A1 92826CAB8 Asset Minor Code 28	200,000.000	199,842.00 99.9210	204,764.00	- 4,922.00 - 78.00	207.78	2.20

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ASSET DETAIL (continued)

DESCRIPTION	SHARES/ FACE AMOUNT	MARKET PRICE/UNIT	BOOK VALUE	UNREALIZED GAIN (LOSS) SINCE INCEPTION/ CURRENT PERIOD	ENDING ACCRUAL	YIELD ON MARKET
Wells Fargo Mtn 3.300% 9/09/24 Standard & Poors Rating: A Moody's Rating: A2 94974BGA2 Asset Minor Code 28	100,000.000	101,551.00 101.5510	103,890.00	- 2,339.00 154.00	1,026.67	3.25
Xto Energy Inc 6.500% 12/15/18 Standard & Poors Rating: AA+ Moody's Rating: Aaa 98385XAT3 Asset Minor Code 28	200,000.000	208,282.00 104.1410	224,852.00	- 16,570.00 - 1,286.00	577.78	6.24
Total Corporate Issues	2,450,000.000	2,533,289.50	2,637,526.25	- 104,236.75 - 507.25	26,925.96	3.92

Mutual Funds

Mutual Funds-Equity

Columbia Contrarian Core Fd Instl 19765P406 Asset Minor Code 98	13,352.582	345,297.77 25.8600	280,622.87	64,674.90 - 18,474.52	.00	0.95
Dodge & Cox International Stock Fund 256206103 Asset Minor Code 98	5,157.384	238,890.03 46.3200	186,584.10	52,305.93 264.50	.00	1.93
Dodge & Cox Stock Fund 256219106 Asset Minor Code 98	2,780.994	566,238.19 203.6100	484,338.29	81,899.90 - 10,198.94	.00	1.53
Harbor Capital Appreciaton CI R 411512528 Asset Minor Code 98	2,351.019	163,184.23 69.4100	131,905.95	31,278.28 - 18,971.93	.00	0.24
Hartford Schroders Emerging Markets 41665H797 Asset Minor Code 98	17,738.868	295,352.15 16.6500	201,232.62	94,119.53 5,844.93	.00	0.92

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ASSET DETAIL (continued)

DESCRIPTION	SHARES/ FACE AMOUNT	MARKET PRICE/UNIT	BOOK VALUE	UNREALIZED GAIN (LOSS) SINCE INCEPTION/ CURRENT PERIOD	ENDING ACCRUAL	YIELD ON MARKET
Ishares Russell Mid Cap Etf 464287499 Asset Minor Code 94	1,571.000	326,972.23 208.1300	266,500.76	60,471.47 - 35.94	.00	1.52
Mfs International Growth R6 552746356 Asset Minor Code 98	7,165.566	241,981.16 33.7700	188,646.80	53,334.36 - 1,648.24	.00	1.05
Nationwide Bailard Intl Equities R6 63868B815 Asset Minor Code 98	40,216.506	359,937.73 8.9500	298,527.63	61,410.10 3,233.30	.00	2.04
Price T Rowe Growth Stk Fd Inc 741479406 Asset Minor Code 98	2,888.635	181,117.41 62.7000	147,905.52	33,211.89 - 23,118.56	.00	0.41
T Rowe Price New Horizons Fund I 779562206 Asset Minor Code 98	5,153.587	271,233.28 52.6300	216,483.64	54,749.64 - 31,928.30	.00	0.00
Jp Undiscovered Mgrs Be Val Cl L 904504842 Asset Minor Code 98	5,241.478	366,536.56 69.9300	326,466.05	40,070.51 - 12,481.03	.00	1.09
Vanguard Growth & Income Adm Shs#593 921913208 Asset Minor Code 98	10,549.697	813,487.14 77.1100	720,763.53	92,723.61 - 41,575.36	.00	1.59
Vanguard Reit Index Fund Etf 922908553 Asset Minor Code 94	1,388.000	115,176.24 82.9800	114,043.42	1,132.82 - 1,981.38	.00	4.23
Total Mutual Funds-Equity	115,555.316	4,285,404.12	3,564,021.18	721,382.94 - 151,071.47	.00	1.33
Mutual Funds-Fixed Income						
Eaton Vance Float Rate High Income 277911541 Asset Minor Code 99	9,912.536	87,825.07 8.8600	88,065.02	- 239.95 - 99.12	8.96	4.09

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ATTACHMENT A



PARS/CITY OF BREA 115P
ACCOUNT 6746050800

Page 11 of 33
Period from December 1, 2017 to December 31, 2017

ASSET DETAIL (continued)

DESCRIPTION	SHARES/ FACE AMOUNT	MARKET PRICE/UNIT	BOOK VALUE	UNREALIZED GAIN (LOSS) SINCE INCEPTION/ CURRENT PERIOD	ENDING ACCRUAL	YIELD ON MARKET
Vanguard Short Term Invst Grade #539 922031836 Asset Minor Code 99	3,274.087	34,803.54 10.6300	34,999.99	- 196.45 - 65.49	.00	2.09
Total Mutual Funds-Fixed Income	13,186.623	122,628.61	123,065.01	- 436.40 - 164.61	8.96	3.51
Total Mutual Funds	128,741.939	4,408,032.73	3,687,086.19	720,946.54 - 151,236.08	8.96	1.39
Total Assets	2,897,508.579	7,260,462.75	6,643,752.96	616,709.79 - 151,743.33	27,160.23	2.26
Accrued Income	.000	27,160.23	27,160.23			
Grand Total	2,897,508.579	7,287,622.98	6,670,913.19			

ASSET DETAIL MESSAGES

Time of trade execution and trading party (if not disclosed) will be provided upon request.

Publicly traded assets are valued in accordance with market quotations or valuation methodologies from financial industry services believed by us to be reliable. Assets that are not publicly traded may be reflected at values from other external sources. Assets for which a current value is not available may be reflected at a previous value or as not valued, at par value, or at a nominal value. Values shown do not necessarily reflect prices at which assets could be bought or sold. Values are updated based on internal policy and may be updated less frequently than statement generation.

For further information, please contact your account manager or relationship manager.

@ No current price is available.



PORTFOLIO CHARACTERISTICS

Average Duration	2.82
Average Coupon	1.58 %
Average Purchase YTM	1.64 %
Average Market YTM	2.02 %
Average S&P/Moody Rating	AA+/Aaa
Average Final Maturity	2.93 yrs
Average Life	2.93 yrs

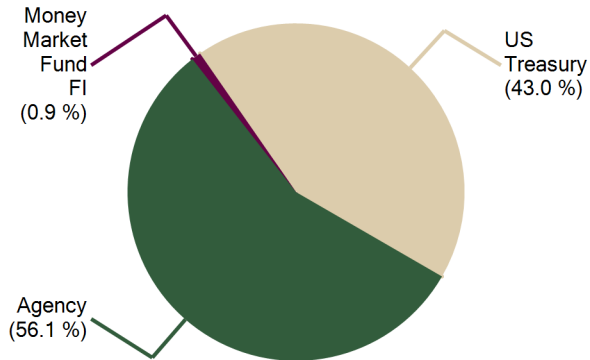
ACCOUNT SUMMARY

	Beg. Values as of 11/30/17	End Values as of 12/31/17
Market Value	449,017	448,678
Accrued Interest	1,579	1,831
Total Market Value	450,596	450,509
Income Earned	616	626
Cont/WD		0
Par	453,673	454,025
Book Value	453,469	453,842
Cost Value	452,435	452,787

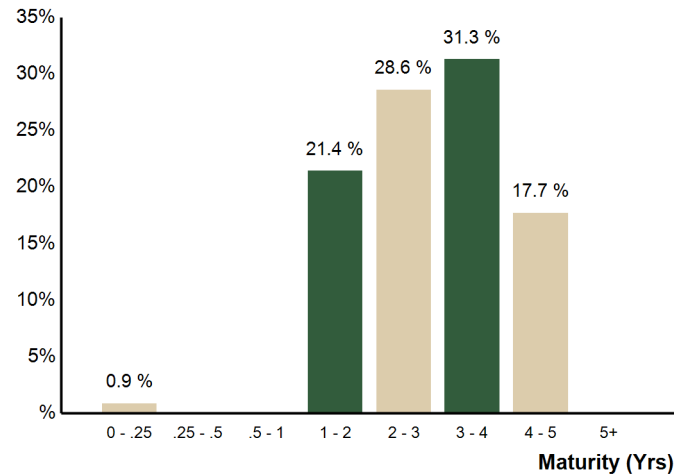
TOP ISSUERS

Issuer	% Portfolio
Government of United States	43.0 %
Federal National Mortgage Assoc	24.2 %
Federal Home Loan Bank	16.5 %
Federal Home Loan Mortgage Corp	15.4 %
AIM STIT-Treasury Portfolio	0.9 %
	100.0 %

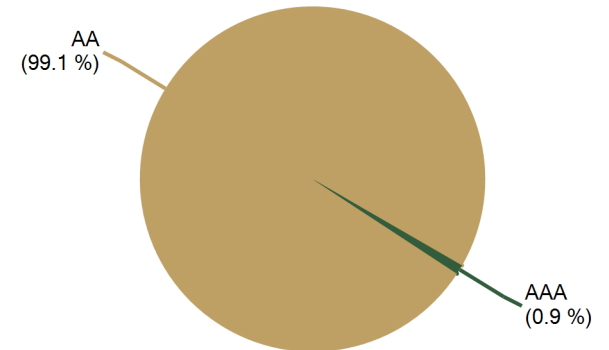
SECTOR ALLOCATION



MATURITY DISTRIBUTION



CREDIT QUALITY (S&P)



PERFORMANCE REVIEW

Total Rate of Return As of 12/31/2017	Current Month	Latest 3 Months	Year To Date	1 Yr	Annualized			11/30/2009	Since 11/30/2009
					3 Yrs	5 Yrs	10 Yrs		
Brea 05 CFD 97-1 Spec Tax Reserve Fund	-0.02 %	-0.46 %	0.81 %	0.81 %	1.26 %	1.05 %	N/A	1.98 %	17.19 %
BAML 3-Month US Treasury Bill Index	0.11 %	0.28 %	0.86 %	0.86 %	0.41 %	0.27 %	N/A	0.21 %	1.70 %



Reconciliation Summary

As of 12/31/2017

BOOK VALUE RECONCILIATION	
Beginning Book Value	\$453,468.84
<u>Acquisition</u>	
+ Security Purchases	\$0.00
+ Money Market Fund Purchases	\$351.69
+ Money Market Contributions	\$0.00
+ Security Contributions	\$0.00
+ Security Transfers	\$0.00
Total Acquisitions	\$351.69
<u>Dispositions</u>	
- Security Sales	\$0.00
- Money Market Fund Sales	\$0.00
- MMF Withdrawals	\$0.00
- Security Withdrawals	\$0.00
- Security Transfers	\$0.00
- Other Dispositions	\$0.00
- Maturities	\$0.00
- Calls	\$0.00
- Principal Paydowns	\$0.00
Total Dispositions	\$0.00
<u>Amortization/Accretion</u>	
+/- Net Accretion	\$21.68
	\$21.68
<u>Gain/Loss on Dispositions</u>	
+/- Realized Gain/Loss	\$0.00
	\$0.00
Ending Book Value	\$453,842.21

CASH TRANSACTION SUMMARY	
BEGINNING BALANCE	\$3,672.87
<u>Acquisition</u>	
Contributions	\$0.00
Security Sale Proceeds	\$0.00
Accrued Interest Received	\$0.00
Interest Received	\$350.00
Dividend Received	\$1.69
Principal on Maturities	\$0.00
Interest on Maturities	\$0.00
Calls/Redemption (Principal)	\$0.00
Interest from Calls/Redemption	\$0.00
Principal Paydown	\$0.00
Total Acquisitions	\$351.69
<u>Disposition</u>	
Withdrawals	\$0.00
Security Purchase	\$0.00
Accrued Interest Paid	\$0.00
Total Dispositions	\$0.00
Ending Book Value	\$4,024.56



Holdings Report

As of 12/31/17

CUSIP	Security Description	Par Value/Units	Purchase Date Book Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody/S&P Fitch	Maturity Duration
AGENCY									
3137EADK2	FHLMC Note 1.25% Due 8/1/2019	30,000.00	09/09/2014 1.84 %	29,180.70 29,735.31	99.02 1.88 %	29,706.57 156.25	6.63 % (28.74)	Aaa / AA+ AAA	1.58 1.55
3135G0ZG1	FNMA Note 1.75% Due 9/12/2019	27,000.00	11/17/2014 1.77 %	26,972.73 26,990.40	99.72 1.92 %	26,923.54 143.06	6.01 % (66.86)	Aaa / AA+ AAA	1.70 1.66
3137EADM8	FHLMC Note 1.25% Due 10/2/2019	40,000.00	03/25/2015 1.40 %	39,735.60 39,897.67	98.81 1.94 %	39,523.64 123.61	8.80 % (374.03)	Aaa / AA+ AAA	1.75 1.72
313383HU8	FHLB Note 1.75% Due 6/12/2020	40,000.00	06/26/2015 1.87 %	39,779.20 39,891.06	99.32 2.03 %	39,729.28 36.94	8.83 % (161.78)	Aaa / AA+ NR	2.45 2.38
3130A7CV5	FHLB Note 1.375% Due 2/18/2021	35,000.00	03/11/2016 1.64 %	34,566.00 34,724.48	97.76 2.12 %	34,217.09 177.80	7.63 % (507.39)	Aaa / AA+ AAA	3.14 3.03
3135G0Q89	FNMA Note 1.375% Due 10/7/2021	43,000.00	10/27/2016 1.50 %	42,738.13 42,800.51	97.25 2.14 %	41,818.45 137.96	9.31 % (982.06)	Aaa / AA+ AAA	3.77 3.63
3135G0S38	FNMA Note 2% Due 1/5/2022	40,000.00	04/24/2017 1.92 %	40,142.40 40,121.64	99.34 2.17 %	39,736.52 391.11	8.91 % (385.12)	Aaa / AA+ AAA	4.02 3.80
Total Agency		255,000.00	1.70 %	253,114.76 254,161.07	2.04 %	251,655.09 1,166.73	56.12 % (2,505.98)	Aaa / AA+ AAA	2.72 2.62
MONEY MARKET FUND FI									
825252109	Invesco Treasury MMFD Private Class	4,024.56	Various 0.60 %	4,024.56 4,024.56	1.00 0.60 %	4,024.56 0.00	0.89 % 0.00	Aaa / AAA AAA	0.00 0.00
Total Money Market Fund FI		4,024.56	0.60 %	4,024.56 4,024.56	0.60 %	4,024.56 0.00	0.89 % 0.00	Aaa / AAA AAA	0.00 0.00
US TREASURY									
912828UQ1	US Treasury Note 1.25% Due 2/29/2020	30,000.00	Various 1.46 %	29,709.47 29,870.44	98.64 1.90 %	29,591.02 127.42	6.60 % (279.42)	Aaa / AA+ AAA	2.16 2.11
912828UV0	US Treasury Note 1.125% Due 3/31/2020	30,000.00	05/07/2015 1.57 %	29,379.01 29,715.37	98.29 1.90 %	29,487.90 86.23	6.56 % (227.47)	Aaa / AA+ AAA	2.25 2.20
912828WC0	US Treasury Note 1.75% Due 10/31/2020	30,000.00	11/04/2015 1.63 %	30,166.51 30,094.50	99.43 1.96 %	29,830.08 89.92	6.64 % (264.42)	Aaa / AA+ AAA	2.84 2.74
912828WN6	US Treasury Note 2% Due 5/31/2021	30,000.00	07/11/2016 1.01 %	31,406.35 30,982.24	99.83 2.05 %	29,948.43 52.75	6.66 % (1,033.81)	Aaa / AA+ AAA	3.42 3.28
912828G53	US Treasury Note 1.875% Due 11/30/2021	35,000.00	01/18/2017 1.89 %	34,974.14 34,979.19	99.19 2.09 %	34,715.63 57.69	7.72 % (263.56)	Aaa / AA+ AAA	3.92 3.75
912828J43	US Treasury Note 1.75% Due 2/28/2022	10,000.00	04/24/2017 1.84 %	9,960.58 9,966.15	98.47 2.14 %	9,846.88 59.46	2.20 % (119.27)	Aaa / AA+ AAA	4.16 3.97



CUSIP	Security Description	Par Value/Units	Purchase Date Book Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody/S&P Fitch	Maturity Duration
US TREASURY									
912828L24	US Treasury Note 1.875% Due 8/31/2022	30,000.00	09/18/2017 1.84 %	30,051.66 30,048.69	98.59 2.19 %	29,578.14 191.13	6.61 % (470.55)	Aaa / AA+ AAA	4.67 4.41
Total US Treasury		195,000.00	1.59 %	195,647.72 195,656.58	2.02 %	192,998.08 664.60	42.99 % (2,658.50)	Aaa / AA+ AAA	3.28 3.14
TOTAL PORTFOLIO		454,024.56	1.64 %	452,787.04 453,842.21	2.02 %	448,677.73 1,831.33	100.00 % (5,164.48)	Aaa / AA+ AAA	2.93 2.82
TOTAL MARKET VALUE PLUS ACCRUED						450,509.06			



PORTFOLIO CHARACTERISTICS

Average Duration	2.86
Average Coupon	1.70 %
Average Purchase YTM	1.29 %
Average Market YTM	1.99 %
Average S&P/Moody Rating	AA+/Aaa
Average Final Maturity	2.97 yrs
Average Life	2.97 yrs

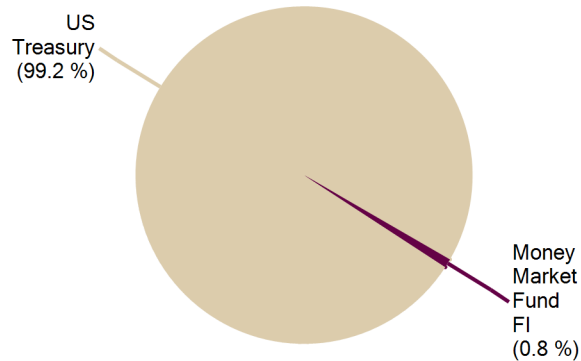
ACCOUNT SUMMARY

	Beg. Values as of 11/30/17	End Values as of 12/31/17
Market Value	1,884,358	1,883,349
Accrued Interest	6,869	7,653
Total Market Value	1,891,226	1,891,002
Income Earned	2,026	2,097
Cont/WD		0
Par	1,894,043	1,896,009
Book Value	1,918,582	1,919,895
Cost Value	1,927,276	1,929,241

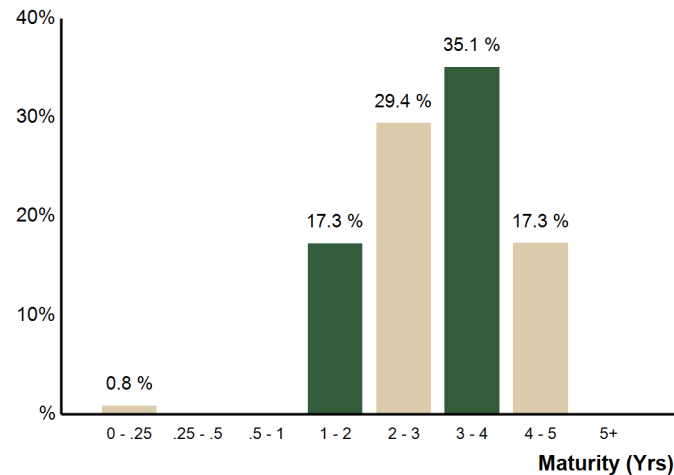
TOP ISSUERS

Issuer	% Portfolio
Government of United States	99.2 %
AIM STIT-Treasury Portfolio	0.8 %
	100.0 %

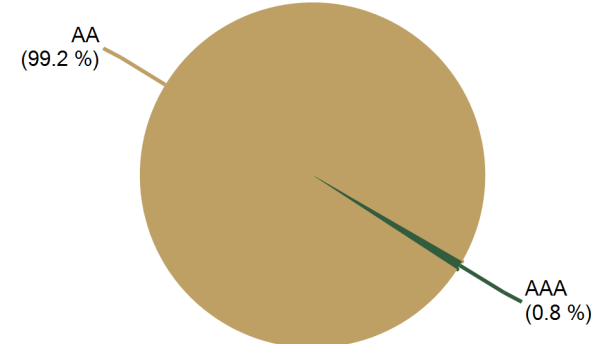
SECTOR ALLOCATION



MATURITY DISTRIBUTION



CREDIT QUALITY (S&P)



PERFORMANCE REVIEW

Total Rate of Return As of 12/31/2017	Current Month	Latest 3 Months	Year To Date	1 Yr	Annualized			6/30/2009	Since 6/30/2009
					3 Yrs	5 Yrs	10 Yrs		
Brea 2009 Water Revenue Bond Reserve Fund	-0.01 %	-0.46 %	0.78 %	0.78 %	1.13 %	0.98 %	N/A	2.29 %	21.25 %
BAML 3-Month US Treasury Bill Index	0.11 %	0.28 %	0.86 %	0.86 %	0.41 %	0.27 %	N/A	0.21 %	1.80 %



Reconciliation Summary

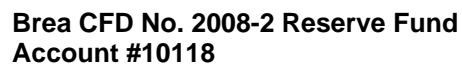
As of 12/31/2017

BOOK VALUE RECONCILIATION	
Beginning Book Value	\$1,918,582.19
<u>Acquisition</u>	
+ Security Purchases	\$0.00
+ Money Market Fund Purchases	\$1,965.55
+ Money Market Contributions	\$0.00
+ Security Contributions	\$0.00
+ Security Transfers	\$0.00
Total Acquisitions	\$1,965.55
<u>Dispositions</u>	
- Security Sales	\$0.00
- Money Market Fund Sales	\$0.00
- MMF Withdrawals	\$0.00
- Security Withdrawals	\$0.00
- Security Transfers	\$0.00
- Other Dispositions	\$0.00
- Maturities	\$0.00
- Calls	\$0.00
- Principal Paydowns	\$0.00
Total Dispositions	\$0.00
<u>Amortization/Accretion</u>	
+/- Net Accretion	(\$652.41)
	(\$652.41)
<u>Gain/Loss on Dispositions</u>	
+/- Realized Gain/Loss	\$0.00
	\$0.00
Ending Book Value	\$1,919,895.33

CASH TRANSACTION SUMMARY	
BEGINNING BALANCE	\$14,043.36
<u>Acquisition</u>	
Contributions	\$0.00
Security Sale Proceeds	\$0.00
Accrued Interest Received	\$0.00
Interest Received	\$1,959.38
Dividend Received	\$6.17
Principal on Maturities	\$0.00
Interest on Maturities	\$0.00
Calls/Redemption (Principal)	\$0.00
Interest from Calls/Redemption	\$0.00
Principal Paydown	\$0.00
Total Acquisitions	\$1,965.55
<u>Disposition</u>	
Withdrawals	\$0.00
Security Purchase	\$0.00
Accrued Interest Paid	\$0.00
Total Dispositions	\$0.00
Ending Book Value	\$16,008.91



CUSIP	Security Description	Par Value/Units	Purchase Date Book Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody/S&P Fitch	Maturity Duration
MONEY MARKET FUND FI									
825252109	Invesco Treasury MMFD Private Class	16,008.91	Various 0.60 %	16,008.91 16,008.91	1.00 0.60 %	16,008.91 0.00	0.85 % 0.00	Aaa / AAA AAA	0.00 0.00
Total Money Market Fund FI		16,008.91	0.60 %	16,008.91 16,008.91	0.60 %	16,008.91 0.00	0.85 % 0.00	Aaa / AAA AAA	0.00 0.00
US TREASURY									
912828TH3	US Treasury Note 0.875% Due 7/31/2019	165,000.00	08/24/2016 0.85 %	165,110.12 165,059.28	98.49 1.84 %	162,512.13 604.18	8.63 % (2,547.15)	Aaa / AA+ AAA	1.58 1.56
912828G61	US Treasury Note 1.5% Due 11/30/2019	165,000.00	08/24/2016 0.92 %	168,081.41 166,804.38	99.28 1.89 %	163,807.55 217.58	8.67 % (2,996.83)	Aaa / AA+ AAA	1.92 1.87
912828UQ1	US Treasury Note 1.25% Due 2/29/2020	135,000.00	Various 1.60 %	132,834.83 134,016.09	98.64 1.90 %	133,159.55 573.38	7.07 % (856.54)	Aaa / AA+ AAA	2.16 2.11
912828UV0	US Treasury Note 1.125% Due 3/31/2020	100,000.00	05/07/2015 1.57 %	97,930.02 99,051.21	98.29 1.90 %	98,293.00 287.43	5.21 % (758.21)	Aaa / AA+ AAA	2.25 2.20
912828XM7	US Treasury Note 1.625% Due 7/31/2020	165,000.00	08/24/2016 1.03 %	168,796.84 167,490.68	99.23 1.93 %	163,730.33 1,122.04	8.72 % (3,760.35)	Aaa / AA+ AAA	2.58 2.50
912828WC0	US Treasury Note 1.75% Due 10/31/2020	160,000.00	Various 1.46 %	161,991.55 161,281.03	99.43 1.96 %	159,093.76 479.56	8.44 % (2,187.27)	Aaa / AA+ AAA	2.84 2.74
912828A83	US Treasury Note 2.375% Due 12/31/2020	165,000.00	08/24/2016 1.08 %	174,062.66 171,245.19	101.13 1.99 %	166,856.25 10.83	8.82 % (4,388.94)	Aaa / AA+ AAA	3.00 2.89
912828B90	US Treasury Note 2% Due 2/28/2021	165,000.00	08/24/2016 1.10 %	171,516.76 169,563.31	99.94 2.02 %	164,903.31 1,121.27	8.78 % (4,660.00)	Aaa / AA+ AAA	3.16 3.03
912828WN6	US Treasury Note 2% Due 5/31/2021	160,000.00	Various 1.04 %	167,290.77 165,113.23	99.83 2.05 %	159,724.96 281.32	8.46 % (5,388.27)	Aaa / AA+ AAA	3.42 3.28
912828F21	US Treasury Note 2.125% Due 9/30/2021	170,000.00	10/27/2016 1.38 %	175,983.77 174,552.72	100.06 2.11 %	170,106.25 922.97	9.04 % (4,446.47)	Aaa / AA+ AAA	3.75 3.57
912828J43	US Treasury Note 1.75% Due 2/28/2022	165,000.00	04/24/2017 1.84 %	164,349.58 164,441.50	98.47 2.14 %	162,473.52 981.11	8.64 % (1,967.98)	Aaa / AA+ AAA	4.16 3.97
912828L24	US Treasury Note 1.875% Due 8/31/2022	165,000.00	09/18/2017 1.84 %	165,284.15 165,267.80	98.59 2.19 %	162,679.77 1,051.19	8.66 % (2,588.03)	Aaa / AA+ AAA	4.67 4.41
Total US Treasury		1,880,000.00	1.29 %	1,913,232.46 1,903,886.42	2.00 %	1,867,340.38 7,652.86	99.15 % (36,546.04)	Aaa / AA+ AAA	3.00 2.88
TOTAL PORTFOLIO				1,929,241.37 1,919,895.33	1.99 %	1,883,349.29 7,652.86	100.00 % (36,546.04)	Aaa / AA+ AAA	2.97 2.86
TOTAL MARKET VALUE PLUS ACCRUED						1,891,002.15			



As of 12/31/2017

ATTACHMENT A

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BOOK VALUE RECONCILIATION	
Beginning Book Value	\$0.00
Acquisition	
+ Security Purchases	
+ Money Market Fund Purchases	
+ Money Market Contributions	
+ Security Contributions	\$0.00
+ Security Transfers	\$0.00
Total Acquisitions	\$0.00
Dispositions	
- Security Sales	
- Money Market Fund Sales	
- MMF Withdrawals	
- Security Withdrawals	
- Security Transfers	\$0.00
- Other Dispositions	\$0.00
- Maturities	
- Calls	
- Principal Paydowns	
Total Dispositions	\$0.00
Amortization/Accretion	
+/- Net Accretion	\$0.00
	\$0.00
Gain/Loss on Dispositions	
+/- Realized Gain/Loss	
Ending Book Value	\$0.00



PORTFOLIO CHARACTERISTICS

Average Duration	2.81
Average Coupon	1.67 %
Average Purchase YTM	1.28 %
Average Market YTM	1.98 %
Average S&P/Moody Rating	AA+/Aaa
Average Final Maturity	2.92 yrs
Average Life	2.92 yrs

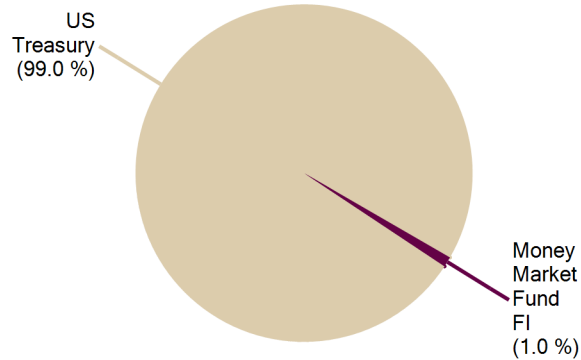
ACCOUNT SUMMARY

	Beg. Values as of 11/30/17	End Values as of 12/31/17
Market Value	1,330,139	1,329,464
Accrued Interest	4,842	5,375
Total Market Value	1,334,982	1,334,840
Income Earned	1,425	1,474
Cont/WD		0
Par	1,337,712	1,339,083
Book Value	1,353,805	1,354,746
Cost Value	1,359,480	1,360,851

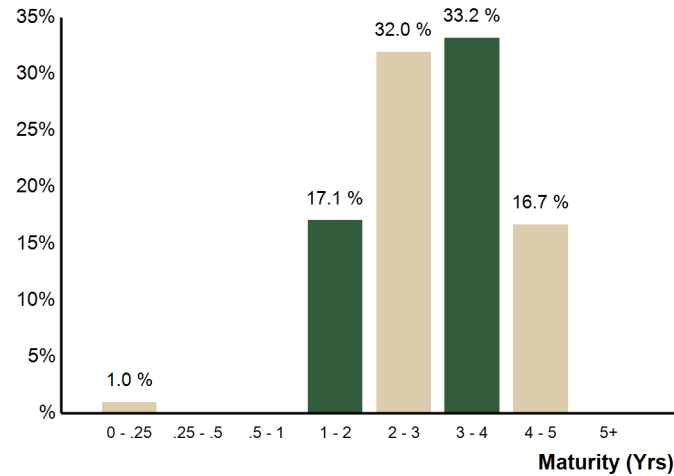
TOP ISSUERS

Issuer	% Portfolio
Government of United States	99.0 %
AIM STIT-Treasury Portfolio	1.0 %
	100.0 %

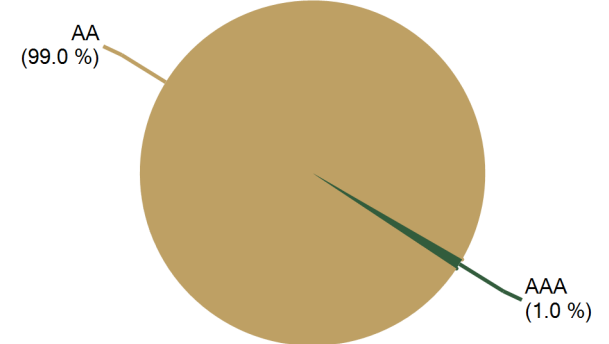
SECTOR ALLOCATION



MATURITY DISTRIBUTION



CREDIT QUALITY (S&P)



PERFORMANCE REVIEW

Total Rate of Return As of 12/31/2017	Current Month	Latest 3 Months	Year To Date	1 Yr	Annualized			5/31/2010	Since 5/31/2010
					3 Yrs	5 Yrs	10 Yrs		
Brea Water Revenue Bonds, Series B, Reserve Account	-0.01 %	-0.45 %	0.76 %	0.76 %	1.13 %	0.97 %	N/A	1.89 %	15.27 %
BAML 3-Month US Treasury Bill Index	0.11 %	0.28 %	0.86 %	0.86 %	0.41 %	0.27 %	N/A	0.22 %	1.66 %



Reconciliation Summary

As of 12/31/2017

BOOK VALUE RECONCILIATION	
Beginning Book Value	\$1,353,805.02
<u>Acquisition</u>	
+ Security Purchases	\$0.00
+ Money Market Fund Purchases	\$1,371.04
+ Money Market Contributions	\$0.00
+ Security Contributions	\$0.00
+ Security Transfers	\$0.00
Total Acquisitions	\$1,371.04
<u>Dispositions</u>	
- Security Sales	\$0.00
- Money Market Fund Sales	\$0.00
- MMF Withdrawals	\$0.00
- Security Withdrawals	\$0.00
- Security Transfers	\$0.00
- Other Dispositions	\$0.00
- Maturities	\$0.00
- Calls	\$0.00
- Principal Paydowns	\$0.00
Total Dispositions	\$0.00
<u>Amortization/Accretion</u>	
+/- Net Accretion	(\$429.79)
	(\$429.79)
<u>Gain/Loss on Dispositions</u>	
+/- Realized Gain/Loss	\$0.00
	\$0.00
Ending Book Value	\$1,354,746.27

CASH TRANSACTION SUMMARY	
BEGINNING BALANCE	\$11,711.74
<u>Acquisition</u>	
Contributions	\$0.00
Security Sale Proceeds	\$0.00
Accrued Interest Received	\$0.00
Interest Received	\$1,365.63
Dividend Received	\$5.41
Principal on Maturities	\$0.00
Interest on Maturities	\$0.00
Calls/Redemption (Principal)	\$0.00
Interest from Calls/Redemption	\$0.00
Principal Paydown	\$0.00
Total Acquisitions	\$1,371.04
<u>Disposition</u>	
Withdrawals	\$0.00
Security Purchase	\$0.00
Accrued Interest Paid	\$0.00
Total Dispositions	\$0.00
Ending Book Value	\$13,082.78



CUSIP	Security Description	Par Value/Units	Purchase Date Book Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody/S&P Fitch	Maturity Duration
MONEY MARKET FUND FI									
825252109	Invesco Treasury MMFD Private Class	13,082.78	Various 0.60 %	13,082.78 13,082.78	1.00 0.60 %	13,082.78 0.00	0.98 % 0.00	Aaa / AAA AAA	0.00 0.00
Total Money Market Fund FI		13,082.78	0.60 %	13,082.78 13,082.78	0.60 %	13,082.78 0.00	0.98 % 0.00	Aaa / AAA AAA	0.00 0.00
US TREASURY									
912828TH3	US Treasury Note 0.875% Due 7/31/2019	115,000.00	08/24/2016 0.85 %	115,076.75 115,041.32	98.49 1.84 %	113,266.03 421.09	8.52 % (1,775.29)	Aaa / AA+ AAA	1.58 1.56
912828G61	US Treasury Note 1.5% Due 11/30/2019	115,000.00	08/24/2016 0.92 %	117,147.65 116,257.60	99.28 1.89 %	114,168.90 151.65	8.56 % (2,088.70)	Aaa / AA+ AAA	1.92 1.87
912828UQ1	US Treasury Note 1.25% Due 2/29/2020	112,000.00	Various 1.40 %	111,138.03 111,642.30	98.64 1.90 %	110,473.11 475.69	8.31 % (1,169.19)	Aaa / AA+ AAA	2.16 2.11
912828UV0	US Treasury Note 1.125% Due 3/31/2020	115,000.00	Various 1.47 %	113,111.52 114,150.69	98.29 1.90 %	113,036.95 330.54	8.49 % (1,113.74)	Aaa / AA+ AAA	2.25 2.20
912828XM7	US Treasury Note 1.625% Due 7/31/2020	115,000.00	08/24/2016 1.03 %	117,646.28 116,735.93	99.23 1.93 %	114,115.08 782.03	8.61 % (2,620.85)	Aaa / AA+ AAA	2.58 2.50
912828WC0	US Treasury Note 1.75% Due 10/31/2020	88,000.00	11/04/2015 1.63 %	88,488.42 88,277.18	99.43 1.96 %	87,501.57 263.76	6.57 % (775.61)	Aaa / AA+ AAA	2.84 2.74
912828A83	US Treasury Note 2.375% Due 12/31/2020	115,000.00	08/24/2016 1.08 %	121,316.40 119,352.71	101.13 1.99 %	116,293.75 7.54	8.71 % (3,058.96)	Aaa / AA+ AAA	3.00 2.89
912828B90	US Treasury Note 2% Due 2/28/2021	115,000.00	08/24/2016 1.10 %	119,541.99 118,180.50	99.94 2.02 %	114,932.61 781.49	8.67 % (3,247.89)	Aaa / AA+ AAA	3.16 3.03
912828WN6	US Treasury Note 2% Due 5/31/2021	101,000.00	Various 1.03 %	105,664.79 104,265.08	99.83 2.05 %	100,826.39 177.58	7.57 % (3,438.69)	Aaa / AA+ AAA	3.42 3.28
912828F21	US Treasury Note 2.125% Due 9/30/2021	110,000.00	10/27/2016 1.38 %	113,871.85 112,945.88	100.06 2.11 %	110,068.75 597.22	8.29 % (2,877.13)	Aaa / AA+ AAA	3.75 3.57
912828J43	US Treasury Note 1.75% Due 2/28/2022	110,000.00	04/24/2017 1.84 %	109,566.38 109,627.66	98.47 2.14 %	108,315.68 654.07	8.16 % (1,311.98)	Aaa / AA+ AAA	4.16 3.97
912828L24	US Treasury Note 1.875% Due 8/31/2022	115,000.00	09/18/2017 1.84 %	115,198.04 115,186.64	98.59 2.19 %	113,382.87 732.65	8.55 % (1,803.77)	Aaa / AA+ AAA	4.67 4.41
Total US Treasury		1,326,000.00	1.29 %	1,347,768.10 1,341,663.49	1.99 %	1,316,381.69 5,375.31	99.02 % (25,281.80)	Aaa / AA+ AAA	2.95 2.84
TOTAL PORTFOLIO				1,360,850.88 1,354,746.27	1.98 %	1,329,464.47 5,375.31	100.00 % (25,281.80)	Aaa / AA+ AAA	2.92 2.81
TOTAL MARKET VALUE PLUS ACCRUED						1,334,839.78			



PORTFOLIO CHARACTERISTICS

Average Duration	2.86
Average Coupon	1.70 %
Average Purchase YTM	1.30 %
Average Market YTM	1.99 %
Average S&P/Moody Rating	AA+/Aaa
Average Final Maturity	2.98 yrs
Average Life	2.98 yrs

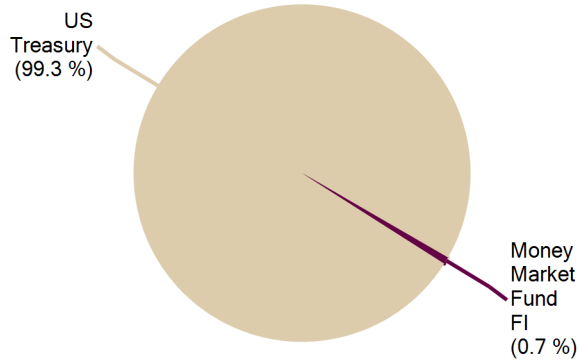
ACCOUNT SUMMARY

	Beg. Values as of 11/30/17	End Values as of 12/31/17
Market Value	261,090	260,940
Accrued Interest	952	1,070
Total Market Value	262,043	262,010
Income Earned	284	293
Cont/WD		0
Par	262,501	262,762
Book Value	265,764	265,940
Cost Value	266,885	267,147

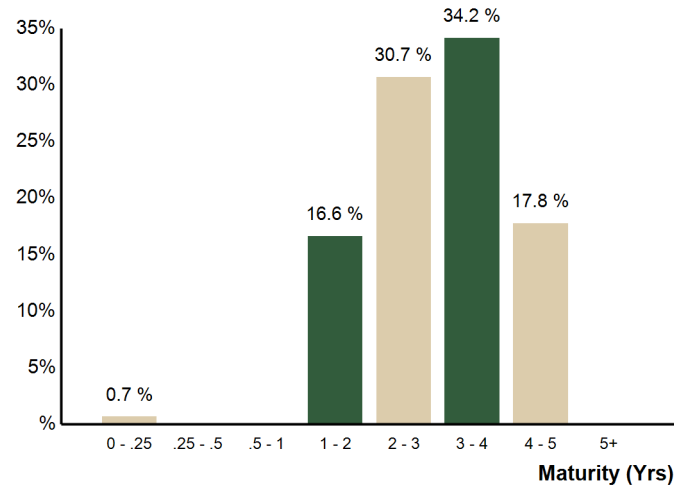
TOP ISSUERS

Issuer	% Portfolio
Government of United States	99.3 %
AIM STIT-Treasury Portfolio	0.7 %
	100.0 %

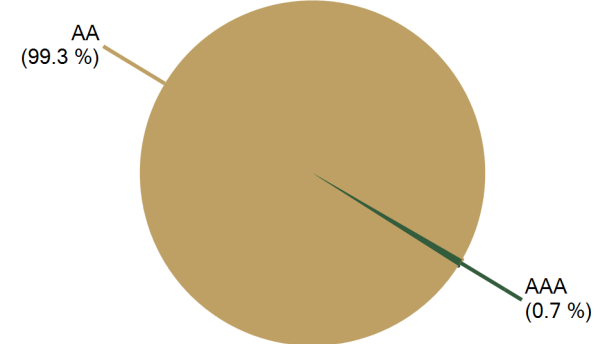
SECTOR ALLOCATION



MATURITY DISTRIBUTION



CREDIT QUALITY (S&P)



PERFORMANCE REVIEW

Total Rate of Return As of 12/31/2017	Current Month	Latest 3 Months	Year To Date	1 Yr	Annualized				Since 5/31/2010
					3 Yrs	5 Yrs	10 Yrs	5/31/2010	
Brea Lease Revenue Bonds, Reserve Account	-0.01 %	-0.46 %	0.76 %	0.76 %	1.14 %	0.97 %	N/A	1.91 %	15.42 %
BAML 3-Month US Treasury Bill Index	0.11 %	0.28 %	0.86 %	0.86 %	0.41 %	0.27 %	N/A	0.22 %	1.66 %



Reconciliation Summary

As of 12/31/2017

BOOK VALUE RECONCILIATION		
Beginning Book Value		\$265,764.45
<u>Acquisition</u>		
+ Security Purchases	\$0.00	
+ Money Market Fund Purchases	\$261.86	
+ Money Market Contributions	\$0.00	
+ Security Contributions	\$0.00	
+ Security Transfers	\$0.00	
Total Acquisitions		\$261.86
<u>Dispositions</u>		
- Security Sales	\$0.00	
- Money Market Fund Sales	\$0.00	
- MMF Withdrawals	\$0.00	
- Security Withdrawals	\$0.00	
- Security Transfers	\$0.00	
- Other Dispositions	\$0.00	
- Maturities	\$0.00	
- Calls	\$0.00	
- Principal Paydowns	\$0.00	
Total Dispositions		\$0.00
<u>Amortization/Accretion</u>		
+/- Net Accretion	(\$86.16)	
		(\$86.16)
<u>Gain/Loss on Dispositions</u>		
+/- Realized Gain/Loss	\$0.00	
		\$0.00
Ending Book Value		\$265,940.15

CASH TRANSACTION SUMMARY		
BEGINNING BALANCE		\$1,500.51
<u>Acquisition</u>		
Contributions	\$0.00	
Security Sale Proceeds	\$0.00	
Accrued Interest Received	\$0.00	
Interest Received	\$261.25	
Dividend Received	\$0.61	
Principal on Maturities	\$0.00	
Interest on Maturities	\$0.00	
Calls/Redemption (Principal)	\$0.00	
Interest from Calls/Redemption	\$0.00	
Principal Paydown	\$0.00	
Total Acquisitions	\$261.86	
<u>Disposition</u>		
Withdrawals	\$0.00	
Security Purchase	\$0.00	
Accrued Interest Paid	\$0.00	
Total Dispositions	\$0.00	
Ending Book Value		\$1,762.37



CUSIP	Security Description	Par Value/Units	Purchase Date Book Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody/S&P Fitch	Maturity Duration
MONEY MARKET FUND FI									
825252109	Invesco Treasury MMFD Private Class	1,762.37	Various 0.60 %	1,762.37 1,762.37	1.00 0.60 %	1,762.37 0.00	0.67 % 0.00	Aaa / AAA AAA	0.00 0.00
Total Money Market Fund FI		1,762.37	0.60 %	1,762.37 1,762.37	0.60 %	1,762.37 0.00	0.67 % 0.00	Aaa / AAA AAA	0.00 0.00
US TREASURY									
912828TH3	US Treasury Note 0.875% Due 7/31/2019	22,000.00	08/24/2016 0.85 %	22,014.68 22,007.90	98.49 1.84 %	21,668.28 80.56	8.30 % (339.62)	Aaa / AA+ AAA	1.58 1.56
912828G61	US Treasury Note 1.5% Due 11/30/2019	22,000.00	08/24/2016 0.92 %	22,410.85 22,240.58	99.28 1.89 %	21,841.01 29.01	8.35 % (399.57)	Aaa / AA+ AAA	1.92 1.87
912828UQ1	US Treasury Note 1.25% Due 2/29/2020	20,000.00	Various 1.59 %	19,688.54 19,858.86	98.64 1.90 %	19,727.35 84.95	7.56 % (131.51)	Aaa / AA+ AAA	2.16 2.11
912828UV0	US Treasury Note 1.125% Due 3/31/2020	17,000.00	05/07/2015 1.57 %	16,648.10 16,838.70	98.29 1.90 %	16,709.81 48.86	6.40 % (128.89)	Aaa / AA+ AAA	2.25 2.20
912828XM7	US Treasury Note 1.625% Due 7/31/2020	22,000.00	08/24/2016 1.03 %	22,506.25 22,332.09	99.23 1.93 %	21,830.71 149.61	8.39 % (501.38)	Aaa / AA+ AAA	2.58 2.50
912828WC0	US Treasury Note 1.75% Due 10/31/2020	22,000.00	Various 1.45 %	22,276.59 22,178.08	99.43 1.96 %	21,875.39 65.94	8.37 % (302.69)	Aaa / AA+ AAA	2.84 2.74
912828A83	US Treasury Note 2.375% Due 12/31/2020	22,000.00	08/24/2016 1.08 %	23,208.35 22,832.69	101.13 1.99 %	22,247.50 1.44	8.49 % (585.19)	Aaa / AA+ AAA	3.00 2.89
912828B90	US Treasury Note 2% Due 2/28/2021	22,000.00	08/24/2016 1.10 %	22,868.90 22,608.44	99.94 2.02 %	21,987.11 149.50	8.45 % (621.33)	Aaa / AA+ AAA	3.16 3.03
912828WN6	US Treasury Note 2% Due 5/31/2021	20,000.00	07/11/2016 1.01 %	20,937.57 20,654.83	99.83 2.05 %	19,965.62 35.16	7.63 % (689.21)	Aaa / AA+ AAA	3.42 3.28
912828F21	US Treasury Note 2.125% Due 9/30/2021	25,000.00	10/27/2016 1.38 %	25,879.97 25,669.52	100.06 2.11 %	25,015.63 135.73	9.60 % (653.89)	Aaa / AA+ AAA	3.75 3.57
912828J43	US Treasury Note 1.75% Due 2/28/2022	24,000.00	04/24/2017 1.84 %	23,905.39 23,918.76	98.47 2.14 %	23,632.51 142.71	9.07 % (286.25)	Aaa / AA+ AAA	4.16 3.97
912828L24	US Treasury Note 1.875% Due 8/31/2022	23,000.00	09/18/2017 1.84 %	23,039.61 23,037.33	98.59 2.19 %	22,676.57 146.53	8.71 % (360.76)	Aaa / AA+ AAA	4.67 4.41
Total US Treasury		261,000.00	1.30 %	265,384.80 264,177.78	2.00 %	259,177.49 1,070.00	99.33 % (5,000.29)	Aaa / AA+ AAA	3.00 2.88
TOTAL PORTFOLIO		262,762.37	1.30 %	267,147.17 265,940.15	1.99 %	260,939.86 1,070.00	100.00 % (5,000.29)	Aaa / AA+ AAA	2.98 2.86
TOTAL MARKET VALUE PLUS ACCRUED						262,009.86			

City of Brea

COUNCIL COMMUNICATION

FROM: Bill Gallardo, City Manager

DATE: 02/06/2018

SUBJECT: January 19 & 26, 2017 and February 2, 2018 City Check Registers - Receive and File.

Attachments

01-19-18 CC Check Register

01-26-18 CC Check Register

02-02-18 City Check Register

City Check Register for: Jan 19, 2018

Check #	Vendor Name	Check Date	Vendor #	Budget Unit	Description	Amount
177068	ALL AMERICAN ASPHALT	01/19/2018	1571	510707318	LAMBERT/KRAEMER NOV17	\$217,679.96
ALL AMERICAN ASPHALT					Total Check Amount:	\$217,679.96
177069	ALL AMERICAN ASPHALT	01/19/2018	1571	510707318	LAMBERT/KRAEMER DEC17	\$47,976.90
ALL AMERICAN ASPHALT					Total Check Amount:	\$47,976.90
177070	AMERICAN INTEGRATED SERVICES INC	01/19/2018	25207	510707873	TRACKS S4 PP #4 NOV17	\$255,960.04
AMERICAN INTEGRATED SERVICES INC					Total Check Amount:	\$255,960.04
177071	AT&T CALNET	01/19/2018	20391	430515123	9391063276 1/19	\$54.19
AT&T CALNET					Total Check Amount:	\$54.19
177072	AT&T LONG DISTANCE	01/19/2018	1737	110141471	807752441 1/3-2/2/18	\$102.71
AT&T LONG DISTANCE					Total Check Amount:	\$102.71
177073	BUTLER CHEMICALS, INC.	01/19/2018	6515	490515151	DW SVC SR CTR NOV17	\$167.01
BUTLER CHEMICALS, INC.					Total Check Amount:	\$167.01
177074	C.I. BUSINESS EQUIPMENT INC	01/19/2018	6520	110141431	SVC SIGNER/REPL PLATE	\$958.81
C.I. BUSINESS EQUIPMENT INC					Total Check Amount:	\$958.81
177075	CALIF INSURANCE POOL AUTHORITY	01/19/2018	21666	470141483	WC PAYROLL ADJUSTMENT	\$1,427.00
CALIF INSURANCE POOL AUTHORITY					Total Check Amount:	\$1,427.00
177076	CALIFORNIA FORENSIC PHLEBOTOMY INC.	01/19/2018	4488	110212131	BLOOD TESTS DEC 2017	\$3,103.00
CALIFORNIA FORENSIC PHLEBOTOMY INC.					Total Check Amount:	\$3,103.00
177077	CALIFORNIA YELLOW CAB	01/19/2018	24712	110404525	SR TAXI RIDES NOV/DEC	\$572.00
CALIFORNIA YELLOW CAB					Total Check Amount:	\$572.00
177078	CANNINGS ACE HARDWARE	01/19/2018	15828	110515121	NEW ERV KEYS	\$11.08
CANNINGS ACE HARDWARE					Total Check Amount:	\$11.08
177079	CINTAS FAS	01/19/2018	24347	110404211	BCC FRST AID SUPPLIES	\$29.66
		01/19/2018	24347	110404542	THTR 1ST AID SUPPLIES	\$45.60
CINTAS FAS					Total Check Amount:	\$75.26
177080	COMMUNITY BANK	01/19/2018	22145	510707318	ESCROW#14917074 DEC17	\$2,525.10
COMMUNITY BANK					Total Check Amount:	\$2,525.10
177081	COMMUNITY BANK	01/19/2018	22145	510707318	ESCROW#14917074 NOV17	\$11,456.84
COMMUNITY BANK					Total Check Amount:	\$11,456.84
177082	COUNTY OF ORANGE	01/19/2018	4799	110212122	OCATS/SWITCHER DEC17	\$653.00
COUNTY OF ORANGE					Total Check Amount:	\$653.00
177083	COUNTY OF ORANGE	01/19/2018	4799	110212122	FINGERPRINT ID JAN18	\$1,608.00
COUNTY OF ORANGE					Total Check Amount:	\$1,608.00
177084	CPRS DISTRICT 10	01/19/2018	12458	110404211	D10 TRAINING	\$35.00
CPRS DISTRICT 10					Total Check Amount:	\$35.00
177085	CSULB FOUNDATION	01/19/2018	10182	110212111	MENTL HLTH DEC MAKING	\$292.00
CSULB FOUNDATION					Total Check Amount:	\$292.00

City Check Register for: Jan 19, 2018

Check #	Vendor Name	Check Date	Vendor #	Budget Unit	Description	Amount
177086	CYBERSOURCE CORPORATION	01/19/2018	25266	110404542	BOX OFFCE CC PROC DEC	\$37.56
CYBERSOURCE CORPORATION					Total Check Amount:	\$37.56
177087	D & D SIGN SERVICE	01/19/2018	15660	110515125	EB IMP HWY SGN REPAIR	\$175.81
D & D SIGN SERVICE					Total Check Amount:	\$175.81
177088	DLT SOLUTIONS INC	01/19/2018	1831	475141471	RH ENT LINUX SRVR MNT	\$1,040.76
DLT SOLUTIONS INC					Total Check Amount:	\$1,040.76
177089	EDISON CO	01/19/2018	3343	110515121	ELECTRICITY DEC/JAN18	\$12,680.92
		01/19/2018	3343	110515141	ELECTRICITY DEC/JAN18	\$2,295.30
		01/19/2018	3343	110515143	ELECTRICITY DEC/JAN18	\$738.39
		01/19/2018	3343	110515144	ELECTRICITY DEC/JAN18	\$3,231.28
		01/19/2018	3343	341515112	ELECTRICITY DEC/JAN18	\$187.69
		01/19/2018	3343	343515112	ELECTRICITY DEC/JAN18	\$87.48
		01/19/2018	3343	345515112	ELECTRICITY DEC/JAN18	\$101.90
		01/19/2018	3343	346515112	ELECTRICITY DEC/JAN18	\$267.07
		01/19/2018	3343	360515145	ELECTRICITY DEC/JAN18	\$567.03
		01/19/2018	3343	420515131	ELECTRICITY DEC/JAN18	\$4,828.60
		01/19/2018	3343	430515123	ELECTRICITY DEC/JAN18	\$31.38
		01/19/2018	3343	490515151	ELECTRICITY DEC/JAN18	\$6,884.82
		01/19/2018	3343	880515113	ELECTRICITY DEC/JAN18	\$25.72
EDISON CO					Total Check Amount:	\$31,927.58
177090	FRONTIER COMMUNICATIONS	01/19/2018	26183	475141471	562 1820146 1216-0115	\$44.60
FRONTIER COMMUNICATIONS					Total Check Amount:	\$44.60
177091	GARDNER TRACTOR SERVICE-GTS	01/19/2018	11869	440515126	WEED ABATEMENT	\$1,750.00
GARDNER TRACTOR SERVICE-GTS					Total Check Amount:	\$1,750.00
177092	GEOMATICS	01/19/2018	23899	420515131	PROBES	\$150.85
GEOMATICS					Total Check Amount:	\$150.85
177093	GOLDEN STAR TECHNOLOGY INC.	01/19/2018	23207	475141471	ANTENNAS	\$564.20
		01/19/2018	23207	475141471	NETWORK SWITCHES	\$2,925.27
GOLDEN STAR TECHNOLOGY INC.					Total Check Amount:	\$3,489.47
177094	HILLYARD INC	01/19/2018	12184	490515151	FLOOR MATERIAL @ BCC	\$603.69
HILLYARD INC					Total Check Amount:	\$603.69
177095	IACP-INTL ASSOC OF CHIEFS OF POLICE	01/19/2018	13454	110212111	2018 MEMB RENEWAL	\$150.00
IACP-INTL ASSOC OF CHIEFS OF POLICE					Total Check Amount:	\$150.00
177096	IMPERIAL BUILDING MATERIALS	01/19/2018	18557	110515144	FIELD SAND	\$59.54
IMPERIAL BUILDING MATERIALS					Total Check Amount:	\$59.54
177097	IN TIME SERVICES INC	01/19/2018	20876	950000000	ILJAO ISELINK DEC17	\$1,451.12
IN TIME SERVICES INC					Total Check Amount:	\$1,451.12
177098	KRISTA KRUMEN	01/19/2018	27216	110	TINY TOTS REFUND	\$156.00
KRISTA KRUMEN					Total Check Amount:	\$156.00

City Check Register for: Jan 19, 2018

Check #	Vendor Name	Check Date	Vendor #	Budget Unit	Description	Amount
177099	LIFECORE FITNESS, INC.	01/19/2018	27408	110222223	ASSAULT FIT AIRRUNNER	\$3,985.67
LIFECORE FITNESS, INC.					Total Check Amount:	\$3,985.67
177100	MINER, LTD	01/19/2018	27173	490515151	AUTO DOOR REPAIR @ BCC	\$1,505.24
MINER, LTD					Total Check Amount:	\$1,505.24
177101	NEOPOST USA INC	01/19/2018	20201	110141441	SUPPLIES	\$307.09
NEOPOST USA INC					Total Check Amount:	\$307.09
177102	OCTA	01/19/2018	6109	110111143	17/18 OCTAP CONTRIBTN	\$2,194.11
OCTA					Total Check Amount:	\$2,194.11
177103	OVERLAND PACIFIC & CUTLER, INC.	01/19/2018	15409	510707310	CNTRAL/TAMARACK NOV17	\$97.50
		01/19/2018	15409	510707310	CNTRAL/TAMARACK OCT17	\$97.50
		01/19/2018	15409	510707922	SLOPE RESTORTN OCT17	\$65.00
OVERLAND PACIFIC & CUTLER, INC.					Total Check Amount:	\$260.00
177104	YOUNG AND/OR GRACO PAIK	01/19/2018	20842	110000000	2018 PERMIT PROC FEE	(\$6.00)
		01/19/2018	20842	110000000	PERMIT FEE REFUND	\$19.00
YOUNG AND/OR GRACO PAIK					Total Check Amount:	\$13.00
177105	MARY JANE PIROUTEK	01/19/2018	27306	110000000	DEVELOPER FEE REFUND	\$535.00
MARY JANE PIROUTEK					Total Check Amount:	\$535.00
177106	PLUMBING WHOLESALE OUTLET, INC.	01/19/2018	18392	490515151	KITCHEN FAUCET @ FS 4	\$89.52
		01/19/2018	18392	490515151	REPLCMNT CARTRDGE @FS	\$63.36
		01/19/2018	18392	490515151	SLOAN CLOSET KITS:CCC	\$78.41
		01/19/2018	18392	490515151	SLOAN KITS @ YARD	\$52.30
PLUMBING WHOLESALE OUTLET, INC.					Total Check Amount:	\$283.59
177107	RIVERSIDE COUNTY SHERIFF'S DEPT	01/19/2018	10660	110212111	SUPERVISORY COURSE	\$266.00
RIVERSIDE COUNTY SHERIFF'S DEPT					Total Check Amount:	\$266.00
177108	SHRED-IT USA	01/19/2018	7438	110212122	PD DOC DESTR 11/28/17	\$96.00
		01/19/2018	7438	110212122	PD DOC DESTR 12/12/17	\$96.00
SHRED-IT USA					Total Check Amount:	\$192.00
177109	U.S. BANK N.A.	01/19/2018	26621	510707903	ESCROW#133890061 4721	\$17,680.95
U.S. BANK N.A.					Total Check Amount:	\$17,680.95
177110	UNITED RENTALS NORTHWEST, INC.	01/19/2018	7051	490515151	BOOM RENTAL CREDIT	(\$812.26)
		01/19/2018	7051	490515151	BOOM RENTAL:XMAS TREE	\$2,837.91
UNITED RENTALS NORTHWEST, INC.					Total Check Amount:	\$2,025.65
177111	URBAN GRAFFITI ENTERPRISES INC.	01/19/2018	4352	110515121	GRAFFTI REMOVAL NOV17	\$2,000.00
URBAN GRAFFITI ENTERPRISES INC.					Total Check Amount:	\$2,000.00
177112	VAVRINEK, TRINE, DAY & CO., LLP	01/19/2018	27146	950000000	ILJAOC AUDIT DEC 2017	\$1,500.00
VAVRINEK, TRINE, DAY & CO., LLP					Total Check Amount:	\$1,500.00
177113	VERIZON WIRELESS	01/19/2018	21122	420515131	9798840348 1127-1226	\$38.01
VERIZON WIRELESS					Total Check Amount:	\$38.01

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177114	VETERINARY PET INS. CO.	01/19/2018	20975	110	4436 PET INS DEC 2017	\$321.30
VETERINARY PET INS. CO.					Total Check Amount:	\$321.30
177115	WEST-LITE SUPPLY CO., INC.	01/19/2018	5192	490515151	LIGHTING	\$386.76
WEST-LITE SUPPLY CO., INC.					Total Check Amount:	\$386.76
Check Subtotal						\$619,189.25
V27079	ADAMSON POLICE PRODUCTS	01/19/2018	4023	110212131	SAFARILAND ARMOR	\$2,370.50
		01/19/2018	4023	110212131	SUPRSR MUZZLE - RIFLE	\$120.15
ADAMSON POLICE PRODUCTS					Total Check Amount:	\$2,490.65
V27080	AFLAC-ACCOUNT #EZA73	01/19/2018	22923	110	ACC/CANCER INS DEC17	\$5,727.60
AFLAC-ACCOUNT #EZA73					Total Check Amount:	\$5,727.60
V27081	ANAHEIM GLASS, INC.	01/19/2018	21760	490515151	REPLACE BROKEN WINDOW	\$1,993.77
ANAHEIM GLASS, INC.					Total Check Amount:	\$1,993.77
V27082	JANET BIRCH	01/19/2018	25982	110404521	YOGA FITNESS @ SR CTR	\$75.00
JANET BIRCH					Total Check Amount:	\$75.00
V27083	BREA DISPOSAL, INC	01/19/2018	3330	440515122	REFUSE COLLECTN DEC17	\$144,963.72
BREA DISPOSAL, INC					Total Check Amount:	\$144,963.72
V27084	JOHN BURKS	01/19/2018	7189	110212111	CPCA TECHNOLOGY SUMMIT	\$58.00
JOHN BURKS					Total Check Amount:	\$58.00
V27085	CALIFORNIA DOMESTIC WATER CO	01/19/2018	3388	420515131	TOMLINSON ASSMNT 1217	\$4,324.00
CALIFORNIA DOMESTIC WATER CO					Total Check Amount:	\$4,324.00
V27086	CALIFORNIA RETROFIT, INC	01/19/2018	4447	110515125	DWNTN TREE WELL LGHTS	\$439.62
		01/19/2018	4447	110515125	DWNTWN BALLARD LIGHTS	\$38.58
CALIFORNIA RETROFIT, INC					Total Check Amount:	\$478.20
V27087	KELLY CARPENTER	01/19/2018	8944	110212111	POSTMGMT COURSE MOD B	\$160.00
KELLY CARPENTER					Total Check Amount:	\$160.00
V27088	CIGNA BEHAVIORAL HEALTH, INC.	01/19/2018	26628	110141481	EAP SERVICES JAN 2018	\$1,147.20
CIGNA BEHAVIORAL HEALTH, INC.					Total Check Amount:	\$1,147.20
V27089	CIVILSOURCE INC	01/19/2018	22210	510707873	TRACKS @BREA S6 OCT17	\$580.00
		01/19/2018	22210	510707873	TRACKS @BREA S6 SEP17	\$1,508.00
		01/19/2018	22210	510707873	TRACKS S4 NOV 2017	\$17,824.00
		01/19/2018	22210	510707873	TRACKS S4 OCT 2017	\$20,960.00
CIVILSOURCE INC					Total Check Amount:	\$40,872.00
V27090	CLUB SERVICES	01/19/2018	16963	110404215	SVC CALL 12/14 & 1/3	\$614.13
CLUB SERVICES					Total Check Amount:	\$614.13
V27091	COLONIAL LIFE PROCESSING CENTER	01/19/2018	26071	110	E4504064 CRIT ILL DEC	\$76.34
		01/19/2018	26071	110	E4504064 ST DISAB DEC	\$1,294.60
COLONIAL LIFE PROCESSING CENTER					Total Check Amount:	\$1,370.94

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V27092	CORE & MAIN LP	01/19/2018	27049	420515131	ENCODERS (20)	\$2,688.37
		01/19/2018	27049	420515131	ENCODERS (4)	\$1,760.02
		01/19/2018	27049	420515131	WATER METERS (2)	\$11,094.24
CORE & MAIN LP					Total Check Amount:	\$15,542.63
V27093	DAKTRONICS	01/19/2018	18432	490515151	SERVICE MESSAGE BOARD	\$977.35
DAKTRONICS					Total Check Amount:	\$977.35
V27094	EVAN D'HUART	01/19/2018	25826	110212111	FLD TRNG OFFICER MLG	\$47.08
EVAN D'HUART					Total Check Amount:	\$47.08
V27095	DOOLEY ENTERPRISES INC	01/19/2018	5421	110212131	AMMUNITION	\$1,810.20
DOOLEY ENTERPRISES INC					Total Check Amount:	\$1,810.20
V27096	EQUIPMENT DIRECT INC	01/19/2018	4522	110515121	LIFT TRUCK HARNESS	\$127.96
EQUIPMENT DIRECT INC					Total Check Amount:	\$127.96
V27097	HEATHER ESTRADA	01/19/2018	27351	110141481	REIMB OCHRC GIFTCARDS	\$45.00
HEATHER ESTRADA					Total Check Amount:	\$45.00
V27098	FIDELITY SECURITY LIFE INSURANCE	01/19/2018	23035	110	9827288 VISION JAN18	\$2,664.02
FIDELITY SECURITY LIFE INSURANCE					Total Check Amount:	\$2,664.02
V27099	WILLIAM GALLARDO	01/19/2018	7326	110111143	SCAG 2017 MTG/SUMMIT	\$14.39
WILLIAM GALLARDO					Total Check Amount:	\$14.39
V27100	GEORGE HILLS COMPANY	01/19/2018	27340	470141483	FLAT FEE THRU 013118	\$500.00
GEORGE HILLS COMPANY					Total Check Amount:	\$500.00
V27101	MELISSA GIFFORD	01/19/2018	10645	110404215	TRX TEAM TRAINING BCC	\$33.58
MELISSA GIFFORD					Total Check Amount:	\$33.58
V27102	HCI SYSTEMS INC	01/19/2018	25112	490515151	5 YR SPRINKLER TESTNG	\$1,325.00
HCI SYSTEMS INC					Total Check Amount:	\$1,325.00
V27103	HI SIGN	01/19/2018	4693	490515151	DOOR SIGN FOR PD @ CCC	\$52.80
HI SIGN					Total Check Amount:	\$52.80
V27104	HITECH SOFTWARE INC	01/19/2018	19937	110515125	CAR COUNT MAINT JAN18	\$920.00
HITECH SOFTWARE INC					Total Check Amount:	\$920.00
V27105	HUNTINGTON COURT REPORTS&TRANSCRIP.	01/19/2018	18131	110212122	TRNSCRPTN 12/1-12/15	\$56.70
		01/19/2018	18131	110212122	TRNSCRPTN 12/16-12/31	\$113.04
		01/19/2018	18131	110212122	TRNSCRPTN 3/16-3/31	\$696.06
HUNTINGTON COURT REPORTS&TRANSCRIP.					Total Check Amount:	\$865.80
V27106	JEFFREY HUNZIKER	01/19/2018	26172	110212111	CANINE HANDLER UPDATE	\$24.00
JEFFREY HUNZIKER					Total Check Amount:	\$24.00
V27107	MICHAEL JAMES	01/19/2018	24674	950000000	ILJAO:MJ MLG JUL-DEC	\$1,176.47
MICHAEL JAMES					Total Check Amount:	\$1,176.47
V27108	KEENAN & ASSOCIATES	01/19/2018	22439	470141483	2018 WORKERS' COMP #1	\$9,004.33
		01/19/2018	22439	470141483	2018 WORKERS' COMP #2	\$9,004.33

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KEENAN & ASSOCIATES						Total Check Amount: \$18,008.66
V27109	MARSHALL KING	01/19/2018	20807	110404215	PERSONAL TRAINER BCC	\$134.50
MARSHALL KING						Total Check Amount: \$134.50
V27110	ALFONS KUNZE	01/19/2018	17789	110212111	SUPERVISORY COURSE	\$80.00
ALFONS KUNZE						Total Check Amount: \$80.00
V27111	MICAH MACIAS	01/19/2018	26340	110404215	ADMIN BECKMAN	\$408.00
MICAH MACIAS						Total Check Amount: \$408.00
V27112	JENNIFER MANZELLA	01/19/2018	23036	950000000	ILJAO:JM MLG JUL-DEC	\$72.44
JENNIFER MANZELLA						Total Check Amount: \$72.44
V27113	MCCARTHY BUILDING COMPANIES, INC.	01/19/2018	26304	510707903	DT SPRBLK PKG #17 NOV	\$335,938.05
MCCARTHY BUILDING COMPANIES, INC.						Total Check Amount: \$335,938.05
V27114	ANDREA MCGRANAHAN	01/19/2018	26046	110404215	TRX TEAM TRAINING BCC	\$55.36
ANDREA MCGRANAHAN						Total Check Amount: \$55.36
V27115	METRON-FARNIER, LLC	01/19/2018	27039	420515131	SPOOLS	\$2,793.75
METRON-FARNIER, LLC						Total Check Amount: \$2,793.75
V27116	JONATHAN MOROUSE	01/19/2018	25963	110212111	CANINE HANDLER UPDATE	\$24.00
JONATHAN MOROUSE						Total Check Amount: \$24.00
V27117	MUNICIPAL WATER DISTRICT	01/19/2018	3784	420515131	WTR LOSS TECH ASSTNCE	\$2,500.00
MUNICIPAL WATER DISTRICT						Total Check Amount: \$2,500.00
V27118	MYERS AND SONS	01/19/2018	21624	510707702	TAMARACK AVE SIGNS	\$75.43
MYERS AND SONS						Total Check Amount: \$75.43
V27120	ONWARD ENGINEERING	01/19/2018	22106	110000000	180 S BREA BL SEPT17	\$130.50
		01/19/2018	22106	110000000	180 S BREA BLVD AUG17	\$2,175.00
		01/19/2018	22106	110000000	375 W BIRCH OCT17	\$43.50
		01/19/2018	22106	110000000	375 W BIRCH ST NOV17	\$348.00
		01/19/2018	22106	110000000	395 N LILAC LN NOV17	\$130.50
		01/19/2018	22106	110000000	AT&T:178W CNTRL NOV17	\$87.00
		01/19/2018	22106	110000000	AT&T:395W CNTRL NOV17	\$87.00
		01/19/2018	22106	110000000	AT&T:504 ELM ST OCT17	\$261.00
		01/19/2018	22106	110000000	AT&T:743 BREABL NOV17	\$609.00
		01/19/2018	22106	110000000	AT&T:VALNCIA/ROSE OCT	\$217.50
		01/19/2018	22106	110000000	CP VILL/DENOVA NOV17	\$87.00
		01/19/2018	22106	110000000	CP VILL/DENOVA OCT17	\$174.00
		01/19/2018	22106	110000000	CP VILL/WESTERN OCT17	\$500.25
		01/19/2018	22106	110000000	LA FL PA1/2N/2S NOV17	\$3,480.00
		01/19/2018	22106	110000000	LA FL PA1/2N/2S OCT17	\$1,392.00
		01/19/2018	22106	110000000	LA FLOR/ROSE DR OCT17	\$1,044.00
		01/19/2018	22106	110000000	LA FLORESTA PA1 NOV17	\$348.00
		01/19/2018	22106	110000000	LA FLORESTA PA1 OCT17	\$348.00

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Check #	Vendor Name	Check Date	Vendor #	Budget Unit	Description	Amount
V27120	ONWARD ENGINEERING	01/19/2018	22106	110000000	LA FLORESTA PA5 NOV17	\$65.25
		01/19/2018	22106	110000000	LA FLORESTA PA5 OCT17	\$1,261.50
		01/19/2018	22106	110000000	LA FLRSTA PA12B NOV17	\$130.50
		01/19/2018	22106	110000000	LA FLRSTA PA12B OCT17	\$304.50
		01/19/2018	22106	110000000	RECLASS TO DS8662	(\$2,305.50)
		01/19/2018	22106	110000000	RULE 20A PROJ NOV17	\$3,132.00
		01/19/2018	22106	110000000	TWC:1294 BRCHCRST NOV	\$87.00
		01/19/2018	22106	110000000	TWC:200N PUENTE NOV17	\$565.50
		01/19/2018	22106	110000000	TWC:3 POINTE DR OCT17	\$174.00
		01/19/2018	22106	110515171	MISC PW PERMITS NOV17	\$3,806.25
		01/19/2018	22106	110515171	MISC PW PERMITS OCT17	\$1,261.50
		01/19/2018	22106	510707452	GLNBRK WTRLN/RH OCT17	\$850.00
		01/19/2018	22106	510707903	139-1 SUPRBLOCK NOV17	\$2,218.50
		01/19/2018	22106	510707903	SPRBLK PKG #1 OCT17	\$2,740.50
ONWARD ENGINEERING					Total Check Amount:	\$25,753.75
V27121	PARACLETE FIRE AND SAFETY, INC.	01/19/2018	17760	110222223	FIRE EXT SVC 12/27/17	\$79.32
		01/19/2018	17760	110515125	FIRE EXT SVC:DT PS1	\$289.41
		01/19/2018	17760	490515151	FIRE EXT SVC 12/27/17	\$399.41
PARACLETE FIRE AND SAFETY, INC.					Total Check Amount:	\$768.14
V27122	PRIME SYSTEMS INDUSTRIAL AUTOMATION	01/19/2018	27059	420515131	ELECTRICAL:BERRY PUMP	\$719.08
PRIME SYSTEMS INDUSTRIAL AUTOMATION					Total Check Amount:	\$719.08
V27123	PROJECT DIMENSIONS	01/19/2018	23924	510707873	TRKS S2 CONST MGT NOV	\$10,340.00
		01/19/2018	23924	510707873	TRKS S6 CONST MGT NOV	\$6,500.00
PROJECT DIMENSIONS					Total Check Amount:	\$16,840.00
V27124	QUALITY PLACEMENT AUTHORITY, LLC	01/19/2018	27027	110141411	TEMP STAFF 1/3-1/7	\$514.80
QUALITY PLACEMENT AUTHORITY, LLC					Total Check Amount:	\$514.80
V27125	RUSSELL SIGLER INC.	01/19/2018	21638	490515151	HVAC PARTS @ FS	\$76.69
RUSSELL SIGLER INC.					Total Check Amount:	\$76.69
V27126	MICHAEL RYAN	01/19/2018	12856	460141474	MILEAGE DEC 2017	\$90.95
MICHAEL RYAN					Total Check Amount:	\$90.95
V27127	SAFETY DRIVERS ED	01/19/2018	19906	110404145	DRIVER'S ED CLASS	\$158.40
SAFETY DRIVERS ED					Total Check Amount:	\$158.40
V27128	VINCENT SANCHEZ	01/19/2018	26162	460141474	MILEAGE DEC 2017	\$358.45
VINCENT SANCHEZ					Total Check Amount:	\$358.45
V27129	SIRCHIE FINGERPRINT LABORATORIES	01/19/2018	12449	110212131	BARRIER TAPE	\$298.94
SIRCHIE FINGERPRINT LABORATORIES					Total Check Amount:	\$298.94
V27130	STAGELIGHT FAMILY PRODUCTIONS	01/19/2018	7825	110404542	BYT:JOSEPH 2017 #4	\$8,655.00
STAGELIGHT FAMILY PRODUCTIONS					Total Check Amount:	\$8,655.00

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V27131	DOUGLAS STEVENSON	01/19/2018	5586	110141481	MILEAGE JAN-DEC 2017	\$189.93
		01/19/2018	5586	110141481	MILEAGE OCT-DEC 2016	\$38.34
DOUGLAS STEVENSON					Total Check Amount:	\$228.27
V27132	SUPERIOR ALARM SYSTEMS	01/19/2018	11074	110515125	PS3 MONTHLY MONITORNG	\$45.00
SUPERIOR ALARM SYSTEMS					Total Check Amount:	\$45.00
V27133	THYSSENKRUPP ELEVATOR	01/19/2018	10308	110515125	ELEVATOR SVC:DT PS2	\$703.69
		01/19/2018	10308	110515125	QTRLY ELEV SVC:DT PS1	\$1,654.52
		01/19/2018	10308	110515125	QTRLY ELEV SVC:DT PS2	\$1,654.52
THYSSENKRUPP ELEVATOR					Total Check Amount:	\$4,012.73
V27134	TITAN WATER TECHNOLOGY, INC.	01/19/2018	25776	490515151	WATER TREATMENT JAN18	\$415.00
TITAN WATER TECHNOLOGY, INC.					Total Check Amount:	\$415.00
V27135	TROPICAL PLAZA NURSERY, INC	01/19/2018	2062	110515141	PARK LANDSCAPE DEC17	\$1,942.65
		01/19/2018	2062	110515143	CITY LANDSCAPE NOV17	\$12,143.09
		01/19/2018	2062	110515143	CITY LNDSCPE DEC 2017	\$12,143.09
		01/19/2018	2062	110515143	TRCKS S3 LNDSCP DEC17	\$4,666.60
		01/19/2018	2062	110515143	TRCKS S5 LNDSCP DEC17	\$37.48
		01/19/2018	2062	110515148	SPREAD MULCH:TRCKS S3	\$1,200.00
		01/19/2018	2062	341515112	DISTRICT 1 DEC 2017	\$1,746.34
		01/19/2018	2062	343515112	DISTRICT 3 DEC 2017	\$1,925.98
		01/19/2018	2062	343515112	IRRIGATION REPAIR	\$78.39
		01/19/2018	2062	345515112	DISTRICT 5 DEC 2017	\$2,312.54
		01/19/2018	2062	346515112	DISTRICT 6 DEC 2017	\$6,257.03
		01/19/2018	2062	347515112	DISTRICT 7 DEC 2017	\$1,019.00
		01/19/2018	2062	880515113	GATEWAY CENTER DEC17	\$1,171.85
TROPICAL PLAZA NURSERY, INC					Total Check Amount:	\$46,644.04
V27136	TURBO DATA SYSTEMS, INC.	01/19/2018	1472	110212122	CITATION PROC NOV17	\$2,485.74
TURBO DATA SYSTEMS, INC.					Total Check Amount:	\$2,485.74
V27137	UNITED PUMPING SERVICE, INC.	01/19/2018	16388	430515123	EMERG SWR SPILL CLNUP	\$3,425.51
UNITED PUMPING SERVICE, INC.					Total Check Amount:	\$3,425.51
V27138	US BANK XX0338 CITY MGR	01/19/2018	24704	110111111	CALCARD CM 122217	\$227.47
		01/19/2018	24704	110111143	CALCARD CM 122217	\$164.00
		01/19/2018	24704	110404311	CALCARD CM 122217	\$65.00
		01/19/2018	24704	480515161	CALCARD CM 122217	\$98.68
US BANK XX0338 CITY MGR					Total Check Amount:	\$555.15
V27139	US BANK XX0312 HR	01/19/2018	24776	110141481	CALCARD HR 122217	\$2,421.74
		01/19/2018	24776	430515123	CALCARD HR 122217	\$568.00
US BANK XX0312 HR					Total Check Amount:	\$2,989.74
V27141	US BANK XX0593 COMM SVC	01/19/2018	24777	110	CALCARD CS 122217	\$141.54

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V27141	US BANK XX0593 COMM SVC	01/19/2018	24777	110	CALCARD CS 122217TX	(\$45.37)
		01/19/2018	24777	110404154	CALCARD CS 122217	\$81.10
		01/19/2018	24777	110404211	CALCARD CS 122217	\$162.35
		01/19/2018	24777	110404215	CALCARD CS 122217	\$2,895.11
		01/19/2018	24777	110404215	CALCARD CS 122217TX	\$34.17
		01/19/2018	24777	110404224	CALCARD CS 122217	\$23.68
		01/19/2018	24777	110404311	CALCARD CS 122217	\$716.36
		01/19/2018	24777	110404420	CALCARD CS 122217	\$933.47
		01/19/2018	24777	110404421	CALCARD CS 122217	\$1,233.40
		01/19/2018	24777	110404422	CALCARD CS 122217	\$360.47
		01/19/2018	24777	110404424	CALCARD CS 122217	\$57.71
		01/19/2018	24777	110404425	CALCARD CS 122217	\$188.73
		01/19/2018	24777	110404429	CALCARD CS 122217	\$242.80
		01/19/2018	24777	110404521	CALCARD CS 122217	\$2,614.67
		01/19/2018	24777	110404521	CALCARD CS 122217TX	\$2.71
		01/19/2018	24777	110404541	CALCARD CS 122217	\$2,005.29
		01/19/2018	24777	110404541	CALCARD CS 122217TX	\$3.85
		01/19/2018	24777	110404542	CALCARD CS 122217	\$2,228.10
		01/19/2018	24777	110404542	CALCARD CS 122217TX	\$4.64
US BANK XX0593 COMM SVC					Total Check Amount:	\$13,884.78
V27142	US BANK XX0502 COMM & MKTG	01/19/2018	24778	110	CALCARD COMM 122217	\$41.98
		01/19/2018	24778	110111111	CALCARD COMM 122217	\$16.14
		01/19/2018	24778	110111143	CALCARD COMM 122217	\$30.00
		01/19/2018	24778	110111151	CALCARD COMM 122217	\$72.85
		01/19/2018	24778	110111152	CALCARD COMM 122217	\$378.53
US BANK XX0502 COMM & MKTG					Total Check Amount:	\$539.50
V27143	US BANK XX0353 COMM DEV	01/19/2018	24779	110323212	CALCARD CD 122217	\$314.09
		01/19/2018	24779	110323214	CALCARD CD 122217	\$45.00
		01/19/2018	24779	110323231	CALCARD CD 122217	\$359.67
		01/19/2018	24779	110323241	CALCARD CD 122217	\$212.06
		01/19/2018	24779	110515171	CALCARD CD 122217	\$174.70
		01/19/2018	24779	510707873	CALCARD CD 122217	\$200.00
US BANK XX0353 COMM DEV					Total Check Amount:	\$1,305.52
V27144	US BANK XX0270 ADMIN SVCS	01/19/2018	24781	110111161	CALCARD CC 122217	\$1,152.02
		01/19/2018	24781	110141414	CALCARD AD 122217	\$48.67
		01/19/2018	24781	110141431	CALCARD AD 122217	\$478.31
		01/19/2018	24781	110141441	CALCARD AD 122217	\$295.00
		01/19/2018	24781	110141481	CALCARD AD 122217	\$2,271.55

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Check #	Vendor Name	Check Date	Vendor #	Budget Unit	Description	Amount
US BANK XX0270 ADMIN SVCS					Total Check Amount:	\$4,245.55
V27145	US BANK XX0650 FIRE	01/19/2018	24782	110	CALCARD FIRE 122217TX	(\$3.20)
		01/19/2018	24782	110222211	CALCARD FIRE 122217	\$90.31
		01/19/2018	24782	110222211	CALCARD FIRE 122217TX	\$1.00
		01/19/2018	24782	110222212	CALCARD FIRE 122217	\$115.60
		01/19/2018	24782	110222213	CALCARD FIRE 122217	\$119.06
		01/19/2018	24782	110222221	CALCARD FIRE 122217	\$842.61
		01/19/2018	24782	110222222	CALCARD FIRE 122217	\$1,953.82
		01/19/2018	24782	110222223	CALCARD FIRE 122217	\$803.98
		01/19/2018	24782	110222223	CALCARD FIRE 122217TX	\$2.20
		01/19/2018	24782	110222231	CALCARD FIRE 122217	\$448.80
		01/19/2018	24782	480515161	CALCARD FIRE 122217	\$512.82
US BANK XX0650 FIRE					Total Check Amount:	\$4,887.00
V27146	US BANK XX0346 IT	01/19/2018	24783	110212111	CALCARD IT 122217	\$56.03
		01/19/2018	24783	110212141	CALCARD IT 122217	\$109.38
		01/19/2018	24783	110404213	CALCARD IT 122217	\$37.83
		01/19/2018	24783	110515125	CALCARD IT 122217	\$158.66
		01/19/2018	24783	110515141	CALCARD IT 122217	\$100.00
		01/19/2018	24783	280323215	CALCARD IT 122217	\$9.95
		01/19/2018	24783	460	CALCARD IT 122217TX	(\$12.13)
		01/19/2018	24783	460141474	CALCARD IT 122217	\$560.48
		01/19/2018	24783	460141474	CALCARD IT 122217TX	\$12.13
		01/19/2018	24783	475141471	CALCARD IT 122217	\$356.56
US BANK XX0346 IT					Total Check Amount:	\$1,388.89
V27148	US BANK XX0221 PW	01/19/2018	24784	110	CALCARD PW 122217	\$1,200.00
		01/19/2018	24784	110515111	CALCARD PW 122217	\$1,233.31
		01/19/2018	24784	110515121	CALCARD PW 122217	\$232.36
		01/19/2018	24784	110515125	CALCARD PW 122217	\$113.70
		01/19/2018	24784	110515141	CALCARD PW 122217	\$74.65
		01/19/2018	24784	110515143	CALCARD PW 122217	\$756.65
		01/19/2018	24784	110515144	CALCARD PW 122217	\$502.63
		01/19/2018	24784	343515112	CALCARD PW 122217	\$156.44
		01/19/2018	24784	360515145	CALCARD PW 122217	\$198.99
		01/19/2018	24784	360515147	CALCARD PW 122217	\$161.59
		01/19/2018	24784	420515131	CALCARD PW 122217	\$463.77
		01/19/2018	24784	430515123	CALCARD PW 122217	\$201.38
		01/19/2018	24784	480515161	CALCARD PW 122217	\$3,097.26
		01/19/2018	24784	490515151	CALCARD PW 122217	\$4,269.94

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Check #	Vendor Name	Check Date	Vendor #	Budget Unit	Description	Amount
US BANK XX0221 PW					Total Check Amount:	\$12,662.67
V27149	US BANK XX0544 POLICE	01/19/2018	24785	110	CALCARD PD 122217	\$467.33
		01/19/2018	24785	110	CALCARD PD 122217TX	(\$1.51)
		01/19/2018	24785	110212111	CALCARD PD 122217	\$1,191.60
		01/19/2018	24785	110212121	CALCARD PD 122217	\$810.46
		01/19/2018	24785	110212131	CALCARD PD 122217	\$1,677.57
		01/19/2018	24785	110212133	CALCARD PD 122217	\$387.31
		01/19/2018	24785	110212133	CALCARD PD 122217TX	\$1.51
		01/19/2018	24785	110212134	CALCARD PD 122217	\$693.60
		01/19/2018	24785	480515161	CALCARD PD 122217	\$620.72
US BANK XX0544 POLICE					Total Check Amount:	\$5,848.59
V27150	US BANK XX3401 PW- ADMIN	01/19/2018	24786	110515111	CALCARD PWAD 122217	\$77.24
		01/19/2018	24786	410515132	CALCARD PWAD 122217	\$36.33
		01/19/2018	24786	420	CALCARD PWAD 122217TX	(\$1.16)
		01/19/2018	24786	420515131	CALCARD PWAD 122217	\$217.09
		01/19/2018	24786	420515131	CALCARD PWAD 122217TX	\$1.16
		01/19/2018	24786	430515123	CALCARD PWAD 122217	\$831.83
US BANK XX3401 PW- ADMIN					Total Check Amount:	\$1,162.49
V27151	US METRO GROUP, INC.	01/19/2018	24814	110515125	JANITORIAL SVCS DEC17	\$786.42
		01/19/2018	24814	490515151	JAN SVC:NUTCRCRCKER BTQ	\$750.00
		01/19/2018	24814	490515151	JANITORIAL SVCS DEC17	\$31,232.43
US METRO GROUP, INC.					Total Check Amount:	\$32,768.85
V27152	VENDINI	01/19/2018	24179	110404542	BOX OFFICE PROC DEC17	\$1,191.76
		01/19/2018	24179	110404542	BOX OFFICE PROC OCT17	\$602.25
		01/19/2018	24179	110404542	BOX OFFICE PROC SEP17	\$377.25
VENDINI					Total Check Amount:	\$2,171.26
V27153	VIRTUAL PROJECT MANAGER	01/19/2018	23508	510707310	SYST MGT DEC 2017	\$62.50
		01/19/2018	23508	510707310	SYST MGT JAN 2017	\$62.50
		01/19/2018	23508	510707318	SYST MGT DEC 2017	\$62.50
		01/19/2018	23508	510707318	SYST MGT JAN 2017	\$62.50
		01/19/2018	23508	510707621	SYST MGT DEC 2017	\$62.50
		01/19/2018	23508	510707621	SYST MGT JAN 2017	\$62.50
		01/19/2018	23508	510707873	SYST MGT DEC 2017	\$312.50
		01/19/2018	23508	510707873	SYST MGT JAN 2017	\$312.50
VIRTUAL PROJECT MANAGER					Total Check Amount:	\$1,000.00
V27154	VISTA PAINT CORPORATION	01/19/2018	4573	490515151	PAINT PROJECT @ BCC	\$22.99
		01/19/2018	4573	490515151	PAINT PROJECT @ CCC	\$99.65
VISTA PAINT CORPORATION					Total Check Amount:	\$122.64

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Check #	Vendor Name	Check Date	Vendor #	Budget Unit	Description	Amount
V27155	VORTEX	01/19/2018	15007	490515151	REPAIR DOOR @ BCC	\$655.00
VORTEX					Total Check Amount:	\$655.00
V27156	WALTERS WHOLESALE ELECTRIC	01/19/2018	1667	110515125	BREAKER:WAY-FNDNG SGN	\$34.04
		01/19/2018	1667	490515151	ELECTRICAL PARTS @CCC	\$250.54
		01/19/2018	1667	490515151	LAMPS @ FS2	\$25.01
		01/19/2018	1667	490515151	LAMPS @ YARD	\$171.29
		01/19/2018	1667	490515151	METAL HALIDE LMP:FS2	\$60.42
WALTERS WHOLESALE ELECTRIC					Total Check Amount:	\$541.30
V27157	WEST COAST SAND & GRAVEL, INC.	01/19/2018	11519	420515131	BASE	\$538.10
WEST COAST SAND & GRAVEL, INC.					Total Check Amount:	\$538.10
V27158	WILLDAN ENGINEERING	01/19/2018	12445	110000000	CITY TFC ENG'G 11/24	\$520.00
		01/19/2018	12445	110000000	MISC PERMIT INSP 2/24	\$3,248.00
		01/19/2018	12445	110000000	PLAN CHECK SVCS 12/29	\$1,192.00
		01/19/2018	12445	110515171	CITY TFC ENG'G 11/24	\$8,575.59
		01/19/2018	12445	110515171	PERMIT INSP THRU11/24	\$1,614.72
		01/19/2018	12445	110515171	PLAN CHECK SVCS 12/29	\$968.50
		01/19/2018	12445	110515171	TFC ENG:BRCH ST 11/24	\$174.00
		01/19/2018	12445	510515171	CITY TFC ENG'G 11/24	\$1,281.41
		01/19/2018	12445	510515171	CREDIT FR INV#0061331	(\$160.00)
		01/19/2018	12445	510515171	PERMIT INSP THRU11/24	\$241.28
		01/19/2018	12445	510515171	TFC ENG:BRCH ST 11/24	\$26.00
		01/19/2018	12445	510515171	TFC ENG'G 11/24	\$160.00
		01/19/2018	12445	510707219	STAFE TFC CALMNG 1124	\$5,900.00
		01/19/2018	12445	510707310	CENTRAL/TAMARACK 1124	\$7,673.50
		01/19/2018	12445	510707318	LAMBRT/KRMR REH 11/24	\$5,751.00
		01/19/2018	12445	510707903	INSP:SPRBLK PKG 10/27	\$1,595.50
		01/19/2018	12445	510707903	INSP:SPRBLK PKG 11/24	\$3,774.00
WILLDAN ENGINEERING					Total Check Amount:	\$42,535.50
V27159	SARA WOODWARD	01/19/2018	26083	110212122	MILEAGE DEC 2017	\$83.35
SARA WOODWARD					Total Check Amount:	\$83.35
V27160	ZUMAR INDUSTRIES, INC.	01/19/2018	3802	510707703	ST SIGNS S/O IMP HWY	\$1,732.62
ZUMAR INDUSTRIES, INC.					Total Check Amount:	\$1,732.62
Voucher Subtotal						\$833,600.67

TOTAL \$1,452,789.92

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Check #	Vendor Name	Check Date	Vendor #	Budget Unit	Description	Amount
177116	4NSYS AMERICA INC.	01/26/2018	27467	420000000	CLOSED WTR ACCT 16402	\$84.51
4NSYS AMERICA INC.					Total Check Amount:	\$84.51
177117	AMERICAN ELITE MOLDING LLC	01/26/2018	27462	420000000	CLOSED WTR ACCT 16501	\$89.61
AMERICAN ELITE MOLDING LLC					Total Check Amount:	\$89.61
177118	AMERICAN INTEGRATED SERVICES INC	01/26/2018	25207	510707873	TRACKS S4 PP #5 DEC17	\$424,471.50
AMERICAN INTEGRATED SERVICES INC					Total Check Amount:	\$424,471.50
177119	APRIA HEALTHCARE CC#5190	01/26/2018	27460	420000000	CLOSED WTR ACCT 16509	\$15.56
APRIA HEALTHCARE CC#5190					Total Check Amount:	\$15.56
177120	AT&T	01/26/2018	22390	110141471	714911022 2277 1/14	\$222.15
AT&T					Total Check Amount:	\$222.15
177121	ATM VIDEO SERVICES, INC.	01/26/2018	27428	110404311	CENTNNIAL DVD (GIFTS)	\$452.55
ATM VIDEO SERVICES, INC.					Total Check Amount:	\$452.55
177122	BARTEL ASSOCIATES, LLC	01/26/2018	18970	110141431	CALPERS POOL ANALYSIS	\$2,942.00
		01/26/2018	18970	110141431	OPEB EVALUATION NOV17	\$6,538.00
BARTEL ASSOCIATES, LLC					Total Check Amount:	\$9,480.00
177123	LINDSEY BEESLEY	01/26/2018	27469	420000000	CLOSED WTR ACCT 16375	\$30.16
LINDSEY BEESLEY					Total Check Amount:	\$30.16
177124	MELINDA J. BENTLEY	01/26/2018	27443	110000000	DUPL CHG:PD REPORT	\$3.00
MELINDA J. BENTLEY					Total Check Amount:	\$3.00
177125	BROADCAST MUSIC INC	01/26/2018	23752	110404311	MUSIC ROYALTY 2018	\$349.00
BROADCAST MUSIC INC					Total Check Amount:	\$349.00
177126	SONJA BOJIC	01/26/2018	27451	420000000	CLOSED WTR ACCT 16608	\$61.67
SONJA BOJIC					Total Check Amount:	\$61.67
177127	BRADY INDUSTRIES	01/26/2018	27438	490515151	FLOOR FINISH @ BCC	\$1,313.91
BRADY INDUSTRIES					Total Check Amount:	\$1,313.91
177128	ADAM BUCK	01/26/2018	27446	420000000	CLOSED WTR ACCT 16665	\$36.08
ADAM BUCK					Total Check Amount:	\$36.08
177129	CALIFORNIA NEWSPAPER PARTNERSHIP	01/26/2018	26287	110323231	LEGAL NOTICE DEC17	\$246.00
CALIFORNIA NEWSPAPER PARTNERSHIP					Total Check Amount:	\$246.00
177130	RANDA CALMELAT	01/26/2018	27441	470141483	DAMAGE CLAIM 12/7/17	\$459.45
RANDA CALMELAT					Total Check Amount:	\$459.45
177131	MS PING CHANG	01/26/2018	27464	420000000	CLOSED WTR ACCT 16491	\$16.78
MS PING CHANG					Total Check Amount:	\$16.78
177132	CIABATTA PROPERTIES	01/26/2018	27445	420000000	CLOSED WTR ACCT 16684	\$6.70
CIABATTA PROPERTIES					Total Check Amount:	\$6.70
177133	CITY OF FULLERTON	01/26/2018	12001	110212134	SHARE:SWAT TRNG 1/6	\$431.67
CITY OF FULLERTON					Total Check Amount:	\$431.67
177134	CITY OF LA HABRA HEIGHTS	01/26/2018	21056	420515131	2018 WTR LEASE ASSMNT	\$9,552.09
CITY OF LA HABRA HEIGHTS					Total Check Amount:	\$9,552.09

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Check #	Vendor Name	Check Date	Vendor #	Budget Unit	Description	Amount
177135	CLEAN CUT LANDSCAPE	01/26/2018	26042	510707442	RETENTION:BCC LNDSCPE	\$9,150.14
CLEAN CUT LANDSCAPE					Total Check Amount:	\$9,150.14
177136	JODEE COLLIER	01/26/2018	27459	420000000	CLOSED WTR ACCT 16510	\$58.53
JODEE COLLIER					Total Check Amount:	\$58.53
177137	CORELOGIC	01/26/2018	25542	110141472	ORANGE PROP DATA/MAPS	\$1,521.96
		01/26/2018	25542	280323215	REAL EST LISTNG NOV17	\$185.00
CORELOGIC					Total Check Amount:	\$1,706.96
177138	COSTCO/CAPITAL ONE COMMERCIAL	01/26/2018	5252	110404211	BCC:WATER/GATORADES	\$268.87
COSTCO/CAPITAL ONE COMMERCIAL					Total Check Amount:	\$268.87
177139	COUNTY OF ORANGE TREASURER/	01/26/2018	1928	490515151	1718 SECURED PROP TAX	\$13,762.91
COUNTY OF ORANGE TREASURER/					Total Check Amount:	\$13,762.91
177140	DEPARTMENT OF JUSTICE	01/26/2018	13406	110141481	FINGERPRNT APPS DEC17	\$637.00
DEPARTMENT OF JUSTICE					Total Check Amount:	\$637.00
177141	MARCELA DIETRICH	01/26/2018	27456	420000000	CLOSED WTR ACCT 16554	\$7.49
MARCELA DIETRICH					Total Check Amount:	\$7.49
177142	EDISON CO	01/26/2018	3343	110515121	ELECTRICITY DEC/JAN18	\$2,859.27
		01/26/2018	3343	110515125	ELECTRICITY DEC/JAN18	\$79.05
		01/26/2018	3343	490515151	ELECTRICITY DEC/JAN18	\$24,157.16
EDISON CO					Total Check Amount:	\$27,095.48
177143	CONNIE FLEISCHHAUER	01/26/2018	27465	420000000	CLOSED WTR ACCT 16454	\$10.55
CONNIE FLEISCHHAUER					Total Check Amount:	\$10.55
177144	FRANCHISE TAX BOARD	01/26/2018	13287	110	CD-9120-02824 0119188	\$214.46
FRANCHISE TAX BOARD					Total Check Amount:	\$214.46
177145	FRONTIER COMMUNICATIONS	01/26/2018	26183	420515131	562 1821083 1/7-2/6	\$62.18
FRONTIER COMMUNICATIONS					Total Check Amount:	\$62.18
177146	GAIL MATERIALS	01/26/2018	20339	110515144	MOUNDING CLAY	\$387.90
GAIL MATERIALS					Total Check Amount:	\$387.90
177147	THE GAS COMPANY	01/26/2018	3749	490515151	GAS DEC/JAN 2018	\$3,669.95
THE GAS COMPANY					Total Check Amount:	\$3,669.95
177148	IRFAN GHAFOOR	01/26/2018	27452	420000000	CLOSED WTR ACCT 16602	\$34.07
IRFAN GHAFOOR					Total Check Amount:	\$34.07
177149	GREG GIEMONT	01/26/2018	27444	420000000	CLOSED WTR ACCT 14974	\$94.64
GREG GIEMONT					Total Check Amount:	\$94.64
177150	GOVERNMENT FINANCE OFFICERS ASSN	01/26/2018	14274	110141411	18/19 MEMB#300021123	\$125.00
		01/26/2018	14274	110141431	18/19 MEMB#300002821	\$125.00
GOVERNMENT FINANCE OFFICERS ASSN					Total Check Amount:	\$250.00
177151	ROBERT GROVER	01/26/2018	27453	420000000	CLOSED WTR ACCT 16594	\$9.07
ROBERT GROVER					Total Check Amount:	\$9.07
177152	GOLDEN STAR TECHNOLOGY, INC	01/26/2018	15288	475141471	FORTINET - ANTENNAS	\$564.20

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Check #	Vendor Name	Check Date	Vendor #	Budget Unit	Description	Amount
177152	GOLDEN STAR TECHNOLOGY, INC	01/26/2018	15288	475141471	HP PORTS/EXPANSN SLOT	\$2,925.27
GOLDEN STAR TECHNOLOGY, INC					Total Check Amount:	\$3,489.47
177153	JAHNGHWAN KIM	01/26/2018	27455	420000000	CLOSED WTR ACCT 16558	\$138.38
JAHNGHWAN KIM					Total Check Amount:	\$138.38
177154	MICHELLE LARSON	01/26/2018	27448	420000000	CLOSED WTR ACCT 16626	\$20.46
MICHELLE LARSON					Total Check Amount:	\$20.46
177155	LAW OFFICES OF JONES & MAYER	01/26/2018	12144	110111112	LEGAL:CODE ENF NOV17	\$1,479.00
		01/26/2018	12144	110212111	LGL SVCS:POLICE NOV17	\$255.00
LAW OFFICES OF JONES & MAYER					Total Check Amount:	\$1,734.00
177156	LAWTON REAL ESTATE	01/26/2018	27450	420000000	CLOSED WTR ACCT 16614	\$99.58
LAWTON REAL ESTATE					Total Check Amount:	\$99.58
177157	LEON'S TRANSMISSION SERVICE, INC.	01/26/2018	12835	480515161	#956 REBUILD TRANSM SN	\$2,036.17
LEON'S TRANSMISSION SERVICE, INC.					Total Check Amount:	\$2,036.17
177158	LIFE-ASSIST, INC.	01/26/2018	10530	110222222	MEDICAL SUPPLIES FS2	\$1,929.66
		01/26/2018	10530	110222222	MEDICAL SUPPLIES FS4	\$512.68
LIFE-ASSIST, INC.					Total Check Amount:	\$2,442.34
177159	HARNYEU LIM	01/26/2018	27449	420000000	CLOSED WTR ACCT 16624	\$17.13
HARNYEU LIM					Total Check Amount:	\$17.13
177160	LAN LIN	01/26/2018	27458	420000000	CLOSED WTR ACCT 16516	\$27.31
LAN LIN					Total Check Amount:	\$27.31
177161	MB PAINTING	01/26/2018	27439	290323215	CDBG 1253 DRFTWOOD PL	\$9,100.00
MB PAINTING					Total Check Amount:	\$9,100.00
177162	SONIA MENDOZA	01/26/2018	27463	420000000	CLOSED WTR ACCT 16477	\$81.93
		01/26/2018	27463	420000000	CLOSED WTR ACCT 16494	\$68.07
SONIA MENDOZA					Total Check Amount:	\$150.00
177163	KATHERINE MOORE	01/26/2018	27454	420000000	CLOSED WTR ACCT 16571	\$44.91
KATHERINE MOORE					Total Check Amount:	\$44.91
177165	OFFICE DEPOT, INC	01/26/2018	4743	110141411	OFFICE SUPPLIES	\$23.22
		01/26/2018	4743	110141431	OFFICE SUPPLIES	\$21.17
		01/26/2018	4743	110141441	OFFICE SUPPLIES	\$35.72
		01/26/2018	4743	110212111	OFFICE SUPPLIES	\$6.02
		01/26/2018	4743	110212111	TONERS	\$465.66
		01/26/2018	4743	110212121	OFFICE SUPPLIES	\$183.01
		01/26/2018	4743	110222211	OFFICE SUPPLIES	\$91.90
		01/26/2018	4743	110404311	OFFICE SUPPLIES	\$695.46
		01/26/2018	4743	110404521	OFFICE SUPPLIES	\$146.30
		01/26/2018	4743	110515111	OFFICE SUPPLIES	\$201.64
OFFICE DEPOT, INC					Total Check Amount:	\$1,870.10
177166	PLUMBING WHOLESALE OUTLET, INC.	01/26/2018	18392	110515144	DRAIN CLEANERS	\$37.78

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Check #	Vendor Name	Check Date	Vendor #	Budget Unit	Description	Amount
177166	PLUMBING WHOLESALE OUTLET, INC.	01/26/2018	18392	110515144	GLOVES	\$37.48
PLUMBING WHOLESALE OUTLET, INC.					Total Check Amount:	\$75.26
177167	JAY JACK RICCIO	01/26/2018	27442	110000000	PD REPORT REQ REFUND	\$3.00
JAY JACK RICCIO					Total Check Amount:	\$3.00
177168	RMA LAND CONSTRUCTION INC.	01/26/2018	27468	420000000	CLOSED WTR ACCT 16383	\$35.58
RMA LAND CONSTRUCTION INC.					Total Check Amount:	\$35.58
177169	RODDIES AUTO UPHOLSTERY	01/26/2018	25968	480515161	PD UNIT SEAT REPAIR	\$120.00
RODDIES AUTO UPHOLSTERY					Total Check Amount:	\$120.00
177170	DENA ROMERO	01/26/2018	27457	110000000	BUS LIC REFUND 16526	\$31.00
DENA ROMERO					Total Check Amount:	\$31.00
177171	SARAH RUBIO	01/26/2018	27470	420000000	CLOSED WTR ACCT 16642	\$14.74
SARAH RUBIO					Total Check Amount:	\$14.74
177172	NICHOLE SALAZAR	01/26/2018	27447	420000000	CLOSED WTR ACCT 16662	\$5.61
NICHOLE SALAZAR					Total Check Amount:	\$5.61
177173	JIANHUI SHI	01/26/2018	25660	420000000	CLOSED WTR ACCT 16545	\$89.30
JIANHUI SHI					Total Check Amount:	\$89.30
177174	JASON SIPES	01/26/2018	27461	420000000	CLOSED WTR ACCT 16507	\$32.73
JASON SIPES					Total Check Amount:	\$32.73
177175	SPARKLETTS	01/26/2018	3001	110141441	5GAL WTR BOTTLS DEC17	\$354.65
		01/26/2018	3001	110141441	RENTAL DEC 2017	\$94.64
SPARKLETTS					Total Check Amount:	\$449.29
177176	SPARKLETTS	01/26/2018	3001	490515151	CCC FOUNTN WTR JAN18	\$22.51
SPARKLETTS					Total Check Amount:	\$22.51
177177	ST JOSEPH HERITAGE HEALTHCARE	01/26/2018	10952	470141483	MED SVCS 7/13/2017	\$129.25
ST JOSEPH HERITAGE HEALTHCARE					Total Check Amount:	\$129.25
177178	ANGELIQUE STRAHAN	01/26/2018	27466	420000000	CLOSED WTR ACCT 16404	\$98.79
ANGELIQUE STRAHAN					Total Check Amount:	\$98.79
177179	TREECO ARBORIST, INC.	01/26/2018	3838	110515141	FIELD COMPOST	\$876.83
TREECO ARBORIST, INC.					Total Check Amount:	\$876.83
177180	ALEXANDRA VARELA	01/26/2018	27440	110	RENTAL OVERPAYMENT	\$10.00
ALEXANDRA VARELA					Total Check Amount:	\$10.00
177181	VERIZON WIRELESS	01/26/2018	21122	110515171	9798832682 12/26	\$158.58
		01/26/2018	21122	420515131	9798832682 12/26	\$1,037.44
		01/26/2018	21122	430515123	9798832682 12/26	\$844.24
VERIZON WIRELESS					Total Check Amount:	\$2,040.26
177182	VERIZON WIRELESS	01/26/2018	21122	110212121	9799206283 12/4-1/3	\$53.93
VERIZON WIRELESS					Total Check Amount:	\$53.93
Check Subtotal						\$530,000.52

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V27161	ADLERHORST INT'L INC	01/26/2018	2223	110212131	CHIEF:K9 TRNG JAN18	\$175.00
ADLERHORST INT'L INC					Total Check Amount:	\$175.00
V27162	ADMINISTRATIVE & PROF	01/26/2018	3344	110	DED:4010 APEA DUES	\$516.00
ADMINISTRATIVE & PROF					Total Check Amount:	\$516.00
V27163	ALL CITY MANAGEMENT SERVICES INC	01/26/2018	6604	110212132	CRSNG GRDS 12/3-12/16	\$3,071.25
ALL CITY MANAGEMENT SERVICES INC					Total Check Amount:	\$3,071.25
V27164	ALLSTAR FIRE EQUIPMENT	01/26/2018	8353	110222221	TURNOUT COATS (8)	\$11,572.69
ALLSTAR FIRE EQUIPMENT					Total Check Amount:	\$11,572.69
V27165	BPSEA MEMORIAL FOUNDATION	01/26/2018	14990	110	DED:4050 MEMORIAL	\$232.00
BPSEA MEMORIAL FOUNDATION					Total Check Amount:	\$232.00
V27166	BREA CITY EMPLOYEES ASSOCIATION	01/26/2018	3236	110	DED:4005 BCEA DUES	\$620.00
BREA CITY EMPLOYEES ASSOCIATION					Total Check Amount:	\$620.00
V27167	BREA DISPOSAL, INC	01/26/2018	3330	440515122	DEC 2017 RES TONNAGE	\$58,843.97
BREA DISPOSAL, INC					Total Check Amount:	\$58,843.97
V27168	BREA FIREFIGHTERS ASSOCIATION	01/26/2018	3237	110	DED:4016 ASSOC DUES	\$2,335.50
BREA FIREFIGHTERS ASSOCIATION					Total Check Amount:	\$2,335.50
V27169	BREA POLICE ASSOCIATION	01/26/2018	3769	110	DED:4030 BPA REG	\$3,550.00
BREA POLICE ASSOCIATION					Total Check Amount:	\$3,550.00
V27170	BREA POLICE ATHLETIC LEAGUE	01/26/2018	1068	110	DED:5010 B.P.A.L.	\$110.00
BREA POLICE ATHLETIC LEAGUE					Total Check Amount:	\$110.00
V27171	BREA POLICE MANAGEMENT ASSOCIATION	01/26/2018	21189	110	DED:4019 LDF DUES	\$14.50
		01/26/2018	21189	110	DED:4020 ASSOC DUES	\$195.00
BREA POLICE MANAGEMENT ASSOCIATION					Total Check Amount:	\$209.50
V27172	BRUCE CAMPBELL SAND AND GRAVEL	01/26/2018	21898	110515144	FIELD TOP DRESSING	\$1,131.38
		01/26/2018	21898	360515145	FIELD TOP DRESSING	\$269.38
BRUCE CAMPBELL SAND AND GRAVEL					Total Check Amount:	\$1,400.76
V27173	CALIFORNIA RETROFIT, INC	01/26/2018	4447	360515145	PARKING LOT LIGHT KIT	\$161.63
CALIFORNIA RETROFIT, INC					Total Check Amount:	\$161.63
V27174	CANON SOLUTIONS AMERICA, INC	01/26/2018	15260	110141441	PROP EVID MNT DEC-JAN	\$600.00
		01/26/2018	15260	110141441	PROP EVID USG NOV-DEC	\$165.03
CANON SOLUTIONS AMERICA, INC					Total Check Amount:	\$765.03
V27175	CARL WARREN & CO	01/26/2018	4036	470141483	CWC 1935625	\$1,295.00
		01/26/2018	4036	470141483	CWC 1957284	\$50.00
		01/26/2018	4036	470141483	CWC 1958091	\$50.00
		01/26/2018	4036	470141483	CWC 1967750	\$150.00
		01/26/2018	4036	470141483	CWC 1967752	\$150.00
		01/26/2018	4036	470141483	CWC 1967831	\$620.00
		01/26/2018	4036	470141483	CWC 1968340	\$620.00
		01/26/2018	4036	470141483	CWC 1968583	\$50.00

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V27175	CARL WARREN & CO	01/26/2018	4036	470141483	CWC 1969109	\$50.00
		01/26/2018	4036	470141483	CWC 1969529	\$50.00
CARL WARREN & CO					Total Check Amount:	\$3,085.00
V27176	CHANDLER ASSET MANAGEMENT, INC.	01/26/2018	4375	110000000	INV MGMT CITY DEC17	\$18.85
		01/26/2018	4375	420141424	INV MGMT CITY DEC17	\$232.10
		01/26/2018	4375	890000000	INV MGMT CITY DEC17	\$32.42
		01/26/2018	4375	930000000	INV MGMT CITY DEC17	\$4,120.97
CHANDLER ASSET MANAGEMENT, INC.					Total Check Amount:	\$4,404.34
V27177	ENTENMANN ROVIN COMPANY	01/26/2018	3457	110212111	PD BADGES	\$264.05
ENTENMANN ROVIN COMPANY					Total Check Amount:	\$264.05
V27178	ENTERPRISE FM TRUST	01/26/2018	15895	110212121	LEASE CH TAHOE JAN18	\$697.97
ENTERPRISE FM TRUST					Total Check Amount:	\$697.97
V27179	EQUIPMENT DIRECT INC	01/26/2018	4522	110515141	SAFETY GEAR	\$210.98
		01/26/2018	4522	110515144	SAFETY GEAR	\$129.32
		01/26/2018	4522	480515161	SAFETY EQUIPMENT	\$211.43
		01/26/2018	4522	490515151	FIRST AID SUPPLIES	\$9.99
EQUIPMENT DIRECT INC					Total Check Amount:	\$561.72
V27180	EXTERMINETICS OF SO CALIF INC	01/26/2018	3298	110515125	PEST CONTROL SERVICES	\$240.00
		01/26/2018	3298	110515141	PEST CONTROL SERVICES	\$180.00
		01/26/2018	3298	420515131	PEST CONTROL SERVICES	\$100.00
		01/26/2018	3298	490515151	PEST CONTROL SERVICES	\$1,090.00
EXTERMINETICS OF SO CALIF INC					Total Check Amount:	\$1,610.00
V27181	FLEET SERVICES	01/26/2018	5658	480515161	VEHICLE OPACITY TEST	\$771.65
FLEET SERVICES					Total Check Amount:	\$771.65
V27182	DON GOLDEN	01/26/2018	10729	110000000	INSP SVCS 1/4-1/17/18	\$9,928.22
		01/26/2018	10729	110323242	INSP SVCS 1/4-1/17/18	\$1,360.25
DON GOLDEN					Total Check Amount:	\$11,288.47
V27183	GRAINGER	01/26/2018	13634	110222211	BATTERIES	\$192.20
GRAINGER					Total Check Amount:	\$192.20
V27184	HONDO COMPANY INC.	01/26/2018	22751	343515112	RET:EAGLE STATUE PRJ	\$2,026.25
HONDO COMPANY INC.					Total Check Amount:	\$2,026.25
V27185	IMPERIAL SPRINKLER SUPPLY	01/26/2018	24260	110515144	IRRIGATION PARTS	\$71.24
		01/26/2018	24260	360515145	IRRIGATION PARTS/TOOLS	\$716.36
IMPERIAL SPRINKLER SUPPLY					Total Check Amount:	\$787.60
V27186	ITRON, INC.	01/26/2018	3773	420141421	RADIO HARDWARE MAINT	\$40.55
ITRON, INC.					Total Check Amount:	\$40.55
V27187	KELLY PAPER	01/26/2018	7039	110141441	PAPER	\$110.77
		01/26/2018	7039	110141441	SUPPLIES	\$103.32
KELLY PAPER					Total Check Amount:	\$214.09

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Check #	Vendor Name	Check Date	Vendor #	Budget Unit	Description	Amount
V27188	LUCAS BUILDERS, INC.	01/26/2018	26671	510707929	LAGOS DE MORENO NOV17	\$104,333.75
LUCAS BUILDERS, INC.					Total Check Amount:	\$104,333.75
V27189	SUSAN MARTIN	01/26/2018	23655	110404524	COUNSELING SPVN DEC17	\$1,190.00
SUSAN MARTIN					Total Check Amount:	\$1,190.00
V27190	ONWARD ENGINEERING	01/26/2018	22106	510707873	TRKS S2/S3 RR/PL SEP	\$11,658.00
ONWARD ENGINEERING					Total Check Amount:	\$11,658.00
V27191	ORANGE COUNTY UNITED WAY	01/26/2018	3451	110	DED:5005 UNITED WAY	\$17.40
ORANGE COUNTY UNITED WAY					Total Check Amount:	\$17.40
V27192	QUALITY PLACEMENT AUTHORITY, LLC	01/26/2018	27027	110141411	TEMP STAFF 1/8-1/14	\$617.76
QUALITY PLACEMENT AUTHORITY, LLC					Total Check Amount:	\$617.76
V27193	READWRITE EDUCATIONAL, INC.	01/26/2018	3444	110404145	READING DEVELOPMENT	\$153.00
READWRITE EDUCATIONAL, INC.					Total Check Amount:	\$153.00
V27194	RICHARDS, WATSON & GERSHON	01/26/2018	8978	110000000	0116 REIMB WORK DEC17	\$748.00
		01/26/2018	8978	280323215	0157 HSG SUCCSR DEC17	\$112.50
		01/26/2018	8978	410515132	162 STA ANA MSA/NPDES	\$133.95
		01/26/2018	8978	510707251	0145 57/LAMBERT DEC17	\$374.00
		01/26/2018	8978	510707450	114 BERRY PUMPSTN DEC	\$331.20
RICHARDS, WATSON & GERSHON					Total Check Amount:	\$1,699.65
V27195	RSG, INC.	01/26/2018	26650	280323215	AFF HSG MONTRNG DEC17	\$183.75
RSG, INC.					Total Check Amount:	\$183.75
V27196	SITEONE LANDSCAPE SUPPLY, LLC	01/26/2018	25942	110515141	IRRIGATION PARTS/TOOLS	\$526.41
SITEONE LANDSCAPE SUPPLY, LLC					Total Check Amount:	\$526.41
V27197	SO CAL LAND MAINTENANCE, INC.	01/26/2018	26009	110515141	PARKS MOWING DEC17	\$6,129.88
		01/26/2018	26009	110515141	PARKS MOWING NOV17	\$6,129.88
SO CAL LAND MAINTENANCE, INC.					Total Check Amount:	\$12,259.76
V27198	SPECTRUM GAS PRODUCTS, INC.	01/26/2018	16060	110222222	OXYGEN	\$109.37
SPECTRUM GAS PRODUCTS, INC.					Total Check Amount:	\$109.37
V27199	STAPLES TECHNOLOGY SOLUTIONS	01/26/2018	22888	110404311	TONERS	\$1,147.70
		01/26/2018	22888	475141471	TONER	\$120.07
STAPLES TECHNOLOGY SOLUTIONS					Total Check Amount:	\$1,267.77
V27200	STOVER SEED COMPANY	01/26/2018	15803	110515141	GRASS SEED	\$1,320.48
		01/26/2018	15803	110515144	GRASS SEED	\$3,961.42
		01/26/2018	15803	360515145	GRASS SEED	\$1,320.48
STOVER SEED COMPANY					Total Check Amount:	\$6,602.38
V27201	SUPERION, LLC	01/26/2018	26879	475141471	ASP BACKUP SVCS JAN18	\$1,817.42
SUPERION, LLC					Total Check Amount:	\$1,817.42
V27202	SUPERIOR ALARM SYSTEMS	01/26/2018	11074	360515145	ALARM SERVICE	\$827.64
SUPERIOR ALARM SYSTEMS					Total Check Amount:	\$827.64
V27203	THOMSON REUTERS - WEST	01/26/2018	22020	110212121	WEST INFO CHGS DEC17	\$361.39

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Check #	Vendor Name	Check Date	Vendor #	Budget Unit	Description	Amount
THOMSON REUTERS - WEST					Total Check Amount:	\$361.39
V27204	TOTAL ADMINISTRATIVE SERVICE CORP.	01/26/2018	26017	110	DED:808B FSA DEPCAR	\$2,333.82
		01/26/2018	26017	110	DED:808C FSA UR MED	\$4,835.39
TOTAL ADMINISTRATIVE SERVICE CORP.					Total Check Amount:	\$7,169.21
V27205	WALTERS WHOLESALE ELECTRIC	01/26/2018	1667	341515112	WALKWAY LAMPS	\$79.20
WALTERS WHOLESALE ELECTRIC					Total Check Amount:	\$79.20
V27206	WAXIE SANITARY SUPPLY	01/26/2018	3332	110515141	TOILET PAPER/HAND SOAP	\$888.93
		01/26/2018	3332	110515144	TOILET PAPER/HAND SOAP	\$107.84
WAXIE SANITARY SUPPLY					Total Check Amount:	\$996.77
V27207	ZERO WASTE USA INC/MUTT MITT	01/26/2018	22125	343515112	DOG WASTE BAGS	\$180.06
		01/26/2018	22125	346515112	DOG WASTE BAGS	\$322.27
ZERO WASTE USA INC/MUTT MITT					Total Check Amount:	\$502.33
V27208	ZOLL MEDICAL CORPORATION	01/26/2018	23538	110222222	LIFEBANDS	\$395.98
ZOLL MEDICAL CORPORATION					Total Check Amount:	\$395.98
Voucher Subtotal						\$262,276.16
TOTAL						\$792,276.68

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Check #	Vendor Name	Check Date	Vendor #	Budget Unit	Description	Amount
177183	DOAA ABOULHOSN	02/02/2018	27475	420000000	CLOSED WATER ACCOUNT	\$184.50
DOAA ABOULHOSN					Total Check Amount:	\$184.50
177184	DIANNA ANEYCI	02/02/2018	27474	420000000	CLOSED WATER ACCOUNT	\$31.30
DIANNA ANEYCI					Total Check Amount:	\$31.30
177185	ASCAP	02/02/2018	18811	110404311	MUSIC LICNSE FEE 2018	\$348.00
ASCAP					Total Check Amount:	\$348.00
177186	AT&T CALNET	02/02/2018	20391	475141471	9391011962 1/15	\$20.31
		02/02/2018	20391	475141471	9391011970 1/15	\$78.48
AT&T CALNET					Total Check Amount:	\$98.79
177187	CANNINGS ACE HARDWARE	02/02/2018	15828	480515161	SHOP SUPPLIES	\$27.24
CANNINGS ACE HARDWARE					Total Check Amount:	\$27.24
177188	CHARLES TAN & ASSOCIATES, INC.	02/02/2018	26706	110000000	PROF SVCS THRU 8/2/17	\$200.00
CHARLES TAN & ASSOCIATES, INC.					Total Check Amount:	\$200.00
177189	COSTCO/CAPITAL ONE COMMERCIAL	02/02/2018	5252	110111161	COUNCIL MTG:NEW MAYOR	\$82.98
COSTCO/CAPITAL ONE COMMERCIAL					Total Check Amount:	\$82.98
177190	COUNTY OF ORANGE	02/02/2018	4799	110212122	PRKNG CITATIONS DEC17	\$11,274.50
COUNTY OF ORANGE					Total Check Amount:	\$11,274.50
177191	COUNTY OF ORANGE	02/02/2018	4799	172212133	COMM CHGS BR0 JAN-MAR	\$22,666.00
COUNTY OF ORANGE					Total Check Amount:	\$22,666.00
177192	CSULB FOUNDATION	02/02/2018	10182	110212111	MENTALHLTH DEC MAKING	\$292.00
CSULB FOUNDATION					Total Check Amount:	\$292.00
177193	DELTA DENTAL INSURANCE COMPANY	02/02/2018	26074	110	05-R103125 DENTAL FEB	\$2,211.55
DELTA DENTAL INSURANCE COMPANY					Total Check Amount:	\$2,211.55
177194	EDISON CO	02/02/2018	3343	110515121	ELECTRICITY DEC/JAN18	\$5,320.07
EDISON CO					Total Check Amount:	\$5,320.07
177195	EMBASSY CONSULTING SERVICES, LLC	02/02/2018	26075	110212111	TRNG:CRT/TEMP HLD FAC	\$99.00
EMBASSY CONSULTING SERVICES, LLC					Total Check Amount:	\$99.00
177196	ERIC HOOD PHOTOGRAPHY	02/02/2018	25078	110111152	PHOTOGRAPHY/EDITING	\$830.00
ERIC HOOD PHOTOGRAPHY					Total Check Amount:	\$830.00
177197	MICHELE FRISBIE	02/02/2018	27476	420000000	CLOSED WATER ACCOUNT	\$57.08
MICHELE FRISBIE					Total Check Amount:	\$57.08
177198	THE GAS COMPANY	02/02/2018	3749	490515151	GAS DEC/JAN 2018	\$76.39
THE GAS COMPANY					Total Check Amount:	\$76.39
177199	GATEWAY AUTO SPA	02/02/2018	19220	480515161	CARWASH TICKETS	\$3,000.00
GATEWAY AUTO SPA					Total Check Amount:	\$3,000.00
177200	JONGSEOK HA	02/02/2018	27488	110	REFUND:AFT SCH TENNIS	\$45.00
JONGSEOK HA					Total Check Amount:	\$45.00
177201	INTELLI-TECH	02/02/2018	8774	475141471	HP PRINTER	\$286.62
INTELLI-TECH					Total Check Amount:	\$286.62

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177202	DON JORDAN	02/02/2018	27486	110000000	PD REPORT REQ REFUND	\$3.00
DON JORDAN						Total Check Amount: \$3.00
177203	MR. MINSEOK KANG	02/02/2018	27484	420000000	CLOSED WATER ACCOUNT	\$9.84
MR. MINSEOK KANG						Total Check Amount: \$9.84
177204	MEHDI KHAMSI	02/02/2018	27473	420000000	CLOSED WATER ACCOUNT	\$93.35
MEHDI KHAMSI						Total Check Amount: \$93.35
177205	KWIK KLEEN	02/02/2018	23771	480515161	PARTS WASHER SERVICE	\$150.00
KWIK KLEEN						Total Check Amount: \$150.00
177206	LAKE PARK BREA	02/02/2018	5289	280323215	LFELINE WTRDISC APR17	\$211.71
		02/02/2018	5289	280323215	LFELINE WTRDISC DEC17	\$300.74
		02/02/2018	5289	280323215	LFELINE WTRDISC JUN17	\$316.02
		02/02/2018	5289	280323215	LFELINE WTRDISC MAR17	\$199.41
		02/02/2018	5289	280323215	LFELINE WTRDISC MAY17	\$268.22
		02/02/2018	5289	280323215	LFELINE WTRDISC NOV17	\$338.09
		02/02/2018	5289	280323215	LFELINE WTRDISC OCT17	\$381.77
		02/02/2018	5289	280323215	LFELINE WTRDISC SEP17	\$388.52
LAKE PARK BREA						Total Check Amount: \$2,404.48
177207	LAW OFFICES OF JONES & MAYER	02/02/2018	12144	110212111	LGL SVCS:POLICE DEC17	\$595.00
LAW OFFICES OF JONES & MAYER						Total Check Amount: \$595.00
177208	KERRI LEE	02/02/2018	27479	420000000	CLOSED WATER ACCOUNT	\$32.70
KERRI LEE						Total Check Amount: \$32.70
177209	LIFE-ASSIST, INC.	02/02/2018	10530	110222222	MEDICAL SUPPLIES FS1	\$745.76
		02/02/2018	10530	110222222	MEDICAL SUPPLIES FS3	\$37.54
LIFE-ASSIST, INC.						Total Check Amount: \$783.30
177210	CHELSEA LUITWIELER	02/02/2018	27478	420000000	CLOSED WATER ACCOUNT	\$127.57
CHELSEA LUITWIELER						Total Check Amount: \$127.57
177211	MC CARTHY BUILDING COMPANY, INC.	02/02/2018	27485	420000000	CLOSED WATER ACCOUNT	\$816.75
MC CARTHY BUILDING COMPANY, INC.						Total Check Amount: \$816.75
177212	NAGASAKI & ASSOCIATES	02/02/2018	17451	510707946	APPRAISAL:TRKS EXPNSN	\$6,000.00
NAGASAKI & ASSOCIATES						Total Check Amount: \$6,000.00
177213	NATIONAL AUTO FLEET GROUP	02/02/2018	26939	480515161	2018 FORD INTERCEPTOR	\$29,939.55
NATIONAL AUTO FLEET GROUP						Total Check Amount: \$29,939.55
177214	NATIONAL AUTO FLEET GROUP	02/02/2018	26939	480515161	2018 FORD INTERCEPTOR	\$29,939.55
NATIONAL AUTO FLEET GROUP						Total Check Amount: \$29,939.55
177215	OFFICE DEPOT, INC	02/02/2018	4743	110111151	OFFICE SUPPLIES	\$18.04
		02/02/2018	4743	110141411	OFFICE SUPPLIES	\$26.57
		02/02/2018	4743	110141411	TONERS	\$422.75
		02/02/2018	4743	110141481	TONER	\$120.53
		02/02/2018	4743	110323212	OFFICE SUPPLIES	\$23.93

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177215	OFFICE DEPOT, INC	02/02/2018	4743	110404311	OFFICE SUPPLIES	\$313.25
		02/02/2018	4743	110404521	OFFICE SUPPLIES	\$62.50
		02/02/2018	4743	110404521	SUPPLIES	\$7.12
OFFICE DEPOT, INC					Total Check Amount:	\$994.69
177216	PLUMBING WHOLESALE OUTLET, INC.	02/02/2018	18392	490515151	ACCESS PANEL @ YARD	\$24.79
PLUMBING WHOLESALE OUTLET, INC.					Total Check Amount:	\$24.79
177217	PONDEROSA PROPERTY MANAGEMENT	02/02/2018	27480	420000000	CLOSED WATER ACCOUNT	\$71.66
PONDEROSA PROPERTY MANAGEMENT					Total Check Amount:	\$71.66
177218	PUENTE HILLS FORD	02/02/2018	25742	480515161	FUEL SYSTEM REPAIR	\$188.27
		02/02/2018	25742	480515161	STEERING WHEEL	\$440.80
		02/02/2018	25742	480515161	WHEEL SENSORS	\$137.33
PUENTE HILLS FORD					Total Check Amount:	\$766.40
177219	RECARÉ HOLDINGS LLC	02/02/2018	27483	420000000	CLOSED WATER ACCOUNT	\$36.60
RECARÉ HOLDINGS LLC					Total Check Amount:	\$36.60
177220	SCHORR METALS, INC.	02/02/2018	3389	110515125	C.O. CAGE @ DT PS2	\$48.49
SCHORR METALS, INC.					Total Check Amount:	\$48.49
177221	ST JOSEPH HERITAGE HEALTHCARE	02/02/2018	10952	110141481	HR MED SVCS DEC 2017	\$90.00
		02/02/2018	10952	470141483	FIRST AID SVCS 052217	\$74.92
		02/02/2018	10952	470141483	FIRST AID SVCS 102317	\$114.25
ST JOSEPH HERITAGE HEALTHCARE					Total Check Amount:	\$279.17
177222	ART AND/OR REYNA STEINHAUS	02/02/2018	27481	420000000	CLOSED WATER ACCOUNT	\$117.11
ART AND/OR REYNA STEINHAUS					Total Check Amount:	\$117.11
177223	DUYEN THI MY TRAN	02/02/2018	27487	110	BUS LICENSE REFUND	\$1.00
		02/02/2018	27487	110000000	BUS LICENSE REFUND	\$30.00
DUYEN THI MY TRAN					Total Check Amount:	\$31.00
177224	U.S. POSTAL SERVICE	02/02/2018	13260	110404214	2018 SPRING BOUTIQUE	\$1,152.00
U.S. POSTAL SERVICE					Total Check Amount:	\$1,152.00
177225	VRS DESIGN, INC.	02/02/2018	27482	420000000	CLOSED WATER ACCOUNT	\$28.06
VRS DESIGN, INC.					Total Check Amount:	\$28.06
177226	WATERCOLOR WEST	02/02/2018	1369	110404541	2017 CONSIGNMNT SALES	\$1,449.70
		02/02/2018	1369	110404541	2017 JUROR WKSHP FEES	\$622.48
		02/02/2018	1369	110404541	2017 WC DEMO SERIES	\$1,070.00
		02/02/2018	1369	110404541	2017 WKSHPs (JUL-DEC)	\$664.00
WATERCOLOR WEST					Total Check Amount:	\$3,806.18
177227	XEROX CORPORATION	02/02/2018	3349	110141441	COLOR COPY MACH DEC17	\$309.35
		02/02/2018	3349	110141441	CPC LEASE	\$0.00
		02/02/2018	3349	110141441	ENV LBL SOFTWRE DEC17	\$288.50
		02/02/2018	3349	110141441	LEASE EAST WALL DEC17	\$1,961.10
		02/02/2018	3349	110141441	LEASE WEST WALL DEC17	\$1,657.85

City Check Register for: Feb 2, 2018

Check #	Vendor Name	Check Date	Vendor #	Budget Unit	Description	Amount
177227	XEROX CORPORATION	02/02/2018	3349	110141441	SOFTWARE MAINT DEC17	\$113.40
		02/02/2018	3349	110141441	SRVR/MNTR EAST DEC17	\$275.95
XEROX CORPORATION					Total Check Amount:	\$4,606.15
177228	JUDITH ZAVALA	02/02/2018	27477	420000000	CLOSED WATER ACCOUNT	\$156.59
JUDITH ZAVALA					Total Check Amount:	\$156.59
Check Subtotal						\$130,145.00
V27209	10-8 RETROFIT, INC.	02/02/2018	19445	480515161	750 ELECTRICAL REPAIR	\$621.05
		02/02/2018	19445	480515161	DB VEH. CHANGE-OVER	\$2,487.19
		02/02/2018	19445	480515161	ELECT REPAIR:CAMERA	\$225.00
10-8 RETROFIT, INC.					Total Check Amount:	\$3,333.24
V27210	ADAMSON POLICE PRODUCTS	02/02/2018	4023	110212131	RIFLE SILENCER	\$883.55
ADAMSON POLICE PRODUCTS					Total Check Amount:	\$883.55
V27211	AFLAC-ACCOUNT #EZA73	02/02/2018	22923	110	ACC/CANCER INS JAN18	\$5,553.42
AFLAC-ACCOUNT #EZA73					Total Check Amount:	\$5,553.42
V27212	ALL CITY MANAGEMENT SERVICES INC	02/02/2018	6604	110212132	CRSG GRDS 12/17-12/30	\$1,228.50
ALL CITY MANAGEMENT SERVICES INC					Total Check Amount:	\$1,228.50
V27213	ALTA LANGUAGE SERVICES, INC	02/02/2018	25953	110141481	BILINGUAL EXAMS	\$100.00
ALTA LANGUAGE SERVICES, INC					Total Check Amount:	\$100.00
V27214	ALTERNATIVE HOSE, INC.	02/02/2018	18488	480515161	HOSE UNIONS	\$80.82
ALTERNATIVE HOSE, INC.					Total Check Amount:	\$80.82
V27215	APPLIED CONCEPTS, INC.	02/02/2018	27112	110212142	RADAR & ALPR TRAILER	\$17,931.88
APPLIED CONCEPTS, INC.					Total Check Amount:	\$17,931.88
V27216	BAB STEERING HYDRAULICS INC.	02/02/2018	18365	480515161	FIRE TRCK BRAKE PARTS	\$1,197.40
BAB STEERING HYDRAULICS INC.					Total Check Amount:	\$1,197.40
V27217	BEST LAWN MOWER SERVICE	02/02/2018	16230	480515161	LAWN EQUIPMENT	\$3,905.35
		02/02/2018	16230	480515161	LAWN EQUIPMENT PARTS	\$680.51
BEST LAWN MOWER SERVICE					Total Check Amount:	\$4,585.86
V27218	C.WELLS PIPELINE MATERIALS INC	02/02/2018	13055	420515131	COUPLING	\$161.63
		02/02/2018	13055	420515131	PLUMBING SUPPLIES	\$971.86
C.WELLS PIPELINE MATERIALS INC					Total Check Amount:	\$1,133.49
V27219	CANON FINANCIAL SERVICES, INC.	02/02/2018	20648	110141441	13-COPIER LEASE FEB17	\$3,480.64
CANON FINANCIAL SERVICES, INC.					Total Check Amount:	\$3,480.64
V27220	CAR-GO ALTERNATOR & STARTER SUPPLY	02/02/2018	10820	480515161	ALTERNATOR	\$124.49
CAR-GO ALTERNATOR & STARTER SUPPLY					Total Check Amount:	\$124.49
V27221	CELL BUSINESS EQUIPMENT	02/02/2018	23344	110141441	OVERAGE FS #1 OCT-DEC	\$19.30
		02/02/2018	23344	110141441	OVERAGE FS #3 OCT-DEC	\$39.06
		02/02/2018	23344	110141441	OVERAGE FS #4 OCT-DEC	\$17.81
		02/02/2018	23344	110141441	OVERGE SR CTR OCT-DEC	\$234.83

City Check Register for: Feb 2, 2018

Check #	Vendor Name	Check Date	Vendor #	Budget Unit	Description	Amount
V27221	CELL BUSINESS EQUIPMENT	02/02/2018	23344	110141441	OVRGE DSPATCH OCT-DEC	\$26.69
CELL BUSINESS EQUIPMENT					Total Check Amount:	\$337.69
V27222	CIGNA BEHAVIORAL HEALTH, INC.	02/02/2018	26628	110141481	EAP SERVICES FEB 2018	\$1,154.37
CIGNA BEHAVIORAL HEALTH, INC.					Total Check Amount:	\$1,154.37
V27223	CLINICAL LABORATORY OF	02/02/2018	3390	420515131	WATER SAMPLING DEC17	\$1,062.00
CLINICAL LABORATORY OF					Total Check Amount:	\$1,062.00
V27224	COLONIAL LIFE PROCESSING CENTER	02/02/2018	26071	110	E4504064 CRIT ILL JAN	\$179.38
		02/02/2018	26071	110	E4504064 ST DISAB JAN	\$1,336.00
COLONIAL LIFE PROCESSING CENTER					Total Check Amount:	\$1,515.38
V27225	CONTROLLED MOTION SOLUTIONS INC	02/02/2018	19789	480515161	VACTOR HOSE COUPLER	\$107.69
		02/02/2018	19789	480515161	VACTOR HOSE REPAIR	\$330.00
CONTROLLED MOTION SOLUTIONS INC					Total Check Amount:	\$437.69
V27226	RYAN COOPER	02/02/2018	25532	110212111	CIT TRAINING	\$61.13
RYAN COOPER					Total Check Amount:	\$61.13
V27227	CORE & MAIN LP	02/02/2018	27049	420515131	WATER METERS	\$12,157.04
CORE & MAIN LP					Total Check Amount:	\$12,157.04
V27228	CUMMINS CAL PACIFIC LLC	02/02/2018	10996	480515161	1101 ENGINE REPAIR	\$2,243.68
CUMMINS CAL PACIFIC LLC					Total Check Amount:	\$2,243.68
V27229	DANGELO CO	02/02/2018	4562	420515131	GASKETS	\$248.13
		02/02/2018	4562	420515131	VALVE BOX	\$150.07
DANGELO CO					Total Check Amount:	\$398.20
V27230	DANIELS TIRE SERVICE	02/02/2018	3133	480515161	FIRE TRUCK TIRES	\$1,316.12
		02/02/2018	3133	480515161	POLICE DB TIRES	\$716.47
		02/02/2018	3133	480515161	PW TRUCK TIRES	\$494.06
DANIELS TIRE SERVICE					Total Check Amount:	\$2,526.65
V27231	DE LAGE LANDEN FINANCIAL SERVICES	02/02/2018	23311	110141441	FS3 COPY MACH LSE JAN	\$161.20
DE LAGE LANDEN FINANCIAL SERVICES					Total Check Amount:	\$161.20
V27232	DELTA DENTAL PLAN OF CALIFORNIA	02/02/2018	3411	110	05-4253 DENTAL FEB18	\$17,958.31
DELTA DENTAL PLAN OF CALIFORNIA					Total Check Amount:	\$17,958.31
V27233	ECONOLITE SYSTEMS, INC.	02/02/2018	27147	110515121	EXTRAORD SGNL MNT DEC	\$7,140.44
		02/02/2018	27147	110515121	MO. SIGNAL MNT DEC17	\$2,838.00
ECONOLITE SYSTEMS, INC.					Total Check Amount:	\$9,978.44
V27234	ECS IMAGING INC	02/02/2018	21988	475141471	LF AVANTE SOFTWARE	\$11,340.00
		02/02/2018	21988	475141471	LF AVANTE SW SUPPORT	\$2,750.00
ECS IMAGING INC					Total Check Amount:	\$14,090.00
V27235	EEC ENVIRONMENTAL	02/02/2018	25778	110515111	PROF SVCS 11/25-12/31	\$6,513.75
EEC ENVIRONMENTAL					Total Check Amount:	\$6,513.75
V27236	ENTENMANN ROVIN COMPANY	02/02/2018	3457	110212111	PD BADGE	\$127.68
		02/02/2018	3457	110212111	PD BADGES	\$332.69

City Check Register for: Feb 2, 2018

Check #	Vendor Name	Check Date	Vendor #	Budget Unit	Description	Amount
ENTENMANN ROVIN COMPANY					Total Check Amount:	\$460.37
V27237	EQUIPMENT DIRECT INC	02/02/2018	4522	420515131	SAFETY SUPPLIES	\$112.09
EQUIPMENT DIRECT INC					Total Check Amount:	\$112.09
V27238	GAIL EVERTSEN	02/02/2018	10141	110212111	MILEAGE:JAN 2018	\$26.27
GAIL EVERTSEN					Total Check Amount:	\$26.27
V27239	FACTORY MOTOR PARTS COMPANY	02/02/2018	3504	480515161	AIR DOOR ACTUATOR	\$47.07
		02/02/2018	3504	480515161	BRAKE PAD	\$140.48
		02/02/2018	3504	480515161	BRAKE PAD/LINING	\$105.92
		02/02/2018	3504	480515161	BRAKE SHOE/TRNS FLUID	\$229.42
		02/02/2018	3504	480515161	IGNITION COIL	\$56.90
		02/02/2018	3504	480515161	TRANSMISSION PAN SET	\$19.82
FACTORY MOTOR PARTS COMPANY					Total Check Amount:	\$599.61
V27240	FIDELITY SECURITY LIFE INSURANCE	02/02/2018	23035	110	9827288 VISION FEB17	\$2,670.62
FIDELITY SECURITY LIFE INSURANCE					Total Check Amount:	\$2,670.62
V27241	FLEMING ENVIRONMENTAL, INC.	02/02/2018	18487	480515161	FUEL TANK VAPOR TEST	\$825.00
FLEMING ENVIRONMENTAL, INC.					Total Check Amount:	\$825.00
V27242	GRAINGER	02/02/2018	13634	420515131	GAS CAN	\$56.46
		02/02/2018	13634	420515131	TAGS	\$53.88
GRAINGER					Total Check Amount:	\$110.34
V27243	ROBERT HAEFNER	02/02/2018	14703	110212111	CIT II CLASS GWC	\$22.56
ROBERT HAEFNER					Total Check Amount:	\$22.56
V27244	HCI SYSTEMS INC	02/02/2018	25112	490515151	FIRE SYSTEM REPAIRS	\$3,940.00
HCI SYSTEMS INC					Total Check Amount:	\$3,940.00
V27245	JOHN HOETKER	02/02/2018	13825	110212111	POLICE MGMT COURSE	\$37.38
		02/02/2018	13825	110212111	POST MGT COURSE:MOD B	\$160.00
JOHN HOETKER					Total Check Amount:	\$197.38
V27246	INK LINK INC	02/02/2018	22423	110404214	SPR BTQ SIGNS/BANNERS	\$1,470.79
INK LINK INC					Total Check Amount:	\$1,470.79
V27247	JMDIAZ, INC.	02/02/2018	27113	510707946	ENG/DSGN TRKS EXP DEC	\$32,154.00
		02/02/2018	27113	510707946	ENG/DSGN TRKS EXP NOV	\$5,068.22
		02/02/2018	27113	510707946	ENG/DSGN TRKS EXP OCT	\$6,676.56
JMDIAZ, INC.					Total Check Amount:	\$43,898.78
V27248	KME FIRE APPARATUS	02/02/2018	13369	480515161	23012 PUMPTST/REPAIR	\$6,195.90
KME FIRE APPARATUS					Total Check Amount:	\$6,195.90
V27249	KRONOS INCORPORATED	02/02/2018	22688	110222221	TELESTAFF:EDSVCS SUBS	\$575.00
		02/02/2018	22688	110222221	TELESTAFF:PLATNM SUPP	\$625.00
		02/02/2018	22688	110222221	TELESTAFF:SFTWRE TRNG	\$2,500.00
KRONOS INCORPORATED					Total Check Amount:	\$3,700.00
V27250	LIBERTY PAINTING & RESTORATION,	02/02/2018	25899	490515151	BCC PAINT/PATCH	\$705.00

City Check Register for: Feb 2, 2018

Check #	Vendor Name	Check Date	Vendor #	Budget Unit	Description	Amount
INC						
LIBERTY PAINTING & RESTORATION, INC					Total Check Amount:	\$705.00
V27251	MAR-CO EQUIPMENT COMPANY	02/02/2018	20329	480515161	REAR DOOR SEALS	\$473.91
MAR-CO EQUIPMENT COMPANY					Total Check Amount:	\$473.91
V27252	MUNICIPAL WATER DISTRICT	02/02/2018	3784	420515131	WATER DELIVERY DEC17	\$93,699.95
MUNICIPAL WATER DISTRICT					Total Check Amount:	\$93,699.95
V27253	NICKEY PETROLEUM CO., INC.	02/02/2018	6667	480515161	ENGINE MOTOR OILS	\$2,736.74
NICKEY PETROLEUM CO., INC.					Total Check Amount:	\$2,736.74
V27254	PARACLETE FIRE AND SAFETY, INC.	02/02/2018	17760	110222223	FIRE EXT SVC 12/11/17	\$471.48
		02/02/2018	17760	110222223	FIRE EXT SVC 12/15/17	\$541.58
PARACLETE FIRE AND SAFETY, INC.					Total Check Amount:	\$1,013.06
V27255	PLUMBERS DEPOT INC.	02/02/2018	14542	480515161	VACTOR HOPPR CAGE RPR	\$4,590.27
		02/02/2018	14542	480515161	VACTOR TRUCK REEL RPR	\$3,506.48
PLUMBERS DEPOT INC.					Total Check Amount:	\$8,096.75
V27256	PRIME SYSTEMS INDUSTRIAL AUTOMATION	02/02/2018	27059	420515131	WINDOW KIT	\$193.30
PRIME SYSTEMS INDUSTRIAL AUTOMATION					Total Check Amount:	\$193.30
V27257	QUALITY PLACEMENT AUTHORITY, LLC	02/02/2018	27027	110141411	TEMP STAFF 1/15-1/21	\$669.24
QUALITY PLACEMENT AUTHORITY, LLC					Total Check Amount:	\$669.24
V27258	QUINN COMPANY	02/02/2018	12380	480515161	O-RING SEALS	\$4.21
		02/02/2018	12380	480515161	SEATBELTS	\$339.56
		02/02/2018	12380	480515161	SHUT OFF VALVE	\$41.53
QUINN COMPANY					Total Check Amount:	\$385.30
V27259	ALFRED RODRIGUEZ	02/02/2018	27489	110212111	CIT TRAINING	\$61.13
ALFRED RODRIGUEZ					Total Check Amount:	\$61.13
V27260	BRANDON SCHMIDT	02/02/2018	26748	110212111	POST CIT TRAINING	\$61.13
BRANDON SCHMIDT					Total Check Amount:	\$61.13
V27261	SHARPER IMAGE COLLISION	02/02/2018	24443	480515161	PD ACCIDENT REPAIR	\$11,445.36
SHARPER IMAGE COLLISION					Total Check Amount:	\$11,445.36
V27262	SMART & FINAL	02/02/2018	3269	110404425	TINY TOTS FOOD	\$151.10
		02/02/2018	3269	110404429	ASP CAFE	\$222.60
SMART & FINAL					Total Check Amount:	\$373.70
V27263	STATE INDUSTRIAL PRODUCTS	02/02/2018	8572	490515151	NDC/TRUCK WASH @ FS'S	\$346.20
STATE INDUSTRIAL PRODUCTS					Total Check Amount:	\$346.20
V27264	SUPERIOR ALARM SYSTEMS	02/02/2018	11074	475141471	900 OLINDA JAN-DEC18	\$540.00
SUPERIOR ALARM SYSTEMS					Total Check Amount:	\$540.00
V27265	TECHNICOLOR PRINTING	02/02/2018	24354	110404424	YTH BASKETBALL TSHRTS	\$332.58
TECHNICOLOR PRINTING					Total Check Amount:	\$332.58
V27266	TIFCO INDUSTRIES	02/02/2018	8995	480515161	NUTS/BOLTS/WASHERS	\$419.41
TIFCO INDUSTRIES					Total Check Amount:	\$419.41

City Check Register for: Feb 2, 2018

Check #	Vendor Name	Check Date	Vendor #	Budget Unit	Description	Amount
V27267	TURBO DATA SYSTEMS, INC.	02/02/2018	1472	110212131	CITATIONS (10,000)	\$862.00
		02/02/2018	1472	110212132	HH LEASE TMP DEC17	\$258.60
TURBO DATA SYSTEMS, INC.					Total Check Amount:	\$1,120.60
V27268	UL LLC	02/02/2018	13323	110222221	LADDER TESTING	\$1,304.20
UL LLC					Total Check Amount:	\$1,304.20
V27269	UNITED ROTARY BRUSH CORPORATION	02/02/2018	16649	480515161	SWEEPER BROOMS (2)	\$613.26
UNITED ROTARY BRUSH CORPORATION					Total Check Amount:	\$613.26
V27270	VAVRINEK, TRINE, DAY & CO., LLP	02/02/2018	27146	110141431	CAFR AUDIT DEC 2017	\$4,250.00
		02/02/2018	27146	420141431	CAFR AUDIT DEC 2017	\$500.00
		02/02/2018	27146	430141431	CAFR AUDIT DEC 2017	\$250.00
VAVRINEK, TRINE, DAY & CO., LLP					Total Check Amount:	\$5,000.00
V27271	WILLDAN ENGINEERING	02/02/2018	12445	510707310	CENTRAL/TAMARACK 9/29	\$25,744.00
WILLDAN ENGINEERING					Total Check Amount:	\$25,744.00
Voucher Subtotal						\$329,793.35

TOTAL \$459,938.35

City of Brea

COUNCIL COMMUNICATION

TO: Honorable Mayor and City Council Members

FROM: Bill Gallardo, City Manager

DATE: 02/06/2018

SUBJECT: Monthly Report of Investments for the Successor Agency to the Brea Redevelopment Agency for Period Ending December 31, 2017

RECOMMENDATION

Receive and file.

BACKGROUND/DISCUSSION

The Monthly Report of Investments (formally known as the Treasurer's Report) is in accordance with Government Code Section 53607 and contains information on the investment activities for the month of December 2017. Funds received by the Successor Agency are typically spent within 3-6 months; therefore are not invested long-term. The Successor Agency's Local Agency Investment Fund (LAIF) is used for short-term investments and functions like a savings account until funds are required to meet expenditures needs. Attachment A includes a Portfolio Summary and Holdings Report prepared by Chandler Asset Management for the funds invested on behalf of the Successor Agency. As of December 31, 2017, the market value, including accrued interest on the Successor Agency's Local Agency Investment Fund (LAIF), was \$1,118,389.62 in comparison to \$1,117,220.45 at November 30, 2017. The Successor Agency to the Brea Redevelopment Agency has sufficient cash flow to meet its expected expenditures for the next six months.

The Successor Agency also has restricted (fiscal agent) cash and investment accounts related to its various bond reserve accounts which are managed by Chandler Asset Management. Attachment A includes a portfolio report from Chandler Asset Management for each bond reserve account that is invested. As of December 31, 2017, the market value of these funds, including short-term cash and accrued interest was \$5,384,660.87 as compared to \$5,379,840.27 as of December 30, 2017.

FISCAL IMPACT/SUMMARY

During the month of December, the total value of the Successor Agency to the Brea Redevelopment Agency's investment portfolio increased by \$1,169.17 due to changes in market value. The total value of the restricted cash and investments increased by \$4,820.60 primarily due to changes in market value.

RESPECTFULLY SUBMITTED:

William Gallardo, City Manager

Prepared by: Alicia Brenner, Senior Management Analyst

Concurrence: Cindy Russell, Administrative Services Director

Attachments

Attachment A

Successor Agency to the Brea Redevelopment Agency
Cash and Investment Information
December 31, 2017

		Cost Value	Market Value*
Demand and Interest-Bearing Checking Accounts	Citizen's Bank	\$ 571,135.74	\$ 571,135.74
Local Agency Investment Fund	LAIF	\$ 1,115,066.23	\$ 1,118,389.62
<u>Fiscal Agent Cash & Investments</u>			
2003 Tax Allocation Bonds	Chandler/BNY	\$ 891.01	\$ 891.01
2004 Brea Public Financing Authority Lease Revenue Bond	Chandler/BNY	\$ 27,162.00	\$ 27,162.00
2011 Tax Allocation Bonds, Series A	Chandler/BNY	\$ 5,323,432.84	\$ 5,313,067.38
2011 Tax Allocation Bonds, Series B	Chandler/BNY	\$ -	\$ -
2013 Tax Allocation Bonds	Chandler/BNY	\$ 19,711.45	\$ 19,711.45
2016 Tax Allocation Refunding Bonds, Series A & B	Chandler/BNY	\$ 23,829.03	\$ 23,829.03
Sub-total - Fiscal Agent Cash & Investments		\$ 5,395,026.33	\$ 5,384,660.87
Grand Total		\$ 7,081,228.30	\$ 7,074,186.23

* Includes accrued interest on invested funds

Successor Agency to the Brea Redevelopment Agency

Cash and Investment Information

December 31, 2017

Fiscal Agent Cash & Investments Detail		Cost Value	Market Value
	2003 Tax Allocation Bonds - CHANDLER	\$ -	\$ -
	Short-Term Treasury Funds - BNY	\$ 891.01	\$ 891.01
	Sub-total	\$ 891.01	\$ 891.01
	2004 Brea Public Financing Authority Lease Revenue Bond - CHANDLER	\$ -	\$ -
	Short-Term Treasury Funds - BNY	\$ 27,162.00	\$ 27,162.00
	Sub-total	\$ 27,162.00	\$ 27,162.00
10156	2011 Tax Allocation Bonds, Series A - CHANDLER	\$ -	\$ -
	Short-Term Treasury Funds - BNY	\$ 5,323,432.84	\$ 5,313,067.38
	Sub-total	\$ 5,323,432.84	\$ 5,313,067.38
10157	2011 Tax Allocation Bonds, Series B - CHANDLER	\$ -	\$ -
	Short-Term Treasury Funds - BNY	\$ -	\$ -
	Sub-total	\$ -	\$ -
	2013 Tax Allocation Bonds - CHANDLER	\$ -	\$ -
	Short-Term Treasury Funds - BNY	\$ 19,711.45	\$ 19,711.45
	Sub-total	\$ 19,711.45	\$ 19,711.45
	2016 Tax Allocation Refunding Bonds, Series A & B - CHANDLER	\$ -	\$ -
	Short-Term Treasury Funds - BNY	\$ 23,829.03	\$ 23,829.03
	Sub-total	\$ 23,829.03	\$ 23,829.03
Report Grand Total		\$ 5,395,026.33	\$ 5,384,660.87



PORTFOLIO CHARACTERISTICS

Average Duration	0.00
Average Coupon	1.28 %
Average Purchase YTM	1.28 %
Average Market YTM	1.28 %
Average S&P/Moody Rating	NR/NR
Average Final Maturity	0.00 yrs
Average Life	0.00 yrs

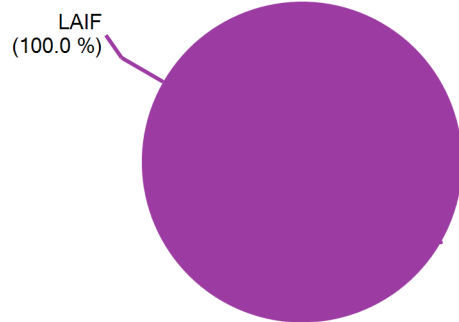
ACCOUNT SUMMARY

	Beg. Values as of 11/30/17	End Values as of 12/31/17
Market Value	1,115,066	1,115,066
Accrued Interest	2,154	3,323
Total Market Value	1,117,220	1,118,390
Income Earned	1,073	1,169
Cont/WD		0
Par	1,115,066	1,115,066
Book Value	1,115,066	1,115,066
Cost Value	1,115,066	1,115,066

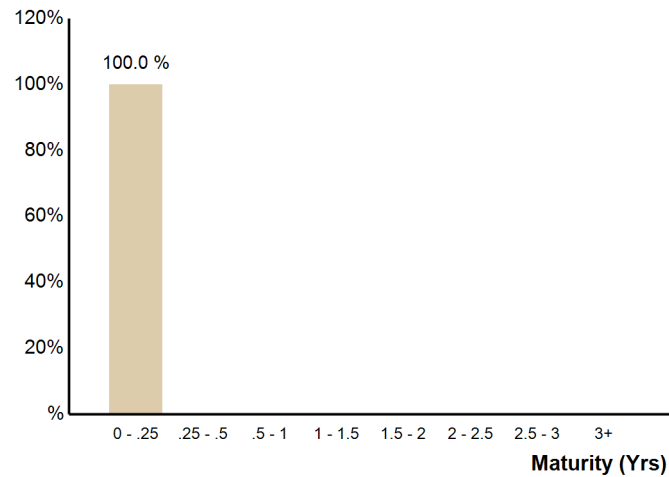
TOP ISSUERS

Issuer	% Portfolio
Local Agency Investment Fund	100.0 %
	100.0 %

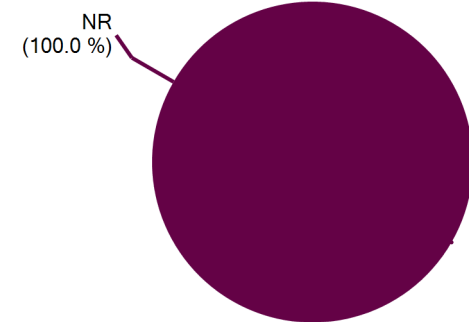
SECTOR ALLOCATION



MATURITY DISTRIBUTION



CREDIT QUALITY (S&P)





CUSIP	Security Description	Par Value/Units	Purchase Date Book Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody/S&P Fitch	Maturity Duration
LAIF									
90LAIF\$00	Local Agency Investment Fund State Pool	1,115,066.23	Various 1.28 %	1,115,066.23 1,115,066.23	1.00 1.28 %	1,115,066.23 3,323.39	100.00 % 0.00	NR / NR NR	0.00 0.00
Total LAIF		1,115,066.23	1.28 %	1,115,066.23 1,115,066.23	1.28 %	1,115,066.23 3,323.39	100.00 % 0.00	NR / NR NR	0.00 0.00
TOTAL PORTFOLIO		1,115,066.23	1.28 %	1,115,066.23 1,115,066.23	1.28 %	1,115,066.23 3,323.39	100.00 % 0.00	NR / NR NR	0.00 0.00
TOTAL MARKET VALUE PLUS ACCRUED						1,118,389.62			



Portfolio Summary

As of 12/31/2017

ATTACHMENT A

PORTFOLIO CHARACTERISTICS

ACCOUNT SUMMARY

TOP ISSUERS

Beg. Values
as of 11/30/17

End Values
as of 12/31/17

Issuer

% Portfolio

SECTOR ALLOCATION

MATURITY DISTRIBUTION

CREDIT QUALITY (S&P)

Maturity (Yrs)



BOOK VALUE RECONCILIATION	
Beginning Book Value	\$0.00
Acquisition	
+ Security Purchases	
+ Money Market Fund Purchases	
+ Money Market Contributions	
+ Security Contributions	\$0.00
+ Security Transfers	\$0.00
Total Acquisitions	\$0.00
Dispositions	
- Security Sales	
- Money Market Fund Sales	
- MMF Withdrawals	
- Security Withdrawals	
- Security Transfers	\$0.00
- Other Dispositions	\$0.00
- Maturities	
- Calls	
- Principal Paydowns	
Total Dispositions	\$0.00
Amortization/Accretion	
+/- Net Accretion	\$0.00
	\$0.00
Gain/Loss on Dispositions	
+/- Realized Gain/Loss	
Ending Book Value	\$0.00

[illegible]



BOOK VALUE RECONCILIATION	
Beginning Book Value	\$0.00
<u>Acquisition</u>	
+ Security Purchases	
+ Money Market Fund Purchases	
+ Money Market Contributions	
+ Security Contributions	\$0.00
+ Security Transfers	\$0.00
Total Acquisitions	\$0.00
<u>Dispositions</u>	
- Security Sales	
- Money Market Fund Sales	
- MMF Withdrawals	
- Security Withdrawals	
- Security Transfers	\$0.00
- Other Dispositions	\$0.00
- Maturities	
- Calls	
- Principal Paydowns	
Total Dispositions	\$0.00
<u>Amortization/Accretion</u>	
+/- Net Accretion	\$0.00
	\$0.00
<u>Gain/Loss on Dispositions</u>	
+/- Realized Gain/Loss	
Ending Book Value	\$0.00

City of Brea

COUNCIL COMMUNICATION

FROM: Bill Gallardo, City Manager

DATE: 02/06/2018

SUBJECT: January 26, 2018 Successor Agency Check Register - Receive and File.

Attachments

01-26-18 SA Check Register

Successor Agency Check Register for: Jan 26, 2018

Check #	Vendor Name	Check Date	Vendor #	Budget Unit	Description	Amount
2542	BANDERA ESTATES	01/26/2018	3121	511626224	SENIOR SUBSIDY FEB18	\$1,016.00
BANDERA ESTATES					Total Check Amount:	\$1,016.00
2543	THE BANK OF NEW YORK MELLON	01/26/2018	4202	813000000	2013 TAX ALLOC BONDS	\$2,220.00
THE BANK OF NEW YORK MELLON					Total Check Amount:	\$2,220.00
2544	BLX GROUP LLC	01/26/2018	4457	732000000	2016 TAX ALLOC BONDS	\$1,000.00
BLX GROUP LLC					Total Check Amount:	\$1,000.00
2545	BREA WOODS SENIOR APARTMENTS	01/26/2018	1955	511626224	SENIOR SUBSIDY FEB18	\$508.00
BREA WOODS SENIOR APARTMENTS					Total Check Amount:	\$508.00
2546	BROOKDALE - BREA	01/26/2018	4623	511626224	SENIOR SUBSIDY FEB18	\$254.00
BROOKDALE - BREA					Total Check Amount:	\$254.00
2547	CITY OF BREA	01/26/2018	1003	511	REIMB COSTS 17/18 DEC	\$19,765.68
CITY OF BREA					Total Check Amount:	\$19,765.68
2548	HERITAGE PLAZA APARTMENTS	01/26/2018	1917	511626224	SENIOR SUBSIDY FEB18	\$1,016.00
HERITAGE PLAZA APARTMENTS					Total Check Amount:	\$1,016.00
2549	HOLLYDALE MOBILE ESTATES	01/26/2018	4250	511626224	SENIOR SUBSIDY FEB18	\$254.00
HOLLYDALE MOBILE ESTATES					Total Check Amount:	\$254.00
2550	HOLLYDALE MOBILE ESTATES	01/26/2018	4577	511626224	SENIOR SUBSIDY FEB18	\$254.00
HOLLYDALE MOBILE ESTATES					Total Check Amount:	\$254.00
2551	LAKE PARK BREA	01/26/2018	2433	511626224	SENIOR SUBSIDY FEB18	\$2,286.00
LAKE PARK BREA					Total Check Amount:	\$2,286.00
2552	ORANGE VILLA SENIOR APARTMENTS	01/26/2018	2132	511626224	SENIOR SUBSIDY FEB18	\$254.00
ORANGE VILLA SENIOR APARTMENTS					Total Check Amount:	\$254.00
2553	RICHARDS WATSON & GERSHON	01/26/2018	2280	511000000	GEN LEGAL SERVICES	\$4,812.50
RICHARDS WATSON & GERSHON					Total Check Amount:	\$4,812.50
2554	VINTAGE CANYON SENIOR APARTMENTS	01/26/2018	4081	511626224	SENIOR SUBSIDY FEB18	\$1,270.00
VINTAGE CANYON SENIOR APARTMENTS					Total Check Amount:	\$1,270.00

Overall - Total \$34,910.18