



1 Civic Center Circle, Brea, CA 92821-5732

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City Council Agenda

Tuesday, November 21, 2017

6:00 p.m. - Study Session
7:00 p.m. - General Session

Cecilia Hupp, Mayor

Glenn Parker, Mayor Pro Tem

Christine Marick, Council Member

Marty Simonoff, Council Member

Steven Vargas, Council Member

This agenda contains a brief general description of each item Council will consider. The City Clerk has on file copies of written documentation relating to each item of business on this Agenda available for public inspection. Contact the City Clerk's Office at (714) 990-7756 or view the Agenda and related materials on the City's website at www.cityofbrea.net. Materials related to an item on this agenda submitted to the Council after distribution of the agenda packet are available for public inspection in the City Clerk's Office at 1 Civic Center Circle, Brea, CA during normal business hours. Such documents may also be available on the City's website subject to staff's ability to post documents before the meeting.

Procedures for Addressing the Council

The Council encourages interested people to address this legislative body by making a brief presentation on a public hearing item when the Mayor calls the item or address other items under **Matters from the Audience**. State Law prohibits the City Council from responding to or acting upon matters not listed on this agenda.

The Council encourages free expression of all points of view. To allow all persons the opportunity to speak, please keep your remarks brief. If others have already expressed your position, you may simply indicate that you agree with a previous speaker. If appropriate, a spokesperson may present the views of your entire group. Council rules prohibit clapping, booing or shouts of approval or disagreement from the audience. PLEASE SILENCE ALL PAGERS, CELL PHONES AND OTHER ELECTRONIC EQUIPMENT WHILE COUNCIL IS IN SESSION. Thank you.

Special Accommodations

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk's Office at (714) 990-7757. Notification 48 hours prior to the meeting will enable City staff to make reasonable arrangements to ensure accessibility. (28 CFR 35.102.35.104 ADA Title II)

Important Notice

The City of Brea shows both live broadcasts and replays of City Council Meetings on Brea Cable Channel 3 and over the Internet at www.cityofbrea.net. Your attendance at this public meeting may result in the recording and broadcast of your image and/or voice as previously described.

STUDY SESSION
6:00 p.m. - Executive Conference Room
Level Three

CALL TO ORDER / ROLL CALL - COUNCIL

1. **Public Comment**
2. **Clarify Regular Meeting Topics**

DISCUSSION ITEMS

3. **Brea Water Rate Update**
4. **Street Sweeping Contract Options**

REPORT

5. **Council Member Report**

GENERAL SESSION
7:00 p.m. - Council Chamber
Plaza Level

CALL TO ORDER/ ROLL CALL - COUNCIL

6. **Pledge of Allegiance: Girl Scout Troop 1532**
7. **Invocation: Pastor Rich Dannenbring, Christ Lutheran**
8. **Commendation: Brea Pop Warner Recognition**
9. **Report - Prior Study Session**
10. **Community Announcements**
11. **Matters from the Audience**
12. **Response to Public Inquiries - Mayor / City Manager**

PUBLIC HEARING - *This portion of the meeting is for matters that legally require an opportunity for public input. Audience participation is encouraged and is limited to 5 minutes per speaker.*

13. **Zoning Ordinance Amendment No. ZOA 17-01, Commerical Cannabis Uses and Cannabis Cultivation** - Introduce **Ordinance 1200** for First Reading by Title Only and Waive Further Reading, Approving Zoning Ordinance Amendment No. ZOA 17-01, and Related Municipal Code Amendments, Prohibiting All Medical and Non-Medical Commercial Cannabis and Non-Medical Commercial Cannabis Activity, Prohibiting Outdoor Cultivation, and Regulating Indoor Cannabis Cultivation, Consistent with State Law.

ADMINISTRATIVE ITEMS - *This agenda category is for City Council consideration of a wide variety of topics related to the City's operations. Public comments regarding items in this section should be presented during "Matters from the Audience."*

14. **Purchasing System Update** –Adopt **Ordinance 1198** Amending Chapter 3.24 of the Brea City Code for Second Reading by Title Only and Waive Further Reading.
15. **Public, Education and Governmental (PEG) Programming Access Supporting Fee Reauthorization Ordinance** - Adopt **Ordinance 1199** Reauthorizing and Readopting the City's Public, Educational, and Governmental Access Support Fee” by Four-Fifths Vote - Second Reading by Title Only and Waive Further Reading.

CONSENT CALENDAR - *The City Council/Successor Agency approves all Consent Calendar matters with one motion unless Council/Agency or Staff requests further discussion of a particular item. Items of concern regarding Consent Calendar matters should be presented during "Matters from the Audience."*

CITY COUNCIL - CONSENT

16. **November 7, 2017 City Council Regular Meeting Minutes** - Approve.
17. **Maintenance Agreement to Sancon Engineering Inc. for Cured-in-Place Pipe (CIPP) Sewer Mainline Relining** - 1) Award Contract to Sancon Engineering, Inc. for Relining Sewer Mainline Pipe with Cured-in-Place-Pipe (CIPP) at Identified Locations Within the City of Brea for a Period of One (1) Year, with the Opportunity to Renew the Contract for Four (4) Additional Years, and 2) Authorize the City Manager to Approve the Contract Renewals. Public Works Budgets \$300,000 Per Year in CIP Accounts (Fund 510) for This Work. There is No Cost to the General Fund and No Additional Appropriation is Needed.
18. **November 9 and 17, 2017 City Check Registers** - Receive and File.

ADMINISTRATIVE ANNOUNCEMENTS

19. **City Manager**
20. **City Attorney**

COUNCIL ANNOUNCEMENTS

ADJOURNMENT

City of Brea

COUNCIL COMMUNICATION

TO: Honorable Mayor and City Council Members
FROM: Bill Gallardo, City Manager
DATE: 11/21/2017
SUBJECT: Brea Water Rate Update

RECOMMENDATION

Receive and File.

BACKGROUND/DISCUSSION

Background

On February 16, 2016, the City Council adopted Resolution 2016-013 (2016 Water Rate Resolution) adopting new water rates effective March 9, 2016 through June 30, 2018 based on the conservation rates developed in the Water Rate Study. The Water Rate Resolution provided for operational increases on July 1, 2016 and July 1, 2017 by 2.5% and the implementation of a phased-in increase in the fixed monthly charge from 14% to 20% (July 1, 2017) of the annual water service revenue coupled with an offsetting decrease in the per unit water usage charge. These adjustments did not include the increased cost of wholesale water. Accordingly, pursuant to Resolution 2015-049 (adopted July 7, 2015) the increased cost of wholesale water from Cal Domestic Water (CDW) and Municipal Water District of Orange County (MWDOC) has been passed through each July and January since the adoption of the new water rates.

On May 2, 2017, the City Council concurred with staff's position to move from Phase 2 (20% reduction) to Phase 1 (10% reduction) water conservation restrictions. City Council asked staff whether or not all or a portion of the current water rates could be reduced due to the anticipated increase in usage. Staff indicated that the conservation rates were implemented to provide a financial stability during a period of lower than usual usage, and that increased usage has not yet occurred. On May 16, 2017, staff recommended that customer usage patterns be monitored for six months (May through October 2017) in order to gauge the change in water use.

Discussion

Based on water production records provided by the City's Public Works Department, from May through October 2017, customer demand is up approximately 7.8% as compared to the same period last year. Assuming no change in customer usage in the cooler months of November through April, the result would be an annual increase of 3.4%. However, staff would recommend using a mid-point of approximately 6% as a reasonable projection for FY 2017/18.

The 2015 Water Rate Model has been updated to reflect customer usage patterns during FY 2016/17; projected operational costs based on the FY 2017/18 budget and an updated capital improvement plan based on the FY 2018/19 through FY 2023/24 Seven-Year Capital

Improvement Program. Based on the updated Water Rate Model, the six percent (6%) increase in net water usage revenues (water usage revenue, less the cost of water to meet that demand) is approximately \$434,000, which is approximately 2% of water service revenues for FY 2017/18. Additionally, the Water Enterprise Fund is making its final payment on its inter-fund loans during FY 2017/18 which total \$817,000.

The updated Water Rate Model Financial Plan shows that current rates are sufficient to cover projected operational costs; the increased cost of wholesale water and capital costs for the remainder of FY 2017/18 and FY 2018/19 and maintain targeted operating and capital reserve levels. In other words, the current rates would allow the City to **forego** the projected 2.5% operational increase on July 1, 2018, as identified in the 2015 Water Rate Study, as well as any pass-through adjustments based on the increased cost of water from the Municipal Water District of Orange County (MWDOC) on January 1, 2018, as well as the projected increases from Cal Domestic Water (CDW) and MWDOC projected for FY 2018/19.

FISCAL IMPACT/SUMMARY

Per the City's adopted fiscal policies, "The City will maintain adequate reserves in each of the enterprise funds to protect these essential City programs. Water reserves should equal a minimum of three months of fund expenditures." Also, it is prudent to establish a capital reserve of at least one year's worth of CIP to address unexpected capital expenditures and/or fund large project costs when scheduled. Appropriate reserve levels provide available funding in order to avoid the need to borrow from other funds or issue bonds to finance these projects.

The updated Water Rate Model Financial Plan projects that the current rates are sufficient to meet the Water Enterprise Fund costs; maintain the operating reserves at three months of fund expenditures and meet/maintain the updated targeted amount for capital reserves of approximately \$5.8 million through June 30, 2019.

RESPECTFULLY SUBMITTED:

William Gallardo, City Manager

Prepared by: Cindy Russell, Administrative Services Director

City of Brea

COUNCIL COMMUNICATION

TO: Honorable Mayor and City Council Members
FROM: Bill Gallardo, City Manager
DATE: 11/21/2017
SUBJECT: Street Sweeping Contract Options

RECOMMENDATION

Receive report and provide direction.

BACKGROUND/DISCUSSION

The City of Brea has been sweeping City streets for over 50 years. The streets are swept once per week by in-house staff. In early 2016, City Council directed staff to explore the possibility of contracting out these services and compare contract costs to in-house costs and assess if long term ongoing savings could be achieved.

The current street sweeping program includes two full-time Street Sweeping Operators and are backed-up by Public Works Streets Division staff. The program also includes 3 street sweeping machines (two - 6 year old & one - 16 year old). The oldest machine is in need of replacement and was included in a previously approved budget. All 405 curb miles of streets are swept between Mondays and Thursdays. Arterial and commercial streets are swept between 5:00 a.m. and 7:00 a.m. and residential streets are swept between 8:00 a.m. and 2:00 p.m. This program collects about 550 tons of trash and debris per year.

On May 2, 2016, staff issued a Request-for-Proposal (RFP) to solicit proposals from qualified firms to perform street sweeping services. In summary, the scope in the RFP included, but is not limited to:

- Contractors to conform to highest maintenance standards as defined in the RFP. City to withhold payment if deficiencies are not corrected.
- Contractors to provide sweeping of up to 150 curb miles for special events at no cost.
- Contractors to provide sweeping for up to 250 curb miles due to inclement weather at no cost.
- Sweepers to meet AQMD Rule 1186.1 regarding use of clean fuel-burning vehicles (CNG).
- Weekly reports of activities to City
- Pay for the cost of water.

On May 24, 2016, City received proposals from Nationwide Environmental Services (NES) from City of Norwalk; Athens from City of Industry; CleanStreet from City of Gardena; and RF Dickson from City of Downey. Per the RFP, the bid proposals included costs to sweep once per week, twice per month, and sweeping on alternate sides (once per week & twice per month).

Bids received from the four contractors are summarized in Attachment 1. The numbers in red represent the low bid for the specific street sweeping option. Per the bid summary table, NES is the low bidder for sweeping weekly at \$293,000, Athens is low bidder for sweeping twice per month at \$201,690, and Cleanstreet is low bidder for sweeping on alternate sides of street for both weekly and twice per month at \$379,080 and \$232,794 respectively.

On August 16, 2016 and September 6, 2016, staff discussed this item at a City Council Study Session and City Council meeting respectively.

At the meetings, staff discussed the bids received, compared the costs of street sweeping between the low-bidder and in-house staff, presented options as to how incumbent street sweeping staff could be reassigned to other duties, and discussed the need for a back-up street sweeping machine. As a result, it was concluded that contracting for street sweeping would not offer any immediate savings since incumbent street sweeping staff would continue to work for the City of Brea. However, through attrition of the street sweeping or similar positions in the future, the contracting option is expected to save up to \$50,800 per year as shown below:

The following side-by-side comparison was shared with the City Council for discussion purposes that compared total street sweeping program cost between contract services using NES' low bid and City of Brea for sweeping once per week:

<u>Description</u>	<u>Contract Work (NES)</u>	<u>Brea</u>	<u>Difference</u>
Street Sweeping Costs- Direct Staff & Vehicle Costs	\$293,000	\$336,235	(\$43,235)
Street Sweeping Costs- Indirect Staff Costs*	\$32,083	\$38,523	(\$6,440)
Street Sweeping - Other Costs*	\$23,884	\$25,048	(\$1,164)
Management & Administrative Services*	\$9,148	\$9,148	\$0
Total:	\$358,115	\$408,954	(\$50,839)
* Difference in Indirect and Other Cost between in-house and contract sweeping would be applied to other programs.			

As noted above, the City of Brea's in-house street sweeping program has an annual cost of approximately **\$408,950**. From this, \$336,235 is the direct labor and vehicle cost (\$173,025 + \$163,210). Labor for 2 F/T employees is \$173,025 and sweeper replacement plus operations and vehicle maintenance costs is \$163,210. Other costs include indirect staff costs of \$38,523 for a proportion of labor for Public Works' administrative staff who spend time overseeing the street sweeping program and handling/resolving issues, \$25,048 for weed abatement materials and the program's share of technology, retiree benefit, general liability, etc., and \$9,148 for Management & Administrative Services Costs.

The contract street sweeping program is anticipated to cost approximately **\$358,115**. From this, \$293,000 is the total contract cost for NES, which includes NES' labor, vehicle cost, etc. The remaining Indirect and Other cost of \$32,083, \$23,884, and \$9,148 are "City" costs that would apply for the same reasons as the in-house option, but at a lower proportion. As mentioned, the difference in Indirect and Other Costs between in-house and contract would

not be eliminated from the City's operational budget, but would be transferred to other program accounts.

Hence, the contracting option as described above results in a potential annual savings of \$50,839 (\$408,954 - \$358,115) after attrition of incumbent street sweeper operator (or similar) positions.

After discussion, City Council decided to continue considering the contract option and provided the following actions/direction:

- Preserve sweeping streets once per week
- Directed staff to negotiate with the low bidder (NES) in efforts to lower bid or obtain additional services for the price bid
- Investigate street sweeping options for challenging in the City
- Subsequent to the City Council discussion, there was also a request among some Council members to further address cost impacts relating to potential staffing options and to discuss street sweeping enforcement.

On October 18, 2016, staff presented a follow-up to the requested items to the City Council. After discussion, City Council decided to postpone any further contracting considerations since no immediate savings would be achieved, but directed staff to bring the item back when there were attrition options.

Since the October 18, 2016 meeting, Public Works has a full-time Maintenance Worker I/II position that has become vacant and the Environmental – Urban Runoff (P/T) position remains vacant. As a result, staff has developed a staffing scenario that would allow for the street sweeping contract option while having a minimal immediate impact to the General Fund and produce the expected annual savings after attrition of the incumbent street sweeper operators. The following is an overview of the proposal:

1. Contract Street Sweeping Services (with City Council approval)
2. Retain the Street Sweeper Operator incumbents (2). Transfer to other duties per items 3 and 4 below.
3. Temporarily fill the vacant MSW I/II (F/T) with incumbent Street Sweeper Operator.
4. Temporarily fill vacant MSW I/II Environmental – Urban Runoff (P/T) position with incumbent Street Sweeper Operator (29 hours to MSW P/T and 11 hours to Street Division for other duties).
5. Eliminate Street Sweeper Operator positions from position classification list

Details of this proposal follow:

Position	Existing Adopted Budget	Proposed Budget	Savings (+/-)
MSW I/II	\$82,919	\$0	\$82,919
Street Sweeper Operator*	\$88,296	\$88,296	\$0
Street Sweeper Operator*	\$88,857	\$88,857	\$0
O&M / Replacement Street Sweeping Equip (w/ City indirect costs)	\$235,929	\$0	\$235,929

Contract Street Sweeping (w/City indirect costs)**	\$0	\$358,115	(-\$358,115)
MSW I/II P/T (Urban Runoff)***	\$34,006	\$0	\$34,006
Total:	\$530,007	\$535,268	(\$5,261)

* Revised fully burdened rates per latest increases in BCEA MOU.

** \$293,000 is direct contract cost for street sweeping services as of 2016. May increase for CPI.

*** Position currently funded by Urban Runoff (410), Water (420), and Sewer (430)

This proposal concludes that the immediate annual impact to the General Fund would be approximately \$5,300. After attrition of incumbent Street Sweeper Operators and permanent filling of MW I/II and permanent filling of MW I/II P/T Urban Runoff, net annual savings of **\$54,967** per year (-\$5,261 + \$88,296 + \$88,857 -\$82,919 - \$34,006) would be achieved based on the 2016 low bid from NEC, which may be subject to change.

In addition, after further consideration, staff is now recommending that we do not retain a full size street sweeper as a back-up for the following reasons:

- Contract street sweeper will be required to provide 150 curb miles per year at no additional charge that can be used to sweep after special events.
- Helps provide the expected annual savings since we will no longer need to appropriate fleet replacement funds to pay for replacement and operational cost for all 3 sweepers. Currently about \$163,210 per year.
- Approximately \$300,000 (Fund 480) designated for purchase of new street sweeper can be used for other purposes.
- Can recover some funds by selling 2 active sweepers and back-up sweeper.
- Smaller sweeping needs can be performed by smaller in-house parking lot sweeper. Current one is 15 years old. Would need to purchase a new one at about \$75,000, of which \$67,305 has already been set aside through annual fleet replacement fund contributions for this vehicle.

Other Contracting Options:

The City of Brea has been approached by a neighboring city on the possibility of issuing a joint RFP for contract street sweeping services. Due to economies of scale, it's possible that the City of Brea may get a better bid, but only if multiple cities are part of a joint contract. Timing may be challenging since the process is essentially starting from step one with the amount of potential additional savings to be determined.

Another option, per recent City Council direction, is to have Republic take over street sweeping duties as part of an amendment to Republic's contract. Timing is also a challenge since contract amendment negotiations are expected to take some time as well. However, this option has the highest potential savings.

City Council Possible Actions:

1. Keep street sweeping in-house and authorize staff to initiate process to purchase new street sweeper
2. Direct staff to negotiate a short term contract with NEC for street sweeping services
3. Direct staff to pursue a joint RFP with neighboring city(ies)

FISCAL IMPACT/SUMMARY

Per City Council direction, the City of Brea is considering the possibility of contracting out street sweeping services. The fiscal impact is dependent on City Council direction and selection of contracting options as noted in the staff report.

RESPECTFULLY SUBMITTED:

William Gallardo, City Manager
Prepared by: Tony Olmos, P.E., Public Works Director

Attachments

Bid Summary

Attachment 1

BIDS RECEIVED

<u>Street Sweeping Option</u>	<u>NES</u>	<u>Athens</u>	<u>CleanStreet</u>	<u>Dickson</u>
Weekly Sweeping (405 Curb Miles)	\$293,000 (\$13.91/mi)	\$347,490 (\$16.50mi)	\$365,092 (\$17.34/mi)	\$484,440 (\$23.00/mi)
Sweep Twice Per Month	\$240,000 (\$24.69/mi)	\$201,690 (\$20.75/mi)	\$227,479 (\$23.40/mi)	\$245,977 (\$25.31/mi)
Sweep Alternate Sides of Street (Weekly)	\$758,160 (\$36.00/mi)	\$479,115 (\$22.75/mi)	\$379,080 (\$18.00/mi)	\$726,570 (\$34.50/mi)
Sweep Alternate Sides of Street (Twice / Month)	\$349,920 (\$36.00/mi)	\$269,730 (\$27.75/mi)	\$232,794 (\$23.95/mi)	\$368,096 (\$37.87/mi)

Items in red represent the low bid for the specific street sweeping option.

City of Brea

COUNCIL COMMUNICATION

TO: Honorable Mayor and City Council Members

FROM: David Crabtree, Community Development Director

DATE: 11/21/2017

SUBJECT: CONSIDERATION OF ZONING ORDINANCE AMENDMENT NO. ZOA 17-01 AND RELATED MUNICIPAL CODE AMENDMENTS (CHAPTER 8.48), PROHIBITING ALL MEDICAL AND NON-MEDICAL COMMERCIAL CANNABIS ACTIVITY, PROHIBITING OUTDOOR CULTIVATION AND REGULATING INDOOR CANNABIS CULTIVATION, CONSISTENT WITH STATE LAW

RECOMMENDATION

Introduce Ordinance No. 1200 for first reading, approving Zoning Ordinance Amendment No. ZOA 17-01, and related municipal code amendments, prohibiting all medical and non-medical commercial cannabis and non-medical commercial cannabis activity, prohibiting outdoor cultivation, and regulating indoor cannabis cultivation, consistent with State law.

BACKGROUND/DISCUSSION

Since 2015, California law has been evolving with new legislation regarding marijuana/cannabis land use and activities. To respond to changes made to state law, the City of Brea adopted and modified Chapter 20.70, to maintain local land use control and prohibit all commercial cannabis activities in the City. In 2016, California voters passed Proposition 64, legalizing limited personal and recreational use of cannabis. Included in the provisions of the new law is the ability for local jurisdictions to regulate commercial cannabis land uses and activities.

In December 2016, the City adopted interim Ordinance 1190 allowing time to review the new law, consideration of potential impacts and land use effects and crafting of a permanent Ordinance to address land use issues, define terms and provide clarification for personal and commercial activities as they relate to the City of Brea. Although the City is in the process of adopting its permanent Ordinance, there is a gap in the timing of the adoption period and the January 1, 2018 state law timing. To ensure the City's current prohibition on commercial cannabis is protected, the City Council adopted an extension to Interim Ordinance 1190 on October 17, 2017. Figure 1 provides an overview of the history of actions related to marijuana land uses and activities.

Figure 1 - History of Actions

Date	Ordinance Number	Purpose
December 15, 2015	Ordinance No. 1181	An interim Ordinance prohibiting commercial marijuana activity, including deliveries and prohibiting cultivation. Expired after 45 days.
January 19, 2016	Ordinance No. 1182	An interim Ordinance extending Ordinance No. 1181. Expired after 10 months and 15 days.

March 15, 2016	Ordinance No. 1183	A permanent Ordinance prohibiting all commercial medical marijuana activity within the City, including deliveries, and prohibiting cultivation, including cultivation for qualified patient or primary caregiver.
November 1, 2016	Ordinance No. 1189	An interim Ordinance prohibiting all commercial non-medical marijuana activity in the City, prohibiting outdoor cultivation on private residences. Expired after 45 days
December 6, 2016	Ordinance No. 1190	An interim Ordinance extended Ordinance No. 1189. Expired after 10 months and 15 days.
October 17, 2016	Ordinance No. 1197	An interim Ordinance extending Ordinance No. 1190 for one additional year or until repealed. To ensure there is no gap between the expiration of Ordinance 1190 and the effective date of ZOA 17-01.

On January 1, 2018, commercial cannabis activities will begin to be licensed by the State pursuant to the Medicinal and Adult Use Cannabis Regulation and Safety Act (MAUCRSA) (Senate Bill No. 94 enacted on June 27, 2017). The City of Brea wants to maintain current restrictions prohibiting commercial cannabis land uses and related activities within the City to the extent permitted by State law. Section 20.70 of the Zoning Code was adopted prior to the most recent changes to state law and does not provide the level of specificity to address cultivation, sales, delivery and similar commercial land uses which were not previously allowed by the State. The proposed amendment includes the addition of Chapter 8.48 of the Municipal Code and revisions to Chapter 20.70 of the Brea Zoning Code and provides the following (see Attachment 2 for the draft Ordinance):

- Updated language to reflect the prohibition of commercial cannabis uses as opposed to the prohibition of commercial “marijuana” uses; the change from marijuana to cannabis clarifies the prohibitions includes all strains of the marijuana plant. This language ensures there is no confusion or misunderstanding related to cannabis or cannabis products;
- Parameters for indoor cultivation taking into account the maximum number of plants allowed within a private residence and the conditions in which the plants can be kept; and
- Prohibitions and exceptions related to commercial cannabis activity and private use allowed under state law
- New definitions and standards consistent with state law.

ENVIRONMENTAL ASSESSMENT

The proposed project is categorically exempt from the California Environmental Quality Act (CEQA) pursuant to Section 15061, Class 3 (b) Article 5 because it can be seen with certainty that there is no possibility that the project to prohibit commercial cannabis activity will have a significant negative impact on the environment. The project will not result in permanent alteration of property or the construction of any new or expanded structures. The project by itself does not result in any physical changes in the environment. The project is also eligible for a Class 5 categorical CEQA exemption pursuant to Section 15305 Article 19 of Title 14 (minor alterations in land use). Since the project is prohibiting all commercial cannabis uses, it will not result in changes in land use or density and will not have a significant environmental impact.

COMMISSION/COMMITTEE RECOMMENDATION

On October 17, 2017, the Planning Commission acted (5-0) to recommend approval of Zoning Ordinance Amendment No. ZOA 17-01 to the City Council.

FISCAL IMPACT/SUMMARY

The proposed code amendment has no fiscal impact anticipated.

RESPECTFULLY SUBMITTED:

William Gallardo, City Manager

Prepared by: Maribeth Tinio, Senior Planner

Concurrence: Jennifer Lilley, City Planner

Attachments

ATTACHMENT 1 - Public Hearing Notice

ATTACHMENT 2 - Draft Ordinance ZOA 17-01

**CITY OF BREA
NOTICE OF PUBLIC HEARING**

NOTICE IS HEREBY GIVEN by the City of Brea that a public hearing will be held by the City Council on **Tuesday, November 21, 2017, at 7:00 p.m.**, or as soon thereafter as the matter can be heard, in the Council Chambers of the City of Brea Civic & Cultural Center, 1 Civic Center Circle, Brea, California 92821, in accordance with State Law and the Brea City Code, for the purpose of considering the following application:

ZONING ORDINANCE AMENDMENT NO. ZOA 17-01 – consideration of the addition of Section 8.48 to the Municipal Code to address cannabis use, activities and indoor cannabis cultivation consistent with State law and a recommendation by the Planning Commission to amend to Chapter 20.70 of the Brea Zoning Ordinance to prohibit all commercial medical and non-medical cannabis activity within the City, prohibit outdoor cultivation.

The City of Brea has determined that the proposed project is categorically exempt from review under the California Environmental Quality Act (“CEQA”) (California Public Resources Code Section 21000 et seq.), pursuant to State CEQA Regulation 15305 (14 Cal. Code Regs., § 15305) covering minor alterations in land use limitations, and 15061(b)(3) (14 Cal. Code Regs. § 15061(b)(3)) covering activities with no possibility of having a significant effect on the environment.

Applicant: City of Brea
 1 Civic Center Circle
 Brea, CA 92821

ALL INTERESTED PERSONS are invited to attend said hearing and express opinions on the matters outlined above. ***FURTHER INFORMATION*** may be obtained at the ***COMMUNITY DEVELOPMENT DEPARTMENT, Planning Division***, or by calling (714) 990-7674.

IF YOU CHALLENGE THIS PROJECT AND THE RELATED ENVIRONMENTAL DETERMINATIONS IN COURT, YOU MAY BE LIMITED TO RAISING ONLY THOSE ISSUES YOU OR SOMEONE ELSE RAISED AT THE PUBLIC HEARING DESCRIBED IN THIS NOTICE, OR IN WRITTEN CORRESPONDENCE, DELIVERED TO THE CITY COUNCIL AT, OR PRIOR TO, THE PUBLIC HEARING.

Lillian Harris-Neal, CMC, City Clerk

Date: November 1, 2017
Publish: November 10, 2017

ORDINANCE NO. _____

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BREA APPROVING ZONING ORDINANCE AMENDMENT NO. 17-01 AND RELATED MUNICIPAL CODE AMENDMENTS, PROHIBITING ALL MEDICAL AND NON-MEDICAL COMMERCIAL CANNABIS ACTIVITY, PROHIBITING OUTDOOR CULTIVATION, AND REGULATING INDOOR CANNABIS CULTIVATION, CONSISTENT WITH STATE LAW

A. Recitals and Findings. The City Council of the City of Brea makes the following findings in support of Zoning Ordinance Amendment (“ZOA”) No. 17-01 and related Municipal Code amendments herein:

(i) The City of Brea, California (“City”) is a municipal corporation, duly organized under the constitution and laws of the State of California.

(ii) The City Council has heretofore adopted Interim Ordinance Nos. 1189 and 1190, thereby prohibiting medical and non-medical commercial cannabis activities in all zones of the City, to the maximum extent permitted by law.

(iii) On October 9, 2015, Governor Brown signed Assembly Bill No. 243, Assembly Bill No. 266, and Senate Bill 643 into law, which were collectively known as the Medical Cannabis Regulation and Safety Act (hereinafter “MCRSA”). The MCRSA established State licensing for commercial medical cannabis uses, while protecting local control by requiring that all such businesses have a local license or permit to operate in addition to a State license. The MCRSA allowed the City to completely prohibit commercial medical cannabis activities.

(iv) On November 8, 2016, California voters approved the Control, Regulate and Tax Adult Use of Marijuana Act (“AUMA”). The AUMA added Division 10 to the California Business and Professions Code, sections 26000, *et seq.*, which grants State agencies the authority to create, issue, renew, discipline, suspend, or revoke licenses for cannabis businesses. The AUMA provides that the State shall begin issuing licenses to cannabis businesses under Division 10 of the California Business and Professions Code by January 1, 2018. California Business and Professions Code section 26055(e) provides that a State licensing authority shall not approve an application for a State license for commercial non-medical cannabis activity if approval of the State license will violate the provisions of any local ordinance.

(v) On June 27, 2017, the Governor signed into law Senate Bill 94 which repealed the MCRSA, included certain provisions of the MCRSA in the licensing provisions of the AUMA, and created a single regulatory provision for both medical and non-medical cannabis known as the Medicinal and Adult-Use Cannabis Regulation and Safety Act (“MAUCRSA”). The MAUCRSA retains the provisions of the MCRSA and the AUMA that granted local jurisdictions control over whether commercial cannabis activity can occur in

a particular jurisdiction. Specifically, California Business and Professions Code section 26200 provides that the MAUCRSA shall not be interpreted to supersede or limit the authority of a local jurisdiction to adopt and enforce local ordinances that completely prohibit the establishment or operation of one or more businesses licensed under the State, within that local jurisdiction. Furthermore, the MAUCRSA provides that a State licensing authority shall not approve an application for a State license for a business to engage in commercial cannabis activity if approval of the State license will violate the provisions of any local ordinance or regulation. The MAUCRSA requires that a State licensing authority begin issuing licenses to marijuana businesses beginning January 1, 2018. The MAUCRSA also requires that a city provide a copy of its ordinance regarding commercial cannabis activity to the Bureau of Cannabis Control.

(vi) On October 24, 2017, the Planning Commission of the City of Brea conducted and concluded a properly noticed public hearing regarding ZOA No. 17-01. At the conclusion of the Planning Commission hearing, the Planning Commission adopted Resolution No. PCR 17-12 recommending that the City Council adopt ZOA No. 17-01.

(vii) On November 21, 2017, the City Council of the City of Brea conducted and concluded a properly noticed public hearing regarding ZOA No. 17-01, as well as related Municipal Code amendments.

(viii) All legal prerequisites to the adoption of this Ordinance have occurred.

B. Ordinance.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF BREA DOES ORDAIN AS FOLLOWS:

SECTION 1. The facts set forth in the Recitals, Part A, above, are true and correct.

SECTION 2. Environmental Determination. Zoning Ordinance Amendment No. 17-01 is considered a “project” pursuant to the California Environmental Quality Act (“CEQA”) and the State CEQA Guidelines (14 CCR § 15000, et seq.). The project is considered exempt from CEQA pursuant to CEQA Guidelines Section 15061(b)(3) because it can be seen with certainty that there is no possibility that the project to prohibit commercial cannabis activity will have a significant effect on the environment. The project will not result in a permanent alteration of property or the construction of any new or expanded structures. Therefore, the project by itself does not result in any physical changes in the environment. The project is also eligible for a Class 5 categorical exemption for minor changes in land use limitations with an average slope of less than 20% that do not result in any changes in land use or density. Since the project is prohibiting all commercial cannabis uses, it will not result in changes in land use or density and will not have a significant environmental impact. The project is therefore also exempt from the environmental review requirements of CEQA pursuant to Section 15305 of Title 14 of the California Code of Regulations. Based thereon, the City Council directs that a Notice of Exemption be filed with the County Clerk in accordance with CEQA Guidelines.

SECTION 3. The proposed amendments to the City’s Zoning Ordinance set forth herein are consistent with and conform to the General Plan of the City.

SECTION 4. A new Chapter 8.48 is hereby added to Title 8 (Health, Safety, and Welfare) of the Brea Municipal Code to read as follows:

“CHAPTER 8.48 CANNABIS PROHIBITIONS AND REGULATIONS

Sections:

- 8.48.010: Definitions.**
- 8.48.020: Prohibited activities.**
- 8.48.030: Exceptions.**
- 8.48.040: Violation and penalty.**

§ 8.48.010 DEFINITIONS.

For purposes of this chapter, the following words and phrases shall have the meanings set forth in the MAUCRSA and otherwise as set forth below:

“Cannabis” means all parts of the plant *Cannabis sativa linnaeus*, *Cannabis indica*, or *Cannabis ruderalis*, whether growing or not; the seeds thereof; the resin, whether crude or purified, extracted from any part of the plant; and every compound, manufacture, salt, derivative, mixture, or preparation of the plant, its seeds, or resin. “Cannabis” also means the separated resin, whether crude or purified, obtained from cannabis. “Cannabis” includes cannabis that is used for medical, non-medical, or other purposes. “Cannabis” does not include the mature stalks of the plant, fiber produced from the stalks, oil or cake made from the seeds of the plant, any other compound, manufacture, salt, derivative, mixture, or preparation of the mature stalks (except the resin extracted therefrom), fiber, oil, or cake, or the sterilized seed of the plant which is incapable of germination. “Cannabis” also does not include industrial hemp, as defined in California Health and Safety Code section 11018.5.

“Cannabis product” means cannabis that has undergone a process whereby the plant material has been transformed into a concentrate, including, but not limited to, concentrated cannabis, or an edible or topical product containing cannabis or concentrated cannabis and other ingredients.

“Commercial cannabis activity” means the cultivation, possession, manufacture, distribution, processing, storing, laboratory testing, packaging, labeling, transportation, delivery or sale of cannabis and cannabis product for medical, non-medical, or any other purpose and includes the activities of any business licensed by the State or other government entity under Division 10 of the California Business and Professions Code, or any provision of State law that regulates the licensing of cannabis businesses. Commercial cannabis activity does not include the cultivation, possession, storage, manufacturing, or transportation of cannabis by a qualified patient for his or her personal medical use so long as the qualified patient does not provide, donate, sell or distribute cannabis to any other person. Commercial cannabis activity also does not include the

cultivation, possession, storage, manufacturing, transportation, donation or provision of cannabis by a primary caregiver, exclusively for the personal medical purposes of no more than five specified qualified patients for whom he or she is the primary caregiver, but who does not receive remuneration for these activities except for compensation in full compliance with California Health and Safety Code section 11362.765.

“Concentrated cannabis” means manufactured cannabis that has undergone a process to concentrate one or more active cannabinoids, thereby increasing the product’s potency. Resin from granular trichomes from a cannabis plant is a concentrate.

“Cultivation” means any activity involving the planting, growing, harvesting, drying, curing, grading, or trimming of cannabis.

“Delivery” means the commercial transfer of cannabis or cannabis products to a customer. “Delivery” also includes the use by a retailer of any technology platform. .

“Distribution” means the procurement, sale, and transport of cannabis and cannabis products between entities licensed under Division 10 of the California Business and Professions Code, as the same may be amended from time to time.

“Manufacture” means to compound, blend, extract, infuse, or otherwise make or prepare a cannabis product.

“MAUCRSA” means the Medicinal and Adult-Use Cannabis Regulation and Safety Act as codified in Division 10 of the Business and Professions Code, and any successor provisions thereto, as the same may be amended from time to time.

“Person” means any natural person, firm, corporation, association, club, society, partnership, joint venture, limited liability company, sole proprietorship, collective, cooperative, coop, non-profit, estate, trust, receiver, syndicate, or any other organization, group or entity or combination of organizations or entities of any kind whatsoever, however formed, as well as trustees, heirs, executors, administrators, and/or assigns, and shall also include any owner, operator, manager, proprietor, employee, agent, officer, volunteer, salesperson, trustees, heirs, executors, administrators and assigns. The term “person” shall also include all persons who have an ownership or leasehold interest in any real property, premises and/or structures in which commercial cannabis activity is occurring.

“Qualified patient” means a person who is entitled to the protections of California Health and Safety Code Section 11362.5, as the same may be amended from time to time.

“Primary caregiver” shall have the same meaning as is defined in California Health and Safety Code section 11362.7(d), as the same may be amended from time to time.

§ 8.48.020 PROHIBITED ACTIVITIES.

A. Commercial cannabis activity, whether or not for profit, is prohibited in the city. No person shall establish, operate, maintain, conduct, allow, or engage in commercial cannabis activity anywhere within the city.

B. A property owner shall not rent, lease or otherwise permit any person or business that engages in commercial cannabis activity to occupy real property in the city. A property owner shall not allow any person or business to establish, operate, maintain, conduct, or engage in commercial cannabis activity on any real property owned or controlled by that property owner that is located in the city.

C. Subsection A above shall prohibit all activities for which a State license is required pursuant to the MAUCRSA, or successor provisions thereto, as the same may be amended from time to time.

D. Subject to the exceptions set forth in Section 8.48.030 below, and to the extent not already prohibited by subsection A above, all deliveries of cannabis or cannabis products, to or from any location in the city are expressly prohibited. No person shall conduct or perform any delivery of any cannabis or cannabis products, which delivery either originates or terminates within the city.

§ 8.48.030 EXCEPTIONS.

A. Nothing in this chapter shall prohibit any person from transporting cannabis through the jurisdictional limits of the city for delivery or distribution to a person located outside the city, where such transport does not involve delivery or distribution within the jurisdictional limits of the city and is otherwise in compliance with State law.

B. Nothing in this chapter shall prohibit a person 21 years of age or older from engaging in any activities authorized under California Health and Safety Code section 11362.1.

C. Nothing in this chapter shall prohibit any commercial cannabis activity that the city is required by State law to permit within its jurisdiction pursuant Business and Professions Code section 26054(c) and (d), as the same may be amended from time to time, or any other provision of the MAUCRSA.

§ 8.48.040 VIOLATION AND PENALTY.

In addition to any other enforcement permitted by this Chapter 8.48 of the Brea Municipal Code, the city attorney or city prosecutor may bring a civil action for injunctive relief and civil penalties against any person or entity that violates this chapter. In any civil action brought pursuant to this chapter, a court of competent jurisdiction may award reasonable attorneys' fees and costs to the prevailing party. Notwithstanding the penalties set forth in Chapter 1.04 of the Brea Municipal Code, no provision of this chapter

authorizes a criminal prosecution, arrest or penalty inconsistent with or prohibited by Health and Safety Code section 11362.71, *et seq.*, or section 11362.1, *et seq.*, as the same may be amended from time to time. In the event of any conflict between the penalties enumerated under Chapter 1.04 of the Brea Municipal Code and any penalties set forth in State law, the maximum penalties allowable under State law shall govern.”

SECTION 5. Chapter 20.70 (Commercial Medical Marijuana) of Title 20 (Zoning Code) of the Brea Municipal Code is hereby repealed, provided such repeal shall not excuse or otherwise affect any prosecution occurring prior to the effective date of this Ordinance.

SECTION 6. A new Chapter 20.70 is hereby added to Title 20 (Zoning Code) of the Brea Municipal Code, to read as follows:

“CHAPTER 20.70

COMMERCIAL CANNABIS USES AND CULTIVATION

Sections:

<u>20.70.010</u>	Definitions.
<u>20.70.020:</u>	Prohibited uses.
<u>20.70.030:</u>	Indoor cannabis cultivation.
<u>20.70.040:</u>	Exceptions.
<u>20.70.050:</u>	Violation and penalty.

§ 20.70.010 DEFINITIONS.

For purposes of this chapter, the following words and phrases shall have the meanings set forth in the MAUCRSA and as set forth below:

“Cannabis” means all parts of the plant *Cannabis sativa linnaeus*, *Cannabis indica*, or *Cannabis ruderalis*, whether growing or not; the seeds thereof; the resin, whether crude or purified, extracted from any part of the plant; and every compound, manufacture, salt, derivative, mixture, or preparation of the plant, its seeds, or resin. “Cannabis” also means the separated resin, whether crude or purified, obtained from cannabis. “Cannabis” includes cannabis that is used for medical, non-medical, or other purposes. “Cannabis” does not include the mature stalks of the plant, fiber produced from the stalks, oil or cake made from the seeds of the plant, any other compound, manufacture, salt, derivative, mixture, or preparation of the mature stalks (except the resin extracted therefrom), fiber, oil, or cake, or the sterilized seed of the plant which is incapable of germination. “Cannabis” also does not include industrial hemp, as defined in California Health and Safety Code section 11018.5.

“Cannabis product” means cannabis that has undergone a process whereby the plant material has been transformed into a concentrate, including, but not limited to, concentrated cannabis, or an edible or topical product containing cannabis or concentrated cannabis and other ingredients.

“Commercial cannabis activity” means the cultivation, possession, manufacture, distribution, processing, storing, laboratory testing, packaging, labeling, transportation, delivery or sale of cannabis and cannabis product for medical, non-medical, or any other purpose and includes the activities of any business licensed by the State or other government entity under Division 10 of the California Business and Professions Code, or any provision of State law that regulates the licensing of cannabis businesses. Commercial cannabis activity does not include the cultivation, possession, storage, manufacturing, or transportation of cannabis by a qualified patient for his or her personal medical use so long as the qualified patient does not provide, donate, sell or distribute cannabis to any other person. Commercial cannabis activity also does not include the cultivation, possession, storage, manufacturing, transportation, donation or provision of cannabis by a primary caregiver, exclusively for the personal medical purposes of no more than five specified qualified patients for whom he or she is the primary caregiver, but who does not receive remuneration for these activities except for compensation in full compliance with California Health and Safety Code section 11362.765.

“Commercial cannabis use” means the use of any property for commercial cannabis activity.

“Compassionate Use Act” means the Compassionate Use Act of 1996 (Proposition 215), codified as California Health and Safety Code Section 11362.5.

“Concentrated cannabis” means manufactured cannabis that has undergone a process to concentrate one or more active cannabinoids, thereby increasing the product’s potency. Resin from granular trichomes from a cannabis plant is a concentrate.

“Cultivation” means any activity involving the planting, growing, harvesting, drying, curing, grading, or trimming of cannabis.

“Delivery” means the commercial transfer of cannabis or cannabis products to a customer. “Delivery” also includes the use by a retailer of any technology platform owned and controlled by the retailer.

“Distribution” means the procurement, sale, and transport of cannabis and cannabis products between entities licensed under Division 10 of the California Business and Professions Code, as the same may be amended from time to time.

“Fully enclosed and secure structure” means a space within a building, greenhouse or other structure which has a complete roof enclosure supported by connecting walls extending from the ground to the roof, which is secure against unauthorized entry, provides complete visual screening, and which is accessible only through one or more lockable doors and inaccessible to minors.

“Indoor” means within a fully enclosed and secure structure.

“Manufacture” means to compound, blend, extract, infuse, or otherwise make or prepare a cannabis product.

“MAUCRSA” means the Medicinal and Adult-Use Cannabis Regulation and Safety Act as codified in Division 10 of the Business and Professions Code, and any successor provisions thereto, as the same may be amended from time to time.

“Medical Marijuana Program” means California Health and Safety Code Sections 11362.7 through 11362.83, as such statutes may be amended from time to time.

“Outdoors” means any location that is not within a fully enclosed and secure structure.

“Person” means any natural person, firm, corporation, association, club, society, partnership, joint venture, limited liability company, sole proprietorship, collective, cooperative, coop, non-profit, estate, trust, receiver, syndicate, or any other organization, group or entity or combination of organizations or entities of any kind whatsoever, however formed, as well as trustees, heirs, executors, administrators, and/or assigns, and shall also include any owner, operator, manager, proprietor, employee, agent, officer, volunteer, salesperson, trustees, heirs, executors, administrators and assigns. The term “person” shall also include all persons who have an ownership or leasehold interest in any real property, premises and/or structures in which commercial cannabis activity is occurring.

“Primary caregiver” means the individual, designated by a qualified patient or by a person with an identification card, who has consistently assumed responsibility for the housing, health, or safety of that patient or person pursuant to the requirements of the Compassionate Use Act and the Medical Marijuana Program.

“Private residence” means a house, an apartment unit, condominium, or other similar dwelling that is lawfully used as a residence.

“Qualified patient” means a person who is entitled to the protections of California Health and Safety Code section 11362.5, as the same may be amended from time to time, but who does not have an identification card.

“Primary caregiver” shall have the same meaning as is defined in California Health and Safety Code section 11362.7(d), as the same may be amended from time to time.

§ 20.70.020 PROHIBITED USES.

A. Commercial cannabis uses are expressly prohibited in all zones and overlay districts in the city. No person shall establish, operate, maintain, conduct or allow commercial cannabis uses anywhere within the city. The city shall not approve any application for a building permit, conditional use permit, variance, or any other entitlement authorizing the establishment, operation, maintenance, development, or construction of any commercial cannabis use.

B. Outdoor cannabis cultivation is expressly prohibited everywhere in the city. No person owning, renting, leasing, occupying or having charge or possession of any parcel shall cause or allow such parcel to be used for cultivating cannabis outdoors.

C. Indoor cannabis cultivation, including cultivation by a qualified patient and primary caregiver, is prohibited except in strict compliance with Section 20.70.030.

§ 20.70.030 INDOOR CANNABIS CULTIVATION.

It is hereby declared to be a public nuisance for any person owning, leasing, occupying, or having charge or possession of any real property in the city to cause or allow such real property to be used for the cultivation of cannabis except in strict compliance with the requirements set forth below. For purposes of this Section 20.70.030, 'private residence' means a house, an apartment unit, a mobile home, or other similar dwelling, or otherwise as defined in Health and Safety Code Section 11362.2(b)(5), or any successor provision thereto.

A. Cannabis cultivation shall only occur indoors at a private residence, or inside an enclosed accessory structure located upon the grounds of a private residence.

B. Only persons twenty-one (21) years of age or older may cultivate cannabis. Any cannabis cultivation must comply with the requirements set forth in California Health and Safety Code sections 11362.1 and 11362.2.

C. Cannabis cultivation is permitted only within fully enclosed and secure structures capable of being locked.

D. Cannabis cultivation is limited to six (6) plants total being planted, harvested cultivated, dried or processed at one time at or upon any private residence, regardless of the number of residents, tenants, guests, or other persons occupying such residence.

§ 20.70.040 EXCEPTIONS.

A. Nothing in this chapter shall prohibit any person from transporting cannabis through the jurisdictional limits of the city for delivery or distribution to a person located outside the city, where such transport does not involve delivery or distribution within the jurisdictional limits of the city.

B. Nothing in this chapter shall prohibit a person 21 years of age or older from engaging in any activities authorized under California Health and Safety Code section 11362.1.

C. Nothing in this chapter shall prohibit any commercial cannabis activity that the city is required by State law to permit within its jurisdiction pursuant to Business and Profession Code section 26054(c) and (d), as the same may be amended from time to time, or any other provision of the MAUCRSA.

§ 20.70.050 VIOLATION AND PENALTY.

In addition to any other enforcement permitted by this Chapter 20.70 of the Brea Municipal Code, the city attorney or city prosecutor may bring a civil action for injunctive relief and civil penalties against any person or entity that violates this chapter. In any civil action brought pursuant to this article, a court of competent jurisdiction may award reasonable attorneys' fees and costs to the prevailing party. Notwithstanding the penalties set forth in Chapter 1.04 of the Brea Municipal Code, no provision of this chapter authorizes a criminal prosecution, arrest or penalty inconsistent with or prohibited by Health and Safety Code section 11362.71, *et seq.*, or section 11362.1, *et seq.*, as the same may be amended from time to time. In the event of any conflict between the penalties enumerated under Chapter 1.04 of the Brea Municipal Code and any penalties set forth in State law, the maximum penalties allowable under State law shall govern."

SECTION 7. As of the effective date of this Ordinance, Interim Ordinance Nos. 1183 and 1197 are hereby repealed.

SECTION 8. Severability. If any section, subsection, subdivision, sentence, clause, phrase, or portion of this Ordinance for any reason is held to be invalid or unconstitutional by the decision of any court of competent jurisdiction, such decision shall not affect the validity of the remaining portions of this Ordinance. The City Council hereby declares that it would have adopted this Ordinance, and each section, subsection, subdivision, sentence, clause, phrase, or portion thereof, irrespective of the fact that any one or more sections, subsections, subdivisions, sentences, clauses, phrases, or portions thereof be declared invalid or unconstitutional.

SECTION 9. Savings Clause. Neither the adoption of this Ordinance or the repeal of any provision of the Brea Municipal Code shall in any manner affect the prosecution for violations of ordinances or Code provisions, which violations were committed prior to the effective date hereof, nor be construed as a waiver of any penalty or the penal provisions applicable to any violation thereof.

SECTION 10. The City Clerk shall certify to the adoption of this Ordinance.

APPROVED AND ADOPTED this 21st day of November, 2017.

Mayor

ATTEST: _____
City Clerk

I, Lillian Harris-Neal, City Clerk of the City of Brea, do hereby certify that the foregoing Ordinance was introduced at a regular meeting of the City Council of the City of Brea, held on the 21st day of November, 2017, and was finally passed at a regular meeting of the City Council of the City of Brea on the 21st day of November, 2017, by the following vote:

AYES:	COUNCIL MEMBERS:
NOES:	COUNCIL MEMBERS:
ABSENT:	COUNCIL MEMBERS:
ABSTAINED:	COUNCIL MEMBERS:

Dated: _____

City Clerk

City of Brea

COUNCIL COMMUNICATION

TO: Honorable Mayor and City Council Members

FROM: Bill Gallardo, City Manager

DATE: 11/21/2017

SUBJECT: Purchasing System Update – Adopt Ordinance No. 1198 for second reading by title only and waive further reading.

RECOMMENDATION

Adopt Ordinance No. 1198 amending Chapter 3.24 of the Brea City Code for second reading by title only and waive further reading.

BACKGROUND/DISCUSSION

The City's Purchasing Ordinance is codified at Chapter 3.24 of the Brea City Code. The Purchasing Ordinance defines the procedures for purchasing supplies, materials, equipment, and services; exercises positive financial control over purchases; clearly defines the authority for the purchasing functions; and promotes buying without favor or prejudice. The Purchasing Policy defines the limits for Open Market Purchases, Informal Solicitation Purchases, and Formal Solicitation Purchases, and the local vendor preference amount. The local vendor preference amount is only used for comparison purposes and only in connection with Formal Solicitation Purchases of supplies, materials, equipment, and services.

The City's current purchasing system was originally established in 1961. Periodically, the Purchasing Ordinance and the Purchasing Policy need to be revised to conform to new and revised legislation, to modernize and clarify requirements, and to update the purchase limits based on various economic factors.

The last significant revision to the Purchasing Ordinance was in 2004 when the City Council adopted Ordinance No. 1076 amending the purchasing procedures for bidding of public projects and emergency procurements pursuant to the Uniform Public Construction Cost Accounting Act (UPCCAA). The remaining portions of the Purchasing Ordinance have remained unchanged since 1987 when the City Council adopted Ordinance No. 818.

The last revision to the Purchasing Policy was in 2008 when the City Council adopted Resolution No. 2008-75, which revised the purchasing limits for the Open Market Purchases from \$1,500 to \$3,000.

The attached Ordinance No. 1198 will comprehensively revise the Purchasing Ordinance to modernize and clarify the City's purchasing system consistent with applicable law. The attached Resolution No. 2017-067 which was adopted at the November 7, 2017 meeting will update the Purchasing Policy to improve the efficiency of the City's purchasing system and, with respect to public works projects, to keep such system consistent with amendments to the UPCCAA. The

highlights of the Purchasing Ordinance and Purchasing Policy revisions include:

- Updating the definitions;
- Allowing for electronic bidding;
- Clarifying who can execute contracts and purchase orders;
- Clarifying who is a responsive and responsible bidder;
- Clarifying the acquisition process of professional services;
- Clarifying special circumstances including: Special Government Payments, Legal Notices, Emergency; Procurements, Developer-Funded Professional Services, Public Interest Exemption, Sole Source Procurements, Piggyback or Cooperative Purchase Procurements, and Uniformity Exemption;
- Adding conditions for executing change orders;
- Clarifying surplus personal property disposal: retirement of police dogs; and
- Changing the limits for Open Market Purchases from \$3,000 to \$5,000 to help account for inflation and State-mandated increases in minimum wage.

The chart below shows the current and proposed Purchasing Policy limits for City operations, which include all non-Public Works projects, and Public Works projects. Other than the increase in the limit for Open Market Purchases for City operations, all other limits will remain the same. Additionally, the local vendor preference amount will continue to be 1% of the bid amount.

Purchasing Limits	City Operations		Public Works Projects	
	Current	Proposed	Current	Proposed
Open Market	\$3,000	\$5,000	\$45,000	\$45,000
Informal Solicitation (unchanged)	\$25,000	\$25,000	\$175,000	\$175,000
Formal Solicitation (unchanged)	> \$25,000	> \$25,000	> \$175,000	> \$175,000

The updates to the Purchasing Ordinance and Purchasing Policy will modernize and clarify the City’s purchasing system consistent with applicable law; improve the efficiency of the City’s purchasing system; and with respect to Public Works projects, keep such system consistent with amendments to the UPCCAA.

FISCAL IMPACT/SUMMARY

There is no direct fiscal impact on the General Fund.

RESPECTFULLY SUBMITTED:

William Gallardo, City Manager
 Prepared by: Neil Groom, Procurement and Contracts Administrator
 Concurrence: Cindy Russell, Administrative Services Director

Attachments

Ordinance 1198 Amending Chapter 2.25 of the Brea City Code
 Resolution

ORDINANCE NO. 1198

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BREA UPDATING THE CITY'S PURCHASING SYSTEM AND AMENDING THE BREA CITY CODE

THE CITY COUNCIL OF THE CITY OF BREA DOES ORDAIN AS FOLLOWS:

A. RECITALS:

(i) The City's current purchasing system, codified at Chapter 3.24 of the Brea City Code, was established in 1961.

(ii) In the fifty-six years since the City's current purchasing system was established, statutes and case law governing municipal purchasing have evolved. Additionally, there have been changes in the City's internal organization and operations.

(iii) The purpose of this Ordinance is to modernize and clarify the City's purchasing system consistent with applicable law.

B. ORDINANCE:

Section 1. The facts set forth in the Recitals, Part A of this Ordinance, are true and correct.

Section 2. Chapter 3.24 (Purchasing) of Title 3 (Revenue and Finance) of Part I (Municipal Code) of the Brea City Code is amended to read as follows:

"CHAPTER 3.24: PURCHASING

Section

3.24.010	Adoption of Purchasing System
3.24.020	Definitions
3.24.030	Centralized Purchasing Division; Purchasing Agent
3.24.040	Exemptions from Centralized Purchasing
3.24.050	Requisitions
3.24.060	Use of Purchasing Cards, Purchase Orders, and Written Contracts
3.24.070	Open Market Purchases
3.24.080	Informal Solicitation Purchases

3.24.090	Formal Solicitation Purchases
3.24.100	Professional Service Purchases
3.24.110	Public Works Project Purchases
3.24.120	Special Circumstances
3.24.130	Bonds
3.24.140	Change Orders
3.24.150	Surplus Personal Property Disposal

§ 3.24.010 – Adoption of Purchasing System.

In order to establish efficient procedures for the purchase of supplies, materials, equipment, and services at the lowest cost commensurate with quality needed and with due consideration to disposability; to exercise positive financial control over purchases; to clearly define authority for the purchasing functions; and to buy without favor or prejudice, a purchasing system is adopted and shall control the procedure for all purchases except as otherwise provided by law.

§ 3.24.020 – Definitions.

For the purpose of this chapter, the following definitions shall apply unless the context clearly indicates or requires a different meaning.

- A. “Cost-Based Services”: All services other than professional services.
- B. “Department”: Any of the departments, offices, or other organization units of the city, or of any special agency whose affairs and funds are under the supervision and control of the City Council and for which the City Council is ex-officio the governing body.
- C. “Director”: The person appointed by the City Manager to lead a department.
- D. “Emergency”: A sudden, unexpected occurrence requiring immediate action to maintain public safety, or to prevent or mitigate the loss or impairment of life, health, property, or essential public services.

E. "Local Vendor": A vendor that satisfies all of the following criteria: (i) regularly maintains a place of business and transacts business in, or regularly maintains an inventory of merchandise for sale in, the city; (ii) is current in the payment of business taxes to the city; and (iii) possesses all necessary licenses and permits from the city.

F. "Local Vendor Preference Amount": the amount by which an offer from a local vendor in a formal solicitation pursuant to § 3.24.090 shall be reduced for offer comparison purposes.

G. "Offer": A quote, bid, or proposal.

H. "Offeror": The individual or entity providing a quote, bid, or proposal.

I. "Professional Services": The services of architects, artists and designers, attorneys, auditors, computer programmers, economic analysts, engineers, environmental analysts, financial analysts, grant and specification writers, insurance brokers, property analysts, real estate agents, specialized trainers, or other individuals or entities possessing a high degree of specialized skill or expertise that, in the determination of the City Manager, do not readily fall within a cost-based competitive offer process.

J. "Public Works Project": A public project as defined by the UPCCAA.

K. "Purchase": Purchase of supplies, materials, equipment, and services shall include leases or rentals of such items as well as transactions by which the city acquires ownership or services.

L. "Purchasing Policy": The City Council resolution designating: (i) the limits for open market, informal solicitation, and formal solicitation purchases of supplies, materials, equipment, services, and public works projects; and (ii) the local vendor preference amount.

M. “Responsive and Responsible Offeror”: An offeror that both: (i) has submitted an offer to furnish supplies, materials, equipment, services, or a public works project in conformity with the solicitation; and (ii) has demonstrated the attribute of trustworthiness, as well as quality, fitness, capacity, and experience to satisfactorily provide the supplies, materials, equipment, services, or public works project specified in the solicitation (as determined from prior experience with the city, references, and other available information).

N. “Services”: Any and all cost-based services and professional services.

O. “Solicitation”: A request for quote, bid or proposal.

P. “Supplies”, “Materials”, and “Equipment”: Any and all items that shall be furnished to or used by any department.

Q. “Surplus Personal Property”: Any item that is obsolete, worn out, or no longer used by the acquiring department.

R. “UPCCAA”: The Uniform Public Construction Cost Accounting Act (Cal. Pub. Cont. Code § 22000 et seq.).

S. “Vendor”: A consultant, contractor, or provider of supplies, materials, equipment, and services.

T. “Vendors List”: A current file of vendors for supplies, materials, equipment, and services.

§ 3.24.030 – Centralized Purchasing Division; Purchasing Agent.

A. Centralized Purchasing Division. There is created a centralized purchasing division within the Administrative Services Department in which is vested authority to purchase supplies, materials, equipment, and services. The City Manager, acting for and on behalf of the City Council, shall have the power to issue instructions as deemed necessary for the operation of the purchasing division.

B. Purchasing Agent. There is created the position of Purchasing Agent. The Purchasing Agent shall be appointed by the City Manager to direct and manage the city's purchasing division. The Purchasing Agent shall have the authority to purchase supplies, materials, equipment, and services in accordance with this chapter. The Purchasing Agent shall establish methods and procedures necessary for the efficient and economical functioning of the purchasing division.

§ 3.24.040 – Exemptions from Centralized Purchasing.

The Purchasing Agent may, and where legally required to do so shall, authorize a department to independently purchase particular classes of supplies, materials, equipment, or services in accordance with this chapter. Unless otherwise prohibited by law, the Purchasing Agent also may rescind such authorization to purchase independently.

§ 3.24.050 – Requisitions.

All departments shall submit requests to the Purchasing Agent by standard requisition forms for the supplies, materials, equipment, and services required for their operations subject to available City Council-adopted budget appropriations.

§ 3.24.060 – Use of Purchasing Cards, Purchase Orders, and Written Contracts.

Purchases of supplies, materials, equipment, and services shall be made by purchasing card transaction, or by a purchase order, or by both a written contract and a purchase order as specified below and within the limits specified in the purchasing policy.

§ 3.24.070 – Open Market Purchases.

A. Applicability. The Purchasing Agent, Directors, and Directors' designees may use the procedure set forth in this section for purchases of supplies, materials, equipment, and cost-based services of a value within the open market purchase limit specified in the purchasing policy.

B. Solicitation. The Purchasing Agent, Directors, and Directors' designees shall make a reasonable effort to obtain the lowest cost commensurate with quality needed by written, electronic, or other means without the necessity of publishing notice of the solicitation or seeking competitive offers.

C. Execution. Open market purchases may be executed by a purchasing card transaction or by a purchase order as deemed appropriate by the Purchasing Agent. Any such purchasing card transaction may be executed by the Purchasing Agent, Directors, and Directors' designees. Any such purchase order may be executed by the Purchasing Agent.

§ 3.24.080 – Informal Solicitation Purchases.

A. Applicability. The Purchasing Agent may use the procedure set forth in this section for purchases of supplies, materials, equipment, and cost-based services of a value within the informal solicitation limit specified in the purchasing policy.

B. Solicitation. The Purchasing Agent shall make a reasonable effort to obtain at least three competitive offers by written, electronic, or other means without the necessity of publishing notice of the solicitation. In the event three competitive offers are not obtained, the Purchasing Agent shall document the reasons therefore in the files of the Purchasing Division.

C. Offer Submission. Offers shall be submitted to the Purchasing Agent as specified in the solicitation.

D. Purchase Award; Offer Rejection. The Purchasing Agent shall award the purchase to the lowest responsive and responsible offeror or shall reject all offers. If all offers are rejected, then the Purchasing Agent may cancel the procurement or may reissue the solicitation.

E. Tie Offers. If two or more offers received are for the same total amount or unit price, quality and service being equal, then the Purchasing Agent may either: (i) select one based on delivery date, scope of warranty, local vendor status, or other benefit deemed to be in the city's best interests; or (ii) accept the offer made by negotiation with the tie offerors.

F. Execution. Informal solicitation purchases may be executed by a purchase order or by both a written contract and a purchase order as deemed appropriate by the Purchasing Agent. Any such purchase order and written contract may be executed by the Purchasing Agent or the Administrative Services Director.

§ 3.24.090 – Formal Solicitation Purchases.

A. Applicability. The Purchasing Agent shall use the procedure set forth in this section for purchases of supplies, materials, equipment, and cost-based services of a value within the formal solicitation limit specified in the purchasing policy.

B. Solicitation. The Purchasing Agent shall publish notice of the solicitation. Such notice shall include a general description of the supplies, materials, equipment, or services to be purchased; shall state where the solicitation documents may be obtained; and shall state the time and place for opening of offers. The Purchasing Agent shall also solicit offers from vendors whose names are on the vendors list for the category of purchase being solicited.

C. Offer Submission. At the discretion of the Purchasing Agent, sealed written offers may be received in paper copy or by secured electronic means, as specified in the solicitation.

D. Offer Opening. The Purchasing Agent shall publicly open offers at the time and place stated in the solicitation. If an offer is submitted by a local vendor, the

Purchasing Agent shall, for the purpose of offer comparison only, reduce the amount of such offer by the local vendor preference amount. Offer results shall be posted publicly or otherwise made available for public inspection.

E. Purchase Award; Offer Rejection. The City Council shall award the purchase to the lowest responsive and responsible offeror or shall reject all offers. If all offers are rejected, then the City Council may cancel the procurement or may order reissuance of the solicitation.

F. Tie Offers. If two or more low offers received are for the same total amount or unit price, quality and service being equal, then the City Council may either: (i) select one based on delivery date, scope of warranty, local vendor status, or other benefit deemed to be in the city's best interests; or (ii) accept the lowest offer made by negotiation with the tie offerors.

G. Execution. Formal solicitation purchases may be executed by a purchase order or by both a written contract and a purchase order as deemed appropriate by the Purchasing Agent. Any such purchase order may be executed by the Administrative Services Director. Any such written contract may be executed by the Mayor or the City Manager.

§ 3.24.100 – Professional Service Purchases.

A. Open Market Solicitation. The Purchasing Agent, Directors, and Directors' designees may use the procedure set forth in this paragraph for purchases of professional services of a value within the open market purchase limit specified in the purchasing policy.

1. The Purchasing Agent, Directors, and Directors' designees shall make a reasonable effort to obtain offers by written, electronic, or other means without the necessity of publishing notice of the solicitation or seeking competitive offers.

2. Open market purchases may be executed by a purchasing card transaction or by a purchase order as deemed appropriate by the Purchasing Agent. Any such purchasing card transaction may be executed by the Purchasing Agent, Directors, and Directors' designees. Any such purchase order may be executed by the Purchasing Agent.

B. Informal Solicitation. The Purchasing Agent may use the procedure set forth in this paragraph for purchases of professional services of a value within the informal solicitation limit specified in the purchasing policy.

1. The Purchasing Agent shall make a reasonable effort to obtain at least three competitive offers by written, electronic, or other means without the necessity of publishing notice of the solicitation. In the event three competitive offers are not obtained, the Purchasing Agent shall document the reasons therefore in the files of the Purchasing Division.

2. The Purchasing Agent shall either: (i) award the purchase to a responsive and responsible offeror on the basis of demonstrated competence, professional qualifications, and a fair and reasonable price for the city; or (ii) reject all offers. If all offers are rejected, then the Purchasing Agent may cancel the procurement or may reissue the solicitation.

3. Informal solicitation purchases may be executed by a purchase order or by both a written contract and a purchase order as deemed appropriate by the Purchasing Agent. Any such purchase order and written contract may be executed by the Purchasing Agent or the Administrative Services Director.

C. Formal Solicitation. The Purchasing Agent shall use the procedure set forth in this paragraph for purchases of professional services of a value within the formal solicitation limit specified in the purchasing policy.

1. The Purchasing Agent shall publish a notice of the solicitation.

2. The City Council shall either: (i) award the purchase to a responsive and responsible offeror on the basis of demonstrated competence, professional qualifications, and a fair and reasonable price for the city; or (ii) reject all offers. If all offers are rejected, then the City Council may cancel the procurement or may order reissuance of the solicitation.

3. Formal solicitation purchases may be executed by a purchase order or by both a written contract and a purchase order as deemed appropriate by the Purchasing Agent. Any such purchase order may be executed by the Administrative Services Director. Any such written contract may be executed by the Mayor or the City Manager.

§ 3.24.110 – Public Works Project Purchases.

A. Open Market Purchases. The Public Works Director may execute written contracts for public works projects of a value within the open market purchase limit specified in the purchasing policy. Such purchases may be made without competitive bidding.

B. Informal Solicitation Purchases. The Public Works Director may use the procedure set forth in this paragraph for public works project contract awards within the informal solicitation limit specified in the purchasing policy.

1. The city shall maintain a list of all qualified contractors, identified according to categories of work. The criteria for development and maintenance of the contractors list shall be as determined by the California Uniform Construction Cost Accounting Commission.

2. Not less than ten (10) calendar days before offers will be due, the Public Works Director shall issue an offer invitation notice to all qualified contractors on

the list for the category of work being solicited or to all trade journals specified pursuant to Cal. Pub. Cont. Code § 22036, or both, unless the product or service is proprietary. The notice shall describe the project in general terms and how to obtain more detailed information about the project, and shall state the time and place for submission of offers.

3. All received offers that are timely shall be evaluated by the Public Works Department.

4. The Public Works Director shall award the contract to the lowest responsive and responsible offeror or shall reject all offers. If all offers are rejected, then the Public Works Director may cancel the procurement or may reissue the solicitation.

5. If all offers received are in excess of the public works project informal solicitation limit specified in the purchasing policy, then, by adoption of a resolution by four-fifths vote, and upon determining that the city's cost estimate was reasonable, the City Council may award the contract to the lowest responsive and responsible offeror in an amount up to the limit specified in the purchasing policy for such circumstances.

C. Formal Purchases. The Public Works Director shall use the formal solicitation procedure set forth in the UPCCAA for public works project contract awards within the formal solicitation limit specified in the purchasing policy.

D. Execution. Public works project purchases shall be executed by both a written contract and a purchase order. Any such purchase order may be executed by the Purchasing Agent or the Administrative Services Director as applicable. Written contracts for an open market purchase, and for an informal solicitation purchase within the informal solicitation limit specified in the purchasing policy, may be executed by the Public Works Director. All other written contracts may be executed by the Mayor or City Manager.

E. Administration. Public works project contract administration will be the responsibility of the Public Works Department.

§ 3.24.120 – Special Circumstances.

A. Special Government Payments. This chapter does not apply to payments made for Department of Justice background checks, U.S. Postal Service postage, or permit fees imposed by other government agencies.

B. Legal Notices. This chapter does not apply to contracts for printing of legal notices in a newspaper of general circulation. The City Council shall annually award such contracts in accordance with Cal. Pub. Cont. Code § 20169 based on price, circulation, and any other matters deemed to affect the value to the public.

C. Emergency Procurements.

1. Public Works Projects. When repairs or replacements are necessary in an emergency, the City Council, by a four-fifths vote, may proceed at once to repair or replace any public facility without adopting plans, specifications, or working details, or publishing a notice of the solicitation, and without otherwise complying with the requirements of this chapter. Prior to taking such action, the City Council shall make a finding, based on substantial evidence set forth in the minutes of its meeting, that the emergency will not permit a delay resulting from a solicitation for competitive offers, and that the action is necessary to respond to the emergency. The work may be done by day labor, by contract, or by a combination of the two. If a notice of the solicitation is not published, the city shall comply with Cal. Pub. Cont. Code § 22050. The City Manager is delegated the authority to declare the emergency in such circumstances when it is not feasible for the City Council to meet to do so, and to take such actions as the City Manager deems necessary, consistent with the provisions of this paragraph. The City Manager's actions shall be subject to prompt review by the City Council as to the need to continue the emergency action, in accordance with the provisions of § 22050.

2. Supplies, Materials, Equipment and Services. In the event of an emergency giving rise to the need to procure supplies, materials, equipment or services without complying with this chapter, the City Council may dispense with bidding or other requirements of this chapter, and may expend any sum to make the procurement required due to the emergency. The City Manager is delegated the authority to declare the emergency in such circumstances when it is not feasible for the City Council to meet to do so, and to take such actions as the City Manager deems necessary, consistent with the provisions of this paragraph. The City Manager's actions shall be subject to prompt review by the City Council as to the need to continue the emergency action.

D. Developer-Funded Professional Services. This chapter does not apply to purchases of professional services that both: (i) relate to a private development project under review by the city; and (ii) are solely funded by the project applicant or an affiliate of the project applicant. Such purchases may be executed by a purchasing card transaction, or by a purchase order, or by both a written contract and a purchase order as deemed appropriate by the Purchasing Agent. Any such purchasing card transaction, purchase order, or written contract may be executed by the Purchasing Agent or the Administrative Services Director.

E. Public Interest Exemption. The competitive offer requirements of this chapter shall not apply to purchases of supplies, materials, equipment, or services when the Purchasing Agent, with the approval of the City Manager, determines that the best interests of the city would be served thereby and the amount of the contract does not exceed twice the formal solicitation limit specified in the purchasing policy. This exemption may not be used for public works projects. Whenever the City Manager approves the use of this exemption, the City Manager may require that the Purchasing Agent solicit informal offers under such conditions and limitations as the City Manager may impose. If the value

of a procurement made using this exemption is within the open market limit specified by the purchasing policy, then the purchase may be executed by purchasing card or purchase order as deemed appropriate by the Purchasing Agent. If the value of a procurement made using this exemption is within the informal solicitation limit specified by the purchasing policy, then a purchase order and written contract shall be executed by the Purchasing Agent. For all other procurements made using this exemption, a written contract shall be executed by the City Manager and a purchase order shall be executed by the Purchasing Agent or Administrative Services Director.

F. Sole Source Procurements. The competitive offer requirements of this chapter shall not apply to purchases of supplies, materials, equipment, or services that are available from only one (1) source. The Purchasing Agent may negotiate with such source to the end that the city receives the desired supplies, materials, equipment, or service on fair terms. Such procurements shall be executed in accordance with paragraph J below.

G. Piggyback or Cooperative Purchase Procurements. The competitive offer requirements of this chapter shall not apply to purchases of supplies, materials, equipment, or services available through: (i) a valid contract executed by another public agency; or (ii) a cooperative purchasing program in which the city's participation is authorized by law and is deemed to be in the city's best interests in the determination of the Purchasing Agent. Such procurements shall be executed in accordance with paragraph J below.

H. Uniformity Exemption. The competitive offer requirements of this chapter shall not apply to purchases of supplies, materials, equipment, or services that are required to maintain compatibility, functionality, or conformity with existing designs, products, equipment, facilities, systems, software, technologies, standardizations, and

the like or to maintain current warranties or contractual obligations deemed to be in the city's best interests in the determination of the Purchasing Agent. Such procurements shall be executed in accordance with paragraph J below.

I. Best Value Purchases. If the Purchasing Agent determines that it is not in the city's best interests to obtain a particular cost-based service using the competitive offer process of §§ 3.24.080 and 3.24.090, then the Purchasing Agent may procure such service on a best value basis. For such procurements, the Purchasing Agent shall determine the vendor that offers the best overall value to the city based on qualifications, experience, past performance, and price. Such procurements shall be executed in accordance with paragraph J below.

J. Execution. If the value of a procurement made under paragraphs F through I above is within the open market limit specified by the purchasing policy, then the purchase may be executed by purchasing card or purchase order as deemed appropriate by the Purchasing Agent. If the value of a procurement made under paragraphs F through I above is within the informal solicitation limit specified by the purchasing policy, then a purchase order or both a purchase order and written contract shall be executed by the Purchasing Agent. If the value of a procurement made under paragraphs F through I above is within the formal solicitation limit specified by the purchasing policy, then the purchase shall be subject to City Council approval, a written contract shall be executed by the Mayor or the City Manager, and a purchase order shall be executed by Administrative Services Director.

§ 3.24.130 – Bonds.

A. Authority. The Public Works Director or the Purchasing Agent shall have authority to require a bid, performance, payment, or other bond as deemed necessary to

protect the best interest of the city. The form and the amount of any required bond shall be described in the solicitation.

B. Return or Forfeiture of Bid Bond. Offerors shall be entitled to return of bid security; provided that a successful offeror shall forfeit its bid bond upon refusal or failure to execute the contract within ten (10) days after the notice of award has been issued. If the purchase is awarded to another offeror, then the amount of the lowest offeror's bid bond shall be applied by the city to the contract price differential between the lowest offer and the awarded offer, and any surplus shall be returned to the lowest offeror. If all offers are rejected and the solicitation is reissued, then the amount of the lowest offeror's bid bond may be used to offset the cost of receiving new offers, and any surplus shall be returned to the lowest offeror.

§ 3.24.140 – Change Orders.

For any City Council-approved purchase, the Administrative Services Director may execute change orders that cumulatively do not exceed the contingency limit specified by the City Council. If no contingency limit has been specified, then the Purchasing Agent and the Administrative Services Director may execute change orders that cumulatively do not exceed five percent (5%) of the original purchase amount or five thousand dollars (\$5,000), whichever is less.

§ 3.24.150 – Surplus Personal Property Disposal.

A. Reports. All departments shall submit to the Purchasing Agent, at such times and in such form as the Purchasing Agent shall prescribe, reports showing stocks of surplus personal property.

B. Interdepartmental Transfers. The Purchasing Agent may transfer any usable surplus personal property to another department in lieu of filling requisitions for the purchase of new and additional stocks of the same or similar articles.

C. Estimate of Value. The Purchasing Agent shall make an estimate of the value of all surplus personal property that is not usable by any department.

D. Exchange, Trade-in, or Sale. The Purchasing Agent may exchange, trade-in, or sell any surplus personal property that is not usable by any department.

1. For items with an estimated value within the open market limit specified in the purchasing policy, the Purchasing Agent shall make a reasonable effort to obtain a fair price by written, electronic, or other means without the necessity of publishing notice of the sale or seeking competitive offers.

2. For items with an estimated value within the informal solicitation limit specified in the purchasing policy, the Purchasing Agent shall make a reasonable effort to obtain at least three (3) competitive offers by written, electronic, or other means without the necessity of publishing notice of the sale.

3. For items with an estimated value within the formal limit specified in the purchasing policy, the Purchasing Agent shall publish notice of the sale. Such notice shall include a general description of the supplies, materials, or equipment to be sold; shall state where the solicitation documents may be secured; and shall state the time and place for opening of offers.

4. The Purchasing Agent shall also solicit offers from responsible vendors whose names are on the vendor list or by means of a contracted professional auction services.

E. Employee Offers. Employee offers will be considered on all publicly advertised sales; however, no employee whose job responsibility includes the administration of such surplus personal property sales shall be permitted to bid on or purchase such items.

F. Scrapping, Donation, and Destruction. If the Purchasing Agent is unable to exchange, trade-in, or sell surplus personal property, then the Purchasing Agent shall document the reasons therefore in the files of the Purchasing Division and may dispose of such articles through scrap sale, donation to another public agency, destruction, or any other disposition thereof.

G. Retired Police Dogs. The Purchasing Agent, upon approval of the City Manager and Police Chief, may sell a retired police dog to its handler or another member of the police department without need for competitive bidding.

H. Payments. Payments shall be made in full prior to transfer of the property to the winning bidder. Deposits shall be made into the general fund unless otherwise restricted by law.”

SECTION 1. The City Council declares that, should any provision, section, paragraph, sentence, or word of this Ordinance be rendered or declared invalid by any final court action in a court of competent jurisdiction, or by reason of any preemptive legislation, the remaining provisions, sections, paragraphs, sentences, and words of this Ordinance shall remain in full force and effect.

SECTION 2. The City Clerk shall certify to the adoption of this Ordinance.

APPROVED AND ADOPTED this ___ day of _____, 2017.

Cecilia Hupp, Mayor

ATTEST: _____
Lillian Harris-City Clerk

I, Lillian Harris-Neal, City Clerk of the City of Brea, do hereby certify that the foregoing Ordinance was introduced at a regular meeting of the City Council of the City of Brea held on the 7th day of November, 2017, and was finally passed at a regular meeting of the City Council of the City of Brea held on the ___ day of _____, 2017, by the following vote:

AYES: COUNCIL MEMBERS:

NOES: COUNCIL MEMBERS:

ABSENT: COUNCIL MEMBERS:

ABSTAIN: COUNCIL MEMBERS:

DATED: _____

City Clerk

RESOLUTION NO. 2017-067

A RESOLUTION OF THE BREA CITY COUNCIL DESIGNATING PURCHASING POLICY LIMITS AND THE LOCAL VENDOR PREFERENCE AMOUNT FOR THE CITY'S PURCHASING SYSTEM

A. RECITALS:

(i) Chapter 3.24 (Purchasing) of Title 3 (Revenue and Finance) of Part I (Municipal Code) of the Brea City Code sets forth the City's purchasing system. Section 3.24.020 of Chapter 3.24 defines "Purchasing Policy" as the City Council resolution designating: (a) the limits for open market, informal solicitation, and formal solicitation purchases of supplies, materials, equipment, services, and public works projects; and (b) the local vendor preference amount.

(ii) This Resolution constitutes the Purchasing Policy described in Section 3.24.020.

(iii) It is the intent of the City Council in adopting this Resolution to update existing purchasing limits to improve the efficiency of the City's purchasing system and, with respect to public works projects, to keep such system consistent with amendments to the Uniform Public Construction Cost Accounting Act ("UPCCAA") (Cal. Pub. Cont. Code § 22000 et seq.).

(iv) All legal prerequisites to the adoption of this Resolution have occurred.

B. RESOLUTION:

NOW, THEREFORE, it is found, determined and resolved by the Brea City Council as follows:

1. The facts as set forth in the Recitals are true and correct.
2. City Council Resolution No. 2008-75 is hereby repealed.

3. The following purchasing policy limits are established for the City's purchasing system:

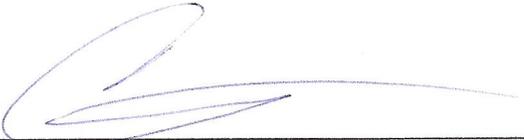
- a. Supplies, Equipment, Materials, and Services:
 - i. Open Market Purchases: purchases up to \$5,000 or, if applicable, up to the micro-purchase threshold set by federal regulation
 - ii. Informal Solicitation Purchases: purchases over \$5,000 (or, if applicable, the micro-purchase threshold set by federal regulation) and up to \$25,000
 - iii. Formal Solicitation Purchases: purchases over \$25,000
- b. Public Works Projects (governed by UPCCAA):
 - i. Open Market Purchases: purchases up to \$45,000
 - ii. Informal Solicitation Purchases: purchases over \$45,000 and up to \$175,000
 - iii. Formal Solicitation Purchases: purchases over \$175,000
 - iv. If all offers received for an informal solicitation public works project purchase are in excess of \$175,000, then, by adoption of a resolution by four-fifths vote, and upon determining that the City's cost estimate was reasonable, the City Council may award the contract to the lowest responsive and responsible offeror at \$187,500 or less.

4. If an offer for a purchase made pursuant to Brea City Code Section 3.24.090 is submitted by a local vendor, then the Purchasing Agent shall, for the purpose of offer

comparison only, reduce the amount of such offer by 1%.

5. The City Clerk shall certify to the adoption of this Resolution.

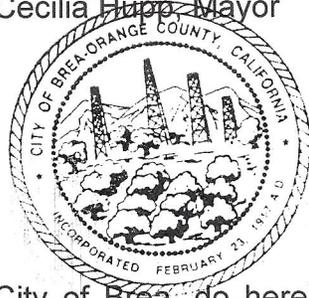
APPROVED AND ADOPTED this 7th day of November, 2017.



Cecilia Hupp, Mayor

ATTEST: 

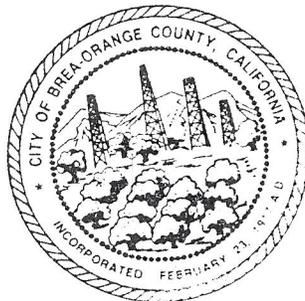
Lillian Harris-Neal, City Clerk



I, Lillian Harris-Neal, City Clerk of the City of Brea, do hereby certify that the foregoing Resolution was adopted at a meeting of the City Council of the City of Brea held on the 7th day of November, 2017, by the following vote:

AYES: COUNCIL MEMBERS: Hupp, Parker, Marick, Simonoff, Vargas
NOES: COUNCIL MEMBERS: None
ABSENT: COUNCIL MEMBERS: None
ABSTAIN: COUNCIL MEMBERS: None

DATED: November 7, 2017





Lillian Harris-Neal, City Clerk

3

City of Brea

COUNCIL COMMUNICATION

TO: Honorable Mayor and City Council Members

DATE: 11/21/2017

SUBJECT: Adopt Ordinance No. 1199, Reauthorizing and Readopting a Public, Educational, and Governmental Access Support Fee

RECOMMENDATION

Adopt an ordinance entitled “Ordinance of the City of Brea Reauthorizing and Readopting the City’s Public, Educational, and Governmental Access Support Fee” by four-fifths vote by title only - second reading

BACKGROUND/DISCUSSION

In 2006, the California Legislature adopted the Digital Infrastructure and Video Competition Act (“DIVCA”), which changed the manner in which video services are regulated by replacing local franchising with a state franchising system administered by the Public Utilities Commission. DIVCA requires state franchise holders to offer at least three PEG channels to each community in which they operate. DIVCA also authorizes cities to adopt an ordinance imposing a fee on state franchise holders to support PEG programming facilities.

The City Council established such a fee on April 17, 2007 by adopting Ordinance No. 1099 to require video service providers who have been issued state franchises to pay the City a PEG access fee of 1% of the video service provider’s gross revenues. DIVCA also provides, however, that any ordinance adopting a PEG access fee “shall expire, and may be reauthorized, upon the expiration of the state franchise.” Public Utilities Code section 5870.

California Video Franchise Certificate Franchise No. 0020 granted to Time Warner Cable Pacific West LLC d/b/a Charter Communications will expire on January 1, 2018. The City’s PEG fee will therefore expire on January 1, 2018 unless the City Council reauthorizes the fee.

The proposed Ordinance would reauthorize the City’s PEG fee and therefore preserve funding available to support PEG programming facilities. If approved this Ordinance will become effective on December 21, 2018.

If this Ordinance does not become effective by January 2, 2018, funding for City PEG facilities could lapse causing residents who rely on PEG channels for emergency broadcasts and news updates to lose a vital source of City information. Any lapse in funding may also lead to confusion among state video franchisees operating within the City regarding the payment of PEG access fee leading the City to incur additional costs to recover any overdue fees.

FISCAL IMPACT/SUMMARY

The City's General Fund receives approximately \$97,000 annually from PEG fees which offsets a portion of the cost of providing important civic programming including emergency alerts; community and governmental news as well as the broadcasting of City Council meetings.

In accordance with state law, the City imposes a 1% Public, Educational and Governmental ("PEG") access fee on all state franchised video service providers operating within the City to support PEG programming facilities. The Ordinances will reauthorize a 1% PEG access support fee that the City currently receives. If the City Council does not reauthorize the PEG access support fee, the City will not receive further PEG access fees from video service providers operating under state franchises within the City. This would result in a loss of General Fund revenues of approximately \$97,000 annually. The City's General Fund receives approximately \$97,000 annually from PEG fees which offsets a portion of the cost of providing important civic programming including emergency alerts; community and governmental news as well as the broadcasting of City Council meetings.

In accordance with state law, the City imposes a 1% Public, Educational and Governmental ("PEG") access fee on all state franchised video service providers operating within the City to support PEG programming facilities. The Ordinances will reauthorize a 1% PEG access support fee that the City currently receives. If the City Council does not reauthorize the PEG access support fee, the City will not receive further PEG access fees from video service providers operating under state franchises within the City. This would result in a loss of General Fund revenues of approximately \$97,000 annually.

RESPECTFULLY SUBMITTED:

James L. Markman, City Attorney

Prepared by: Cindy Russell, Administrative Services Director

Attachments

Ordinance 1199

ORDINANCE NO. 1199

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BREA, CALIFORNIA, REAUTHORIZING AND READOPTING THE CITY'S PUBLIC, EDUCATIONAL, AND GOVERNMENTAL ACCESS SUPPORT FEE.

WHEREAS, Section 5870(n) of the Public Utilities Code, which was enacted as part of the as the Digital Infrastructure and Video Competition Act of 2006, authorized the City to adopt an ordinance establishing a fee on state-franchised video service providers to support public, educational, and governmental ("PEG") access channel facilities; and

WHEREAS, the City adopted such a fee, which is codified in Section 5.208.092 of Chapter 5.208 of Title 5 of the Brea City Code; and

WHEREAS, Section 5870(n) of the Public Utilities Code states that such an ordinance shall expire, and may be reauthorized, upon the expiration of a state franchise, and that a fee may be adopted at any time; and

WHEREAS, California Video Franchise Certificate Franchise No. 0020 granted to Time Warner Cable Pacific West LLC d/b/a Charter Communications will expire on January 2, 2018.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF BREA DOES ORDAIN AS FOLLOWS:

Section 1. The City Council hereby reauthorizes and readopts the fee on state-franchised video service providers to support public, educational, and governmental channel facilities codified in Section 5.208.092 of Chapter 5.208 of Title 5 of the Brea City Code, which fee shall remain unchanged and in full effect as to all state-franchised video service providers providing service in the City.

Section 2. The City Clerk shall certify to the adoption of this Ordinance.

APPROVED AND ADOPTED this _____ day of _____, 2017.

Cecilia Hupp, Mayor

ATTEST: _____
Lillian Harris-Neal, City Clerk

I, Lillian Harris-Neal, City Clerk of the City of Brea, do hereby certify that the foregoing Ordinance was introduced at a regular meeting of the City Council of the City of Brea, held on the 7th day of November, 2017, and was finally passed at a regular meeting of the City Council of the City of Brea on the _____ day of _____, 2017, by the following vote:

AYES: COUNCIL MEMBERS:

NOES: COUNCIL MEMBERS:

ABSENT: COUNCIL MEMBERS:

ABSTAINED: COUNCIL MEMBERS:

Dated: _____

Lillian Harris-Neal, City Clerk

City of Brea

COUNCIL COMMUNICATION

TO: Honorable Mayor and City Council Members

FROM: Bill Gallardo, City Manager

DATE: 11/21/2017

SUBJECT: November 7, 2017 City Council Regular Meeting Minutes - Approve.

RESPECTFULLY SUBMITTED:

William Gallardo, City Manager

Prepared by: Lillian Harris-Neal

Attachments

Minutes

DRAFT

BREA CITY COUNCIL SUCCESSOR AGENCY TO THE BREA REDEVELOPMENT AGENCY MEETING

MINUTES November 7, 2017

CLOSED SESSION 5:00 p.m. - Executive Conference Room Level Three

CALL TO ORDER / ROLL CALL - COUNCIL

The Closed Session was called to order at 5:00 p.m., all Council Members were present except for Council Member Vargas.

Council Member Vargas arrived at 5:15 p.m.

Present: Hupp, Parker, Marick, Simonoff, Vargas

1. **Public Comment** - None.

<small>Closed Session may convene to consider matters of purchase / sale of real property (G. C. §54956.8), pending litigation [G.C.§54956.9(d)(1)], potential litigation [G.C. §54956.9(d)(2)(3) or (4)], liability claims (G. C. §54961) or personnel items (G.C.§54957.6). Records not available for public inspection.</small>
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2. **Conference with City's Labor Negotiator Pursuant to Government Code 54957.6 Regarding the Administrative and Professional Employees' Association (APEA)** - Chris Emeterio and Mario Maldonado, Negotiators
3. **Conference with Legal Counsel - Potential Litigation Pursuant to Govt. Code §54956.9 - One Case - McCarthy Building Companies, Inc., for the Brea Superblock I Parking Structure** - City Engineer Kooyman
4. **Conference with Legal Counsel – Anticipated Litigation. Significant Exposure to Litigation Pursuant to Govt. Code § 54956.9(d)(2) – 1 potential case. - Facts and Circumstances: Brea Downtown Protest.**

STUDY SESSION 6:00 p.m. - Executive Conference Room Level Three

CALL TO ORDER / ROLL CALL - COUNCIL

The Study Session was called to order at 6:00 p.m., all Council Members were present.

5. Public Comment

Heidi Gallegos provided the Brea Chamber of Commerce opinion regarding Item 7 (Brea Development Fee Study Report and Results). She hoped that the conversation will include efficiencies in the various departments to mitigate some of the cost and discussed the rate adjustments recommended by staff.

6. Clarify Regular Meeting Topics

None.

DISCUSSION ITEMS

7. Brea Development Fee Study Report and Results

Administrative Services Director Russell introduced Stacey Shell, NBS Consultant, and provided the background of the project. Ms. Shell presented a PowerPoint that included: user fee principles and guidance; key issues framing the study; costing methodology and approach; policy setting considerations; and best management practices. She also discussed the ability to compare fees from community to community.

In response to Council questions, Ms. Shell stated that NBS has completed a user fee study for the cities of Fullerton and Anaheim.

Administrative Services Director Russell presented a PowerPoint that included the Brea fee study results, total allowable costs, deposit (cost center) hourly rate results, examples of flat fees, and overnight parking permit fees.

Economic Development Director Crabtree presented a PowerPoint that included information about maintaining service levels, phasing the cost of adjustments, business needs, efficiencies, and technology needs.

In response to Council questions, staff explained how the intake, research and processing times were calculated to obtain the new proposed fees; briefly discussed issuance fees; and stated that deposits for remodels were set too low in the past.

Council asked for specific examples of current fees to better understand why they should be raised and expressed concern regarding the large increase of fees.

Council Member Marick discussed how technology updates should improve efficiency and bring cost down.

Staff will provide a breakdown of costs, Council will provide questions regarding the fee increase to City Manager Gallardo, and the item will be brought back to Council for review at a future meeting.

8. Police Services User Fees and Orange County Animal Care Fees Update

Administrative Services Director Russell presented a PowerPoint that included police services user fees; OC animal care - fee study; and options.

In response to Council Member Vargas' question, Administrative Services Director Russell explained that an individual fee study is an option that departments can request. Police Captain Burks stated that the Police Department has always had a separate fee study.

Mayor Hupp suggested that Council wait to see what the County proposes for OC Animal Care services and also directed staff to continue to look at outside options.

Due to the time constraint, Mayor Hupp moved Study Session Item #9 (Council Priorities and Projects Update) to the General Session.

9. Council Priorities and Projects Update

Due to the time constraint, this item will be heard at the General Session.

REPORTS

10. Council Member Report

Council Member Vargas expressed disappointment that item #20(Review of Process for Removal of Council Appointed Commissioners), is being heard by Council. He stated that hearing the item is a waste of time.

Mayor Hupp adjourned the Study Session at 6:59 p.m.

GENERAL SESSION 7:00 p.m. - Council Chamber Plaza Level

CALL TO ORDER/ ROLL CALL - COUNCIL

Mayor Hupp called the meeting to order at 7:08 p.m., all members were present.

11. Pledge of Allegiance:

Brea Police Explorer Post 822 led the Pledge of Allegiance.

12. Invocation:

Pastor Rich Dannenbring, Christ Lutheran delivered the Invocation.

13. Proclamation:

Mayor Hupp presented a Proclamation to Heidi Gallegos, Brea Chamber of Commerce and Sara Ramos, Liberty Painting and Restoration, proclaiming Saturday, November 25, 2017, as Small Business Saturday in the City of Brea.

14. Report - Prior Study Session

City Manager Gallardo provided the Prior Study Session Report.

15. Community Announcements

Council Member Marick reminded residents that Brea's Veteran's Day ceremony is this Saturday, November 11. The annual Veteran's Day ceremony starts at 10:00 a.m. at the Brea War Memorial in front of the Brea Civic & Cultural Center. She announced that The City of Brea will hosts its 23rd annual Nutcracker Craft Boutique on Friday, November 17, from 9 a.m. – 6 p.m. and Saturday, November 18 from 9 a.m. – 4 p.m. at the Brea Community Center. Admission is \$2 and parking is free. Visit CityofBrea.net for more information.

Council Member Vargas announced that sign-ups are now open for several popular children's programs at the Brea Community Center. On days when school is out, Kid Care Solutions provides activities for students in grades Kindergarten through sixth. The first is this Friday. The next days are during Thanksgiving week. Spaces fill fast! Also, over the holiday season, there are several special programs available for preschool children. Kids Harvest Time and the Tiny Tots Christmas mini-session keep little ones busy with themed activities while parents are busy. Please call 714-990-7631 with questions.

16. Matters from the Audience

Sean Thomas expressed satisfaction with the Centennial Gala Event and thanked Orange County Supervisor Shawn Nelson for making sure that the Orange County Human Relations Commissions is under the control of the County of Orange.

Daniel LLuevanos from One Legacy, encouraged residents to become a donor and invited residents to attend to their rose dedication ceremony on December 19th in Pasadena, California. For more information, go to www.donatelife.com

Teri Crow discussed dissatisfaction with the maintenance of the dog park on Santa Fe. She also discussed the crosswalk in Bonterra.

Richard Ide discussed provisions for RV parking.

17. Response to Public Inquiries

City Manager Gallardo responded to Public Inquiries.

Council Member Marick encouraged residents to attend the dedication ceremony on December 19th in Pasadena, California.

18. Report Regarding the Carbon Canyon Fire:

Fire Chief Knabe discussed the Carbon Canyon Fire on October 25th stating that the fire consumed approximately 4.5 acres; noted that their three (3) priorities when responding to fire calls are life safety, incident stabilization, and environmental protection; and provided a list of the different agencies that responded to the fire.

Council Priorities and Projects Update

City Manager Gallardo briefly reported on the following project and priorities: Lamber/57 design, facility assessment report, pension reform, central core project, countywide strategic plan for aging, completion of the Tracks at Brea project, water conservation and the downtown parking structure.

Council Member Marick requested that Term Limits and Campaign Finance Reform be added back to the Council Priorities list.

Mayor Pro Tem Parker directed staff to keep the projects and priorities update on the website for residents to see.

ADMINISTRATIVE ITEMS - *This agenda category is for City Council consideration of a wide variety of topics related to the City's operations. Public comments regarding items in this section should be presented during "Matters from the Audience."*

19. 2017 Legislative Briefing

Assistant to the City Manager/Human Resources Manager Maldonado and Corey Williams from Townsend Public Affairs (TPA), Inc., provided a PowerPoint that included the 2017 State Legislative Session: by numbers; 2017-18 State Legislative session recap; State Legislative created funding; 2017-18 State Legislative Session; Brea Priority Legislation; pension reform; priority issues; and funding success.

In response to Council questions, Ms. Williams stated that there are three (3) major components to the affordable housing package which are: Senate Bill 2, Senate Bill 3, and Senate Bill 35.

In response to Mayor Hupp's question, Ms. Williams explained that Senate Bill 2 will establish a \$75 fee on real estate transaction documents beginning on January 1, 2018 which will be assessed on every real estate transaction that is required or permitted by law excluding those transaction recorded in connection with transfer subject to a documentary transfer tax or with the transfer of a residential dwelling to an owner-occupier.

20. Review of Process for Removal of Council Appointed Commissioners -

City Manager Gallardo provided information about the current process and highlighted options.

Mayor Pro Tem Parker suggested changing the words "should be" to "must be" in the Code of Conduct. Council Member Marick did not favor changing the Municipal Code and believed that Council should look at the process in its entirety. Mayor Hupp suggested changing the Municipal Code by removing the unilateral decision and adding verbiage to the Code of Conduct. Council discussed several options but did not come to a consensus on changes.

In response to Council questions, City Attorney Markman stated that the Code of Conduct and the Municipal Code has two (2) different removal processes. He also explained that the Code of Conduct lacks information about the process of who would notify the Mayor that there is a commissioner

acting inappropriately. Lastly he mentioned that the Code of Conduct was overwritten.

Mayor Hupp made a motion to amend the Municipal Code. The motion failed due to lack of a second.

21. Purchasing System Update

Procurement and Contracts Administrator Groom recommended that Council approve **Ordinance 1198** Amending Chapter 3.24 of the Brea City Code for First Reading by Title Only and Waive Further Reading and approve **Resolution 2017-067** Designating Purchasing Policy Limits and the Local Vendor Preference Amount for the City's Purchasing System. He provided the background of the current purchasing system and policy limits. He noted that the purpose of the changes are to modernize and clarify the City's purchasing system to be consistent with the law. He also stated that the purpose of the updates to the policy limits are to improve the efficiency in the City's purchasing system and keep consistent with the amendment to the Uniform Public Construction Cost Accounting Act relative to Public Works projects.

Motion was made by Council Member Vargas, seconded by Mayor Pro Tem Parker to Introduce Ordinance No. 1198 amending Chapter 3.24 of the Brea City Code for First Reading by Title Only and Waive Further Reading.

AYES: Mayor Hupp, Mayor Pro Tem Parker, Council Member Marick, Council Member Simonoff,
Council Member Vargas

Passed

Motion was made by Council Member Simonoff, seconded by Mayor Pro Tem Parker to Adopt Resolution No. 2017-067 Designating Purchasing Policy Limits and the Local Vendor Preference Amount for the City's Purchasing System.

AYES: Mayor Hupp, Mayor Pro Tem Parker, Council Member Marick, Council Member Simonoff,
Council Member Vargas

Passed

22. Ordinance No. 1195 for Transferring and Granting a Pipeline Franchise to Matrix Investment, L.P.
City Attorney Markman Read Ordinance 1195 by Title Only and Waived Further Reading.

Motion was made by Mayor Pro Tem Parker, seconded by Council Member Simonoff to Adopt Ordinance No. 1195 for Transferring and Granting a Pipeline Franchise to Matrix Investment, L.P. for Second Reading by Title Only and Waive Further Reading.

AYES: Mayor Hupp, Mayor Pro Tem Parker, Council Member Marick, Council Member Simonoff,
Council Member Vargas

Passed

23. Ordinance No. 1196 for Transferring and Granting a Pipeline Franchise to Torrance Pipeline Company, LLC

City Attorney Markman Read Ordinance 1196 by Title Only and Waived Further Reading.

Motion was made by Council Member Simonoff, seconded by Mayor Pro Tem Parker to Adopt Ordinance No. 1196 for Transferring and Granting a Pipeline Franchise to Torrance Pipeline Company, LLC by Title Only and Waive Further Reading.

AYES: Mayor Hupp, Mayor Pro Tem Parker, Council Member Marick, Council Member Simonoff,
Council Member Vargas

Passed

24. Public, Education and Governmental (PEG) Programming Access Supporting Fee Reauthorization Ordinance

City Attorney Markman recommended that Council Adopt **Ordinance 1199** Reauthorizing and Readopting the City's Public, Educational, and Governmental Access Support Fee" by Four-Fifths Vote by Title Only and Waive Second Reading. He provided the background and the requirements.

Motion was made by Council Member Simonoff, seconded by Mayor Pro Tem Parker to Adopt Ordinance No. 1199, Reauthorizing and Readopting a Public, Educational, and Governmental Access Support Fee by Four-Fifths Vote for First Reading by Title Only and Waive Further Reading.

AYES: Mayor Hupp, Mayor Pro Tem Parker, Council Member Marick, Council Member Simonoff, Council Member Vargas

Passed

CONSENT CALENDAR - *The City Council/Successor Agency approves all Consent Calendar matters with one motion unless Council/Agency or Staff requests further discussion of a particular item. Items of concern regarding Consent Calendar matters should be presented during "Matters from the Audience."*

CITY COUNCIL - CONSENT

25. October 17, 2017 City Council Regular Meeting Minutes

The City Council Approved the October 17, 2017 City Council Regular Meeting Minutes.

26. Budget Adjustments to the City Operating and Capital Improvement Program (CIP) Budgets for Fiscal Year 2016-17

The City Council Adopted **Resolutions 2017-068** and **2017-069** to Adjust the Fiscal Year 2016-17 City Operating and CIP Budgets.

27. Encroachment License Agreement with Old Brea, LLC and Southern California Edison (SCE) Easements on City Owned Parking Lot for 180 S. Brea Boulevard

The City Council Approved the Encroachment License Agreement and Grant of Easements to SCE.

28. Contract with GRFCO, Inc. for Randolph Avenue Sewer Replacement, Project 7621, in the amount of \$724,650

The City Council Awarded the Contract to GRFCO, Inc. in the Amount of \$724,650 and Authorized the Public Works Director or His Designee to Issue Contract Change Orders Up to a "Not to Exceed" Amount of 15% of the Contract Price \$111,093.

29. Monthly Report of Investments for the City of Brea for Period Ending September 30, 2017

Received and filed.

30. October 20 & 27 and November 3, 2017 City Check Registers

Received and Filed.

Motion was made by Council Member Simonoff, seconded by Mayor Pro Tem Parker to Approve Consent Calendar Items 25-30.

AYES: Mayor Hupp, Mayor Pro Tem Parker, Council Member Marick, Council Member Simonoff, Council Member Vargas

Passed

CITY/SUCCESSOR AGENCY - CONSENT

31. Budget Adjustments to the Successor Agency to the Brea Redevelopment Agency Operating Program Budget for Fiscal Year 2016-17

The City/Successor Agency Adopted **Resolution SA 2017-12** to Adjust the FY 2016-17 Successor Agency to the Brea Redevelopment Agency Operating Budget.

32. Monthly Report of Investments for the Successor Agency to the Brea Redevelopment Agency for Period Ending September 30, 2017

Received and Filed.

33. October 27, 2017 Successor Agency Check Register

Received and Filed.

Motion was made by Council Member Vargas, seconded by Mayor Pro Tem Parker to Approve the City/Successor Agency Consent Calendar Items 31-33.

AYES: Mayor Hupp, Mayor Pro Tem Parker, Council Member Marick, Council Member Simonoff,
Council Member Vargas

Passed

ADMINISTRATIVE ANNOUNCEMENTS

34. City Manager

None.

35. City Attorney

Regarding Closed Session Item #3 (McCarthy Building Companies, Inc., for the Brea Superblock I Parking Structure), City Attorney Markman reported that Council unanimously approved the change orders submitted to date.

COUNCIL ANNOUNCEMENTS

None.

ADJOURNMENT

Mayor Hupp adjourned the meeting in memory of Chet Sowinski at 8:54 p.m.

Respectfully submitted,

The foregoing minutes are hereby
approved this 21st day of November, 2017.

Lillian Harris-Neal, City Clerk

Cecilia Hupp, Mayor

City of Brea

COUNCIL COMMUNICATION

TO: Honorable Mayor and City Council Members

FROM: Bill Gallardo, City Manager

DATE: 11/21/2017

SUBJECT: Maintenance Agreement for Cured-in-Place Pipe (CIPP) Sewer Mainline Relining

RECOMMENDATION

1. Award contract to Sancon Engineering, Inc. for relining sewer mainline pipe with Cured-in-Place-Pipe (CIPP) at identified locations within the City of Brea for a period of one year, with the opportunity to renew the contract for four additional years, and
2. Authorize City Manager to approve contract renewals

BACKGROUND/DISCUSSION

On October 24, 2017, four contractors responded to the Request for Proposal (RFP). Staff reviewed the submitted proposals to determine their capabilities of furnishing the employees and equipment necessary to perform the work at a competitive price, and meet the City of Brea's requirements for high quality work and responsiveness to production goals. After review of the proposals and pricing, staff ranked the proposals as follows:

1. Sancon Engineering, Inc.
2. Nu Line Technologies LLC.
3. Southwest Pipeline & Trenchless Corp.
4. Insituform Technologies, LLC.

Staff found that Sancon Engineering, Inc. pricing is the most cost effective for the scope outlined in the RFP. There is over 4.9 percent savings over the second lowest bidder, Nu Line Technologies, for the placement of cured-in-place pipe services. For these reasons, staff recommends awarding the annual sewer mainline pipe relining with cured-in-place-pipe (CIPP) contract to Sancon Engineering, Inc.

FISCAL IMPACT/SUMMARY

Staff posted RFP's for a CIPP contractor to CIPlist.com website. Four contractors responded. Based on proposal reviews and price comparisons, staff recommends awarding the contract to Sancon Engineering, Inc. This is to be a one-year contract with renewal for up to four additional one-year periods. This recommendation is based on the ability of Sancon Engineering, Inc. to meet all of Public Works' requirements including pricing, responsiveness, above-average customer service, as well as overall stability of the company. Public Works has considered performing this work, but does not have the expertise, equipment, or manpower, to do this type of work without hiring additional personnel and purchasing additional equipment, making contract

services a more economical choice.

Public Works budgets \$300,000 per year in CIP accounts (Fund 510) for this work. There is no cost to the General Fund and no additional appropriation is needed.

RESPECTFULLY SUBMITTED:

William Gallardo, City Manager

Prepared by: Will Wenz, Public Works Superintendent

Concurrence: Tony Olmos, P.E., Public Works Director

Attachments

Sancon Agreement

MAINTENANCE AGREEMENT

THIS AGREEMENT is made and entered this day of November 22, 2017 ("Effective Date"), by and between **Sancon Engineering, Inc.** (hereinafter referred to as "CONTRACTOR") and the City of Brea, California, a municipal corporation (hereinafter referred to as "CITY").

WHEREAS, pursuant to Notice inviting Sealed Proposals, proposals were received, Reviewed by Committee, and declared on the date specified in said notice; and

WHEREAS, CITY did accept the bid of CONTRACTOR **Sancon Engineering, Inc.** and;

WHEREAS, CITY has authorized the City Clerk and Mayor to enter into a written contract with CONTRACTOR for furnishing labor, equipment, and material for the Placement of Cured-in-Place Pipe (CIPP) to Reline Identified Damaged and Cracked Portions of Sewer Mainline throughout the City of Brea

NOW, THEREFORE, in consideration of the mutual covenants herein contained, it is agreed:

1. GENERAL SCOPE OF WORK: CONTRACTOR shall furnish all necessary labor, tools, materials, appliances, and equipment for and do the work for the Placement of Cured-in-Place Pipe (CIPP) to Reline Identified Damaged and Cracked Portions of Sewer Mainline throughout the City of Brea.

Said work to be performed in accordance with specifications and standards of the "Greenbook", Part 5, Pipeline Rehabilitation, and in accordance with bid prices hereinafter mentioned and in accordance with the instruction of the Director of Public Works for a period commencing **11/28/17 through 11/27/18**. The prices quoted with the bid shall be in effect until expiration of the agreement on the date stated herein. The City and CONTRACTOR shall have the option of extending the term of the agreement, by mutual consent of the parties, four (4) times for periods of one year each. Should the agreement be extended, the contract prices shall be on the Extension of Term subsection hereof.

2. INCORPORATED DOCUMENTS TO BE CONSIDERED COMPLEMENTARY: The aforesaid specifications together with the RFP and all incorporated documents therein, are incorporated herein by reference hereto and made a part hereof with like force and effect as if all of said documents were set forth in full herein. Said documents, the Request for Proposal Inviting Bids attached hereto, together with this written agreement, shall constitute the contract between the parties. This contract is intended to require complete and finished piece of work and anything necessary to complete the work properly and in accordance with the law and lawful governmental regulations shall be performed by the CONTRACTOR whether set out specifically in the contract or not. Should it be ascertained that any inconsistency exists between the aforesaid documents and this written agreement, the provisions of this written agreement shall control.

3. TERMS OF CONTRACT:

A. The CONTRACTOR, while fulfilling the terms of this Contract, is performing as a representative of CITY and shall provide exceptional Customer Care.

Any negative contact with staff, residents/citizens, businesses, visitors or other contractors shall be reported by CONTRACTOR immediately to CITY. CONTRACTOR'S management and supervisory personnel shall intercede to resolve or mitigate the negative contact in conjunction with CITY staff. CITY and CONTRACTOR may agree in advance to a single person contact, a representative of the CITY or CONTRACTOR, for the investigation and response to complaints.

4. INSURANCE: The CONTRACTOR shall not commence work under this contract until he has obtained all insurance required hereunder in a company or companies acceptable to CITY nor shall the CONTRACTOR allow any subcontractor to commence work on his subcontract until all insurance required of the subcontractor has been obtained. Any tort claims filed against the CITY related to the performance of this Contract and subsequently tendered to the CONTRACTOR shall be promptly investigated, and the resolution of such claims shall be promptly reported to the CITY.

The CONTRACTOR shall take out and maintain at all times during the life of this contract the following policies of insurance:

a. Compensation Insurance: Before beginning work, the CONTRACTOR shall furnish to the Director of Public Works a certificate of insurance as proof that he has taken out full compensation insurance for all persons whom he may employ directly or through subcontractors in carrying out the work specified herein, in accordance with the laws of the State of California. Such insurance shall be maintained in full force and effect during the period covered by this contract.

Further, such policy of insurance shall provide that the insurer waives all rights of subrogation against CITY and its elected officials, officers, employees and agents.

In accordance with the provisions of Section 3700 of the California Labor Code, every CONTRACTOR shall secure the payment of compensation to his employees. CONTRACTOR, prior to commencing work, shall sign and file with the CITY a certification as follows:

"I am aware of the provisions of Section 3700 of the Labor Code which require every employer to be insured against liability for worker's compensation or to undertake self-insurance in accordance with the provisions of that Code, and I will comply with such provisions before commencing the performance of work of this contract."

b. For all operations of the CONTRACTOR or any subcontractor in performing the work provided for herein, insurance with the following minimum limits and coverage:

(1) Commercial General Liability (occurrence) – for bodily injury, death and property damage for products/completed operations and any and all other activities undertaken by the CONTRACTOR in the performance of this Agreement.

(2) (Alternative to Commercial General Liability) – No Longer Available.

(3) Comprehensive Automobile Liability (occurrence) – for bodily injury, death and property damage insuring against all liability arising out of the use of any vehicle.

(4) Owner's and CONTRACTOR'S Protective (occurrence) – for bodily injury, death and property damage arising out of any activities undertaken by CONTRACTOR in the performance of this Agreement.

(5) Other required insurance, endorsements or exclusions as required by the plans and specifications.

(6) The policies of insurance required in this Section b shall have no less than the following limits of coverage:

(i) \$2,000,000 (Two Million Dollars) for bodily injury or death;

(ii) \$2,000,000 (Two Million Dollars) for property damage;

(iii) The total of the limits specified in subsections (i) and (ii), above, where a combined single limit is provided.

c. Each such policy of insurance required in paragraph b shall:

(1) Be subject to no deductible amount unless otherwise provided, or approved in writing by CITY;

(2) Be issued by an insurance company approved in writing by CITY, which is admitted and licensed to do business in the State of California and which is rated A VII or better according to the most recent A.M. Best Co. Rating Guide;

(3) Name as additional insured the CITY, its elected officials, officers, employees, attorneys and agents, and any other parties, including subcontractors, specified by CITY to be included;

(4) Specify that it acts as primary insurance and that no insurance held or owned by the designated additional insured shall be called upon to cover a loss under said policy;

(5) Specify that it applies separately to each insured against whom claim is made or suit is brought, except with respect to the limits of the insurer's liability;

(6) Contain a clause substantially in the following words:

"It is hereby understood and agreed that this policy may not be canceled nor the amount of coverage thereof reduced until thirty (30) days after receipt by CITY of written notice of such cancellation

or reduction of coverage as evidenced by receipt of a registered letter."

- (7) Specify that any failure to comply with reporting or other provisions of the required policy, including breaches of warranty, shall not affect the coverage required to be provided;
- (8) Specify that the insurer waives all rights of subrogation against any of the named additional insured; and
- (9) Specify that any and all costs of adjusting and/or defending any claim against any insured, including court costs and attorneys' fees, shall be paid in addition to and shall not deplete any policy limits.
- (10) Otherwise be in form satisfactory to CITY.

d. Prior to commencing performance under this Agreement, the CONTRACTOR shall furnish the CITY with original endorsements, or copies of each required policy, effecting and evidencing the insurance coverage required by this Agreement. The endorsements shall be signed by a person authorized by the insurer(s) to bind coverage on its behalf. All endorsements or policies shall be received and approved by the CITY before CONTRACTOR commences performance. If performance of this Agreement shall extend beyond one (1) year, CONTRACTOR shall provide CITY with the required policies or endorsements evidencing renewal of the required policies of insurance prior to the expiration of any required policies of insurance.

5. PREVAILING WAGE: Notice is hereby given that in accordance with the provisions of California Labor Code, Division 2, Part 7, Chapter 1, Articles 1 and 2, the CONTRACTOR is required to pay not less than the general prevailing rate of per diem wages for work of a similar character in locality in which the public work is performed, and not less than the general prevailing rate of per diem wages for holiday and overtime work. In that regard, the Director of the Department of Industrial Relations of the State of California is required to and has determined such general prevailing rates of per diem wages. Copies of such prevailing rates of per diem wages are available on the DIR website at: <https://www.dir.ca.gov/OPRL/dprevagedetermination.htm>

Pursuant to Labor Code § 1775, the CONTRACTOR shall forfeit, as penalty to CITY, not more than two hundred dollars (\$200.00) for each laborer, workman, or mechanic employed for each calendar day or portion thereof, if such laborer, workman, or mechanic is paid less than the general prevailing rate of wages hereinbefore stipulated for any work done under the attached contract, by him or by any subcontractor under him, in violation of the provisions of said Labor Code.

6. APPRENTICESHIP EMPLOYMENT: In accordance with the provisions of Section 1777.5 of the Labor Code as amended by Chapter 971, Statutes of 1939, and in accordance with the regulations of the California Apprenticeship council, properly indentured apprentices may be employed in the prosecution of the work.

Attention is directed to the provisions in Sections 1777.5 and 1777.6 of the Labor Code concerning the employment of apprentices by the CONTRACTOR or any subcontractor under him.

Section 1777.5, as amended, requires the CONTRACTOR or subcontractor employing tradesmen in any apprenticeable occupation to apply to the joint apprenticeship committee nearest the site of the public works project and which administers the apprenticeship program in that trade for a certificate of approval. The certificate will also fix the ratio of apprentices' journeymen that will be used in the performance of the contract. The ratio of apprentices to journeymen in such cases shall not be less than one to five except:

- a. When unemployment in the area of coverage by the joint apprenticeship committee has exceeded an average of 15 percent in the 90 days prior to the request for certificate, or
- b. When the number of apprentices in training in the area exceeds a ratio of one to five, or
- c. When the trade can show that it is replacing at least 1/30 of its membership through apprenticeship training on an annual basis statewide or locally, or
- d. When the CONTRACTOR provides evidence that he employs registered apprentices on all of his contracts on an annual average of not less than one apprentice to eight journeymen.

The CONTRACTOR is required to make contribution to funds established for the administration of apprenticeship programs if he employs registered apprentices or journeymen in any apprenticeable trade on such contracts and if other contractors on the public works site are making such contributions.

The CONTRACTOR and subcontractor under him shall comply with the requirements of Sections 1777.5 and 1777.6 in the employment of apprentices.

Information relative to apprenticeship standards, wage schedules, and other requirements may be obtained from the Director of Industrial Relations, ex-officio the Administrator of Apprenticeship, San Francisco, California, or from the Division of Apprenticeship Standards and its branch offices.

7. LEGAL HOURS OF WORK: Eight (8) hours of labor shall constitute a legal day's work for all workmen employed in the execution of this contract, and the CONTRACTOR and any subcontractor under him shall comply with and be governed by the laws of the State of California having to do with working hours set forth in Division 2, Part 7, Chapter 1, Article 3 of the Labor Code of the State of California as amended.

The CONTRACTOR shall forfeit, as a penalty to CITY, twenty-five dollars (\$25.00) for each laborer, workman, or mechanic employed in the execution of the contract, by him or any subcontractor under him, upon any of the work hereinbefore mentioned, for each calendar day during which said laborer, workman, or mechanic is required or permitted to labor more than eight (8) hours in violation of said Labor Code.

8. PAYROLL RECORDS The Contractor shall comply with and be bound by the provision of Labor Code Section 1776, which requires the Contractor and each Subcontractor to (1) keep accurate record and verify such records in writing under penalty of perjury, as specified in Section 1776, (2) certify and make such payroll records available for inspection as provided by Section 1776, and (3) inform the City of the location of the records. The Contractor has ten (10) days in which to comply subsequent to receipt of a written notice requesting these records, or as a penalty to the City, the Contractor shall forfeit one hundred dollars (\$100) for each Day, or portion thereof, for each worker, until strict compliance is effectuated. Upon the request of the Division of Labor Statistics Enforcement, these penalties shall be withheld from progress payments then due.

9. CONTRACTOR'S LIABILITY: The City of Brea and/or its elected officials, officers, agents and employees ("Indemnitees") shall not be answerable or accountable in any manner for any loss or damage that may happen to the work or any part thereof, or for any of the materials or other things used or employed in performing the work; or for injury or damage to any person or persons, either workmen, employees of the CONTRACTOR or his subcontractors or the public, or for damage to adjoining or other property from any cause whatsoever arising out of or in connection with the performance of the work. The CONTRACTOR shall be responsible for any damage or injury to any person or property resulting from defects or obstructions or from any cause whatsoever, except the sole negligence or willful misconduct of CITY, its employees, servants, or independent contractors who are directly responsible to CITY during the progress of the work or at any time before its completion and final acceptance.

To the maximum extent permitted by law, the CONTRACTOR will defend, indemnify and hold the Indemnitees harmless from any and all actions, CITY against and will hold and save CITY harmless from any and all actions, claims, damages to persons or property, penalties, obligations, and/or liabilities that may be asserted or claimed by any person, firm, entity, corporation, political subdivision, or other organization arising out of or in connection with the work, operation, or activities of the CONTRACTOR, his agents, employees, subcontractors, or invitees provided for herein, whether or not there is concurrent passive or active negligence on the part of CITY, but excluding such actions, claims, damages to persons or property, penalties, obligations, or liabilities arising from the sole negligence or willful misconduct of any of the Indemnitees, or independent contractors who are directly responsible to CITY, and in connection therewith:

- a. The CONTRACTOR will defend any action or actions filed in connection with any of said claims, damages, penalties, obligations, or liabilities and will pay all costs and expenses, including attorneys' fees incurred in connection therewith.
- b. The CONTRACTOR will promptly pay any judgment rendered against the CONTRACTOR or any of the Indemnitees covering such claims, damages, penalties, obligations, and liabilities arising out of or in connection with such work, operations, or activities of the CONTRACTOR hereunder, and the CONTRACTOR agrees to save and hold the Indemnitees harmless therefrom.

- C. In the event any Indemnitee is made a party to any action or proceeding filed or prosecuted against the CONTRACTOR for damages or other claims arising out of or in connection with the work, operation, or activities of the CONTRACTOR hereunder, the CONTRACTOR agrees to pay to Indemnitee any and all costs and expenses incurred by Indemnitee in such action or proceeding together with reasonable attorneys' fees.

So much of the money due to the CONTRACTOR under and by virtue of the contract as shall be considered necessary by CITY may be retained by CITY until disposition has been made of such actions or claims for damage as aforesaid.

10. NON-DISCRIMINATION: No discrimination shall be made in the employment of persons upon public works because of the race, color, or religion of such persons, and every contractor for public works violating this section is subject to all the penalties imposed for a violation of Division 2, Part 7, Chapter 1 of the Labor Code in accordance with the provisions of Section 1735 of said Code.

11. CONTRACT RENEWAL NOTIFICATION: For each of the one-year extension terms, City and Contractor must agree mutually to extend the term prior to the expiration date of the current term. There are not automatic extensions. City Manager, on behalf of the City, may authorize any mutually-agreed upon extensions. Pricing for each of the one-year extension terms shall be based on the Extension of Term subsection hereof.

12. NOTICES: All notices required or permitted here-under shall be deemed delivered to the party to whom notice is sent upon personal delivery thereof at the addresses set forth upon which said notice is placed, postage pre-paid, in the United States mail and addressed as follows:

CONTRACTOR: Sancon Engineering, Inc
5841 Engineer Drive
Huntington Beach, CA 92649

CITY: Tony Olmos, Director of Public Works
Public Works Department
545 N Berry St
Brea, CA 92621

13. EXTENSION OF TERM: During the second twelve (12) month period of the Agreement, the Base Sum per month is subject to a cost-of-living adjustment (Stepped Up Base). The cost-of-living adjustment shall be set at the beginning of the second period adjustment date) in the following manner: The Consumer Price Index for all Urban Consumers (base year 1982-84 = 100) for the Los Angeles-Long Beach-Anaheim area published by the United States Department of Labor, Bureau of Statistics (Index) which

is published for the month immediately preceding the adjustment date (Adjustment Index) shall be compared to the Index which was published for the date immediately preceding the beginning of the first twelve (12) month period (Beginning Index). If the Adjustment Index has increased over the Beginning Index, the monthly payment shall be increased by the amount obtained by multiplying the base sum by a fraction, the numerator of which is the Adjustment Index and the denominator of which is the Beginning Index.

14. TERMINATION OR ABANDONMENT: This agreement may be terminated by CITY without cause, upon the giving of a written "Notice of Termination" to CONTRACTOR at least fifteen (15) days prior to the termination date specified in said notice. CONTRACTOR may terminate this agreement only for cause. Termination of the Contract does not release CONTRACTOR from any and all claims, damages or other liability incurred during the contract until CITY acknowledges such release.

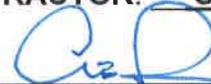
15. ATTORNEYS' FEES: In The event that any action or proceeding is brought by either party to enforce any term or provision of this Agreement, the prevailing party shall recover its reasonable attorneys' fees and costs incurred with respect thereto.

16. GOVERNING LAW AND VENUE. The laws of the State of California shall govern the interpretation of this agreement. Venue for any legal action arising out of this agreement shall be the Superior Court of the State of California.

17. IN WITNESS WHEREOF, the parties hereto have caused these presents to be duly executed with all the formalities required by law on the respective dates set forth opposite their signatures.

State of California Contractor's License No. 731797

CONTRACTOR: Sancon Engineering, Inc. Date: 11/2/17

By: 
Name, Title Chuck Parsons, Vice President

Contractor's Business Phone: (714) 891-2323

Emergency Phone at which CONTRACTOR can be reached at any time:
(714) 231-3630

CITY OF BREA, CALIFORNIA

By: _____
Mayor

Attest: _____
City Clerk

Date: _____

City of Brea

COUNCIL COMMUNICATION

FROM: Bill Gallardo, City Manager

DATE: 11/21/2017

SUBJECT: November 9 and 17, 2017 City Check Registers - Receive and File.

Attachments

11-09-17 City Check Register

11-17-17 City Check Register

City Check Register for: Nov 9, 2017

Check #	Vendor Name	Check Date	Vendor #	Budget Unit	Description	Amount
176396	AT&T CALNET	11/09/2017	20391	110141471	9391011961 10/28	\$230.18
		11/09/2017	20391	110141471	9391011963 10/28	\$20.57
		11/09/2017	20391	110141471	9391011965 10/28	\$40.47
		11/09/2017	20391	110141471	9391011966 10/28	\$57.86
		11/09/2017	20391	110141471	9391011970 10/28	\$905.14
		11/09/2017	20391	110141471	9391011971 10/28	\$39.26
		11/09/2017	20391	110141471	9391011972 10/28	\$131.19
		11/09/2017	20391	110141471	9391011973 10/28	\$41.15
		11/09/2017	20391	110141471	9391011974 10/28	\$358.50
		11/09/2017	20391	110141471	9391011975 10/28	\$3,449.61
		11/09/2017	20391	110141471	9391011976 10/28	\$85.73
		11/09/2017	20391	110141471	9391011977 10/28	\$478.04
		11/09/2017	20391	110141471	9391011978 10/28	\$783.87
		11/09/2017	20391	110141471	9391023157 10/28	\$20.56
		11/09/2017	20391	110141471	9391023158 10/28	\$33.72
		11/09/2017	20391	110141471	9391023159 10/28	\$21.75
		11/09/2017	20391	110141471	9391032589 10/28	\$0.01
		11/09/2017	20391	110141471	9391052504 10/28	\$274.14
		11/09/2017	20391	110141471	9391052507 10/28	\$274.14
		11/09/2017	20391	110141471	9391911979 10/28	\$83.71
		11/09/2017	20391	420515131	9391011964 10/28	\$39.21
		11/09/2017	20391	420515131	9391011967 10/28	\$0.27
AT&T CALNET					Total Check Amount:	\$7,369.08
176397	THE BANK OF NEW YORK MELLON	11/09/2017	16062	930000000	CNTRL ACCT:JUL-SEPT17	\$2,020.69
THE BANK OF NEW YORK MELLON					Total Check Amount:	\$2,020.69
176398	BREA OLINDA UNIFIED SCHOOL DISTRICT	11/09/2017	1970	110404424	NJB RENTALS FEB-MAR18	\$2,776.00
BREA OLINDA UNIFIED SCHOOL DISTRICT					Total Check Amount:	\$2,776.00
176400	BUSINESS CARD	11/09/2017	18749	110	BSCARD CS 102317	\$3,351.47
		11/09/2017	18749	110111111	BSCARD CS 102317	\$70.00
		11/09/2017	18749	110141481	BSCARD HR 102317	\$108.87
		11/09/2017	18749	110212111	BSCARD PD TRNG 102317	\$1,805.96
		11/09/2017	18749	110212121	BSCARD PD INV 102317	\$19.38
		11/09/2017	18749	110222222	BSCARD FIRE 102317	\$923.69
		11/09/2017	18749	110222223	BSCARD FIRE 102317	\$111.70
		11/09/2017	18749	110404420	BSCARD CS II 102317	\$1,000.00
		11/09/2017	18749	110404424	BSCARD CS II 102317	\$353.38
		11/09/2017	18749	110404425	BSCARD CS 102317	\$32.31
		11/09/2017	18749	110404429	BSCARD CS 102317	\$191.87

City Check Register for: Nov 9, 2017

Check #	Vendor Name	Check Date	Vendor #	Budget Unit	Description	Amount	
176400	BUSINESS CARD	11/09/2017	18749	110404521	BSCARD CS III 102317	\$857.04	
		11/09/2017	18749	110515141	BSCARD PARKS 102317	\$205.76	
		11/09/2017	18749	420515131	BSCARD WATER 102317	\$409.95	
		11/09/2017	18749	950000000	ILJAO BSCARD MJ 1017	\$784.64	
BUSINESS CARD						Total Check Amount:	\$10,226.02
176401	RICARDO CABIESES	11/09/2017	27131	420000000	CLOSED WATER ACCOUNT	\$95.34	
RICARDO CABIESES						Total Check Amount:	\$95.34
176402	CALIF BUILDING STANDARDS COMMISSION	11/09/2017	20578	110	GRNBLDG FEES 17/18 Q1	\$1,211.00	
		11/09/2017	20578	110000000	10% DISC 1STQTR 17/18	(\$121.10)	
CALIF BUILDING STANDARDS COMMISSION						Total Check Amount:	\$1,089.90
176403	CALIFORNIA PARKS & REC SOCIETY	11/09/2017	3455	110404311	AGNCY MEMBER CE 18/19	\$480.00	
		11/09/2017	3455	110404311	AGNCY MEMBER CH 18/19	\$150.00	
		11/09/2017	3455	110404311	AGNCY MEMBER SM 18/19	\$145.00	
CALIFORNIA PARKS & REC SOCIETY						Total Check Amount:	\$775.00
176404	CANNINGS ACE HARDWARE	11/09/2017	15828	480515161	SHOP SUPPLIES	\$20.43	
CANNINGS ACE HARDWARE						Total Check Amount:	\$20.43
176405	CARLOS TERRES	11/09/2017	26724	110	SHIPPING:LA PUERTA	\$2,129.16	
CARLOS TERRES						Total Check Amount:	\$2,129.16
176406	CLIMATEC LLC	11/09/2017	23618	490515151	HVAC SERVICE AUG17	\$434.26	
		11/09/2017	23618	490515151	HVAC SERVICE JUL17	\$434.26	
		11/09/2017	23618	490515151	HVAC SERVICE OCT17	\$434.26	
		11/09/2017	23618	490515151	HVAC SERVICE SEP17	\$434.26	
CLIMATEC LLC						Total Check Amount:	\$1,737.04
176407	JULIE COOK	11/09/2017	17675	110000000	CITATION REFUND	\$306.00	
JULIE COOK						Total Check Amount:	\$306.00
176408	CORELOGIC	11/09/2017	25542	280323215	REAL EST LISTNG SEP17	\$185.00	
CORELOGIC						Total Check Amount:	\$185.00
176409	COUNTRY REGISTER	11/09/2017	13346	110404420	NUTCRACKER AD	\$270.00	
COUNTRY REGISTER						Total Check Amount:	\$270.00
176410	COUNTY OF ORANGE	11/09/2017	4799	410515132	17/18 TMDL FEES	\$8,191.67	
		11/09/2017	4799	410515132	CREDIT:16/17 TMDL FEE	(\$1,012.58)	
COUNTY OF ORANGE						Total Check Amount:	\$7,179.09
176411	CREATE A PARTY RENTALS	11/09/2017	7113	110404421	VETERANS DAY RENTALS	\$1,012.70	
CREATE A PARTY RENTALS						Total Check Amount:	\$1,012.70
176412	D & D SIGN SERVICE	11/09/2017	15660	110515125	WELCOME BREA SGN RPR	\$529.83	
D & D SIGN SERVICE						Total Check Amount:	\$529.83
176413	DELTA DENTAL INSURANCE COMPANY	11/09/2017	26074	110	05-R103125 DENTAL NOV	\$1,620.93	
DELTA DENTAL INSURANCE COMPANY						Total Check Amount:	\$1,620.93
176414	DEPARTMENT OF CONSERVATION	11/09/2017	2278	110	STRNG MOTION 17/18 Q1	\$4,403.71	

City Check Register for: Nov 9, 2017

Check #	Vendor Name	Check Date	Vendor #	Budget Unit	Description	Amount
176414	DEPARTMENT OF CONSERVATION	11/09/2017	2278	110000000	5% 1ST QTR FEES 17/18	(\$220.19)
DEPARTMENT OF CONSERVATION					Total Check Amount:	\$4,183.52
176415	DEPARTMENT OF TRANSPORTATION	11/09/2017	13722	110515121	SGNAL/LIGHTNG JUL-SEP	\$15,848.29
DEPARTMENT OF TRANSPORTATION					Total Check Amount:	\$15,848.29
176416	DIVISION OF THE STATE ARCHITECT	11/09/2017	21499	110	CASP FEE:3RD QTR 2017	\$213.90
DIVISION OF THE STATE ARCHITECT					Total Check Amount:	\$213.90
176417	EDISON CO	11/09/2017	3343	110515121	ELECTRICITY SEP/OCT17	\$14,270.56
		11/09/2017	3343	110515125	ELECTRICITY SEP/OCT17	\$6,575.67
		11/09/2017	3343	110515141	ELECTRICITY SEP/OCT17	\$2,101.61
		11/09/2017	3343	110515143	ELECTRICITY SEP/OCT17	\$675.72
		11/09/2017	3343	110515144	ELECTRICITY SEP/OCT17	\$417.12
		11/09/2017	3343	341515112	ELECTRICITY SEP/OCT17	\$165.86
		11/09/2017	3343	343515112	ELECTRICITY SEP/OCT17	\$130.74
		11/09/2017	3343	345515112	ELECTRICITY SEP/OCT17	\$92.42
		11/09/2017	3343	346515112	ELECTRICITY SEP/OCT17	\$316.52
		11/09/2017	3343	360515145	ELECTRICITY SEP/OCT17	\$795.20
		11/09/2017	3343	420515131	ELECTRICITY SEP/OCT17	\$36,516.30
		11/09/2017	3343	430515123	ELECTRICITY SEP/OCT17	\$28.42
		11/09/2017	3343	490515151	ELECTRICITY SEP/OCT17	\$8,313.02
		11/09/2017	3343	880515113	ELECTRICITY SEP/OCT17	\$23.21
EDISON CO					Total Check Amount:	\$70,422.37
176418	THE GAS COMPANY	11/09/2017	3749	420515131	GAS OCT/NOV 2017	\$15.29
THE GAS COMPANY					Total Check Amount:	\$15.29
176419	IN TIME SERVICES INC	11/09/2017	20876	950000000	ILJAO ISELINK OCT17	\$1,448.08
IN TIME SERVICES INC					Total Check Amount:	\$1,448.08
176420	INTELLI-TECH	11/09/2017	8774	110212141	HP PRODESK + WARRANTY	\$5,239.31
		11/09/2017	8774	475141471	HP PRINTERS	\$971.91
INTELLI-TECH					Total Check Amount:	\$6,211.22
176421	LAKEMAN CHASSIS	11/09/2017	12885	480515161	1204 FAB TRAILR HITCH	\$457.93
LAKEMAN CHASSIS					Total Check Amount:	\$457.93
176422	LEXIPOL	11/09/2017	16773	110212111	17/18 POLICY MNL UPDT	\$5,000.00
LEXIPOL					Total Check Amount:	\$5,000.00
176423	OFFICE DEPOT, INC	11/09/2017	4743	110111161	OFFICE SUPPLIES	\$42.93
		11/09/2017	4743	110212111	OFFICE SUPPLIES	\$5.08
		11/09/2017	4743	110212121	CREDIT:#972206481001	(\$58.98)
		11/09/2017	4743	110212121	OFFICE SUPPLIES	\$109.71
		11/09/2017	4743	110222211	OFFICE SUPPLIES	\$25.52
		11/09/2017	4743	110323212	OFFICE SUPPLIES	\$35.98
		11/09/2017	4743	110404311	OFFICE SUPPLIES	\$63.32

City Check Register for: Nov 9, 2017

Check #	Vendor Name	Check Date	Vendor #	Budget Unit	Description	Amount
176423	OFFICE DEPOT, INC	11/09/2017	4743	110404421	ENVELOPES	\$45.78
OFFICE DEPOT, INC						Total Check Amount: \$269.34
176424	PELLETIER & ASSOCIATES	11/09/2017	25222	470141483	PREV ERGONOMIC EVAL	\$350.00
PELLETIER & ASSOCIATES						Total Check Amount: \$350.00
176425	PLUMBING WHOLESALE OUTLET, INC.	11/09/2017	18392	110515141	RR PARTS/GLOVES	\$217.84
PLUMBING WHOLESALE OUTLET, INC.						Total Check Amount: \$217.84
176426	PUENTE HILLS FORD	11/09/2017	25742	480515161	CONVERTER/GSKT/SENSOR	\$1,543.52
		11/09/2017	25742	480515161	TAIL LIGHT ASSEMBLY	\$423.47
PUENTE HILLS FORD						Total Check Amount: \$1,966.99
176427	RIVERSIDE COUNTY SHERIFF'S DEPT	11/09/2017	10660	110212111	K9 HANDLER TRAINING	\$354.00
RIVERSIDE COUNTY SHERIFF'S DEPT						Total Check Amount: \$354.00
176428	SAN GABRIEL BASIN WATER	11/09/2017	25882	420515131	PUMPING RIGHTS ASSMNT	\$7,513.60
SAN GABRIEL BASIN WATER						Total Check Amount: \$7,513.60
176429	SHRED-IT USA	11/09/2017	7438	110212122	PD DOC DESTR 10/03/17	\$96.00
		11/09/2017	7438	110212122	PD DOC DESTR 9/19/17	\$96.00
SHRED-IT USA						Total Check Amount: \$192.00
176430	THE STANDARD INSURANCE COMPANY	11/09/2017	15689	110	643015 OPT INS NOV17	\$1,978.35
THE STANDARD INSURANCE COMPANY						Total Check Amount: \$1,978.35
176431	THE STANDARD INSURANCE COMPANY	11/09/2017	15689	110	643015 LIFE INS NOV17	\$4,451.85
THE STANDARD INSURANCE COMPANY						Total Check Amount: \$4,451.85
176432	T-MOBILE	11/09/2017	24748	110212121	GPS LOCATE 10/9-10/11	\$153.00
T-MOBILE						Total Check Amount: \$153.00
176433	TOXGUARD FLUID TECHNOLOGIES	11/09/2017	9130	480515161	PARTS WASHER SERVICE	\$266.10
TOXGUARD FLUID TECHNOLOGIES						Total Check Amount: \$266.10
176434	URBAN GRAFFITI ENTERPRISES INC.	11/09/2017	4352	110515121	GRAFFTI REMOVAL SEP17	\$2,000.00
URBAN GRAFFITI ENTERPRISES INC.						Total Check Amount: \$2,000.00
176435	KELLY WALKER	11/09/2017	19627	110000000	START-UP:NUTCRCR BTQ	\$2,000.00
KELLY WALKER						Total Check Amount: \$2,000.00
176436	LANG WHITTON	11/09/2017	27154	110	MEMBERSHIP REFUND	\$31.50
LANG WHITTON						Total Check Amount: \$31.50
Check Subtotal						\$164,887.38
V26320	ABF PRINTING	11/09/2017	26673	110	BREA LOVES ART SHIRTS	\$795.29
		11/09/2017	26673	110	CNTLGALA:WINE GLASSES	\$594.29
ABF PRINTING						Total Check Amount: \$1,389.58
V26321	ACORN PAPER PRODUCTS, CO.	11/09/2017	26589	490515151	FLOOR CLEANER @ BCC	\$175.69
ACORN PAPER PRODUCTS, CO.						Total Check Amount: \$175.69
V26322	AKAL CONSULTANTS	11/09/2017	19771	510707251	57/LAMBERT 8/16-9/14	\$2,565.00
AKAL CONSULTANTS						Total Check Amount: \$2,565.00

City Check Register for: Nov 9, 2017

Check #	Vendor Name	Check Date	Vendor #	Budget Unit	Description	Amount
V26323	JUDY ALLEN	11/09/2017	20447	110404215	CLASS INSTRUCTOR BCC	\$264.00
JUDY ALLEN						Total Check Amount: \$264.00
V26324	ALLSTAR FIRE EQUIPMENT	11/09/2017	8353	110222221	FIRE HELMETS	\$1,088.76
ALLSTAR FIRE EQUIPMENT						Total Check Amount: \$1,088.76
V26325	ANAHEIM ICE MANAGEMENT	11/09/2017	15170	110404145	ICE SKATING	\$132.00
ANAHEIM ICE MANAGEMENT						Total Check Amount: \$132.00
V26326	BEST LAWN MOWER SERVICE	11/09/2017	16230	480515161	TRIMMER BLADES	\$86.56
BEST LAWN MOWER SERVICE						Total Check Amount: \$86.56
V26327	CHRISTINE BOATNER	11/09/2017	18460	110404215	ADMIN:BECKMAN	\$459.00
		11/09/2017	18460	110404215	CLASS INSTRUCTOR BCC	\$525.00
CHRISTINE BOATNER						Total Check Amount: \$984.00
V26328	ARLINDA CANTU	11/09/2017	26312	110404215	SILVER SNEAKERS:BCC	\$25.00
ARLINDA CANTU						Total Check Amount: \$25.00
V26329	CAR-GO ALTERNATOR & STARTER SUPPLY	11/09/2017	10820	480515161	SWEEPER ALTERNATOR	\$178.61
CAR-GO ALTERNATOR & STARTER SUPPLY						Total Check Amount: \$178.61
V26330	CARL WARREN & CO	11/09/2017	4036	470141483	CWC 1964255	\$620.00
CARL WARREN & CO						Total Check Amount: \$620.00
V26331	JEFFREY COVER	11/09/2017	25721	110212111	MASTER RFLE INST TRNG	\$16.00
JEFFREY COVER						Total Check Amount: \$16.00
V26332	LAUREN CRITTENDEN	11/09/2017	26135	110212111	CTO TRAINING COURSE	\$111.82
LAUREN CRITTENDEN						Total Check Amount: \$111.82
V26333	DAVID EVANS AND ASSOCIATES, INC.	11/09/2017	20981	510707946	TRKS FSBLTY 8/27-9/23	\$1,943.00
DAVID EVANS AND ASSOCIATES, INC.						Total Check Amount: \$1,943.00
V26334	DENNIS GRUBB & ASSOCIATES, LLC.	11/09/2017	25568	110222231	PLAN CHECK FEES OCT17	\$775.50
DENNIS GRUBB & ASSOCIATES, LLC.						Total Check Amount: \$775.50
V26335	DF POLYGRAPH	11/09/2017	22010	110141481	POLYGRAPH EXAMS OCT17	\$350.00
DF POLYGRAPH						Total Check Amount: \$350.00
V26336	ROWENA DHINGRA	11/09/2017	25697	110404215	PILATES:BCC	\$90.00
ROWENA DHINGRA						Total Check Amount: \$90.00
V26337	DOOLEY ENTERPRISES INC	11/09/2017	5421	110212131	AMMUNITION	\$1,659.35
DOOLEY ENTERPRISES INC						Total Check Amount: \$1,659.35
V26338	MICHAEL DURALDE	11/09/2017	25228	110404215	BECKMAN FITNESS	\$260.00
		11/09/2017	25228	110404215	CLASS INSTRUCTOR:BCC	\$520.00
MICHAEL DURALDE						Total Check Amount: \$780.00
V26339	MYRA DUVALL	11/09/2017	18083	110404215	YOGA:BCC	\$250.00
MYRA DUVALL						Total Check Amount: \$250.00
V26340	ECONOLITE SYSTEMS, INC.	11/09/2017	27147	510707318	LOC SGNL LOOPS KR/LMB	\$228.00
ECONOLITE SYSTEMS, INC.						Total Check Amount: \$228.00
V26341	ENTENMANN ROVIN COMPANY	11/09/2017	3457	110212111	BADGES	\$121.22

City Check Register for: Nov 9, 2017

Check #	Vendor Name	Check Date	Vendor #	Budget Unit	Description	Amount
V26341	ENTENMANN ROVIN COMPANY	11/09/2017	3457	110222221	FIRE BADGE/WALLET	\$165.39
ENTENMANN ROVIN COMPANY					Total Check Amount:	\$286.61
V26342	FLEET SERVICES	11/09/2017	5658	480515161	BRASS AIR FITTING	\$4.01
		11/09/2017	5658	480515161	QUICK CONNECT FITTINGS	\$37.78
FLEET SERVICES					Total Check Amount:	\$41.79
V26343	FUSCOE ENGINEERING, INC.	11/09/2017	18052	410515132	NPDES SVCS SEPT 2017	\$5,259.50
FUSCOE ENGINEERING, INC.					Total Check Amount:	\$5,259.50
V26344	GALE SUPPLY COMPANY	11/09/2017	21090	490515151	CREDIT TO I-01189906	(\$107.06)
		11/09/2017	21090	490515151	DISHWASHING DETERGENT	\$200.32
		11/09/2017	21090	490515151	MOP HEADS	\$36.85
GALE SUPPLY COMPANY					Total Check Amount:	\$130.11
V26345	JESSE GARDUNA	11/09/2017	16006	110212111	FORCE ENCNTR ANALYSIS	\$24.00
JESSE GARDUNA					Total Check Amount:	\$24.00
V26346	THE GARLAND COMPANY	11/09/2017	18924	510707928	EXTRA ROOFNG MATLS CC	\$3,086.65
THE GARLAND COMPANY					Total Check Amount:	\$3,086.65
V26347	MELISSA GIFFORD	11/09/2017	10645	110404215	CLASS INSTRUCTOR:BCC	\$400.00
MELISSA GIFFORD					Total Check Amount:	\$400.00
V26348	TERRANCE GREEN	11/09/2017	12103	110212111	CAROTID RSTRNT CNTRL	\$16.00
TERRANCE GREEN					Total Check Amount:	\$16.00
V26349	HITECH SOFTWARE INC	11/09/2017	19937	110515125	CAR COUNT MAINT OCT17	\$920.00
HITECH SOFTWARE INC					Total Check Amount:	\$920.00
V26350	INFOSEND, INC.	11/09/2017	19016	110	INSERT:CNTRL GALA AUG	\$55.36
		11/09/2017	19016	110	INSERT:CNTRL GALA SEPT	\$55.37
		11/09/2017	19016	110404215	INSERT:WELLNESS FEST	\$55.36
		11/09/2017	19016	110404311	INSERT:EXP BREA ARTS	\$55.37
		11/09/2017	19016	110404521	INSERT:HLTH FAIR AUG	\$55.36
		11/09/2017	19016	110404521	INSERT:HLTH FAIR SEPT	\$55.38
		11/09/2017	19016	110404542	INSERT:BYT-JOSEPH	\$55.38
		11/09/2017	19016	410515132	INSERT:LOCAL WTRWAYS	\$55.36
		11/09/2017	19016	420141421	WATER:AUG/SEP POSTAGE	\$8,358.53
		11/09/2017	19016	420141421	WTR:AUG/SEP PRNT/MAIL	\$3,068.84
INFOSEND, INC.					Total Check Amount:	\$11,870.31
V26351	KAREN KIESS	11/09/2017	21414	110404215	CLASS INSTRUCTOR BCC	\$240.00
KAREN KIESS					Total Check Amount:	\$240.00
V26352	DOLLY LAI	11/09/2017	18084	110404215	YOGA:BCC	\$150.00
DOLLY LAI					Total Check Amount:	\$150.00
V26353	RENEE F. LAVACOT	11/09/2017	6754	110404215	ZUMBA:BCC	\$325.00
RENEE F. LAVACOT					Total Check Amount:	\$325.00
V26354	LIEBERT CASSIDY WHITMORE	11/09/2017	2489	110111112	PROF SVCS SEP 17	\$140.00

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Check #	Vendor Name	Check Date	Vendor #	Budget Unit	Description	Amount
LIEBERT CASSIDY WHITMORE						Total Check Amount: \$140.00
V26355	LOS ANGELES TRUCK CENTERS, LLC	11/09/2017	7300	480515161	HOOD LATCH	\$117.41
LOS ANGELES TRUCK CENTERS, LLC						Total Check Amount: \$117.41
V26356	TANYA LOSCUTOFF	11/09/2017	22092	110404215	CLASS INSTRUCTOR:BCC	\$250.00
TANYA LOSCUTOFF						Total Check Amount: \$250.00
V26357	MICAH MACIAS	11/09/2017	26340	110404215	ADMIN:BECKMAN	\$493.00
		11/09/2017	26340	110404215	CIRCUIT SPORT:BECKMAN	\$338.00
MICAH MACIAS						Total Check Amount: \$831.00
V26358	MALLORY SAFETY & SUPPLY LLC	11/09/2017	16896	110222221	HOSE	\$892.17
MALLORY SAFETY & SUPPLY LLC						Total Check Amount: \$892.17
V26359	ANDREA MCGRANAHAN	11/09/2017	26046	110404215	BECKMAN FITNESS	\$104.00
		11/09/2017	26046	110404215	CLASS INSTRUCTOR:BCC	\$500.00
ANDREA MCGRANAHAN						Total Check Amount: \$604.00
V26360	KELLY MILLER	11/09/2017	27118	110404215	CARDIO KICK:BECKMAN	\$120.00
KELLY MILLER						Total Check Amount: \$120.00
V26361	JENNIFER MONZON-SCROFINI	11/09/2017	20158	110404215	CLASS INSTRUCTOR:BCC	\$200.00
JENNIFER MONZON-SCROFINI						Total Check Amount: \$200.00
V26362	NATASHA MOORE	11/09/2017	10711	110404215	BODY PUMP:BCC	\$96.00
NATASHA MOORE						Total Check Amount: \$96.00
V26363	MUNISERVICES, LLC	11/09/2017	10627	110000000	SUTA SVCS 2NDQTR 2017	\$3,230.43
MUNISERVICES, LLC						Total Check Amount: \$3,230.43
V26364	NINYO & MOORE	11/09/2017	22134	510707318	KRAEMER/LAMBERT 9/29	\$26,103.75
		11/09/2017	22134	510707873	TRCKS S4 CONSULT 6/30	\$183.50
		11/09/2017	22134	510707873	TRKS S2/3 RR/PLZ 6/30	\$74,944.74
NINYO & MOORE						Total Check Amount: \$101,231.99
V26365	MIGUEL OJEDA	11/09/2017	25161	110212111	D.R.E CLASSRM COURSE	\$72.00
MIGUEL OJEDA						Total Check Amount: \$72.00
V26366	ORANGE COUNTY SANITATION DIST.	11/09/2017	14689	110	COMRCL SWR FEES SEP17	\$79,093.18
		11/09/2017	14689	110	RES SEWER FEES SEP17	\$5,062.00
		11/09/2017	14689	110000000	5% COLL:COMM SF SEP17	(\$3,954.66)
		11/09/2017	14689	110000000	5% COLL:RES SF SEP17	(\$253.10)
ORANGE COUNTY SANITATION DIST.						Total Check Amount: \$79,947.42
V26367	OZUNA ELECTRIC CO.INC.	11/09/2017	18504	110515125	WAY-FINDING SIGNS RPR	\$680.00
OZUNA ELECTRIC CO.INC.						Total Check Amount: \$680.00
V26368	PIERRE PASA	11/09/2017	11096	110404215	CARDIO KICK:BCC	\$248.00
PIERRE PASA						Total Check Amount: \$248.00
V26369	HERMAN PERDOMO JR,	11/09/2017	20265	110404215	BODY PUMP:BCC	\$75.00
HERMAN PERDOMO JR,						Total Check Amount: \$75.00
V26370	IRACEMA PERDOMO	11/09/2017	14135	110404215	BODY PUMP:BCC	\$175.00

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Check #	Vendor Name	Check Date	Vendor #	Budget Unit	Description	Amount
IRACEMA PERDOMO						Total Check Amount: \$175.00
V26371	ROBERT PITTS	11/09/2017	27150	110222212	REIMB:TRUCK ACADEMY	\$1,350.00
ROBERT PITTS						Total Check Amount: \$1,350.00
V26372	QUALITY PLACEMENT AUTHORITY, LLC	11/09/2017	27027	110141411	TEMPSTAFF 10/16-10/22	\$617.76
QUALITY PLACEMENT AUTHORITY, LLC						Total Check Amount: \$617.76
V26373	BRANDICE ROGERS	11/09/2017	26780	110404215	CIRCUIT SPORT:BCC	\$69.00
BRANDICE ROGERS						Total Check Amount: \$69.00
V26374	SC FUELS	11/09/2017	16654	480515161	REG ETH 4188 GAL	\$10,670.83
		11/09/2017	16654	480515161	REG ETH 4205 GAL	\$10,308.90
SC FUELS						Total Check Amount: \$20,979.73
V26375	TODD SCHMALTZ	11/09/2017	26048	110212111	FORCE ENCINTR ANALYSIS	\$24.00
TODD SCHMALTZ						Total Check Amount: \$24.00
V26376	PAMELA SCHMIDT	11/09/2017	12209	110404214	HYPNOSIS CLASS	\$42.00
PAMELA SCHMIDT						Total Check Amount: \$42.00
V26377	LAURENE SCHULZE	11/09/2017	18034	110404215	YOGA:BCC	\$46.00
LAURENE SCHULZE						Total Check Amount: \$46.00
V26378	BRANDI SCHUMACHER	11/09/2017	26514	110404215	YOGA:BECKMAN	\$130.00
BRANDI SCHUMACHER						Total Check Amount: \$130.00
V26379	HEIDE SHAKERI	11/09/2017	11756	110404215	LOW IMPACT:BCC	\$90.00
HEIDE SHAKERI						Total Check Amount: \$90.00
V26380	ISMAEL O SILVA	11/09/2017	24370	110404215	ZUMBA:BCC	\$510.00
ISMAEL O SILVA						Total Check Amount: \$510.00
V26381	SITEONE LANDSCAPE SUPPLY, LLC	11/09/2017	25942	110515141	IRRIGATION PARTS	\$492.79
		11/09/2017	25942	110515143	IRRIGATION PARTS	\$26.25
		11/09/2017	25942	110515144	FLAGS	\$10.99
		11/09/2017	25942	110515144	TRASHER/EZ REACHER	\$42.29
		11/09/2017	25942	110515144	TURFACE	\$102.22
SITEONE LANDSCAPE SUPPLY, LLC						Total Check Amount: \$674.54
V26382	SO CALIFORNIA ACADEMY OF MUSIC	11/09/2017	19969	110404214	PIANO/KEYBOARDING	\$741.00
SO CALIFORNIA ACADEMY OF MUSIC						Total Check Amount: \$741.00
V26383	WHITNEY SOLENBERGER	11/09/2017	26744	110404215	YOGA:BECKMAN	\$161.00
WHITNEY SOLENBERGER						Total Check Amount: \$161.00
V26384	SPECTRUM GAS PRODUCTS, INC.	11/09/2017	16060	110222222	OXYGEN	\$67.30
SPECTRUM GAS PRODUCTS, INC.						Total Check Amount: \$67.30
V26385	STAGELIGHT FAMILY PRODUCTIONS	11/09/2017	7825	110404542	BYT:JOSEPH 2017 #1	\$10,683.75
STAGELIGHT FAMILY PRODUCTIONS						Total Check Amount: \$10,683.75
V26386	SUPERION, LLC	11/09/2017	26879	475141471	ASP BACKUP SVCS NOV17	\$1,817.42
SUPERION, LLC						Total Check Amount: \$1,817.42
V26387	TECHNIGLOVE INTERNATIONAL INC	11/09/2017	17691	110212131	NITRILE GLOVES	\$1,254.28

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Check #	Vendor Name	Check Date	Vendor #	Budget Unit	Description	Amount
TECHNIGLOVE INTERNATIONAL INC						Total Check Amount: \$1,254.28
V26388	TENNIS ANYONE ACADEMY	11/09/2017	12688	110404145	TENNIS LESSONS	\$3,062.00
TENNIS ANYONE ACADEMY						Total Check Amount: \$3,062.00
V26389	TRINITY SOUND COMPANY	11/09/2017	11364	110404421	SOUND:VETERANS DAY	\$1,270.00
TRINITY SOUND COMPANY						Total Check Amount: \$1,270.00
V26390	LETICIA TRUJILLO	11/09/2017	22054	110404215	CLASS INSTRUCTOR:BCC	\$120.00
LETICIA TRUJILLO						Total Check Amount: \$120.00
V26391	TURBO DATA SYSTEMS, INC.	11/09/2017	1472	110212122	CITATION PROCESSING	\$1,975.08
TURBO DATA SYSTEMS, INC.						Total Check Amount: \$1,975.08
V26392	EDEN TURNER	11/09/2017	21951	110404215	BODY PUMP:BCC	\$168.00
EDEN TURNER						Total Check Amount: \$168.00
V26393	SEONAG TURNER	11/09/2017	20291	110404215	PILATES:BCC	\$60.00
SEONAG TURNER						Total Check Amount: \$60.00
V26394	UNITED ROTARY BRUSH CORPORATION	11/09/2017	16649	480515161	SWEEPER BROOMS (2)	\$204.42
UNITED ROTARY BRUSH CORPORATION						Total Check Amount: \$204.42
V26395	VAVRINEK, TRINE, DAY & CO., LLP	11/09/2017	27146	950000000	ILJAO AUDIT AUG17	\$1,000.00
VAVRINEK, TRINE, DAY & CO., LLP						Total Check Amount: \$1,000.00
V26396	JUANA VENTURA	11/09/2017	17752	110404215	CYCLE:BCC	\$100.00
		11/09/2017	17752	110404215	CYCLE:BECKMAN	\$208.00
JUANA VENTURA						Total Check Amount: \$308.00
V26397	WALTERS WHOLESALE ELECTRIC	11/09/2017	1667	490515151	ELECTRICAL RPR @ YARD	\$210.73
WALTERS WHOLESALE ELECTRIC						Total Check Amount: \$210.73
V26398	LINDA WATSON	11/09/2017	11871	110404215	YOGA:BCC	\$180.00
LINDA WATSON						Total Check Amount: \$180.00
V26399	WEBBY DANCE COMPANY	11/09/2017	25323	110404214	TUMBLING	\$252.00
WEBBY DANCE COMPANY						Total Check Amount: \$252.00
V26400	WILLDAN ENGINEERING	11/09/2017	12445	110000000	PLAN CK SVCS 12/30/16	\$372.50
		11/09/2017	12445	110000000	PLAN CK SVCS 4/28/17	\$298.00
		11/09/2017	12445	110515171	CITY TFC ENG'G 8/25	\$382.80
		11/09/2017	12445	510515171	CITY TFC ENG'G 8/25	\$57.20
		11/09/2017	12445	510515171	PLAN CK SVCS 12/30/16	\$1,117.50
		11/09/2017	12445	510515171	PLAN CK SVCS 4/28/17	\$819.50
		11/09/2017	12445	890141431	1718 COMMFAC DIST ADM	\$2,629.69
WILLDAN ENGINEERING						Total Check Amount: \$5,677.19
Voucher Subtotal						\$279,118.46
TOTAL						\$444,005.84

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Check #	Vendor Name	Check Date	Vendor #	Budget Unit	Description	Amount
176437	DEBRA ABSHEAR	11/17/2017	23678	110404541	SKY'S THE LIMIT WKSHP	\$324.00
DEBRA ABSHEAR					Total Check Amount:	\$324.00
176438	ALZHEIMER'S ORANGE COUNTY	11/17/2017	27179	110404521	OC STRATEGIC PLAN	\$1,000.00
ALZHEIMER'S ORANGE COUNTY					Total Check Amount:	\$1,000.00
176439	ALLISON AOUN	11/17/2017	27212	110	ARTIST:OLINDA STORY	\$50.00
ALLISON AOUN					Total Check Amount:	\$50.00
176440	MO ARII	11/17/2017	27195	110	ARTIST:OLINDA STORY	\$50.00
MO ARII					Total Check Amount:	\$50.00
176441	ASHLYN ARMSTRONG	11/17/2017	27211	110	ARTIST:OLINDA STORY	\$50.00
ASHLYN ARMSTRONG					Total Check Amount:	\$50.00
176442	AT&T CALNET	11/17/2017	20391	475141471	9391063120 11/17	\$2,319.25
		11/17/2017	20391	510707903	9391063405 11/17	\$827.59
AT&T CALNET					Total Check Amount:	\$3,146.84
176443	AT&T LONG DISTANCE	11/17/2017	1737	110141471	807752441 11/2-12/3	\$50.83
AT&T LONG DISTANCE					Total Check Amount:	\$50.83
176444	JENNIFER AURIO	11/17/2017	27162	420000000	CLOSED WATER ACCOUNT	\$15.18
JENNIFER AURIO					Total Check Amount:	\$15.18
176445	LORALEE BARLOW-BOYES	11/17/2017	27210	110	ARTIST:OLINDA STORY	\$50.00
LORALEE BARLOW-BOYES					Total Check Amount:	\$50.00
176446	STEVEN BIGGS	11/17/2017	27209	110	ARTIST:OLINDA STORY	\$50.00
STEVEN BIGGS					Total Check Amount:	\$50.00
176447	EMILY BOLIVER	11/17/2017	27215	110	ARTIST:OLINDA STORY	\$50.00
EMILY BOLIVER					Total Check Amount:	\$50.00
176448	BREC VENDING, INC.	11/17/2017	14036	110111161	SODA FOR COUNCIL MTGS	\$38.87
BREC VENDING, INC.					Total Check Amount:	\$38.87
176449	ERIC BUSS	11/17/2017	27213	110404542	PERFORMANCE DEPOSIT	\$1,950.00
ERIC BUSS					Total Check Amount:	\$1,950.00
176450	CALIFORNIA DENTAL NETWORK INC.	11/17/2017	15634	110	DENTAL DEC 2017	\$246.25
		11/17/2017	15634	110141481	DENTAL ADM DEC 2017	\$10.00
CALIFORNIA DENTAL NETWORK INC.					Total Check Amount:	\$256.25
176451	DANIEL CAMACHO	11/17/2017	27208	110	ARTIST:OLINDA STORY	\$50.00
DANIEL CAMACHO					Total Check Amount:	\$50.00
176452	VICTORIA CERVANTES	11/17/2017	27190	110	STGE MGR:OLINDA STORY	\$500.00
VICTORIA CERVANTES					Total Check Amount:	\$500.00
176453	JANICE CIPRIANI	11/17/2017	27214	110404541	WATERCOLOR DEMONSTRN	\$708.75
JANICE CIPRIANI					Total Check Amount:	\$708.75
176454	CITY OF FULLERTON	11/17/2017	12001	110222211	SHRD CMND 7/1-10/6	\$91,145.44
		11/17/2017	12001	110222212	SHRD CMND 7/1-10/6	\$37,501.07
		11/17/2017	12001	110222221	SHRD CMND 7/1-10/6	\$80,924.11

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Check #	Vendor Name	Check Date	Vendor #	Budget Unit	Description	Amount
176454	CITY OF FULLERTON	11/17/2017	12001	110222223	SHRD CMND 7/1-10/6	\$327.17
		11/17/2017	12001	110222231	SHRD CMND 7/1-10/6	\$1,133.76
CITY OF FULLERTON					Total Check Amount:	\$211,031.55
176455	COLETTE'S CATERING & SPECIALTY CAKE	11/17/2017	27126	110	10% GRAT:CNTNL GALA	\$422.04
		11/17/2017	27126	110404311	10% GRAT:CNTNL GALA	\$800.00
COLETTE'S CATERING & SPECIALTY CAKE					Total Check Amount:	\$1,222.04
176456	COUNTY OF ORANGE	11/17/2017	4799	410515132	NPDES - SPILL	\$3,001.22
COUNTY OF ORANGE					Total Check Amount:	\$3,001.22
176457	COUNTY OF ORANGE	11/17/2017	4799	172212133	COMM CHGS BR0 OCT-DEC	\$22,666.00
COUNTY OF ORANGE					Total Check Amount:	\$22,666.00
176458	COUNTY OF ORANGE	11/17/2017	4799	110212122	PRKNG CITATIONS SEP17	\$10,940.00
COUNTY OF ORANGE					Total Check Amount:	\$10,940.00
176459	COUNTY OF ORANGE	11/17/2017	4799	110212122	OCATS/SWITCHER OCT17	\$653.00
COUNTY OF ORANGE					Total Check Amount:	\$653.00
176460	COUNTY OF ORANGE	11/17/2017	4799	110212122	FINGERPRINT ID NOV17	\$1,608.00
COUNTY OF ORANGE					Total Check Amount:	\$1,608.00
176461	TERRY DOPSON	11/17/2017	27206	110	ARTIST:OLINDA STORY	\$50.00
TERRY DOPSON					Total Check Amount:	\$50.00
176462	ALEXANDRA EASTMAN	11/17/2017	27191	110	ASST DIR:OLINDA STORY	\$300.00
ALEXANDRA EASTMAN					Total Check Amount:	\$300.00
176463	EDISON CO	11/17/2017	3343	110515121	ELECTRICITY OCT/NOV17	\$1,576.47
		11/17/2017	3343	490515151	ELECTRICITY OCT/NOV17	\$21,258.87
		11/17/2017	3343	510707285	ELECTRICITY OCT/NOV17	\$76.41
EDISON CO					Total Check Amount:	\$22,911.75
176464	EMERGENCY SERVICE RESTORATION, INC	11/17/2017	19476	490515151	WATER DAMAGE CLEAN UP	\$1,409.10
EMERGENCY SERVICE RESTORATION, INC					Total Check Amount:	\$1,409.10
176465	EMPLOYMENT DEVELOPMENT DEPT	11/17/2017	7464	470141483	944-0073-6 UI 093017	\$1,414.00
EMPLOYMENT DEVELOPMENT DEPT					Total Check Amount:	\$1,414.00
176466	HEATHER GIRTEN ENRIQUEZ	11/17/2017	27205	110	ARTIST:OLINDA STORY	\$50.00
HEATHER GIRTEN ENRIQUEZ					Total Check Amount:	\$50.00
176467	ERIC W. GRUVER PHD	11/17/2017	7856	110141481	PRE-EMPLOYMENT EVAL	\$425.00
ERIC W. GRUVER PHD					Total Check Amount:	\$425.00
176468	CHRIS FARREN	11/17/2017	27189	110404311	REIMB:DONATION TRANSP	\$238.93
CHRIS FARREN					Total Check Amount:	\$238.93
176469	FRANCHISE TAX BOARD	11/17/2017	13287	110	CD-9120-02824 110917	\$187.54
FRANCHISE TAX BOARD					Total Check Amount:	\$187.54
176470	FRANCHISE TAX BOARD/ST OF CALIF	11/17/2017	12043	110	342701182 110917 PR	\$100.00
FRANCHISE TAX BOARD/ST OF CALIF					Total Check Amount:	\$100.00
176471	FRONTIER COMMUNICATIONS	11/17/2017	26183	420515131	562-1821220 1028-1127	\$188.47

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Check #	Vendor Name	Check Date	Vendor #	Budget Unit	Description	Amount
FRONTIER COMMUNICATIONS						Total Check Amount:
						\$188.47
176472	CHRIS GARRIGUE	11/17/2017	26826	110111152	AUDIO:CNCL STUDY SESN	\$300.00
CHRIS GARRIGUE						Total Check Amount:
						\$300.00
176473	THE GAS COMPANY	11/17/2017	3749	490515151	GAS OCT/NOV 2017	\$353.37
THE GAS COMPANY						Total Check Amount:
						\$353.37
176474	RYAN GATUS	11/17/2017	27204	110	ARTIST:OLINDA STORY	\$50.00
RYAN GATUS						Total Check Amount:
						\$50.00
176475	JAMAL GHARIB D.	11/17/2017	27207	110	ARTIST:OLINDA STORY	\$50.00
JAMAL GHARIB D.						Total Check Amount:
						\$50.00
176476	RUDOLPH GUTIERREZ	11/17/2017	24422	110404421	TAPS:VETERANS DAY 2017	\$100.00
RUDOLPH GUTIERREZ						Total Check Amount:
						\$100.00
176477	GREG HARRIS	11/17/2017	27183	110222212	TRUCK TRAINING ACAD	\$1,350.00
GREG HARRIS						Total Check Amount:
						\$1,350.00
176478	SAMUEL HATTERSLEY	11/17/2017	27203	110	ARTIST:OLINDA STORY	\$50.00
SAMUEL HATTERSLEY						Total Check Amount:
						\$50.00
176479	MAN WAI WINNIE HO	11/17/2017	27187	110000000	JOHN SLMNEN WKSHP RFD	\$150.00
MAN WAI WINNIE HO						Total Check Amount:
						\$150.00
176480	GARRY L HOBDA Y	11/17/2017	25175	110	ARTIST:OLINDA STORY	\$50.00
GARRY L HOBDA Y						Total Check Amount:
						\$50.00
176481	JEFF JORDAN	11/17/2017	27177	420000000	CLOSED WATER ACOUNT	\$255.48
JEFF JORDAN						Total Check Amount:
						\$255.48
176482	KIMBERLY KENNEDY	11/17/2017	27174	420000000	CLOSED WATER ACCOUNT	\$38.48
KIMBERLY KENNEDY						Total Check Amount:
						\$38.48
176483	RABECCA KLOSTRIECH	11/17/2017	25820	420000000	CLOSED WATER ACCOUNT	\$113.14
RABECCA KLOSTRIECH						Total Check Amount:
						\$113.14
176484	CHRISTOPHER LANGLEY	11/17/2017	27176	420000000	CLOSED WATER ACCOUNT	\$39.41
CHRISTOPHER LANGLEY						Total Check Amount:
						\$39.41
176485	LIFE-ASSIST, INC.	11/17/2017	10530	110212131	MEDICAL SUPPLIES	\$431.00
		11/17/2017	10530	110222222	MEDICAL SUPPLIES	\$1,079.62
LIFE-ASSIST, INC.						Total Check Amount:
						\$1,510.62
176486	ROSEMARY LONDON	11/17/2017	27202	110	ARTIST:OLINDA STORY	\$50.00
ROSEMARY LONDON						Total Check Amount:
						\$50.00
176487	CHRISTOPHER MACWAN	11/17/2017	27185	110000000	POLICE REPORT REFUND	\$3.00
CHRISTOPHER MACWAN						Total Check Amount:
						\$3.00
176488	JAMES MANKE	11/17/2017	27199	110	ARTIST:OLINDA STORY	\$50.00
JAMES MANKE						Total Check Amount:
						\$50.00
176489	TRACY MARQUIS	11/17/2017	27201	110	ARTIST:OLINDA STORY	\$50.00
TRACY MARQUIS						Total Check Amount:
						\$50.00
176490	KATHRYN MCLAREN	11/17/2017	27200	110	ARTIST:OLINDA STORY	\$50.00

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KATHRYN MCLAREN						Total Check Amount:
						\$50.00
176491	ROBERTO MEJIA	11/17/2017	27178	110212111	UNIFORM:BOOTS	\$158.43
ROBERTO MEJIA						Total Check Amount:
						\$158.43
176492	MINER, LTD	11/17/2017	27173	490515151	REPAIR ADA DOOR @ PH	\$953.00
MINER, LTD						Total Check Amount:
						\$953.00
176493	MODULAR SPACE CORPORATION	11/17/2017	27090	510707929	TRAILER RENTL:LDM JUL	\$482.55
		11/17/2017	27090	510707929	TRAILER RENTL:LDM NOV	\$392.80
		11/17/2017	27090	510707929	TRAILER RENTL:LDM OCT	\$392.80
MODULAR SPACE CORPORATION						Total Check Amount:
						\$1,268.15
176494	P.K. BURGERS	11/17/2017	27175	420000000	CLOSED WATER ACCOUNT	\$100.47
P.K. BURGERS						Total Check Amount:
						\$100.47
176495	ANGELIQUE PHILLIPS	11/17/2017	26766	110404541	CALLIGRAPHY WORKSHOP	\$957.00
ANGELIQUE PHILLIPS						Total Check Amount:
						\$957.00
176496	SUSAN REEVES	11/17/2017	27182	110000000	POLICE REPORT REFUND	\$3.00
SUSAN REEVES						Total Check Amount:
						\$3.00
176497	RIVERSIDE COUNTY SHERIFF'S DEPT	11/17/2017	10660	110212111	TFC COLL RECONST TRNG	\$556.00
RIVERSIDE COUNTY SHERIFF'S DEPT						Total Check Amount:
						\$556.00
176498	BARBARA ROBERTS	11/17/2017	27186	110000000	NUTCRACKER BTQ REFUND	\$60.00
BARBARA ROBERTS						Total Check Amount:
						\$60.00
176499	ROBIN KLINGER ENTERTAINMENT, LLC	11/17/2017	22454	110404542	PERFORMANCE DEPOSIT	\$1,300.00
ROBIN KLINGER ENTERTAINMENT, LLC						Total Check Amount:
						\$1,300.00
176500	MARK ROSIER	11/17/2017	27198	110	ARTIST:OLINDA STORY	\$50.00
MARK ROSIER						Total Check Amount:
						\$50.00
176501	KIRA DEL TORO RUBESHAW	11/17/2017	27197	110	ARTIST:OLINDA STORY	\$50.00
KIRA DEL TORO RUBESHAW						Total Check Amount:
						\$50.00
176502	DEBRA RUBY	11/17/2017	27181	110000000	NUTCRACKER BTQ REFUND	\$60.00
DEBRA RUBY						Total Check Amount:
						\$60.00
176503	JESSICA RUNDE	11/17/2017	27192	110	DIRECTOR:OLINDA STORY	\$1,500.00
JESSICA RUNDE						Total Check Amount:
						\$1,500.00
176504	JENNIFER DIANE SIGLIN	11/17/2017	17663	110	ARTIST:OLINDA STORY	\$50.00
JENNIFER DIANE SIGLIN						Total Check Amount:
						\$50.00
176505	OWEN SIGLIN	11/17/2017	27196	110	ARTIST:OLINDA STORY	\$50.00
OWEN SIGLIN						Total Check Amount:
						\$50.00
176506	ST JOSEPH HERITAGE HEALTHCARE	11/17/2017	10952	110141481	HR MED SVCS SEPT 2017	\$963.00
ST JOSEPH HERITAGE HEALTHCARE						Total Check Amount:
						\$963.00
176507	STAGED CINEMA PRODUCTIONS, INC.	11/17/2017	26808	110	COSTUME DSGN/RENTAL	\$2,750.00
STAGED CINEMA PRODUCTIONS, INC.						Total Check Amount:
						\$2,750.00
176508	THE MUSICAL COMPANY	11/17/2017	27188	110404542	ROYLTIES/RENTAL FEES	\$6,074.75
THE MUSICAL COMPANY						Total Check Amount:
						\$6,074.75

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176509	TIME WARNER CABLE	11/17/2017	19304	110111143	CABLE CHGS 11/2-12/1	\$28.63
		11/17/2017	19304	110111151	CABLE CHGS 11/2-12/1	\$57.26
		11/17/2017	19304	110141411	CABLE CHGS 11/2-12/1	\$74.37
		11/17/2017	19304	110141471	CABLE:IT CR BALANCE	(\$303.65)
		11/17/2017	19304	110212111	CABLE CHGS 11/2-12/1	\$320.52
		11/17/2017	19304	110222211	CABLE CHGS 11/2-12/1	\$74.37
		11/17/2017	19304	110323212	CABLE CHGS 11/2-12/1	\$75.85
		11/17/2017	19304	110404211	CABLE 11/2-12/1 40955	\$99.31
		11/17/2017	19304	110404311	CABLE CHGS 11/2-12/1	\$18.56
		11/17/2017	19304	110404521	CABLE 11/2-12/1 15759	\$24.19
		11/17/2017	19304	420515131	CABLE 11/2-12/1 20981	\$112.36
		11/17/2017	19304	420515131	CABLE 11/2-12/1 49861	\$73.91
		11/17/2017	19304	490515151	CABLE CHGS 11/2-12/1	\$18.56
TIME WARNER CABLE					Total Check Amount:	\$674.24
176510	TREECO ARBORIST, INC.	11/17/2017	3838	110515141	PLANTER MIX SOIL	\$110.42
TREECO ARBORIST, INC.					Total Check Amount:	\$110.42
176511	JOHN C. TREISTER	11/17/2017	27194	110	ARTIST:OLINDA STORY	\$50.00
JOHN C. TREISTER					Total Check Amount:	\$50.00
176512	UNITED RENTALS NORTHWEST, INC.	11/17/2017	7051	110404544	GENERATOR RENTAL	\$442.20
UNITED RENTALS NORTHWEST, INC.					Total Check Amount:	\$442.20
176513	MARIO VARGAS JR.	11/17/2017	27193	110	ARTIST:OLINDA STORY	\$150.00
MARIO VARGAS JR.					Total Check Amount:	\$150.00
176515	VERIZON WIRELESS	11/17/2017	21122	110111111	9794965072 9/23-10/22	\$53.84
		11/17/2017	21122	110111143	9794965072 9/23-10/22	\$459.94
		11/17/2017	21122	110111151	9794965072 9/23-10/22	\$85.05
		11/17/2017	21122	110111161	9794965072 9/23-10/22	\$53.84
		11/17/2017	21122	110141411	9794965072 9/23-10/22	\$38.01
		11/17/2017	21122	110141441	9794965072 9/23-10/22	\$53.84
		11/17/2017	21122	110141471	9794965072 9/23-10/22	\$452.38
		11/17/2017	21122	110141481	9794965072 9/23-10/22	\$53.84
		11/17/2017	21122	110212121	9794965072 9/23-10/22	\$6,011.87
		11/17/2017	21122	110222222	9794965072 9/23-10/22	\$418.11
		11/17/2017	21122	110222223	9794965072 9/23-10/22	\$1,153.49
		11/17/2017	21122	110323212	9794965072 9/23-10/22	\$53.84
		11/17/2017	21122	110323231	9794965072 9/23-10/22	\$53.84
		11/17/2017	21122	110323241	9794965072 9/23-10/22	\$53.84
		11/17/2017	21122	110323242	9794965072 9/23-10/22	\$93.86
		11/17/2017	21122	110323243	9794965072 9/23-10/22	\$91.85

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Check #	Vendor Name	Check Date	Vendor #	Budget Unit	Description	Amount
176515	VERIZON WIRELESS	11/17/2017	21122	110404311	9794965072 9/23-10/22	\$449.27
		11/17/2017	21122	110404525	9794965072 9/23-10/22	\$17.84
		11/17/2017	21122	110515171	9795251618 10/26	\$158.58
		11/17/2017	21122	420515131	9795251618 10/26	\$1,048.65
		11/17/2017	21122	430515123	9795251618 10/26	\$855.46
		11/17/2017	21122	460141474	9794965072 9/23-10/22	\$548.40
		11/17/2017	21122	475141471	9794965072 9/23-10/22	\$192.47
		11/17/2017	21122	630323219	9794965072 9/23-10/22	\$53.84
VERIZON WIRELESS					Total Check Amount:	\$12,505.95
176516	VETERINARY PET INS. CO.	11/17/2017	20975	110	4436 PET INS OCT 2017	\$220.16
VETERINARY PET INS. CO.					Total Check Amount:	\$220.16
176517	KEVIN WEED	11/17/2017	25941	110404421	BAGPIPE:VETS DAY 2017	\$200.00
KEVIN WEED					Total Check Amount:	\$200.00
176518	REBECCA WILKINSON	11/17/2017	27180	110404215	POUND CLASS	\$23.00
REBECCA WILKINSON					Total Check Amount:	\$23.00
176519	WIRELESS INFRASTRUCTURE SERVICES	11/17/2017	27129	475141471	UNINST ANTENNA SYSTEM	\$3,600.00
WIRELESS INFRASTRUCTURE SERVICES					Total Check Amount:	\$3,600.00
Check Subtotal						\$326,230.59
V26401	ABBA TERMITE & PEST CONTROL	11/17/2017	15614	110515141	BEE HIVE REMOVAL	\$245.00
ABBA TERMITE & PEST CONTROL					Total Check Amount:	\$245.00
V26402	ADMINISTRATIVE & PROF	11/17/2017	3344	110	DED:4010 APEA DUES	\$540.00
ADMINISTRATIVE & PROF					Total Check Amount:	\$540.00
V26403	ALBERT GROVER & ASSOCIATES	11/17/2017	23588	510707709	BIRCH ST RTSSP SEPT17	\$5,320.00
ALBERT GROVER & ASSOCIATES					Total Check Amount:	\$5,320.00
V26404	ALTA LANGUAGE SERVICES, INC	11/17/2017	25953	110141481	BILINGUAL EXAM	\$150.00
ALTA LANGUAGE SERVICES, INC					Total Check Amount:	\$150.00
V26405	ARMOR ELECTRICAL SERVICES, INC.	11/17/2017	23120	110515125	REPL PS2 ELEV LIGHTS	\$1,495.00
ARMOR ELECTRICAL SERVICES, INC.					Total Check Amount:	\$1,495.00
V26406	BAXTER'S FRAME WORKS & BADGE FRAME	11/17/2017	24424	110212131	NAME PLATE	\$19.40
BAXTER'S FRAME WORKS & BADGE FRAME					Total Check Amount:	\$19.40
V26407	BEST LAWN MOWER SERVICE	11/17/2017	16230	480515161	LAWN EQUIPMENT PARTS	\$451.32
BEST LAWN MOWER SERVICE					Total Check Amount:	\$451.32
V26408	BPSEA MEMORIAL FOUNDATION	11/17/2017	14990	110	DED:4050 MEMORIAL	\$234.50
BPSEA MEMORIAL FOUNDATION					Total Check Amount:	\$234.50
V26409	BREA CITY EMPLOYEES ASSOCIATION	11/17/2017	3236	110	DED:4005 BCEA DUES	\$640.00
BREA CITY EMPLOYEES ASSOCIATION					Total Check Amount:	\$640.00
V26410	BREA DISPOSAL, INC	11/17/2017	3330	440515122	REFUSE COLL OCT 2017	\$144,036.44

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Check #	Vendor Name	Check Date	Vendor #	Budget Unit	Description	Amount
BREA DISPOSAL, INC						Total Check Amount:
						\$144,036.44
V26411	BREA FIREFIGHTERS ASSOCIATION	11/17/2017	3237	110	DED:4016 ASSOC DUES	\$2,389.00
BREA FIREFIGHTERS ASSOCIATION						Total Check Amount:
						\$2,389.00
V26412	BREA POLICE ASSOCIATION	11/17/2017	3769	110	DED:4030 BPA REG	\$3,600.00
BREA POLICE ASSOCIATION						Total Check Amount:
						\$3,600.00
V26413	BREA POLICE ATHLETIC LEAGUE	11/17/2017	1068	110	DED:5010 B.P.A.L.	\$112.50
BREA POLICE ATHLETIC LEAGUE						Total Check Amount:
						\$112.50
V26414	BREA POLICE MANAGEMENT ASSOCIATION	11/17/2017	21189	110	DED:4019 LDF DUES	\$14.50
		11/17/2017	21189	110	DED:4020 ASSOC DUES	\$227.50
BREA POLICE MANAGEMENT ASSOCIATION						Total Check Amount:
						\$242.00
V26415	KERI BULLOCK	11/17/2017	26454	110323212	MILEAGE:MMASC CONF	\$74.90
KERI BULLOCK						Total Check Amount:
						\$74.90
V26416	CABINET MAGIC, INC.	11/17/2017	19581	490515151	INSTALL JAIL CABINETS	\$700.00
CABINET MAGIC, INC.						Total Check Amount:
						\$700.00
V26417	CALIFORNIA DOMESTIC WATER CO	11/17/2017	3388	420515131	WATER CONS OCT 2017	\$323,171.29
CALIFORNIA DOMESTIC WATER CO						Total Check Amount:
						\$323,171.29
V26418	CALIFORNIA RETROFIT, INC	11/17/2017	4447	110515141	LAMPS/BALLASTS	\$52.26
		11/17/2017	4447	110515144	LAMPS/BALLAST	\$362.04
		11/17/2017	4447	110515144	LAMPS/BALLASTS	\$185.22
CALIFORNIA RETROFIT, INC						Total Check Amount:
						\$599.52
V26419	CHANDLER ASSET MANAGEMENT, INC.	11/17/2017	4375	110000000	INV MGMT CITY OCT17	\$18.81
		11/17/2017	4375	420141424	INV MGMT CITY OCT17	\$231.60
		11/17/2017	4375	630323219	INV MGMT SA OCT 2017	\$247.52
		11/17/2017	4375	875000000	INV MGMT CITY OCT17	\$59.53
		11/17/2017	4375	890000000	INV MGMT CITY OCT17	\$32.35
		11/17/2017	4375	930000000	INV MGMT CITY OCT17	\$4,179.18
CHANDLER ASSET MANAGEMENT, INC.						Total Check Amount:
						\$4,768.99
V26420	CINTAS CORPORATION #640	11/17/2017	25884	110212131	UNIFORM SVC OCT 2017	\$85.20
		11/17/2017	25884	110515121	UNIFORM SVC OCT 2017	\$40.40
		11/17/2017	25884	110515125	UNIFORM SVC OCT 2017	\$61.00
		11/17/2017	25884	110515141	UNIFORM SVC OCT 2017	\$520.33
		11/17/2017	25884	110515143	UNIFORM SVC OCT 2017	\$24.88
		11/17/2017	25884	110515144	UNIFORM SVC OCT 2017	\$219.79
		11/17/2017	25884	420515131	UNIFORM SVC OCT 2017	\$161.12
		11/17/2017	25884	430515123	UNIFORM SVC OCT 2017	\$68.32
		11/17/2017	25884	440515126	UNIFORM SVC OCT 2017	\$32.00
		11/17/2017	25884	480515161	UNIFORM SVC OCT 2017	\$295.07
		11/17/2017	25884	490515151	UNIFORM SVC OCT 2017	\$393.32
CINTAS CORPORATION #640						Total Check Amount:
						\$1,901.43

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Check #	Vendor Name	Check Date	Vendor #	Budget Unit	Description	Amount
V26421	CORE & MAIN LP	11/17/2017	27049	420515131	METERS	\$7,576.78
		11/17/2017	27049	420515131	METERS & SPOOLS	\$2,289.16
CORE & MAIN LP					Total Check Amount:	\$9,865.94
V26422	JEFFREY COVER	11/17/2017	25721	110212111	TFC COLL RECONST TRNG	\$80.00
JEFFREY COVER					Total Check Amount:	\$80.00
V26423	DANIELS TIRE SERVICE	11/17/2017	3133	480515161	TIRES	\$2,387.29
DANIELS TIRE SERVICE					Total Check Amount:	\$2,387.29
V26424	DAVID EVANS AND ASSOCIATES, INC.	11/17/2017	20981	510707873	TRACKS S4 4/30-5/27	\$356.11
DAVID EVANS AND ASSOCIATES, INC.					Total Check Amount:	\$356.11
V26425	DE LAGE LANDEN FINANCIAL SERVICES	11/17/2017	23311	110141441	DISPATCH OCT/NOV17	\$238.50
		11/17/2017	23311	110141441	FIRE STN #1 OCT/NOV17	\$88.13
		11/17/2017	23311	110141441	FIRE STN #2 OCT/NOV17	\$255.06
		11/17/2017	23311	110141441	FIRE STN #4 OCT/NOV17	\$88.13
		11/17/2017	23311	110141441	SR CTR OCT/NOV17	\$238.51
DE LAGE LANDEN FINANCIAL SERVICES					Total Check Amount:	\$908.33
V26426	DAVID DICKINSON	11/17/2017	7926	110212131	POST MGMT CRSE-MOD C	\$160.00
DAVID DICKINSON					Total Check Amount:	\$160.00
V26427	DUALGRAPHICS	11/17/2017	14494	110111151	BL ROUTE SLPS:NOV/DEC	\$222.46
		11/17/2017	14494	110111151	NOV/DEC17 BREA LINE	\$6,784.54
DUALGRAPHICS					Total Check Amount:	\$7,007.00
V26428	MICHAEL DURALDE	11/17/2017	25228	110404215	BREA MOVEMENT BTCAMP	\$886.00
		11/17/2017	25228	110404215	FIT U:BEGINNERS GUIDE	\$484.00
		11/17/2017	25228	110404215	PERSONAL TRAINER:BCC	\$700.00
MICHAEL DURALDE					Total Check Amount:	\$2,070.00
V26429	EEC ENVIRONMENTAL	11/17/2017	25778	110515111	PROF SVCS 8/26-9/29	\$230.00
EEC ENVIRONMENTAL					Total Check Amount:	\$230.00
V26430	EQUIPMENT DIRECT INC	11/17/2017	4522	110515141	SAFETY GEAR/GAS CAN	\$410.11
		11/17/2017	4522	110515144	SAFETY GEAR/GAS CAN	\$126.53
EQUIPMENT DIRECT INC					Total Check Amount:	\$536.64
V26431	CYNTHIA ESTRADA-HAEBE	11/17/2017	21970	110212121	TRAINING:LEIU 20/20	\$90.79
CYNTHIA ESTRADA-HAEBE					Total Check Amount:	\$90.79
V26432	EWING IRRIGATION PRODUCTS, INC.	11/17/2017	5807	110515125	GALVANZED IRRIG PARTS	\$143.35
		11/17/2017	5807	110515125	RAIN BIRD IRRIG PARTS	\$199.83
EWING IRRIGATION PRODUCTS, INC.					Total Check Amount:	\$343.18
V26433	FIDELITY SECURITY LIFE INSURANCE	11/17/2017	23035	110	9827288 VISION NOV17	\$2,674.00
FIDELITY SECURITY LIFE INSURANCE					Total Check Amount:	\$2,674.00
V26434	FIREFIGHTERS SAFETY CENTER	11/17/2017	18485	110222221	BOOTS	\$1,333.95
FIREFIGHTERS SAFETY CENTER					Total Check Amount:	\$1,333.95
V26435	CANDICE FISHER	11/17/2017	23787	470141483	MILEAGE:OCT 2017	\$47.08

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Check #	Vendor Name	Check Date	Vendor #	Budget Unit	Description	Amount
CANDICE FISHER						Total Check Amount:
						\$47.08
V26436	MELISSA GIFFORD	11/17/2017	10645	110404215	TRX TEAM TRNG MONDAY	\$116.50
MELISSA GIFFORD						Total Check Amount:
						\$116.50
V26437	MARTHA H. GODLASKY	11/17/2017	26983	110404524	COUNSELING SVCS OCT17	\$597.50
MARTHA H. GODLASKY						Total Check Amount:
						\$597.50
V26438	DON GOLDEN	11/17/2017	10729	110000000	INSP SVCS 10/26-11/8	\$10,381.64
		11/17/2017	10729	110323242	INSP SVCS 10/26-11/8	\$1,219.53
		11/17/2017	10729	510707873	INSP SVCS 10/26-11/8	\$62.54
		11/17/2017	10729	510707903	INSP SVCS 10/26-11/8	\$125.08
DON GOLDEN						Total Check Amount:
						\$11,788.79
V26439	MONA HERNANDEZ	11/17/2017	23114	110404215	MASSAGE THERAPIST:BCC	\$663.00
MONA HERNANDEZ						Total Check Amount:
						\$663.00
V26440	IMPERIAL SPRINKLER SUPPLY	11/17/2017	24260	110515141	IRRIGATION PARTS	\$761.21
		11/17/2017	24260	110515144	IRRIGATION PARTS	\$179.05
IMPERIAL SPRINKLER SUPPLY						Total Check Amount:
						\$940.26
V26441	INFANTE MEDIA	11/17/2017	24628	110	PROJECTOR RENTAL	\$1,000.00
INFANTE MEDIA						Total Check Amount:
						\$1,000.00
V26442	INFOSEND, INC.	11/17/2017	19016	420141421	WATER BILL FORMS	\$35.86
INFOSEND, INC.						Total Check Amount:
						\$35.86
V26443	JAMISON ENGINEERING CONTRACTORS,INC	11/17/2017	15812	430515123	LF SEWER LIFT STN OCT	\$1,911.00
		11/17/2017	15812	430515123	LF SEWER LIFT STN SEP	\$1,786.00
JAMISON ENGINEERING CONTRACTORS,INC						Total Check Amount:
						\$3,697.00
V26444	KEENAN & ASSOCIATES	11/17/2017	22439	470141483	2017 WORKERS' COMP 12	\$8,674.62
KEENAN & ASSOCIATES						Total Check Amount:
						\$8,674.62
V26445	KELLY PAPER	11/17/2017	7039	110141441	PAPER	\$81.17
KELLY PAPER						Total Check Amount:
						\$81.17
V26446	MARSHALL KING	11/17/2017	20807	110404215	PERSONAL TRAINER:BCC	\$262.00
MARSHALL KING						Total Check Amount:
						\$262.00
V26447	KME KOVATCH MOBILE EQUIPMENT	11/17/2017	13369	480515161	FIRE TRK RADIATOR RPR	\$6,279.73
		11/17/2017	13369	480515161	SECTOR SWITCH CONTROL	\$237.66
KME KOVATCH MOBILE EQUIPMENT						Total Check Amount:
						\$6,517.39
V26448	KRAUSE CONSTRUCTION	11/17/2017	19831	290323215	CDBG:1355 HARBOR LAKE	\$10,527.00
KRAUSE CONSTRUCTION						Total Check Amount:
						\$10,527.00
V26449	FRANCESCO LA TORRE	11/17/2017	24398	110404521	MILEAGE:OCT 2017	\$34.24
FRANCESCO LA TORRE						Total Check Amount:
						\$34.24
V26450	NATHANAEL LONKY	11/17/2017	27014	110404215	MASSAGE THERAPIST:BCC	\$287.50
NATHANAEL LONKY						Total Check Amount:
						\$287.50
V26451	LOS ANGELES TRUCK CENTERS, LLC	11/17/2017	7300	480515161	AIR VALVES	\$78.85
LOS ANGELES TRUCK CENTERS, LLC						Total Check Amount:
						\$78.85

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Check #	Vendor Name	Check Date	Vendor #	Budget Unit	Description	Amount
V26452	TANYA LOSCUTOFF	11/17/2017	22092	110404215	PERSONAL TRAINER:BCC	\$917.00
		11/17/2017	22092	110404215	POWER TRAINING CLUB	\$155.00
TANYA LOSCUTOFF					Total Check Amount:	\$1,072.00
V26453	ELIZABETH LUSK	11/17/2017	16911	110212133	CALNENA FALL MEETING	\$100.05
ELIZABETH LUSK					Total Check Amount:	\$100.05
V26454	MICAH MACIAS	11/17/2017	26340	110404215	PERSONAL TRAINER:BCC	\$217.00
MICAH MACIAS					Total Check Amount:	\$217.00
V26455	ANDREA MCGRANAHAN	11/17/2017	26046	110404215	PERSONAL TRAINER:BCC	\$196.49
		11/17/2017	26046	110404215	TRX TEAM TRNG THRSDAY	\$116.00
ANDREA MCGRANAHAN					Total Check Amount:	\$312.49
V26456	JENNIFER MONZON-SCROFINI	11/17/2017	20158	110404145	YOGA FOR KIDS	\$110.00
		11/17/2017	20158	110404215	THE WEEKEND WARRIOR	\$263.50
		11/17/2017	20158	110404215	TRX SPECIALTY SERIES	\$82.50
JENNIFER MONZON-SCROFINI					Total Check Amount:	\$456.00
V26457	MYERS AND SONS	11/17/2017	21624	110515125	WRONG WAY SIGNS	\$197.59
MYERS AND SONS					Total Check Amount:	\$197.59
V26458	NTH GENERATION COMPUTING, INC.	11/17/2017	21379	475141471	CYLANCEPROTECT +OPTICS:251	\$9,233.75
NTH GENERATION COMPUTING, INC.					Total Check Amount:	\$9,233.75
V26459	O'DUFFY BROTHERS, INC.	11/17/2017	26216	510707452	GLNBRK WTRLINE:FINAL	\$53,900.87
		11/17/2017	26216	510707452	RETENTN:GLNBRK WTRLN	\$152,974.72
O'DUFFY BROTHERS, INC.					Total Check Amount:	\$206,875.59
V26461	ONWARD ENGINEERING	11/17/2017	22106	110000000	180 S BREA BL JUL17	\$80.00
		11/17/2017	22106	110000000	AT&T:1220 E BIRCH JUL	\$80.00
		11/17/2017	22106	110000000	AT&T:743 S BREABL JUL	\$80.00
		11/17/2017	22106	110000000	AT&T:BERRY/CHLNDR JUL	\$80.00
		11/17/2017	22106	110000000	AT&T:KRMR/ORBITER JUL	\$160.00
		11/17/2017	22106	110000000	AT&T:SHAMROCK JUL17	\$240.00
		11/17/2017	22106	110000000	CNTRL PARK VILL JUL17	\$1,500.00
		11/17/2017	22106	110000000	INSP:390 W CENTRL JUL	\$4,180.00
		11/17/2017	22106	110000000	INSP:BREA BLVD JUL17	\$3,140.00
		11/17/2017	22106	110000000	INSP:LA FLOR PA-1 JUL	\$820.00
		11/17/2017	22106	110000000	INSP:LAFLO PA1/2N/2S	\$2,420.00
		11/17/2017	22106	110000000	INSP:LAFLO PA12B JUL	\$1,680.00
		11/17/2017	22106	110000000	TWC:310 DOVER AVE JUL	\$120.00
		11/17/2017	22106	110000000	TWC:MOORPARK DR JUL	\$160.00
		11/17/2017	22106	110000000	WAGONWHEEL CIR JUL17	\$280.00
		11/17/2017	22106	110515171	INSP:MISC PERMITS 7/31	\$5,260.00
		11/17/2017	22106	510707452	GLENBRK WTRLINE JUL17	\$1,840.00

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V26461	ONWARD ENGINEERING	11/17/2017	22106	510707621	INSP:IMP SWR MAIN JUL	\$120.00
		11/17/2017	22106	510707873	TRKS S2/3 RR/PLZ 7/31	\$8,880.00
		11/17/2017	22106	510707903	139-1 SUPRBLOCK JUL17	\$1,800.00
		11/17/2017	22106	510707903	139-2 SUPRBLOCK JUL17	\$320.00
		11/17/2017	22106	510707929	LAGOS DE MORENO JUL17	\$26,785.00
ONWARD ENGINEERING					Total Check Amount:	\$60,025.00
V26462	OPTERRA ENERGY SERVICES, INC.	11/17/2017	25707	490515151	17/18 SOLAR MONITORNG	\$8,038.00
OPTERRA ENERGY SERVICES, INC.					Total Check Amount:	\$8,038.00
V26463	ORANGE COUNTY SANITATION DIST.	11/17/2017	14689	110	RES SEWER FEES OCT17	\$108,442.00
		11/17/2017	14689	110000000	5% COLL:RES SF OCT17	(\$5,422.10)
ORANGE COUNTY SANITATION DIST.					Total Check Amount:	\$103,019.90
V26464	ORANGE COUNTY UNITED WAY	11/17/2017	3451	110	DED:5005 UNITED WAY	\$47.40
ORANGE COUNTY UNITED WAY					Total Check Amount:	\$47.40
V26465	SHAUN OSHANN	11/17/2017	25949	460141474	MILEAGE:OCT 2017	\$570.74
SHAUN OSHANN					Total Check Amount:	\$570.74
V26466	PACIFIC TELEMAGEMENT SERVICES	11/17/2017	19696	110141471	7147920398 NOV 2017	\$75.00
PACIFIC TELEMAGEMENT SERVICES					Total Check Amount:	\$75.00
V26467	PARKHOUSE TIRE, INC.	11/17/2017	22120	480515161	TRUCK TIRES	\$1,710.11
PARKHOUSE TIRE, INC.					Total Check Amount:	\$1,710.11
V26468	PIERRE PASA	11/17/2017	11096	110404215	P. PASA'S GROUP TRNG	\$597.50
PIERRE PASA					Total Check Amount:	\$597.50
V26469	PRADO FAMILY SHOOTING RANGE	11/17/2017	14276	110212131	TRAINING 10/31/17	\$375.00
PRADO FAMILY SHOOTING RANGE					Total Check Amount:	\$375.00
V26470	QUALITY PLACEMENT AUTHORITY, LLC	11/17/2017	27027	110141411	TEMPSTAFF 10/23-10/29	\$821.62
QUALITY PLACEMENT AUTHORITY, LLC					Total Check Amount:	\$821.62
V26471	QUINN COMPANY	11/17/2017	12380	480515161	TILLER TRK ENGINE RPR	\$1,304.54
QUINN COMPANY					Total Check Amount:	\$1,304.54
V26472	RAFTELIS FINANCIAL CONSULTANTS	11/17/2017	17241	420141421	WTR RATE STUDY OCT17	\$715.00
RAFTELIS FINANCIAL CONSULTANTS					Total Check Amount:	\$715.00
V26473	RAY-LITE INDUSTRIES, INC.	11/17/2017	19800	110515125	RECYCLE T-8 LAMPS	\$404.84
RAY-LITE INDUSTRIES, INC.					Total Check Amount:	\$404.84
V26474	MICHAEL RYAN	11/17/2017	12856	460141474	MILEAGE:OCT 2017	\$75.97
MICHAEL RYAN					Total Check Amount:	\$75.97
V26475	VINCENT SANCHEZ	11/17/2017	26162	460141474	MILEAGE:OCT 2017	\$521.63
VINCENT SANCHEZ					Total Check Amount:	\$521.63
V26476	JOSHUA SAZDANOFF	11/17/2017	21272	110404215	PERSONAL TRAINER:BCC	\$54.00
JOSHUA SAZDANOFF					Total Check Amount:	\$54.00
V26477	SC FUELS	11/17/2017	16654	480515161	CARB ULTRA 1200 GAL	\$3,803.02
		11/17/2017	16654	480515161	REG ETH 4216 GAL	\$11,342.58

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SC FUELS						Total Check Amount:
						\$15,145.60
V26478	SOUTH COAST EMERGENCY VEHICLE SVC	11/17/2017	18619	480515161	A/C REPAIR ON 27008	\$2,330.43
		11/17/2017	18619	480515161	CAP/OIL DIP STICK	\$479.86
		11/17/2017	18619	480515161	CHECK VALVE	\$171.18
		11/17/2017	18619	480515161	FIRE TRK DISPLAY HEAD	\$772.04
		11/17/2017	18619	480515161	FUEL LEVEL	\$198.05
		11/17/2017	18619	480515161	HANGER HOOK	\$64.60
		11/17/2017	18619	480515161	REPLACEMENT GAUGE	\$92.16
SOUTH COAST EMERGENCY VEHICLE SVC						Total Check Amount:
						\$4,108.32
V26479	SOUTHERN CALIFORNIA EDISON	11/17/2017	19824	510707873	METER:BREA TRACKS S4	\$635.03
SOUTHERN CALIFORNIA EDISON						Total Check Amount:
						\$635.03
V26480	SPECTRUM GAS PRODUCTS, INC.	11/17/2017	16060	110222222	OXYGEN	\$43.40
SPECTRUM GAS PRODUCTS, INC.						Total Check Amount:
						\$43.40
V26481	SPILLMAN TECHNOLOGIES, INC.	11/17/2017	26570	172212141	PD CAD/RMS @TEAM TRNG	\$80,705.00
SPILLMAN TECHNOLOGIES, INC.						Total Check Amount:
						\$80,705.00
V26482	STAGELIGHT PERFORMING ARTS	11/17/2017	25172	110404145	GROUP VOCAL CLASS	\$30.00
STAGELIGHT PERFORMING ARTS						Total Check Amount:
						\$30.00
V26483	STERICYCLE, INC.	11/17/2017	11925	110212121	STERI SAFE NOV 2017	\$494.89
STERICYCLE, INC.						Total Check Amount:
						\$494.89
V26484	TITAN WATER TECHNOLOGY, INC.	11/17/2017	25776	490515151	WATER TREATMENT NOV17	\$415.00
TITAN WATER TECHNOLOGY, INC.						Total Check Amount:
						\$415.00
V26485	TOTAL ADMINISTRATIVE SERVICE CORP.	11/17/2017	26017	110	DED:808B FSA DEPCAR	\$1,652.49
		11/17/2017	26017	110	DED:808C FSA UR MED	\$4,508.79
TOTAL ADMINISTRATIVE SERVICE CORP.						Total Check Amount:
						\$6,161.28
V26486	TOWNSEND PUBLIC AFFAIRS, INC.	11/17/2017	18881	110141413	CONSULTING SVCS NOV17	\$1,250.00
		11/17/2017	18881	410141413	CONSULTING SVCS NOV17	\$1,250.00
		11/17/2017	18881	420141413	CONSULTING SVCS NOV17	\$1,250.00
		11/17/2017	18881	430141413	CONSULTING SVCS NOV17	\$1,250.00
TOWNSEND PUBLIC AFFAIRS, INC.						Total Check Amount:
						\$5,000.00
V26487	TROPICAL PLAZA NURSERY, INC	11/17/2017	2062	110515141	VALVE WIRE TRACING	\$330.00
		11/17/2017	2062	110515143	PLANT REMOVAL	\$1,210.00
		11/17/2017	2062	110515143	PLANT REMOVAL @SR CTR	\$130.00
		11/17/2017	2062	110515143	PLANT SHRUBS	\$1,650.00
		11/17/2017	2062	341515112	IRRIGATION REPAIR	\$246.75
		11/17/2017	2062	343515112	IRRIGATION REPAIR	\$105.00
		11/17/2017	2062	343515112	IRRIGATION REPAIRS	\$350.57
		11/17/2017	2062	347515112	IRRIGATION REPAIR	\$70.00
		11/17/2017	2062	420515131	CITY RESERVOIRS OCT17	\$1,316.50
TROPICAL PLAZA NURSERY, INC						Total Check Amount:
						\$5,408.82

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V26488	TURF STAR, INC.	11/17/2017	20180	480515161	ARMREST/SEATBELTS	\$908.48
TURF STAR, INC.					Total Check Amount:	\$908.48
V26489	SEONAG TURNER	11/17/2017	20291	110404215	PERSONAL TRAINER:BCC	\$236.00
SEONAG TURNER					Total Check Amount:	\$236.00
V26490	UNDERGROUND SERVICE ALERT/SC	11/17/2017	4537	420515131	UNDERGRND TCKTS OCT17	\$145.30
UNDERGROUND SERVICE ALERT/SC					Total Check Amount:	\$145.30
V26491	UNITED ROTARY BRUSH CORPORATION	11/17/2017	16649	480515161	SWEEPER BROOM	\$100.21
UNITED ROTARY BRUSH CORPORATION					Total Check Amount:	\$100.21
V26492	US BANK XX0338 CITY MGR	11/17/2017	24704	110	CALCARD CM 102217	\$432.00
		11/17/2017	24704	110111111	CALCARD CM 102217	\$360.50
		11/17/2017	24704	110111143	CALCARD CM 102217	\$201.03
		11/17/2017	24704	110141481	CALCARD CM 102217	\$371.60
		11/17/2017	24704	480515161	CALCARD CM 102217	\$29.15
US BANK XX0338 CITY MGR					Total Check Amount:	\$1,394.28
V26493	US BANK XX0312 HR	11/17/2017	24776	110	CALCARD HR 102217TX	(\$1.22)
		11/17/2017	24776	110141481	CALCARD HR 102217	\$665.98
		11/17/2017	24776	110141481	CALCARD HR 102217TX	\$1.22
		11/17/2017	24776	110141483	CALCARD HR 102217	\$11.84
		11/17/2017	24776	470141483	CALCARD HR 102217	\$64.76
US BANK XX0312 HR					Total Check Amount:	\$742.58
V26496	US BANK XX0593 COMM SVC	11/17/2017	24777	110	CALCARD CS 102217	\$2,295.49
		11/17/2017	24777	110111111	CALCARD CS 102217	\$132.18
		11/17/2017	24777	110141481	CALCARD CS 102217	\$134.73
		11/17/2017	24777	110212131	CALCARD CS 102217	\$500.47
		11/17/2017	24777	110404154	CALCARD CS 102217	\$4.89
		11/17/2017	24777	110404211	CALCARD CS 102217	\$16.00
		11/17/2017	24777	110404213	CALCARD CS 102217	\$875.00
		11/17/2017	24777	110404215	CALCARD CS 102217	\$1,615.72
		11/17/2017	24777	110404217	CALCARD CS 102217	\$554.14
		11/17/2017	24777	110404224	CALCARD CS 102217	\$3.71
		11/17/2017	24777	110404311	CALCARD CS 102217	\$1,136.31
		11/17/2017	24777	110404420	CALCARD CS 102217	\$65.52
		11/17/2017	24777	110404421	CALCARD CS 102217	\$327.67
		11/17/2017	24777	110404424	CALCARD CS 102217	\$713.37
		11/17/2017	24777	110404425	CALCARD CS 102217	\$10.89
		11/17/2017	24777	110404429	CALCARD CS 102217	\$255.68
		11/17/2017	24777	110404521	CALCARD CS 102217	\$2,186.43
		11/17/2017	24777	110404521	CALCARD CS 102217TX	\$0.93

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Check #	Vendor Name	Check Date	Vendor #	Budget Unit	Description	Amount
V26496	US BANK XX0593 COMM SVC	11/17/2017	24777	110404523	CALCARD CS 102217	\$157.10
		11/17/2017	24777	110404541	CALCARD CS 102217	\$1,826.91
		11/17/2017	24777	110404542	CALCARD CS 102217	\$543.69
		11/17/2017	24777	110404543	CALCARD CS 102217	\$286.21
US BANK XX0593 COMM SVC					Total Check Amount:	\$13,643.04
V26497	US BANK XX0502 COMM & MKTG	11/17/2017	24778	110	CALCARD COMM 102217	\$94.32
		11/17/2017	24778	110	CALCARD COMM 102217TX	\$0.00
		11/17/2017	24778	110111152	CALCARD COMM 102217	\$65.68
		11/17/2017	24778	110141411	CALCARD COMM 102217	\$29.85
US BANK XX0502 COMM & MKTG					Total Check Amount:	\$189.85
V26498	US BANK XX0353 COMM DEV	11/17/2017	24779	110141481	CALCARD CD 102217	\$3.78
		11/17/2017	24779	110323212	CALCARD CD 102217	\$213.22
		11/17/2017	24779	110323214	CALCARD CD 102217	\$92.61
		11/17/2017	24779	110323231	CALCARD CD 102217	\$644.04
		11/17/2017	24779	110323241	CALCARD CD 102217	\$199.00
US BANK XX0353 COMM DEV					Total Check Amount:	\$1,152.65
V26499	US BANK XX0270 ADMIN SVCS	11/17/2017	24781	110111161	CALCARD CC 102217	\$867.15
		11/17/2017	24781	110141411	CALCARD AD 102217	\$45.66
		11/17/2017	24781	110141414	CALCARD AD 102217	\$538.66
		11/17/2017	24781	110141422	CALCARD AD 102217	\$366.32
		11/17/2017	24781	110141431	CALCARD AD 102217	\$538.66
		11/17/2017	24781	110141441	CALCARD AD 102217	\$99.00
		11/17/2017	24781	110141481	CALCARD AD 102217	\$3,372.03
		11/17/2017	24781	110404312	CALCARD AD 102217	\$483.04
		11/17/2017	24781	110404421	CALCARD AD 102217	\$34.48
US BANK XX0270 ADMIN SVCS					Total Check Amount:	\$6,345.00
V26500	US BANK XX0650 FIRE	11/17/2017	24782	110141481	CALCARD FIRE 102217	\$104.45
		11/17/2017	24782	110222211	CALCARD FIRE 102217	\$19.60
		11/17/2017	24782	110222212	CALCARD FIRE 102217	\$185.12
		11/17/2017	24782	110222213	CALCARD FIRE 102217	\$144.67
		11/17/2017	24782	110222221	CALCARD FIRE 102217	\$133.18
		11/17/2017	24782	110222222	CALCARD FIRE 102217	\$200.00
		11/17/2017	24782	110222223	CALCARD FIRE 102217	\$747.81
		11/17/2017	24782	110222224	CALCARD FIRE 102217	\$315.00
		11/17/2017	24782	110222231	CALCARD FIRE 102217	\$255.00
		11/17/2017	24782	480515161	CALCARD FIRE 102217	\$293.87
US BANK XX0650 FIRE					Total Check Amount:	\$2,398.70
V26501	US BANK XX0346 IT	11/17/2017	24783	110212141	CALCARD IT 102217	(\$483.85)

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Check #	Vendor Name	Check Date	Vendor #	Budget Unit	Description	Amount
V26501	US BANK XX0346 IT	11/17/2017	24783	110404213	CALCARD IT 102217	\$37.83
		11/17/2017	24783	110515125	CALCARD IT 102217	\$80.05
		11/17/2017	24783	280323215	CALCARD IT 102217	\$9.95
		11/17/2017	24783	460	CALCARD IT 102217TX	(\$3.18)
		11/17/2017	24783	460141474	CALCARD IT 102217	\$5,230.13
		11/17/2017	24783	460141474	CALCARD IT 102217TX	\$3.18
		11/17/2017	24783	475141471	CALCARD IT 102217	\$2,722.07
US BANK XX0346 IT					Total Check Amount:	\$7,596.18
V26504	US BANK XX0221 PW	11/17/2017	24784	110212141	CALCARD PW 102217	\$643.94
		11/17/2017	24784	110404421	CALCARD PW 102217	\$508.00
		11/17/2017	24784	110515111	CALCARD PW 102217	\$116.00
		11/17/2017	24784	110515121	CALCARD PW 102217	\$273.54
		11/17/2017	24784	110515125	CALCARD PW 102217	\$762.02
		11/17/2017	24784	110515141	CALCARD PW 102217	\$274.96
		11/17/2017	24784	110515143	CALCARD PW 102217	\$505.91
		11/17/2017	24784	110515144	CALCARD PW 102217	\$428.50
		11/17/2017	24784	360515145	CALCARD PW 102217	\$42.00
		11/17/2017	24784	360515147	CALCARD PW 102217	\$124.90
		11/17/2017	24784	420515131	CALCARD PW 102217	\$169.55
		11/17/2017	24784	480	CALCARD PW 102217TX	(\$17.35)
		11/17/2017	24784	480515161	CALCARD PW 102217	\$1,396.97
		11/17/2017	24784	480515161	CALCARD PW 102217TX	\$17.35
		11/17/2017	24784	490515151	CALCARD PW 102217	\$2,016.07
US BANK XX0221 PW					Total Check Amount:	\$7,262.36
V26505	US BANK XX0544 POLICE	11/17/2017	24785	110	CALCARD PD 102217TX	(\$5.75)
		11/17/2017	24785	110212111	CALCARD PD 102217	\$7,928.12
		11/17/2017	24785	110212121	CALCARD PD 102217	\$926.18
		11/17/2017	24785	110212121	CALCARD PD 102217TX	\$5.75
		11/17/2017	24785	110212131	CALCARD PD 102217	\$759.32
		11/17/2017	24785	110212132	CALCARD PD 102217	\$436.63
		11/17/2017	24785	110212133	CALCARD PD 102217	\$2,002.70
		11/17/2017	24785	110212134	CALCARD PD 102217	\$239.00
		11/17/2017	24785	480515161	CALCARD PD 102217	\$531.67
US BANK XX0544 POLICE					Total Check Amount:	\$12,823.62
V26506	US BANK XX3401 PW- ADMIN	11/17/2017	24786	110131311	CALCARD PWAD 102217	\$640.00
		11/17/2017	24786	110515111	CALCARD PWAD 102217	(\$30.65)
		11/17/2017	24786	110515171	CALCARD PWAD 102217	\$30.00
		11/17/2017	24786	410515132	CALCARD PWAD 102217	\$781.81

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V26506	US BANK XX3401 PW- ADMIN	11/17/2017	24786	420515131	CALCARD PWAD 102217	\$597.10
US BANK XX3401 PW- ADMIN					Total Check Amount:	\$2,018.26
V26507	VALLEY POWER SYSTEMS, INC.	11/17/2017	16506	480515161	23014 ENGINE REPAIR	\$3,518.53
		11/17/2017	16506	480515161	FIRE TRUCK ENGINE RPR	\$663.45
VALLEY POWER SYSTEMS, INC.					Total Check Amount:	\$4,181.98
V26508	VORTEX	11/17/2017	15007	490515151	C&M ADA UPGRADE	\$1,276.54
VORTEX					Total Check Amount:	\$1,276.54
V26509	WAXIE SANITARY SUPPLY	11/17/2017	3332	110515141	STD ROLLS	\$409.04
		11/17/2017	3332	110515144	STD ROLLS	\$136.35
		11/17/2017	3332	360515145	STD ROLLS	\$136.34
WAXIE SANITARY SUPPLY					Total Check Amount:	\$681.73
V26510	WILLDAN ENGINEERING	11/17/2017	12445	110515171	CITY TFC ENG'G 7/28	\$8,299.80
		11/17/2017	12445	510515171	CITY TFC ENG'G 7/28	\$1,240.20
WILLDAN ENGINEERING					Total Check Amount:	\$9,540.00
V26511	SARA WOODWARD	11/17/2017	26083	110212122	MILEAGE:OCT 2017	\$96.94
SARA WOODWARD					Total Check Amount:	\$96.94
V26512	YOUNG REMBRANDTS	11/17/2017	15831	110404214	CARTOON DRAWING	\$168.00
YOUNG REMBRANDTS					Total Check Amount:	\$168.00
V26513	ZUMAR INDUSTRIES, INC.	11/17/2017	3802	510707212	INTRSCTN SIGN UPGRADE	\$4,310.00
ZUMAR INDUSTRIES, INC.					Total Check Amount:	\$4,310.00
Voucher Subtotal						\$1,156,263.04

TOTAL \$1,482,493.63