



City Council and Successor Agency to the Brea Redevelopment Agency Agenda

Tuesday, February 7, 2017

5:15 p.m. - Closed Session

5:45 p.m. - Study Session

7:00 p.m. - General Session

Cecilia Hupp, Mayor

Glenn Parker, Mayor Pro Tem

Christine Marick, Council Member

Marty Simonoff, Council Member

Steven Vargas, Council Member

This agenda contains a brief general description of each item Council will consider. The City Clerk has on file copies of written documentation relating to each item of business on this Agenda available for public inspection. Contact the City Clerk's Office at (714) 990-7756 or view the Agenda and related materials on the City's website at www.cityofbrea.net. Materials related to an item on this agenda submitted to the Council after distribution of the agenda packet are available for public inspection in the City Clerk's Office at 1 Civic Center Circle, Brea, CA during normal business hours. Such documents may also be available on the City's website subject to staff's ability to post documents before the meeting.

Procedures for Addressing the Council

The Council encourages interested people to address this legislative body by making a brief presentation on a public hearing item when the Mayor calls the item or address other items under **Matters from the Audience**. State Law prohibits the City Council from responding to or acting upon matters not listed on this agenda.

The Council encourages free expression of all points of view. To allow all persons the opportunity to speak, please keep your remarks brief. If others have already expressed your position, you may simply indicate that you agree with a previous speaker. If appropriate, a spokesperson may present the views of your entire group. Council rules prohibit clapping, booing or shouts of approval or disagreement from the audience. PLEASE SILENCE ALL PAGERS, CELL PHONES AND OTHER ELECTRONIC EQUIPMENT WHILE COUNCIL IS IN SESSION. Thank you.

Special Accommodations

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk's Office at (714) 990-7757. Notification 48 hours prior to the meeting will enable City staff to make reasonable arrangements to ensure accessibility. (28 CFR 35.102.35.104 ADA Title II)

Important Notice

The City of Brea shows both live broadcasts and replays of City Council Meetings on Brea Cable Channel 3 and over the Internet at www.cityofbrea.net. Your attendance at this public meeting may result in the recording and broadcast of your image and/or voice as previously described.

CLOSED SESSION
5:15 p.m. - Executive Conference Room
Level Three

CALL TO ORDER / ROLL CALL - COUNCIL

1. Public Comment

Closed Session may convene to consider matters of purchase / sale of real property (G. C. §54956.8), pending litigation [G.C. §54956.9(d)(1)], potential litigation [G.C. §54956.9(d)(2)(3) or (4)], liability claims (G. C. §54961) or personnel items (G.C. §54957.6). Records not available for public inspection.

- 2. Conference with Legal Counsel Pursuant to Government Code §54956.9(d)(2), Kenneth Harrison v. City of Brea, WCAB BR101509. Compromise and Release (C&R) - Mario Maldonado, Negotiator**
- 3. Conference with City's Labor Negotiator Pursuant to Government Code Section §54957.6 Regarding the Brea Police Management Association (BPMA) - Mario E. Maldonado, Negotiator**
- 4. Conference with City's Labor Negotiator Pursuant to Government Code Section §54957.6 and the Brea City Employees' Association (BCEA) - Mario E. Maldonado Negotiator**
- 5. Conference with Real Property Negotiator (G.C. § 54956.8), Modification of Affordable Housing Regulatory Agreement for Olen Companies**
Address: Pointe Apartments at Olen Pointe
Negotiator: David Crabtree/Kathie DeRobbio, City of Brea

STUDY SESSION
5:45 p.m. - Executive Conference Room
Level Three

CALL TO ORDER / ROLL CALL - COUNCIL

- 6. Public Comment**
- 7. Clarify Regular Meeting Topics**

DISCUSSION ITEMS

- 8. Special/General Benefit Analysis for LLMDs**
- 9. Centennial Legacy Public Art - Consider Allocating up to \$50,000 from the Public Art Trust Fund for the Centennial Legacy Sculpture by Artist Carlos Terrés Celebrating Brea's Rich History and Promising Future.**
- 10. Investment Advisory Committee Member Increase**

11. **Code of Ethics for Employees of the City of Brea Policy Discussion** - Provide Input as Necessary to the City Manager Regarding the Current Code of Ethics for City Employees and Following Any Input Receive and File the Report.
12. **Consideration of MOU with Anseong, Province of Gyeonggi, South Korea** - Discuss Proposed MOU and Provide Direction to Staff.

REPORTS

13. **Oversight Board Update**
14. **Council Member Report**

GENERAL SESSION
7:00 p.m. - Council Chamber
Plaza Level

CALL TO ORDER/ ROLL CALL - COUNCIL

15. **Pledge of Allegiance: Brea Boy Scout Troop 801**
16. **Invocation: Daniel Mendoza, Celebration Worship Center**
17. **Commendation: Chamber of Commerce Awards**
18. **Commendations: Commissions & Committees Outgoing Members**
19. **Oaths of Office Incoming Commissioners and Committee Members**
20. **Centennial Committee Update**
21. **Brea Envisions Update**
22. **Report - Prior Study Session**
23. **Community Announcements**
24. **Matters from the Audience**
25. **Response to Public Inquiries - Mayor / City Manager**

PUBLIC HEARING - *This portion of the meeting is for matters that legally require an opportunity for public input. Audience participation is encouraged and is limited to 5 minutes per speaker.*

26. **Approval of the 43rd Year Application for Participation in the Community Development Block Grant (CDBG) Program in Fiscal Year 2017-18** - After a public hearing, adopt **Resolution 2017-014** Approving the Fiscal Year 2017-18 Application to the County of Orange for Community Development Block Grant (CDBG) Program funding.

CONSENT CALENDAR - *The City Council/Successor Agency approves all Consent Calendar matters with one motion unless Council/Agency or Staff requests further discussion of a particular item. Items of concern regarding Consent Calendar matters should be presented during "Matters from the Audience."*

CITY COUNCIL - CONSENT

27. **January 17, 2017 City Council Regular Meeting Minutes** - Approve.
28. **October 12, 2016 Cultural Arts Commission Meeting Minutes** - Receive and File.
29. **November 28, 2016 Parks, Recreation and Human Services Commission Meeting Minutes** - Receive and File.
30. **Budget Adjustments to the City Operating and Capital Improvement Program Budgets for Fiscal Year 2016-17** - Adopt **Resolutions 2017-015 and 2017-016** Appropriating Funds to Adjust the Fiscal Year 2016-17 City Operating and Capital Improvement Program Budgets. Operating Budget adjustments for all funds resulted in a net increase in expenditures and transfers-out of \$403,397.
31. **Investment Advisory Committee Member Increase** - Adopt **Resolution 2017-017** Increasing Number of Members on the Investment Advisory Committee; Set the Recruitment Timeline to Fill Newly Created Position on the Investment Advisory Committee; Appoint two (2) Council Members to Serve as the Interview Committee; and Direct Staff to Schedule Applicant Interviews Accordingly.
32. **Grant of Easement to Southern California Edison Company for Electrical-Line Improvements Associated with the Brea Superblock I Parking Structure, Project 7903** - Approve Grant of Easement.
33. **Legislative Platform for the 2017 Legislative Session** - Adopt the City of Brea Legislative Platform for the 2017 Legislative Session.
34. **Centennial Legacy Public Art** - Consider Allocating up to \$50,000 from the Public Art Trust Fund for the Centennial Legacy Sculpture by Artist Carlos Terrés Celebrating Brea's Rich History and Promising Future.
35. **Plans and Specifications for the Kraemer Blvd and Lambert Road (Phase 3) Rehabilitation, Project 7318** - Approve Plans and Specifications and Authorize City Clerk to Advertise and Receive Bids.
36. **Amendment No. 2 to Professional Services Agreement with Joe Calabrese Architect** - Approve Amendment No. 2 to Professional Services Agreement (PSA) for Additional Construction Support Services on the Police Department Remodel, Project 7930, in the Additional Amount of \$5,600.

37. **Professional Services Agreement with PlaceWorks to Prepare Central City Core Planning Studies** - Phase One of a Two Phase process to realize a General Plan Update and Zoning Controls. Approve PSA with PlaceWorks.
- a. **Professional Services Agreement with PlaceWorks to Prepare Central City Core Planning Studies** - Phase One of a Two Phase process to realize a General Plan Update and Zoning Controls. Approve PSA with PlaceWorks (Amended).
38. **Fire Department Radio Encryption Software** - Authorize the Purchase of Encryption Software to Allow for Encrypted Frequencies on all Motorola Radios; One (1) Motorola KVL 4000 PDA Key Loader, Two (2) Motorola APX 6000 Portable Radios, and One (1) Motorola APX 8000 Radio.
39. **Cooperative Agreement with Orange County Transportation Authority for the Bicycle Corridor Improvement Program Grant for The Tracks at Brea Segment 4, Project 7873** - Approve Cooperative Agreement.
40. **Modification of Affordable Housing Regulatory Agreement for Olen Companies** - Approve modifications to existing Affordable Housing Regulatory Agreement.
41. **January 20 & 27 and February 3, 2017 City Check Registers**

CITY/ SUCCESSOR AGENCY - CONSENT

42. **January 20 and 27, 2017 Successor Agency Check Registers**

ADMINISTRATIVE ANNOUNCEMENTS

43. **City Manager**
44. **City Attorney**

COUNCIL ANNOUNCEMENTS

City of Brea

COUNCIL COMMUNICATION


FROM: City Manager

DATE: 02/07/2017

SUBJECT: Special/General Benefit Analysis for LLMDs

Attachments

Presentation



Special/General Benefit Analysis of Landscape and Lighting Maintenance Districts (LLMD)

City Council Study Session
February 7, 2017

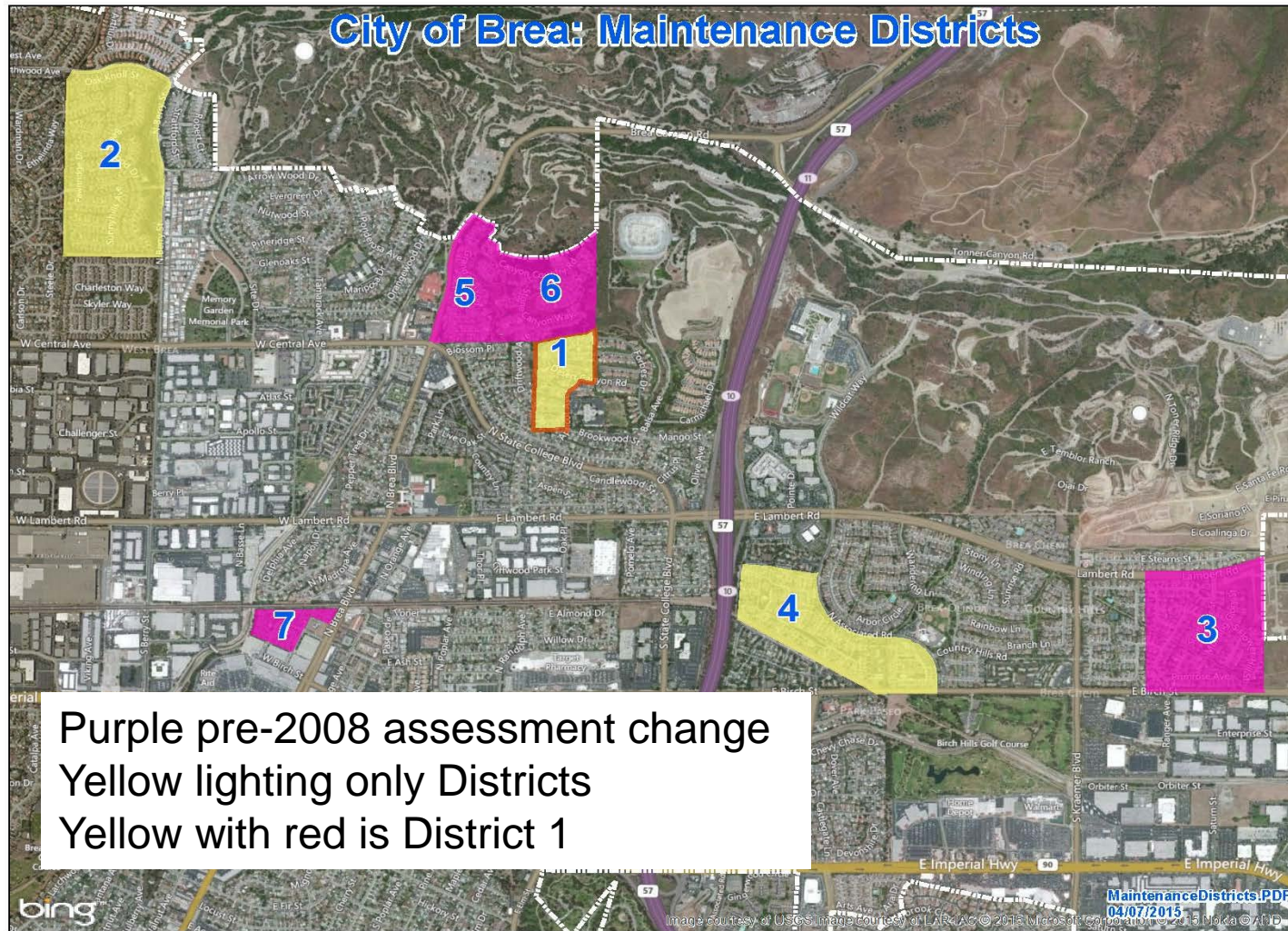
Background

- LLMD 1 spending reserves for their operational budget
- 2008 State Supreme Court upheld decision requiring special/general benefits be addressed and assessed accordingly if an assessment changes
 - Special benefits – specific to the District
 - Funded by the residents
 - General benefits – community benefits
 - Funded by another source – City's General Fund

Background (continued)

- January 2014 Council Study Session
- February/March 2014 resident meetings
- Discussions continued with residents
- Council Study Session: May 2015
- Working group of LLMD 1 residents formed
 - Review methodology for benefit assignment
 - Concurrence on methodology

District Locations



General/Special Benefit Considerations

General Benefits

- Trail Facilities
- Slope Stabilization

Special Benefits

- Themed Lighting Maintenance
- Landscape Maintenance
- Slope Stabilization

District 1



Special Benefit Zones

Special Benefits	Zone A	Zone B	Outside District
Lighting	X	X	
Landscaping	X	X	
Slopes Stabilization	X		X
Number of Lots by Zone	71	32	12

Calculation

- General Benefit:
 - Slope Stabilization
 - Total slope linear feet as a ratio of public-right-of-way, in this case 25%
 - Trail Facilities
 - 100%
- Special Benefit:
 - Themed Lighting Maintenance
 - 100%
 - Landscape Maintenance
 - 100%
 - Slope Stabilization
 - 75%

LLMD # 1 Assessment Increases/Decreases by Zone

- Current Assessment per parcel is \$543.00
- Zone Assessments:
 - Zone A \$637.62
 - Zone B \$447.42
 - Outside \$190.19

❖ LLMD 1 is the only District with boundary changes that add parcels



Cost Estimate

LLMD No. 1 Cost Estimate

	Annual Maintenance	Capital Reserves	General Benefit		Total Amount Assessed
			Maintenance	Reserves	
Trails/Sidewalk	\$1,453.85	*	(\$1,453.85)	*	\$0.00
Themed Neighborhood Lights	\$2,900.00	\$1,546.67	\$0.00	\$0.00	\$4,446.67
Landscaping	\$37,499.62	\$4,138.20	\$0.00	\$0.00	\$41,637.82
Slope Stabilization	\$19,526.54	\$0.00	(\$4,881.63)	\$0.00	\$14,644.90
	\$61,380.00	\$5,684.87	(\$6,335.48)	\$0.00	\$60,729.39
City Contribution for Special Benefit Outside District Boundary					(\$1,141.16)

Total Amount Assessed within District Boundary \$59,588.23

Total Operations and Reserves Estimate: \$ 67,064.87
Current Assessment: \$ 55,929

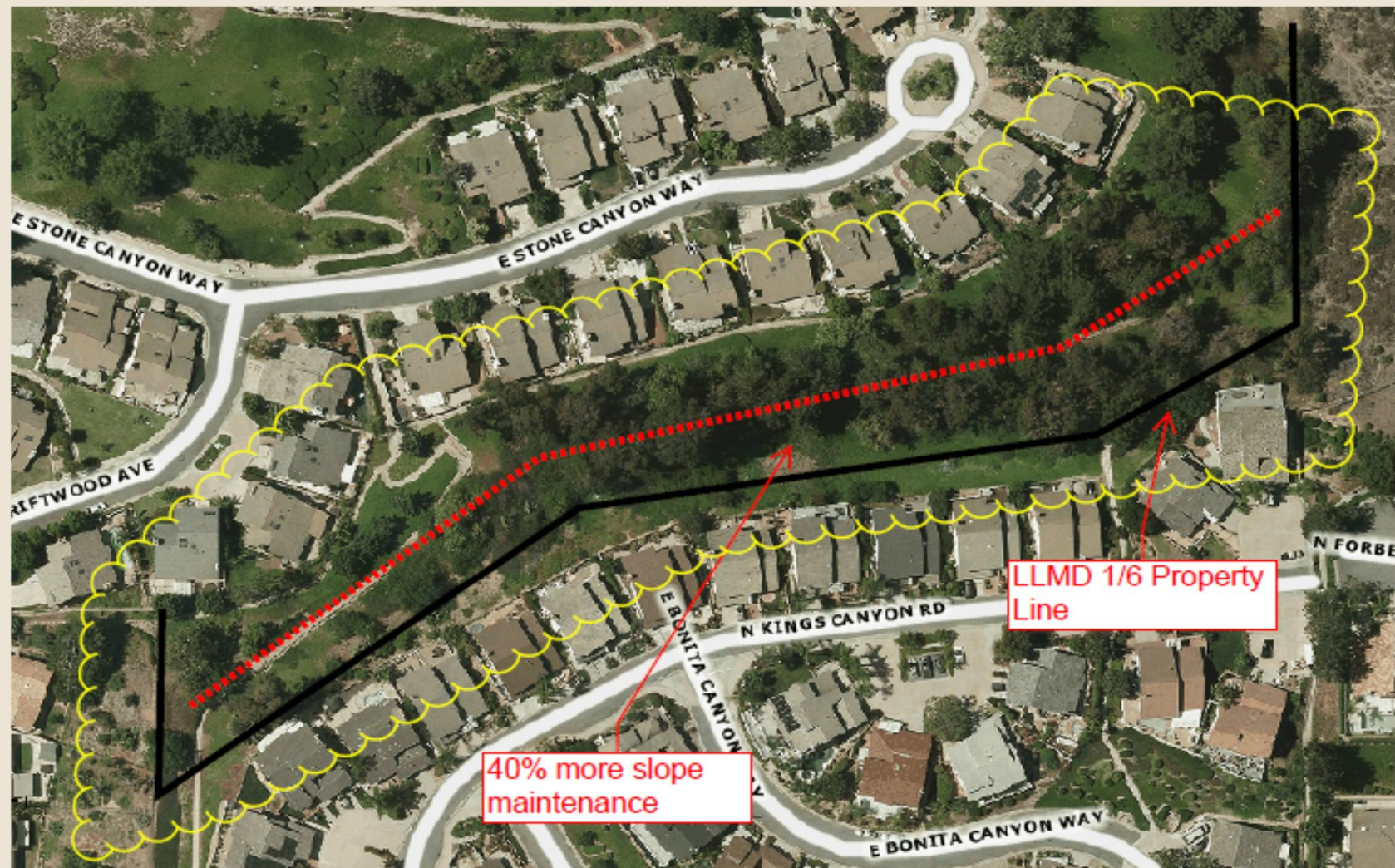
Total City Contribution (\$7,476.64)

** Capital replacement costs to be included in the City's Sidewalk Replacement program*

Working Group Concerns:

- Concern with the Percentage of Assessment Going into Reserves
 - Adjusted from 16% to 9.3%
- Ability to Cap District Reserves

(1*) Shared Slope Between District 1 and 6



City wide impacts from Special/General benefits

District	General Fund Impact
1	\$7,476.64
1*	\$11,348.00
3	\$1,372.73
5	\$8,773.92
6	\$15,603.25
7	<u>\$4,185.46</u>
Total Potential City Wide Impacts:	\$48,760

1* Benefit shift affects the slope bordering LLMD 1 and 6 that could add to the City's contribution by \$11,348 or the zone A residents adding \$136.00 per parcel per year.

Options?

- No Changes
 - Use existing funds
 - Emergency tree work only, limit special projects
 - Monitor existing maintenance
- Modify Assessment Districts
 - Determine funding
 - Modify boundaries as necessary to shift special benefit assessment
 - Ballot (Prop 218)
 - All affected Districts
- Reconsider CFD option
- Other

Thank You

City of Brea

COUNCIL COMMUNICATION

TO: Honorable Mayor and City Council Members
FROM: City Manager
DATE: 02/07/2017
SUBJECT: Centennial Legacy Public Art

RECOMMENDATION

Consider allocating up to \$50,000 from the Public Art Trust Fund for the Centennial Legacy Sculpture by artist Carlos Terrés celebrating Brea's rich history and promising future.

BACKGROUND/DISCUSSION

Since January 2016 a Steering Committee made up of community members representing many cross-sections of the City have met monthly to plan celebratory festivities for Brea's Centennial. In addition to a community parade, picnic and birthday celebration, the Committee has long expressed interest in leaving a lasting legacy to live on well past the year 2017. Their desire is to achieve this via a public art sculpture to complement the City's renowned Art in Public Places Program, which now boasts over 165 public sculpture. The Steering Committee has received a commitment from Brea's former Artist in Residence, Carlos Terrés of Brea's Sister City - Lagos de Moreno, Jalisco, Mexico, to create a unique piece for Brea's Centennial to be installed at Lagos de Moreno park/Laurel Elementary School Playground.

Over the past year staff has remained engaged with representatives from the Brea Olinda Unified School District who are in support of using Laurel School as the location for this legacy piece, recognizing the significance of the artwork residing there. The District is willing to partner on any cooperative measures necessary to address immediate installation, as well as long-term maintenance of the sculpture.

The artist has confirmed that the sculpture alone will cost \$66,000 and staff is conservatively estimating that the additional costs, including international shipping, installation, structural footings, etc., could bring the total cost to approximately \$100,000. The City has a public art trust account which could be used for a project of this kind, and staff is recommending that up to \$50,000 of the available \$73,000 be allocated towards this project. In addition, the Centennial Steering Committee will continue to seek sponsorships from those who may be interested in funding a special project like this and any surplus in funds raised would be recommended to be reimbursed back into the City's public art trust account.

COMMISSION/COMMITTEE RECOMMENDATION

At their most recent meetings the Art in Public Places Committee and the Cultural Arts Commission reviewed staff's recommendation and supported the project, with the request that Council would consider reimbursing the public art trust account with any surplus in funds raised by the Centennial Steering Committee.

Staff also provided updates of the project to the Parks, Recreation & Human Services Commission, as well as the Brea-Olinda Unified School District, and both groups gave their support.

FISCAL IMPACT/SUMMARY

Up to \$50,000 from the available \$73,925 from the public art trust account would be allocated to the Centennial Legacy Public Art project.

This account can be used to fund projects such as installing city-owned public art, maintaining city-owned public art, offering community art engagement programming, art education programming, or technological enhancements of the APP Program.

The goal of the Centennial Steering Committee is to continue raising sponsorship funds for this project, and in accordance with the APP Advisory Committee and Cultural Arts Commission's requests, staff would recommend that if a surplus in funds is raised that the public art trust account be reimbursed.

RESPECTFULLY SUBMITTED:

William Gallardo, City Manager

Prepared by: Carrie Hernandez, Cultural Arts & Human Services Manager

Concurrence: Chris Emeterio, Assistant City Manager/Community Services Director

City of Brea

COUNCIL COMMUNICATION

TO: Honorable Mayor and City Council Members
FROM: City Manager
DATE: 02/07/2017
SUBJECT: Code of Ethics for Employees of the City of Brea Policy Discussion.

RECOMMENDATION

That the City Council provide input as necessary to the City Manager regarding the current Code of Ethics for City Employees and following any input receive and file the report

BACKGROUND/DISCUSSION

It is the stated policy of the City of Brea to uphold, promote and demand the highest standards of ethics from all of its employees and officials, whether elected, appointed or otherwise hired.

Accordingly, all City elected officials (the Mayor and Council Members), all City employees, and all members of City appointed commissions and/or committees are expected to maintain the highest standards of personal integrity, truthfulness, respect, professionalism, honesty and fairness in carrying out their duties; avoid any improprieties in their roles as public servants; and never use their position or powers for improper personal gain or influence.

In keeping with the commitment to excellence and the highest standards of ethics in public service, the city has adopted the following policies:

- Code of Ethics for Members of City Council and of the City's Commissions and Committees (Adopted 10-1-2002)
- AB 1234 State Ethics Training Requirements for Local Officials and Certain City Employees
- Code of Ethics for Employees of the City of Brea Administrative Policy
- Conflict of Interest Administrative Policy
- Outside Employment Administrative Policy
- Acceptance of Gifts and Gratuities Administrative Policy
- City of Brea Personnel Rules and Regulations

The policy that most comprehensively addresses issues of employee ethics is our administrative policy titled Code of Ethics for Employees of the City of Brea. This policy was initially adopted on September 2, 2012 and was recently updated on September 2, 2016. The goal was to establish a uniform policy on ethics and accountability for City employees. At the time the policy was originally adopted, every employee was provided with a electronic copy via email with documentation the policy was received and it was posted to our City's Intranet webpage. In an effort to increase awareness of this policy, following the revisions made in 2016 Human Resources recently required that all new employees be provided with a copy of the policy during new employee orientations and are required to sign an acknowledgement of receipt of the policy. In addition, the City Manager and all Department Directors have signed the 2016 Policy. In the latest version, we added an entire section on reporting wrong doing and updated the section on

investigations and enforcement.

The Code of Ethics for Employees of the City of Brea policy covers the following specific categories of ethical conduct and conflicts of interests:

- Use of Public Resources
- Incompatible employment
- Disclosure of Confidential Information
- Gifts and Favors
- Representing Private Interests Before City Agencies or Courts
- Financial and Personal Interest
- Outside Employment
- Investigation and Enforcement
- Reporting Wrongdoing

Moreover, Human Resources also requested that City Attorney Jim Markman review the policy for legal compliance. He has completed his review and has some recommendations for revisions in order to address concerns his office identified regarding the First Amendment rights of our employees in the section about Political Activity. Our office will work with Mr. Markman to revise this section in order to comply with employee's rights to exercise their free speech rights when engaged in political activity.

In regards to state mandated ethics training, AB 1234 requires that elected or appointed officials and certain designated City employees (usually managers, line supervisors, and analysts) take a two hour ethics training class every two years. This training is offered to our employees and elected officials by City Attorney Jim Markman and is titled "principles of ethics and the law in public service." The most recent training occurred on Thursday, April 14, 2016. The City Clerk is working on another training date for March or April 2017. Over the last two years at least 57 City of Brea employees have taken the course in order to comply with state requirements.

In general, our administrative ethics policies are appropriately drafted to provide the City the necessary tools to address employee wrong doing and ensure sound ethical behavior. We regularly review our policies and make revisions when appropriate. In the end, the main goal is that all City employees remain independent, impartial, and responsible to the public. They are all bound to observe the highest standards of integrity and ethics.

At the conclusion of any input from the Council on the matter and recommended changes approved by the City Attorney, this Code of Ethics for City Employees will be once again be distributed electronically to all City Employees, reposted on the City's Intranet webpage and we will continue to require all new employees sign the policy as a condition of their hire into the City.

FISCAL IMPACT/SUMMARY

Summary

In 2012 the City of Brea adopted an Administrative Policy on ethical standards and reporting fraud, waste, and abuse by public employees and officials. The policy was updated in 2016 and is presented to the City Council for review and discussion.

Fiscal Impact

There is no fiscal impact arising from the discussion of the Code of Ethics for Employees of the City of Brea

RESPECTFULLY SUBMITTED:

William Gallardo, City Manager

Prepared by: Mario E. Maldonado, Human Resources Manager

Attachments

Code of Ethics for Employees of Brea

City of Brea
GENERAL
POLICIES & PROCEDURES



SECTION: Human Resources

SUBJECT: Code of Ethics for Employees of the City of Brea

ADOPTED: September 19, 2012

REVISED: September 2, 2016

CITY MANAGER

Purpose

To establish a uniform policy for City officials and employees to achieve fair, ethical and accountable local government for the City of Brea. City officials and employees are expected to demonstrate the highest standards of personal integrity, honesty, and conduct in all activities in order to inspire public confidence and trust in City employees.

Policy

The proper operation of democratic government requires that public officials and employees be independent, impartial, and responsible to the people; that governmental decision and policy be made in the proper channels of the governmental structure; that public office is not used for personal gain; and that the public have confidence in the integrity of its government.

To assist employees of the City of Brea in achieving these goals, we have established a Code of Ethics for all City employees under the control of the City Manager/City Council. The purpose of this Code is to establish ethical standards of conduct by setting forth these acts or actions that are incompatible to the best interest in matters affecting the City. Further, it is the purpose of this Code to relieve employees of the impossible task of judging themselves and enabling them to carry out their roles as trustees of the public interest.

Responsibilities of Public Office

Public officials and employees are agents of public purpose and hold office for the benefit of the public. They are bound to uphold, carry out impartially, and comply with the letter and spirit of the laws of the nation, state, and municipality and thus to foster respect for all government. These laws include, but are not limited to: the United States and California Constitutions; the City of Brea Municipal Code; the laws pertaining to conflicts of interest; election campaigns, financial disclosures, employer responsibilities and open processes of government; city ordinances, and policies. They are bound to observe in their official acts the highest standards of morality and to discharge faithfully the duties of their office regardless of personal considerations, recognizing that the public interest must be their primary concern. They should exercise prudence and integrity in the management of

Code of Ethics for Employees of the City of Brea

funds in their custody and in all financial transactions. Their conduct in both their official and private affairs should be above reproach and avoid the appearance of impropriety.

Dedicated Service

All officials and employees of the municipality should encourage meaningful involvement of the public and be loyal to the policy objectives expressed by the electorate through the City Council and to programs developed to attain those objectives.

Appointive officials and employees should adhere to the rules of work and performance established as the standard for their positions by the appropriate authority.

Officials and employees should not exceed their authority or breach the law or ask others to do so, and they should work in full cooperation with other public officials and employees unless prohibited from so doing by law or by officially recognized confidentiality of their work.

Fair and Equal Treatment

1. **Impartiality**: No official or employee shall grant or make available to any person consideration, treatment, advantage, or favor beyond that which is the general practice to grant or make available to the public at large.
2. **Use of Public Resources**: No official or employee shall request use or permit use of City-owned vehicles, equipment, materials, property, or resources for personal purposes or gain, except when such services are available to the public generally or are provided as municipal policy for the use of such official or employee in the conduct of official business.

Conflict of interest

No official or employee shall engage in any business or transaction, incur any obligation, or have a financial or other personal interest, direct or indirect, which is incompatible with the proper discharge of his official duties in the public interest or would tend to impair his independence of judgment or action in the performance of his official duties. A personal interest, as distinguished from a financial interest, includes an interest arising from blood or marriage relationships or close business or political association.

Specific conflicts of interest are listed below for the guidance of officials and employees, but does not provide an exclusive list:

1. **Incompatible Employment**: No official or employee shall engage in or accept private employment or render services for private interests when such

Code of Ethics for Employees of the City of Brea

employment or services is incompatible with the proper discharge of his official duties.

2. Disclosure of Confidential Information: No official or employee shall, without proper legal authorization, disclose confidential information concerning any other official or employee, property, government, or affairs of the City. Nor shall he use such information to advance the financial or other personal interest of himself or others. Any official or employee who is aware of a breach of confidentiality is expected to bring forth that information to the appropriate officials in a timely manner.
3. Gifts and Favors: No official or employee shall accept any valuable gift, whether in the form of service, loan, thing, or promise, from any person, firm, or corporation which to his knowledge is interested directly or indirectly in any manner whatsoever in business dealings with the City; nor shall any such official or employee (a) accept any gift, favor, or thing of value that may tend to influence him in the discharge of his duties, or (b) grant in the discharge of his duties any improper favor, service or thing of value.
4. Representing Private Interests Before City Agencies or Courts: No official or employee whose salary is paid in whole or in part by the city shall appear on behalf of private interests of third parties before any agency of the City. He shall not represent private interests of third parties in any action or proceeding against the interests of the City in any litigation to which the City is a party. However, it is understood that officials and employees enjoy First Amendment rights and therefore may represent their individual opinions and positions before the council so long as that person explicitly states that they do not represent the opinion of the entire council.
5. Financial and Personal Interest: Officials and employees shall comply with the requirements of the Political Reform Act of 1974 (Government Code Section 8100 et seq.), the regulations of the Fair Political Practices Commission (2 Cal. Code of Regs. Section 18730, et seq.), any amendments thereto, and other applicable laws, relating to the disclosure of financial and personal interests and disqualification from making, participating in making, or influencing any governmental decision before the City.
6. Outside Employment: No employee shall engage in any work, employment or occupation outside of City employment, which is detrimental to City service,

Code of Ethics for Employees of the City of Brea

which prevents or impedes the efficient performance of their duties or is in any way in conflict with their employment with the City. Employees must receive written authorization from their Department Director and the Human Resources Manager via an approved Request for Outside Employment application before engaging in any outside employment. For additional information, please refer to the Administrative Policy titled "Outside Employment Policy" adopted August 2012.

7. Political Activity: No official or employee shall use the prestige of his position on behalf of any political party. No official or employee shall orally, by letter, otherwise solicit or be in any manner concerned in soliciting any assessment, subscription, or contribution to any political party; nor shall he be a party to such solicitation by others. Such appointed officials and employees shall not take an active part in political campaigns for candidates.

The Code of Ethics is an official administrative policy but is not the only policy related to employee conduct. Some conduct may be ethical without being efficient, safe, or practical. Therefore, the Code of Ethics may not be the only standard to which an employee is held.

Existing law and policy already addresses many areas of ethical conduct. The Code of Ethics is not intended to supersede these other sources of guidance:

- City's Personnel Regulations
- Drug free Workplace Policy
- Purchasing Policy
- Social Media Policy
- Harassment Policy
- Business and Travel Policy
- Internet and Electronic Device Usage Policy
- Municipal Code

Reporting

Employees are expected to report all violations or suspected violations of this policy to management in a timely and professional manner. The City recognizes that the reporting party may desire or require anonymity. Thus, anonymous reports or concerns may be reported by any party to the City Manager or Human Resources. It is the duty of every employee to report any known violation of this policy or what would appear to a reasonable person to be a violation of this policy. Employees are reminded that they may report anonymously any actions that detract from the efficiency and effectiveness of City operations including, but not limited to, fraud, waste, abuse, ethics violations, retaliation, discrimination, and safety violations. It is a violation of this policy to retaliate against an employee who makes a report anonymously under California Labor Code Sections 1102.5

Code of Ethics for Employees of the City of Brea

and 1106. The California State Attorney General's Whistleblower Hotline number is (800) 952-5225

Investigation and Enforcement

All violations or alleged violations of this policy will be investigated. As stated above, it is the duty of every employee to cooperate in an investigation involving a violation or an alleged violation of this Code of Ethics policy. Upon the request of the City, an employee will participate and fully cooperate in any investigation, whether conducted by the City or its agent(s). In addition to any other penalty provided by law, any employee who violates this Code of Ethics will be subject to disciplinary action in accordance with the City Personnel Regulations. If you have any questions about the appropriateness of an action, you should consult with your supervisor, department head, Human Resources Department or City Attorney.

Code of Ethics for Employees of the City of Brea

ACKNOWLEDGEMENT OF RECEIPT OF CITY OF BREA POLICY & PROCEDURE

This statement acknowledges that I have received and read a copy of the City of Brea General Policies and Procedures entitled, Code of Ethics for Employees of the City of Brea. I acknowledge, and fully understand the terms of this policy and agree to abide by them. I understand that any violation of this policy could lead to disciplinary action up to and including termination and/or criminal or civil prosecution.

Signed: _____ Date: _____

Printed Name: _____

Title: _____

Department: _____

City of Brea

COUNCIL COMMUNICATION

TO: Honorable Mayor and City Council Members
FROM: City Manager
DATE: 02/07/2017
SUBJECT: Consideration of MOU with Anseong, Province of Gyeonggi, South Korea

RECOMMENDATION

Discuss proposed MOU and provide direction to staff.

BACKGROUND/DISCUSSION

In July 2010 the City Council adopted its resolution 2010-72 establishing Anseong as a Sister City to Brea. A recital of this resolution reads:

"It is to the mutual advantage of the cities of Anseong, Gyeonggi - do Province, Republic of Korea and the City of Brea, California, and the citizens thereof to cultivate economic cooperation and cultural and educational interchange between the cities."

Specific to the subject item, the Anseong Sister City Association have expressed interest in more completely defining and acknowledging its goals to "cultivate economic cooperation." The Association have provided the attached draft Memorandum of Understanding, seeking the City Council's concurrence to its terms.

Staff seek the Council's direction regarding the draft MOU and clarification of the Council's commitment of associated financial and staff resources toward economic cooperation. Our review of the proposed MOU find statements and general direction which potentially conflict with past Council direction regarding City expenditures or dedication of staff resources within the Sister City relationship. While the MOU terms do not appear to legally bind the City to any associated expenditures, the tenor of its terminology arguably set an expectation to the reader which may be beyond the Council's past commitment and understanding.

The draft MOU is attached for Council's review and a staff presentation will be provided at the Study Session.

RESPECTFULLY SUBMITTED:

William Gallardo, City Manager
Prepared by: David Crabtree, AICP

Attachments

MOU Economic Exchange

**MEMORANDUM OF UNDERSTANDING
BETWEEN
CITY OF BREA, UNITED STATES OF AMERICA
AND CITY OF ANSEONG, SOUTH KOREA**

This MEMORANDUM OF UNDERSTANDING ("**MOU**") is entered into by and between the City of Brea, Orange County, California, United States of America ("**BREA**") and the City of Anseong, Province of Gyeonggi, South Korea ("**ANSEONG**"). BREA and ANSEONG shall also be collectively referred to as "parties" and individually as "party" herein.

Recitals

WHEREAS, on July 6, 2010, the City Council of BREA adopted Resolution 2010-72 to enter into a sister city relationship with ANSEONG and authorized the Mayor of BREA to invite the delegates of ANSEONG in order to formalize such relationship with BREA.

WHEREAS, as one of the goals of this sister city relationship, each party desires to cultivate, promote and exchange economic development, trade, investment, and business opportunities for and with the other party.

WHEREAS, the parties find that it would be mutually beneficial to cooperate and collaborate with each other to accomplish their respective economic goals as further set forth in this MOU.

NOW, THEREFORE, the parties hereto enter into this MOU in order to effectuate the following:

1. EXCHANGE OF INFORMATION

A. To provide each other with information where available and legally permissible on their respective economies, including general economic data, industry and company information, published research and analyses;

B. To provide and to assist each other to understand relevant information;

C. To inform each other of potential opportunities and to promote their respective objectives through domestic and international conferences, exhibitions, seminars, symposia and events of which they have knowledge; and

D. To advise each other of specific business opportunities in their respective regions.

2. MARKETING AND PROMOTION

To actively assist each other's efforts to market and promote their respective cities,

industries, companies, institutions, programs, priorities and agendas to appropriate audiences, including governments, government officials and public-sector agencies, trade groups and industry associations, economic development corporations and councils, chambers of commerce, individual companies, colleges, universities and other academic institutions, independent research centers, and other relevant organizations through reasonably available means, including:

- 1) Introductions, facilitation of relationships and the arrangement of meetings;
- 2) Distribution and dissemination of each other's information;
- 3) Organizational, logistic, administrative and other support for each other's participation in domestic and international conferences, exhibitions, seminars, symposia and similar events;
- 4) Providing direct web-links between the home pages of each other's internet websites, together with explanations describing the nature and rationale of the strategic cooperation established and supported by this MOU, provided that either party may remove the web-links and explanations if the website of the other party contains information deemed inappropriate by such party; and
- 5) Facilitating each other in the formation of new cooperative relationships with other bodies and organizations such as those described above.

3. REPRESENTATIVES AND VISITING DELEGATION

- A. To receive and otherwise assist in-bound representatives of each other's cities, including direct, official and/or government representatives or delegations, as well as unofficial groups or companies originating from within each other's cities, to the extent permitted by the resources of the relevant party performing this obligation.
- B. To facilitate and assist with visits by all such representatives and delegations, including advice, letters of invitation and similar support, to the extent permitted by the resources of the relevant party performing this obligation; and
- C. To facilitate and assist with out-bound delegations to each other's cities for the purpose of developing and expanding trade, commerce, investment, integration and cooperation between the cities.

4. RELATIONSHIP OF THE PARTIES

- A. The relationships formed pursuant to the MOU between BREA and ANSEONG shall be non-exclusive and nothing herein shall preclude any of the parties from forming other relationships or cooperating with other organizations or regions.
- B. Nothing in this MOU is intended to create or constitute a joint venture, partnership, or agency relationship between the parties.
- C. No party shall have any right, power, or authority to create any obligation, express or implied, on behalf of the other parties with respect to the matters governed by this MOU.
- D. Without the prior written consent of the other party, no party may use the logo, trademark, name, or other sign of identification of the other party, unless otherwise expressly provided herein.

5. COSTS, EXPENSES AND GOOD FAITH PERFORMANCE

A. It is the intent of the parties to undertake the acts contemplated by this MOU. However, it is expressly agreed that neither party shall be required or otherwise obligated to incur any cost or expense in connection with its obligations under this MOU. Neither party shall incur any expenses on behalf of the other without the prior written approval of the party to be obligated.

B. The parties shall perform their obligations under this MOU in good faith. The obligations of each party shall be performed only to the extent that the obligations will not be unduly burdensome.

6. DURATION, RENEWAL, AND TERMINATION

A. This MOU shall be effective as of the date set forth below and shall remain in effect for a period of three (3) years from and after its date of execution.

B. Upon expiration of such term, this MOU shall be automatically extended for a term of one (1) year if neither party provides a written notice of termination to the other party at least sixty (60) days prior to the expiration of this MOU.

C. Notwithstanding the foregoing, either party may terminate this MOU at any time by written notice to the other, provided that any obligations, financial or otherwise, incurred prior to termination shall not be cancelled by such termination. If this MOU is terminated for any reason, the parties shall make prompt settlement of any and all outstanding financial obligations to each other.

7. AMENDMENT

This MOU may be amended, clarified or otherwise modified at any time by and only by written consent of all parties hereto.

8. TRANSFER AND ASSIGNMENT

This MOU shall not be transferred or assigned without the written consent of both parties hereto. However, BREA hereby authorizes Brea Sister City Association to act on behalf of BREA in working with ANSEONG to carry out the purposes laid out in this MOU.

THIS MOU SHALL NOT BE BINDING UPON THE PARTIES AND SHALL NOT CREATE ANY OBLIGATIONS ON THE PARTIES.

IN WITNESS WHEREOF, the parties have caused this MOU to be executed by their duly authorized representatives on this ____ day of _____, 2016

CITY OF BREA By: _____ Mayor BREA SISTER CITY ASSOCIATION By: _____ Nancy Lee, its President	CITY OF ANSEONG By: _____ Mayor
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City of Brea

COUNCIL COMMUNICATION

TO: Honorable Mayor and City Council Members

FROM: City Manager

DATE: 02/07/2017

SUBJECT: Approval of the 43rd Year Application for Participation in the Community Development Block Grant (CDBG) Program in Fiscal Year 2017-18

RECOMMENDATION

After a public hearing, adopt the Resolution approving the Fiscal Year 2017-18 application to the County of Orange for Community Development Block Grant (CDBG) Program funding.

BACKGROUND/DISCUSSION

The Federal Housing and Community Development Block Grant (CDBG) Program was established under legislation passed by Congress in 1974 to provide housing and other assistance for low-income persons. It is funded by the Federal Department of Housing and Urban Development (HUD) and is administered by the County of Orange.

The City has been very successful in receiving CDBG grants to implement the Single Family Rehabilitation program, alley improvements, and capital improvements to Pioneer Hall and the Brea Senior Center. Project eligibility is limited, as the County only funds what is deemed “high priority projects,” including projects addressing homelessness, neighborhood facilities, water/sewer/street/sidewalk improvements, and senior centers.

The historic buildings used for the Senior Center and Pioneer Hall have also been improved many times with CDBG funding, most recently by updating restrooms, adding a covered patio, making parking lot and sidewalk accessibility enhancements, replacing flooring and doors promoting easier mobility, and the project underway this fiscal year is a kitchen accessibility plan at the Senior Center.

The County released the Fiscal Year 2017-18 CDBG application package on January 4, 2017, requiring completed applications be submitted by January 25, 2017. As in the past, this timeframe, considering the holiday closure and public hearing notification requirement, did not allow the opportunity to bring the application to Council prior to submittal. However, it was possible to present the application to the Finance Committee in a timely manner on January 10, 2017, where it was supported.

The public hearing is being conducted to conform to HUD and County requirements allowing the public an opportunity to participate in the application process. At the conclusion of the public hearing, the Council is asked to approve by resolution the City’s participation in the Fiscal Year 2017-18 CDBG Program. Council may also elect to withdraw the application.

The application recently submitted requests public facility funds to implement some of the kitchen accessibility plan recommendations at the Senior Center. The anticipated recommendations will result from the current fiscal year CDBG Project at the Senior Center, which project is supported by the Senior Leadership Council. The implementation will improve overall senior accessibility, functionality, mobility and safety. The requested grant amount for these improvements is \$200,000.

FISCAL IMPACT/SUMMARY

To increase the likelihood of receiving funding, the application included a voluntary match of approximately \$20,000 of “soft costs,” such as city staff time for project management, inspection and quality control. These funds have been requested from the Capital Improvement Program (CIP) Budget. If approved, there is no negative fiscal impact to the General Fund.

The City of Brea continues to apply annually to the County of Orange in a competitive process for federal HUD funding that the County receives each year. Eligible use of CDBG Program funding includes projects addressing homelessness, neighborhood facilities, water/sewer/street/sidewalk improvements in low income census tracts, and senior center improvements. This year, staff prepared an application to implement some of the anticipated kitchen accessibility plan recommendations at the Senior Center, improving overall senior accessibility, functionality, mobility and safety in the Senior Center kitchen. Staff recommends adoption of the attached Resolution approving the application.

RESPECTFULLY SUBMITTED:

William Gallardo, City Manager

Prepared by: Amber Ahlo, Senior Management Analyst

Concurrence: Chris Emeterio, Assistant City Manager/Community Services Director

Attachments

Resolution 2017-014

RESOLUTION NO. 2017-014

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BREA TO APPROVE THE CITY'S PARTICIPATION IN THE FISCAL YEAR 2017-2018 COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROGRAM WITH THE COUNTY OF ORANGE

A. RECITALS.

(i) It is the intent of the City of Brea to participate in the filing of an application with the County of Orange for a grant authorized under the Housing and Community Development Act of 1974, and the Cranston/Gonzales National Affordable Housing Act of 1990, as amended.

(ii) The Housing and Community Development Act of 1974, as amended, authorize cities under 50,000 in population to enter into cooperation agreements with the County in which they are located for the purpose of undertaking essential housing and community development activities.

(iii) The federal government requires participating cities to provide certifications that the funds will be obtained and utilized pursuant to Federal Law and policy.

(iv) It is necessary that the City adopt certain projects as described in the project summary section of the application before filing the application with the County of Orange for funding authorized under the Community Development Act of 1974 as amended.

B. RESOLUTION:

NOW, THEREFORE, BE IT FOUND, DETERMINED AND RESOLVED by the City Council of the City of Brea that participation in the Fiscal Year 2017-18 CDBG funded Public Facilities and Improvements Program is approved.

APPROVED AND ADOPTED this 7th day of February, 2017.

Cecilia Hupp, Mayor

ATTEST: _____
Lillian Harris-Neal, City Clerk

I, Lillian Harris-Neal, City Clerk of the City of Brea, do hereby certify that the foregoing Resolution was adopted at a regular meeting of the City Council of the City of Brea held on the 7th day of February, 2017, by the following vote:

AYES: COUNCILMEMBER:

NOES: COUNCILMEMBER:

ABSENT: COUNCILMEMBER:

ABSTAIN: COUNCILMEMBER:

Dated: February 7, 2017

Lillian Harris-Neal, City Clerk

City of Brea

COUNCIL COMMUNICATION

TO: Honorable Mayor and City Council Members

FROM: City Manager

DATE: 02/07/2017

SUBJECT: January 17, 2017 City Council Regular Meeting Minutes - Approve.

RESPECTFULLY SUBMITTED:

William Gallardo, City Manager

Prepared by: Lillian Harris-Neal

Attachments

1-17-2017 Minutes

DRAFT

BREA CITY COUNCIL SUCCESSOR AGENCY TO THE BREA REDEVELOPMENT AGENCY MEETING

MINUTES January 17, 2017

CLOSED SESSION 5:00 p.m. - Executive Conference Room Level Three

CALL TO ORDER / ROLL CALL - COUNCIL

Mayor Hupp called the Closed Session meeting to order at 5:00 p.m., all members were present.

Present: Hupp, Parker, Marick, Simonoff, Vargas

1. **Public Comment**
None.

Closed Session may convene to consider matters of purchase / sale of real property (G. C. §54956.8), pending litigation [G.C. §54956.9(d)(1)], potential litigation [G.C. §54956.9(d)(2)(3) or (4)], liability claims (G. C. §54961) or personnel items (G.C. §54957.6). Records not available for public inspection.

2. **Conference with Real Property Negotiator (G.C. § 54956.8)**
Address: 407 W. Imperial Highway, Gateway Shopping Center
Negotiator: David Crabtree, City of Brea

STUDY SESSION 5:30 p.m. - Executive Conference Room Level Three

CALL TO ORDER / ROLL CALL - COUNCIL

Mayor Hupp called the Study Session meeting to order at 5:31 p.m., all members were present.

3. **Public Comment**
None.

4. **Clarify Regular Meeting Topics**
City Clerk Harris-Neal noted that the December 20, 2016 meeting agenda reflected the wrong Resolution Nos. for the City/Successor items and stated that the correct Resolution Nos. will be reflected in the minutes.

Regarding Item 24 (Amendment No. 5 to the Professional Services Agreement with Ninyo and Moore for Additional Environmental and Geotechnical Services for the Tracks at Brea, Project 7873), Mayor Pro Tem Parker clarified that the vendor was selected due to technical qualifications.

DISCUSSION ITEMS

5. **Legislative Platform for the 2017 Legislative Session**

Acting Human Resources Manager/Assistant to the City Manager Maldonado provided a brief report and asked Council for their input.

Council expressed concern about proposals that create dual retirement programs for public sector employees without threatening the viability of the CalPERS retirement system, stating that it is too narrow a goal and should be broader; stated that the public safety item that opposes the sale and/or use of fireworks, including “safe and sane” is a local issue and not a state issue; noted that there were a number of items that dealt with unfunded mandates and rather than make them specific to issues that we are dealing with, just say that we oppose unfunded mandates; stated that Council does not want to advocate for reduction in Proposition 218, asking that the item be removed from the list; and directed staff to emphasize concern about pension reform on State level.

6. **Organic Waste Program Update**

Public Works Director Olmos presented a PowerPoint that included the background of the program, notable bills affecting refuse recycling, California Assembly Bill 1826, food waste processing, food recovery hierarchy, implementation options, food waste generator pricing option, sector wide pricing options, city reporting responsibilities, and next steps.

In response to Council questions, Mark McGee and Dan Capener from Republic Services gave examples of which businesses in the City of Brea are considered to be tier 1, tier 2, and tier 3, provided their process of notifying businesses and encouraging businesses to participate, noted that enforcement action will begin for tier 1 businesses soon, clarified that it is the City's responsibility to manage and enforce non-compliance, stated that the infrastructure needs to be built to process the material, provided what other cities are doing to comply with the program, and discussed Proposition 218.

Council expressed concern about option 2, directed staff to work on outreach with the Chamber of Commerce and local businesses that are impacted, asked if there will be cost savings to our sewer rates, and asked staff to provide more information.

Mayor Pro Tem Parker stated that he will discuss the program with the Orange County Sanitation Department.

7. **Fiscal Year 2016-17 Mid-Year Budget Update**

Administrative Services Director Russell presented a PowerPoint that included: a decision package update, budget calendar, economic outlook, general fund revenues, mid-year general fund major revenues, mid-year general fund major expenditures, sales tax summary, work to date, budget challenges, five year assumptions, five year projection, policy direction, staff's recommendation, and policy direction.

In response to Council questions, staff provided an update on the Computer Aided Dispatch (CAD) process; stated that staff will provide the status of police and fire overtime to Council; noted that sales tax figures from the mall usually are provided in April; clarified that the budget assumption does not include the changes to the downtown area; clarified that staff is expecting a letter from CalPERS that will provide an approximate amount for the unfunded liability increase; provided the approximate amount of the annual contribution to the PARS reserve; and stated that the interest rate on debt item 3 is very low.

Council discussed ways to help reduce the unfunded liability; however, asked staff to come back after they determine the CalPERS impact to the budget.

8. Commission/Committee Appointments

Council Member Simonoff reappointed James McGrade to the Planning Commission and Judy Randlett to the Cultural Arts Commission. Council Member Marick appointed Melanie Schlotterbeck to the Planning Commission, Craig Livingston to the Parks, Recreations and Human Relations Commission, and Benjamin Schultz to the Cultural Arts Commission. The Interview Committee agreed to reappoint Dan Phu and appoint Vance Bjorklund and Ron Martorella to the Traffic Committee. They also reappointed Margee Hills and added Ashley Whinnery as a new member to the Art in Public Places if Item 29 (Art in Public Places Advisory Committee Member Increase) is approved on the consent calendar.

Council Member Marick stated that committee sizes have been increased to get more public input and involvement. She directed staff to bring back a resolution for consideration to add one (1) member to the Investment Advisory Committee.

Motion was made by Council Member Marick, seconded by Council Member Simonoff to appoint Commission/Committee members nominated for appointment by the Interview Committee.

AYES: Mayor Hupp, Mayor Pro Tem Parker, Council Member Marick, Council Member Simonoff, Council Member Vargas

Passed

9. Mayor Appointments

Mayor Hupp appointed Council Members Marick and Simonoff to the Finance Committee and Mayor Pro Tem Parker and Council Member Vargas to the Development Committee. She will be the alternate on both committees. She announced that the City Selection Committee members will be the Mayor and the alternate will be the Mayor Pro Tem and stated that Council Members will retain their other seats that they were previously assigned to.

REPORTS

10. Council Member Report

Council Member Vargas invited Council and staff to his promotional ceremony on January 26 at 6:30 p.m. at the American Legion in Brea.

**GENERAL SESSION
7:00 p.m. - Council Chamber
Plaza Level**

CALL TO ORDER/ ROLL CALL - COUNCIL

11. Pledge of Allegiance

Cub Scout Troops 1870 and 1873 led the Pledge of Allegiance.

12. Invocation

Rick Darden, Lead Pastor, Friends Community Church delivered the invocation.

13. Commendation:

Mayor Hupp presented a commendation to Jerry Kolb, Vice-Chairman, California Domestic Water Company and thanked him for serving the community.

14. Presentation:

Mayor Hupp commended visiting students from Brea Sister City - Anseong, Korea.

15. Presentation:

Mayor Hupp commended visiting students from Brea Sister City - Hanno, Japan.

16. 2017 Centennial Committee Update

Doug Green provided the 2017 Centennial Committee Update.

17. Brea Envisions Update

Craig Livingston and Davie Lieberman provided the Brea Envisions Update.

18. Report - Prior Study Session

City Manager Gallardo provided the prior study session report.

19. Community Announcements

Mayor Hupp announced that traditionally, the new mayor chooses a theme and a logo for his or her mayoral year. She stated that since we are celebrating our Centennial this year, she decided to adopt the Centennial logo and use the theme "Celebrate Brea!" She thanked her City Council colleagues for their confidence and stated that she looks forward to another great year in Brea's history. She asked residents to sign up for the *Ralph's Market fund raiser*. Ralph's is donating a percentage of each person's purchases to the Friends of the Brea Library. For more information go to the website www.ralphs.com or call (800) 443-4438.

Council Member Marick announced that the City of Brea offers a wide variety of community services and programs and highlighted some of the programs, such as: the discounted New Year's Fitness Membership at the Brea Community Center and the Brea Community Center's annual Bridal Show Saturday, January 28 from 11 am-3 pm. She announced that The Curtis Theatre is featuring *Theatreworks USA's Charlotte's Web* live on stage February 5 and an Evening of Latin Jazz with Mongorama on February 11. Lastly, she announced that Brea Seniors can get help with their tax preparation through the Brea Senior Center. Trained volunteers can assist in filing basic schedules every Tuesday between February 7 and April 11. Pre-registration is necessary, call (714) 990-7750.

20. Matters from the Audience

Jeff Lourterneau expressed concern about City Treasurer Rios. Sean Thomas and Chris Parkin asked residents to let the courts decide.

21. Response to Public Inquiries - Mayor / City Manager

None.

ADMINISTRATIVE ITEM - *This agenda category is for City Council consideration of a wide variety of topics related to the City's operations. Public comments regarding items in this section should be presented during "Matters from the Audience."*

22. SR-57 and Lambert Road Interchange Improvement, Project 7251 Status Update

City Engineer Kooyman presented a PowerPoint presentation that included: the existing Lambert Road Interchange current problems and solutions, Lambert enhancements, sound wall study status, project phasing, and next steps.

In response to Council questions, City Engineer Kooyman stated that the sound wall improvements will not be completed during phase 1 of the project.

Council Member Marick commended City Engineer Kooyman for his hard work on the project.

CONSENT CALENDAR - *The City Council/Successor Agency approves all Consent Calendar matters with one motion unless Council/Agency or Staff requests further discussion of a particular item. Items of concern regarding Consent Calendar matters should be presented during "Matters from the Audience."*

CITY COUNCIL - CONSENT

23. December 20, 2017 City Council Regular Meeting Minutes

The City Council approved the December 20, 2017 City Council Regular Meeting Minutes.

- 24. Amendment No. 5 to Professional Services Agreement with Ninyo and Moore for Additional Environmental and Geotechnical Services for the Tracks at Brea, Project 7873**
The City Council Approved Amendment No. 5 to the Professional Services Agreement with Ninyo and Moore.
- 25. Adoption of Resolutions Ordering the Director of Public Works to Prepare and File Reports Relating to Annual Maintenance Assessment in Landscape and Lighting Maintenance Districts 1 Through 7**
The City Council Adopted **Resolution Nos 2017-001 Through 2017-007**.
- 26. Appropriate Additional Funding for the Citywide Catch Basin Inserts Project (No. 7524) and Authorize BioClean Environmental Services to Purchase and Install Catch Basin Inserts**
The City Council Adopted Resolution No. 2017-008, Appropriating Additional Funding for the Citywide Catch Basin Inserts Project (No. 7524) from the Orange County Transportation Authority (OCTA) Environmental Cleanup Grant Program.
- 27. Accept Improvements and Approve Warranty Agreements and Bonds for Tract 16981, 16982 and 17287 in the Blackstone Development**
The City Council Accepted Improvements and Approved Warranty Agreements and Bonds.
- 28. Accept Public Improvements, Release Improvement Bonds, and Accept One-Year Warranty Bond for Tract 17780 Located at 150 N. Orange Avenue for Trailview Development**
The City Council Accepted Public Improvements, Released Improvement Bonds, and Accepted a One-Year Warranty Bond.
- 29. Art in Public Places Advisory Committee Member Increase**
The City Council Accepted the Interview Committee's Recommendation to Add One (1) Public Member to the Art in Public Places Advisory Committee; Adopted **Resolution No 2017-009**, Increasing Number of Members on the Art in Public Places Advisory Committee; and Approved the Interview Committee's Recommended Appointments.
- 30. Overview of the Vacancy Review Board's Actions and Adoption of New Job Descriptions and Salary Tables and Reclassification of Positions for the Mid-Year Changes to the Fiscal Year 2016/17 Budget**
The City Council Approved **Resolution Nos 2017-010 through 2017-012**, 1) Adopting New Job Descriptions and Salary Tables for Classifications of City Clerk Specialist, and Senior City Clerk Specialist; 2) Adopting New Job Description and a Salary Table for the Classification of Procurement and Contracts Administrator; 3) Placing the New Classifications in the Appropriate Employee Bargaining Units for Representation Purposes; and 4) Amending the Position Allocation List to Reflect Changes, in Addition to the Staffing Reorganization in the Fire Department, the Staffing Changes in the Police Department, and the Staffing Changes Involving the Administrative Services, Community Development and Public Works Departments.
- 31. Approval of a Memorandum of Understanding between the City of Brea and the Brea Police Association**
The City Council Approved the MOU with the Brea Police Association and Adopted **Resolution No 2017-013**.
- 32. Treasurer's Report for the City of Brea for Period Ending December 31, 2016**
Received and Filed.
- 33. Outgoing Payment Log and December 23, 2016 and January 6, 2017 City Check Registers**
Received and Filed.

Motion was made by Council Member Simonoff, seconded by Mayor Pro Tem Parker to Approve Consent Calendar Items 23-33.

AYES: Mayor Hupp, Mayor Pro Tem Parker, Council Member Marick, Council Member Simonoff,
Council Member Vargas

Passed

CITY/ SUCCESSOR AGENCY - CONSENT

34. Second Amendment to the Brea Mall Owner Participation Agreement

The City Council/Successor Agency Adopted **Resolution No SA 2017-001**, Approving the Second Amendment to the Brea Mall Owner Participation Agreement.

35. Treasurer's Report for the Successor Agency to the Brea Redevelopment Agency for Period Ending December 31, 2016

Received and Filed.

36. Outgoing Payment Log and December 23, 2016 Successor Agency Check Register

Received and Filed.

Motion was made by Mayor Pro Tem Parker, seconded by Council Member Simonoff to Approve City/Successor Agency Consent Calendar Items 34-36.

AYES: Mayor Hupp, Mayor Pro Tem Parker, Council Member Marick, Council Member Simonoff,
Council Member Vargas

Passed

BREA ARTS CORPORATION - CONSENT

37. Brea Arts Corporation Annual Report for Fiscal Year 2015-2016

Received and Filed.

Motion was made by Council Member Simonoff, seconded by Council Member Vargas to Approve Brea Arts Corporation Item No. 37.

AYES: Mayor Hupp, Mayor Pro Tem Parker, Council Member Marick, Council Member Simonoff,
Council Member Vargas

Passed

ADMINISTRATIVE ANNOUNCEMENTS

38. City Manager

None.

39. City Attorney

None.

COUNCIL ANNOUNCEMENTS

None.

ADJOURNMENT

Mayor Hupp adjourned the meeting at 8:22 p.m.

Respectfully submitted,

The foregoing minutes are hereby
approved this 7th day of February, 2017.

Lillian Harris-Neal, City Clerk

Cecilia Hupp, Mayor

City of Brea

COUNCIL COMMUNICATION

FROM: City Manager

DATE: 02/07/2017

SUBJECT: October 12, 2016 Cultural Arts Commission Meeting Minutes - Receive and File.

Attachments

10-12-2016 CAC Meeting Minutes

CULTURAL ARTS COMMISSION

Minutes of Regular Meeting of October 12, 2016

The Regular Meeting of the Cultural Arts Commission was called to order by Chair Randlett at 5:30 p.m.

ROLL CALL

Chair, Judy Randlett; Vice Chair, Tom Donini; and Commissioners, Innie Hahn and Rob Grosse. Commissioner, Yuka Ogino, was absent.

STAFF PRESENT

Chris Emeterio, Assistant City Manager/Community Service Director; Sean Matlock, Deputy Director/Community Services Manager; Carrie Hernandez, Community Services Manager; Tiina Mittler, Theatre Manager; Christina Mercer, Gallery Director; Jenn Colacion, Community Services Specialist; and Lenore Sommers, Executive Assistant.

PLEDGE OF ALLEGIANCE

Vice Chair Donini

INVOCATION

Vice Chair Donini

APPROVAL OF MINUTES

Minutes of the Regular Meeting of July 13, 2016, were approved as submitted.

INFORMATIONAL/PROJECT UPDATES

Ms. Hernandez and Ms. Colacion informed Commissioners that along with Police Services, Fire Services and other businesses, Community Services is partnering with a second grade class at Laurel Elementary for their “Innovation & Career Exploration” program. The goal of the partnerships is to introduce students to a profession as well as offer a specific challenge or problem that students can work to solve. Community Services staff will be focusing on the Art in Public Places program.

MATTERS FROM THE AUDIENCE

None

PROGRAM SPOTLIGHT

Concerts in the Park Sponsor Recognition

In recognition of the donations made by North Hills Church, the Brea Senior Center Leadership Council; Curtis Orthodontics; Rita's Italian Ice, Brea; and Republic Services as Concerts in the Park sponsors, commendations were presented to Jim Sims, president of the Brea Senior Center Leadership Council and North Hills Church representatives, Doug Green, Senior Pastor and Drew Smithson, Executive Pastor. Accepting the commendation, Mr. Sims indicated he was accepting on behalf of all of the seniors and also mentioned the Senior Center Health Fair scheduled for Friday, October 14. Pastor Green accepted the Commendation and presented a check to the City on behalf of North Hills Church in the sum of \$5,307 stating that the parishioners enjoy contributing to the community. Unfortunately, the other three sponsors were unable to attend the meeting.

DISCUSSION

Sweeny Todd The Demon Barber of Fleet Street

Using PowerPoint, Ms. Mittler shared scenes from *Sweeny Todd*. She also provided Commissioners with the article that appeared in the Orange County Register praising the musical, saying, *At Curtis Theatre, Southgate Productions' staging gives us something more: singing so strong and clear as to bolster the concept that the show about "The Demon Barber of Fleet Street" is much closer to opera than most other Broadway tuners.*

Commissioner Donini commented on the effectiveness of social media in promoting *Sweeny Todd*.; Commissioner Hahn said she thought it was excellent—that the vocals were powerful and Ms. Hernandez offered kudos to staff and Southgate Productions for bringing this production to the Curtis Theatre.

Brea Envisions Update

Mr. Matlock advised that work is continuing on Phase 2 of the Brea Envisions project. He mentioned the series of "Think Out Loud Thursdays" that focused separately on the various City's departments and provided the community a chance to ask specific questions of each department. Commissioners were informed that it is hoped that input will be reviewed by the end of the year and will be brought back to the Commission and used as a master plan for cultural arts as well as parks and

Centennial Committee Update

Ms. Colacion, updated Commissioners on the activities being planned for the City's Centennial advising that a parade and picnic are scheduled for February 18 as well as the opening of the Silent Film Exhibition in the Gallery the evening of the 18th. She reported that City Council will hold a special meeting on February 23, the City's actual 100th birthday, and indicated the entire community will be encouraged to attend the events. A gala is also planned for the fall as well as a production of *Tales from the Canyon* in the Curtis Theatre.

INFORMATION MEMORANDUM

Commissioners' attention was directed to the two new sculptures recently approved by the Art in Public Places Advisory Committee as well as the Gallery renovations. Commissioners were advised that the new lighting and concrete floors were the first phase of a full makeover of the Gallery and

that the walls will be replaced when the Watercolor West Exhibition closes. There was a question of how the project was funded.

REPORTS

Theatre Subcommittee

The Theatre Subcommittee reported that they have not met.

Gallery Subcommittee

The Gallery Subcommittee had nothing to report.

Site Awareness Subcommittee

The Site Awareness Subcommittee reported that a presentation was made to City Council and that feedback was received. The next steps will be to get back together with the graphic artist and that the plan is to have the banner available before the City's Centennial.

Art in Public Places Advisory Committee

Ms. Randlett reiterated that the Art in Public Places Advisory Committee recently approved two more art pieces, specifically describing the pieces and where they will be located. She also shared pictures.

ADJOURNMENT

With no further business, the meeting was adjourned at 6:25 p.m.

City of Brea

COUNCIL COMMUNICATION

FROM: City Manager

DATE: 02/07/2017

SUBJECT: November 28, 2016 Parks, Recreation and Human Services Commission
Meeting Minutes - Receive and File.

Attachments

11-28-2016 PRHS Meeting Minutes

PARKS, RECREATION AND HUMAN SERVICES COMMISSION

Minutes of the Meeting of November 28, 2016

CALL TO ORDER

The Regular Meeting of the Parks, Recreation & Human Services Commission was called to order by Chair McMillan at 6 p.m.

ROLL CALL

Chair, Bill McMillan; Vice Chair, Andrew Todd; Commissioners, Bill Higgins, Connie Lanzisera, and Steve Shatynski.

STAFF PRESENT

Chris Emeterio, Assistant City Manager/Community Services Director; Sean L. Matlock, Deputy Director/Community Services Manager; Carrie Hernandez, Community Services Manager; Cesar Pacheco, Community Services Supervisor; Amber Ahlo, Senior Management Analyst; Patrick Kuboyama, Community Services Specialist; Chris Beckman, Parks Supervisor; and Lenore Sommers, Executive Assistant.

PLEDGE OF ALLEGIANCE

Chair McMillan

INVOCATION

Chair McMillan

INFORMATIONAL

Chair McMillan advised that because of the City's holiday closure, there will not be a December Commission meeting. He also wished everyone a happy holiday.

APPROVAL OF MINUTES

The Minutes of the meeting of September 26, 2016, were approved as submitted.

MATTERS FROM THE AUDIENCE

Speaking from the audience, Dog Park Turf Focus Group member, Jeannette Noceda, reported on the October 3 meeting of the Dog Park Turf Focus Group and said that she appreciated staff's following up on the recommendation to add "no food" signs at the Dog Park.

STUDENT ADVISORY BOARD

Community Services Specialist, Patrick Kuboyama, introduced SAB Chair, Erica Armas. who advised Commissioners that the SAB filled 13 boxes with clothes, toys, hygiene products and school

supplies for Operation Christmas Child and that they will serving breakfast at the Ronald McDonald House on January 27. She also updated Commissioners on activities at Brea Olinda High School reporting that this is “You Matter Week” with “compliment” grams and that the Home Coming dance was held on October 2.

SCHOOL DISTRICT REPRESENTATIVE

School District representative, Barbara Ott, reported that the election is over and that the bond did not pass. In response to Chair McMillan’s inquiry regarding Brea’s schools’ participation in Centennial activities, Ms. Ott replied that the Brea Olinda High School Drum Line and Lady Cats Basketball team will be in the parade and that the Junior High School band would also like to participate.

CORRESPONDENCE

Mr. Matlock directed Commissioners’ attention to the complimentary e-mail received regarding Senior Center Case Manager, Lani Gormsen, as well as the *Tell Us* cards received at the Community Center.

PROGRAM SPOTLIGHT

Brea Resource Center Homeless Outreach

Prior to beginning his report, Mr. Pacheco shared the new logo for the Brea Resource Center and thanked Commissioners for their support in the name change. Updating Commissioners on their homeless outreach efforts, he advised that the Brea Resource Center and Brea Police Department have formed a successful partnership visiting Brea’s homeless once a week stating it’s their goal to create relationships with those they encounter. He reported that they also meet with Orange County Mental Health every other week which gives them the support to help make a difference in the lives of the homeless. He shared some of the resources available and indicated that they find the most success with single moms and elderly women. He shared some of the examples of the help they’re able to provide including supplying bus passes, providing storage areas, and connecting to families. Mr. Pacheco also advised that the Brea Resource Center has a veterans program which is available to help obtain benefits for those homeless who are veterans.

DISCUSSION

Project Updates

Dog Park Turf Evaluation

Reporting on a recent meeting of the Dog Park Turf Focus Group, Ms. Ahlo used a PowerPoint presentation to provide Commissioners with a brief history of the turf (dirt) situation at the Dog Park reviewing the timeline and action taken. She reported on the results of a survey that was conducted and shared photos of other local dog parks indicating that the focus group discussed the pros and cons of each surface type reaching consensus that their preference would be natural grass, however, if that is not feasible, a combination of artificial turf and decomposed granite, aka, “DG.” Staff is currently researching costs and will report back to the Commission in January. Commissioner Lanzisera questioned how much has been spent on the dog park including employee costs. Other questions included whether reclaimed water was available and whether or not there was potential for a non-profit “friends of the dog park” group.

Lagos de Moreno Park/Laurel Elementary School Rehabilitation

Commissioners were reminded that plans for the Lagos de Moreno Park/Laurel Elementary School site were shared at the September meeting. It was reported that staff is continuing to work with the School District and it is anticipated that plans will be delivered to the Division of the State Architect's office this week. It is understood that it is a three to four month process, after which it will go to bid. We are still "on track" with hope that the project will be completed by December 2017.

The Tracks at Brea

Referring to PowerPoint slides of The Tracks at Brea, Mr. Matlock shared renderings of Segment 2 near Brea Boulevard and the west end of Segment 2 pointing out the landscaping, bike trail, pedestrian path and the stairs connecting Segment 1 and 2. He also shared renderings of the amenities that will be added to Segment 3 including the restroom, seating area, drinking fountain, bike rack and fitness equipment stations. In response to questions regarding Segment 5 through the golf course, Commissioners were informed that that the trail will not be opened until "punch list" issues have been resolved by the golf course.

Arovista Skate Park Rehabilitation

Mr. Emeterio shared conceptual drawings of the proposed rehabilitation of the Skate Park indicating that they are not yet construction-level documents. He also reported that staff is working with the police department regarding security issues. Mr. Beckman reported that maintenance staff is working on drainage issues.

Birch Hills Golf Course

Bringing Commissioners up to date on the status of the transfer of the Birch Hills Golf Course to the City, Mr. Matlock reviewed the list of items pending completion, advising that the transfer will probably not be completed until after the first quarter of 2017. In the meantime, City staff is working with golf course staff on monthly inspections. Commissioners were also advised that the City is receiving "rent" and a percentage of the golf course fees.

OC Loop

Commissioner Higgins reported that he attended a community meeting sharing route alternatives along the OC Loop. The goal of the project is to create a link for people to bike, walk and access the county's beaches, local parks, schools, shopping areas and transportation corridors. He reviewed the gaps as well as proposed segments in the Loop and indicated that The Tracks at Brea is considered part of the Loop along with areas in Yorba Linda. La Habra is currently a "missing link." There will be more to come.

Centennial Committee

Mr. Matlock shared the Countdown flyer with Commissioners advising that we are 87 days away from the first events, the parade and picnic and gallery opening scheduled for Saturday, February 18. He reported that \$25,000 in sponsorships have been received to date and that there are a great many "asks" out in the community. Commissioner Higgins, who is also on the Centennial Steering Committee, indicated that he is meeting with service clubs including the Kiwanis, the Lions and Rotary to make them aware of Brea's Centennial and to encourage them to use the Centennial logo in their events scheduled in 2017. Chair McMillan inquired whether children in Brea's user groups will be participating in the parade.

Brea Envisions Update

Mr. Matlock advised that work is continuing on the Brea Envisions project and that committee representatives will be meeting after the first of the year. He indicated that they take advantage of every opportunity to obtain community feedback and may perhaps have a booth at the Centennial picnic.

INFORMATION MEMORANDUM

Commissioners were directed to articles regarding activities at the Senior Center including the Health Fair and Flu Clinic and the luncheon hosted by Brea Korea Sister City Association.

REPORTS

Park Stewardships

Mr. Beckman reported that Commissioners Shatynski and Higgins accompanied him on the tour of the Sports Park and that a good punch list was created.

Art in Public Places Advisory Committee

Chair McMillan reported that the APP Committee recently approved two sculptures, one for My Self Storage on Lambert Road and the other for Albertsons on Puente Street. He also reported that *Interconnected*, the 167th outdoor public sculpture in Brea's APP Program has been installed and is right off Birch Street.

Staff

Updating Commissioners on parks and fields, Mr. Beckman reported on winter field closures. He also informed Commissioners that the watering schedule for parks, medians and paths is posted on the City's website.

Mr. Matlock reported that more than 115 people participated in the "Burn the Bird" fitness event at the Community Center Thanksgiving morning and shared a video from the event.

Prior to adjournment, Commissioner Higgins reported that the BCEC (Brea Community Emergency Council) could use help with boxing the food and other items collected for distribution in the community.

ADJOURNMENT

With no further business, the meeting was adjourned at 8:20 p.m.

City of Brea

COUNCIL COMMUNICATION

TO: Honorable Mayor and City Council Members

FROM: City Manager

DATE: 02/07/2017

SUBJECT: Budget Adjustments to the City Operating and Capital Improvement Program
Budgets for Fiscal Year 2016-17

RECOMMENDATION

Adopt the attached resolutions appropriating funds to adjust the Fiscal Year 2016-17 City Operating and Capital Improvement Program Budgets.

BACKGROUND/DISCUSSION

Budget adjustments are presented to the City Council periodically for review. These adjustments represent the appropriation of items previously approved by the City Council during the fiscal year, or staff recommended adjustments for City Council consideration. The recommended adjustments to the City Operating Budget are listed in City - Exhibit A. These adjustments are separated by funding source and are identified as either revenue or expenditure accounts.

At the November 15, 2016 Study Session, the City Council received a budget update (Check-in) from staff. During this update, Council agreed to move forward with charging the Community Facilities Districts (CFDs) of Blackstone, La Floresta, and Summerwind their share of fire related services as outlined in the formation documents. These additional services were mainly the result of fully staffing Fire Station No. 4, which primarily responds to these CFDs. In years past, these costs have been absorbed by the General Fund (110) since funding was not available, but will now be charged to the appropriate districts (Blackstone (360) - \$502,924; La Floresta (361) - \$142,721; and Summerwind (362) - \$33,981). This total adjustment is \$679,626.

Through attrition, staff has had the opportunity to restructure and identify budget savings through the Brea Engagement Strategic Team (B.E.S.T.) and the Vacancy Review Board (VRB). One of these changes is in the Emergency Preparedness function. This change was outlined in the staff report submitted to City Council on January 17, 2017. There were a number of other personnel changes that were discussed and approved but do not require FY 2016-17 budget adjustments. These savings will be included in the year-end estimates as well as the FY 2017-19 Biennial Budget. This total budget adjustment of \$82,451 reflects the transfer of this function from Police Services to Fire Services.

The Fire Department continues to respond to mutual aid throughout California. Fortunately, Fire Administration has been diligent in seeking reimbursement from both the Federal (\$29,748) and State (\$49,974) Governments for costs incurred. Responses include fires in the Angeles and San Bernardino National Forests, Kern County, and San Luis Obispo. Fire responses include: the Sand Fire, the Blue Cut Fire (Glen Helen Regional Park), the Deer Fire, and the Chimney Fire for

San Luis Obispo. These strike teams responses resulted in the Fire Department's Overtime Budget to incur approximately \$69,300 in costs. This cost is fully offset by reimbursements. In fact, the Fire Department is able to recuperate overhead charges in addition to these costs.

Also included in these budget adjustments is the purchase of encryption software to allow encrypted frequencies on all fire radios, as well as the purchase of additional radios and equipment (\$115,000) that was not included in the 2015 Public Safety Radio Equipment and Lease Financing. Funding will come for the Public Safety Augmentation Fund (172). A staff report is currently being submitted to the City Council by the Fire Department and will coincide with these budget adjustments. Fund 172 will also provide funding for the additional money needed for the Computer Aided Dispatch (CAD) and Records Management System (RMS) project. This appropriation was approved by the City Council on November 15, 2016.

Lastly, there are a number of budget adjustments related to vehicle overhead charges. A majority of these adjustments simply involve transferring the charges to the appropriate fund and program and some charges were over estimated during budget submittal. Overall, for the Equipment and Vehicle Maintenance Fund (480), there is a decrease of revenues and transfers-in of \$155,748. This is offset by a decrease in expenditures of \$106,110 for a net decrease in revenues and transfers-in of \$49,638.

COMMISSION/COMMITTEE RECOMMENDATION

The attached FY 2016-17 budget adjustments were reviewed by the Finance Committee on January 31, 2017, and recommended for approval.

FISCAL IMPACT/SUMMARY

The City Operating Budget adjustments for the General Fund (110) in Exhibit A resulted in an increase in revenues and transfers-in of \$762,295 and an increase in expenditures of \$48,806, for a net General Fund increase in revenues and transfers-in of \$713,489. Overall, the City Operating Budget adjustments for all funds resulted in an increase in revenues and transfers-in of \$605,547 and an increase in expenditures and transfers-out of \$1,009,944, for a net increase in expenditures and transfers-out of \$403,397.

The Capital Improvement Program Budget adjustments in CIP - Exhibit A consists of an increase in expenditures of \$100,000.

Gas Tax Fund (220)	\$100,000
Total	\$100,000

The Gas Tax Fund (220) has sufficient funds available to cover this increased cost.

RESPECTFULLY SUBMITTED:

William Gallardo, City Manager

Prepared by: Faith Madrazo, Revenue & Budget Manager

Concurrence: Cindy Russell, Administrative Services Director

Resolution 2017-015

City - Exhibit A

Resolution 2017-016

CIP - Exhibit A

RESOLUTION NO. 2017-015

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BREA AMENDING THE CITY OPERATING BUDGET FOR FY 2016-17 AS AMENDED

A. RESOLUTION:

The City Council of the City of Brea does hereby find, determine and resolve that the City Operating Budget for FY 2016-17, Resolution No. 2016-048, as heretofore amended, be further amended as set forth in City – Exhibit A, attached.

APPROVED AND ADOPTED this 7th day of February, 2017.

Cecilia Hupp, Mayor

ATTEST: _____
Lillian Harris-Neal, City Clerk

I, Lillian Harris-Neal, City Clerk of the City of Brea, do hereby certify that the foregoing Resolution was adopted at a regular meeting of the City Council of the City of Brea, held on the 7th day of February, 2017 by the following vote:

AYES: COUNCIL MEMBERS:

NOES: COUNCIL MEMBERS:

ABSENT: COUNCIL MEMBERS:

ABSTAIN: COUNCIL MEMBERS:

DATED: February 7, 2017

Lillian Harris-Neal, City Clerk

City of Brea

BUDGET ADJUSTMENTS
FY 2016-17 OPERATING BUDGET

February 7, 2017

Account Number	Current Budget	Revised Budget	Funding Required	Description
<u>GENERAL FUND (110)</u>				
3985 (REV) Transfer-in from Fund 360	0	502,924	502,924	Per City Council direction on November 15, 2016 begin Community Facilities Districts (CFD) contributions toward Fire related services
3985 (REV) Transfers-out to Fund 361	0	142,721	142,721	
3985 (REV) Transfers-out to Fund 362	0	33,981	33,981	
<u>Management Services</u>				
1143 (EXP) City Manager	(589,881)	(604,881)	(15,000)	Transfer from Non-departmental to Management Services for the initial funding of the formation of the North Orange County Cities Joint Power Authority approved by City Council on November 1, 2016
<u>Administrative Services</u>				
1412 (EXP) Non-Departmental	(100,000)	(85,000)	15,000	Transfer from Non-departmental to Management Services for the initial funding of the formation of the North Orange County Cities Joint Power Authority approved by City Council on November 1, 2016
<u>Police Services</u>				
2111 (EXP) Administration	(1,600,697)	(1,523,427)	77,270	Transfer remainder of salary and operational budget for Emergency Preparedness from Police Services to Fire Services
2131 (EXP) Patrol	(8,971,542)	(8,965,642)	5,900	Project money for installation of fencing on Parking Level 2 (Civic Center) was not carried over
2131 (EXP) Patrol	(8,965,642)	(8,960,461)	5,181	Transfer remainder of vehicle overhead charges for Emergency Preparedness from Police Services to Fire Services
2131 (EXP) Patrol	(8,960,461)	(8,933,443)	27,018	Vehicle overhead charges applied to the wrong fund/program
2141 (EXP) Special Programs	(1,782,884)	(1,839,306)	(56,422)	Vehicle overhead charges applied to the wrong fund/program.
<u>Fire Services</u>				
2213 (EXP) Emergency Preparedness	0	(77,270)	(77,270)	Transfer remainder of salary and operational budget for Emergency Preparedness from Police Services to Fire Services
2213 (EXP) Emergency Preparedness	(77,270)	(82,451)	(5,181)	Transfer remainder of vehicle overhead charges for Emergency Preparedness from Police Services to Fire Services
3549 (REV) State Grants	52,502	102,476	49,974	Reimbursement for Strike Team Responses
3569 (REV) Federal Grants	128,000	157,748	29,748	Reimbursement for Strike Team Responses

Account Number		Current Budget	Revised Budget	Funding Required	Description
2221 (EXP) Operations		(5,068,870)	(5,071,563)	(2,693)	Operating expenditures incurred for Strike Team Response
2221 (EXP) Operations		(5,071,563)	(5,123,563)	(52,000)	
2222 (EXP) Paramedic		(5,152,443)	(5,169,743)	(17,300)	Overtime accrued from Strike Team Responses
<u>Community Services</u>					
3749 (REV) Contributions- Other		130,000	130,247	247	
4311 (EXP) Administration		(788,711)	(788,958)	(247)	Donations to Olinda Oil Museum & Trail
3648 (REV) Park Income-Ballfield Lights/Rental		61,000	63,000	2,000	
4426 (EXP) Community Services/Activities		(210,392)	(212,392)	(2,000)	Target National Night Out
3744 (REV) Contributions- Other		130,000	130,700	700	
4521 (EXP) Senior Center		788,711	788,011	(700)	Walmart Grant
4525 (EXP) Transportation Program		(160,205)	(158,978)	1,227	Vehicle overhead charges applied to the wrong fund/program
<u>Public Works</u>					
5171 (EXP) Engineering		(830,356)	(781,945)	48,411	Vehicle overhead charges were over estimated
Fund Total				713,489	

PUBLIC SAFETY AUGMENTATION FUND (172)

2141 (EXP) Special Programs		(948,305)	(1,105,556)	(157,251)	Additional funding for the CAD RMS Project approved by City Council on November 15, 2016
2221 (EXP) Fire Operations		0	(115,000)	(115,000)	Purchase of radio encryption software and miscellaneous radios and equipment
2223 (EXP) Building & Apparatus Maintenance		(300)	(25,300)	(25,000)	Approved FY 2013-14 decision package for security gate at Fire Station No. 3. was not carried over
Fund Total				(297,251)	

NARCOTICS ENFORCEMENT ASSET SEIZURE - TREASURY (231)

2141 (EXP) Special Programs		(541,040)	(484,618)	56,422	Vehicle overhead charges applied to the wrong fund/program
2141 (EXP) Special Programs		(484,618)	(511,636)	(27,018)	Vehicle overhead charges applied to the wrong fund/program
Fund Total				29,404	

Account Number	Current Budget	Revised Budget	Funding Required	Description
<u>AIR QUALITY IMPROVEMENT FEES FUND (240)</u>				
5985 (EXP) Transfers-Out to Fund 480	0	(50,000)	(50,000)	Transfer from the Air Quality Improvement Fees Fund (240) for the purchase of two electronic vehicles for police related services and maintenance for City trails including Birch Hills Golf Course and La Floresta Housing Development
Fund Total			(50,000)	
<u>HOUSING SUCCESSOR FUND (280)</u>				
3215 (EXP) Housing	(285,812)	(285,812)	0	Transfer \$54,000 from salary related accounts (position currently vacant) to professional services for a consultant to assist with CDBG Housing rehabilitation program and affordable housing monitoring
Fund Total			0	
<u>COMMUNITY FACILITIES DISTRICT FUND (360)</u>				
5985 (EXP) Transfers-Out to Fund 110	0	(502,924)	(502,924)	Per City Council direction on November 15, 2016 begin Community Facilities Districts (CFD) contributions toward Fire related services
Fund Total			(502,924)	
<u>COMMUNITY FACILITIES DISTRICT FUND (361)</u>				
5985 (EXP) Transfers-Out to Fund 110	0	(142,721)	(142,721)	Per City Council direction on November 15, 2016 begin Community Facilities Districts (CFD) contributions toward Fire related services
Fund Total			(142,721)	
<u>COMMUNITY FACILITIES DISTRICT FUND (362)</u>				
5985 (EXP) Transfers-Out to Fund 110	0	(33,981)	(33,981)	Per City Council direction on November 15, 2016 begin Community Facilities Districts (CFD) contributions toward Fire related services
Fund Total			(33,981)	
<u>WATER UTILITY FUND (420)</u>				
1421 (EXP) Utility Billing	(847,235)	(872,235)	(25,000)	Contract services for the review of water rights, transactions, purchases, etc. approved by City Council during closed session

Account Number	Current Budget	Revised Budget	Funding Required	Description
1421 (EXP) Utility Billing	(872,235)	(917,010)	(44,775)	Additional funding for the purchase of a Utility Billing Software Replacement approved by City Council on August 16, 2016
Fund Total			(69,775)	
<u>EQUIPMENT & VEHICLE MAINTENANCE (480)</u>				
3985 (REV) Transfer-in from Fund 240	0	50,000	50,000	Transfer from the Air Quality Improvement Fees Fund (240) for the purchase of two electronic vehicles for police related services and maintenance for City trails including Birch Hills Golf Course and La Floresta Housing Development
5161 (EXP) Equipment Maintenance	(2,629,234)	(2,679,234)	(50,000)	
3662 (REV) Vehicle & Equip Mtce Charges	2,479,783	2,322,446	(157,337)	Vehicle overhead charges were over estimated
5161 (EXP) Equipment Maintenance	(2,679,234)	(2,521,897)	157,337	
3662 (REV) Vehicle & Equip Mtce Charges	2,322,446	2,274,035	(48,411)	Vehicle overhead charges were over estimated
5161 (EXP) Equipment Maintenance	(2,521,897)	(2,523,124)	(1,227)	Vehicle overhead charges applied to the wrong fund/program
Fund Total			(49,638)	

RESOLUTION NO. 2017-016

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BREA AMENDING FISCAL YEAR 2016-17 OF THE CAPITAL IMPROVEMENT PROGRAM BUDGET AND APPROPRIATING ADDITIONAL FUNDS

A. RESOLUTION:

The City Council of the City of Brea does hereby find, determine and resolve that Fiscal Year 2016-17 of the Capital Improvement Program Budget, Resolution No. 2016-042, as heretofore amended, be further amended as set forth in CIP - Exhibit A, attached.

APPROVED AND ADOPTED this 7th day of February, 2017.

Cecilia Hupp, Mayor

ATTEST: _____
Lillian Harris-Neal, City Clerk

I, Lillian Harris-Neal, City Clerk of the City of Brea, do hereby certify that the foregoing Resolution was adopted at a regular meeting of the City Council of the City of Brea, held on the 7th day of February, 2017, by the following vote:

AYES: COUNCIL MEMBERS:

NOES: COUNCIL MEMBERS:

ABSENT: COUNCIL MEMBERS:

ABSTAIN: COUNCIL MEMBERS:

DATED: February 7, 2017

Lillian Harris-Neal, City Clerk

City of Brea

QUARTERLY BUDGET ADJUSTMENTS
FY 2016-17 CAPITAL IMPROVEMENT PROGRAM BUDGET

February 7, 2017

Account Number		Current Budget	Revised Budget	Funding Required	Description
<u>GAS TAX FUND (220)</u>					
5985 EXP	Transfers-out to Fund 510	(50,000)	(150,000)	(100,000)	Additional costs for Traffic Calming Plan for Blackstone & Olinda Ranch Housing Developments
<u>CAPITAL IMPROVEMENT PROGRAM FUND (510)</u>					
3985 REV	Transfers-in from Fund 220	50,000	150,000	100,000	Additional costs for Traffic Calming Plan for Blackstone & Olinda Ranch Housing Developments
7219 EXP	Capital Improvement Fund	(50,000)	(150,000)	(100,000)	

City of Brea

COUNCIL COMMUNICATION

TO: Honorable Mayor and City Council Members
FROM: City Manager
DATE: 02/07/2017
SUBJECT: Investment Advisory Committee Member Increase

RECOMMENDATION

Adopt resolution increasing number of members on the Investment Advisory Committee; set the recruitment timeline to fill newly created position on the Investment Advisory Committee; appoint two (2) Council Members to serve as the Interview Committee; and direct staff to schedule applicant interviews accordingly.

BACKGROUND/DISCUSSION

At its January 17, 2017 meeting the City Council requested changes to the membership for Investment Advisory Committee. Specifically they requested the addition of one public member each to the Investment Advisory Committee.

The Investment Advisory Committee was not included in the recent recruitment process as there were not any terms expiring. As such, staff would be required to conduct a recruitment as defined by Chapter 2.16 of the Brea City Code.

Staff proposes adopting the following recruitment timeline:

- Advertise vacancies / applications available to public on February 8, 2017.
- Applications due to the City Clerk's Office no later than February 17, 2017.
- Applicant interviews with City Council Members no later than one week before the March 7, 2017, City Council meeting.
- Council makes appointments on March 7, 2017.

RESPECTFULLY SUBMITTED:

William Gallardo, City Manager
Prepared by: Lillian Harris-Neal

Attachments

Resolution 2017-017

RESOLUTION NO. 2017-017

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BREA TO AMEND RESOLUTION NO. 2010-016 TO INCREASE NUMBER OF MEMBERS FOR THE INVESTMENT ADVISORY COMMITTEE

A. RECITALS:

(i) The City Council has heretofore established advisory committees composed of City staff and members of the public to review various City activities and policies and make recommendations thereon to the City Council.

(ii) This Resolution is intended to increase the number of committee members serving on the Investment Advisory Committee.

B. RESOLUTION:

NOW, THEREFORE, the City Council of the City of Brea does hereby determine and resolve as follows:

1. The Investment Advisory Committee shall be composed of eight (8) voting members including a City Council Member, the Finance Director (who shall serve as chairperson), the City Treasurer, the Financial Services Manager /Revenue, a City Manager's designee, and three (3) at -large public members appointed by the City Council for alternating four (4) year terms. The primary purpose of the Investment Advisory Committee shall be to review the investment policy and monthly Treasurer's report and make recommendations thereon to the City Council, and to act in an advisory capacity to the City Council in matters pertaining to the investment of City funds, investment strategies, portfolio assets and maturity structure.

2. Appointed public members of advisory committees shall serve until the expiration of their term, and until their replacement has been appointed.

3. Advisory committees shall operate under the requirements of Government Code Sections 54950-54962 (hereinafter, "the Brown Act") in regard to the conduct of business and meetings, and shall each establish their respective meeting dates, times and locations and such other operating policies as needed to conduct City business.

4. Resolution No. 2010-016 is hereby amended.

APPROVED AND ADOPTED this 7th day of February, 2017.

Cecilia Hupp, Mayor

ATTEST: _____
Lillian Harris-Neal, City Clerk

I, Lillian Harris-Neal, City Clerk of the City of Brea, do hereby certify that the foregoing Resolution was adopted at a regular meeting of the City Council of the City of Brea, held on the 7th day of February, 2017, by the following vote:

AYES: COUNCIL MEMBERS:

NOES: COUNCIL MEMBERS:

ABSENT: COUNCIL MEMBERS:

ABSTAIN: COUNCIL MEMBERS:

DATED: February 7, 2017

Lillian Harris-Neal, City Clerk

City of Brea

COUNCIL COMMUNICATION

TO: Honorable Mayor and City Council Members

FROM: City Manager

DATE: 02/07/2017

SUBJECT: Approve Grant of Easement to Southern California Edison Company for Electrical-Line Improvements Associated with the Brea Superblock I Parking Structure, Project 7903

RECOMMENDATION

Approve Grant of Easement

BACKGROUND/DISCUSSION

The Brea Superblock I Parking Structure Project, Project 7903 ("Project") is a design-build Project that will design and construct a new parking structure in the Downtown area. The Project Scope includes the design-build of a two-bay, four-level parking structure with one level at grade and three levels above grade. The facility is designed for two-way traffic flow and 90° angled parking with the required ramp system being a continuous helix parking ramp from the First (Ground) Level to the Fourth (Roof) Level. The parking structure will provide a net gain of approximately 300 parking spaces from the 178 parking spaces located in the existing surface parking lot. Additionally, the Scope includes ADA code and Title 24 energy compliant items with future electrical car charging stations with backbone structure for a photovoltaic system, Closed Circuit TV and emergency phone system. The parking structure will be constructed on the current surface parking lot site located at the corner of Birch Street and South Orange Avenue in the Brea Downtown.

On April 19, 2016, City Council awarded a Design-Build Contract ("Contract") to McCarthy Building Companies ("McCarthy"). Soon thereafter, staff completed the execution process of the Contract with bonds and insurance with McCarthy and issued a Notice to Proceed on June 28, 2016 to begin the work for the 478 calendar day Project.

The first order of work within the Contract was to complete the design of the Project from the 40% level RFP documents to 100% Plans and Specifications ("Construction Documents"). Utility coordination and design is part of this design scope of work which pertains to the relocation of the existing utilities (electrical, water, gas, cable, and phone) within the Project boundary.

Several main utilities, such as electrical and gas, require the relocation of the existing transformer and service lines that serve the existing parcel surface parking lights as well as the adjacent businesses (Taps, Buffalo Wild Wings, Tower Records). Other utilities, such as cable and phone, will also be required to be relocated. Therefore, McCarthy with City staff have been working with the utility companies of Southern California Edison Company ("SCE") (electrical), Southern California Gas Company ("SCG") (gas), AT&T ("AT&T") (phone) and Spectrum ("Spectrum")(Cable TV) over the last several months to obtain final relocation design approvals.

On December 20, 2016, City Council approved a Grant of Easement ("Easement") to SCE within the west alleyway of the Parking Structure property for their relocated lines as requested from the City, which will allow the installation, maintenance, access, and replacement/repair of their utility lines within the easement boundary. SCE is now requesting an additional Easement from the City, which is located along the south alleyway of the Parking Structure property to connect the service line from the main line on Orange Avenue to the newly constructed transformer. This line will provide the main power into the new relocated transformer, which is now located within the Parking Structure. Therefore, staff recommends that the City Council approve the additional Easement with Southern California Edison Company for the Project (See attached Grant of Easement).

FISCAL IMPACT/SUMMARY

The action and staff efforts to approve the Easement to SCE is included within the Project budget. There is no fee associated with the Easement and SCE will be paying for the County of Orange recordation fee. Therefore, there is no General Fund impact from this action.

In order to proceed with the SCE relocation work associated with the Project, SCE has requested a second Easement along the southern boundary of the property owned by the City. SCE provided the second Easement document for review by staff, which has been deemed acceptable for City Council approval. Therefore, staff recommends the City Council consider approving the second Easement with SCE.

RESPECTFULLY SUBMITTED:

William Gallardo, City Manager
Prepared by: Steve Kooyman, P.E., City Engineer
Concurrence: Tony Olmos, P.E., Public Works Director

Attachments

Grant of Easement

RECORDING REQUESTED BY



SOUTHERN CALIFORNIA
EDISON

An EDISON INTERNATIONAL Company

WHEN RECORDED MAIL TO

SOUTHERN CALIFORNIA EDISON COMPANY

2 INNOVATION WAY, 2nd FLOOR
POMONA, CA 91768

Attn: Title and Real Estate Services

SPACE ABOVE THIS LINE FOR RECORDER'S USE

SCE Doc. No.

**GRANT OF
EASEMENT**

DOCUMENTARY TRANSFER TAX \$ NONE VALUE AND CONSIDERATION LESS THAN \$100.00)	DISTRICT Fullerton	SERVICE ORDER TD1186242	SERIAL NO.	MAP SIZE
SCE Company SIG. OF DECLARANT OR AGENT DETERMINING TAX FIRM NAME	FIM 65-13C-5 APN 319-291-35	APPROVED: REAL PROPERTIES DEPARTMENT	BY SLS/BT	DATE 01/24/2017

CITY OF BREA, a California municipal corporation, (hereinafter referred to as "Grantor"), hereby grants to SOUTHERN CALIFORNIA EDISON COMPANY, a corporation, its successors and assigns (hereinafter referred to as "Grantee"), subject to all documents recorded in the office of the Orange County Recorder and all existing improvements on or under the easement area, an easement and right of way to construct, use, maintain, operate, alter, add to, repair, replace, reconstruct, inspect and remove at any time and from time to time underground electrical supply systems and communication systems (hereinafter referred to as "systems"), consisting of wires, underground conduits, cables, vaults, manholes, handholes, and including above-ground enclosures, markers and concrete pads and other appurtenant fixtures and equipment necessary or useful for distributing electrical energy and for transmitting intelligence, data and/or communications (eg. through fiber optic cable), in, on, over, under, across and along that certain real property in the County of Orange, State of California, described as follows:

FOR LEGAL DESCRIPTION, SEE EXHIBITS "A" AND "B" ATTACHED HERETO AND MADE A PART HEREOF.

The rights herein granted shall continue indefinitely. To the extent Grantee, in its sole discretion, determines it no longer requires the easement, it shall quitclaim the rights granted herein to Grantee on a form to be mutually approved by Grantor and Grantee.

Grantor agrees for himself, his heirs and assigns, not to erect, place or maintain, nor to permit the erection, placement or maintenance of any building, planter boxes, earth fill or other structures except walls and fences and all other structural and non-structural elements with associated utilities associated with the Superblock I parking structure on the above described real property. The Grantee, and its contractors, agents and employees, shall have the right to trim or cut tree roots as may endanger or interfere with said systems and shall have free access to said systems and every part thereof, at all times, for the purpose of exercising the rights herein granted; provided, however, that in making any excavation on said property of the Grantor, the Grantee shall make the same in such a manner as will cause the least injury to the surface of the ground around such excavation, and shall replace the earth so removed by it and restore the surface of the ground to as near the same condition as it was prior to such excavation as is practicable.

EXECUTED this _____ day of _____, 20_____.

GRANTOR

CITY OF BREA, a California municipal corporation

Signature

Print Name

Title

A Notary Public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California)

County of _____)

On _____ before me, _____, a Notary Public, personally appeared

_____, who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature _____ (Seal)

EXECUTED this ____ day of _____, 20__.

GRANTEE

SOUTHERN CALIFORNIA EDISON COMPANY,
a corporation

Signature

Print Name

Title

A Notary Public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California)

County of _____)

On _____ before me, _____, a Notary Public, personally appeared

_____, who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature _____ (Seal)

EXHIBIT "A"

VARIOUS STRIPS OF LAND LYING WITHIN PARCEL 2 OF LOT LINE ADJUSTMENT LL 2012-01, RECORDED ON MARCH 26, 2013 AS DOCUMENT NO. 2013000180946, OF OFFICIAL RECORDS, IN THE OFFICE OF THE COUNTY RECORDER OF SAID COUNTY, DESCRIBED AS FOLLOWS:

STRIP #1 (9.00 FEET WIDE)

THE SOUTHWESTERLY LINE OF SAID STRIP IS DESCRIBED AS FOLLOWS:

BEGINNING AT THE MOST SOUTHERLY CORNER OF SAID PARCEL 2; THENCE ALONG THE SOUTHWESTERLY LINE OF SAID PARCEL 2, NORTH 64°55'08" WEST 105.00 FEET TO A POINT OF ENDING, SAID POINT HEREINAFTER REFERRED TO AS POINT "A".

STRIP #2 (6.00 FEET WIDE)

THE CENTERLINE OF SAID STRIP IS DESCRIBED AS FOLLOWS:

BEGINNING AT SAID POINT "A"; THENCE NORTH 25°04'52" EAST 14.25 FEET TO A POINT OF ENDING, SAID POINT IS HEREINAFTER REFERRED TO AS POINT "B".

EXCEPTING THEREFROM THAT PORTION INCLUDED WITHIN STRIP #1 DESCRIBED HEREINABOVE.

STRIP #3 (22.00 FEET WIDE)

THE CENTERLINE OF SAID STRIP IS DESCRIBED AS FOLLOWS:

COMMENCING AT SAID POINT "B"; THENCE NORTH 64°55'08" WEST 3.00 FEET TO THE TRUE POINT OF BEGINNING; THENCE NORTH 25°04'52" EAST 18.50 FEET TO A POINT OF ENDING.

Prepared by me or under my supervision:

Dated: Jan. 25, 2017

Glenn M. Bakke
Glenn M. Bakke R.C.E. #18619 Exp. 06-30-2017



EXHIBIT "B"

BIRCH STREET

BREA BOULEVARD

LOT LINE ADJUSTMENT
LL 2012-01
REC. 03/26/2013
DOC. # 2013000180946, O.R.
ORANGE CO.

PARCEL2

PARCEL 1

ORANGE AVENUE



SCALE: 1"=50'



Dated Jan. 25, 2017

Glenn M. Bakke
Glenn M. Bakke R.C.E.# 18619 Exp. 6-30-17

STRIP #3
22' WIDE

TPOB
STRIP #3

N25°04'52"E
18.50'

N25°04'52"E
14.25'

N64°55'08"E
3.00'

PT."B"

STRIP #2
6' WIDE

PT."A"

105.00'
N64°55'08"W

STRIP #1
9' WIDE

POB
STRIP #1

SCE EASEMENT

DSE801574217	TD1186242
SLS/BT	01/24/17

LEGEND

DENOTES SCE EASEMENT

POB = POINT OF BEGINNING
TPOB = TRUE POINT OF BEGINNING

City of Brea

COUNCIL COMMUNICATION

TO: Honorable Mayor and City Council Members
FROM: City Manager
DATE: 02/07/2017
SUBJECT: Legislative Platform for the 2017 Legislative Session

RECOMMENDATION

It is recommended that the City Council adopt the attached City of Brea Legislative Platform for the 2017 legislative session.

BACKGROUND/DISCUSSION

Each legislative session brings a mix of new and recurring issues for cities to tackle. In order for the City of Brea to proactively engage in the legislative process, staff has prepared the attached legislative platform for City Council consideration.

The platform outlines City Council positions on essential issues and serves as City Council authorization for Brea elected officials and professional staff to advocate the City's position as legislation proceeds at the federal, state and regional levels. It provides staff with clear direction regarding the types of issues the City will monitor during the legislative session and also enables staff to respond quickly with the City's position as amendments to bills occur in the legislature.

The legislative platform is adopted on a yearly basis just prior to the legislative session and has been a recurring practice by the City Council for several years. Typically, staff reviews the previous year's legislative platform and suggests edits to keep the list current. Thus, the proposed 2017 Legislative Platform attached to this report has been reviewed by the Executive Directors and incorporates their suggested changes. In addition, the City Council on January 17, 2017 held a Study Session discussion on specific revisions they wanted to add to the legislative platform specific to pension reform and CalPERS governance. Those revisions are reflected in Section 4 titled Human Resources items S through W of the legislative platform.

FISCAL IMPACT/SUMMARY

The City of Brea proactively engages in the legislative process by annually adopting a legislative platform. The platform outlines Council positions on essential issues and serves as authorization for Brea elected officials and professional staff to advocate the City's position as legislation proceeds at the federal, state and regional levels.

There is no fiscal impact associated with the approval of the 2017 Brea Legislative Platform.

RESPECTFULLY SUBMITTED:

William Gallardo, City Manager

Prepared by: Mario E. Maldonado, Assistant to the City Manager

Attachments

2017 Brea Legislative Platform

City of Brea

2017 Legislative Platform

1. City Finances

- A. Support reduced interference/financial take-aways by the state for local government.
- B. Support stability, predictability and independence in local government budgeting.
- C. Oppose imposition of state, federal and regional mandates upon local governments, as well as federal mandates on the state, especially those for which no funding exists.
- D. Support increases in local flexibility for use of state, federal and regional funding opportunities.
- E. Support the continuation of the tax-free status of municipal bonds.
- F. Encourage the County of Orange to make available more detailed auditing and reporting information regarding property tax and assessment appeals filed on property within our city limits.
- G. Support modification of the tax system to reflect the change in the State's economy from a manufacturing base to a service and information base.
- H. Support the preservation and enhancement of the City's ability to generate revenues from all types of sales.
- I. Support supplements to local funds to comply with mandates created by the National Pollutant Discharge Elimination System (NPDES) provisions of the Federal Clean Water Act.
- J. Oppose the imposition of federally mandated costs for which there is no guarantee of local reimbursement or offsetting benefits.
- K. Support full cost reimbursement to local agencies by the State and Federal government for all mandated programs.
- L. Support generation, protection and timely allocation of local funding distributed by the state and federal government (e.g. prop 42 funds, 1A funds, stimulus monies).
- M. Oppose regional redistribution of sales tax revenues.
- N. Support local government share of any Internet sales tax revenues.

2017 Legislative Platform

2. **Economic Development /Successor Agency to the Redevelopment Agency/
Redevelopment Dissolution Process**
 - A. Support legislation that assists with the implementation of SB 107 and the expedited return of City of Brea's 2011 bond proceeds.
 - B. Support new legislation that provides financial incentives (state grants or tax incentives) for mixed-use or "smart growth" principles.
 - C. Support efforts to facilitate the production of workforce housing, including infill housing incentives, grants to local agencies and private developer partnerships.
 - D. Support legislation that clarifies and narrows the prevailing wage standard for economic development, public works, and affordable housing projects.
 - E. Support efforts to assist local business growth and economic development post Redevelopment.
 - F. Oppose efforts to cut funding from Community Development Block Grant and other federal grant programs.
 - G. Support state legislation to bring back economic incentives for cities to use post Redevelopment.

2017 Legislative Platform

3. Land-Use Decisions

- A. Support efforts to protect local land-use authority, recognizing that potential regional impacts imply responsible local action.
- B. Oppose legislation which weakens the City's position for land use controls due to potential claims of partial takings and any requirements for compensation of such claims.
- C. Oppose actions that redefine the annexation process to require so-called "revenue neutral" annexations.
- D. Oppose County of Orange processing of development projects within Brea's Sphere of Influence and any development agreements or other entitlements in sphere of influence areas that do not conform to City standards. Promote County of Orange compliance with existing Memorandum of Understanding regarding development within the Sphere of Influence.
- E. Support housing element reform that provides local government the greatest flexibility to achieve realistic goals and support funding of mandated General Plan Housing Element Updates and related processes (i.e. RHNA).
- F. Support efforts to reduce the role of the State's Housing and Community Development Department in City affairs.
- G. Support the definition of reasonable housing occupancy standards.
- H. Support actions that enable cities to play a substantive role in the licensing of group homes.
- I. Support State funding proposals that provide incentives for affordable housing production, healthy community actions (e.g. Tracks at Brea project), and Sustainability Plans for energy efficiency and/or Green House Gas reductions.
- J. Support State funding proposals that provide incentives for smart growth goals and policies and sustainable development practices within General Plans.
- K. Support efforts to fund essential public facilities.
- L. Support methods to enhance goods movement that do not further impact traffic or air quality.

2017 Legislative Platform

4. Human Resources

- A. Oppose legislation that expands or extends any public safety presumptions of occupational injury or illness and support legislation that repeals the presumption that the findings of a treating physician are correct.
- B. Oppose legislation that increases workers' compensation benefits without providing for concurrent cost controls.
- C. Support workers' compensation reform that requires formulas to rely on more evidence of work-related causation to determine compensability.
- D. Oppose the imposition of compulsory and binding arbitration with respect to public employees upon local government.
- E. Oppose the imposition of mandated employee benefits that are more properly negotiated at the bargaining table upon local government.
- F. Oppose efforts to include City employees in the Social Security system or to accelerate the rate at which City employees are included in Medicare.
- G. Support reform to the CalPERS medical insurance program to address the City's future liability for retiree medical insurance.
- H. Support responsible changes to the CalPERS Public Employees' Medical and Hospital Care Program (PEMCHA) to address the rising costs of medical premiums.
- I. Oppose eroding City authority to appropriately discipline public employees.
- J. Support proposals that create dual retirement programs for public sector employees and reduce the unfunded liability without threatening the viability of the CalPERS retirement system.
- K. Oppose the imposition of Federal or State mandates on the collective bargaining process.
- L. Support easing applicability of the Fair Labor Standards Act (FLSA) on public agencies.
- M. Oppose efforts reducing local control over public employee disputes and impose regulations of an outside agency.
- N. Oppose granting public employees the right to strike.
- O. Oppose making disciplinary proceedings for public safety employees similar to criminal proceedings thus rendering it impossible for employers to prove an administrative violation.
- P. Support reform of current workers compensation formulas to rely on higher thresholds for compensation or a proportionate exposure formula.

2017 Legislative Platform

4. Human Resources (continued)

- Q. Support legislation that limits the ability of employees to receive workers' compensation benefits for occupational injuries/illnesses that result from stress, disciplinary action, or performance evaluations or consultations.
- R. Support reforms to CalPERS that promote Investment Restrictions that are similar or the same as those adopted by Public Agency Retirement Services (PARS).
- S. Support legislative proposals that establish Defined Contribution Retirement Plans for new hires within CalPERS retirement programs.
- T. Support fiscally responsible changes to CalPERS Projected Investment Returns based upon Historical Returns and Conservative Market Projections.
- U. Encourage CalPERS to provide timely Member Agency Reports (less than 6 months from period closing) to allow for improved budgeting practices.
- V. Support legislative reforms to CalPERS' Board Composition to allow the State Treasurer & State Controller (currently Ex-Officio Members) all rights granted to CalPERS regular board members.

2017 Legislative Platform

5. Public Safety

- A. Support measures that encourage community safety and well-being.
- B. Support measures that encourage disaster preparedness and emergency planning.
- C. Oppose legislation that serves to impact eligibility for local jurisdictions in regard to disaster response and recovery assistance.
- D. Oppose unfunded mandates related to EOC and staff training, specifically those implied through a required State EOC credentialing program.
- E. Oppose imposition of unfunded mandates on local government in relation to tracking of paroled sexual predators.
- F. Oppose reductions in Citizen's Option for Public Safety (COPS) funding.
- G. Oppose non-supervised parole plan.
- H. Support the state adoption of building, development and fuel modification requirements that provide for fire safety in the Wildland Urban Interface and Intermix.
- I. Oppose imposition of unfunded mandates on local government in relation to the tracking of Post Release Community Supervision (PRCS) (AB 109 and AB 117) probationers.
- J. Oppose restrictions on access to social media material for the purposes of law enforcement personnel background investigations.
- K. Support increased funding for local governments to monitor PRCS probationers in accordance with the State mandates.
- L. Support City's right to provide or contract for Ambulance services pursuant to Government Code Section 1797.201.
- M. Support legislation which would amend Proposition 47 and restore felony status to crimes which were reduced to misdemeanors and/or require the completion of drug rehabilitation to the reduction of said drug related crimes to a misdemeanor.
- N. Support clarifying legislation related to recreational marijuana, including DUI Drugs presumed intoxication and state funding for research and identification of intoxication measurement devices.
- O. Oppose any reduction in State mitigation funds for prison realignment.
- P. Oppose State legislation mandating the use of body worn cameras. These decisions should be left to local jurisdictions, including policy development.
- Q. Oppose legislative mandated police training which does not also provide funding for said training.

City of Brea

2017 Legislative Platform

- R. Oppose any further legislative attempts at early release of incarcerated prisoners and further de-criminalization of 'non-violent' offenses.
- S. Support clarifying legislation to further define 'non-violent' offenses.
- T. Support State funding for impact mitigation related to Prop 57.
- U. Oppose any State or local fire related tax or fee increase that do not go back to local agencies.

2017 Legislative Platform

6. Environment

- A. Support flexibility to increase and stabilize local water supplies.
- B. Support increasing the availability of alternative sources of water, including desalinization and water reuse.
- C. Oppose efforts that provide only minimal improvements in air and water quality while incurring excessive public and private costs associated with their implementation.
- D. Support efforts designed to reduce or eliminate the spread of graffiti.
- E. Support more streamlined compliance and implementation of AB 939.
- F. Oppose efforts by other governmental agencies to enlist cities as implementers of their environmental mandates.
- G. Support limiting local government liability as a third party to superfund cleanup litigation. The standard for responsibility should depend on "Degree of Toxicity" rather than mere "Volume" of waste.
- H. Oppose imposition of unreasonable and/or unfunded water testing and treatment requirements.
- I. Support Federal, State and County efforts to encourage and fund acquisition, preservation, and management of open space.
- J. Oppose actions that weaken the City's ability to enforce environmental impact report (EIR) mitigation measures now defined as "takings."
- K. Support efforts that maintain and enhance local decision-making authority in the development and implementation of air quality attainment strategies.
- L. Support incentives and pricing strategies as a preferred alternative to traditional command and control regulations for meeting state and local emission reduction objectives for all sources.
- M. Support strategies that clearly demonstrate and provide for the most cost-effective means for meeting air quality goals.
- N. Support expansion of the market for recyclable materials.
- O. Support Federal, State, and local partnerships to fund regional transportation projects.
- P. Support efforts to maintain and enhance local authority and flexibility to regulate solid waste and recyclables.
- Q. Support "green" projects and regulations that do not place an undue burden on local government and offer financial incentives for reductions in Green House Gases.

2017 Legislative Platform

6. Environment (continued)

- R. Support measures to increase waste diversion rates that do not place an undue burden on local government. Support legislation delegating to the local authority the development of regulatory measures to insure compliance with AB 341.
- S. Encourage Federal, State and County agencies to focus on regional environmental mitigation programs including acquisition of regionally important undeveloped lands.
- T. Support efforts to mitigate traffic congestion, leading to improved mobility and air quality.
- U. Support incentives for energy efficiency upgrades to City facilities.
- V. Support legislation that rewards cities for adopting Sustainability Plans and Energy Action Plans that map a course to reductions in Green House Gas emissions and reduction in energy use.
- W. Oppose any new or more restrictive water reduction measures by the state that do not take into account new development and regulatory water requirements.

City of Brea

2017 Legislative Platform

7. Community / Recreational and Social Issues

- A. Support Federal and State funding opportunities for cultural arts programs, libraries, parks, recreation and human services, trails, open space, and facility development/renewal.
- B. Support Federal and State funding for local job-training programs, especially for youth and young adults.
- C. Support efforts that facilitate the provision of quality, affordable "dependent care" for both children and seniors.
- D. Support measures that promote volunteerism.
- E. Encourage Federal and State financial support for affordable housing for low-income elderly and disabled individuals.
- F. Support in-home programs such as homemaker and personal care services that allow seniors to continue to age in place in their own home.
- G. Support Federal and State funding opportunities and/or legislation that provides for senior citizen nutrition programs, prescription drug benefits, transportation, adult day care, technology improvements, education, and emergency education for seniors.
- H. Support Federal and State funding opportunities that promote health and wellness services and education offered to the youth, low income and senior communities.
- I. Support measures that "invest" in Brea's youth. Specifically, early childhood care and education programming, tutoring, job readiness, mentoring, diversity training, conflict resolution, youth volunteer service, family counseling, parenting classes, youth employment, after school programming, recreation programming, combating youth obesity, teen services programs, transportation for youth and teen programming, etc.
- J. Support Federal and State funding opportunities that promote our ability to provide public access to technology at community facilities.
- K. Oppose any measures which reduce medical and mental health services offered to the low income and senior communities.
- L. Oppose legislation limiting Brea's ability to address homeless issues.
- M. Support the County of Orange response to homeless issues, such as shelters and housing programs.
- N. Oppose any reduction or cuts to senior services or to Older Americans Act funding.
- O. Support State and Federal funding incentives and grants for "rails to trails" type projects.

City of Brea

2017 Legislative Platform

8. General Issues

- A. Legislative Communications at the request of City-Affiliated Organizations. From time to time, the City is asked by the League of California Cities and other City-affiliated organizations to take a support and/or oppose position on a particular piece of legislation and/or proposal. Lately, these requests have increased because of the increasingly common use of the “gut and amend” strategy where an unrelated bill already in the legislative process is completely amended to change the topic and meaning of the bill. When such a request is received and is not already covered in the adopted legislative platform, the City Manager or his/her designee, on behalf of the City, may sign and submit the requested communication so long as the position is consistent with the position taken by the League and/or other City affiliated organizations and previous positions, if any, taken by the City. A copy of the communication shall be promptly shared with the City Council.
- B. Oppose measures that deteriorate traditional “home rule” authority by allowing additional Federal, State, or regional review of projects and programs better determined at the local level.
- C. Oppose measures that create or grant powers to sub-regional or regional bodies, which may result in infringement on clearly local concerns, unless all affected local entities agreement to do so.
- D. Oppose burdensome amendments to the Brown Act. However, in recognition that many open meeting laws have benefited at the local level, support similar application to the State Legislature.
- E. Support measures that create or expand home rule authority as it applies to the cable, video and telecommunications industry and franchising processes.
- F. Oppose measures that impose taxes for access to (not purchases via) the Internet.
- G. Support extending sales tax to E-Commerce as a means of fairness to “main street” retailers.
- H. Support measures that recognize, strengthen and protect local control over the public right-of-way.
- I. Support measures that require the acquisition of a franchise agreement by all companies from the appropriate public agency before granting access to the public right-of-way.
- J. Support measures that require companies providing communication services to a local community to provide or support Public, Educational and Governmental (PEG) access to new networks, including PEG equipment, funding and support.

2017 Legislative Platform

8. General Issues (continued)

- K. Support measures that apply general communications taxes, such as UUT, to all communications providers across including, but not limited to, providers of cable, video services, wireless, wire line (telephone lines), and satellite.
- L. Support measures to reform California's tort system to curtail unreasonable liability exposure for public agencies and restore the ability of public agencies to obtain affordable insurance.
- M. Support legislation to extend the protections of Section 337.15 of the Civil Code limiting local government liability for property damage caused by hillsides and mudslides.
- N. Support measures to facilitate the construction of Lambert Road / State Route 57 Interchange improvements.
- O. Support providing General Law cities the option of holding all-mail ballot elections for local issues (Charter cities already have this option).
- P. Support measures that encourage business continuity planning and preparedness.
- Q. Support affordable education through the Community College, Cal State, UC systems.
- R. Support expedited processing of state/federal funds for local transportation projects.
- S. Support enhancing the ability of local agencies to finance local transportation and other infrastructure and provide greater flexibility in the use of transportation and other infrastructure-related funds.
- T. Support efforts to allow for the utilization of Federal, State and/or County grants for operation of transportation systems and capital projects.
- U. Support efforts to provide Federal, State, and/or County funds to address aging infrastructure, including funding for street pavement maintenance.

City of Brea

COUNCIL COMMUNICATION

TO: Honorable Mayor and City Council Members
FROM: City Manager
DATE: 02/07/2017
SUBJECT: Centennial Legacy Public Art

RECOMMENDATION

Consider allocating up to \$50,000 from the Public Art Trust Fund for the Centennial Legacy Sculpture by artist Carlos Terrés celebrating Brea's rich history and promising future.

BACKGROUND/DISCUSSION

Since January 2016 a Steering Committee made up of community members representing many cross-sections of the City have met monthly to plan celebratory festivities for Brea's Centennial. In addition to a community parade, picnic and birthday celebration, the Committee has long expressed interest in leaving a lasting legacy to live on well past the year 2017. Their desire is to achieve this via a public art sculpture to complement the City's renowned Art in Public Places Program, which now boasts over 165 public sculpture. The Steering Committee has received a commitment from Brea's former Artist in Residence, Carlos Terrés of Brea's Sister City - Lagos de Moreno, Jalisco, Mexico, to create a unique piece for Brea's Centennial to be installed at Lagos de Moreno park/Laurel Elementary School Playground.

Over the past year staff has remained engaged with representatives from the Brea Olinda Unified School District who are in support of using Laurel School as the location for this legacy piece, recognizing the significance of the artwork residing there. The District is willing to partner on any cooperative measures necessary to address immediate installation, as well as long-term maintenance of the sculpture.

The artist has confirmed that the sculpture alone will cost \$66,000 and staff is conservatively estimating that the additional costs, including international shipping, installation, structural footings, etc., could bring the total cost to approximately \$100,000. The City has a public art trust account which could be used for a project of this kind, and staff is recommending that up to \$50,000 of the available \$73,000 be allocated towards this project. In addition, the Centennial Steering Committee will continue to seek sponsorships from those who may be interested in funding a special project like this and any surplus in funds raised would be recommended to be reimbursed back into the City's public art trust account.

COMMISSION/COMMITTEE RECOMMENDATION

At their most recent meetings the Art in Public Places Committee and the Cultural Arts Commission reviewed staff's recommendation and supported the project, with the request that Council would consider reimbursing the public art trust account with any surplus in funds raised by the Centennial Steering Committee.

Staff also provided updates of the project to the Parks, Recreation & Human Services Commission, as well as the Brea-Olinda Unified School District, and both groups gave their support.

FISCAL IMPACT/SUMMARY

Up to \$50,000 from the available \$73,925 from the public art trust account would be allocated to the Centennial Legacy Public Art project.

This account can be used to fund projects such as installing city-owned public art, maintaining city-owned public art, offering community art engagement programming, art education programming, or technological enhancements of the APP Program.

The goal of the Centennial Steering Committee is to continue raising sponsorship funds for this project, and in accordance with the APP Advisory Committee and Cultural Arts Commission's requests, staff would recommend that if a surplus in funds is raised that the public art trust account be reimbursed.

RESPECTFULLY SUBMITTED:

William Gallardo, City Manager

Prepared by: Carrie Hernandez, Cultural Arts & Human Services Manager

Concurrence: Chris Emeterio, Assistant City Manager/Community Services Director

City of Brea

COUNCIL COMMUNICATION

TO: Honorable Mayor and City Council Members

FROM: City Manager

DATE: 02/07/2017

SUBJECT: Plans and Specifications for the Kraemer Blvd and Lambert Road (Phase 3) Rehabilitation, Project 7318

RECOMMENDATION

Approve plans and specifications and authorize City Clerk to advertise and receive bids.

BACKGROUND/DISCUSSION

The Kraemer Blvd and Lambert Road (Phase 3) Rehabilitation, Project 7318 (Project) is included in this year's Capital Improvement Program (CIP). The Project will rehabilitate the pavement in the following areas:

- **Kraemer Boulevard Rehabilitation Segment** – this segment will rehabilitate Kraemer Boulevard from Lambert Road to Golden Avenue. The segment length is approximately 1.35 miles, and extends beyond the City of Brea south City limits to the Cities of Fullerton and Placentia. All work will be done within the street right-of-way. The proposed improvements include cold milling the existing pavement sections, resurfacing, removal and replacement of any failed pavement sections; utility cover adjustments; replacing damaged and/or uplifted sidewalk, curb and gutter; reconstruction of ramps for ADA compliance, traffic lane striping and markings. Some of the improvements will also be completed within street portions located in the Cities of Fullerton and Placentia. Cooperative Agreements with both Cities have been executed.
- **Lambert Road Rehabilitation Phase 3 Segment** – this segment will be completed in two street areas, with area 1 rehabilitating Lambert Road from Delta Avenue to west City Limit (project length of approximately 0.5 miles; and area 2 rehabilitating Lambert Road from Wildcat Way to east City Limit (segment length of approximately 1.2 miles). All work will be done within the street right-of-way. The proposed improvements for both areas include cold milling the existing pavement sections, resurfacing, removal and replacement of any failed pavement sections; utility cover adjustments; replacing damaged and/or uplifted sidewalk, curb and gutter; reconstruction of ramps for ADA compliance, traffic lane striping and markings.

In 2015, the City received a grant through OCTA under the Arterial Pavement Management (APM) program. The APM is a federal program (Administered by Caltrans), that addresses pavement maintenance in Orange County, providing cost-effective treatments to fund pavement

preservation, rehabilitation, and/or reconstruction projects on the Master Plan of Arterial Highway (MPAH) throughout Orange County.

The design for these improvements is now complete and authorization from Caltrans (as part of the grant) to solicit bids has been approved. Thus, staff is requesting the City Council's authorization to advertise and solicit bids for construction of the Project.

If approved for bid advertisement, the bids will be received in March 2017, with award tentatively scheduled for a May 2017 City Council meeting. Because of its proximity to the Brea Olinda High School and Tuffree Middle School in Placentia, the construction is planned to start in June 2017. However, due to the environmental provisions placed on the Project from Caltrans, these schools may still be slightly impacted. Some of the environmental provisions include:

- Night work prohibited
- Construction activity should be scheduled outside of the birds nesting season (February 15 to August 31). This constraint applies on two locations, which are both by the two aforementioned schools (Vacant land on the northeast corner of Lambert Road at Wildcat Way and at Tri-City Park).

Staff will be coordinating with both School District and informing businesses affected by this important project prior to construction. The Project could take approximately four months to complete. The plans and specifications are available at the City Engineer's Office for review or click the links below to review the documents online.

[Plans 2016-12-06 Revised Full Set Signed \(11x17\).PDF \(5MB\) Large File](#)
[Specification PN 7318 with Appendicies Rev 01022016.PDF \(13MB\) Large File](#)

FISCAL IMPACT/SUMMARY

The amount budgeted for the Project is approximately \$2.7 million. The sources of funds are from Federal Grant (\$1,000,000), Measure M (\$1,371,000), Sewer Fund (\$36,000), Water Fund (\$90,000), Urban Runoff (\$54,000) and \$129,000 from the Cities of Fullerton and Placentia. In October 2016, staff applied for another grant through the California Department of Resources (CDR) Recycling and Recovery for Rubberized Pavement Grant Program in the amount of \$158,350. Staff recently received an award notification for this grant from CDR, which will be used to reduce Measure M funds allocated for this Project. Therefore, there is no General Fund impact. After bids are received, a detailed budget summary will be prepared in conjunction with a recommendation to award a construction contract.

The Project will rehabilitate/resurface the pavement on Lambert Road from Delta to West City Limit and Wildcat Way to East City Limits, including Kraemer Boulevard from Lambert Road to Golden Avenue. The construction documents are now complete and staff is recommending to the City Council the approval of plans and specifications and authorization to advertise and receive bids..

RESPECTFULLY SUBMITTED:

William Gallardo, City Manager

Prepared by: Raul Lising, P.E. Assistant City Engineer

Concurrence: Steve Kooyman, City Engineer

City of Brea

COUNCIL COMMUNICATION

TO: Honorable Mayor and City Council Members

FROM: City Manager

DATE: 02/07/2017

SUBJECT: Amendment No. 2 to Professional Services Agreement with Joe Calabrese Architect in the Additional Amount of \$5,600

RECOMMENDATION

Approve Amendment No. 2 to Professional Services Agreement (PSA) for additional construction support services on the Police Department Remodel, Project 7930, in the additional amount of \$5,600.

BACKGROUND/DISCUSSION

In July 2014, the Police Department (PD) hired Joe Calabrese Architect (Architect) to prepare the construction plans in the amount of \$24,900. On June 21, 2016, the first amendment was approved by City Council in the amount of \$12,155. This amendment was necessary to provide additional design and support services for contract administration and post construction.

On September 6, 2016, City Council awarded a contract to R Dependable Construction, Inc. in the amount of \$420,300, for the Police Department Remodel, Project 7930 (Project). This Project will renovate and update the existing Police Department facility to provide adequate and necessary equipment storage, make the electrical supply compatible to the current police equipment, fix all plumbing and pest issues, provide lockers for the police dispatchers and be compliant with the current Americans with Disabilities Act (ADA). In addition, new lockers will be installed by McMurray Stern, a separate contract through sole source procurement via Government Service Administration (GSA) approved vendor. This procurement process was approved by City Council on June 21, 2016.

Construction on this project started in late October 2016. During construction, the contractor encountered several unforeseen conditions that requires additional services from the Architect. One of the significant issues encountered was the HVAC layout configuration and its sizing did not match the Record Drawing. In addition, staff requested the relocation of the electrical transformer from the Police Department (PD) locker to P-1 parking lot. Relocation of the transformer to P-1 parking lot eliminates the buzzing noise it will generate in the PD locker area and provides a better access for maintenance operations. Both of these conditions require additional field visits and revisions to the contract documents/plans by the Architect. Thus, staff recommends amending the existing PSA with the Architect for the aforementioned work.

The amount of the amendment for City Council consideration is \$5,600 (Exhibit A proposal attached). The Architect has done an excellent job in keeping this project moving. He is very responsive and works collaboratively with City staff. The Project is anticipated to be completed by March 2017.

COMMISSION/COMMITTEE RECOMMENDATION

The Finance Committee reviewed staff's recommendation at their January 31, 2017 meeting and recommended to proceed.

FISCAL IMPACT/SUMMARY

During construction, the Project encountered unforeseen conditions, namely the HVAC layout configuration and sizing didn't match the City Record Drawings. Furthermore, staff requested the relocation of the electrical transformer for better location and access for maintenance operations. These aforementioned tasks required additional services from the Architect. Therefore, staff recommends approval of Amendment No.2 to the existing PSA.

If approved, the total amount of the original Agreement plus Amendment Nos. 1 and 2, will be \$42,655, with design and construction support services distributed in the amount of \$30,495 and \$12,160 respectively. The amount allocated for construction engineering (construction support/management) for this Project is \$46,233. Based on the estimated expenditure to date, an estimated savings of roughly \$26,000 is anticipated for construction engineering. The aforementioned savings can cover the additional \$5,600 needed for this amendment. Thus, there is no impact to the City's General Fund. The overall project is expected to be completed within budget.

RESPECTFULLY SUBMITTED:

William Gallardo, City Manager

Prepared by: Raul Y. Lising, P.E. Assistant City Engineer

Concurrence: Steve Kooyman, P.E. City Engineer and Tony Olmos, Public Works Director

Attachments

PSA Amendment & Proposal

AMENDMENT NO. 2 TO PROFESSIONAL SERVICES AGREEMENT

This Second Amendment to Professional Services Agreement is made and entered into this _____ day of _____ 2017, by and between **Joe Calabrese Architect** ("CONSULTANT") and the **CITY OF BREA** (hereinafter called the "CITY").

I. Parties Intention: Amendment.

CITY and CONSULTANT have previously entered into an agreement for professional services dated **June 21, 2016** ("Contract") with respect to **Preparation of Plans, Specifications, and Estimate and construction administration/post construction support for the Police Department Locker Remodel.**

The parties hereto desire to enter into an amendment to increase the maximum amount payable by **\$5,600 dollars for additional support services for contract administration/post construction as set forth in Exhibit A.**

NOW, THEREFORE, it is agreed by and between CITY and CONSULTANT as follows: The agreement is hereby modified to reflect an amendment to the maximum amount payable from **\$37,055** dollars to **\$42,655** dollars.

The term of this Amendment shall commence upon the effective date and shall continue for One (1) year unless and until terminated herein. Notwithstanding the foregoing, the individual services to be performed under this Agreement by CONSULTANT shall be completed on or before the deadlines set forth in Exhibit A.

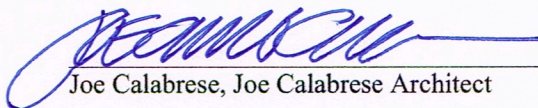
II. Amendment and Authority.

The CITY and CONSULTANT, by their signature hereunder hereby agree to amend the Contract as set forth in Section 1 above. Each Person executing this Second Amendment warrants they are authorized to execute this Second Amendment and to thereby bind their principal.

CITY OF BREA
A California municipal corporation

CONSULTANT

Cecilia Hupp, Mayor



Joe Calabrese, Joe Calabrese Architect

Attest: Lilian Harris-Neal, City Clerk

Two Signatures required if Corporation

EXHIBIT "A"

CalabreseArchitect

3660 West Temple Avenue Suite 110 Pomona California 91768 phone 714.255.0066 www.CalabreseArchitect.com

DATE: January 10, 2017

TO: Raul Lising, P.E.
Assistant City Engineer
City of Brea
1 Civic Center Circle
Brea CA 92821-5732

PROJECT: 11-183-1 Brea PD Locker Room

REGARDING: Additional Services

COMMENTS:

Additional service requested to address unforeseen condition found during construction (including existing configuration of HVAC) and City requested changes to the electrical design.

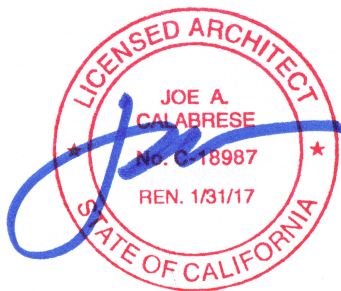
6 additional site meetings at \$600.00 each. (Architect \$150. x 4 hours) = \$3,600.00

Mechanical Engineering: As-built field changes + \$1,500.00

Electrical Engineering: As-built field changes + \$500.00

TOTAL \$5,600.00

SINCERELY,



JOE A. CALABRESE AIA LEED AP BD+C Casp
Architect

City of Brea

COUNCIL COMMUNICATION

TO: Honorable Mayor and City Council Members

FROM: City Manager

DATE: 02/07/2017

SUBJECT: **Approval of a Professional Services Agreement with PlaceWorks to Prepare Central City Core Planning Studies** - Phase One of a Two Phase process to realize a General Plan Update and Zoning Controls

RECOMMENDATION

Approve Professional Services Agreement with PlaceWorks to Prepare Central City Core Planning Studies - Phase One of a Two-Phase process to realize a general plan update and zoning controls.

BACKGROUND/DISCUSSION

Cities throughout the Country are faced with a challenging future related to economic development, commercial vitality and responsible growth along important corridors. The City of Brea has been focused on planning to ensure a healthy future for our City. Brick and mortar businesses, specifically our retail centers including the Downtown and Brea Mall, are continuing to look at how they will evolve and respond to the competition of on-line shopping and changing trends in the market. Employers are competing for a workforce in a new age of commerce focused on lifestyle work campuses and other creative environments. Our community through Brea Envisions has identified the following as key themes for the City to focus on for Brea's future success:

- Attracting Business including small and local diverse variety of businesses and retaining regional commercial vitality;
- Ensure responsible development, manage impacts, address traffic and maintain open space; and
- Provide new opportunities to realize workforce housing and a diversity of housing options.

Without redevelopment as an investment and development tool the City needs to find ways to be able to bring in new investment and business to our City. Removing impediments and creating predictable outcomes is our most effective and reliable resource available. Having a current General Plan is critical for a City to guide the development process. While there is no legal requirement to update the General Plan more often than 25-30 years, it is important for the City to stay in communication with the public and the development community on a more regular basis to share vision, values and direction for land use. Periodic, thoughtful, community driven conversations and updates to the General Plan and any necessary zoning tools will avoid the community feeling things are "happening to them" and instead will feel a part of the process and the outcomes.

This project will initiate a multi-disciplinary planning approach to facilitate the next steps of Brea Envisions and to prepare baseline information, economic context and planning tools to address key opportunities and needs within our Central City Core and proactively anticipate development requests. More specifically this effort will:

- Set the direction from a land use, urban design, and policy/regulatory perspective for the Central Core;
- Evaluate options for infill development, considering development proposals, and addressing various housing needs and goals; and
- Build on Brea Envisions community engagement effort through focused outreach to the residents, land owners, developers, business owners, employers, and employees related to the Central Core.

This effort will be the first phase in a two-phase approach to provide a focused update to the General Plan, develop land use regulations and urban design policies and to facilitate development implementation over a 10 to 15 year horizon.

The geographic area currently under consideration is bound by the 57 Freeway on the east, Imperial Highway on the south, Berry Street on the west and Lambert Road on the north.



The scope remains open to modifying the geographic area as we gain insights through the work effort. General interests for this area include: expanding affordable housing opportunities; strategic economic development; streetscape design guidance, alternative transportation planning and linkage (e.g. Tracks at Brea linkage to neighborhoods), and addressing issues and opportunities resulting from the Brea Envisions project. This area has been specifically identified given:

- The Birch Street corridor, between Brea Downtown and State College Boulevard, has been identified in our General Plan as an opportunity for improved linkage. Discussions have included a goal to provide a gateway presence to our downtown and Civic & Cultural district of the City Core, via this corridor.
- The Lambert Rd/Brea Blvd area has some lands provided with mixed use zoning, others with commercial zoning and all are anticipated to have imminent development proposed. The Central City Core efforts will provide additional guidelines to help influence these projects and assure cohesive urban design.
- The Tracks at Brea is a linear park and trail system which will span the entire breadth of

Brea once completed. Major segments are located along former railroad right-of-way which has been purchased by the City. A major segment, located between Brea Boulevard and State College Avenue, is now open and has been very well received by the community. So much so, that discussion has already begun about shaping future neighborhood connections and design to the Tracks. Some initial discussion and guidance toward these goals is desired.

- Several housing opportunity sites have been identified within the boundaries of the proposed area. Understanding the opportunities and challenges with additional housing in our Core will be important to better plan and prepare for this needed resource.
- The Brea Mall is continuing to look at options for reinventing and responding to the market demands to be successful and competitive. Determining economic conditions, market share, draw and other considerations will help this important land use in our Core better plan and adapt in the future.
- The Downtown is looking at the next generation of land uses and how to continue to improve serving the Brea community and be a regional destination. The City's investment to realize a new parking garage will be a catalyst for further evolving the Downtown. Setting the stage to facilitate Downtown 2.0 will be an important consideration for Brea's future.
- Finally, regarding the general area of the northwest corner of Imperial Highway and Berry Street, the City is beginning to hear of development interests in this area which can benefit by proactively engaging now, rather than reactively later. Currently, these lands are industrially zoned and speculation suggests mixed use scenarios are being explored and may come forward. Given these facts we'd like to discuss possible approaches to address.

COMMISSION/COMMITTEE RECOMMENDATION

The Finance Committee reviewed staff's recommendations at their January 31, 2017 meeting and recommended to proceed.

RESPECTFULLY SUBMITTED:

William Gallardo, City Manager

Prepared by: Jennifer Lilley, City Planner

Attachments

Agreement

Exhibit A

PROFESSIONAL SERVICES AGREEMENT

This Agreement is made and entered into this 5th day of January, 2017, between the City of Brea, a Municipal Corporation (hereinafter referred to as “CITY”) and PlaceWorks (hereinafter referred to as “CONSULTANT”),

A. Recitals

(i) CITY desires to retain CONSULTANT to perform professional services with respect to the preparation of the Central City Core Planning Studies to include site specific design studies to inform the zoning; a market analysis to inform future land use and economic development strategies; and planning/urban design to establish the project description for the Specific Plan (“Project” hereafter), Phase 1 of a two phase process to realize a General Plan Update and zoning controls; a full, true and correct copy of which is attached hereto as Exhibit “A” and by this reference made a part hereof.

(ii) CONSULTANT has now submitted its proposal for the performance of such services, a full, true and correct copy of which proposal is attached hereto as Exhibit “A” and by this reference made a part hereof.

(iii) CITY desires to retain CONSULTANT to perform professional services necessary to render advice and assistance to CITY, CITY’s Planning Commission, City Council and staff in preparation of Project.

(iv) CONSULTANT represents that it is qualified to perform such services and is willing to perform such professional services as hereinafter defined.

NOW, THEREFORE, it is agreed by and between CITY and CONSULTANT as follows:

B. Agreement

1. Definitions: The following definitions shall apply to the following terms, except where the context of this Agreement otherwise requires:

(a) Project: The preparation of the Central City Core Planning Studies to include site specific design studies to inform the zoning; a market analysis to inform future land use and economic development strategies; and planning/urban design to establish the project description for the Specific Plan, Phase 1 of a two phase process to realize a General Plan Update and zoning controls; described in Exhibit “A” hereto including, but not limited to, the preparation of maps, surveys, reports, and documents, the presentation, both oral and in writing, of such plans, maps, surveys, reports and documents to CITY as required and attendance at any and all work sessions, public hearings and other meetings conducted by CITY with respect to the project.

(b) Services: Such professional services as are necessary to be performed by CONSULTANT in order to complete the Project.

(c) Completion of Project: The date of completion of all phases of the Project, including any and all procedures, development plans, maps, surveys, plan documents, technical reports, meetings, oral presentations and attendance by CONSULTANT at public hearings regarding the adoption of the Project as set forth in Schedule 1 of Exhibit “A” hereto.

2. CONSULTANT agrees as follows:

(a) CONSULTANT shall forthwith undertake and complete the Project in accordance with Exhibits “A” hereto and all in accordance with Federal, State and CITY statutes, regulations, ordinances and guidelines, all to the reasonable satisfaction of CITY.

(b) CONSULTANT shall supply copies of all maps, surveys, reports, plans and documents (hereinafter collectively referred to as “documents”) including all supplemental technical documents, as described in Exhibits “A” to CITY within the time specified in Schedule

1 of Exhibit "A". Copies of the documents shall be in such numbers as are required in Exhibit "A". CITY may thereafter review and forward to CONSULTANT comments regarding said documents and CONSULTANT shall thereafter make such revisions to said documents as are deemed necessary. CITY shall receive revised documents in such form and in the quantities determined necessary by CITY. The time limits set forth pursuant to this Section B2(b) may be extended upon written approval of CITY.

(c) CONSULTANT shall, at CONSULTANT's sole cost and expense, secure and hire such other persons as may, in the opinion of CONSULTANT, be necessary to comply with the terms of this Agreement. In the event any such other persons are retained by CONSULTANT, CONSULTANT hereby warrants that such persons shall be fully qualified to perform services required hereunder. CONSULTANT further agrees that no subcontractor shall be retained by CONSULTANT except upon the prior written approval of CITY.

3. CITY agrees as follows:

(a) To pay CONSULTANT a maximum sum of two hundred seventeen thousand eight hundred eighty five dollars and zero cents (\$217,885.00) for the performance of the services required hereunder. This sum shall cover the cost of all staff time and all other direct and indirect costs or fees, including the work of employees, consultants and subcontractors to CONSULTANT. Payment to CONSULTANT, by CITY, shall be made in accordance with the schedule set forth below. CITY must receive a written request from CONSULTANT to use any of the contingency amount prior to performing any work that is outside the Project scope as defined in Exhibit "A". It will be the CITY's sole discretion to authorize the use of the contingency funds and the CITY must give this authorization to CONSULTANT in writing prior to the commencement of said work. Any work performed

outside the Project scope as defined in Exhibit “A” that has not received prior written approval by CITY is assumed to have been performed in support of said Project and included within the not-to-exceed contract amount.

(b) Payments to CONSULTANT shall be made by CITY in accordance with the invoices submitted by CONSULTANT, on a monthly basis, and such invoices shall be paid within a reasonable time after said invoices are received by CITY. All charges shall be in accordance with CONSULTANT’s proposal either with respect to hourly rates or lump sum amounts for individual tasks. Notwithstanding any provision herein or as incorporated by reference, (i) in no event shall the totality of said invoices exceed 95% of the individual task totals described in Exhibits “A” and (ii) further provided that in no event shall CONSULTANT, or any person claiming by or through CONSULTANT be paid an aggregate amount in excess of two hundred seventeen thousand eight hundred eighty five dollars and zero cents (\$217,885.00).

(c) CONSULTANT agrees that, in no event, shall CITY be required to pay to CONSULTANT any sum in excess of 95% of the maximum payable hereunder prior to receipt by CITY of all final documents, together with all supplemental technical documents, as described herein acceptable in form and content to CITY. Final payment shall be made not later than 60 days after presentation of final documents and acceptance thereof by CITY.

(d) Additional services: Payments for additional services requested, in writing, by CITY, and not included in CONSULTANT’s proposal as set forth in Exhibit “A” hereof, shall be paid on a reimbursement basis in accordance with the fee schedule set forth in said Exhibit “A”. Charges for additional services shall be invoiced on a monthly basis and shall be paid by CITY within a reasonable time after said invoices are received by CITY.

4. CITY agrees to provide to CONSULTANT:

(a) Information and assistance as set forth in Exhibit “A” hereto.

(b) Photographically reproducible copies of maps and other information, if available, which CONSULTANT considers necessary in order to complete the Project.

(c) Such information as is generally available from CITY files applicable to the Project.

(d) Assistance, if necessary, in obtaining information from other governmental agencies and/or private parties. However, it shall be CONSULTANT’s responsibility to make all initial contact with respect to the gathering of such information.

5. Ownership of Documents: All documents, data, studies, surveys, drawings, maps, models, photographs and reports prepared by CONSULTANT pursuant to this Agreement shall be considered the property of CITY and, upon payment for services performed by CONSULTANT, such documents and other identified materials shall be delivered to CITY by CONSULTANT. CONSULTANT may, however, make and retain such copies of said documents and materials as CONSULTANT may desire.

6. Termination: This Agreement may be terminated by CITY upon the giving of a written “Notice of Termination” to CONSULTANT at least fifteen (15) days prior to the date of termination specified in said Notice. In the event this Agreement is so terminated, CONSULTANT shall be paid on a pro-rata basis with respect to the percentage of the Project completed as of the date of termination. In no event, however, shall CONSULTANT receive more than the maximum specified in paragraph 3(a), above. CONSULTANT shall provide to CITY any and all documents, data, studies, surveys, drawings, maps, models, photographs and reports, whether in draft or final form, prepared by CONSULTANT as of the date of termination. CONSULTANT may not terminate this Agreement except for cause.

7. Notices and Designated Representatives: Any and all notices, demands, invoices and written communications between the parties hereto shall be addressed as set forth in this section 7. The below named individuals, furthermore, shall be those persons primarily responsible for the performance by the parties under this Agreement:

CITY REPRESENTATIVE

David Crabtree
Community Development Director
City of Brea
1 Civic Center Circle
Brea, CA 92821

CONSULTANT REPRESENTATIVE

Karen Gulley
Principal
PlaceWorks
3 MacArthur Place, Suite 1100
Santa Ana, CA 92707

Any such notices, demands, invoices and written communications, by mail, shall be deemed to have been received by the addressee forty-eight (48) hours after deposit thereof in the United States mail, postage prepaid and properly addressed as set forth above.

8. Insurance: The CONSULTANT shall not commence work under this contract until it has obtained all insurance required hereunder in a company or companies acceptable to CITY nor shall the CONSULTANT allow any subcontractor to commence work on its subcontract until all insurance required of the subcontractor has been obtained. The CONSULTANT shall take out and maintain at all times during the life of this contract the following policies of insurance:

(a) Compensation insurance: Before beginning work, the CONSULTANT shall furnish to the CITY a certificate of insurance as proof that it has taken out full compensation insurance for all persons whom the CONSULTANT may employ directly or through subcontractors in carrying out the work specified herein, in accordance with the laws of the State of California. Such insurance shall be maintained in full force and effect during the period

covered by this contract. Further, such policy of insurance shall provide that the insurer waives all rights of subrogation against CITY and its elected officials, officers, employees and agents.

In accordance with the provisions of Section 3700 of the California Labor Code, every contractor shall secure the payment of compensation to his employees. CONSULTANT, by executing this Agreement, certifies as follows:

“I am aware of the provisions of Section 3700 of the labor Code which require every employer to be insured against liability for workers’ compensation or to undertake self insurance in accordance with the provisions of that code, and I will comply with such provisions before commencing the performance of work of this contract.”

(b) For all operations of the CONSULTANT or any subcontractor in performing the work provided for herein, insurance with the following minimum limits and coverage:

(1) Commercial General Liability (occurrence) - for bodily injury, death and property damage for products/completed operations and any and all other activities undertaken by the CONSULTANT in the performance of this Agreement - - or - -:

(2) (Alternative to Commercial General Liability) - Comprehensive, broad form General Public Liability (occurrence) - for bodily injury, death and property damage arising out of any activities undertaken by CONSULTANT in the performance of this Agreement.

(3) Comprehensive Automobile Liability (occurrence) - for bodily injury, death and property damage insuring against all liability arising out of the use of any vehicle.

(4) Professional Errors and Omissions Liability - insuring against all liability arising out of professional errors and/or omissions, providing protection of at least one million dollars and zero cents (\$1,000,000.00) for errors and/or omissions (“malpractice”) of CONSULTANT in the performance of this Agreement . Such policy may be subject to a deductible or retention in an amount acceptable to CITY and shall further be subject to the

provisions of subsections (2) and (6) of Section c, below. If a “claims made” policy is provided, such policy shall be maintained in effect from the date of performance of work or services on CITY’s behalf until three (3) years after the date the work or services are accepted as completed. Coverage for the post-completion period may be provided by renewal or replacement of the policy for each of the three (3) years or by a three (3) year extended reporting period endorsement which reinstates all limits for the extended reported period. If any such policy and/or policies have a retroactive date, that date shall be no later than the date of first performance of work or services on behalf of CITY. Renewal or replacement policies shall not allow for any advancement of such retroactive date. Each such policy or policies shall include a standard “notice of circumstances” provision.

(5) Other required insurance, endorsements or exclusions as required by the Request for Proposal.

(6) The policies of insurance required in this Section 8(b) shall have no less than the following limits of coverage:

- (i) \$2,000,000 (Two Million Dollars) for bodily injury or death;
 - (ii) \$2,000,000 (One Million Dollars) for property damage;
 - (iii) The total of the limits specified in subsections (i) and (ii),
- above, where a combined single limit is provided.

(c) The policies of insurance required in subsections (1), (2) and (3) of Section 8(b), above shall:

- (1) Be subject to no deductible amount unless otherwise provided, or approved in writing by CITY;

(2) Be issued by an insurance company approved in writing by CITY, which is admitted and licensed to do business in the State of California and which is A/ VII or better according to the most recent A.M. Best Co. Rating Guide;

(3) Name as additional insureds the CITY, its elected officials, officers, employees, attorneys and agents, and any other parties, including subcontractors, specified by CITY to be included;

(4) Specify that it acts as primary insurance and that no insurance held or owned by the designated additional insureds shall be called upon to cover a loss under said policy;

(5) Specify that it applies separately to each insured against whom claim is made or suit is brought, except with respect to the limits of the insurer's liability;

(6) Contain a clause substantially in the following words:

“It is hereby understood and agreed that this policy may not be canceled nor the amount of coverage thereof reduced until thirty (30) days after receipt by CITY of written notice of such cancellation or reduction of coverage as evidenced by receipt of a registered letter.”

(7) Specify that any failure to comply with reporting or other provisions of the required policy, including breaches of warranty, shall not affect the coverage required to be provided;

(8) Specify that the insurer waives all rights of subrogation against any of the named additional insureds; and

(9) Specify that any and all costs of adjusting and/or defending any claim against any insured, including court costs and attorneys' fees, shall be paid in addition to and shall not deplete any policy limits.

(10) Otherwise be in form satisfactory to CITY.

(d) Prior to commencing performance under this Agreement, the CONSULTANT shall furnish the CITY with original endorsements, or copies of each required policy, effecting and evidencing the insurance coverage required by this Agreement. The endorsements shall be signed by a person authorized by the insurer(s) to bind coverage on its behalf. All endorsements or policies shall be received and approved by the CITY before CONSULTANT commences performance. If performance of this Agreement shall extend beyond one (1) year, CONSULTANT shall provide CITY with the required policies or endorsements evidencing renewal of the required policies of insurance prior to the expiration of any required policies of insurance.

9. Indemnification: Other than in the performance of professional services and to the fullest extent permitted by law, CONSULTANT shall indemnify, defend and hold CITY, its employees, agents and officials harmless from and against their tort liability, (including liability for claims, suits, actions, expenses or costs of any kind, whether actual, alleged or threatened, actual attorney's fees incurred by CITY, court costs, interest or defense costs including expert witness fees), where the same arise out of, in whole or in part, the performance of the Agreement by CONSULTANT (or any individual or entity that CONSULTANT shall bear the legal liability thereof) and which result in bodily injury or property damage to any individual or entity, including the employees or officials of CONSULTANT.

In addition to the foregoing, CONSULTANT shall indemnify, defend and hold harmless CITY and its officials and employees from and against any and all losses, liabilities, damages, costs and expenses, including reasonable attorney's fees and costs to the extent the same are caused by the professional negligence of CONSULTANT (or any entity or individual that

CONSULTANT shall bear the legal liability thereof) in the performance of professional services pursuant to this Agreement.

10. Assignment: No assignment of this Agreement or of any part or obligation of performance hereunder shall be made, either in whole or in part, by CONSULTANT without the prior written consent of CITY.

11. Damages: In the event that CONSULTANT fails to submit to CITY the completed project, together with all documents and supplemental material required hereunder, in public hearing form to the reasonable satisfaction of CITY, within the time set forth herein, or as may be extended by written consent of the parties hereto, CONSULTANT shall pay to CITY, as liquidated damages and not as a penalty, the sum of N/A dollars (\$000.00) per day for each day CONSULTANT is in default, which sum represents a reasonable endeavor by the parties hereto to estimate a fair compensation for the foreseeable losses that might result from such a default in performance by CONSULTANT, and due to the difficulty which would otherwise occur in establishing actual damages resulting from such default, unless said default is caused by CITY or by acts of God, acts of the public enemy, fire, floods, epidemics, or quarantine restrictions.

12. Independent Contractor: The parties hereto agree that CONSULTANT and its employers, officers and agents are independent contractors under this Agreement and shall not be construed for any purpose to be employees of CITY.

13. Governing Law: This Agreement shall be governed by and construed in accordance with the laws of the State of California.

14. Attorneys' Fees: In the event any legal proceeding is instituted to enforce any term or provision of the Agreement, the prevailing party in said legal proceeding shall be entitled

to recover attorneys' fees and costs from the opposing party in an amount determined by the court to be reasonable.

15. Entire Agreement: This Agreement supersedes any and all other agreements, either oral or in writing, between the parties with respect to the subject matter herein. Each party to this Agreement acknowledges that no representation by any party which is not embodied herein nor any other agreement, statement, or promise not contained in this Agreement shall be valid and binding. Any modification of this Agreement shall be effective only if it is in writing signed by all parties.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement as of the day and year first set forth above:

CONSULTANT

Karen Gulley, Principal

CITY

William Gallardo, City Manager

ATTEST:

Lillian Harris-Neal, City Clerk



January 5, 2017

David Crabtree, AICP
Community Development Director
City of Brea
1 Civic Center Circle
Brea, CA 92821

Subject: Central City Core Specific Plan – Phase 1: Planning Foundation

Dear David:

We are pleased to submit the following scope of work for Phase 1 of the Central City Core Specific Plan effort, which involves undertaking the essential first steps of the specific plan process – preparing site specific design studies to inform the zoning; a market analysis to inform future land use and economic development strategies; and planning/urban design to establish the project description for the Specific Plan. At the end of this process, the City will have a Vision/Guiding Principles for the study area, and a Preferred Land Use Plan and statistical summary. This will be the foundation for Phase 2, preparing the Specific Plan and EIR.

Our team is a partnership between CallisonRTKL Inc., Kimley-Horn, and PlaceWorks. Given the given the depth of experience working with the City of Brea and in similar downtown and corridor environments, our team is uniquely suited to this project.

We understand the importance of this project to the City, as well as the sense of urgency and sensitivities in moving forward and have therefore tailored the Phase 1 effort with these needs in mind. However, we remain flexible in making adjustments as needed to ensure that our work products address both your immediate needs and your long-term strategic needs.

We appreciate the opportunity to collaborate with you on this project to achieve your goals for this vital area of town. As a Principal and officer of the firm, I am authorized to bind the team to the contents of this proposal and to sign contracts on behalf of the firm. We look forward to finalizing our work program and budget with you.

Respectfully submitted,

PLACEWORKS

Karen Gulley
Principal

City of Brea Central City Core General Plan Update and Specific Plan - Phase 1: Planning Foundation

JANUARY 5, 2017

SUBMITTED TO:

CITY OF BREA

Community Development Department
David Crabtree, AICP
Community Development Director
1 Civic Center Circle
Brea, California 92821

SUBMITTED BY:

PLACEWORKS

Karen Gulley, Principal
3 MacArthur Place, Suite 1100
Santa Ana, California 92707
714.966.9220 | kgulley@placeworks.com

WITH:

Kimlev»Horn

CALLISONRTKL
A DESIGN CONSULTANCY OF ARCADIS

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Project Approach

The City of Brea is one of the most desirable places in Orange County to live, shop, and do business. This strong market demand brings developers looking for properties to upgrade, expand, or redevelop, particularly around the central core. As a result, there is new pressure on the City to both react to current proposals and create for a long-term strategy to allow for infill development that is smartly designed and brings lasting value to the community.

The Central City Core Specific Plan will be conducted in two phases. Phase 1: Planning Foundation is the subject of this proposal. Phase 1 involves undertaking the background analysis, planning and design work, and focused outreach in order to establish the Vision/Guiding Principles for the study area, and a Preferred Land Use Plan/Statistical Summary. Phase 1 includes the necessary components to begin preparation of the Specific Plan and EIR (Phase 2). Our approach to Phase 1 has three major components: 1) conduct site specific design and regulatory analysis on proposed projects during the application process; 2) conduct a city-wide market analysis to inform future land use within the Specific Plan area; and 3) conduct the land planning, urban design, and related mobility analysis that considers the central city core and corridor area (the Specific Plan area). Each of these efforts would be conducted in tandem over the next 4 to 6 months. Our team proposes to work collaboratively with each other and with City staff in a series of working meetings during the project. This way we can efficiently capitalize on the experience and best practices each of our firm offers, as well as more efficiently develop ideas and solutions. Based on our understanding of the issues and needs associated with this project, we have identified the following project objectives.

PROJECT OBJECTIVES

1. Set the direction from a land use, urban design, and policy/regulatory perspective for accommodating new infill development, addressing opportunity areas, and considering public realm improvements including streetscape and connectivity.
2. Provide recommendations in terms of design concepts, entitlement strategies, and policy to help the City respond to current developer proposals.
3. Evaluate opportunity areas for affordable housing in terms of design and needed incentives. Consider creating a City Density Bonus Ordinance to better achieve both affordable housing and market-rate housing goals.

4. Draw upon the community input from Brea Envisions to guide our thinking during this effort, while conducting additional focused outreach on the recommendations associated with this project.
5. Prepare a focused vision statement and guiding principles for the Specific Plan area based on input from city officials, the public, and stakeholder groups.
6. Develop a Preferred Land Use Plan and statistical summary for the Specific Plan, along with guidance on the regulatory, policy, and design recommendations that will be required to implement it.
7. Complete Phase 1 in 6 months.

Scope of Work

TASK 1: SITE SPECIFIC ANALYSIS

Potential Funding Source: Developers/Landowners

Working closely with the City officials from the planning division, as well as other City departments as needed, the team will act as a liaison with development interests in certain key sites to brainstorm design options and alternatives for site-specific proposals, either in the proposal process or being considered in the near future. Projects could already have design proposals for them, or could be in the initial phases of determining suitability. This work effort would be conducted in tandem with the larger Central City Core planning effort.

PROSPECTIVE SITES

Project sites that the team would consider could include;

- » Mercury Lane Housing / Mixed Use
- » Brea Mall
- » West Birch Street Parking Garage
- » Berry Street
- » Gaslamp Square
- » Other sites as needed

WORKING METHOD

The team will work in a highly interactive fashion with project applicants, brainstorming, asking questions, sketching and problem solving as needed. The work effort is likely to include the following components:

- » **Face-to-Face Meetings:** working closely as a team, we will sit down with the applicant to determine where they are in the process, determine their and the City's sensitivities and aspirations, timing, and goals for the project, as well as map out a working plan of attack.
- » **Best Practices:** what do projects of this type look and feel like, what are their performance characteristics, and how can they be applied to the site in question

- » **Plan options:** what configuration or configurations make the most sense for the site in terms of density, pedestrian experience, parking access, service, and amenities?
- » **3-D Look and feel:** what will the project look like and how will it be perceived from adjacent properties?
- » **Street environment:** what changes to the street section are required, and how will appropriate infrastructure be brought to the area?
- » **Yields:** what is the relative impact of changes or new approaches to design on the overall yield of the project in terms of number of units, size, GLA of other uses, parking?
- » **Bigger picture:** what are the ramifications of the concepts on the district and the city? Are there challenges in terms of infrastructure capacity, zoning and/or entitlement approvals? What will be the reaction of the surrounding community and how should we best engage them in the process?

RELATIONSHIP TO THE CENTRAL CITY CORE PLANNING PROCESS

During the site specific work effort described above, we expect certain broader issues to be addressed during Part 3: Fact Finding and Big Picture. An example is the study and recommendations associated with a potential new density bonus ordinance that could be adopted by the City. The Mercury Lane housing proposal gives us an opportunity during the Fact Finding and Big Picture task to evaluate potential impacts on development feasibility based on changes to density bonus allowances. This broader effort would then inform the specific development proposals, such as Mercury Lane, that are going through their own entitlement process. This work effort will inform both the recommendations for the Mercury Lane project itself, as well as the future specific plan. The goal is to enable the applicants to move forward at their own pace. They may decide to proceed independently from the Central City Core Specific Plan process, and undertake their own environmental review, or they may choose to wait for the Central City Core effort to be completed.

We also anticipate that some of the issues or needs that come up during the site specific assessment/design work will also inform what we need to look at in more detail during Part 5. An example would be the existing development regulations guiding site design, placement of parking, or how buildings interact with the street.

Deliverable(s)

- Refined Site Plan Concept with supporting development yields, images, 3-D perspective, and design considerations for each site as needed. Budget assumes two rounds of iterations with staff and property owner, and up to three meetings.

TASK 2: MARKET ANALYSIS

Potential Funding Source: General Plan Maintenance Fees, General Fund

A Market Analysis will be conducted under a separate contract. The results of this work will be folded into the Opportunity and Constraints Analysis in Part 3, and will inform the Preferred Plan and development regulations to be prepared in Part 5 of this Work Program.

TASK 3: FACT FINDING AND BIG PICTURE PLANNING

Potential Funding Source: SCAG or CALTrans Grant, Specific Plan Reimbursement Fees, General Plan Maintenance Fees

During this phase of work we will conduct our background research and charrettes with the City to brainstorm options for the Central City Core as a whole, with consideration of the issues and priorities that have emerged from Brea Envisions.. This task is expected to include the following:

TASK 3.1. KICK-OFF MEETING

The consultant team will lead an initial kick-off meeting with City staff, including key department representatives to discuss issues in the area, programmed improvements, other studies underway, or political considerations related to change. Following the meeting, we will tour the area with the city. We will also define a preliminary project boundary, which can be modified as we work through the process.

Deliverable(s)

- Meeting agenda, Draft Boundary Map, Data Needs List

TASK 3.2. OPPORTUNITY & CONSTRAINTS ANALYSIS

This task involves an opportunities and constraints analysis for the entire study area. The team will gather relevant GIS data from the City; approved plans pertaining to land use, mobility, infrastructure, and environmental conditions; approved and proposed development projects; outreach results from Brea Envisions; and any other relevant background information that is available. We will then prepare a land use and urban design analysis of the study area in preparation for a half-day working session with City staff.

As part of the this task, the consultant team will lead a working session with City staff to walk through the regulatory and political context, identify regulatory needs/barriers to development, identify physical opportunity areas, and areas that should be addressed in the Specific Plan. We will also explore land use and design concepts, prepared by the consultant team, to be considered in preparing

the Preferred Land Use Plan (Task 5.2). Several internal team meetings will also be conducted during this task to generate ideas, develop solutions, and begin to identify future policy and regulatory changes. The result will be a base map with a series of data overlays, as well as memorandum documenting the opportunities and constraints assessment. This task assumes two meetings with staff – the first is a working session, the second is to gather comments on the draft deliverable.

Deliverable(s)

- Existing Conditions Maps (existing Land Use, Zoning, General Plan), Parcel Map, Existing/Proposed Circulation Map, Opportunity Areas, Urban Design Analysis Map, Supporting Memorandum (digital) – draft and final versions

TASK 3.3. INTERVIEWS WITH STAKEHOLDERS

This task will build-on the input received during Brea Envisions. We will coordinate with staff to identify key property owners or other stakeholder to interview with a focus on the Central City Core area. These stakeholders are assumed to be different than those involved with Task 1 – Site Specific Analysis. The purpose of these one-on-one meetings is to have a more in-depth conversation about the project/process, to hear their perspective about the study area, and to gather input on their plans for the future. We find these interviews invaluable. The budget assumes two full days or 8 to 10 interviews, as well as preparation and coordination time.

Deliverable(s)

- Interview Summary, Questionnaire (digital)

TASK 3.4 DEVELOPMENT FEASIBILITY ANALYSIS FOR DENSITY BONUS ORDINANCE

In order to provide recommendations on a new density bonus ordinance for the City, we will need to conduct a development feasibility analysis to understand the rate of return under market conditions and inclusionary housing scenarios. Given that you have a developer that wants to provide affordable housing within a market-rate project, it makes sense to request a pro-forma from them to do this work. This effort will provide the financial basis needed to consider greater density bonus incentives that do not result in wind-fall profits for developers, but do result in more affordable housing with reasonable returns. Once the analysis is complete, we will prepare a summary memo and include recommendations for a new density bonus ordinance. This task assumes two meetings with staff and the developer.

Deliverable(s)

- Development Feasibility Memo with various affordable housing and density bonus scenarios (digital)

TASK 3.5 DEVELOPMENT FEASIBILITY ANALYSIS FOR MARKET-RATE DEVELOPMENT PROJECTS

During this task we will prepare three pro forma development feasibility analyses on market-rate project scenarios to enhance the Central City Core Specific Plan. As we consider new zoning, these pro formas can inform staff and our team of the types of development, densities/intensities, and parking requirements needed make new development feasible.

In working with staff, we will identify three different sites to be evaluated. For each site we will identify a development prototype (3 – 5 story multifamily, multifamily wrap, residential-over-retail mixed use, office-over-retail mixed use, etc.) to be modeled, based on the market analysis and site specific factors. We will then model the financial feasibility of each development prototype under existing development standards in order to test the feasibility of new development, in today's market, with existing zoning. As appropriate, we will model each prototype as a for-sale product and a rental product. For each prototype that is not financially feasible, we will then vary the assumptions for density/intensity, heights, parking, open space, etc., until we find the combination of development standards necessary to achieve financial feasibility.

This analysis would allow us to not only better inform the land use plan and financing strategy, but also answer key questions related to how much density is required to encourage transition of underperforming retail or industrial sites, or whether small infill parcels could support new development without site assembly, or are current parking standards a barrier to attracting the type of development that is desired.

Deliverable(s)

- Draft and Final Development Feasibility Report (digital)
- Draft and Final Conceptual Site Plans for Presentations

TASK 4. OUTREACH AND CONSENSUS BUILDING

To establish a comprehensive vision for the Central City Core area, it is important to supplement the focused site specific interventions with a comprehensive outreach and engagement strategy that builds upon and dives into more detail than the initial Brea Envisions outreach effort. We recommend the following outreach tasks.

TASK 4.1. DEFINING THE CENTRAL CITY CORE VISION

Utilizing the Brea Envision planning process as a foundation, the team will participate in up to 3 community engagement activities to establish a clear vision

for the Central City Core area. The outreach efforts are envisioned to be highly-interactive activities, drawing out the major themes to be addressed in the Specific Plan.

The following outreach activities are included in our scope:

- » Community Workshop (1)
- » Joint City Council/Planning Commission Study Session on the vision for the area.

The team will then draft a Vision Statement and Guiding Principles for the Central City Core Specific Plan that will be the foundation for recommendations in Phase 1, as well as subsequent phases of the plan's preparation.

Deliverable(s)

- Draft and Final Vision Statement and Guiding Principles (digital)

TASK 4.2. PUBLIC INFORMATION CAMPAIGN & MATERIALS – REVIEW AND SUPPORT

It is recommended that the City develop a specific branding program for the Central City Core Specific Plan effort. The branding program will ensure the differentiation between this effort and other concurrent or recent planning efforts such as Brea Envisions. It is our understanding that the City will take the lead in preparing such materials as:

- » **Project Branding/Logo** – to be supplemented by a slogan or catchphrase to enhance the definition of a unique planning process with specific objectives
- » **Project Branding/Marketing Collateral** – marketing collateral, such workshop flyers, press releases, website content, social media content will be developed to provide access to a broad audience.

Our budget assumes that we will provide review and input on the branding materials only.

TASK 5: SPECIFIC PLAN BASELINE

TASK 5.1. DEFINE PROJECT AREA BOUNDARY

Based on the work efforts above, we will finalize the future General Plan and specific plan boundary. The project area boundary will physically define the geographic extent of future policy actions. This will be provided in a GIS-based format and can be used for future technical analysis/studies, such as built-out calculations, impact analysis, and economic analysis. The project area boundary

may be a single boundary or a series of “districts” that functionally work as the specific plan boundary.

Deliverable(s)

- Specific Plan Boundary Map (digital)

TASK 5.2. DEVELOPING THE PREFERRED LAND USE PLAN

This task will draw upon the market analysis, the opportunities and constraints analysis, as well as the design ideas from previous tasks to guide the preparation of an initial Draft Land Use Plan. We will tailor new zoning designations for the area, based on the intended mix and form of future development. For each of the designations, we will identify density, intensity and other key development and design regulations in an accompanying table/text. We anticipate two rounds of revisions based on staff review during this task. At the conclusion of this task, we will have a Draft Preferred Land Use Plan and statistical summary for presentation to Planning Commission and City Council. Although we will not be analyzing mobility conditions on key roadways during this phase of work, we will be identifying potential improvements (bike lanes, streetscape, street calming, pedestrian safety improvements) to be studied and evaluated during preparation of the Specific Plan.

Deliverable(s)

- Initial Draft and Revised Draft Preferred Land Use Plan Map
- Land Use Designation Definitions
- Key Development/Design Regulations
-

TASK 5.3. FINAL SUMMARY REPORT

The recommendations and deliverables from the previous tasks will be compiled into a single document. This Summary Report will also contain recommendations for the work program related to Phase 2 – the Specific Plan and EIR.

Deliverable(s)

- Initial Draft and Revised Draft Preferred Land Use Plan Map

Table 1. Proposed Budget

Task	Cost
PART 1: SITE INTERVENTIONS (\$20k PER SITE)	\$20,000 per site
PART 2: MARKET ANALYSIS (under separate contract)	\$0
PART 3: BIG PICTURE PLANNING AND DESIGN	
Task 3.1. Kick-Off Meeting	\$8,069
Task 3.2 Opportunity & Constraints Analysis	41,464
Task 3.3 Interviews With Stakeholders	8,205
Task 3.4 Development Feasibility Analysis for Density Bonus Ordinance	17,043

Table 1. Proposed Budget

Task	Cost
Task 3.5 Development Feasibility Analysis for 3 Opp Sites	29,399
Task 3.6 Project Management/Administration	8,291
Subtotal	\$112,471
PART 4. OUTREACH AND CONSENSUS BUILDING	
Task 4.1 Defining the Central City Core Vision.	\$30,049
Task 4.2 Outreach/Branding Collateral	1,986
Subtotal	\$32,035
PART 5: SPECIFIC PLAN BASELINE	
Task 5.1. Define Project Area Boundary	\$1,576
Task 5.2. Developing the Preferred Land Use Plan	33,323
Task 5.3 Summary Report	6,672
Subtotal	\$41,571
Total Labor	\$186,077
Reimbursables	\$12,000
Contingency (10%)	\$19,808
TOTAL BUDGET	\$217,885

City of Brea

COUNCIL COMMUNICATION

TO: Honorable Mayor and City Council Members

FROM: City Manager

DATE: 02/07/2017

SUBJECT: Professional Services Agreement with PlaceWorks to Prepare Central City Core Planning Studies - Phase One of a Two Phase process to realize a General Plan Update and Zoning Controls. Approve PSA with PlaceWorks (Amended).

RECOMMENDATION

Approve Professional Services Agreement with PlaceWorks to Prepare Central City Core Planning Studies - Phase One of a Two-Phase process to realize a general plan update and zoning controls.

BACKGROUND/DISCUSSION

Cities throughout the Country are faced with a challenging future related to economic development, commercial vitality and responsible growth along important corridors. The City of Brea has been focused on planning to ensure a healthy future for our City. Brick and mortar businesses, specifically our retail centers including the Downtown and Brea Mall, are continuing to look at how they will evolve and respond to the competition of on-line shopping and changing trends in the market. Employers are competing for a workforce in a new age of commerce focused on lifestyle work campuses and other creative environments. Our community through Brea Envisions has identified the following as key themes for the City to focus on for Brea's future success:

- Attracting Business including small and local diverse variety of businesses and retaining regional commercial vitality;
- Ensure responsible development, manage impacts, address traffic and maintain open space; and
- Provide new opportunities to realize workforce housing and a diversity of housing options.

Without redevelopment as an investment and development tool the City needs to find ways to be able to bring in new investment and business to our City. Removing impediments and creating predictable outcomes is our most effective and reliable resource available. Having a current General Plan is critical for a City to guide the development process. While there is no legal requirement to update the General Plan more often than 25-30 years, it is important for the City to stay in communication with the public and the development community on a more regular basis to share vision, values and direction for land use. Periodic, thoughtful, community driven conversations and updates to the General Plan and any necessary zoning tools will avoid the community feeling things are "happening to them" and instead will feel a part of the process and the outcomes.

This project will initiate a multi-disciplinary planning approach to facilitate the next steps of Brea Envisions and to prepare baseline information, economic context and planning tools to address key opportunities and needs within our Central City Core and proactively anticipate development requests. More specifically this effort will:

- Set the direction from a land use, urban design, and policy/regulatory perspective for the Central Core;
- Evaluate options for infill development, considering development proposals, and addressing various housing needs and goals; and
- Build on Brea Envisions community engagement effort through focused outreach to the residents, land owners, developers, business owners, employers, and employees related to the Central Core.

This effort will be the first phase in a two-phase approach to provide a focused update to the General Plan, develop land use regulations and urban design policies and to facilitate development implementation over a 10 to 15 year horizon.

The geographic area currently under consideration is bound by the 57 Freeway on the east, Imperial Highway on the south, Berry Street on the west and Lambert Road on the north.



The scope remains open to modifying the geographic area as we gain insights through the work effort. General interests for this area include: expanding affordable housing opportunities; strategic economic development; streetscape design guidance, alternative transportation planning and linkage (e.g. Tracks at Brea linkage to neighborhoods), and addressing issues and opportunities resulting from the Brea Envisions project. This area has been specifically identified given:

- The Birch Street corridor, between Brea Downtown and State College Boulevard, has been identified in our General Plan as an opportunity for improved linkage. Discussions have included a goal to provide a gateway presence to our downtown and Civic & Cultural district of the City Core, via this corridor.
- The Lambert Rd/Brea Blvd area has some lands provided with mixed use zoning, others with commercial zoning and all are anticipated to have imminent development proposed. The Central City Core efforts will provide additional guidelines to help influence

these projects and assure cohesive urban design.

- The Tracks at Brea is a linear park and trail system which will span the entire breadth of Brea once completed. Major segments are located along former railroad right-of-way which has been purchased by the City. A major segment, located between Brea Boulevard and State College Avenue, is now open and has been very well received by the community. So much so, that discussion has already begun about shaping future neighborhood connections and design to the Tracks. Some initial discussion and guidance toward these goals is desired.
- Several housing opportunity sites have been identified within the boundaries of the proposed area. Understanding the opportunities and challenges with additional housing in our Core will be important to better plan and prepare for this needed resource.
- The Brea Mall is continuing to look at options for reinventing and responding to the market demands to be successful and competitive. Determining economic conditions, market share, draw and other considerations will help this important land use in our Core better plan and adapt in the future.
- The Downtown is looking at the next generation of land uses and how to continue to improve serving the Brea community and be a regional destination. The City's investment to realize a new parking garage will be a catalyst for further evolving the Downtown. Setting the stage to facilitate Downtown 2.0 will be an important consideration for Brea's future.
- Finally, regarding the general area of the northwest corner of Imperial Highway and Berry Street, the City is beginning to hear of development interests in this area which can benefit by proactively engaging now, rather than reactively later. Currently, these lands are industrially zoned and speculation suggests mixed use scenarios are being explored and may come forward. Given these facts we'd like to discuss possible approaches to address.

DISCUSSION

Consultant Services and the Proposed Project Approach-- The City initiated a competitive process toward professional services assistance in Fall 2016. Based on initial qualification consideration, a creative approach to this effort evolved from those discussions. Rather than selecting one firm with high skills but perhaps not selecting another firm with expertise in an area of importance, the approach brings together three competing firms to work cooperatively and bring their areas of expertise to this effort. The proposal commits the Principals of these highly regarded consulting firms with a breadth of experience in community development, planning, design and implementation. Karen Gulley will lead the PlaceWorks team and will head up the systems, organization, technical analysis, economic and land use expertise. Nate Cherry is the Principal in Charge of the RTKL team offering expertise with community-driven processes, design, streetscape, complete streets and a long history with Brea and our Downtown. Lastly, David Barquist provides leadership for the Kimley-Horn group and will knit together baseline analysis, development proformas, GIS-based land use planning, sensitivity analysis, due diligence, design, landscape architecture, civil engineering, and transportation planning. The combination of these experts provide the City the depth of resources with proven track records to accomplish this effort on time and within budget, exceeding the expectations of the project.

One option to complete this work was to consider having our professional in-house staff conduct the effort. The proposed bandwidth of the consulting team, offers a high level of service and work on multiple components simultaneously which would not be possible with city staff. The consultant team does this type of work daily realizing a high level of efficiency in the work effort. They also have access to technical experts, such as GIS, economic, and design that would otherwise not be available in a staff led effort. Finally, based on the review of hours needed for this effort, utilizing a consultant team would actually save money considering the staffing

resources required to complete this effort internally. We estimated the consultant time to complete this task is between 1100 to 2000 hours. Generally, that could equate to one year of full time equivalent staff or, 2 staff at 50% dedicated time. Given the multitude of duties required by staff, it would pull a significant amount of resources to complete existing internal work responsibilities and impact the ability to maintain service to the community.

The proposal provides for this first phase of work to be completed in 6 months. A phased approach to this work effort is necessary in order to provide for proactive planning tools to address more immediate development needs, with a future phase or phases to incorporate additional planning detail and CEQA analysis to provide a platform to implement development proposals long-term.

Project Tasks and Work Products --- The attached proposed scope of services outline the project approach steps, tasks, and resulting work products. As previously discussed, this first phase of the Central City Core effort will set the stage for more detail to come in a second phase. Critically, until the first phase is well underway, or even complete, it would be premature to scope the second phase and its specific needs and tasks. This first phase is meant to further inform and then set-up a general framework for development guidelines, standards and opportunity locations, with the future second phase fleshing out the detail of those criteria via appropriate zoning tools (such as a Specific Plan), as well as then providing the CEQA analysis to move those tools and future development forward.

COMMISSION/COMMITTEE RECOMMENDATION

The Finance Committee reviewed staff's recommendations at their January 31, 2017 meeting and recommended to proceed.

FISCAL IMPACT/SUMMARY

Approval of the Professional Services Agreement for PlaceWorks for a not-to-exceed amount of \$218,000 would allow staff to proceed and commence Central City Core – Phase I of a two phase processing setting the foundation for a Specific Plan and General Plan Update.

The proposed scope of services is for a not-to-exceed amount of \$218,000, including a contingency of approximately \$20,000.00. Staff will be working diligently to optimize the use of staff resources where available and reasonable to augment this effort and reduce the cost for the consultant team. Funding for this effort is proposed to be provided from the City's General Plan Maintenance Fund, which was specifically designed to have set-aside funds for City initiated planning efforts. This funding will be appropriated in the next round of quarterly budget adjustments. No impact to the City's General Fund will occur. The General Plan Maintenance Fund (Fund 120) currently has a balance of \$770,111.79 which continues to grow as new development generate funds to the balance. Should other funding sources (i.e. additional grant funds) become apparent, staff will bring those forward for Council consideration.

In addition to the GP Maintenance funds, portions of the proposed scope will be funded by private development in two ways—specific site analysis work under the proposed scope will require financial participation from applicants (identified in tasks Part 1: and Task 3.4) and the anticipated future specific plan will include a proposed funding mechanism for property owners and developers implementing development under the plan (Specific Plan participation fee).

RESPECTFULLY SUBMITTED:

William Gallardo, City Manager
Concurrence: Jennifer Lilley, City Planner

City of Brea

COUNCIL COMMUNICATION

TO: Honorable Mayor and City Council Members
FROM: City Manager
DATE: 02/07/2017
SUBJECT: Recommendation for Radio Encryption Software

RECOMMENDATION

Authorize the purchase of encryption software to allow for encrypted frequencies on all Motorola Radios; one (1) Motorola KVL 4000 PDA key loader, two (2) Motorola APX 6000 portable radios, and one (1) Motorola APX 8000 radio.

BACKGROUND/DISCUSSION

The Brea Fire Department currently utilizes the Motorola APX 7000 Dual band radios without the encryption software. This purchase was necessary to be P25 Compliant with the rest of the County as part of the 800 MHz radio upgrade. When purchased, the Brea Fire Department did not include the software to utilize the encrypted frequencies. Brea Fire Department historically has not provided Encryption to the Fire Department radios therefore there was no justification to purchase the encryption software at the time of purchase.

The County is now moving towards encrypting all Fire frequencies to not only allow for communication with the Police Community but to improve first responder safety. Brea Fire will not be able to communicate with other agencies or Police personnel without the necessary encryption software. The cost of the Encryption software and multi key programming is (\$95,194.01).

Encrypting the radios is a two stage process and will require Orange County Communications (OCC) to reprogram the radios to include the necessary Police Frequencies as well as the actual encryption capability of each radio. The City will incur a significant cost if OCC is contracted to provide the reprogramming and Encryption. (\$100 x 60 radios =\$6,000) Brea IT recommended the purchase of the KVL 4000 PDA listed at (\$4,244.88) would allow IT to program and provide encryption for ALL Brea radios in service as well as any radios purchased in the future. This purchase would allow for a quick turn around on all radio programming and encryption allowing for "in house" service.

Fire Prevention currently maintains (4) portable radios for Fire Prevention staff to utilize during sprinkler system/flow testing and other fire prevention activities. It was originally determined that Fire Prevention was not required to have radios and therefore were omitted from the original radio purchase. It has now been determined by the Fullerton Brea Division Chief/Fire Marshall that Fire Prevention does in fact have needs that would justify the purchase. These needs include; Sprinkler system testing, flow testing, as well as community events. It has been determined that the purchase of two APX 6000 is listed as (\$9,067.06) would meet the

operational need of the Fire Prevention Division.

The Emergency Preparedness Analyst (EPA) position is now assigned to the Fire Department. It is recommended that the EPA be assigned a radio that has 800 MHz, VHF, and UHF radio frequencies. The radio that can meet this need is the Motorola APX 8000 radio listed at (\$6,466.32).

COMMISSION/COMMITTEE RECOMMENDATION

The Finance Committee reviewed staff's recommendations at meeting on January 31st and recommended to proceed.

FISCAL IMPACT/SUMMARY

The recommendation above is based on the need to be consistent with the rest of the County to insure communication with both Fire and Police agencies county wide, purchase the necessary equipment for Encryption and reprogramming, allow Fire Prevention to monitor the radio during system testing, and provide communications for the (EPA) during an EOC activation. The total cost of the upgrade is as follows:

Encryption Software- \$95,194.01

(1) KVL 4000 PDA- \$4,244.08

(2) APX 6000 Portable Radios- \$9,067.06

(1) APX 8000- \$6,466.32

Total expenditure \$114,971.47

There are sufficient reserves in the Public Safety Augmentation Fund (Prop. 172 Funds) to cover the cost of this upgrade. An appropriation of \$115,000 has been included in the City's Mid-Year Budget Adjustments. There is no General Fund Impact.

RESPECTFULLY SUBMITTED:

William Gallardo, City Manager

Prepared by: Chris Guerrero, Division Chief - Support Services

Concurrence: Wolfgang Knabe, Fire Chief

City of Brea

COUNCIL COMMUNICATION

TO: Honorable Mayor and City Council Members

FROM: City Manager

DATE: 02/07/2017

SUBJECT: Cooperative Agreement with Orange County Transportation Authority for the Bicycle Corridor Improvement Program Grant for The Tracks at Brea Segment 4, Project 7873.

RECOMMENDATION

Approve Cooperative Agreement.

BACKGROUND/DISCUSSION

The Tracks at Brea Segment 4 trail construction is planned to begin September 2017. This 0.7 mile trail segment is part of a 4-mile, 50-acre linear park. Segment 4 is located between State College Boulevard and traverses under the 57 freeway ending at Birch Street. Construction consists of soil remediation and the construction of a two-way bicycle path as well as a pedestrian path, landscaping, benches, drinking fountain, and signs.

The City applied for a Bicycle Corridor Improvement Program (BICP) grant in September 2013 for The Tracks at Brea Segment 4 (Project). The Orange County Transportation Authority (OCTA) Board of Directors approved the BCIP 2014 list of projects and The Tracks Segment 4 was approved for \$229,316 in Congestion Mitigation and Air Quality (CMAQ) program funds.

Cooperative Agreement No. C-6-1038 authorizes the CMAQ funds and requires the Project to be complete and open for use no later than January 30, 2020.

FISCAL IMPACT/SUMMARY

The Tracks at Brea Trail Segment 4 is funded by Federal and State grants. There is no impact to the General Fund.

RESPECTFULLY SUBMITTED:

William Gallardo, City Manager

Prepared by: Roslyn Lau, Management Analyst II

Concurrence: Kathie DeRobbio, Economic Development Manager

Attachments

Cooperative Agreement

1 **COOPERATIVE AGREEMENT NO. C-6-1038**

2 **BETWEEN**

3 **ORANGE COUNTY TRANSPORTATION AUTHORITY**

4 **AND**

5 **CITY OF BREA**

6 **FOR**

7 **THE BICYCLE CORRIDOR IMPROVEMENT PROGRAM PROJECT**

8 **TRACKS AT BREA – SEGMENT 4**

9 **THIS COOPERATIVE AGREEMENT** is effective this _____ day of _____

10 2016, by and between the Orange County Transportation Authority, 550 South Main Street, P.O. Box
11 14184, Orange, California 92863-1584, a public corporation of the State of California (hereinafter
12 referred to as "AUTHORITY"), and City of Brea, 1 Civic Center Circle, Brea, California 92821, a
13 municipal corporation duly organized and existing under the constitution and laws of the State of
14 California (hereinafter referred to as "CITY"), each individually known as "PARTY" or collectively known
15 as "PARTIES."

16 **RECITALS:**

17 **WHEREAS**, AUTHORITY and CITY desire to enter into a Cooperative Agreement to define the
18 roles and responsibilities related to funding between AUTHORITY and CITY for the construction phase
19 of Tracks at Brea – Segment 4 project as defined in the scope of work provided in the Bicycle Corridor
20 Improvement Program 2014 Call for Projects, herein incorporated by reference; (hereinafter referred to
21 as "PROJECT"); and

22 **WHEREAS**, the Bicycle Corridor Improvement Program is funded with Congestion Mitigation
23 and Air Quality Improvement Program (hereinafter referred to as "CMAQ") funds; and

24 **WHEREAS**, the California Active Transportation Program (hereinafter referred to as "ATP"),
25 authorized under California Senate Bill 99 (Chapter 359, Statutes of 2013), is funded with Federal and
26 State funds; and

1 **WHEREAS**, the CMAQ is authorized under Fixing America's Surface Transportation (FAST)
2 Federal Transportation Act or a future transportation act; and

3 **WHEREAS**, contingent on California Department of Transportation (hereinafter referred to as
4 "Caltrans") and the Federal Highway Administration (hereinafter referred to as "FHWA") approval,
5 PROJECT and CITY are eligible for CMAQ; and

6 **WHEREAS**, on January 13, 2014, AUTHORITY's Board of Directors approved providing up to
7 Two Hundred Twenty-Nine Thousand Three Hundred Sixteen Dollars (\$229,316.00) in CMAQ funds for
8 PROJECT; and

9 **WHEREAS**, on August 20, 2014, the California Transportation Commission (CTC), approved to
10 provide funding of up to Two Million Four Hundred Eighty-Four Thousand Four Hundred Eighty-Eight
11 Dollars (\$2,484,488.00) in ATP funds; and

12 **WHEREAS**, CITY is providing up to One Million Eight Hundred Eighty-Seven Thousand Dollars
13 (\$1,887,000.00) in CITY and Recreational Trail Program funds; and

14 **WHEREAS**, CITY and AUTHORITY agree that the total funding for PROJECT for the
15 construction phase shall be Four Million Six Hundred Thousand Eight Hundred Four Dollars
16 (\$4,600,804.00) in accordance with Exhibit A, entitled "Bicycle Corridor Improvement Program Funding
17 Plan," which is attached herein and incorporated by reference; and

18 **WHEREAS**, AUTHORITY and CITY agree that CMAQ and ATP funding for PROJECT is
19 contingent upon funding being available through FAST Act and PROJECT and CITY maintaining
20 eligibility for this funding; and

21 **WHEREAS**, AUTHORITY and CITY agree that Caltrans and FHWA authorization is required in
22 order to proceed or commence each phase of PROJECT for performance under this Cooperative
23 Agreement; and

24 **WHEREAS**, AUTHORITY is responsible for programming the CMAQ funds to projects through
25 the Federal Transportation Improvement Program (FTIP); and Caltrans administers the CMAQ program
26 on behalf of the FHWA and is responsible for acquiring federal approvals for PROJECT on behalf of

CITY, determining federal eligibility, compliance with federal requirements, and reimbursement for project activities; and

WHEREAS, CITY agrees that AUTHORITY reserves the right to change the fund source programmed by AUTHORITY to PROJECT;

WHEREAS, CITY agrees to act as lead agency for engineering, right-of-way acquisition, construction management and construction of PROJECT; and

WHEREAS, this Cooperative Agreement (hereinafter referred to as "Agreement") defines the specific terms and conditions and funding responsibilities between AUTHORITY and CITY for use of CMAQ funds for completion of PROJECT;

NOW, THEREFORE, it is mutually understood and agreed by AUTHORITY and CITY as follows:

ARTICLE 1. COMPLETE AGREEMENT

A. This Agreement, including any attachments incorporated herein and made applicable by reference, constitutes the complete and exclusive statement of the term(s) and condition(s) of this Agreement between AUTHORITY and CITY and it supersedes all prior representations, understandings, and communications. The invalidity in whole or in part of any term or condition of this Agreement shall not affect the validity of other term(s) or condition(s) of this Agreement. The above referenced Recitals are true and correct and are incorporated by reference herein.

B. AUTHORITY's failure to insist on any instance(s) of CITY 's performance of any term(s) or condition(s) of this Agreement shall not be construed as a waiver or relinquishment of AUTHORITY's right to such performance or to future performance of such term(s) or condition(s), and CITY's obligation in respect thereto shall continue in full force and effect. Changes to any portion of this Agreement shall not be binding upon AUTHORITY except when specifically confirmed in writing by an authorized representative of AUTHORITY by way of a written amendment to this Agreement and issued in accordance with the provisions of this Agreement.

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1 C. CITY's failure to insist on any instance(s) of AUTHORITY's performance of any term(s)
2 or condition(s) of this Agreement shall not be construed as a waiver or relinquishment of CITY's right to
3 such performance or to future performance of such term(s) or condition(s), and AUTHORITY's
4 obligation in respect thereto shall continue in full force and effect. Changes to any portion of this
5 Agreement shall not be binding upon CITY except when specifically confirmed in writing by an
6 authorized representative of CITY by way of a written amendment to this Agreement and issued in
7 accordance with the provisions of this Agreement.

8 **ARTICLE 2. SCOPE OF AGREEMENT**

9 This Agreement specifies the roles and responsibilities of the PARTIES as they pertain to the
10 subjects and PROJECT addressed herein. Both AUTHORITY and CITY agree that each will cooperate
11 and coordinate with the other in all activities covered by this Agreement and any other supplemental
12 agreements that may be required to facilitate purposes thereof.

13 **ARTICLE 3. RESPONSIBILITIES OF AUTHORITY**

14 AUTHORITY agrees to the following responsibilities for PROJECT:

15 A. AUTHORITY shall formally request on behalf of CITY that the Southern California
16 Association of Governments (hereinafter referred to as "SCAG") amend the FTIP to program up to the
17 amount in accordance with the funding plan outlined in Exhibit A, whereby AUTHORITY's performance
18 under this Agreement is contingent upon SCAG, Caltrans and FHWA approval.

19 B. AUTHORITY shall provide assistance to CITY in securing the CMAQ funds.

20 C. AUTHORITY shall not be obligated to authorize any amount beyond what has been
21 identified in this Agreement as CMAQ and what is ultimately approved for the project in CMAQ by
22 Caltrans and FHWA.

23 D. AUTHORITY shall process any required FTIP amendments.

24 E. AUTHORITY shall review and approve CITY's request for obligation of CMAQ funds
25 prior to submittal to Caltrans District 12.

26 F. AUTHORITY shall cancel projects for which CITY has not submitted request for

1 authorization to proceed (hereinafter referred to as "E-76 Request") by February 1st of the year the
2 funds are programmed.

3 **ARTICLE 4. RESPONSIBILITIES OF CITY**

4 CITY agrees to the following responsibilities for PROJECT:

5 A. CITY shall act as the lead agency for the engineering, right-of-way, construction and
6 construction management of PROJECT.

7 B. CITY shall comply with all local, state, and federal project delivery requirements
8 including but not limited to Disadvantaged Business Enterprise, Americans with Disabilities Act, and
9 Buy America provisions.

10 C. CITY shall submit National Environmental Policy Act (NEPA), the California
11 Environmental Quality Act (CEQA) environmental documentation, and ATP allocation request to
12 Caltrans and CTC.

13 D. CITY shall be responsible for preparing and submitting to AUTHORITY an Engineer's
14 Estimate of PROJECT cost ninety (90) days prior to E-76 Request.

15 E. CITY shall be responsible for preparing and submitting all necessary Caltrans-required
16 documentation including E-76 Request and Allocation Request. CITY agrees to submit an E-76
17 Request to Caltrans District 12 by February 1 of the year the funds are programmed, consistent with the
18 fiscal year identified in Exhibit A.

19 F. CITY acknowledges that if the E-76 Request for CMAQ funds is not approved by
20 Caltrans by May 1st of the year the funds are programmed, or CITY has not advanced PROJECT to
21 ready-to-list stage as determined through Caltrans guidelines by this date, or PROJECT is found
22 ineligible by Caltrans and FHWA, the proposed funding shall be cancelled by AUTHORITY.

23 G. CITY agrees that AUTHORITY will provide five percent (5%) of the final Construction
24 Phase cost in CMAQ funds, contingent on availability of CMAQ funding. Based on the existing budget,
25 this amount is estimated up to be Two Hundred Twenty-Nine Thousand Three Hundred Sixteen Dollars
26 (\$229,316.00); and

H. CITY shall follow applicable procurement procedures outlined in the Caltrans Local Assistance Programs Guide (hereinafter referred to as "LAPM") Chapter 10 Consultant Selection and Chapter 15 Advertise and Award Project.

I. CITY shall not advertise or award a contract before FHWA authorization to proceed.

J. CITY shall invoice Caltrans a minimum of once every six months.

K. CITY agrees that any cost overruns shall be the responsibility of CITY.

L. If CITY receives local, state, or federal funds from a non-AUTHORITY source, CITY shall not invoice AUTHORITY for the amount received from the other non-AUTHORITY source(s).

M. CITY shall notify AUTHORITY regarding any non-AUTHORITY revenues received for PROJECT and AUTHORITY funds may not pay for expenses already supported through these non-AUTHORITY revenues.

N. CITY shall submit semi-annual status reports for PROJECT to AUTHORITY due on January 15th for the prior six (6)-month period and due on July 15 for the prior six (6)-month period (Exhibit B, entitled "Semi-Annual Report Form").

O. CITY shall submit a final report to AUTHORITY within six (6) months of Caltrans payment of final progress invoice for PROJECT in accordance with Exhibit C, entitled "Final Project Report Form."

P. CITY is responsible for completing PROJECT in accordance with the Bicycle Corridor Improvement Program Funding Plan (Exhibit A), and to abide by all ATP guidelines, CMAQ programming guidelines, and any and all other federal, state, and Caltrans requirements.

ARTICLE 5. DELEGATED AUTHORITY

The actions required to be taken by CITY in the implementation of this Agreement are delegated to its Chief Executive Officer, Public Works Director, or designee, and the actions required to be taken by AUTHORITY in the implementation of this Agreement are delegated to AUTHORITY's Chief Executive Officer or designee.

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ARTICLE 6. AUDIT AND INSPECTION

AUTHORITY and CITY shall maintain a complete set of records in accordance with generally accepted accounting principles. Upon reasonable notice, CITY shall permit the authorized representatives of the AUTHORITY to inspect and audit all work, materials, payroll, books, accounts, and other data and records of CITY for a period of four (4) years after final payment, or until any on-going audit is completed. For purposes of audit, the date of completion of this Agreement shall be the date of CITY's payment of AUTHORITY's final billing (so noted on the invoice) under this Agreement. AUTHORITY shall have the right to reproduce any such books, records, and accounts. The above provision with respect to audits shall extend to and/or be included in contracts with CITY's contractor.

ARTICLE 7. INDEMNIFICATION

A. To the fullest extent permitted by law, CITY shall defend (at CITY's sole cost and expense with legal counsel reasonably acceptable to AUTHORITY), indemnify, protect, and hold harmless AUTHORITY, its officers, directors, employee, and agents (collectively the "Indemnified Parties"), from and against any and all liabilities, actions, suits, claims, demands, losses, costs, judgments, arbitration awards, settlements, damages, demands, orders, penalties, and expenses including legal costs and attorney fees (collectively "Claims"), including but not limited to Claims arising from injuries to death of persons (CITY's employees included), for damage to property, including property owned by AUTHORITY, or from any violation of any federal, state, or local law or ordinance, alleged to be caused by the negligent acts, omissions or willful misconduct of CITY, its officers, directors, employees or agents in connection with or arising out of the performance of this Agreement.

B. To the fullest extent permitted by law, AUTHORITY shall defend (at AUTHORITY's sole cost and expense with legal counsel reasonably acceptable to CITY), indemnify, protect, and hold harmless CITY, its officers, directors, employees, and agents (collectively the "Indemnified Parties"), from and against any and all liabilities, actions, suits, claims, demands, losses, costs, judgments, arbitration awards, settlements, damages, demands, orders, penalties, and expenses including legal costs and attorney fees (collectively "Claims"), including but not limited to Claims arising from injuries to

1 or death of persons (AUTHORITY's employees included), for damage to property, including property
2 owned by CITY, or from any violation of any federal, state, or local law or ordinance, alleged to be
3 caused by the negligent acts, omissions or willful misconduct of AUTHORITY, its officers, directors,
4 employees or agents in connection with or arising out of the performance of this Agreement.

5 C. The indemnification and defense obligations of this Agreement shall survive its
6 expiration or termination.

7 **ARTICLE 8. ADDITIONAL PROVISIONS**

8 A. Term of Agreement: This Agreement shall continue in full force and effect through
9 December 31, 2022. The term of this Agreement may only be extended upon mutual written agreement
10 by both PARTIES.

11 B. Termination: In the event either PARTY defaults in the performance of their obligations
12 under this Agreement or breaches any of the provisions of this Agreement, the non-defaulting PARTY
13 shall have the option to terminate this Agreement upon thirty (30) days' prior written notice to the other
14 PARTY.

15 C. Termination for Convenience: Either PARTY may terminate this Agreement for its
16 convenience by providing thirty (30) days' prior written notice of its intent to terminate for convenience to
17 the other PARTY.

18 D. Compliance: AUTHORITY and CITY shall comply with all applicable federal, state, and
19 local laws, statutes, ordinances and regulations of any governmental authority having
20 jurisdiction over PROJECT.

21 E. Legal Authority: AUTHORITY and CITY hereto consent that they are authorized to
22 execute this Agreement on behalf of said PARTIES and that, by so executing this Agreement, the
23 PARTIES hereto are formally bound to the provisions of this Agreement.

24 /

25 /

26 /

1 F. Severability: If any term, provision, covenant or condition of this Agreement is held to be
2 invalid, void or otherwise unenforceable, to any extent, by any court of competent jurisdiction, the
3 remainder of this Agreement shall not be affected thereby, and each term, provision, covenant or
4 condition of this Agreement shall be valid and enforceable to the fullest extent permitted by law.

5 G. Counterparts of Agreement: This Agreement may be executed and delivered in any
6 number of counterparts, each of which, when executed and delivered shall be deemed an original and
7 all of which together shall constitute the same agreement. Facsimile signatures will be permitted.

8 H. Force Majeure: Either PARTY shall be excused from performing its obligations under
9 this Agreement during the time and to the extent that it is prevented from performing by an
10 unforeseeable cause beyond its control, including but not limited to; any incidence of fire, flood; acts of
11 God; commandeering of material, products, plants or facilities by the federal, state or local government;
12 national fuel shortage; or a material act or omission by the other PARTY; when satisfactory evidence of
13 such cause is presented to the other PARTY, and provided further that such nonperformance is
14 unforeseeable, beyond the control and is not due to the fault or negligence of the PARTY not
15 performing.

16 I. Assignment: Neither this Agreement, nor any of the PARTIES' rights, obligations,
17 duties, or authority hereunder may be assigned in whole or in part by either PARTY without the prior
18 written consent of the other PARTY in its sole and absolute discretion. Any such attempt of assignment
19 shall be deemed void and of no force and effect. Consent to one assignment shall not be deemed
20 consent to any subsequent assignment, nor the waiver of any right to consent to such subsequent
21 assignment.

22 J. Governing Law: The laws of the State of California and applicable local and federal
23 laws, regulations and guidelines shall govern this Agreement.

24 K. Litigation fees: Should litigation arise out of this Agreement for the performance thereof,
25 the court shall award costs and expenses, including attorney's fees, to the prevailing PARTY.

26 L. Notices: Any notices, requests, or demands made between the PARTIES pursuant to

this Agreement are to be directed as follows:

To CITY:	To AUTHORITY:
City of Brea	Orange County Transportation Authority
Community Development 1 Civic Center Circle Brea, California 92821	550 South Main Street P. O. Box 14184 Orange, California 92863-1584
Attention: Kathie DeRobbio Economic Development Manager 714-671-4403 Email: kathied@cityofbrea.net	Attention: Iris Deneau Contract Administrator 714-560-5786 Email: ideneau@octa.net With a copy that shall not constitute Notice to: Cc: Louis Zhao Senior Transportation Funding Analyst

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This Agreement shall be made effective upon execution by both PARTIES.

IN WITNESS WHEREOF, the PARTIES hereto have caused this Cooperative Agreement No. C-6-1038 to be executed on the date first written above.

CITY OF BREA

ORANGE COUNTY TRANSPORTATION AUTHORITY

By: _____
Cecilia Hupp
Mayor

By: _____
Darrell Johnson
Chief Executive Officer

ATTEST:

APPROVED AS TO FORM:

By: _____
Lillian Harris-Neal
City Clerk

By: _____

James M. Donich
General Counsel

APPROVED AS TO FORM:

APPROVAL RECOMMENDED:

By: _____
Jim Markman
City Attorney

By: _____
Kia Mortazavi
Executive Director, Planning

PV
GM

**COOPERATIVE AGREEMENT NO. C-6-1038
EXHIBIT A**

BICYCLE CORRIDOR IMPROVEMENT PROGRAM FUNDING PLAN

**CITY OF BREA
TRACKS AT BREA – SEGMENT 4**

Project Schedule and Funding

Schedule	Completion Date
Final Environmental Document	2/29/2016
Begin Design Engineering	2/1/2015
Plans, Specifications, and Cost Estimates complete	7/29/2016
Start Right-of-Way Acquisition	1/1/2008
Right-of-Way Certification	10/1/2016
Authorization to Proceed for Construction	2/1/2017
Award Construction Deadline	6/31/2017
Project Completion (open for use)	1/30/2020

Construction funding authorized through this agreement:

ATP: \$2,484,488 CMAQ: \$229,316 CITY: \$600,000 RTP: \$1,287,000

Preliminary Engineering (\$000's)

Fund Source	Fiscal Year	Original Planned Allocation	Proportion
TOTAL			

Right-of-Way (\$000's)

Fund Source	Fiscal Year	Original Planned Allocation	Proportion
TOTAL			

Construction (\$000's)

Fund Source	Fiscal Year	Original Planned Allocation	Proportion
ATP	FY 16/17	\$2,484,488	54%
CMAQ	FY 16/17	\$229,316	5%
CITY ¹	FY 16/17	\$600,000	13%
Recreational Trails Program	FY 16/17	\$1,287,000	28%
TOTAL		\$4,600,804	

1. City funds includes Environmental Protection Agency, Mobile Source Air Pollution Reduction Review Committee, and City Funds.

Project Manager: Roslyn Lau

Signature: Roslyn Lau

E-mail: RoslynL@cityofbrea.net Phone: 714-671-4483

COOPERATIVE AGREEMENT NO. C-6-1038
EXHIBIT B

SEMI ANNUAL REPORT FORM

Project Title: _____

Agency: _____ Date: _____

Schedule	Original Completion Date	Current Completion Date
Draft Environmental Document		
Final Environmental Document		
Begin Design Engineering		
Plans, Specifications, and Cost Estimates complete		
Start Right-of-Way Acquisition		
Right-of-Way Certification		
Submit Request for Authorization for Const (E-76)		
Ready to Advertise		
Award Construction		
Project Completion (open for use)		

Funding Table:

Preliminary Engineering (\$000's)

Fund Source	Fiscal Year	Planned Obligation	Current Estimates	Actual Expended	Remaining Allocation

Right-of-Way (\$000's)

Fund Source	Fiscal Year	Planned Obligation	Current Estimates	Actual Expended	Remaining Allocation

Construction (\$000's)

Fund Source	Fiscal Year	Planned Obligation	Revised Allocation	Actual Expended	Remaining Allocation

COOPERATIVE AGREEMENT NO. C-6-1038
EXHIBIT B

Major Activities: _____

Status: _____

Issues: _____

Name/Title: _____
Phone: _____ Email: _____



FINAL PROJECT REPORT FORM

Date _____

Instructions

The responsible agency should fill out the following: 1) Final Project Form, 2) Final Cost, 3) Certificate of Completion. Page 4, the OCTA Staff Verification will be filled out by OCTA staff. In addition, the agency must attach before (if available) and after **photographs** of the project site and the address or location of the site under the Location and Scope of work section.

Agency

Project

Location and Scope of Work

Verification of Match
(Actual Expenditures)

Phase	Local Match			CMAQ	Other OCTA Funding	Total
	(ENTER SOURCE)	(ENTER SOURCE)	(ENTER SOURCE)			
Engineering	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Right-of-Way	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Match Rate
0%

Project Schedule

Phase	Proposed	Actual
Draft Environmental Document		
Final Environmental Document		
Begin Design Engineering		
Plans, Specifications, and Cost Estimates complete		
Start Right-of-Way Acquisition		
Right-of-Way Certification		
Ready to Advertise		
Award Construction		
Project Completion (open for use)		

City of Brea

COUNCIL COMMUNICATION

TO: Honorable Mayor and City Council Members

FROM: City Manager

DATE: 02/07/2017

SUBJECT: Modification of Affordable Housing Regulatory Agreement for Olen Companies

RECOMMENDATION

Approve modifications to existing Affordable Housing Regulatory Agreement

BACKGROUND/DISCUSSION

In 2011 Brea entered into a regulatory agreement and loan with Olen Companies to provide 26 Moderate level affordable housing units at its new 260 unit apartment project at Olen Pointe Brea. A \$1.32M loan was provided by Redevelopment Agency Housing funds to achieve the affordable units. The loan from Brea was in "first position" as Olen provided its own financing to realize the project.

Today, Olen desires to finance some of its properties to realize new capital and proposes to pay off its loan to Brea (with interest) in order to clear this encumbrance toward its new financing. Several modifications to the Affordable Housing Regulatory Agreement between Olen and Brea are proposed in order to facilitate Olen's financing.

Olen's proposed repayment of its loan will not reduce or otherwise impact the 26 affordable housing units at the site. These units are secured via the Affordable Housing Regulatory Agreement with Olen which will remain in place. To satisfy several requests of its lender, Olen is requesting select modifications to the regulatory agreement.

The proposed modifications have been discussed with staff and our legal counsel, but have not been completed in final form to allow delivery to the City Council at the time of staff report publication. The proposed modifications will be provided as soon as possible for the Council's review. Generally, the proposed modifications are clean-up of several items which are viewed as impediments to a lender. Staff will confirm that the proposed final, modified, agreement provides the necessary and desired protections, and assures for proper management of the affordable units consistent with Brea practice and expectation and State law.

FISCAL IMPACT/SUMMARY

This action will realize an additional \$1.3M, plus interest, to the City's Housing Successor fund.

RESPECTFULLY SUBMITTED:

William Gallardo, City Manager
Prepared by: David Crabtree, AICP

City of Brea

COUNCIL COMMUNICATION

FROM: City Manager

DATE: 02/07/2017

SUBJECT: January 20 & 27 and February 3, 2017 City Check Registers

Attachments

1-20-17 City Check Register

1-27-17 City Check Register

2-03-17 City Check Register

PENTAMATION ENTERPRISES INC
 DATE: 01/19/2017
 TIME: 08:34:25

CITY OF BREA
 CHECK REGISTER

PAGE NUMBER: 1
 VENCHK11
 ACCOUNTING PERIOD: 7/17

FUND - 020 - DISBURSEMENT FUND

CHECK NUMBER	CASH ACCT	DATE ISSUED	-----VENDOR-----	ACCT	-----DESCRIPTION-----	AMOUNT
173997	1020	01/20/17	18389 1-800-RADIATOR	4366	RADIATOR	194.40
173998	1020	01/20/17	22447 ACCENT FLAG & SIGN SERVIC	4269	SVC CALL:FLAGPOLE LTS	185.00
173999	1020	01/20/17	20391 AT&T CALNET	4212	9391011961 1/20	230.04
173999	1020	01/20/17	20391 AT&T CALNET	4212	9391011963 1/20	19.72
173999	1020	01/20/17	20391 AT&T CALNET	4212	9391011964 1/20	37.50
173999	1020	01/20/17	20391 AT&T CALNET	4212	9391011965 1/20	38.21
173999	1020	01/20/17	20391 AT&T CALNET	4212	9391011966 1/20	55.31
173999	1020	01/20/17	20391 AT&T CALNET	4212	9391011967 1/20	.28
173999	1020	01/20/17	20391 AT&T CALNET	4212	9391011968 1/20	20.24
173999	1020	01/20/17	20391 AT&T CALNET	4212	9391011971 1/20	37.55
173999	1020	01/20/17	20391 AT&T CALNET	4212	9391011972 1/20	128.25
173999	1020	01/20/17	20391 AT&T CALNET	4212	9391011973 1/20	39.40
173999	1020	01/20/17	20391 AT&T CALNET	4212	9391011974 1/20	.02
173999	1020	01/20/17	20391 AT&T CALNET	4212	9391011975 1/20	4,032.37
173999	1020	01/20/17	20391 AT&T CALNET	4212	9391011976 1/20	897.57
173999	1020	01/20/17	20391 AT&T CALNET	4212	9391011977 1/20	634.33
173999	1020	01/20/17	20391 AT&T CALNET	4212	9391011978 1/20	770.33
173999	1020	01/20/17	20391 AT&T CALNET	4212	9391011979 1/20	162.80
173999	1020	01/20/17	20391 AT&T CALNET	4212	9391023157 1/20	19.70
173999	1020	01/20/17	20391 AT&T CALNET	4212	9391023158 1/20	32.40
173999	1020	01/20/17	20391 AT&T CALNET	4212	9391023159 1/20	20.32
173999	1020	01/20/17	20391 AT&T CALNET	4212	9391032589 1/20	.08
173999	1020	01/20/17	20391 AT&T CALNET	4212	9391052504 1/20	273.97
173999	1020	01/20/17	20391 AT&T CALNET	4212	9391052507 1/20	273.97
173999	1020	01/20/17	20391 AT&T CALNET	4212	9391057787 1/20	336.88
			TOTAL CHECK			8,061.24
174000	1020	01/20/17	24357 B & S GRAPHICS	4366	MOTORCYCLE DECALS	209.04
174001	1020	01/20/17	26634 CYNTHIA J. BEMIS	3312	CITATION REFUND	38.00
174002	1020	01/20/17	26632 CHRISTINA BONKOSKI	3312	CITATION REFUND	41.00
174003	1020	01/20/17	1970 BREA OLINDA UNIFIED SCHOO	4251	CR-SFTBL FIELD RENTAL	-192.00
174003	1020	01/20/17	1970 BREA OLINDA UNIFIED SCHOO	4251	YTH BASKETBALL RENTAL	2,776.00
			TOTAL CHECK			2,584.00
174004	1020	01/20/17	6515 BUTLER CHEMICALS, INC.	4261	DW SVC BCC DEC16	111.24
174004	1020	01/20/17	6515 BUTLER CHEMICALS, INC.	4261	DW SVC SR CTR DEC16	167.40
			TOTAL CHECK			278.64
174005	1020	01/20/17	20578 CALIF BUILDING STANDARDS	3227	10% DISC 2NDQTR 16/17	-113.60
174005	1020	01/20/17	20578 CALIF BUILDING STANDARDS	2162	GRNBLDG FEES 16/17 Q2	1,136.00
			TOTAL CHECK			1,022.40
174006	1020	01/20/17	15634 CALIFORNIA DENTAL NETWORK	4441	DENTAL ADM FEE FEB17	10.00
174006	1020	01/20/17	15634 CALIFORNIA DENTAL NETWORK	2090DNTL	DENTAL FEB 2017	298.75
			TOTAL CHECK			308.75
174007	1020	01/20/17	21104 CALPIPE SECURITY BOLLARDS	4345	RETRACTBLE BOLLARD:DT	2,022.35
174008	1020	01/20/17	15828 CANNINGS ACE HARDWARE	4369	SHOP SUPPLIES	50.96
174008	1020	01/20/17	15828 CANNINGS ACE HARDWARE	4369	SHOP SUPPLIES	9.74
			TOTAL CHECK			60.70

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174009	1020	01/20/17	26628 CIGNA BEHAVIORAL HEALTH,	4249	EMPL ASSISTNCE PROGRM	1,183.05
174010	1020	01/20/17	4908 CITY OF ANAHEIM	4249	METRO CITIES 16/17 Q3	62,715.00
174011	1020	01/20/17	2039 CITY OF BREA - WATER DEPT	4285	WATER 11/7-12/7	6,439.84
174011	1020	01/20/17	2039 CITY OF BREA - WATER DEPT	4285	WATER 11/7-12/7	440.84
174011	1020	01/20/17	2039 CITY OF BREA - WATER DEPT	4285	WATER 11/7-12/7	638.58
174011	1020	01/20/17	2039 CITY OF BREA - WATER DEPT	4285	WATER 11/7-12/7	34.85
174011	1020	01/20/17	2039 CITY OF BREA - WATER DEPT	4285	WATER 11/7-12/7	1,806.58
174011	1020	01/20/17	2039 CITY OF BREA - WATER DEPT	4285	WATER 11/7-12/7	2,077.50
			TOTAL CHECK			11,438.19
174012	1020	01/20/17	25542 CORELOGIC	4291	PRO DATA/PRO MAPS FTP	1,521.96
174013	1020	01/20/17	25542 CORELOGIC	4232	REAL EST LISTNG DEC16	185.00
174014	1020	01/20/17	4799 COUNTY OF ORANGE	4253	OCATS SVCS DEC 2016	389.00
174014	1020	01/20/17	4799 COUNTY OF ORANGE	4253	SWITCHER COST DEC16	264.00
			TOTAL CHECK			653.00
174015	1020	01/20/17	4799 COUNTY OF ORANGE	4253	FINGERPRINT ID JAN17	1,185.67
174016	1020	01/20/17	1932 COUNTY OF ORANGE CLERK RE	4728	NOTICE OF COMPLETION	9.00
174017	1020	01/20/17	25540 CSG CONSULTANTS	4749	BLDG PLN REVIEW OCT16	765.00
174018	1020	01/20/17	10182 CSULB FOUNDATION	4223	WOOD:MH DEC MAKING	146.00
174018	1020	01/20/17	10182 CSULB FOUNDATION	4223	GARDUNA:MH DEC MAKING	146.00
174018	1020	01/20/17	10182 CSULB FOUNDATION	4223	HUNZIKER:MH DEC MAKNG	146.00
			TOTAL CHECK			438.00
174019	1020	01/20/17	25266 CYBERSOURCE CORPORATION	4299	BOX OFC CC PROC DEC16	47.40
174020	1020	01/20/17	2278 DEPARTMENT OF CONSERVATIO	2161	2ND QTR FEES 16/17	3,497.79
174020	1020	01/20/17	2278 DEPARTMENT OF CONSERVATIO	3223	5% DISC 2ND QTR 16/17	-174.89
			TOTAL CHECK			3,322.90
174021	1020	01/20/17	13406 DEPARTMENT OF JUSTICE	4249	FED LVL VLNTEER DEC16	90.00
174021	1020	01/20/17	13406 DEPARTMENT OF JUSTICE	4249	FINGERPINT-FBI DEC16	85.00
174021	1020	01/20/17	13406 DEPARTMENT OF JUSTICE	4249	FNGERPRINT APPS DEC16	160.00
			TOTAL CHECK			335.00
174022	1020	01/20/17	21499 DIVISION OF THE STATE ARC	2168	CASP FEE 4TH QTR 2016	365.10
174023	1020	01/20/17	4532 EBERHARD EQUIPMENT	4366	TRIPLEX MOWER BLADES /BEL	272.53
174024	1020	01/20/17	3343 EDISON CO	4282	ELECTRICITY DEC-JAN17	112.83
174024	1020	01/20/17	3343 EDISON CO	4723	ELECTRICITY DEC-JAN17	33.31
174024	1020	01/20/17	3343 EDISON CO	4282	ELECTRICITY DEC-JAN17	15,057.99
174024	1020	01/20/17	3343 EDISON CO	4282	ELECTRICITY DEC-JAN17	1,022.61
174024	1020	01/20/17	3343 EDISON CO	4282	ELECTRICITY DEC-JAN17	1,078.00
174024	1020	01/20/17	3343 EDISON CO	4283	ELECTRICITY DEC-JAN17	1,517.98
174024	1020	01/20/17	3343 EDISON CO	4282	ELECTRICITY DEC-JAN17	1,536.15
174024	1020	01/20/17	3343 EDISON CO	4282	ELECTRICITY DEC-JAN17	1,722.30
174024	1020	01/20/17	3343 EDISON CO	4282	ELECTRICITY DEC-JAN17	168.94

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TOTAL CHECK						22,250.11
174025	1020	01/20/17	23559 FACILITY BUILDERS & ERECT	4441	DSPTCH KITCHN REMODEL	2,915.00
174026	1020	01/20/17	26183 FRONTIER COMMUNICATIONS	4212	562 1820146 MAR-APR16	44.48
174026	1020	01/20/17	26183 FRONTIER COMMUNICATIONS	4212	562 1820146 DEC-JAN	49.12
TOTAL CHECK						93.60
174027	1020	01/20/17	26183 FRONTIER COMMUNICATIONS	4212	562 1821220 1228-0127	188.33
174028	1020	01/20/17	3749 THE GAS COMPANY	4281	GAS DEC/JAN2017	596.92
174028	1020	01/20/17	3749 THE GAS COMPANY	4281	GAS DEC/JAN2017	15.29
TOTAL CHECK						612.21
174029	1020	01/20/17	26633 LINDA AND VICTOR GUDZUNAS	3312	CITATION REFUND	281.00
174030	1020	01/20/17	5749 HACH COMPANY	4372	CHEMICALS	85.56
174031	1020	01/20/17	2226 HI STANDARD AUTOMOTIVE, L	4441	LED PERIMETER LIGHTS	1,868.15
174031	1020	01/20/17	2226 HI STANDARD AUTOMOTIVE, L	4269	969 INSTALL LIGHT BAR	471.55
174031	1020	01/20/17	2226 HI STANDARD AUTOMOTIVE, L	4366	969 CHANGER OVER	1,101.86
174031	1020	01/20/17	2226 HI STANDARD AUTOMOTIVE, L	4269	969 CHANGER OVER	1,360.00
TOTAL CHECK						4,801.56
174032	1020	01/20/17	26629 MARK AND JAMIE HIRSCH	3609	DEVT FEE REFUND	65.00
174033	1020	01/20/17	5182 HOWARD INDUSTRIES	4339	HVAC PARTS FOR CCC	132.09
174034	1020	01/20/17	24260 IMPERIAL SPRINKLER SUPPLY	4337	IRRIGATION ANTENNA	356.90
174034	1020	01/20/17	24260 IMPERIAL SPRINKLER SUPPLY	4337	IRRIG ANTENNA/RADIO	2,258.04
174034	1020	01/20/17	24260 IMPERIAL SPRINKLER SUPPLY	4337	IRRIGATION RADIO	1,874.99
174034	1020	01/20/17	24260 IMPERIAL SPRINKLER SUPPLY	4335	IRRIGATION PARTS	241.37
174034	1020	01/20/17	24260 IMPERIAL SPRINKLER SUPPLY	4335	IRRIGATION PARTS	157.65
174034	1020	01/20/17	24260 IMPERIAL SPRINKLER SUPPLY	4337	IRRIG ANTENNA/RADIO	1,067.53
TOTAL CHECK						5,956.48
174035	1020	01/20/17	8774 INTELLI-TECH	4321	HP LASERJET PRINTER	498.88
174035	1020	01/20/17	8774 INTELLI-TECH	4321	FORTINET WRLSS ACCESS	585.08
174035	1020	01/20/17	8774 INTELLI-TECH	4321	5 HP MONITRS/SPKR BAR	1,560.05
TOTAL CHECK						2,644.01
174036	1020	01/20/17	26626 MELISSA JORGENSEN	2099	REFUND:MASSAGE FEE	43.50
174037	1020	01/20/17	26630 ELIZABETH KAZAKOS	2099	RENTAL DEPOSIT REFUND	1,000.00
174038	1020	01/20/17	18722 KB DESIGN/ANAHEIM EMBROID	4311	POLO W/FIRE DEPT LOGO	97.24
174039	1020	01/20/17	19704 LANGUAGE LINE SERVICES	4212	PHONE INTERPRETATION	8.46
174040	1020	01/20/17	16936 LASERLOCK SPECIALTIES, IN	4442	LASER HOLSTERS (5)	1,455.00
174041	1020	01/20/17	10530 LIFE-ASSIST, INC.	4442	PARAMEDIC SUPPLIES	124.21
174042	1020	01/20/17	21816 LIGHTGUARD SYSTEMS, INC.	4337	CRSSWLK SAFETY LGHTNG	1,614.60
174043	1020	01/20/17	23445 MARCOM COMMUNICATIONS SYS	4249	REPL ELEVATOR PHONE	556.92

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174044	1020	01/20/17	26519 MATRIX CONSULTING GROUP,	4249	IT ORGL ASSMNT DEC16	9,090.00
174045	1020	01/20/17	11279 MATTHEW BENDER & CO., INC	4233	2017 CA PENAL CODE	710.28
174046	1020	01/20/17	26625 MIGHTY BUG EXTERMINATORS	4462	15/16CDBG BALLESTEROS	1,050.00
174047	1020	01/20/17	25859 MOTO UNITED	4311	BOMBER GLOVES	53.65
174048	1020	01/20/17	26638 NANCY MUNOZ	3609	DEVT FEE REFUND	143.00
174049	1020	01/20/17	26031 NBS GOVERNMENT FINANCE GR	4249	COST ALLOC PLAN DEC16	226.25
174049	1020	01/20/17	26031 NBS GOVERNMENT FINANCE GR	4249	COST ALLOC PLAN DEC16	226.25
174049	1020	01/20/17	26031 NBS GOVERNMENT FINANCE GR	4249	COST ALLOC PLAN DEC16	226.25
174049	1020	01/20/17	26031 NBS GOVERNMENT FINANCE GR	4249	COST ALLOC PLAN DEC16	226.25
174049	1020	01/20/17	26031 NBS GOVERNMENT FINANCE GR	4249	USERRATE/FEESTUDY DEC	240.00
174049	1020	01/20/17	26031 NBS GOVERNMENT FINANCE GR	4249	USERRATE/FEESTUDY DEC	240.00
174049	1020	01/20/17	26031 NBS GOVERNMENT FINANCE GR	4249	USERRATE/FEESTUDY DEC	240.00
174049	1020	01/20/17	26031 NBS GOVERNMENT FINANCE GR	4249	USERRATE/FEESTUDY DEC	240.00
			TOTAL CHECK			1,865.00
174050	1020	01/20/17	25293 NETWORKFLEET INC.	4291	GPS FEES DEC 2016	969.00
174051	1020	01/20/17	22134 NINYO & MOORE	4249	TRACKS S4 8/27-9/30	1,546.00
174051	1020	01/20/17	22134 NINYO & MOORE	4249	TRACKS S2 10/29-11/25	1,304.00
			TOTAL CHECK			2,850.00
174052	1020	01/20/17	4743 OFFICE DEPOT, INC	4329	OFFICE SUPPLIES	9.70
174052	1020	01/20/17	4743 OFFICE DEPOT, INC	4329	OFFICE SUPPLIES	9.36
174052	1020	01/20/17	4743 OFFICE DEPOT, INC	4329	OFFICE SUPPLIES	31.62
174052	1020	01/20/17	4743 OFFICE DEPOT, INC	4329	OFFICE SUPPLIES	4.70
174052	1020	01/20/17	4743 OFFICE DEPOT, INC	4329	CREDIT	-4.70
174052	1020	01/20/17	4743 OFFICE DEPOT, INC	4329	OFFICE SUPPLIES	22.15
174052	1020	01/20/17	4743 OFFICE DEPOT, INC	4329	OFFICE SUPPLIES	70.09
174052	1020	01/20/17	4743 OFFICE DEPOT, INC	4329	OFFICE SUPPLIES	23.32
174052	1020	01/20/17	4743 OFFICE DEPOT, INC	4329	OFFICE SUPPLIES	89.88
174052	1020	01/20/17	4743 OFFICE DEPOT, INC	4329	OFFICE SUPPLIES	81.16
			TOTAL CHECK			337.28
174053	1020	01/20/17	6542 ORANGE COUNTY SHERIFF'S D	4223	HAEFNER:FTO UPDATE	55.00
174054	1020	01/20/17	3614 ORVAC ELECTRONICS	4369	ELECTRCAL CONNECTORS	176.63
174055	1020	01/20/17	26636 PACIFIC MH CONSTRUCTION,	4462	15/16CDBG BALLESTEROS	10,877.00
174055	1020	01/20/17	26636 PACIFIC MH CONSTRUCTION,	4462	15/16 CDBG ZAMORA, G	11,833.00
			TOTAL CHECK			22,710.00
174056	1020	01/20/17	23112 PDAOC	4221	CRABTREE:JAN 2017 MTG	25.00
174056	1020	01/20/17	23112 PDAOC	4221	LILLEY:JAN 2017 MTG	25.00
			TOTAL CHECK			50.00
174057	1020	01/20/17	26631 PEAK POWER SOLUTIONS	2161	CANC PRMT:3498 E DATE	.50
174057	1020	01/20/17	26631 PEAK POWER SOLUTIONS	3222	CANC PRMT:3498 E DATE	88.00
174057	1020	01/20/17	26631 PEAK POWER SOLUTIONS	2162	CANC PRMT:3498 E DATE	1.00
174057	1020	01/20/17	26631 PEAK POWER SOLUTIONS	2161	CANC PRMT:3525 E. ELM	.50
174057	1020	01/20/17	26631 PEAK POWER SOLUTIONS	3222	CANC PRMT:3525 E. ELM	88.00

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174057	1020	01/20/17	26631 PEAK POWER SOLUTIONS	2162	CANC PRMT:3525 E. ELM	1.00
			TOTAL CHECK			179.00
174058	1020	01/20/17	18392 PLUMBING WHOLESALE OUTLET	4335	IRRIGATION PARTS	79.98
174059	1020	01/20/17	26627 LORI POLLACK	2099	REFUND:REG'N FEE	25.00
174059	1020	01/20/17	26627 LORI POLLACK	2099	REFUND:REG'N FEE	-5.00
			TOTAL CHECK			20.00
174060	1020	01/20/17	10732 POSTMASTER	4211	ANNUAL FEE BOX 2202	1,244.00
174061	1020	01/20/17	25742 PUENTE HILLS FORD	4366	MOTOR/RELAY	494.05
174061	1020	01/20/17	25742 PUENTE HILLS FORD	4366	WNDW REGULATOR/RIVETS	92.96
174061	1020	01/20/17	25742 PUENTE HILLS FORD	4366	SEALS/PANEL JEWL SCRNL	80.77
			TOTAL CHECK			667.78
174062	1020	01/20/17	16979 SAN BERNARDINO SHERIFF'S	4223	WILDMAN:LIDAR OP TRNG	30.00
174062	1020	01/20/17	16979 SAN BERNARDINO SHERIFF'S	4223	WILDMAN:RADAR OP TRNG	75.00
			TOTAL CHECK			105.00
174063	1020	01/20/17	26635 FRANK AND IRENE SCARPINE	3752	CDBG OVERPAYMENT	115.00
174064	1020	01/20/17	16067 SPRINT	4212	926838073 THRU 122716	568.44
174065	1020	01/20/17	10952 ST JOSEPH HERITAGE HEALTH	4245	HR MED SVCS DEC 2016	910.00
174066	1020	01/20/17	3503 ST. JUDE MEDICAL CENTER	4442	PARAMEDIC SUPPLIES	8,646.02
174067	1020	01/20/17	7825 STAGELIGHT FAMILY PRODUCT	4249	BYT:WIZARD OF OZ #4	8,325.44
174068	1020	01/20/17	26045 STANTEC CONSULTING SERV.,	4710	RECLASS TO 4749	-3,135.00
174068	1020	01/20/17	26045 STANTEC CONSULTING SERV.,	4749	SKATE PARK PLANS/DSGN	3,135.00
174068	1020	01/20/17	26045 STANTEC CONSULTING SERV.,	4710	SKATE PARK PLANS/DSGN	3,135.00
			TOTAL CHECK			3,135.00
174069	1020	01/20/17	10463 TAMS-WITMARK MUSIC LIBRAR	4249	#25200 ORCH-WOZ	48.50
174070	1020	01/20/17	3838 TREECO ARBORIST, INC.	4334	MULCH	416.64
174071	1020	01/20/17	19898 TURNOUT MAINTENANCE COMPA	4311	FIRE CLOTHING REPAIRS	121.98
174072	1020	01/20/17	26621 U.S. BANK N.A.	4721	ESCROW #133890061	52,066.30
174073	1020	01/20/17	17181 UNICORN METALS	4366	SHEET METAL	18.40
174074	1020	01/20/17	21122 VERIZON WIRELESS	4212	9777720751 1127-1226	38.01
174074	1020	01/20/17	21122 VERIZON WIRELESS	4212	9777720751 1127-1226	870.30
174074	1020	01/20/17	21122 VERIZON WIRELESS	4212	9777720751 1127-1226	1,091.18
174074	1020	01/20/17	21122 VERIZON WIRELESS	4212	9777720751 1127-1226	133.28
			TOTAL CHECK			2,132.77
174075	1020	01/20/17	21122 VERIZON WIRELESS	4212	9778059330 12/4-1/3	53.64
174076	1020	01/20/17	21122 VERIZON WIRELESS	4249	9777728035 1127-1226	38.01
174077	1020	01/20/17	26598 VIRTUAL GRAFFITI, INC.	4612	FORTIGATE 600D BUNDLE	10,875.00

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174077	1020	01/20/17	26598 VIRTUAL GRAFFITI, INC.	4291	FORTIGATE 600D BUNDLE	2,900.00
174077	1020	01/20/17	26598 VIRTUAL GRAFFITI, INC.	4291	FORTIGATE 600D BUNDLE	1,380.00
174077	1020	01/20/17	26598 VIRTUAL GRAFFITI, INC.	4291	FORTIGATE 600D BUNDLE	1,380.00
174077	1020	01/20/17	26598 VIRTUAL GRAFFITI, INC.	4291	FORTIGATE 600D BUNDLE	835.00
174077	1020	01/20/17	26598 VIRTUAL GRAFFITI, INC.	4291	FORTIGATE 600D BUNDLE	514.15
174077	1020	01/20/17	26598 VIRTUAL GRAFFITI, INC.	4612	FORTIGATE 600D BUNDLE	875.45
TOTAL CHECK						18,759.60
174078	1020	01/20/17	19627 KELLY WALKER	3424	START-UP:BRIDAL SHOW	750.00
174079	1020	01/20/17	26624 WESTERN EXTERMINATOR COMP	4462	15/16 CDBG FASSELL, M	645.00
174080	1020	01/20/17	24094 WOODRUFF, SPRADLIN & SMAR	6014	GEN COUNSEL 12/31/16	2,425.00
174081	1020	01/20/17	3349 XEROX CORPORATION	4253	BILLABLE PRINTS	96.98
174081	1020	01/20/17	3349 XEROX CORPORATION	4253	LEASE-WEST WALL DEC16	1,661.70
174081	1020	01/20/17	3349 XEROX CORPORATION	4253	BILLABLE PRINTS	96.98
174081	1020	01/20/17	3349 XEROX CORPORATION	4253	LEASE-EAST WALL DEC16	1,965.65
174081	1020	01/20/17	3349 XEROX CORPORATION	4253	SOFTWARE MAINT DEC16	108.00
174081	1020	01/20/17	3349 XEROX CORPORATION	4253	SRVR/MNTR EAST DEC16	276.59
174081	1020	01/20/17	3349 XEROX CORPORATION	4253	SRVR/MNTR WEST DEC16	276.59
174081	1020	01/20/17	3349 XEROX CORPORATION	4253	ENV LBL SOFTWARE DEC16	289.17
174081	1020	01/20/17	3349 XEROX CORPORATION	4253	BILLABLE PRINTS:B/W	88.77
174081	1020	01/20/17	3349 XEROX CORPORATION	4253	BILLABLE PRINTS:COLOR	815.29
174081	1020	01/20/17	3349 XEROX CORPORATION	4253	CLR COPIER/PRINTER DEC	1,510.57
174081	1020	01/20/17	3349 XEROX CORPORATION	4253	COLOR COPY MACH DEC16	310.07
TOTAL CHECK						7,496.36
TOTAL FUND						293,394.90
TOTAL REPORT						293,394.90

PENTAMATION ENTERPRISES INC
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FUND - 020 - DISBURSEMENT FUND

CHECK NUMBER	CASH ACCT	DATE ISSUED	-----VENDOR-----	ACCT	-----DESCRIPTION-----	AMOUNT
174082	1020	01/27/17	26589 ACORN PAPER PRODUCTS, CO.	4332	FLOOR PADS FOR BCC	51.84
174083	1020	01/27/17	14545 AMERON POLE PRODUCTS	4337	NUTWOOD LIGHT POLE	1,830.60
174084	1020	01/27/17	18811 ASCAP	4442	MUSIC LICENSE 2017	341.00
174085	1020	01/27/17	22390 AT&T	4212	7149907901 5259 1/14	164.96
174086	1020	01/27/17	1737 AT&T LONG DISTANCE	4212	807752441 1/3-2/2/17	15.82
174087	1020	01/27/17	23752 BROADCAST MUSIC INC	4442	MUSIC ROYALTY 2017	342.00
174088	1020	01/27/17	26643 CALIFORNIA DREAM	2161	DEV FEE REFUND	.65
174088	1020	01/27/17	26643 CALIFORNIA DREAM	2162	DEV FEE REFUND	1.00
174088	1020	01/27/17	26643 CALIFORNIA DREAM	3609	DEV FEE REFUND	250.00
			TOTAL CHECK			251.65
174089	1020	01/27/17	24712 CALIFORNIA YELLOW CAB	4249	SR CTR TAXI RIDES DEC	84.00
174090	1020	01/27/17	4799 COUNTY OF ORANGE	4291	PARKNG CITATIONS 1216	5,997.50
174091	1020	01/27/17	26623 DESTINY SOFTWARE, INC.	4291	PRR MODULE ANNL FEE	3,500.00
174092	1020	01/27/17	3343 EDISON CO	4283	ELECTRICITY DEC-JAN17	1,608.01
174092	1020	01/27/17	3343 EDISON CO	4723	ELECTRICITY DEC-JAN17	89.16
			TOTAL CHECK			1,697.17
174093	1020	01/27/17	13287 FRANCHISE TAX BOARD	2090WAGE	CD-9120-02824 1/20/17	187.93
174094	1020	01/27/17	26183 FRONTIER COMMUNICATIONS	4212	1/7 - 2/6/17	67.20
174095	1020	01/27/17	26183 FRONTIER COMMUNICATIONS	4212	5621821083VERIZON BAL	62.84
174096	1020	01/27/17	3749 THE GAS COMPANY	4281	GAS DEC/JAN 2017	232.90
174096	1020	01/27/17	3749 THE GAS COMPANY	4281	GAS DEC/JAN 2017	446.93
174096	1020	01/27/17	3749 THE GAS COMPANY	4281	GAS DEC/JAN 2017	827.72
174096	1020	01/27/17	3749 THE GAS COMPANY	4281	GAS DEC/JAN 2017	1,431.42
174096	1020	01/27/17	3749 THE GAS COMPANY	4281	GAS DEC/JAN 2017	15.29
174096	1020	01/27/17	3749 THE GAS COMPANY	4281	GAS DEC/JAN 2017	48.81
			TOTAL CHECK			3,003.07
174097	1020	01/27/17	13698 LA HABRA HEIGHTS WATER DI	4284	2017 WTR LEASE ASSMNT	8,886.75
174098	1020	01/27/17	2772 LACEY CUSTOM LINENS, INC.	4299	LINEN CLEANING	254.29
174098	1020	01/27/17	2772 LACEY CUSTOM LINENS, INC.	4299	GAS SURCHARGE DEC16	8.50
			TOTAL CHECK			262.79
174099	1020	01/27/17	10530 LIFE-ASSIST, INC.	4442	PARAMEDIC SUPPLIES	1,665.94
174099	1020	01/27/17	10530 LIFE-ASSIST, INC.	4442	PARAMEDIC SUPPLIES	2,114.85
174099	1020	01/27/17	10530 LIFE-ASSIST, INC.	4442	PARAMEDIC SUPPLIES	212.87
			TOTAL CHECK			3,993.66
174100	1020	01/27/17	25312 NDS, LLC (NORCO DELIVERY	4211	PRESORT MAILSVCS JAN17	295.66
174101	1020	01/27/17	16227 OCCMA	4279	CONFERENCE-B.GALLARDO	75.00

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FUND - 020 - DISBURSEMENT FUND

CHECK NUMBER	CASH ACCT	DATE ISSUED	-----VENDOR-----	ACCT	-----DESCRIPTION-----	AMOUNT
174102	1020	01/27/17	4743 OFFICE DEPOT, INC	4329	OFFICE SUPPLIES	26.53
174102	1020	01/27/17	4743 OFFICE DEPOT, INC	4329	OFFICE SUPPLIES	64.25
174102	1020	01/27/17	4743 OFFICE DEPOT, INC	4329	OFFICE SUPPLIES	6.45
174102	1020	01/27/17	4743 OFFICE DEPOT, INC	4329	OFFICE SUPPLIES	14.66
TOTAL CHECK						111.89
174103	1020	01/27/17	13157 ORANGE CTY INDOOR SHOOTIN	4382	SHOOTERS/AMMUNITION	571.94
174104	1020	01/27/17	26287 ORANGE COUNTY REGISTER	3609	LEGAL NOTICES	123.00
174104	1020	01/27/17	26287 ORANGE COUNTY REGISTER	3609	LEGAL NOTICES	123.00
174104	1020	01/27/17	26287 ORANGE COUNTY REGISTER	3609	LEGAL NOTICES	123.00
TOTAL CHECK						369.00
174105	1020	01/27/17	17760 PARACLETE FIRE AND SAFETY	4269	FIRE EXT SVC: FS#2	142.94
174105	1020	01/27/17	17760 PARACLETE FIRE AND SAFETY	4269	FIRE EXT SVC:FS #4	54.94
174105	1020	01/27/17	17760 PARACLETE FIRE AND SAFETY	4269	FIRE EXT SVC:FS #1	72.11
TOTAL CHECK						269.99
174106	1020	01/27/17	26646 POSTY CARDS	4441	HR BDAY CARD PROGRAM	202.50
174107	1020	01/27/17	26647 CHRIS AND LAUREN RAY	3609	DEVT FEE REFUND	39.00
174108	1020	01/27/17	10660 RIVERSIDE COUNTY SHERIFF'	4223	HSU:BSC CRIM INV TRNG	169.00
174109	1020	01/27/17	10660 RIVERSIDE COUNTY SHERIFF'	4223	SMITH:COMM TRNG OFFCR	164.00
174110	1020	01/27/17	16979 SAN BERNARDINO SHERIFF'S	4223	J.COVER-LIDAR TRAING	30.00
174111	1020	01/27/17	26478 SOLILO CONSTRUCTION	4462	CDBG 15/16:ALLEMAND 4	4,705.00
174112	1020	01/27/17	25945 SOUTHWEST SCHOOL & OFFICE	4329	MULTIPRPSE COPY PAPER	1,198.18
174113	1020	01/27/17	3001 SPARKLETTS	4311	5GAL WTR BOTTLS DEC16	364.03
174113	1020	01/27/17	3001 SPARKLETTS	4311	RENTAL DEC 2016	91.00
TOTAL CHECK						455.03
174114	1020	01/27/17	15689 THE STANDARD INSURANCE CO	2090LIFE	643015 LIFE INS JAN17	6,223.80
174115	1020	01/27/17	26648 BRAD AND ALICIA TEMPLETON	3609	DEVT FEE REFUND	127.75
174116	1020	01/27/17	26329 TOTAL ADMINISTRATIVE SERV	4441	JAN 2017 FLEX ACCT	288.75
174117	1020	01/27/17	13260 U.S. POSTAL SERVICE	4211	STD MAIL PERMIT 08056	5,000.00
174118	1020	01/27/17	3174 UNITED PARCEL SERVICE	4211	SHIPPING CHGS DEC-JAN	47.28
174119	1020	01/27/17	20975 VETERINARY PET INS. CO.	2090PET	PET INS DEC 2016	171.02
174120	1020	01/27/17	5192 WEST-LITE SUPPLY CO., INC	4332	LIGHTING	175.63
TOTAL FUND						51,431.20
TOTAL REPORT						51,431.20

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Check #	Vendor Name	Check Date	Vendor #	Budget Unit	Description	Amount
174121	9 1 1 FOR KIDS	02/03/2017	9455	110212133	911 4 KIDS SUPP/MATLS	\$4,715.58
9 1 1 FOR KIDS						Total Check Amount: \$4,715.58
174122	A NATURAL HEALING CTR OF ORANGE CTY	02/03/2017	26667	110	BUS. LICENSE CLOSURE	\$0.30
		02/03/2017	26667	110000000	BUS. LICENSE CLOSURE	\$25.26
A NATURAL HEALING CTR OF ORANGE CTY						Total Check Amount: \$25.56
174123	DEREK ALLBEE	02/03/2017	26656	420000000	CLOSED WATER ACCOUNT	\$86.20
DEREK ALLBEE						Total Check Amount: \$86.20
174124	ANAHEIM REG MED CENTER AHMC	02/03/2017	21180	110212121	ER GEN CLASS 010917	\$750.00
ANAHEIM REG MED CENTER AHMC						Total Check Amount: \$750.00
174125	AT&T	02/03/2017	22390	110141471	7149110022 0022 1/14	\$222.08
AT&T						Total Check Amount: \$222.08
174126	AT&T CALNET	02/03/2017	20391	110141471	9391011962 2/03	\$19.58
		02/03/2017	20391	110141471	9391011970 2/03	\$206.23
AT&T CALNET						Total Check Amount: \$225.81
174127	B & S GRAPHICS	02/03/2017	24357	480515161	POLICE CAR DECALS	\$437.23
B & S GRAPHICS						Total Check Amount: \$437.23
174128	BIO CLEAN ENVIRONMENTAL SERVICE	02/03/2017	13099	510707524	CATCH BASIN INSERTS	\$394,832.03
BIO CLEAN ENVIRONMENTAL SERVICE						Total Check Amount: \$394,832.03
174129	BREA MALL (SIMON PROPERTIES)	02/03/2017	14558	110515121	RING ROAD MNT (CITY)	\$9,544.32
BREA MALL (SIMON PROPERTIES)						Total Check Amount: \$9,544.32
174130	BREA/ORANGE COUNTY PLUMBING H/AC	02/03/2017	16879	490515151	TNKLSS WTR HTR:OLINDA	\$2,119.41
BREA/ORANGE COUNTY PLUMBING H/AC						Total Check Amount: \$2,119.41
174131	HEIDE BUMANN	02/03/2017	26657	420000000	CLOSED WATER ACCOUNT	\$24.28
HEIDE BUMANN						Total Check Amount: \$24.28
174132	CHAD BUONAURO	02/03/2017	26526	420000000	CLOSED WATER ACCOUNT	\$356.27
CHAD BUONAURO						Total Check Amount: \$356.27
174133	C.I. BUSINESS EQUIPMENT INC	02/03/2017	6520	110141431	CHECK SGNATURE PLATES	\$926.48
C.I. BUSINESS EQUIPMENT INC						Total Check Amount: \$926.48
174134	CANNINGS ACE HARDWARE	02/03/2017	15828	480515161	COATED VINYL CLIPS	\$13.87
CANNINGS ACE HARDWARE						Total Check Amount: \$13.87
174135	CHARLES E THOMAS COMPANY	02/03/2017	17908	480515161	R/R STN3 FUEL DISPNSR	\$856.05
CHARLES E THOMAS COMPANY						Total Check Amount: \$856.05
174136	CITY OF TUSTIN	02/03/2017	19706	110141481	OCHRC 2017 MEMB RNWL	\$250.00
CITY OF TUSTIN						Total Check Amount: \$250.00
174137	CITY OF YORBA LINDA	02/03/2017	3705	110000000	BOOKING FEES JUN-DEC	\$494.10
CITY OF YORBA LINDA						Total Check Amount: \$494.10
174138	CLIMATEC	02/03/2017	23618	490515151	ALERTON TECHSUPP 0117	\$438.57
CLIMATEC						Total Check Amount: \$438.57
174139	KRIZTY CONTRERAS	02/03/2017	26661	420000000	CLOSED WATER ACCOUNT	\$14.76

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Check #	Vendor Name	Check Date	Vendor #	Budget Unit	Description	Amount
KRIZTY CONTRERAS						Total Check Amount:
174140	COSTCO/CAPITAL ONE COMMERCIAL	02/03/2017	5252	110404211	WATER/GATORDE SCUE/FC	\$268.69
		02/03/2017	5252	110404425	TINY TOTS FOOD	\$246.54
COSTCO/CAPITAL ONE COMMERCIAL						Total Check Amount:
174141	CSUF, UNIVERSITY EXTENDED EDUCATION	02/03/2017	19358	110141481	LDRSHP DEV:DAVIS M	\$1,400.00
CSUF, UNIVERSITY EXTENDED EDUCATION						Total Check Amount:
174142	DELL MARKETING L.P.	02/03/2017	14063	110141472	VLA VISUAL STUDIO LIC	\$3,335.47
DELL MARKETING L.P.						Total Check Amount:
174143	DENNIS GRUBB & ASSOCIATES, LLC.	02/03/2017	25568	110222231	PLAN CHECK	\$4,582.50
DENNIS GRUBB & ASSOCIATES, LLC.						Total Check Amount:
174144	MICHAEL DILGER	02/03/2017	26660	420000000	CLOSED WATER ACCOUNT	\$84.52
MICHAEL DILGER						Total Check Amount:
174145	DJS PLUS	02/03/2017	8022	110404420	0120 SNEAK PREVIEW DJ	\$400.00
DJS PLUS						Total Check Amount:
174146	EDISON CO	02/03/2017	3343	110515121	ELECTRICITY DEC-JAN17	\$1,091.47
EDISON CO						Total Check Amount:
174147	FRONTIER COMMUNICATIONS	02/03/2017	26183	110141471	562 1820146 JAN-FEB17	\$49.16
FRONTIER COMMUNICATIONS						Total Check Amount:
174148	THE GAS COMPANY	02/03/2017	3749	490515151	GAS DEC/JAN 2017	\$252.54
THE GAS COMPANY						Total Check Amount:
174149	GLOBAL JAZZ, INC. 1500	02/03/2017	26663	110404542	RADIO SPOTS:JZZ CNCRT	\$500.00
GLOBAL JAZZ, INC. 1500						Total Check Amount:
174150	YING GONG	02/03/2017	26652	420000000	CLOSED WATER ACCOUNT	\$109.91
YING GONG						Total Check Amount:
174151	GOVERNMENTJOBS.COM, INC.	02/03/2017	26473	110141481	JOB POST:ACCTG TECH 1	\$175.00
GOVERNMENTJOBS.COM, INC.						Total Check Amount:
174152	HILLYARD INC	02/03/2017	12184	490515151	18IN WEIGHT BAR	\$45.91
		02/03/2017	12184	490515151	FLOOR MAINTENANCE	\$581.76
HILLYARD INC						Total Check Amount:
174153	HUNTINGTON T BLOCK INS AGENCY	02/03/2017	5642	110404541	CENTENNIAL EXHBIT INS	\$1,970.00
HUNTINGTON T BLOCK INS AGENCY						Total Check Amount:
174154	IDENTITY AUTOMATION	02/03/2017	26640	110141471	AUTHENTICATION SW:PD	\$1,304.00
IDENTITY AUTOMATION						Total Check Amount:
174155	INTELLI-TECH	02/03/2017	22351	110141471	HP CP4025N PRINTER	\$1,096.90
INTELLI-TECH						Total Check Amount:
174156	JART DIRECT MAIL SERVICES	02/03/2017	8634	110404541	CNTNL POSTCARD MAILNG	\$882.64
JART DIRECT MAIL SERVICES						Total Check Amount:
174157	JEANINNE KIM	02/03/2017	26653	420000000	CLOSED WATER ACCOUNT	\$29.12

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Check #	Vendor Name	Check Date	Vendor #	Budget Unit	Description	Amount
JEANINNE KIM					Total Check Amount:	\$29.12
174158	MS. HO JUNG KIM	02/03/2017	26651	110000000	PD REPORT REQ REFUND	\$6.00
MS. HO JUNG KIM					Total Check Amount:	\$6.00
174159	GARY KOZLOWSKI	02/03/2017	26658	420000000	CLOSED WATER ACCOUNT	\$160.41
GARY KOZLOWSKI					Total Check Amount:	\$160.41
174160	LAKEMAN CHASSIS	02/03/2017	12885	480515161	CASPIR LIGHTNG MOUNTS	\$214.65
LAKEMAN CHASSIS					Total Check Amount:	\$214.65
174161	LAW OFFICES OF JONES & MAYER	02/03/2017	12144	110111112	LEGAL:FINANCE DEC16	\$647.50
LAW OFFICES OF JONES & MAYER					Total Check Amount:	\$647.50
174162	JIN YONG LEE	02/03/2017	26654	420000000	CLOSED WATER ACCOUNT	\$45.84
JIN YONG LEE					Total Check Amount:	\$45.84
174163	LIBERTY PAINTING & RESTORATION, INC	02/03/2017	25899	110515125	RESTORE PS2 FIRE DMGE	\$2,995.00
		02/03/2017	25899	490515151	PAINT PROJECT @ CCC	\$420.00
LIBERTY PAINTING & RESTORATION, INC					Total Check Amount:	\$3,415.00
174164	LSA ASSOCIATES, INC.	02/03/2017	25757	510707251	NOISE STUDY:57/LMBERT	\$845.00
LSA ASSOCIATES, INC.					Total Check Amount:	\$845.00
174165	NORMA MONTENEGRO	02/03/2017	26659	420000000	CLOSED WATER ACCOUNT	\$72.89
NORMA MONTENEGRO					Total Check Amount:	\$72.89
174166	MUNISERVICES, LLC	02/03/2017	10627	110000000	SUTA 3RD QTR 2016	\$9,378.90
MUNISERVICES, LLC					Total Check Amount:	\$9,378.90
174167	OCLA LLC	02/03/2017	26584	420000000	CLOSED WATER ACCOUNT	\$163.16
OCLA LLC					Total Check Amount:	\$163.16
174168	OCTMA	02/03/2017	12600	110212111	2017 OCTMA DUES	\$100.00
OCTMA					Total Check Amount:	\$100.00
174169	OFFICE DEPOT, INC	02/03/2017	4743	110141441	OFFICE SUPPLIES	\$40.50
		02/03/2017	4743	110212111	INK/TONERS (3)	\$596.81
		02/03/2017	4743	110212111	OFFICE SUPPLIES	\$207.40
		02/03/2017	4743	110212121	OFFICE SUPPLIES	\$7.46
		02/03/2017	4743	110212122	OFFICE SUPPLIES	\$177.31
		02/03/2017	4743	110323212	OFFICE SUPPLIES	\$75.28
		02/03/2017	4743	110323231	OFFICE SUPPLIES	\$3.86
		02/03/2017	4743	110404311	OFFICE SUPPLIES	\$243.97
		02/03/2017	4743	110404521	OFFICE SUPPLIES	\$30.82
		02/03/2017	4743	110515171	OFFICE SUPPLIES	\$102.69
OFFICE DEPOT, INC					Total Check Amount:	\$1,486.10
174170	ORANGE COUNTY REGISTER	02/03/2017	26287	110111161	LEGAL NOTICES DEC16	\$84.00
		02/03/2017	26287	110323231	LEGAL NOTICES DEC16	\$675.00
		02/03/2017	26287	110323241	LEGAL NOTICES DEC16	\$315.00
ORANGE COUNTY REGISTER					Total Check Amount:	\$1,074.00

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Check #	Vendor Name	Check Date	Vendor #	Budget Unit	Description	Amount
174171	ORANGE COUNTY SHERIFF'S DEPT	02/03/2017	6542	110212111	MONTALVO:FTO UPDATE	\$55.00
ORANGE COUNTY SHERIFF'S DEPT						Total Check Amount: \$55.00
174172	CHRISTOPHER PARKIN	02/03/2017	26664	110	REIMB:CANDIDATE STMT	\$78.00
CHRISTOPHER PARKIN						Total Check Amount: \$78.00
174173	PETSMART #1319	02/03/2017	17504	110212131	K-9 SUPPLIES	\$101.26
PETSMART #1319						Total Check Amount: \$101.26
174174	PLUMBING WHOLESALE OUTLET, INC.	02/03/2017	18392	490515151	6IN NO HUB COUPLINGS	\$16.52
		02/03/2017	18392	490515151	B&G CIRCULATION PUMP	\$1,576.38
		02/03/2017	18392	490515151	LATEX GLOVES	\$36.20
		02/03/2017	18392	490515151	PLUMBING SUPPLIES	\$29.71
PLUMBING WHOLESALE OUTLET, INC.						Total Check Amount: \$1,658.81
174175	PREMIUM RV INC.	02/03/2017	11981	480515161	BULLDOG JACK	\$83.35
		02/03/2017	11981	480515161	TRAILER LANDING GEAR	\$54.24
PREMIUM RV INC.						Total Check Amount: \$137.59
174176	PUENTE HILLS FORD	02/03/2017	25742	480515161	SENSOR	\$68.30
PUENTE HILLS FORD						Total Check Amount: \$68.30
174177	ELIZABETH REYES	02/03/2017	26605	420000000	CLOSED WATER ACCOUNT	\$12.88
ELIZABETH REYES						Total Check Amount: \$12.88
174178	RICHARD RIOS	02/03/2017	16350	110	REIMB:CANDIDATE STMT	\$78.00
RICHARD RIOS						Total Check Amount: \$78.00
174179	JAMES ROSSI	02/03/2017	26655	420000000	CLOSED WATER ACCOUNT	\$36.77
JAMES ROSSI						Total Check Amount: \$36.77
174180	SHEA HOMES	02/03/2017	6597	420000000	CLOSED WATER ACCOUNT	\$3,800.00
SHEA HOMES						Total Check Amount: \$3,800.00
174181	MELODIA SIMEC	02/03/2017	26593	420000000	CLOSED WATER ACCOUNT	\$5.80
MELODIA SIMEC						Total Check Amount: \$5.80
174182	SMOG PUMPS UNLIMITED INC.	02/03/2017	15093	480515161	STARTER MOTOR	\$106.58
SMOG PUMPS UNLIMITED INC.						Total Check Amount: \$106.58
174183	SPARKLETTS	02/03/2017	3001	490515151	010317 DRNKNG FTN WTR	\$10.36
SPARKLETTS						Total Check Amount: \$10.36
174184	SPRINT	02/03/2017	15443	110141471	INV #110 12/15-1/14	\$1,031.38
SPRINT						Total Check Amount: \$1,031.38
174185	SPRINT	02/03/2017	15443	110212121	INV #110 011817	\$218.94
SPRINT						Total Check Amount: \$218.94
174186	STEVEN ENTERPRISES, INC.	02/03/2017	26543	110515111	PLOTTER SERVICE	\$159.66
STEVEN ENTERPRISES, INC.						Total Check Amount: \$159.66
174187	STUART PARKS FORENSIC ASSOCIATES	02/03/2017	23312	110212111	COMPOSITE DRAWNG TRNG	\$695.00
STUART PARKS FORENSIC ASSOCIATES						Total Check Amount: \$695.00
174188	RICHARD SUH	02/03/2017	26662	110	REGISTRATION FEE RFD	\$50.00

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Check #	Vendor Name	Check Date	Vendor #	Budget Unit	Description	Amount
RICHARD SUH						Total Check Amount:
						\$50.00
174189	SUPERIOR PAVEMENT MARKINGS	02/03/2017	26443	110515121	TFC STRPNG:CCYN/STAFE	\$28,642.03
SUPERIOR PAVEMENT MARKINGS						Total Check Amount:
						\$28,642.03
174190	THEATREWORKS USA	02/03/2017	24961	110404542	CHARLOTTE'S WEB DEP #2	\$2,250.00
THEATREWORKS USA						Total Check Amount:
						\$2,250.00
174191	GEORGE ULLRICH	02/03/2017	24430	110	REIMB:CANDIDATE STMT	\$78.00
GEORGE ULLRICH						Total Check Amount:
						\$78.00
174192	UNITED RENTALS NORTHWEST, INC.	02/03/2017	7051	490515151	BOOM RENTAL FOR XMAS	\$692.96
UNITED RENTALS NORTHWEST, INC.						Total Check Amount:
						\$692.96
174193	UNITED STATES POSTAL SERVICE	02/03/2017	19260	110404214	2017 SPRING BOUTIQUE	\$1,152.00
UNITED STATES POSTAL SERVICE						Total Check Amount:
						\$1,152.00
174194	VISUALIZING THE CODE	02/03/2017	26271	110323231	ENV BREA INFOGRAPHIC	\$400.00
VISUALIZING THE CODE						Total Check Amount:
						\$400.00
174195	WORLDWIDE AUTO PARTS	02/03/2017	26668	110	BUS. LICENSE CLOSURE	\$0.60
		02/03/2017	26668	110000000	BUS. LICENSE CLOSURE	\$61.40
WORLDWIDE AUTO PARTS						Total Check Amount:
						\$62.00
Check Subtotal						\$493,929.50
V23215	ADCO ROOFING	02/03/2017	18878	490515151	REPAIR ROOF:BREA MSM	\$856.38
		02/03/2017	18878	490515151	REPAIR ROOF:FIRE STN3	\$1,255.69
		02/03/2017	18878	490515151	REPAIR ROOF:SCOUT CTR	\$795.32
		02/03/2017	18878	490515151	ROOF REPAIR:FIRE STN3	\$2,360.24
ADCO ROOFING						Total Check Amount:
						\$5,267.63
V23216	AEGIS ITS, INC	02/03/2017	23067	110515121	EXTRAORD SGNL MNT DEC	\$4,764.08
		02/03/2017	23067	110515121	MO. SIGNAL MNT DEC16	\$2,943.50
		02/03/2017	23067	110515121	SGNL MNT:STAFE/CCYN	\$4,650.00
AEGIS ITS, INC						Total Check Amount:
						\$12,357.58
V23217	ALBERT GROVER & ASSOCIATES	02/03/2017	23588	510707709	BIRCH ST TSSP NOV16	\$9,361.13
ALBERT GROVER & ASSOCIATES						Total Check Amount:
						\$9,361.13
V23218	AVCOGAS PROPANE SALES & SERVICES	02/03/2017	22047	480515161	CORR TO 0199540-IN	(\$378.38)
		02/03/2017	22047	480515161	PROPANE FUEL	\$755.89
AVCOGAS PROPANE SALES & SERVICES						Total Check Amount:
						\$377.51
V23219	B & M LAWN AND GARDEN CENTER	02/03/2017	4699	110222221	CHAIN LOOP/RIM SPRCKT	\$159.06
B & M LAWN AND GARDEN CENTER						Total Check Amount:
						\$159.06
V23220	BEST LAWN MOWER SERVICE	02/03/2017	16230	480515161	STIHL BLADES/SHAFT	\$376.70
BEST LAWN MOWER SERVICE						Total Check Amount:
						\$376.70
V23221	BREA DISPOSAL, INC	02/03/2017	3330	440515122	DEC 2016 RES TONNAGE	\$64,480.43
BREA DISPOSAL, INC						Total Check Amount:
						\$64,480.43
V23222	BREA TOWING	02/03/2017	16399	110212121	LOG #16-3808 TOWING	\$575.00

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V23222	BREA TOWING	02/03/2017	16399	110212121	LOG# 14-1978 TOWING	\$2,850.00
		02/03/2017	16399	110212121	LOG# 16-4561 TOWING	\$287.50
		02/03/2017	16399	110212121	LOG#1611250005 TOWING	\$305.00
		02/03/2017	16399	110212121	LOG#16-4625 TOWING	\$260.00
BREA TOWING						Total Check Amount:
						\$4,277.50
V23223	C.WELLS PIPELINE MATERIALS INC	02/03/2017	13055	420515131	PLUMBING SUPPLIES	\$2,368.02
C.WELLS PIPELINE MATERIALS INC						Total Check Amount:
						\$2,368.02
V23224	CALIFORNIA RETROFIT, INC	02/03/2017	4447	110515121	LIGHT FIXTURE BALLAST	\$37.26
		02/03/2017	4447	110515121	STRT LTS PH0TO CELLS	\$73.44
CALIFORNIA RETROFIT, INC						Total Check Amount:
						\$110.70
V23225	CANON FINANCIAL SERVICES, INC.	02/03/2017	20648	110141441	13-COPIER LEASE FEB17	\$3,514.76
CANON FINANCIAL SERVICES, INC.						Total Check Amount:
						\$3,514.76
V23226	CARRIER CORPORATION	02/03/2017	20023	490515151	COOLNGTWR SVC JAN-MAR	\$2,098.25
		02/03/2017	20023	490515151	REPAIR CHILLER #1 CCC	\$1,877.50
CARRIER CORPORATION						Total Check Amount:
						\$3,975.75
V23227	CELL BUSINESS EQUIPMENT	02/03/2017	23344	110141441	OVERAGE FS #1 OCT-DEC	\$10.09
		02/03/2017	23344	110141441	OVERAGE FS #2 OCT-DEC	\$31.55
		02/03/2017	23344	110141441	OVERAGE FS #4 OCT-DEC	\$16.04
		02/03/2017	23344	110141441	OVERAGE SRCTR OCT-DEC	\$95.67
		02/03/2017	23344	110141441	OVRGE DSPATCH OCT-DEC	\$16.64
CELL BUSINESS EQUIPMENT						Total Check Amount:
						\$169.99
V23228	CIGNA BEHAVIORAL HEALTH, INC.	02/03/2017	26628	110141481	EAP (502) FEB 2017	\$1,119.78
CIGNA BEHAVIORAL HEALTH, INC.						Total Check Amount:
						\$1,119.78
V23229	CITYGATE ASSOCIATES, LLC	02/03/2017	23178	110222211	FEASIBILITY:FD JPA DEC	\$2,827.79
CITYGATE ASSOCIATES, LLC						Total Check Amount:
						\$2,827.79
V23230	CIVICPLUS	02/03/2017	23925	110111151	ELCTRNC NWSLTR SUBSCR	\$1,407.79
CIVICPLUS						Total Check Amount:
						\$1,407.79
V23231	CIVILSOURCE INC	02/03/2017	22210	510707621	ENGG DESGN:SEWER PH7	\$1,480.00
CIVILSOURCE INC						Total Check Amount:
						\$1,480.00
V23232	CLARK SECURITY PRODUCTS, INC.	02/03/2017	20003	490515151	LOCK PARTS	\$27.82
CLARK SECURITY PRODUCTS, INC.						Total Check Amount:
						\$27.82
V23233	CLINICAL LABORATORY OF	02/03/2017	3390	420515131	WATER SAMPLING DEC16	\$1,062.00
CLINICAL LABORATORY OF						Total Check Amount:
						\$1,062.00
V23234	DAVID EVANS AND ASSOCIATES, INC.	02/03/2017	20981	510707873	TRACKS S4 11/27-12/24	\$16,762.19
DAVID EVANS AND ASSOCIATES, INC.						Total Check Amount:
						\$16,762.19
V23235	DOOLEY ENTERPRISES INC	02/03/2017	5421	110212131	AMMUNITION	\$608.79
DOOLEY ENTERPRISES INC						Total Check Amount:
						\$608.79

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V23236	DUALGRAPHICS	02/03/2017	14494	110111151	BL ROUTE SLPS:JAN/FEB	\$222.46
		02/03/2017	14494	110111151	JAN/FEB17 BREA LINE	\$8,802.36
DUALGRAPHICS					Total Check Amount:	\$9,024.82
V23237	ENTENMANN ROVIN COMPANY	02/03/2017	3457	110404312	CENTL BADGE TOOLNGFEE	\$1,698.06
ENTENMANN ROVIN COMPANY					Total Check Amount:	\$1,698.06
V23238	FACILITY BUILDERS & ERECTORS, INC	02/03/2017	23559	510707937	ART GALLERY REMODEL	\$46,905.00
FACILITY BUILDERS & ERECTORS, INC					Total Check Amount:	\$46,905.00
V23239	FACTORY MOTOR PARTS COMPANY	02/03/2017	3504	480515161	BRAKE SHOE/WPER BLADE	\$147.79
FACTORY MOTOR PARTS COMPANY					Total Check Amount:	\$147.79
V23240	FIBRETECH INSTALLATIONS	02/03/2017	9576	510707930	REROUTE PHONE LINES	\$589.24
FIBRETECH INSTALLATIONS					Total Check Amount:	\$589.24
V23241	GK & ASSOCIATES	02/03/2017	21955	110000000	120 BREA BLVD 12/31	\$47.50
		02/03/2017	21955	110000000	BLACKSTONE PA6 12/31	\$190.00
		02/03/2017	21955	110000000	INSP SVCS AT&T DEC16	\$4,085.00
		02/03/2017	21955	110000000	LA FLOR BCKBONE 12/31	\$855.00
		02/03/2017	21955	110000000	TIME WARNER 12/31	\$2,517.50
		02/03/2017	21955	110515171	INSP:MISC PW PMTS DEC	\$3,182.50
GK & ASSOCIATES					Total Check Amount:	\$10,877.50
V23242	GLASBY MAINTENANCE SUPPLY CO	02/03/2017	6802	490515151	FLOOR PADS FOR BCC	\$224.98
GLASBY MAINTENANCE SUPPLY CO					Total Check Amount:	\$224.98
V23243	GRIFFIN STRUCTURES, INC.	02/03/2017	18352	510707903	SUPRBLK PKG STR DEC16	\$12,210.00
GRIFFIN STRUCTURES, INC.					Total Check Amount:	\$12,210.00
V23244	HALO BRANDED SOLUTIONS	02/03/2017	22408	110404312	4 COLOR PRCESS ROLL	\$795.94
HALO BRANDED SOLUTIONS					Total Check Amount:	\$795.94
V23245	CHRISTOPHER HARVEY	02/03/2017	10364	110212111	HARVEY:ARIDE CLASS	\$26.33
CHRISTOPHER HARVEY					Total Check Amount:	\$26.33
V23246	HCI SYSTEMS INC	02/03/2017	25112	490515151	SVC:FIRE PANEL @ BCC	\$455.00
HCI SYSTEMS INC					Total Check Amount:	\$455.00
V23247	JOANNA HODSON	02/03/2017	17998	110212111	HODSON:COMPSITE DRWNG	\$200.00
JOANNA HODSON					Total Check Amount:	\$200.00
V23248	HOLMAN PROFESSIONAL COUNSELING CNTR	02/03/2017	14462	110141481	EAP (502) DEC 2016	\$1,440.74
HOLMAN PROFESSIONAL COUNSELING CNTR					Total Check Amount:	\$1,440.74
V23249	JAMES LEE HOWE	02/03/2017	5953	110404145	JR GOLF INSTRUCTOR	\$80.00
JAMES LEE HOWE					Total Check Amount:	\$80.00
V23250	CECILIA HUPP	02/03/2017	25261	110111111	HUPP/SIMONOF NLCC	\$31.75
		02/03/2017	25261	110111111	HUPP:NLC SUMMIT	\$117.56
CECILIA HUPP					Total Check Amount:	\$149.31

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V23251	INFOSEND, INC.	02/03/2017	19016	110111151	CALENDAR/CITY SVC HRS	\$111.43
		02/03/2017	19016	110404213	BRIDAL SHOW INSERT	\$55.71
		02/03/2017	19016	110404215	JAN17 FITNESS SPECIAL	\$55.72
		02/03/2017	19016	110404312	CENTENNIAL COUNTDOWN	\$55.71
		02/03/2017	19016	110404542	WIZARD OF OZ INSERT	\$55.72
		02/03/2017	19016	420141421	WATER:POSTAGE DEC16	\$4,229.24
		02/03/2017	19016	420141421	WATER:PRNT/MAIL DEC16	\$1,539.66
INFOSEND, INC.					Total Check Amount:	\$6,103.19
V23252	INK LINK INC	02/03/2017	22423	110404154	FACILITY BANNERS	\$258.60
		02/03/2017	22423	110404215	FITNESS OUTDOOR SIGNS	\$258.60
		02/03/2017	22423	110404312	CNTNL BNNER/SGN SYSTM	\$883.55
		02/03/2017	22423	110404429	TINY TOTS BANNER	\$159.47
INK LINK INC					Total Check Amount:	\$1,560.22
V23253	INTERNATIONAL PARKING DESIGN	02/03/2017	22757	510707903	SUPERBLOCK I PKG STR	\$12,450.00
INTERNATIONAL PARKING DESIGN					Total Check Amount:	\$12,450.00
V23254	IRV SEAVER MOTORCYCLES	02/03/2017	18586	480515161	1534 SVC LIGHT RESET	\$30.00
		02/03/2017	18586	480515161	BMW FILTERS/BRAKE PADS	\$135.53
		02/03/2017	18586	480515161	BMW SIDE STRAND SWTCH	\$159.77
		02/03/2017	18586	480515161	LOCK RING	\$2.22
IRV SEAVER MOTORCYCLES					Total Check Amount:	\$327.52
V23255	JOEAMERICO CALABRESE ARCHITECT	02/03/2017	20526	510707930	BREA PD REMODEL	\$1,150.00
JOEAMERICO CALABRESE ARCHITECT					Total Check Amount:	\$1,150.00
V23256	KINSBURSKY BROTHERS INC.	02/03/2017	26200	490515151	BATTERY DISPOSAL	\$154.50
KINSBURSKY BROTHERS INC.					Total Check Amount:	\$154.50
V23257	KREUZER CONSULTING GROUP	02/03/2017	22072	510707278	IMP/BERRY INTRSECTION	\$4,140.00
KREUZER CONSULTING GROUP					Total Check Amount:	\$4,140.00
V23258	L-3 COMMUNICATIONS	02/03/2017	21024	231212141	EXT MNT:121016-120917	\$6,216.00
L-3 COMMUNICATIONS					Total Check Amount:	\$6,216.00
V23259	LONG BEACH BMW	02/03/2017	18120	480515161	BMW TIRES	\$1,024.76
LONG BEACH BMW					Total Check Amount:	\$1,024.76
V23260	ELIZABETH LUSK	02/03/2017	16911	110212133	LUSK:CALNENA 911 TRNG	\$313.20
ELIZABETH LUSK					Total Check Amount:	\$313.20
V23261	PEDRO MACUIL	02/03/2017	6714	460141474	MACUIL:MILEAGE DEC16	\$167.10
PEDRO MACUIL					Total Check Amount:	\$167.10
V23262	MAR-CO EQUIPMENT COMPANY	02/03/2017	20329	480515161	1101 WATER SYSTEM RPR	\$1,351.11
		02/03/2017	20329	480515161	SWEEPER COIL	\$76.85
		02/03/2017	20329	480515161	SWEEPER EPV VALVES	\$902.58
		02/03/2017	20329	480515161	SWEEPER FUSE PANEL	\$258.96

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MAR-CO EQUIPMENT COMPANY						Total Check Amount:
						\$2,589.50
V23263	CHRISTINE MARICK	02/03/2017	22701	110	REIMB:CANDIDATE STMT	\$78.00
CHRISTINE MARICK						Total Check Amount:
						\$78.00
V23264	JOSEPH MAYO	02/03/2017	11306	110212111	MAYO-:ALCO SNSR CLASS	\$14.18
JOSEPH MAYO						Total Check Amount:
						\$14.18
V23265	MISSION AIRE CORPORATION	02/03/2017	21602	490515151	REPAIR AC 6 @ BCC	\$480.00
MISSION AIRE CORPORATION						Total Check Amount:
						\$480.00
V23266	MUNICIPAL WATER DISTRICT	02/03/2017	3784	420515131	WATER DELIVERY DEC16	\$25,986.01
		02/03/2017	3784	420515131	WTR CONSERVATION PROG	\$2,965.07
MUNICIPAL WATER DISTRICT						Total Check Amount:
						\$28,951.08
V23267	NATIONAL SCREEN PRINT & EMBROIDERY	02/03/2017	20117	110404312	CNTNL SUBLMATED PATCH	\$268.30
NATIONAL SCREEN PRINT & EMBROIDERY						Total Check Amount:
						\$268.30
V23268	ANTHONY NGUYEN	02/03/2017	25978	110212111	NGUYEN:RADAR TRAINING	\$45.65
ANTHONY NGUYEN						Total Check Amount:
						\$45.65
V23269	ONWARD ENGINEERING	02/03/2017	22106	110000000	1295 LAMBERT 9/30/16	\$1,360.00
		02/03/2017	22106	110000000	3300 E. BIRCH ST 9/30	\$400.00
		02/03/2017	22106	110000000	630 E. LAMBERT 9/30	\$40.00
		02/03/2017	22106	110000000	ALBERTSONS 9/30	\$120.00
		02/03/2017	22106	110000000	AT&T 9/30/16	\$800.00
		02/03/2017	22106	110000000	AT&T PW PERMIT 9/30	\$80.00
		02/03/2017	22106	110000000	LA FL PA10/PA2-S 9/30	\$6,000.00
		02/03/2017	22106	110000000	LA FLORESTA PA3 9/30	\$280.00
		02/03/2017	22106	110000000	LA FLORESTA PA4 9/30	\$80.00
		02/03/2017	22106	110000000	SO CAL GEO 9/30/16	\$120.00
		02/03/2017	22106	110000000	ST. JUDE PW PMT 9/30	\$60.00
		02/03/2017	22106	110000000	TIME WARNR CABLE 9/30	\$1,600.00
		02/03/2017	22106	110515171	MISC PW PERMITS 9/30	\$2,040.00
		02/03/2017	22106	510707452	GLNBRK WTRLNE 9/30	\$17,680.00
		02/03/2017	22106	510707621	RANDOLPH SEWER 9/30	\$80.00
ONWARD ENGINEERING						Total Check Amount:
						\$30,740.00
V23270	OZUNA ELECTRIC CO.INC.	02/03/2017	18504	110515121	ST LTS POPLAR/MADISON	\$980.00
		02/03/2017	18504	110515125	ELCTRCL:WAYFNDNG SGNS	\$20,450.00
OZUNA ELECTRIC CO.INC.						Total Check Amount:
						\$21,430.00
V23271	YASH PATEL	02/03/2017	26603	110212111	PATEL-TFC COLL INVEST	\$47.19
YASH PATEL						Total Check Amount:
						\$47.19
V23272	PAVECO CONSTRUCTION, INC.	02/03/2017	23586	510707442	WTR UTILITY PATCH WORK	\$19,989.99
PAVECO CONSTRUCTION, INC.						Total Check Amount:
						\$19,989.99

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V23273	PETROLEUM MARKETING EQUIPMENT	02/03/2017	9282	480515161	FUEL HOSE/CLAMP	\$94.72
PETROLEUM MARKETING EQUIPMENT					Total Check Amount:	\$94.72
V23274	PLUMBING & INDUSTRIAL SUPPLY, INC	02/03/2017	13187	490515151	5IN NO HUB COUPLINGS	\$19.22
PLUMBING & INDUSTRIAL SUPPLY, INC					Total Check Amount:	\$19.22
V23275	PROJECT DIMENSIONS	02/03/2017	23924	510707873	TRACKS S2 CONSULT DEC	\$2,620.00
		02/03/2017	23924	510707873	TRACKS S6 CONSULT DEC	\$2,460.00
PROJECT DIMENSIONS					Total Check Amount:	\$5,080.00
V23276	R DEPENDABLE CONST. INC	02/03/2017	23856	510707930	PD REMODEL PP #4	\$59,156.50
R DEPENDABLE CONST. INC					Total Check Amount:	\$59,156.50
V23277	RAY-LITE INDUSTRIES, INC.	02/03/2017	19800	490515151	BALLAST FOR CCC	\$271.94
		02/03/2017	19800	490515152	LED LAMPS	\$1,635.65
RAY-LITE INDUSTRIES, INC.					Total Check Amount:	\$1,907.59
V23278	RUSSELL SIGLER INC.	02/03/2017	21638	490515151	HVAC FILTERS	\$119.93
RUSSELL SIGLER INC.					Total Check Amount:	\$119.93
V23279	SC FUELS	02/03/2017	16654	480515161	DIESEL FUEL 1301 GAL	\$3,208.49
		02/03/2017	16654	480515161	UNL ETHANOL 4407 GAL	\$9,887.23
SC FUELS					Total Check Amount:	\$13,095.72
V23280	SIGNS & SERVICES COMPANY	02/03/2017	12271	490515151	LIBRARY SIGNS (2)	\$5,362.00
SIGNS & SERVICES COMPANY					Total Check Amount:	\$5,362.00
V23281	MARTIN SIMONOFF	02/03/2017	2750	110	REIMB:CANDIDATE STMT	\$78.00
		02/03/2017	2750	110111111	SIMONOFF:LGE CA CTIES	\$95.39
		02/03/2017	2750	110111111	SIMONOFF:NLC SUMMIT	\$31.09
MARTIN SIMONOFF					Total Check Amount:	\$204.48
V23282	SMART & FINAL	02/03/2017	3269	110404420	TEEN 3TH GR DANCE	\$220.30
		02/03/2017	3269	110404429	ASP CAFE SUPPLIES	\$93.27
		02/03/2017	3269	110404521	CHEF F FOOD TO GO	\$63.33
		02/03/2017	3269	110404521	CHEF F FOODTOGO 0110	\$33.49
		02/03/2017	3269	110404521	COFFEE:FRIDAY LUNCH	\$35.16
		02/03/2017	3269	110404521	FRIDAY LUNCH 010617	\$219.17
		02/03/2017	3269	110404521	FRIDAY LUNCH 011317	\$41.58
		02/03/2017	3269	110404521	FRIDAY LUNCH 012017	\$122.81
		02/03/2017	3269	110404521	KTCHN SUPPL:FOOD TOGO	\$44.88
SMART & FINAL					Total Check Amount:	\$873.99
V23283	SPILLMAN TECHNOLOGIES, INC.	02/03/2017	26570	172212141	PD CAD/RMS:DUE@KCKOFF	\$80,705.00
SPILLMAN TECHNOLOGIES, INC.					Total Check Amount:	\$80,705.00
V23284	STAPLES TECHNOLOGY SOLUTIONS	02/03/2017	22888	110111151	TONER	\$118.92
		02/03/2017	22888	110141431	TONER	\$172.70
		02/03/2017	22888	110323211	TONER	\$280.15

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V23284	STAPLES TECHNOLOGY SOLUTIONS	02/03/2017	22888	110404311	TONER	\$193.42
		02/03/2017	22888	420141421	TONER	\$172.70
STAPLES TECHNOLOGY SOLUTIONS					Total Check Amount:	\$937.89
V23285	STERICYCLE, INC.	02/03/2017	11925	110212121	STERI-SAFE JAN 2017	\$436.22
STERICYCLE, INC.					Total Check Amount:	\$436.22
V23286	STOTZ EQUIPMENT	02/03/2017	24388	480515161	MOWER BLADES/BELTS	\$369.62
STOTZ EQUIPMENT					Total Check Amount:	\$369.62
V23287	SUPERIOR ALARM SYSTEMS	02/03/2017	11074	490515151	MONITORNG:FS2 JAN-DEC	\$540.00
SUPERIOR ALARM SYSTEMS					Total Check Amount:	\$540.00
V23288	TANGRAM	02/03/2017	21566	110141481	GUEST CHAIRS (5)	\$926.11
TANGRAM					Total Check Amount:	\$926.11
V23289	THOMSON REUTERS - WEST	02/03/2017	22020	110212121	DEC 2016 INFO CHARGES	\$344.18
		02/03/2017	22020	110212121	NOV 2016 INFO CHARGES	\$344.18
THOMSON REUTERS - WEST					Total Check Amount:	\$688.36
V23290	THYSSENKRUPP ELEVATOR	02/03/2017	10308	110515125	PS2 ELEVATOR REPAIR	\$1,240.43
THYSSENKRUPP ELEVATOR					Total Check Amount:	\$1,240.43
V23291	TRINITY SOUND COMPANY	02/03/2017	11364	110404312	SOUND:CNTNL PICNIC	\$3,000.00
TRINITY SOUND COMPANY					Total Check Amount:	\$3,000.00
V23292	TURBO DATA SYSTEMS, INC.	02/03/2017	1472	110212132	HH LEASE TPM JUL 2016	\$259.20
TURBO DATA SYSTEMS, INC.					Total Check Amount:	\$259.20
V23293	US METRO GROUP, INC.	02/03/2017	24814	490515151	JANITORIAL SVCS JAN17	\$30,050.13
US METRO GROUP, INC.					Total Check Amount:	\$30,050.13
V23294	VALLEY POWER SYSTEMS, INC.	02/03/2017	16506	480515161	23012 ENGINE REPAIR	\$428.75
VALLEY POWER SYSTEMS, INC.					Total Check Amount:	\$428.75
V23295	VERTECH INDUSTRIAL SYSTEMS, LLC	02/03/2017	26491	420515131	COMMUNICATION	\$691.72
VERTECH INDUSTRIAL SYSTEMS, LLC					Total Check Amount:	\$691.72
V23296	VIRTUAL PROJECT MANAGER	02/03/2017	23508	510707452	SYSTEM MGNT-JAN 2017	\$100.00
		02/03/2017	23508	510707709	SYSTEM MGNT-JAN 2017	\$100.00
		02/03/2017	23508	510707873	SYSTEM MGNT-JAN 2017	\$100.00
		02/03/2017	23508	510707903	SYSTEM MGNT-JAN 2017	\$100.00
		02/03/2017	23508	510707930	SYSTEM MGNT-JAN 2017	\$100.00
VIRTUAL PROJECT MANAGER					Total Check Amount:	\$500.00
V23297	VORTEX	02/03/2017	15007	490515151	REPAIR PLUNGE GATE	\$1,271.02
VORTEX					Total Check Amount:	\$1,271.02
V23298	WARD DIESEL FILTER	02/03/2017	14186	480	FIRE EXHAUST END CAPS	(\$23.37)
		02/03/2017	14186	480515161	FIRE EXHAUST END CAPS	\$417.23
WARD DIESEL FILTER					Total Check Amount:	\$393.86
V23299	WILLDAN ENGINEERING	02/03/2017	12445	110000000	INSPECTION -JULY 2016	\$12,563.75
		02/03/2017	12445	110000000	PW PMT/TC/PLAN CHECK	\$223.50

City Check Register for: Feb 3, 2017

Check #	Vendor Name	Check Date	Vendor #	Budget Unit	Description	Amount
V23299	WILLDAN ENGINEERING	02/03/2017	12445	110323242	INSPECTION-JULY 2016	\$1,116.25
		02/03/2017	12445	110515171	PW PMT/TC/PLAN CHECK	\$745.00
		02/03/2017	12445	510707219	CRBN CYN/STA FE 11/25	\$1,072.50
		02/03/2017	12445	510707219	CRBN CYN/STAFE 10/28	\$2,812.31
		02/03/2017	12445	510707219	CRBN CYN/STAFE 8/26	\$11,368.50
		02/03/2017	12445	510707219	CRBN CYN/STAFE 9/30	\$3,505.71
WILLDAN ENGINEERING					Total Check Amount:	\$33,407.52
V23300	ZUMAR INDUSTRIES, INC.	02/03/2017	3802	110515121	SIGN POST MATERIAL	\$456.97
		02/03/2017	3802	510707702	STOP SIGNS	\$1,724.00
ZUMAR INDUSTRIES, INC.					Total Check Amount:	\$2,180.97
Voucher Subtotal						\$599,098.96
TOTAL						\$1,093,028.46

City of Brea

COUNCIL COMMUNICATION

FROM: City Manager

DATE: 02/07/2017

SUBJECT: January 20 and 27, 2017 Successor Agency Check Registers

Attachments

1-20-17 SA Check Register

1-27-17 SA Check Register

Successor Agency Check Register for: Jan 20, 2017

No Data Available

Successor Agency Check Register for: Jan 27, 2017

Check #	Vendor Name	Check Date	Vendor #	Budget Unit	Description	Amount
2389	BANDERA ESTATES	01/27/2017	3121	511626224	SR SUBSIDY-FEB 2017	\$1,270.00
BANDERA ESTATES					Total Check Amount:	\$1,270.00
2390	MEHRAB BEHVANDI	01/27/2017	4277	511626224	SR SUBSIDY-FEB 2017	\$254.00
MEHRAB BEHVANDI					Total Check Amount:	\$254.00
2391	BREA WOODS SENIOR APARTMENTS	01/27/2017	1955	511626224	SR SUBSIDY-FEB 2017	\$508.00
BREA WOODS SENIOR APARTMENTS					Total Check Amount:	\$508.00
2392	BROOKDALE - BREA	01/27/2017	4623	511626224	SR SUBSIDY-FEB 2017	\$254.00
BROOKDALE - BREA					Total Check Amount:	\$254.00
2393	CITY OF BREA	01/27/2017	1003	511	CIP ADMIN-DEC 2016	\$31,227.49
CITY OF BREA					Total Check Amount:	\$31,227.49
2394	CRESTMONT MOBILE HOME PARK	01/27/2017	2627	511626224	SR SUBSIDY-FEB 2017	\$254.00
CRESTMONT MOBILE HOME PARK					Total Check Amount:	\$254.00
2395	HERITAGE PLAZA APARTMENTS	01/27/2017	1917	511626224	SR SUBSIDY-FEB 2017	\$1,270.00
HERITAGE PLAZA APARTMENTS					Total Check Amount:	\$1,270.00
2396	HOLLYDALE MOBILE ESTATES	01/27/2017	4250	511626224	SR SUBSIDY-FEB 2017	\$254.00
HOLLYDALE MOBILE ESTATES					Total Check Amount:	\$254.00
2397	HOLLYDALE MOBILE ESTATES	01/27/2017	4577	511626224	SR SUBSIDY-FEB 2017	\$254.00
HOLLYDALE MOBILE ESTATES					Total Check Amount:	\$254.00
2398	LAKE PARK BREA	01/27/2017	2433	511626224	SR SUBSIDY-FEB 2017	\$3,048.00
LAKE PARK BREA					Total Check Amount:	\$3,048.00
2399	ORANGE VILLA SENIOR APARTMENTS	01/27/2017	2132	511626224	SR SUBSIDY-FEB 2017	\$254.00
ORANGE VILLA SENIOR APARTMENTS					Total Check Amount:	\$254.00
2400	VINTAGE CANYON SENIOR APARTMENTS	01/27/2017	4081	511626224	SR SUBSIDY-FEB 2017	\$1,778.00
VINTAGE CANYON SENIOR APARTMENTS					Total Check Amount:	\$1,778.00

Overall - Total \$40,625.49